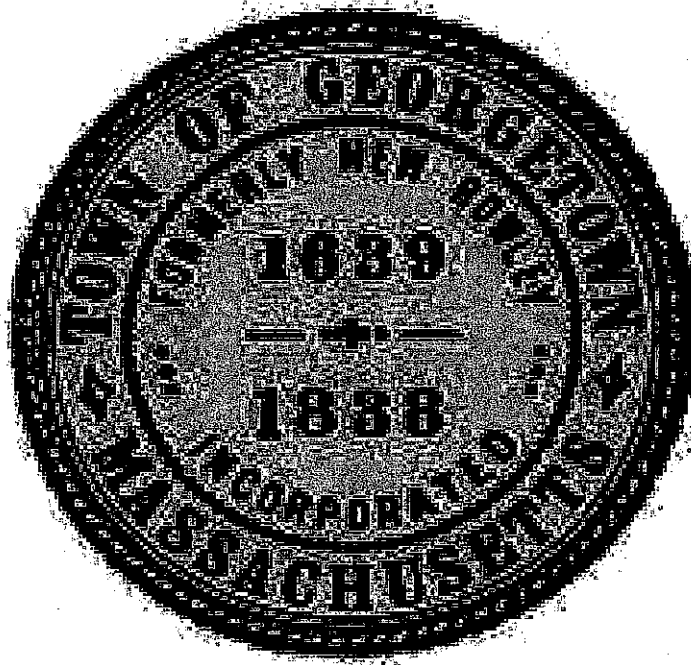


**Finance and Advisory Board  
Annual Report and Recommendations  
For  
Fiscal Year 2024**



**Annual and Special Town Meeting**

**Monday, May 1, 2023**

**7:00 PM**

**Georgetown Middle/High School Auditorium**

**11 Winter Street, Georgetown, MA**

**Please bring this book with you to the Annual Town Meeting**

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## Report of the Finance and Advisory Committee

To the Citizens of Georgetown:

The Finance and Advisory Committee presents to you the operating budget for Fiscal Year 2024.

The volunteers on the Committee are appointed by the Town Moderator, Mr. David Surface. They are Edward Dobie, Chair; Steven Epstein, Vice Chair; Alicia Raspa, Clerk; David Harris, Michael Kelley, and David Twiss.

Our thanks go to all Town Employees and Board & Committee Members who provide the essential services that keep the town functioning every day.

As always, preparing the balanced budget, as required by law, for Fiscal Year 2024 presented many challenges. For instance, we began our review with an initial budget draft containing a deficit of over 1.7 million dollars.

The deficit required we grapple with how to budget funds to cover department payroll and operating expenses. Some departments limited their budget requests to the legally-allowed increase in the levy limit or less, while others did not.

What we do know is that the budget we present to you is balanced without having to excessively draw from the Stabilization Fund or from the Capital Improvement Fund. This fact is always welcome news to Moody's Investors Service, which maintains its Aa3 rating on the town's outstanding bonds. This Aa3 rating reflects Georgetown's moderately sized tax base supported by increasing residential and modest industrial development, high resident incomes and wealth, the town's balanced financial operations, and maintenance of adequate reserves over the past five fiscal years through conservative budgetary practices.

The gap in the operating budget (ATM Article 2) is closed by dipping too deeply into Free Cash (Surplus Revenue over and above uncollected taxes of prior years, certified by the Department of Revenue) and limiting department spending increases. Free Cash will be further reduced reluctantly from \$1,300,000 by the Special Town Meeting of \$260,000 (STM Articles 1 \$50,000 Complete Streets Project, STM Article 7, \$10,000 School PASS Program and STM and Article 8 \$200,000 for Snow and Ice) and in the ATM Warrant Articles taking from Free Cash to increase ATM Article 3 Stabilization Fund possibly \$100,000, ATM Article 4 Capital Fund (possibly \$100,000 or more to replenish what we hope 2/3rds of meeting attendees will approve in ATM Article 11 B Purchase and install new Truck Radios, F Cell Phone Repeater for Penn Brook School, & G Brick/Masonry Repairs at GMHS, ATM 5 Article 5 Other Post-Employment Benefits Trust Fund \$50-93,000 ) and by paying for ATM Article 11 A, C, D & E' \$114,000 price tag. The Finance Committee will continue to work towards keeping Free Cash at or above \$500,000.

While we don't know what additional funds the state legislature and governor will provide when they close out the FY 2024 state budget at this time, we know that the Governor's 2024 Budget proposes sending additional funds to Georgetown; the exact amount can only be projected based on estimates provided to date. The final numbers will be known after the state budget is approved, which we anticipate will be mid to late June.

This year, our recommended budget reopens the Library on Thursdays and grants its employees competitive wages. The recommended budget maintains its accreditation and access to state funds and the interlibrary book borrowing system.

The Senior Center also benefits from a recommended increase to add an employee and increase wages to meet the demand for services and programs from the growing number of our seniors, a fair number of which are of limited means. The programs are often funded by participant donations which are turned over to the general fund.

Though delayed in the past, the Police Department budget includes full funding of the State's mandated changes made in An Act Relative to Justice, Equity and Accountability in Law Enforcement in the Commonwealth (Chapter 253 of the Acts of 2020), funds the Legislature could but is not providing. Best wishes to you, Chief Cudmore, in your retirement.

The expenses of the Parks and Recreation Department's maintenance of its facilities (American Legion Park, East Main Street Park/Fields, West Street Fields) are being transferred to the Highway Department.

Other changes include how the Town pays for building, plumbing, and electrical inspectors.

Ongoing fiscal uncertainty, including inflation that is likely to continue for an unknown period, requires delaying or not recommending the full funding of many requests. These include deferring hiring as many full-time firefighters as requested and not fully funding the School Committee's requested budget. Best wishes to you, Superintendent Jacobs, in your retirement.

In addition to the unpredictability caused by the uncertain amount of state aid to schools (Chapter 70) and general state aid provided by the final state budget, annually, the school department grapples with the cost of Special Education; this expenditure is uncontrollable and is volatile every year. Assessments paid to Whittier Tech Vocational High School and Essex North Shore Agricultural and Technical School continue to increase, partly driven by more and more parents choosing to send their children to them – while other parents choose parochial and private schools or choose other public schools.

The Board remains concerned with potential legal expenses that continue to exceed the amount approved by Town Meeting. We request that all town departments and committees remember that, in all litigation, the taxpayers lose regardless of the outcome.

**Looming in the future**, it is imperative that we replace the Public Safety Building as soon as possible. The current building is past its usable life. It is too small to provide adequate quarters for the Police and Fire Departments, including their growing number of female police officers and fire department personnel who were not considered during the building's original development. The likely 10-year process to its final construction begins this year with a baby step through a Request for Qualification for Architectural Services, which the Select Board opened for submissions on March 15<sup>th</sup>.

We recommend that the town finally acts on centralizing services, beyond this budget's transfer of the Parks and Recreation Department's maintenance to the Highway Department, by transferring to the Highway Department maintenance of all vehicles and the creation of a fuel depot.

The Finance and Advisory Committee continues to work with the Board of Selectmen, the Town Administrator, and all department heads and various committees to devise a solution to our "structural deficit."

The structural deficit was identified during long-term planning meetings and is growing every year, made worse by inflation that is likely to continue for an unknown period. This long-term trend is that the town government's operating expenses and capital needs consistently outstrip our levy limit and ability to raise additional revenue. Because of this, we recommend the exploration of overriding the levy limit of 2.5%. This will require both a town meeting vote and a town vote at an election. The State Presidential Primary, on the first Tuesday of March 2024, provides the first opportunity to do so without the cost of a town special election and maximizes voter participation.

The override must not focus on a single department or issue; it must be a general increase in our revenue to continue to balance the budget for years to come.

We sincerely hope that you take all of these factors into consideration when reviewing our proposed budget and while casting your vote at Town Meeting. Our goal has always been and continues to be, providing you, the taxpayer, with a budget that honors our legal obligation toward fiscal responsibility, while providing for services that matter to our community.

Respectfully,

*Edward Dobie*

Edward Dobie, Chair

*Steven Epstein*

Steven Epstein, Vice Chair

*Alicia Raspa*

Alicia Raspa, Clerk

*David Harris*

David Harris, Member

*Michael Kelley*

Michael Kelley, Member

*David Twiss*

David Twiss, Member

# A VOTER'S GUIDE TO TOWN MEETING

At Town Meeting, the voters approve or disapprove moneys allocated to Town departments necessary for operation throughout the following fiscal year.

The Board of Selectmen, School, Highway, Police, and other departments are then bound by this allocation. If they expect to exceed this limit, then they must go back to the taxpayers at a Special Town Meeting and ask for more. It is a popular misconception that the Board of Selectmen or School Committee control the spending of your tax dollar. This is not true, they only get to spend what you allot to them at Town Meeting.

Other decisions are also reached at Town Meeting that affects your day to day living in Georgetown. All zoning by-laws and changes must be approved at Town Meeting as well as street acceptances, license fees and penalties, and requests for purchase of capital equipment.

## Who's Who at Town Meeting:

The **Moderator** presides and regulates the proceedings, decides all questions of order, and makes public declaration of all votes.

The **Finance Committee's** primary duty is to advise and make recommendations to Town Meeting on the budget and other areas of finance. Statutorily, their authority is limited to making transfers from the town's reserve fund to other line items in the budget for extraordinary or unforeseen occurrences.

The **Town Clerk** keeps accurate records of the minutes of Town Meeting and records all votes passed as declared by the Moderator.

**Town Counsel** sees to it that the presented articles are in proper form and is available for consultation with the Moderator on legal questions during the meeting.

The **Board of Selectmen** (or Select board as is more politically correct) is a five person elected board that holds the responsibility of "day to day" operations of the Town. It is this board that sets the time and place for the Town Meeting and prepares and issues the Warrant.

The **Town Administrator** serves as the chief administrative officer and manages the Selectmen's office, prepares for Selectmen's meetings, coordinates with department heads, and is liaison with Town Counsel. At the present time the Town Administrator also serves as the Acting Finance Director.

## The Order of Business:

- Meeting called to order
- Return of the Warrant
- Pledge of Allegiance
- Invocation
- Introduction of visitors
- Complimentary Resolutions (appreciation certificates, etc.)
- Reports of committees

- Consideration of the Warrant Articles
  - What are commonly referred to as “stock items” are called early in the meeting and most often consist of:
    - standard operating budgets, such as Light Department
    - Road Machinery Fund continuation
    - cable television revolving Account
  - Articles then normally follow in numerical order an exception may be by a motion to amend that an article be “taken out of sequence.” On occasion there may be circumstances that make this desirable or necessary. A majority of the voters present must be obtained to move the sequence of articles.

### **Procedure for Each Warrant Article:**

- The Moderator will announce the article number.
- The Motion is made by the appropriate board or sponsor of the article.
- The Moderator may repeat the article.
- A “Second” is required to open the discussion.
- Report of Advisory Committees (usually Finance Committee and/or Planning Board).
- Explanation by appropriate board or petition sponsor.
- Discussion:
  - Those who wish to speak must be recognized by the Moderator. Raising your hand should do it or you may proceed to any of the floor microphones to do so.
  - Once recognized, please state your name and address.
  - Address all remarks to the Moderator and all questions through the Moderator.
  - When the Moderator senses that the meeting is ready to vote, the motion will be repeated prior to the vote being taken.

