

Camp Denison Committee

May 17, 2022

Meeting Minutes

Smokey's Den, Camp Denison

Meeting Opened: 6:40 pm

Attendance: (x indicates attendance)

x	Harry Nelson, Chair	x	Jim Lacey, Treasurer		<i>Non-Voting Member:</i>
	Chris Roop, Clerk	x	George Langlais, Member	x	<i>Sue Gardiner, Asst. Clerk</i>
	Steve Pinto, Asst. Treasurer	x	Jack LoCicero, Member		
	Don Anderson, Camp Manager		Ella Richardson, Member		

Guests: Jim Saunders

Administrative Business

Minutes Approval: 4/12/2022 minutes approved as written

Discussion and Motions:

1. Treasurer's Report:

- Balance in Revolving Account is \$33,918
- Projected Income for FY22 is \$49,525

2. New business

- Replacement windows in Smokey's Den: Motion made to put 10 new windows and new interior trim in Smokey's den, for up to \$5,000. We will use the same brand as the Great Hall, with the same style as the windows currently there. **Voted and approved.** Goal is to replace windows in the kitchen later this year; expected cost would be about \$3,500.
- Camp Denison website: Motion to change website provider to Squarespace. Annual charge will be under \$300, which is less expensive than what we're paying now. We will overlap with the old provider for 2-3 months until the new website is complete and online. The new site should provide a better online presence, with the hope of attracting more rentals. **Voted and approved.**
- Maintenance & Capital Plans for FY23: Some of the main goals include:
 - Replacement windows in Smokey's Den
 - Replacement windows in kitchen
 - Repair damage/rot to new bathhouse floor
 - Inspection and repairs of pickup truck
 - Cabinet for flammables storage
 - Replacement of light pole fixtures with LEDS (funded by ConComm)
 - New flooring in Great Hall and Mess Hall
 - Create fire access road around rear of Lodge

Motion to spend up to \$15,000 on projects from our Maintenance & Capital Improvement list. **Voted and approved.** Once this is spent, we will discuss any additional spending as a Committee.

- Phone/Internet: Currently the Camp Manager pays for his cell phone and internet. His cell # is used as the Camp Denison phone number. We should consider whether the Camp should have a separate number (could be forwarded to Camp Manager) and separate internet service. We installed wifi at Cabin 1 so there's internet availability in that area, so upgraded service may be needed. Will continue discussion at next meeting.
- Oil and propane: Camp Manager will be sure oil and propane get topped off before our contract ends, as price will go up with new contract.

Old business

- Georgetown 5th & 6th grade visits: Currently underway. Will discuss splitting cost with PTA for next spring's visits.
- Friends' fundraiser: Raffle tickets are being sold for Red Sox tickets. Will continue for several more weekends around town. We will request volunteers.
- Flammables storage: Will be done in the next month.
- Fire Inspection: Fire Dept and Fire Inspector both agree that we are required to have fire extinguishers inspected annually (not twice a year); going forward this will be done each May. This month, kitchen hood and fire system were inspected, as well as all fire extinguishers; all passed.
- Outdoor greenery: Jim Saunders shared plans for planting small shrubbery in front of the Lodge and at the triangle out by the street entrance, to add some color and appeal. He will move forward with purchasing and planting, with previously voted budget.
- Open Items
 - i. Electrical Update: Has been completed.
 - ii. Inspection and repair of pickup truck: Will be completed by next month.
 - iii. Easter Egg Hunt: Fun was had by all. Over 400 children participated.
 - iv. Eagle Scout Project - Flagpole: This project has been completed. A plaque is being made and will be put up soon.
 - v. Eagle Scout Project – Tent Platforms: Paperwork is completed. Space is marked out. Scout is doing fundraising.

3. Camp Manager's Report

- Don was very busy with the Asera School group, who rented the Camp for three weeks. The school leadership and students were appreciative of the Camp's staff and volunteers' efforts.

4. Maintenance Update

- The Friends of Camp Denison will pay the stipend to the Camp Manager for expenses while he had to be out of his apartment during electrical upgrades.
- The dock extension is complete and many visitors expressed appreciation.
- Screen upgrades were completed in Cabin 3.
- Tree limbs are getting cleaned up.
- Lots of firewood was chopped to replace what was used by Asera during cold nights.
- Thank you to Don for all his extra work meeting the needs of the Asera School group.
- Thank you to our volunteer crew for preparation for and running of the Easter Egg Hunt.
- Thank you to our volunteers who helped with general cleanup around the building.

Meeting adjourned: 7:53 pm

Scheduled Committee Meetings for 2022: 6/14, 7/12, 8/9, 9/13, 10/11, 11/8, 12/13