

Camp Denison Committee

November 15, 2022

Meeting Minutes

Smokey's Den, Camp Denison

Meeting Opened: 6:35 pm

Attendance: (x indicates attendance)

x	Harry Nelson, Chair	x	George Langlais, Member		<i>Non-Voting Members:</i>
x	Chris Roop, Clerk	x	Jack LoCicero, Member	x	<i>Don Anderson, Camp Manager</i>
x	Jim Lacey, Treasurer			x	<i>Sue Gardiner, Asst. Clerk</i>
x	Steve Pinto, Asst. Treasurer				

Guests: Jim Saunders

Administrative Business

Motion by George: Approve 10/11/2022 minutes as amended. Seconded by Jim. Passed, 6-0.

Discussion and Motions:

1. Treasurer's Report

- Balance in Revolving Account is \$53,474
- Projected Income for FY23 is \$47,705
- Friends of Camp Denison account balance is approximately \$1,420

Motion by Chris: Approve Treasurer's Report as written. Seconded by Jack. Passed, 6-0.

2. New business

- Nomination of new Committee member: The Committee was informed that Ella Richardson has resigned from the Committee. Nominations were opened to fill the open seat. There was one nomination.
Motion by Jim: Nominate Sue Gardiner to fill the open seat on Committee. Seconded by George. Passed, 6-0.
- Price of firewood in Girl Scout Cabin: A member questioned whether the per-hour price of wood should be different for wood stoves than for fireplaces/fire pits. Don said that renters have not complained about the rate. The current price will remain in effect.
- Reminder to all Committee members: Discussions related to Committee matters should be via Town email rather than personal email, per state law (Open Meetings law).
- Friends of Camp Denison Christmas party: Friday, December 16 (potluck, Yankee Swap).

3. Old business

- Website moving to SquareSpace: We thought the old site was shut down, but for some reason it's still appearing. Jim will talk with SquareSpace to have them do the final steps for transition (at no additional cost). Someone asked about having calendar with a different color or font for available vs. rented entries; unfortunately, that's not possible with an embedded calendar.
- Capital Improvements for FY23: A few things we need to do this year are shutters for bunkhouses. Nature Center sink, and faucets in several locations need to be replaced.

Old business (continued)

- Financing for upgraded Manager's apartment: Grant application was submitted to CPC and rejected. We will talk with Selectmen about designating Camp Denison as a historically significant site. We will also consider taking out a 10-year, \$50,000 loan to contribute to the cost.
- New flooring for Great Hall & Mess Hall: Tabled for discussion next month.
- Great Hall insulation (walls & ceiling): Orlando said he will put in a grant in several months to cover some of these costs, so we will put this project on hold until then.
- Flammables storage: Jack did not bring a diagram; we will table until next month.
Propane tank fills: We use Townsend to fill large propane tank; there was discussion on whether they could also fill portable tanks.
- Open Items
 - i. Replacement windows – Great Hall, Mess Hall, Smokey's Den: No final delivery date yet. We'll replace Smokey's Den windows first, since this is heated in the winter.
 - ii. Great Hall Entrance sign: Chris did a great job making the sign. It has been installed.
 - iii. Parking Lot lighting: 90% of the wire is in place up to the pole. Georgetown Electric will bring the wire up the pole. Two circuits will be set up; both will have an on/off switch which goes to a timer which goes to a photo cell. The first circuit will be the lights by Cabin 1 and by the bridge. The second circuit will be the lights going out to the parking lot; these will be turned on only during events using that parking lot.
 - iv. Purchase of additional folding chairs: Still looking for a vendor that has chairs in stock to match those we currently have.
 - v. New Camp phone number: Chris will set up forwarding from new phone number to Don's phone. Sue will make changes to new website and all applications/documents. Chris will work on signs on kiosks by trails. Don and Jim will get the billing corrected with Verizon.
 - vi. New internet plan: Tabled for a future meeting.

4. Camp Manager's Report

- Thank you to all volunteers who helped with events while Don was away.
- Lots of rentals are being scheduled. LARP group is scheduled for a week next summer.
- Paint on trees at back of the Camp has been cleaned off.
- Saugus Scouts will remove the dock this weekend. We appreciate their assistance.
- Nature Center, bathhouse/outdoor bathrooms have all been winterized.
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5. Maintenance Update

- Lots of wood has been cut and split for the winter.

Meeting adjourned: 8:25 pm

Scheduled Committee Meetings - 2022: 12/13. 2023: 1/10, 2/14, 3/14, 4/11, 5/9, 6/13