

Camp Denison Committee

October 10, 2023

Meeting Minutes

Smokey's Den, Camp Denison

Meeting Opened: 6:32 pm

Attendance: (x indicates attendance)

x	Harry Nelson, Chair	x	Sue Gardiner, Asst Clerk		<i>Non-Voting:</i>
x	Chris Roop, Clerk	x	George Langlais, Member		<i>Don Anderson, Camp Manager</i>
x	Jim Lacey, Treasurer	x	Jack LoCicero, Member		
x	Steve Pinto, Asst. Treasurer				

Guest: Peter van Breda

Administrative Business

Motion by Chris: Approve Sept. 12, 2023 Minutes as written. Seconded by George. Passed, 7-0.

Discussion and Motions:

1. Treasurer's Report

- Balance in Revolving Account is \$70,000
- Projected Income for first half of FY24 is \$7,200
- We anticipate that materials and supplies for upcoming maintenance, repairs, and projects may be more expensive than in the past due to increased prices.

Motion by Steve: Approve Treasurer's Report as written. Seconded by Sue. Passed, 7-0.

2. New business

- Family Day: Brenda from GYCC was not able to join us. Chris will contact Brenda again. Jim will contact Jimmy at Park & Rec to see if they're interested in partnering with us for this event.
- Community access during rental events: We discussed ways to keep areas of the Camp open to the public (trails, fishing pier) during rental events, while ensuring the area being rented remains for use of event guests only. Tabled until next month.

3. Old business

- ADA upgrades: We will focus on upgrades to the Lodge first, pending funding.
- Nomination of new Committee member: Tom Shores was nominated. He has been volunteering on Tuesdays for quite a while now and wants to keep Camp Denison a great place for the community to enjoy.

Motion by Jim: Recommend to Conservation Commission that Tom Shores be nominated as a Camp Denison Committee member, to replace Steve Pinto, who will resign as soon as the opening has been filled. Seconded by George. Passed, 7-0.

A letter will be sent to Tom Shores asking him to formally accept the nomination.

- Open Items
 - i. Paving/curbs in spots along edges of entrance road: Tabled til next month.
 - ii. Recruiting new volunteers: Chris has updated the poster inviting people to volunteer with us. It will be put up around town and posted on the Camp Denison Facebook page.
 - iii. Revolving Account annual spending limit: We will write up a presentation for the Conservation Commission to approve and present to Orlando to put on the Town Meeting Warrant to request that our maximum annual spending limit be increased from \$60,000 to \$90,000.
 - iv. Outside LED lights by Lodge: We checked with Georgetown Light Dept. and they don't have any LED lights that we can use. We will purchase bulbs, and the Light Dept. will install them for us.
 - v. Electric outlet to plug in truck: Denny will be putting an outlet outside the garage next week.
 - vi. Windows, Insulation, Flooring in Great Hall:
 - Windows: Can't be completed until after November Great Hall rentals.
 - Insulation: Can't be completed until after November Great Hall rentals.
 - Flooring: We will hold on discussing new flooring until future installation of ceiling insulation and heat/mini-splits.
 - vii. Nature Center renovation to become Manager's Apt: Some options were discussed, but nothing as viable as upgrading the Nature Center. We should proceed with applying to the CPC for septic system funds and applying to Town Meeting for a loan for other upgrades.
 - viii. Pumping station: Harry will be meeting with the Boxford Fire Chief in a couple of weeks, and will have more information for us at our next meeting.

4. Camp Manager's Report

- Don is currently on vacation.

5. Maintenance Update

- Trimmed out interior of new windows in the Lodge kitchen
- Extended portion of under-road drain that had partially collapsed, at Blue Trail
- Propane shed was moved
- Christmas lights in Great Hall and Mess Hall were upgraded to LED lights for energy-savings

Adjournment: Motion to adjourn by Sue, seconded by Jack. Passed, 7-0. Meeting adjourned at 8:45 pm.

Scheduled Committee Meetings - **2023**: 11/14, 12/12 **2024**: 1/9, 2/13, 3/12, 4/9, 5/14, 6/11