

**GEORGETOWN CONSERVATION
COMMISSION**

**Memorial Town Hall ♦ One Library Street ♦ Georgetown,
MA 01833**

Phone: (978) 352-5712 ♦ Fax: (978) 352-5725

May, 2018

**Town of Georgetown
Conservation Commission**

Part time (16 hr/wk) administrative assistant position supporting the functions of the conservation commission, including general office duties, minutes of meetings, interaction with the public, etc. Appropriate education and computer skills required. Pay rate: not to exceed \$17.68/hour depending on qualifications. Send resumes with cover letter to Michael Farrell, Town Administrator, 1 Library Street, Georgetown, MA 01833 or email to Jpantano@georgetownma.gov

EEO/AA