When discussion has come to a close and the motion has been repeated for clarity, the Moderator will call for a vote.

### **Votes:**

**Voice vote:** Most often this process begins with “All in Favor (raise the voting slips you received when checking in at the meeting)”. If the voice vote (raise of voting slips) has obvious results, the Moderator will then state that the motion passed or failed.

### **Standing count/show of hands:**

If the vote (raise of voting slips) seems too close to call by a voice vote (raise of voting slips), or the vote is immediately questioned by seven voters (“I question the vote”), the Moderator will ask the Tellers to come into the meeting and count the votes. Each Teller has a pre-specified area to count. The Moderator will ask those in favor of the motion to hold up their voting slips- they are counted and the results are tabulated and reported to the Moderator. The process is then repeated for those against the motion. The Moderator will then announce whether the motion has passed or failed and the vote tally.

**Ballot vote:** Voting by secret ballot is done if prior to a standing count, a motion is made and carried to count by written secret ballot. The Town Clerk then disburses specific ballot slips and they are collected in an orderly manner in a ballot box and counted. The results are given to the Moderator who will announce the results to the Town Meeting.

**Once a vote is counted - by standing vote/show of hands or ballot vote - it cannot be questioned.**

## Vote Quantum (Proportion) Required:

### Majority

- to pass an affirmative main motion - (budget etc)
- to pass the acceptance of a road if it is part of a subdivision plan

### 2/3 required

- to amend zoning by-laws
- to appropriate from Stabilization fund
- to take or purchase land or easements (generally)
- to take or purchase land for a Public Domain
- to transfer Municipal land (not for park purposes) to another board or municipal purpose
- to sell or abandon land or easements acquired other than by purchase and held for specific purpose (schools, playgrounds...) in charge of a board or committee other than Selectmen
- to make changes or additions to a Town Map prepared or approved by planning board and adopted by town meeting
- road acceptance if NOT part of a subdivision plan

### 4/5 required

- to PAY UNPAID BILLS FROM THE PREVIOUS YEAR which may be unenforceable due to the insufficiency of an appropriation (at special town meeting 9/10)

## Motions & Terminology

For those who have attended many Town Meetings, the "language" of the meeting may be sometimes somewhat confusing. Massachusetts General Laws and the Town of Georgetown By Laws are full of such terminology in "legalese." The following are some of the most often used motions and a listing of some basic terminology. These are written in, hopefully, an every day understandable language.

## Common Town Meeting Motions:

end the Meeting	"I move to adjourn"	Majority
amending a Motion	"I move to Amend by..."	Majority
end Debate	"I move the Question"	2/3
consider something out of scheduled order	"I move to change the order of business and consider..."	Majority
object to Procedure	"Point of Order"	none - Moderator rules
request another method of voting	"I move that vote be taken by..."	Majority
request counted vote (after vote has been declared)	"I move for a count"	7 voters -
reconsider a vote (must have voted on prevailing side)	"I move to Reconsider....."	Majority
request information	"I request Point of Information"	none - Moderator rules



# **Terminology:**

## **Appropriation**

- An authorization by Town Meeting to make obligations and payments from the treasury for a specific purpose.

## **Assessed Valuation**

- The value set on real or personal property by the Board of Assessors as a basis for setting the tax rate.

## **Capital Budget**

- A multi year plan of spending for large capital items requested by Town Departments. Most of these are voted on individually as warrant articles.

## **Cherry Sheet**

- Called so due to the cherry pink color paper on which it was originally printed.
- A form from the Massachusetts Department of Revenue showing all of the State and County charges and reimbursements to the Town as certified for the following year.
- Supposed to be received by March 1 of each year from the State Tax Commission.

## **Fiscal Year**

- A 12 month period commencing on July 1 to which the annual town budget applies. The moneys appropriated at the May Town Meeting are for the next fiscal year starting July 1.

## **Free Cash**

- The amount of Surplus Revenue over and above uncollected taxes of prior years.
- Free Cash must be certified by the State Director of Accounts.

## **General Fund**

- The major town fund created with town receipts and tax revenues from which the majority of town expenses are met.

## **Operating Budget**

- A plan of proposed spending and the proposed means of paying for it for the next fiscal year.

## **Reserve Fund**

- This fund is established by voters at Annual Town Meeting.
- To use these monies, transfers may be authorized by the Finance Committee and only for "extraordinary and unforeseen expenditures" that do not warrant calling of a Special Town Meeting.
- Any unexpended balance of this fund is closed out to Surplus Revenue at fiscal year end.

## **Stabilization Fund**

- This fund is designed to accumulate amounts for capital and other future spending purposes.
- These moneys may be invested (and accrue interest) by the town.
- These moneys may be appropriated by a 2/3 vote at any Town Meeting for any legal purpose.

## **Surplus Revenue**

- This fund represents the amount by which Cash, Accounts Receivable, and other assets exceed the town's liabilities and reserves.

## **Transfers**

- The town may by majority at any Town Meeting, transfer any amount previously appropriated to any other use authorized by law.

REVENUE

SOURCE	DESCRIPTION	2021 Actual	2022 Actual	2023 Budgeted	FY24	2023 Budgeted vs. FY24 (in Progress) (% Change)
<b>TAXES</b>						
	PERSONAL PROPERTY TAXES	\$369,082.81	\$340,408.66	\$321,000.00	\$332,000.00	3.427%
	REAL ESTATE TAXES	\$21,670,753.17	\$22,693,707.89	\$23,179,002.00	\$23,879,108.00	3.020%
	PREVIOUS YEARS TAXES	\$141.15	\$138.79	\$0.00	\$0.00	
	TAX TITLES REDEEMED	\$12,697.80	\$15,129.81	\$0.00	\$0.00	
	MOTOR VEHICLE EXCISE	\$1,592,247.91	\$1,524,032.45	\$1,600,000.00	\$1,525,000.00	-4.688%
	LOCAL MEAL TAX	\$78,852.29	\$82,624.76	\$85,000.00	\$85,000.00	0.000%
	INT/PENALTIES P/P TAXES	\$1,131.50	\$1,519.89	\$950.00	\$950.00	0.000%
	CANNABIS HOST AGREEMENT			\$475,000.00	\$475,000.00	0.000%
	INT/PENALTIES R/E TAXES	\$37,114.11	\$49,681.47	\$30,500.00	\$30,500.00	0.000%
	INT/PENALTIES TAX TITLE	\$3,561.58	\$3,637.43	\$0.00	\$0.00	
	INT/PENALTIES MVX	\$8,800.57	\$11,284.69	\$7,500.00	\$7,500.00	0.000%
	PAYMENT IN LIEU OF TAX	\$99,251.73	\$54,857.45	\$48,000.00	\$48,000.00	0.000%
	LOCAL CANNABIS EXCISE	\$78,546.99	\$144,448.03	\$100,000.00	\$100,000.00	0.000%
	<b>TOTAL TAXES</b>	<b>\$23,952,181.61</b>	<b>\$24,921,471.32</b>	<b>\$25,846,952.00</b>	<b>\$26,483,058.00</b>	<b>2.461%</b>
<b>FEES AND CHARGES</b>						
	COLLECTOR'S DEMAND FEES	\$19,891.33	\$27,068.47	\$17,000.00	\$17,000.00	0.000%
	MUNICIPAL LIEN FEES	\$10,375.00	\$6,225.00	\$10,000.00	\$10,000.00	0.000%
	OTHER DEPT. REVENUES	\$150.00	\$0.00	\$0.00	\$0.00	
	TOWN CLERK FEES	\$230.00	\$3,120.00	\$1,000.00	\$1,000.00	0.000%
	TOWN CLERK RECEIPTS	\$21,309.00	\$20,987.00	\$16,000.00	\$16,000.00	0.000%
	PLANNING BD FILING FEES	\$4,250.00	\$6,815.00	\$6,000.00	\$6,000.00	0.000%
	POLICE X-DUTY ACCTG FEES	\$3,435.20	\$3,638.90	\$1,700.00	\$1,700.00	0.000%
	POLICE ACCIDENT REPORTS	\$525.00	\$532.85	\$750.00	\$750.00	0.000%
	FIRE DEPT X-DUTY ACCTING FEES	\$683.40	\$815.18	\$0.00	\$0.00	
	ANIMAL CONTROL FEES	\$50.00	\$0.00	\$500.00	\$500.00	0.000%
	RENTAL INCOME	\$54,003.68	\$45,327.96	\$40,000.00	\$40,000.00	0.000%
	BOARD OF HEALTH FEES	\$38,210.00	\$39,965.00	\$37,000.00	\$37,000.00	0.000%
	COA YOGA REVENUE	\$106.00	\$5,818.00	\$5,000.00	\$5,000.00	0.000%
	<b>TOTAL FEES AND CHARGES</b>	<b>\$153,218.61</b>	<b>\$160,313.36</b>	<b>\$134,950.00</b>	<b>\$134,950.00</b>	<b>0.000%</b>
<b>OTHER REVENUE</b>						
	SURPLUS EQUIPMENT - MISCELLA	\$11,875.00	\$0.00	\$0.00	\$0.00	
	RETURNED CHECK REVENUE	\$125.00	\$882.95	\$0.00	\$0.00	
	NON-RECURRING MISC REVENUE	\$48,574.18	\$90,402.83	\$0.00	\$25,000.00	
	MISC- MEDICAID REIMBRUSE	\$78,914.34	\$147,560.24	\$65,000.00	\$80,130.00	23.277%
	MISC DRUG ABUSE - H PHARMS	\$586,945.36	\$960,593.09	\$25,000.00	\$25,000.00	0.000%
	SCHOOL LUNCH W/O ACCT RECOV	\$493.60	\$0.00	\$0.00	\$0.00	
	BMO REBATE	\$349.42	\$0.00	\$0.00	\$0.00	
	EARNINGS ON INVESTMENTS	\$6,027.67	\$15,654.45	\$6,000.00	\$75,000.00	1150.000%
	<b>TOTAL OTHER REVENUE:</b>	<b>\$733,304.57</b>	<b>\$1,215,093.56</b>	<b>\$96,000.00</b>	<b>\$205,130.00</b>	<b>113.677%</b>
<b>LICENSES AND PERMITS</b>						
	SELECTMENS BUSINESS LICEN	\$875.00	\$1,375.00	\$2,000.00	\$2,000.00	0.000%
	SELECTMENS PERMITS	\$39.00	\$258.00	\$0.00	\$0.00	
	ALCHOLIC BEVERAGE LICs	\$6,925.00	\$6,600.00	\$6,100.00	\$6,100.00	0.000%
	POLICE DEPT PERMIT	\$6,100.00	\$3,787.50	\$4,000.00	\$4,000.00	0.000%
	FIRE DEPT PERMITS	\$15,769.68	\$13,330.90	\$16,000.00	\$16,000.00	0.000%
	BLDG INSP PERMITS	\$112,679.00	\$210,234.00	\$120,000.00	\$130,000.00	8.333%
	GAS/PLUMB PERMITS	\$10,343.00	\$16,942.00	\$14,000.00	\$14,000.00	0.000%
	WIRE INSPECTOR PERMITS	\$19,833.00	\$32,762.00	\$26,000.00	\$26,000.00	0.000%
	<b>TOTAL LICENSES AND PERMITS</b>	<b>\$172,563.68</b>	<b>\$285,289.40</b>	<b>\$188,100.00</b>	<b>\$198,100.00</b>	<b>5.316%</b>
<b>STATE REVENUES</b>						
	STATE OWNED LAND	\$145,185.00	\$161,462.00	\$162,977.00	\$247,935.00	52.129%
	VETERANS ABATEMENTS	\$0.00	\$84,131.00	\$26,109.00	\$24,898.00	-4.638%
	ELDERLY ABATEMENTS	\$4,016.00	\$3,514.00	\$0.00	\$0.00	
	SCHOOL AID CHAPTER 70	\$5,527,768.00	\$5,564,938.00	\$5,639,758.00	\$5,713,498.00	1.308%
	UNRESTRICTED GEN GOVT	\$760,692.00	\$787,316.00	\$808,574.00	\$843,108.00	4.271%
	VETERANS' BENEFITS	\$26,082.00	\$30,378.00	\$30,172.00	\$25,810.00	-14.457%
	CHARTER SCHOOL TUITION REIMI	\$0.00	\$0.00	\$6,529.00	\$16,891.00	158.707%
	<b>TOTAL STATE REVENUE</b>	<b>\$6,463,743.00</b>	<b>\$6,631,739.00</b>	<b>\$6,674,119.00</b>	<b>\$6,872,140.00</b>	<b>2.967%</b>

