

GEORGETOWN RECREATION PATH COMMITTEE

July 20, 2017

Meeting Minutes 7:00 PM

Town Hall – 2nd Floor Meeting Room

Meeting Opened: 7:12 pm

Committee Member Attendees: (x indicates attendance)

X	Jeff Wade, Chair (JW) via tele-conference	X	Bill Hastings, member (BH)	X	Julie Coolidge, member (JC)
X	Chris Roop, member (CR)		Ian Deweese-Boyd, member (IDB)		

Guests: John Cashell, Town Planner

Abbreviations and Terms: MDOT – Ma. Dept. of Transportation

Minutes Approval: June 7, 2017 unanimously approved as written

Correspondence:

Meetings Attended:

Discussion:

1. Administrative
 - a. Minutes approval
2. Project Updates
 - a. New contracts
 - i. At the termination of the original Stantec contract Georgetown will enter into a new contract with Stantec for the completion of the design work on the two Georgetown MDOT projects.
 - ii. John Hendrickson of Stantec is finalizing the details with the state now.
 - iii. With the new state contract, Georgetown will need to have contracts with Boxford and Byfield (Newbury) to manage the billing for their parts of the southern and northern trail projects, respectively.
 - b. Payments for new contracts
 - i. Georgetown will be the lead town with the state so the Stantec invoices will be paid by Georgetown and the other two towns will pay Georgetown.
 - ii. Georgetown will submit a request to the state for 100% reimbursement.
 - iii. When the state reimburses Georgetown, we will reimburse Boxford and Byfield.
 - iv. This will require the town to carry roughly three months of costs for the duration of the contract, until final reimbursement is received. John Cashell is working with Mike Farrell to plan.
3. Member updates - none

Meeting Adjourned: 7:55 pm

Scheduled Committee Meetings (2nd fl. meeting room), 7PM 2017: