

Camp Denison Committee

March 21, 2023

Meeting Minutes

Smokey's Den, Camp Denison

Meeting Opened: 6:32 pm

Attendance: (x indicates attendance)

x	Harry Nelson, Chair	x	Sue Gardiner, Asst. Clerk		<i>Non-Voting Member</i>
x	Jim Lacey, Treasurer	x	George Langlais, Member	x	<i>Don Anderson, Camp Manager</i>
x	Steve Pinto, Asst. Treasurer	x	Jack LoCicero, Member		
x	Chris Roop, Clerk				

Guest: Peter van Breda

Administrative Business

Motion by Chris: Approve February 14, 2023 Minutes as written. Seconded by Jim. Passed, 7-0.

Discussion and Motions:

1. Treasurer's Report

- Balance in Revolving Account is \$41,400.
- Projected Income for last six months of FY23 is \$10,770.

Motion by Jack: Approve Treasurer's Report as written. Seconded by George. Passed, 7-0.

2. New business

- Groups using grounds only: New wording is needed to make it clear that when the Lodge is being rented, this area is closed off to the public; however trails and the boat launch are still available. Members were asked to bring suggested wording to the next meeting.

3. Old business

- Boat storage renewals: Several renters still haven't paid. There are some boats stored here that don't seem to get used. Ideas were discussed for solving this problem, but no decision was made.
- Handicap accessibility walk-through: Walk-through with state people has been completed.
- Easter Egg Hunt: Jim will find volunteers to help with parking. We'll find someone to be at Golden Egg table to give out prizes. If we need to cancel (if the parking lot field is too muddy), we will make that decision and post by the Thursday before.
- Great Hall insulation – walls & ceiling: Walls are in-process. Depending on how many volunteers we have, we may be able to complete; if not enough, we may postpone til summer rentals are over to finish the project, so we don't leave renters with an unfinished area.
- Nature Center attic stairs replacement: We need to confirm the measurements before ordering. We will have this done no later than the fall.
- Nature Center financing (to convert to Manager's Apt): We will borrow \$30,000 with a 3-year loan, paid back at \$11,000/year. The rest will come from the Capital Fund.
- Pumping station: Still waiting to talk to Boxford Fire Chief about their pumping stations.

- New flooring – Great Hall & Mess Hall: Wall insulation must be completed first.
 - Website calendar: Seems to be working fine now.
 - Cabinets in Mess Hall: Possibly move to Smokey's Den for storage for North Shore Nature Programs during Nature Center construction.
 - Nature Center: Construction will begin after end of summer wedding season, since this is often used by bridal party. Be Epic LARP uses Nature Center for storage; will need to move off-site once construction begins.
 - Verizon internet bill: Harry and Jim will set up a meeting with Orlando and Mary, to see if they can make arrangements to reimburse Camp Manager for the Camp's internet charges.
 - Open Items
 - i. "Beast" utility vehicle: On hold for now.
 - ii. Replacement window installation – Mess Hall: May wait til fall.
 - iii. Lighting for parking lot & entrance road: To be installed later in the season.
 - iv. Flammables storage plan: To be discussed at future meeting.
4. Camp Manager's Report
- Bookings are strong for the spring/summer/fall seasons.
 - Lots of work around Camp, getting ready to open for spring rentals.
5. Maintenance Update
- Lots of work around Camp, getting ready for spring season.
 - Many, many volunteer hours have been spent on putting in replacement windows and insulating the Great Hall, as well as other maintenance, repair, and improvement projects throughout the buildings and grounds.

Meeting adjourned: 8:47 pm

Scheduled Committee Meetings - 2023: 4/11, 5/9, 6/13, 7/11, 8/8