REVENUE

SOURCE	DESCRIPTION	2021 Actual	2022 Actual	2023 Budgeted	FY24	2023 Budgeted vs. FY24 (in Progress) (% Change)
<b>FEDERAL REVENUE</b>						
	QECB TAX CREDIT	\$16,754.19	\$33,491.81	\$27,677.00	\$27,677.00	0.000%
<b>TOTAL FEDERAL REVENUE</b>		<b>\$16,754.19</b>	<b>\$33,491.81</b>	<b>\$27,677.00</b>	<b>\$27,677.00</b>	<b>0.000%</b>
<b>FINES AND FORTFEITURES</b>						
	REGISTRY MOVING VIOLATION FINE	\$26,627.06	\$28,749.18	\$26,000.00	\$26,000.00	0.000%
	SOLICITATION FINES	\$60.00	\$100.00	\$100.00	\$100.00	0.000%
	COURT FINES	\$2,262.50	\$7,670.00	\$6,200.00	\$6,200.00	0.000%
	PARKING CLERK FINES	\$701.00	\$345.00	\$400.00	\$400.00	0.000%
<b>TOTAL FINES AND FORTFEITURES</b>		<b>\$29,650.56</b>	<b>\$36,864.18</b>	<b>\$32,700.00</b>	<b>\$32,700.00</b>	<b>0.000%</b>
<b>OTHER FINANCING</b>						
	BOND PREMIUM	\$75,504.00	\$70,884.00	\$10,755.00	\$9,772.00	-9.140%
	TRANSFER FROM SRF WETLANDS	\$21,060.00	\$782,152.00	\$34,743.00	\$18,643.00	-46.340%
	TRANSFER FROM CPTC TURF FIELD	\$175,600.00	\$164,300.00	\$158,800.00	\$0.00	-100.000%
	TRANSFER FROM WATER ENT	\$271,147.00	\$271,147.00	\$271,147.00	\$271,147.00	0.000%
	TRANSFER FROM ELECTRIC	\$493,629.29	\$505,919.17	\$525,000.00	\$525,000.00	0.000%
	TRANSFER FROM STAB	\$0.00	\$195,479.00	\$0.00	\$0.00	
	TRANSFER FROM AHT	\$0.00	\$0.00	\$12,430.00	\$18,933.79	52.323%
	TRANSFER FROM AMBULANCE	\$0.00	\$0.00	\$26,993.00	\$47,473.76	75.874%
	TRANSFER FROM CABLE TV	\$0.00	\$0.00	\$18,497.00	\$20,380.59	10.183%
	TRANSFER FROM FREE CASH	\$0.00	\$0.00	\$429,121.00	\$700,000.00	63.124%
<b>TOTAL OTHER FINANCING</b>		<b>\$1,036,940.29</b>	<b>\$1,989,881.17</b>	<b>\$1,487,486.00</b>	<b>\$1,611,350.14</b>	<b>8.327%</b>
<b>TOTAL REVENUE</b>		<b>\$32,558,356.51</b>	<b>\$35,274,143.80</b>	<b>\$34,487,984.00</b>	<b>\$35,565,105.14</b>	<b>3.123%</b>

**EXPENDITURES**

DEPARTMENT	TYPE	2021 Actual	2022 Actual	2023 Budgeted	FY24 Proposed	2023 Budgeted vs. FY24 (Proposed) (% Change)
<b>General Government</b>						
Town Meetings						
	Salaries	\$1,720.00	\$521.57	\$1,800.00	\$1,800.00	0%
<b>Total Town Meetings:</b>		<b>\$1,720.00</b>	<b>\$521.57</b>	<b>\$1,800.00</b>	<b>\$1,800.00</b>	<b>0%</b>
<b>Selectmen</b>						
	Expenses	\$741,545.15	\$830,671.73	\$827,325.00	\$885,675.00	7.053%
	Salaries	\$185,329.84	\$213,516.16	\$198,593.21	\$218,000.00	9.772%
<b>Total Selectmen:</b>		<b>\$926,874.99</b>	<b>\$1,044,187.89</b>	<b>\$1,025,918.21</b>	<b>\$1,103,675.00</b>	<b>7.579%</b>
<b>Finan and Advis Comm</b>						
	Expenses	\$0.00	\$0.00	\$500.00	\$500.00	0%
<b>Total Finan and Advis Comm:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$500.00</b>	<b>0%</b>
<b>Reserve Fund</b>						
	Expenses	\$0.00	\$0.00	\$136,376.00	\$136,376.00	0%
<b>Total Reserve Fund:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$136,376.00</b>	<b>\$136,376.00</b>	<b>0%</b>
<b>Town Accountant</b>						
	Expenses	\$1,768.63	\$2,064.93	\$1,800.00	\$2,100.00	16.667%
	Salaries	\$91,490.94	\$113,386.28	\$116,150.70	\$118,453.71	1.983%
<b>Total Town Accountant:</b>		<b>\$93,259.57</b>	<b>\$115,451.21</b>	<b>\$117,950.70</b>	<b>\$120,553.71</b>	<b>2.207%</b>
<b>Assessors</b>						
	Expenses	\$13,747.58	\$13,912.71	\$25,900.00	\$25,900.00	0%
	Salaries	\$147,176.02	\$151,078.75	\$154,062.49	\$157,106.49	1.976%
<b>Total Assessors:</b>		<b>\$160,923.60</b>	<b>\$164,991.46</b>	<b>\$179,962.49</b>	<b>\$183,006.49</b>	<b>1.691%</b>
<b>Treasurer/Collector</b>						
	Expenses	\$80,009.28	\$23,212.89	\$24,257.00	\$23,257.00	-4.123%
	Salaries	\$165,102.82	\$171,380.52	\$177,660.00	\$181,193.50	1.989%
<b>Total Treasurer/Collector:</b>		<b>\$245,112.10</b>	<b>\$194,593.41</b>	<b>\$201,917.00</b>	<b>\$204,450.50</b>	<b>1.255%</b>
<b>Town Counsel Expense</b>						
	Expenses	\$121,470.11	\$156,048.13	\$80,000.00	\$75,000.00	-6.25%
<b>Total Town Counsel Expense:</b>		<b>\$121,470.11</b>	<b>\$156,048.13</b>	<b>\$80,000.00</b>	<b>\$75,000.00</b>	<b>-6.25%</b>
<b>Tax Title Foreclosure</b>						
	Expenses	\$1,224.00	\$3,493.00	\$8,000.00	\$8,000.00	0%
<b>Total Tax Title Foreclosure:</b>		<b>\$1,224.00</b>	<b>\$3,493.00</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>0%</b>
<b>Town Clerk</b>						
	Expenses	\$7,087.20	\$7,592.25	\$8,050.00	\$16,350.00	103.106%
	Salaries	\$63,030.37	\$87,374.87	\$89,229.00	\$111,370.24	24.814%
<b>Total Town Clerk:</b>		<b>\$70,117.57</b>	<b>\$94,967.12</b>	<b>\$97,279.00</b>	<b>\$127,720.24</b>	<b>31.293%</b>
<b>Elections</b>						
	Expenses	\$9,550.22	\$5,327.20	\$11,500.00	\$17,111.00	48.791%
	Salaries	\$15,228.49	\$4,333.52	\$13,105.00	\$18,038.00	37.642%
	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Total Elections:</b>		<b>\$24,778.71</b>	<b>\$9,660.72</b>	<b>\$24,605.00</b>	<b>\$35,149.00</b>	<b>42.853%</b>
<b>Registrars</b>						
	Expenses	\$0.00	\$2,346.13	\$700.00	\$200.00	-71.429%
	Salaries	\$1,437.00	\$690.00	\$1,800.00	\$2,800.00	55.556%
<b>Total Registrars:</b>		<b>\$1,437.00</b>	<b>\$3,036.13</b>	<b>\$2,500.00</b>	<b>\$3,000.00</b>	<b>20%</b>

