

# GEORGETOWN RECREATION PATH COMMITTEE

June 7, 2017

Meeting Minutes 7:00 PM

Town Hall – 2nd Floor Meeting Room

**Meeting Opened:** 7:10 pm

**Committee Member Attendees:** (x indicates attendance)

X	Jeff Wade, Chair (JW)	X	Bill Hastings, member (BH)	Julie Coolidge, member (JC)
X	Chris Roop, member (CR)	X	Ian Deweese-Boyd, member (IDB)	

**Guests:** John Cashell, Town Planner

## **Abbreviations and Terms:**

**Minutes Approval:** May 11, 2017 unanimously approved as amended

## **Correspondence:**

## **Meetings Attended:**

## **Discussion:**

1. Administrative
  - a. Stantec invoice #1 for \$1,063.10 unanimously approved. This is the continuation of the previous contract under Stantec, now that FST has been acquired by Stantec.
  - b. CR presented an invoice for mower repairs for \$108.13. This is dealer cost for parts only. Mower donated by Dave Shauer is not ready for use yet. Reimbursement was approved unanimously.
  - c. The next meeting will be delayed rather than holding it on July 5. Members will let CR know what dates work.
2. Project Updates
  - a. When new contract starts, as previously mentioned, the town will pay 100% of the invoice and submit a request for reimbursement to the state. Mike Farrell is aware of this change. Funds will need to be committed on a rolling basis to cover approximately three months of billing.
  - b. The new contracts for the two state projects will both be multi-town agreements, with Boxford and Byfield.
  - c. Jerry Klima of Salisbury sent JW a template contract that can be used to setup the details of how each town will pay their portion of the invoices and be reimbursed.
  - d. BH will contact John Hendrickson of Stantec to get an updated schedule of the design project work.
  - e. JW will contact MG, the project manager at MDOT for the project, to ensure that the state is moving forward with the project.
3. Member updates
  - a. This will be the last meeting JW will be attending as a member of the committee.
  - b. IDW will take over financial tracking for the committee.
  - c. CR mowed trail 5/20 and 5/29.
  - d. CR put up signs to direct users either to the by-pass for “the cut” or via 103 Central to Brook St.

**Meeting Adjourned:** 8:20 pm

**Scheduled Committee Meetings (2nd fl. meeting room), 7PM 2017: 8/2**