

**GEORGETOWN RECREATION PATH COMMITTEE**

**May 1, 2018**

**Meeting Minutes 7:00 PM**

**Town Hall – 2nd Floor Meeting Room**

**Meeting Opened:** 7:06 pm

**Committee Member Attendees:** (x indicates attendance)

X	Bill Hastings, Chair (BH)		Julie Coolidge, member (JC)	X	Chris Roop, clerk (CR)
X	Ian Deweese-Boyd, member (IDB)		Craig Mabijs, member (CM)		

**Guests:** John Cashell, Town Planner, John Hendrickson, Stantec Engineering, Jeff Wade, former RecPath Chair (via phone)

**Abbreviations and Terms:** MOU – Memorandum of Understanding, MDOT – Ma. Department of Transportation, MVMPO (MPO) - Merrimack Valley Metropolitan Planning Organization

**Meetings Attended:** CR, BH and met with Katharine Klein of KP Law on April 2<sup>nd</sup>.

**Discussion:**

1. Project Updates
  - a. The meeting with KP Law:
    - i. provided important information about the MOUs with Newbury and Boxford
    - ii. Clarified procedural steps coming up
    - iii. Engaged KP Law to contact National Grid to pursue completing the 99-year lease.
  - b. Georgetown has signed an updated contract with MDOT to complete the design work.
  - c. Georgetown needs to sign the contract with Stantec for Stantec to continue with the design. Mike Farrell has sent the contract to counsel for review.
  - d. The MOU with Boxford has been signed by Boxford and was approved by the Selectmen.
  - e. Georgetown has received MDOT “Notice to Proceed” with the southern project.
  - f. Newbury counsel is reviewing their MOU.
  - g. The committee needs to meet with the trail committees in Boxford and Newbury to renew contacts and ensure we are all on the same page. CR will setup meetings.
  - h. The MVMPO has rescheduled the funding on the TIP so construction of the southern part of the trail is now in 2021 and the northern part is in 2022. The official reason is that National Grid has been slow in granting leases on other projects.
  - i. The key to completing the 25% Design stage is:
    - i. Signing the new contract and MOUs
    - ii. Updating the ROW plan including additional survey work
    - iii. Making minor modifications to the design for the center of town
    - iv. MDOT public hearing

**Meeting Adjourned:** 8:40 pm

**Scheduled Committee Meetings (2nd fl. meeting room), 7PM** 2018: 5/22, 6,26, 7/24, 8/28, 9/25, 10/23, 11/27