

# Camp Denison Committee

February 14, 2023

Meeting Minutes

Smokey's Den, Camp Denison

**Meeting Opened:** 6:32 pm

**Attendance:** (x indicates attendance)

x	Harry Nelson, Chair	x	George Langlais, Member		<i>Non-Voting Members:</i>
x	Chris Roop, Clerk	x	Jack LoCicero, Member	x	<i>Don Anderson, Camp Manager</i>
x	Jim Lacey, Treasurer			x	<i>Sue Gardiner, Asst. Clerk</i>
	Steve Pinto, Asst. Treasurer				

## **Administrative Business**

**Motion** by Jim: Approve January 10, 2023 Minutes as written. Seconded by George. Passed, 5-0.

**Motion** by Jim: Approve January 19, 2023 Minutes as written. Seconded by George. Passed, 5-0.

## **Discussion and Motions:**

### 1. Treasurer's Report

- Balance in Revolving Account is \$46,183
- Projected Income for first six months of FY23 is \$9,675

**Motion** by Jack: Approve Treasurer's Report as written. Seconded by Chris. Passed, 5-0.

### 2. New business

- Annual Easter Egg Hunt: Sat, April 8, 9:30 am for preschool to gr. 1; 11 am for gr 2-4. GYCC is willing to fill eggs with candy for us. Kids with nut allergies can turn in the eggs they found for nut-free candies. We'll ask Kim T. to be our Easter Bunny if we can't reach Dr. Linda.
- Annual Family Day: Date set for Sat, Sept 9. We need to think of ways to make it fresh and interesting to the public.
- Funding for Georgetown 4th & 5th graders – spring Camp Denison visits: This spring will be the last time we contribute financially to this program, since we will be paying for the loan to renovate the Nature Center. Andrew has been informed and has talked to the school about it.  
**Motion** by Jim: Allocate \$2,500 to pay for school buses for the spring 4th and 5th grade environmental science programs at Camp Denison. Seconded by George. Passed, 4-1.
- Rule about large groups using only the grounds: This needs to be revisited with better wording. Someone from town was unhappy that they couldn't use the grounds near the Lodge during a private event. We need to make it clear on the website and rental form (currently filled out by groups wanting to use only grounds) that only walking trails and boat ramp are available to the public during rental events.

### 3. Old business

- Nature Center attic stairway replacement: Size will be confirmed and a new unit ordered.
- Donation Request from Trinity Preschool: A written request was given to the Committee.  
**Motion** by Chris: Donate a gift certificate for a 2-day, 1 night stay in the Girl Scout Cabin during the 2023 season to Trinity Preschool in Topsfield. Seconded by George. Passed, 4-1.
- Replacement Window installation – Kitchen, Smokey's Den: All windows have been completed.

## Old business, continued

- Pumping Station for fire protection: The Georgetown Fire Chief will talk with Boxford, who has installed some of these already. We would also need approval from Boxford ConCom since Boxford owns Baldpate Pond.
  - New flooring – Great Hall, Mess Hall: The subcommittee's recommendation is for a 7/16 subfloor (56 pieces @ \$11), underlayment (3 rolls, total \$1K), and luxury vinyl plank flooring (2,140 sq ft @ \$274/sq ft). Would cost approximately \$10K to complete the project. We will prep by sanding floor and using Levelastic to level off the current floor first. We will need to fix stairs to make level with new floor and to keep stair depths at code. Baseboards and thresholds will be done last. We will need to wait until we know about insulation before we could begin the project. We will prioritize sanding and replacing boards as needed in the next month.
  - Boat Storage renewals: We've received four paid renewals to date. We will send out a reminder email on March 1 for any renters who haven't send in a paid renewal application yet.
  - New camp phone number: Call forwarding is working correctly. Website has been updated.
  - Website calendar: The calendar page is not working well on the new website. It looks different with various devices and doesn't work correctly on many phones. We will research.
  - Verizon internet bill: Don is still being charged for the Camp's internet routers. We need to get Don reimbursed for last six month's worth of charges that weren't his responsibility, and get new charges moved to the Camp's bill.
  - Open Items
    - i. "Beast" utility vehicle brakes: Tabled until spring.
    - ii. Great Hall insulation – walls and ceiling: Purchasing insulation is dependent on whether we can get a grant to put in mini splits. Harry will see what Orlando thinks. We need to complete this project before new floors. We would like to do one section at a time over the next three months. Needs to be completed before September wedding rentals.
    - iii. Replacement window installation – Mess Hall: Will be completed in the spring.
    - iv. Lighting for parking lot, entrance road: Work will be completed in the spring.
    - v. Camp Manager's apartment upgrade: Discussion of electric baseboard heat (\$1K) vs. mini splits with heat & A/C (\$7-8K). We will decide once we see how much water and electric installation will cost and how much inflation will affect the cost of supplies. Harry will work on getting an estimate on the septic system in the next two months.
    - vi. Flammables storage plan: Tabled until spring.
4. Camp Manager's Report
- Bookings are strong. Asera booked a 3-day event with their own students.
  - Can we do GPAC gravel to fill in horseshoe pit area to define it better? Then it could also be used for bocce ball. Would probably need a truckload (\$500-600). We are putting in a gravel road around the back of the Lodge; could do horseshoe pits at the same time.
  - State inspectors will do a walk-through to review handicapped features on Thursday.
  - 3-year MOU renewal with North Shore Nature Programs was signed.
5. Maintenance Update: Installation of replacement windows in Great Hall, Kitchen, and Smokey's Den were completed. Framing was completed for replacement windows in Mess Hall. Wood was cleaned up from storm damage. Additional clean-up was completed in the shop.

**Meeting adjourned:** 8:49 pm

Scheduled Committee Meetings - 3/14, 4/11, 5/9, 6/13