**EXPENDITURES**

DEPARTMENT	TYPE	2021 Actual	2022 Actual	2023 Budgeted	FY24 Proposed	2023 Budgeted vs. FY24 (Proposed) (%) Change
<b>Conservation Committee</b>						
	Expenses	\$2,473.00	\$2,439.16	\$2,473.00	\$2,473.00	0%
	Salaries	\$68,917.69	\$103,615.42	\$105,282.36	\$56,494.66	-46.340%
<b>Total Conservation Committee:</b>		<b>\$71,390.69</b>	<b>\$106,054.58</b>	<b>\$107,755.36</b>	<b>\$58,967.66</b>	<b>-45.276%</b>
<b>Planning Board</b>						
	Expenses	\$13,139.40	\$16,426.58	\$12,194.91	\$12,194.91	0%
	Salaries	\$113,613.47	\$117,582.61	\$123,951.71	\$130,701.06	5.445%
<b>Total Planning Board:</b>		<b>\$126,752.87</b>	<b>\$134,009.19</b>	<b>\$136,146.62</b>	<b>\$142,895.97</b>	<b>4.957%</b>
<b>Zoning Board Of Appeals</b>						
	Expenses	\$127.28	\$220.00	\$220.00	\$220.00	0%
	Salaries	\$27,725.94	\$28,329.32	\$28,845.76	\$0.00	-100%
<b>Total Zoning Board Of Appeals:</b>		<b>\$27,853.22</b>	<b>\$28,549.32</b>	<b>\$29,065.76</b>	<b>\$220.00</b>	<b>-99.243%</b>
<b>Total General Government:</b>		<b>\$1,872,914.43</b>	<b>\$2,055,563.73</b>	<b>\$2,149,776.13</b>	<b>\$2,201,314.57</b>	<b>2.397%</b>
<b>Public Safety</b>						
<b>Police Department</b>						
	Expenses	\$200,689.03	\$192,597.78	\$186,885.00	\$191,557.13	2.500%
	Salaries	\$1,326,768.50	\$1,411,576.42	\$1,492,987.82	\$1,522,847.58	2.000%
<b>Total Police Department:</b>		<b>\$1,527,457.53</b>	<b>\$1,604,174.20</b>	<b>\$1,679,872.82</b>	<b>\$1,714,404.71</b>	<b>2.056%</b>
<b>Communications Center</b>						
	Salaries	\$292,026.50	\$273,881.57	\$298,364.22	\$304,331.50	2.000%
<b>Total Communications Center:</b>		<b>\$292,026.50</b>	<b>\$273,881.57</b>	<b>\$298,364.22</b>	<b>\$304,331.50</b>	<b>2.000%</b>
<b>Police Crossing Guard</b>						
	Salaries	\$11,875.33	\$12,750.37	\$20,969.00	\$21,389.00	2.003%
<b>Total Police Crossing Guard:</b>		<b>\$11,875.33</b>	<b>\$12,750.37</b>	<b>\$20,969.00</b>	<b>\$21,389.00</b>	<b>2.003%</b>
<b>Fire Department</b>						
	Expenses	\$107,320.86	\$95,283.36	\$118,248.13	\$129,466.00	9.487%
	Salaries	\$497,386.69	\$533,716.59	\$522,554.78	\$533,005.88	2.000%
<b>Total Fire Department:</b>		<b>\$604,707.55</b>	<b>\$628,999.95</b>	<b>\$640,802.91</b>	<b>\$662,471.88</b>	<b>3.382%</b>
<b>Inspection Services</b>						
	Expenses	\$1,229.88	\$2,921.59	\$5,981.21	\$8,228.57	37.574%
	Salaries	\$165,087.93	\$154,017.02	\$156,568.94	\$159,700.32	2.000%
<b>Total Inspection Services:</b>		<b>\$166,317.81</b>	<b>\$156,938.61</b>	<b>\$162,550.15</b>	<b>\$167,928.89</b>	<b>3.309%</b>
<b>Total Public Safety:</b>		<b>\$2,602,384.72</b>	<b>\$2,676,744.70</b>	<b>\$2,802,559.11</b>	<b>\$2,870,525.98</b>	<b>2.425%</b>
<b>Education</b>						
<b>Total Georgetown Schools:</b>	Salaries/Expenses	<b>\$16,148,889.00</b>	<b>\$16,634,765.00</b>	<b>\$17,133,810.01</b>	<b>\$17,562,155.26</b>	<b>2.500%</b>
<b>School Assess/Misc</b>						
	Whittier Reg'l	\$582,583.00	\$706,828.00	\$794,275.00	\$1,015,342.00	27.83%
	Essex NS Ag	\$178,819.00	\$218,084.00	\$270,256.00	\$278,782.00	3.15%
<b>Total School Assess/Misc:</b>		<b>\$761,402.00</b>	<b>\$924,912.00</b>	<b>\$1,064,531.00</b>	<b>\$1,294,124.00</b>	<b>21.568%</b>
<b>Total Education:</b>		<b>\$16,910,291.00</b>	<b>\$17,559,677.00</b>	<b>\$18,198,341.01</b>	<b>\$18,856,279.26</b>	<b>3.615%</b>

**EXPENDITURES**

DEPARTMENT	TYPE	2021 Actual	2022 Actual	2023 Budgeted	FY24 Proposed	2023 Budgeted vs. FY24 (Proposed) (% Change)
Debt Service		\$2,786,874.70	\$2,687,852.50	\$2,448,889.58	\$2,247,217.50	-8.235%
<b>Total Debt Service:</b>		<b>\$2,786,874.70</b>	<b>\$2,687,852.50</b>	<b>\$2,448,889.58</b>	<b>\$2,247,217.50</b>	<b>-8.235%</b>
Other						
County Retirement						
	Salaries	\$1,982,235.00	\$2,127,355.00	\$2,294,045.00	\$2,443,330.00	6.508%
<b>Total County Retirement:</b>		<b>\$1,982,235.00</b>	<b>\$2,127,355.00</b>	<b>\$2,294,045.00</b>	<b>\$2,443,330.00</b>	<b>6.508%</b>
Workmen's Comp Insurance						
	Expenses	\$176,479.00	\$183,317.00	\$150,000.00	\$150,000.00	0%
<b>Total Workmen's Comp Insurance:</b>		<b>\$176,479.00</b>	<b>\$183,317.00</b>	<b>\$150,000.00</b>	<b>\$150,000.00</b>	<b>0%</b>
Unemployment Insurance						
	Expenses	\$42,661.26	\$25,564.08	\$60,000.00	\$60,000.00	0%
<b>Total Unemployment Insurance:</b>		<b>\$42,661.26</b>	<b>\$25,564.08</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>	<b>0%</b>
Medical Insurance						
	Expenses	\$2,821,814.84	\$2,916,788.59	\$3,100,000.00	\$3,270,500.00	5.5%
<b>Total Medical Insurance:</b>		<b>\$2,821,814.84</b>	<b>\$2,916,788.59</b>	<b>\$3,100,000.00</b>	<b>\$3,270,500.00</b>	<b>5.5%</b>
Life Insurance						
	Expenses	\$4,557.60	\$4,367.25	\$4,600.00	\$4,600.00	0%
<b>Total Life Insurance:</b>		<b>\$4,557.60</b>	<b>\$4,367.25</b>	<b>\$4,600.00</b>	<b>\$4,600.00</b>	<b>0%</b>
Medicare Insurance						
	Expenses	\$283,062.99	\$297,495.98	\$320,000.00	\$326,400.00	2%
<b>Total Medicare Insurance:</b>		<b>\$283,062.99</b>	<b>\$297,495.98</b>	<b>\$320,000.00</b>	<b>\$326,400.00</b>	<b>2%</b>
Dental Insurance						
	Expenses	\$165,173.65	\$158,800.34	\$175,000.00	\$160,000.00	-8.571%
<b>Total Dental Insurance:</b>		<b>\$165,173.65</b>	<b>\$158,800.34</b>	<b>\$175,000.00</b>	<b>\$160,000.00</b>	<b>-8.571%</b>
Other Unclassified						
Property/Liability Ins & OPEB Reporting	Expenses	\$275,765.36	\$340,195.11	\$390,650.00	\$393,850.00	0.819%
		\$275,765.36	\$340,195.11	\$390,650.00	\$393,850.00	0.819%
<b>Total Transfer To Trust/Agency:</b>		<b>\$250,000.00</b>	<b>\$75,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total Other:</b>		<b>\$6,151,949.70</b>	<b>\$6,128,883.35</b>	<b>\$6,494,295.00</b>	<b>\$6,808,680.00</b>	<b>4.841%</b>
<b>TOTAL OPERATING EXPENDITURES</b>		<b>\$32,254,691.23</b>	<b>\$33,201,818.44</b>	<b>\$34,082,509.80</b>	<b>\$35,152,176.12</b>	<b>3.14%</b>
Intergovernmental						
State Assessments and Chrgs						
	Expenses	\$414,559.00	\$401,188.00	\$387,474.00	\$350,724.00	-9.485%
<b>Total State Assessments and Chrgs:</b>		<b>\$414,559.00</b>	<b>\$401,188.00</b>	<b>\$387,474.00</b>	<b>\$350,724.00</b>	<b>-9.485%</b>
Other Intergovernmental						
OVERLAY	Expenses	\$0.00	\$0.00	\$18,000.00	\$18,000.00	0%
<b>Total Other Intergovernmental:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,000.00</b>	<b>\$18,000.00</b>	<b>0%</b>
<b>Total Intergovernmental:</b>		<b>\$414,559.00</b>	<b>\$401,188.00</b>	<b>\$405,474.00</b>	<b>\$368,724.00</b>	<b>-9.063%</b>
<b>TOTAL EXPENDITURES</b>		<b>\$32,669,250.23</b>	<b>\$33,603,006.44</b>	<b>\$34,487,983.80</b>	<b>\$35,520,900.12</b>	<b>2.995%</b>

EXPENDITURES

DEPARTMENT	TYPE	2021 Actual	2022 Actual	2023 Budgeted	FY24 Proposed	2023 Budgeted vs. FY24 (Proposed) (% Change)
<b>Public Works</b>						
<b>Highway and Street</b>						
	Expenses	\$318,841.47	\$359,471.68	\$365,391.00	\$381,391.00	4.379%
	Salaries	\$442,092.83	\$443,637.76	\$475,178.54	\$494,462.11	4.058%
<b>Total Highway and Street:</b>		<b>\$760,934.30</b>	<b>\$803,109.44</b>	<b>\$840,569.54</b>	<b>\$875,853.11</b>	<b>4.198%</b>
<b>Snow and Ice Control</b>						
	Expenses	\$223,868.44	\$278,801.59	\$90,000.00	\$90,000.00	0%
	Salaries	\$23,674.38	\$33,603.80	\$14,000.00	\$14,000.00	0%
<b>Total Snow and Ice Control:</b>		<b>\$247,542.82</b>	<b>\$312,405.39</b>	<b>\$104,000.00</b>	<b>\$104,000.00</b>	<b>0%</b>
<b>Total Street Light Assessment:</b>		<b>\$37,131.92</b>	<b>\$23,614.86</b>	<b>\$37,645.00</b>	<b>\$37,645.00</b>	<b>0%</b>
<b>Tree Warden</b>						
	Expenses	\$32,000.00	\$12,000.00	\$12,000.00	\$12,000.00	0%
	Salaries	\$5,473.00	\$5,582.79	\$5,694.44	\$5,694.44	0%
<b>Total Tree Warden:</b>		<b>\$37,473.00</b>	<b>\$17,582.79</b>	<b>\$17,694.44</b>	<b>\$17,694.44</b>	<b>0%</b>
<b>Total Public Works:</b>		<b>\$1,083,082.04</b>	<b>\$1,156,712.48</b>	<b>\$999,908.98</b>	<b>\$1,035,192.55</b>	<b>3.529%</b>
<b>Health and Human Services</b>						
<b>Health Department</b>						
	Expenses	\$47,061.73	\$58,428.84	\$59,356.20	\$45,150.03	-23.934%
	Salaries	\$84,037.34	\$120,295.66	\$121,253.52	\$123,678.59	2.000%
<b>Total Health Department:</b>		<b>\$131,099.07</b>	<b>\$178,724.50</b>	<b>\$180,609.72</b>	<b>\$168,828.62</b>	<b>-6.523%</b>
<b>Council On Aging</b>						
	Expenses	\$28,050.91	\$33,930.42	\$41,017.00	\$41,017.00	0%
	Salaries	\$115,760.29	\$118,173.51	\$140,118.27	\$171,208.64	22.189%
<b>Total Council On Aging:</b>		<b>\$143,811.20</b>	<b>\$152,103.93</b>	<b>\$181,135.27</b>	<b>\$212,225.64</b>	<b>17.164%</b>
<b>Veterans Service</b>						
	Expenses	\$76,885.39	\$82,344.94	\$88,980.00	\$88,980.00	0%
<b>Total Veterans Service:</b>		<b>\$76,885.39</b>	<b>\$82,344.94</b>	<b>\$88,980.00</b>	<b>\$88,980.00</b>	<b>0%</b>
<b>Total Georgetown Cares:</b>	Expenses			\$25,000.00	\$25,000.00	0%
<b>Total Health and Human Services:</b>		<b>\$351,795.66</b>	<b>\$413,173.37</b>	<b>\$475,724.99</b>	<b>\$495,034.26</b>	<b>4.059%</b>
<b>Culture and Recreation</b>						
<b>Library</b>						
	Expenses	\$156,024.27	\$165,720.41	\$163,208.00	\$187,977.00	15.176%
	Salaries	\$232,713.08	\$242,240.16	\$256,537.00	\$363,855.00	41.833%
<b>Total Library:</b>		<b>\$388,737.35</b>	<b>\$407,960.57</b>	<b>\$419,745.00</b>	<b>\$551,832.00</b>	<b>31.468%</b>
<b>Recreation</b>						
	Expenses	\$73,569.36	\$72,754.18	\$47,750.00	\$9,600.00	-79.895%
	Salaries	\$31,480.76	\$40,691.00	\$43,020.00	\$74,000.00	72.013%
	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Total Recreation:</b>		<b>\$105,050.12</b>	<b>\$113,445.18</b>	<b>\$90,770.00</b>	<b>\$83,600.00</b>	<b>-7.899%</b>
<b>Historical Committee</b>						
	Expenses	\$325.42	\$441.40	\$1,000.00	\$1,000.00	0%
<b>Total Historical Committee:</b>		<b>\$325.42</b>	<b>\$441.40</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>0%</b>
<b>Memorial Day Remembrance</b>						
	Expenses	\$1,286.09	\$1,364.16	\$1,500.00	\$1,500.00	0%
<b>Total Memorial Day Remembrance:</b>		<b>\$1,286.09</b>	<b>\$1,364.16</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>0%</b>
<b>Total Culture and Recreation:</b>		<b>\$495,398.98</b>	<b>\$523,211.31</b>	<b>\$513,015.00</b>	<b>\$637,932.00</b>	<b>24.350%</b>

