



# Town of Georgetown

# MINUTES

Committee: Georgetown Council on Aging\_\_\_\_\_

Date: October 22, 2019\_\_\_\_\_

Time: \_\_12:45 p.m.\_\_\_\_\_

Location: Georgetown Senior Community Center\_\_\_\_\_

Members & Staff present: Esther Palardy, Sue Clay, Diane Prescott, Carol Westhaver, Jeanne Robertson, Martha Lucius, Jean Perley Jill Benas, Diane Klibanksy and COA Director Colleen Ranshaw-Fiorello

Members not present: \_Darcy Norton \_\_\_\_\_

The meeting was called to order at: \_12:52 p.m.\_\_\_\_\_

Minutes from the September 24, 2019\_\_\_\_\_ Meeting were reviewed and approved with no adjustments.  
(Date)

### Meeting Motions / Actions and Summary of Discussions:

In an update of the Georgetown Senior Community Center building, Colleen reported that the Council on Aging’s three phone lines were inadvertently disconnected last month by Verizon as Verizon moves resident and commercial phone lines from copper lines to new telephone lines. Facilitated by IT Consultant Robert “Red” Kelley of Boston Systems and Solutions, the issue took two days to resolve. Colleen will seek an estimate from Boston Systems and Solutions to plan the purchase and installation of a cellular repeater in the Senior Center to allow cell phones to be used in the Senior Center. In the same week, the AC/heater unit in the pool room stopped working. A technician from Ambient Temperature Corp. determined that the water pump had failed. The pump was replaced and the unit is working. The COA has not yet received the invoice for the work. In the same week, the COA Van experienced brake failure. B & B Auto determined that the master cylinder needed to be replaced along with the front brake pads. The rear brake calipers needed to have rust removed. The issues were all resolved. The cost for all of the brake work was \$1,000. Colleen also told the COA that the board has been invited to attend a board training led by Emmett Schmarsow , Program Manager for Councils on Aging and Senior Centers with the state Executive Office of Elder Affairs (EOEA) in Boxford on Wednesday November 13, 9 a.m. Colleen has filed the FY19 EOEA report with the EOEA. Board members unanimously agreed to recommend the proposed \$17,136 state Formula Grant budget which has been filed with the EOEA. Featuring local health care providers, the COA will host its first Health Fair on Tuesday Oct. 29, 9:30 a.m. – 12 p.m. The Annual Flu Clinic will be held Wed. Nov. 6, 9:30 – 11 a.m. In partnership with Elder Services of Merrimack Valley, the COA is hosting a free six-week My Life, My Health Program Nov. 6 – Dec. 11. Led by SHINE representatives from ESMV, a Medicare Plan Review day will be held Tuesday Nov. 12. 9 a.m.-2 p.m. The Finance Committee will tour the Georgetown Senior Community Center with Colleen on Saturday Nov. 2, 11 a.m. Board members agreed to hold the December board meeting on Tuesday December 17 versus Tuesday December 24. In a motion by Esther Palardy with a second by Jean Perley, board members accepted the Treasurer’s Report. In a motion by Diane Klibansky with a second by Carol Westhaver, board members accepted the Director’s Report.

### List of Documents and Other Exhibits used at Meeting:

- Secretary’s Report for September 24, 2019
- Treasurer’s Report to date October 22, 2019
- Director’s Report for September 2019

Documents and Other Exhibits used at meeting will be available for review at: Council on Aging\_\_\_\_\_ (Office)

Meeting was adjourned at: \_\_2:00 p.m.\_\_\_\_\_

Next meeting: Date: November 26, 2019\_\_\_\_\_

Time: \_\_12:45 p.m.\_\_\_\_\_

Place: Georgetown Senior Community Center\_\_\_\_\_

Respectfully submitted: Chairman: Sue Clay

(Signature)

Minutes approved by Committee on: \_\_ November 26, 2019\_\_\_\_\_

(Date)