<b>WATER ENTERPRISE FUND</b>				
	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Proposed Budget</b>
Salaries	\$540,000	\$558,000	\$608,000	\$653,500
Expenses	\$815,300	\$805,000	\$984,278	\$1,025,178
Indirect Expenses	\$271,147	\$271,147	\$271,147	\$271,147
Transfer to Capital Projects	\$200,000	\$70,000	\$850,000	\$0
Reserve Fund	\$100,000	\$263,478	\$101,000	\$100,000
Debt Service	\$391,827	\$281,375	\$277,575	\$311,175
<b>Total Operating Expense</b>	<b>\$2,318,274</b>	<b>\$2,249,000</b>	<b>\$3,092,000</b>	<b>\$2,361,000</b>
<b>Total Water Department Revenues</b>	<b>\$2,318,274</b>	<b>\$2,249,000</b>	<b>\$2,549,000</b>	<b>\$2,361,000</b>
<b>Water Department Retained Earnings</b>	<b>\$0</b>	<b>\$0</b>	<b>\$543,000</b>	
<b>Total Water Revenue Sources</b>	<b>\$2,318,274</b>	<b>\$2,249,000</b>	<b>\$3,092,000</b>	<b>\$2,361,000</b>
<b>AMBULANCE ENTERPRISE FUND</b>				
	<b>FY 2021 Budget</b>	<b>FY 2022 Budget</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Proposed Budget</b>
Salaries	\$242,151	\$270,703	\$278,512	\$271,480
Expenses	\$90,804	\$103,304	\$106,750	\$158,800
Indirect Expenses	\$0	\$0	\$27,455	\$47,474
Reserve Fund				\$50,000
<b>Total Ambulance Expense</b>	<b>\$332,955</b>	<b>\$374,007</b>	<b>\$412,717</b>	<b>\$527,754</b>
<b>Total Ambulance Revenues</b>	<b>\$332,955</b>	<b>\$374,007</b>	<b>\$373,717</b>	<b>\$452,754</b>
<b>Ambulance Retained Earnings</b>	<b>\$0</b>	<b>\$0</b>	<b>\$39,000</b>	<b>\$75,000</b>
<b>Total Ambulance Revenue Sources</b>	<b>\$332,955</b>	<b>\$374,007</b>	<b>\$412,717</b>	<b>\$527,754</b>



**Special Town Meeting Warrant  
Commonwealth of Massachusetts  
May 1, 2023**

ESSEX, ss. To the Constables of the Town of Georgetown, in the County of Essex,  
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the said Town, qualified to vote in the elections and in Town affairs to meet at the Georgetown Middle/High School, 11 Winter Street on the 1<sup>st</sup> day of May, 2023 (Monday) at 7 o'clock P.M. then and there to act on the following articles:

**Article 1: Fund Capital Projects (STM23-01)**

To see if the Town will vote to transfer from available funds the following sums of money, to be expended by the respective Departments or Officers indicated, for the capital projects and purchases itemized and described below, including all incidental and related costs; or take any other action in relation thereto.

**A) Highway Department**

Amount: \$50,000

Funds to be expended by: Highway Surveyor

Purpose: Design, construction and project administration costs to complete the Complete Streets Project

Funding Source: Free Cash

**B) Fire Department**

Amount: \$100,000

Funds to be expended by: Fire Chief

Purpose: Lease Payment and Unanticipated expenses

Funding Source: Ambulance Retained Earning

**Article 2: Community Preservation Committee (STM23-2) (Submitted by CPC)**

**Community Preservation Historic Resources Category, "Historic Town Hall Window Restoration and Preservation"**

To see if the Town will vote, pursuant to G.L. 44B, to appropriate from the Community Preservation Fund Undesignated Account of Fiscal Year 2023 the amount of \$457,000.00 (Four Hundred Fifty Seven Thousand Dollars) for the preservation and rehabilitation of the Historic

Town Hall Building, including, but not limited to: the restoration of all windows; replacement of sashes/weights; removal of lead paint and hazardous substances; reconstruction of existing windows; the addition of exterior storm windows and additional painting as needed; and any and all incidental and related costs. All preservation activities will be accomplished in a manner consistent with the guidelines and requirements of the United States Secretary of the Interior's Standards for the Treatment of Historic Properties (Department of Interior Regulations Standards for Rehabilitation codified in 36 CFR 67); and further, to authorize the Board of Selectmen and the Georgetown Historical Commission to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with this preservation and rehabilitation initiative; any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

**Article 3: Town Hall Windows (STM23-3)**

To see if the Town will vote to rescind the vote taken under Article 19 of the May 2, 2022 Annual Town Meeting approving the transfer \$50,000 from Free Cash for the purposes of restoring and replacing the windows at Georgetown Town Hall, including all incidental and related costs; or take any other action in relation thereto.

**Article 4: Special Purpose Stabilization Fund-Opioid Settlement Revenues (STM23-4)**

To see if the Town will vote, pursuant to the provisions of G.L. c.40, §5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund, which may be expended for all of the purposes allowed by law, including those outlined in applicable opioid-litigation settlement documents, a document prepared by the Substance Abuse Bureau of the Commonwealth's Office of Health and Human Services Department, found at <https://www.mass.gov/doc/massachusetts-abatement-terms/download> entitled "Abatement Strategies", and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B and dedicate to such fund, without further appropriation, 100% of the opioid litigation settlement funds received by the Town; and further, to transfer from available funds a sum of money equal to that received or to be received by the Town from opioid litigation settlements resulting from the Town's participation in the national Opioid Multi-District Litigation into said Opioid Settlement Stabilization Fund; or take any other action in relation thereto.

**Article 5: Reserve Fund for Accrued Liabilities (STM23-05)**

To see if the Town will vote to transfer from available funds a sum of money to be added to the Reserve Fund for Accrued Liabilities; or take any other action in relation thereto.

**Article 6: Prior Year Bills (STM23-06)**

To see if the Town will vote to transfer \$9,002.59 from available funds to pay unpaid bills from Fiscal Year 2022 as set forth below; or take any other action in relation thereto.

<u>Department</u>	<u>Amount</u>	<u>Vendor</u>	<u>Purpose</u>
Highway	\$9,002.59	Morton Salt	Road Salt

**Article 7: Snow and Ice Deficit (STM23-7)**

To see if the Town will vote to transfer \$200,000 from Free Cash for the purpose of funding a deficit in the FY2023 Snow and Ice budget line item; or take any other action in relation thereto.

**Article 8: School PASS Program (STM23-8)**

To see if the Town will vote to transfer \$10,000 from Free Cash for the purpose of paying the membership fee to join the PASS Program, which provides substance abuse and related programs for at risk youth; or take any other action in relation thereto.

**Town Warrant**  
**Commonwealth of Massachusetts**  
**May 1, 2023**

ESSEX, ss. To the Constables of the Town of Georgetown, in the County of Essex,  
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the said Town, qualified to vote in the elections and in Town affairs to meet at the Georgetown Middle/High School, 11 Winter Street on the 1<sup>st</sup> day of May, 2023 (Monday) at 7 o'clock P.M. then and there to act on the articles of this warrant, and further, to meet at the Penn Brook School Gymnasium, 68 Elm Street in said Town, on the 8<sup>th</sup> day of May, 2023 (Monday), where the polls will be open from 8 o'clock A.M. until 8 o'clock P.M., to vote by ballot for the following officers: **TWO SELECTMEN for a term of three years, TWO SCHOOL COMMITTEE MEMBERS for a term of three years, ONE ASSESSOR for a term of three years, ONE LIGHT COMMISSIONER for a term of three years, ONE LIGHT COMMISSIONER for a term of two years, ONE WATER COMMISSIONER for a term of three years, ONE MEMBER OF THE PLANNING BOARD for a period of five years, TWO MEMBERS OF THE PEABODY LIBRARY TRUSTEES for a term of three years and ONE MEMBER OF THE HOUSING AUTHORITY, for a term of five years.**

**Article 1: Town Officers and Committee Reports (ATM23-01)**

To hear and act on the reports of the Town Officers and Committees.

**Article 2: General Operating Budget/Reserve Fund (ATM23-02)**

To see if the Town will raise and appropriate, or appropriate by transfer from available funds, a sum of money to defray charges and expenses of the Town, including debt and interest and including support of the schools, to fix salaries of the several elected offices of the Town, as provided by Section 108, Chapter 41, General Laws, as amended, and to provide for a reserve fund for the ensuing year, as set forth in the Finance and Advisory Board Proposed Budget and Town Meeting Warrant for the Fiscal Year beginning July 1, 2023, or take any other action in relation thereto.

**Article 3: Stabilization Fund (ATM23-03)**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Stabilization Fund, or take any other action in relation thereto.

**Article 4: Capital Fund (ATM23-04)**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Capital Fund, a special purpose stabilization fund created by vote of the May 4, 2009 Annual Town Meeting pursuant to the provisions of G.L. c.40, §5B, said funds to be further appropriated by Town Meeting for improvements and/or repairs to municipal buildings and infrastructure, or take any other action in relation thereto.

**Article 5: Other Post-Employment Benefits Trust Fund (ATM23-05)**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Other Post Employment Liability Trust Fund, created by vote of the May 7, 2012 Annual Town Meeting pursuant to the provisions of G.L. c.32B, §20, or take any action in relation thereto.

**Article 6: Water Department Operating Budget (ATM23-06)**

To see if the Town will appropriate the receipts and available funds, including retained earnings, of the Water Department Enterprise Fund for the operation of the Water Department under the direction of the Water Commissioners for the Fiscal Year beginning July 1, 2023, or take any other action in relation thereto.

**Article 7: Fire Department Ambulance Operating Budget (ATM23-07)**

To see if the Town will appropriate the receipts and available funds of the Fire Department Ambulance Enterprise Fund for the operation of the Town's ambulance service under the direction of the Selectmen and Fire Chief for the Fiscal Year beginning July 1, 2023, or take any other action in relation thereto.

{BEGIN CONSENT CALENDAR}

**Article 8: Local Access Programming (ATM23-08)**

To see if the Town will appropriate the sum of \$110,000 for salaries and \$50,000 for expenses and \$20,381 for indirect costs to the general fund for the fiscal year beginning July 1, 2023 from the PEG Access and Cable Related Fund for the purpose of providing PEG access services and oversight and renewal of the cable franchise agreement, or take any other action in relation thereto.

**Article 9: Municipal Light Department Continuation of Operation (ATM23-09)**

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2023, or take any other action in relation thereto.

**Article 10: Chapter 90 Reimbursement, Transportation Bond (ATM23-10)**

To see if the Town will appropriate the sum of \$307,234.26 or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

{END CONSENT CALENDAR}

**Article 11: Capital Projects (ATM-23-11)**

To see if the Town will raise and appropriate or transfer from available funds the following sums of money, to be expended by the respective Departments or Officers indicated, for the capital projects and purchases itemized and described, including any incidental or related costs; or take any other action in relation thereto.

**A) Police Department**

Amount: \$50,000

Funds to be expended by: Police Chief

Purpose: Hire architect/engineer to assess building needs of New Police Facility

Funding Source: Free Cash

**B) Fire Department**

Amount: \$115,000

Funds to be expended by: Fire Chief

Purpose: To Purchase and install new Truck Radios

Funding Source: Capital Stabilization

**C) Fire Department**

Amount: \$37,000

Funds to be expended by: Fire Chief

Purpose: To complete the purchase and equipping of a new Engine 4

Funding Source: Free Cash

**D) Town Clerk**

Amount: \$27,000

Funds to be expended by: Town Clerk

Purpose: To Purchase New Voting Machine and Associated Equipment

Funding Source: Free Cash

**E) Board of Selectmen**

Amount: \$28,000

Funds to be expended by: Town Administrator

Purpose: Town Hall Carpeting Replacement and Installation

Funding Source: Capital Stabilization

**F) School Committee**

Amount: \$100,000

Funds to be expended by: Supt. of Schools

Purpose: Cell Phone Repeater

Funding Source: Capital Stabilization

**G) School Committee**

Amount: \$100,000

Funds to be expended by: Supt. of Schools

Purpose: Brick/Masonry Repairs at GMHS

Funding Source: Capital Stabilization

**Article 12: Eliminate Capital Planning Committee (ATM 23-12)**

To see if the Town will vote to amend the Town's General Bylaws by deleting Sections 63-17 through 63-25, Capital Improvement Planning Committee, in their entirety, and, upon the effective date of such Bylaw revision, to terminate the terms of any existing incumbent Capital Improvement Planning Committee members and abolish said positions, or take any other action in relation thereto.

**Article 13: Amendment to Erosion and Stormwater Control Bylaw, (ATM23-13)**  
*(recommended by Planning Board)*

To see if the Town will vote to amend Chapter 57 of the Town's General Bylaw, by deleting the text shown in strike-through and adding the text shown in bold italics, as set forth below, or take any other action in relation thereto.

## Chapter 57

# Erosion and Stormwater Control

[HISTORY: Adopted by the Town of Georgetown 5-2-2011 Annual Town Meeting, Art. 34. Amendments noted where applicable.]

#### GENERAL REFERENCES

Earth removal and importation- see Ch. 49.

Water — See Ch. 156.

Wetlands protection — See Ch. 161.

Subdivision regulations        see Ch. 365.

Lufkins Brook Conservation Area — See Ch. 535.

§ 57-1 Purpose; effect on existing legislation.

- A. The purpose of this chapter is to protect, maintain and enhance the public health, safety, environment and general welfare of the Town by establishing minimum requirements and procedures to control the adverse effects of soil erosion and sedimentation, construction site runoff, increased post development stormwater runoff and nonpoint source pollution associated with new development and redevelopment. It has been determined that proper management of stormwater runoff will minimize damage to public and private property and infrastructure, safeguard the public health, safety, environment and general welfare of the public, protect water and aquatic resources, protect and enhance wildlife habitat, and promote groundwater recharge to protect surface and groundwater drinking supplies. This chapter seeks to meet that purpose through the following objectives:
- (1) Establish a mechanism by which the municipality can monitor and ensure compliance with requirements of its National Pollutant Discharge Elimination System (NPDES) MS4 General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems and other applicable state and federal mandates. [Amended 5-2-2016ATM, Art. 181
  - (2) Establish decision making processes surrounding land development activities that protect the integrity of the watershed and preserve the health of water resources.
  - (3) Require that new development, redevelopment and other land alteration activities maintain the after development runoff characteristics as equal to or less than the pre-development runoff characteristics, where appropriate, in order to reduce flooding, stream bank erosion, siltation, nonpoint source pollution, property damage, and to maintain the integrity of stream channels and aquatic habitats.
  - (4) Establish minimum post-development stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality; establish minimum design criteria for the protection of properties and aquatic resources downstream from land development and land conversion activities from damages due to alterations in volume, velocity, frequency, duration, and peak flow rate of stormwater runoff; establish minimum design criteria for measures to eliminate or minimize *unless infeasible*, ~~to the extent feasible~~ nonpoint source pollution from stormwater runoff which would otherwise degrade water quality.
  - (5) Establish design and application criteria for the construction and use of structural stormwater control facilities that can be used to meet or exceed the minimum post-development stormwater management standards.
  - (6) Require, ~~when feasible~~ *unless infeasible*, the use of nonstructural stormwater management, better site design practices or "low-impact development practices," such as reducing impervious cover, minimizing the area of disturbance, increasing site-wide infiltration, and preserving open space and other natural areas, to the maximum extent practicable.



- (7) Promote water conservation through the re-use of stormwater for irrigation.
- (8) Establish provisions that require practices that eliminate soil erosion and sedimentation and control the volume and rate of stormwater runoff resulting from land disturbance activities.
- (9) Establish provisions to ensure that soil erosion and sedimentation control measures and stormwater runoff control practices are incorporated into the site planning and design process and are implemented and maintained.
- (10) Establish provisions for the long-term responsibility for and maintenance and operation of structural stormwater control facilities and nonstructural stormwater management practices to ensure that they continue to function as designed, are maintained, and pose no threat to public safety or the environment.
- (11) Establish provisions to ensure there is an adequate funding mechanism, including surety, for the proper review, inspection and long-term maintenance of stormwater facilities implemented as part of this chapter.
- (12) Establish administrative procedures for the submission, review, approval or disapproval of stormwater management plans, erosion and sediment controls, and for the inspection of approved active projects, and long-term follow up; establish certain administrative procedures and fees for the submission, review, approval, or disapproval of stormwater plans, inspection of construction sites, and the inspection of approved projects.
- (13) Ensure that construction and waste materials, toxic materials, hazardous materials, hazardous wastes and other pollutants used and stored on site are prevented from mixing with stormwater runoff, which would degrade water quality.
- (14) Establish the Town of Georgetown's legal authority and capacity to ensure compliance with the provisions of this chapter through funding, permitting, inspection, monitoring, and enforcement.
- (15) Establish a permit mechanism and associated fees for activities covered under this chapter.

B. Nothing in this chapter is intended to replace or supersede the requirements of the Town of Georgetown Zoning Bylaw, the Massachusetts Wetlands Protection Act, the Town of Georgetown Wetlands Protection Bylaw, any other bylaw that may be adopted by the Town of Georgetown, or any Rules and Regulations adopted thereunder. ***Any Activity subject to the provisions of the above-cited Bylaws and/or Rules and Regulations must comply with the specifications of each. In case of conflict, the more stringent provisions shall apply.***

#### § 57-2 Definitions.

The following definitions shall apply in the interpretation and implementation of this chapter. Additional definitions may be adopted by separate regulation.

#### **ALTER**

Any activity that will measurably change the ability of a ground surface area to absorb water, will change existing surface drainage patterns, or will increase or decrease the rate or volume of flow from a site.

#### **BEST MANAGEMENT PRACTICE (BMP)**

Structural, nonstructural and managerial techniques that are recognized to be the most effective and practical means to prevent and/or reduce increases in stormwater volumes and flows, reduce point source and nonpoint source pollution, and promote stormwater quality and protection of the environment. "Structural" BMPs are devices that are engineered and constructed to provide temporary storage and treatment of stormwater runoff. "Nonstructural" BMPs use natural measures to reduce pollution levels, do not require extensive construction efforts, and/or promote pollutant reduction by eliminating the pollutant source.

#### **BETTER SITE DESIGN**

Site design approaches and techniques, including low-impact development (LID) that can reduce a site's impact on the watershed through the use of nonstructural stormwater management practices. Better site design includes conserving and protecting natural areas and green space, reducing impervious cover, using natural features for stormwater management, and providing site-wide infiltration.

#### **DEVELOPMENT**

Any construction that disturbs or alters a parcel of land.

#### **DISTURBANCE OF LAND**

Any action causing removal of vegetation or a change in the position, location, or arrangement of soil, sand, rock, gravel or similar earth material.

#### ***ILLICIT CONNECTION***

*A surface or subsurface drain or conveyance which allows an illicit discharge into the Georgetown storm drain system regardless of whether said connection was previously allowed, permitted or applied for before the effective date of this Bylaw.*

#### ***ILLICIT DISCHARGE***

*Direct or indirect discharge to the Georgetown storm drain system that is not composed entirely of stormwater, including and without limitation, sewage, processed stormwater, or wash water, except as exempted in 57-7 of this Bylaw or in implementing regulations.*

#### ***INFEASIBLE***

*Means not technologically possible, or not economically practicable and achievable in light of best industry practices.*

## **INFILTRATION**

The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site.

## **LOW-IMPACT DEVELOPMENT (LID)**

An ecosystem-based approach to land development and stormwater management that ensures that each development site is designed to protect, or restore, the natural hydrology of the site.

## **MASSACHUSETTS STORMWATER MANAGEMENT STANDARDS**

The latest version, as may be amended from time to time, of the Stormwater Management Standards and accompanying Stormwater Handbook issued by the Department of Environmental Protection pursuant to authority under the Wetlands Protection Act, MGL c. 131, 40, and the Massachusetts Clean Waters Act, MGL c. 21, 26 through 53. The Stormwater Management Standards are incorporated in the Wetlands Protection Act Regulations, 310 CMR 10.05(6)(k), and the Water Quality Certification Regulations, 314 CMR 9.06(6)(a).

## **MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM**

The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Georgetown.

## **NONPOINT SOURCE POLLUTION**

Pollution from many diffuse sources caused by rainfall, snowmelt, or other method of pollutant transport moving over and through the ground. As the runoff moves, it picks up and carries away natural and human-made pollutants, finally depositing them into water resource areas.

## **NORMAL MAINTENANCE**

Activities that are regularly scheduled to maintain the health and condition of a landscaped area. Examples include removal of weeds or invasive species, pruning, mowing, raking, and other activities that are done at regular intervals within the course of a year.

## **PERMIT GRANTING AUTHORITY ("PGA")**

The Planning Board or its agents designated to administer and enforce this chapter.

[Amended 5-2-2016ATM, Art. 181

## **POST-DEVELOPMENT**

The conditions that reasonably may be expected or anticipated to exist after completion of the land development activity in accordance with approved plans on a specific site or tract of land. Post development refers to the phase of a new development or redevelopment project after completion, and does not refer to the construction phase of a project.

## PRE-DEVELOPMENT

The conditions that exist prior to the proposed disturbance activity. Where phased development or plan approval occurs (preliminary grading, roads and utilities, etc.), the existing conditions at the time prior to the first plan submission shall establish pre-development conditions.

## RECHARGE

The replenishment of underground water reserves.

## REDEVELOPMENT

*Development, rehabilitation, expansion, demolition, construction, land alteration, or phased projects that disturb the ground surface, including impervious surfaces on previously developed sites. The creation of new areas of impervious surface or new areas of land disturbance on a site constitutes development, not redevelopment, even where such activities are part of a common plan which also involves redevelopment. Any construction, alteration, improvement, repaving or resurfacing on a previously developed site.*

## RUNOFF

Rainfall or snowmelt water flowing over the ground surface or other source which may result in transport of pollutants.

## SITE

~~The entire parcel of land being developed.~~ *The extent of development and/or redevelopment activities, including but not limited to the creation of new impervious cover and improvement of existing impervious cover.*

## STOCKPILING

The storage of unsecured material for future use, excluding the storage of materials 10 cubic yards or less secured and utilizing erosion controls to prevent erosion of material.

## STORMWATER MANAGEMENT

The use of structural or nonstructural practices that are designed to control or treat stormwater runoff pollutant loads, discharge volumes, and/or peak flow discharge rates. Stormwater management includes the use of low-impact development (LID) management practices.

## STORMWATER MANAGEMENT PERMIT (SMP)

A permit issued by the Conservation Commission in its capacity as the PGA, after review of an application, plans, calculations, and other supporting documents, which is designed to protect the environment of the Town from the deleterious effects of uncontrolled and untreated stormwater runoff.

### § 57-3 Legislative authority.

This chapter is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statutes, and pursuant to the regulations of the federal Clean Water

Act found at 40 CFR 122.34. , and as authorized by the residents of the Town of Georgetown at Town Meeting dated May 2, 2011.

**§ 57-4 Applicability.**

A. This chapter shall be applicable to all new development and redevelopment, land disturbance and any other activity that will result in an increased amount of stormwater runoff or pollutants flowing

from a parcel of land that exceed any of the stormwater management permit thresholds in ~~§ 57-4B~~ **§ 57-4B**, unless exempt pursuant to § 57-5 of this chapter. This chapter shall apply to land or parcels of land that are held in common ownership (including ownership by related or jointly controlled persons or entities) as of the effective date of this chapter, if the total land-disturbing activities on said land or parcels, considered as a whole, would presently or ultimately exceed the minimum thresholds in

~~§ 57-4B~~ and are not exempted by § 57-5. A development shall not be segmented or phased in a manner to avoid compliance with this chapter.

B. Stormwater management permit thresholds. A stormwater management permit shall be required for any of the following, except for an activity exempt per § 57-5:

(1) Minor permit:

- (a) The creation of new impervious area, or expansion of existing impervious area, greater than 200 square feet and less than 2,500 square feet.
- (b) Disturbance of land exceeding 1,000 square feet in area and not exceeding 5,000 square feet or 10% of a parcel, whichever is less.
- (c) Stockpiling of material.

(2) Major permit:

- (a) Construction of any new dwelling or new dwelling replacing an existing dwelling in conformance with Article VIII, Section V.B.1.a of the Georgetown Zoning Bylaws.
- (b) Any land disturbance exceeding an area of 5,000 square feet or more than 20% of a parcel or lot, whichever is less.
- (c) Any activity that will disturb land with a 10% or greater slope or where an area is proposed to have a 10% or greater finished slope, and where the land disturbance is greater than or equal to 2,500 square feet within the sloped area.
- (d) Creation of new impervious surface area, or expansion of existing impervious area, greater than 2,500 square feet.

- (e) The addition or on-site redistribution of more than 100 cubic yards of earth materials, including, but not limited to, sand, gravel, stone, soil, loam, clay, sod, fill and mineral products.

§ 57-5 Exemptions.

Exemptions from this chapter apply to the following activities, provided that a project is solely comprised of any one of these activities:

~~As authorized in the NPDES general permit for stormwater discharges for small MS4s for Massachusetts.~~ An activity that is wholly subject to jurisdiction under the Wetlands Protection Act and Wetlands Protection Bylaw and demonstrates compliance with Massachusetts stormwater standards as reflected in an issued order of conditions, provided that the activity also demonstrates compliance with **this Bylaw and** any additional performance standards contained in the regulations promulgated to implement this chapter.

- B. Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act regulations at 310 CMR 10.04 Agricultural").
- ~~C. Normal maintenance of Town-owned public land, ways and appurtenances. **Reserved.**~~
- D. Repair, replacement, or reconstruction, **but not expansion**, of an existing driveway, provided that erosion control measures are utilized to prevent runoff and sediment from entering a traveled way or adjacent properties.
- E. Any work or projects for which all necessary approvals and permits were issued before the effective date of this chapter.
- F. Normal maintenance of existing landscaping, gardens or lawn areas associated with a single-family dwelling, provided erosion control measures are utilized to prevent runoff and sediment from entering a traveled way or adjacent properties.
- G. Construction of any fence that will not alter existing terrain or drainage patterns.
- H. Repair or replacement of septic systems or wells when approved by the Board of Health for the protection of public health on lots having an existing dwelling, provided that the Board of Health determines:
  - (1) There is minimal grading as defined in Title 5 of the State Environmental Code, 310 CMR 15.000;
  - (2) There is no change or expansion of use as defined by Title 5; and
  - (3) The work includes the use of BMPs to prevent erosion, sedimentation, and release of pollutants.

- I. Construction of utilities (gas, water, wastewater systems, electric, telephone, cable television, etc.) other than drainage which will not alter terrain, ground cover, or drainage patterns, so long as BMPs are used to prevent erosion, sedimentation and release of pollutants.
- J. Emergency repairs to any existing utilities (gas, water, wastewater systems, electric, telephone, cable television, etc.) and emergency repairs to any stormwater management facility or practice that poses a threat to public health or safety, designated by the PGA. Where such activity is subject to the jurisdiction of the Conservation Commission, the work shall not proceed without the issuance of an emergency certification by the Commission. This would require verbal authorization from the authority having jurisdiction.
- K. The maintenance, reconstruction or resurfacing of any public way *(including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems)*, shall improve existing conditions unless infeasible and is otherwise exempt if ~~and the installation of drainage structures or utilities within or associated with public ways that have been~~ approved by the appropriate authorities, and provided that written notice is filed with the PGA 14 days prior to commencement of activity. **Roadway widening or improvements that increase the amount of impervious area greater than or equal to a single lane width shall meet the regulations promulgated to implement this chapter.**
- L. ~~The removal of earth products undertaken in connection with an agricultural use if the removal is necessary for or directly related to planting, cultivating or harvesting or the raising or care of animals.~~

**§ 57-6 Prohibited Activities.**

*The following activities are prohibited under this Bylaw:*

- A. **Illicit Discharges.** *No person shall dump, discharge, cause or allow to be discharged any pollutant or non-stormwater discharge into the MS4, into a watercourse, or into the waters of the Commonwealth.*
- B. **Illicit Connections.** *No person shall construct, use, allow maintain or continue any illicit connection to the Municipal Storm Drain System, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.*
- C. **Obstruction of Municipal Storm Drain System.** *No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior written approval*

*from the Highway Department.*

**§ 57-7. Allowable Non-Stormwater Discharges.**

*The following activities are allowed without the need for consultation with the Planning Board:*

- A. Discharge or flow resulting from firefighting activities*
- B. Waterline flushing*
- C. Flow from potable water sources*
- D. Springs*
- E. Natural flow from riparian habitats and wetlands*
- F. Diverted stream flow*
- G. Rising groundwater*
- H. Uncontaminated groundwater infiltration as defined in CFR 35.2005(20), or uncontaminated pumped groundwater*
- I. Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air conditioning condensation*
- J. Discharge from landscape irrigation or lawn watering*
- K. Water from individual residential car washing*
- L. Discharge from dechlorinated swimming pool water (less than one ppm chlorine) provided the water is allowed to stand one week prior to draining and the pool is drained in such a way as not to cause a nuisance.*
- M. Discharge from street sweeping*
- N. Dye testing provided verbal notification is given to the Highway Department or Board of Health prior to the time of the test*
- O. Non-stormwater discharge permitted under a NPDES permit or a Surface Water Discharge permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and*
- P. Discharge for which advanced written approval is received from the Highway Department as necessary to protect public health, safety, welfare or the environment.*

**§ 57-8 Administration.**

- A.** The Planning Board (PGA) shall be responsible for the administration, implementation, and enforcement of this chapter. **[Amended 5-2-2016ATM, Art. 18]**
- B.** Any powers granted to or duties imposed upon the PGA may be delegated, in writing, by the PGA to its employees or agents or other municipal employees as appropriate.
- C.** Stormwater and erosion control regulations ("regulations"). The PGA may adopt, with consult with the Conservation Committee, and periodically amend, rules and regulations relating to the terms, conditions, definitions, enforcement, fees (including application, inspection, and/or consultant fees), delegation of authority, procedures and administration of this chapter after conducting a public hearing to receive comments on the proposed rules and regulations or any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation at least seven days prior to the hearing date. Failure of the PGA to promulgate such rules and regulations or a legal declaration of their invalidity by a court shall not act to suspend or invalidate the effect of this chapter. **[Amended 5-2-2016ATM, Art. 18]**



- D. Massachusetts Stormwater Handbook. The PGA will utilize the policy, criteria and information, including specifications and standards, of the most recent edition of the Massachusetts Stormwater Handbook for execution of the provisions of this chapter. Unless otherwise specified in this Bylaw or the regulations, stormwater management practices that are designed, constructed, and maintained in accordance with these design and sizing criteria will be presumed to be protective of Massachusetts water quality standards.
- E. Stormwater management permit. The PGA shall have the authority to issue a stormwater management permit (SMP) for projects exceeding the thresholds defined in § 57-4B of this chapter and not otherwise exempted by § 57-5. Requirements of the SMP may be defined and included within the regulations promulgated pursuant to § 57-8C of this chapter.
- F. Action by the PGA. Each application for a stormwater management permit that complies with the regulations, and is determined to be a complete application by the PGA, shall be acted upon within 45 days of the date of filing with the PGA and the Town Clerk, unless such application has been withdrawn from consideration. If the PGA determines the application is incomplete, including insufficient information to describe the site, the work, or the effect of the work on water quality and runoff volume, the PGA may disapprove the application and deny the permit. The PGA may take any of the following actions as a result of an application for a Stormwater Management Permit:
- (1) Approve the permit application upon finding that the proposed plan will protect water resources and meets the objectives and requirements of this chapter;
  - (2) Approve the permit application with conditions, modifications or restrictions that are required to ensure that the project will protect water resources and meets the objectives and requirements of this chapter; or
  - (3) Disapprove the permit application if the proposed plan will not protect water resources or fails to meet the objectives and requirements of this chapter.
- G. Appeals of action by the PGA. A decision of the PGA shall be final. Further relief of a decision by the PGA made under this chapter shall be to a court of competent jurisdiction.
- H. Waivers.
- (1) The PGA may waive strict compliance with some of the requirements of this chapter or the rules and regulations promulgated hereunder, if it determines that some of the application requirements are unnecessary because of the size or character of the development project or because of the natural conditions at the site and where such action:
    - (a) Is allowed by federal, state and local statutes and/or regulations;
    - (b) Is in the public interest; and

- (c) Is not inconsistent with the purpose and intent of this chapter.
- (2) Any request from an applicant for a waiver of these rules shall be submitted, in writing, to the PGA at the time of submission of the application. Such requests shall clearly identify the provision/s of the rule from which relief is sought and be accompanied by a statement setting forth the reasons why, in the applicant's opinion, the granting of such a waiver would be in the public interest or the specific information required to show strict compliance is irrelevant to the project, and why a waiver would be consistent with the intent and purpose of this chapter and the rules and regulations promulgated hereunder.

**§ 57-97 Performance standards.**

Criteria for stormwater management standards shall be defined and included as part of any rules and regulations promulgated under § 57-, 8C of this chapter.

**§ 57-108 Enforcement; violations and penalties.**

- A. The PGA, or an authorized agent of the PGA, shall enforce this chapter, and any regulations, permits orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for violations.
- B. If a person violates the provisions of this chapter or its regulations, or a permit, notice or order issued thereunder, the PGA may seek injunctive relief in a court of competent jurisdiction to restrain the person from activities which would create further violations or to compel the person to perform abatement or remediation of the violation.
- C. The PGA, or an authorized agent of the PGA, may issue a written order to enforce the provisions or this chapter or the regulations, which may include requirements to:
  - (1) Cease and desist from land-disturbing activity until there is compliance with the Bylaw or provisions of an approved stormwater management permit;
  - (2) Maintain, install or perform additional erosion and sediment control measures;
  - (3) Perform monitoring, analyses, and reporting;
  - (4) Remediate erosion and sedimentation resulting directly or indirectly from land-disturbing activity;
  - (5) Comply with requirements in the stormwater management permit for operation and maintenance of stormwater management systems; and
  - (6) Remediate adverse impacts resulting directly or indirectly from malfunction of the stormwater management systems. If the PGA or its authorized agent determines that abatement or remediation is required, the order shall set forth a deadline by which such abatement or remediation must be completed.
- D. Criminal penalties. Any person who violates any provisions of this chapter, regulation, order or

permit issued hereunder shall be punished by a fine of not more than \$300. Each day a violation occurs or continues shall constitute a separate violation.

- E. Noncriminal disposition. As an alternative to criminal prosecution or civil action, the Town may utilize the noncriminal disposition procedure set forth in MGL Ch. 40, § 21D and § 1-4 through § 1-8 of the Town Code, in which case any police officer of the Town of Georgetown, the Conservation Commission, or Building Inspector and such other persons as are authorized by the PGA shall be the enforcing person. If noncriminal disposition is used, any person who violates any provision of this chapter, regulation, order or permit issued thereunder shall be punished by a penalty of \$50. Each day or part thereof that a violation occurs or continues shall constitute a separate violation.
- F. Remedies not exclusive. The remedies listed in this chapter are not exclusive of any other remedies available to the PGA or the Town under any applicable federal, state or local law.

**§ 57-11-9 Severability.**

The invalidity of any section, provision, paragraph, sentence, or clause of this chapter shall not invalidate any section, provision, paragraph, sentence, or clause thereof, nor shall it invalidate any permit or determination that previously has been issued.

**Article 14: Amendment to Zoning Bylaws, Article IX: Parking and Loading, Section 165-61 (ATM23-14) (recommended by Planning Board)**

To see if the Town will vote to amend the Zoning Bylaws, Article IX: Parking and Loading, Section 165-61: Minimum Off Street Parking Requirements, to add a new subsection M, as follows:

- M. In all developments requiring parking spaces in accordance with 165-61, 1 parking space per detached residential unit shall be required to be wired for Electric Vehicle (EV) charging. A minimum of 20% of the parking spaces shall be required to be wired for Electric Vehicle (EV) charging for multi-family dwellings, and commercial or industrial uses. These spaces shall be counted towards the total number of spaces required in 165-61. Electric Vehicle (EV) charging stations shall be provided for all new land uses in accordance with the Massachusetts Stretch Energy Code, as amended from time to time, and as adopted by the Town of Georgetown and administered by the Building Department.

, or take any other action in relation thereto.

**Article 15: Amendment to Zoning Bylaws, Attachment 3 -- Intensity of Use Schedule (ATM23-15) (recommended by Planning Board)**

To see if the Town will vote to amend the Zoning Bylaws, Attachment 3 – Intensity of Use Schedule, Note 7, to delete the strike-through language and add the underlined language, as follows:

7. ~~Required in front yard~~ A minimum of 15 feet in depth from the front lot line shall be landscaped with the exception of the parcel access and access sightlines.

, or take any other action in relation thereto.

**Article 16: Community Preservation Committee (ATM23-16) (Submitted by CPC)**  
**A, B, C, D, E, F**

**Article A: Community Preservation General Budget**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee for the Fiscal Year 2024 Community Preservation budget and to appropriate, pursuant to G.L. 44B §6, from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2024; and further, pursuant to G.L. 44B §6, to reserve for future appropriation from Community Preservation Fund annual revenues in the following amounts as recommended by the Community Preservation Committee: a sum of money for open space, including land for recreational use; a sum of money for historic resources; and a sum of money for community housing; as well as sum of money to be placed in the 2024 Budgeted Reserve for general Community Preservation Act projects or purposes recommended by the Community Preservation Committee, as follows:

**Reservations:**

\$140,000 (>10% of the estimated FY revenues) for open space, including land for recreational use; and

\$140,000 (>10% of the estimated FY revenues) for historic resources; and

\$140,000 (>10% of the estimated FY revenues) for community housing.

**Appropriations:**

\$21,000 (less than 5% of the estimated FY revenues) to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year;

or take any other action in relation thereto.

**Article B: Community Preservation Community Housing Category, "Affordable Housing Trust Grant"**

To see if the Town will vote, pursuant to G.L. 44B, to appropriate the amount of \$201,000.00 (Two Hundred One Thousand dollars) from the Community Preservation Fund Community Housing Reserve Account and \$394,000.00 (Three Hundred Ninety Four Thousand dollars) from the Undesignated account, for a total appropriation of \$595,000.00 (Five Hundred Ninety Five Thousand dollars), as a Grant to the Georgetown Affordable Housing Trust for the purposes of Affordable Housing initiatives consistent with the Trust's Articles of Incorporation and the most recently accepted Town of Georgetown Affordable Housing Production Plan and to authorize the Board of Selectmen to enter into a Grant Agreement with the Georgetown Affordable Housing Trust setting the terms for such grant, including a requirement that the owners of any dwellings subsequently receiving any of these appropriated monies from the Trust grant to the Town an Affordable Housing Restriction in said dwellings, and further, to authorize the Board of Selectmen to accept such restrictions;

or take any other action in relation thereto.

**Article C: Community Preservation Historic Resources Category, "Town Records Preservation".**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund Historic Reserves Account the amount of \$90,000 (Ninety Thousand Dollars) and from the Undesignated Account the amount \$140,000 (One hundred forty Thousand dollars), for a total appropriation of \$230,000.00 (Two Hundred Thirty Thousand dollars), to be used to digitally scan and electronically archive public and vital records, currently in storage, from the following departments: Conservation, Building, Planning, Town Clerk and Board of Health, including any associated Maps and Plans. The end result will be a comprehensive electronic file system which will identify vital and permanent records by Department; and further, to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with this initiative. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation Fund Historic Reserve only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

**Article D: Community Preservation Open Space / Recreational Land Category "Equal Access to American Legion Park".**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund Open Space Reserve the amount of \$14,946.00 (Fourteen Thousand Nine Hundred and Forty Six Dollars) to fund the engineering, permitting and implementation of improvements as recommended by the Georgetown Park and Recreation Commission, including all costs incidental and related to the rehabilitation and preservation of the American Legion Park to improve the accessibility and inclusivity of American Legion Park, inclusive of but not limited to, improved site access; additional structures and features to the playground, beach and dock; ADA Compliant amenities and other improvements to comply with the Americans with Disabilities Act and other federal, state or local building, access, and safety codes; and further to authorize the Board of Selectmen and Park and Recreation Commission to enter into any and all agreements and execute any and all instruments for any grants to defer the costs associated with the rehabilitation of this Facility. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation Fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

**Article E: Community Preservation Open Space/Recreational Land Category, "East Main Street Recreational Facility Electrification".**

To see if the Town will vote, pursuant to M.G.L. c.44B, to appropriate from the Community Preservation Fund Community Preservation Open Space Reserve Account the amount of \$31,035.00 (Thirty-One Thousand and Thirty-Five Dollars) for preservation and improvements at the East Main Street Recreational Facility, including the provision and installation of electrical power for the facility and any permitting and design costs; and further, to authorize the Board of Selectmen and Parks and Recreation Commission to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with this initiative. Any funds from this appropriation remaining unspent after a period of 3 (Three) years from the date of the approval of this article will be returned to the Community Preservation Fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

**Article F: Community Preservation Open Space/Recreational Land Category, American Legion Park Irrigation".**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund Open Space Reserve Account the amount of \$10,531.35 (Ten Thousand Five Hundred and Thirty-One Dollars) to fund the engineering, design, permitting and installation of an irrigation system for American Legion Park, including any incidental or related costs; and further, that the Park and Recreation Commission and the Highway Surveyor be authorized to enter into all agreements and execute any and all instruments for any grants to defer the associated costs of this or any related implementation costs. Any funds from this appropriation remaining unspent after a period of 3 (Three) years from the date of the approval of this article will be returned to the Community Preservation Fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

**Article 17: Community Preservation Open Space/Recreation Land Category, "American Legion Park & Penn Brook Lighting Upgrade". (ATM 23-17)**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Undesignated Account the amount \$200,000 (Two Hundred Thousand dollars) to be used to replace the pole lighting at American Legion Park and Penn Brook School with new code complaint lighting,

including any incidental or related costs. The end use would be a retrofit of the existing lighting with new code compliant, more energy efficient lighting with dimmable controls; and further, to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with this initiative. Any funds from this appropriation remaining unspent after a period of 3 year from the date of the approval of this article will be returned to the Community Preservation Fund Undesignated Account only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

859318/GEOR/0001



And you are directed to serve this Warrant by posting up attested copies thereof at the Perley School, Town Office, Post Office, Erie Engine House, and Municipal Light Building, fourteen days at least before the time of holding of said meeting.

Hereof fail not, and make due return of the Warrant, with your doings thereon to the Town Clerk at the time and place of meeting, as aforesaid.

Given under our hands this 10<sup>th</sup> day of April in the year of our Lord 2023.

*Douglas W. Dwyer*  
*[Signature]*  
*[Signature]*  
*Gay C. Foster*

*Selectmen of Georgetown*

Essex, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Georgetown by posting up attested copies of the same as within directed.

Georgetown, Massachusetts 12<sup>th</sup> day of April, 2023.

*[Signature]* Constable of Georgetown

A true copy of the Warrant and return:

Attest:

*Kerri A. McManus*  
Town Clerk

