

Finance and Advisory Board  
Annual Report and Recommendations  
For  
Fiscal Year 2017



**Annual and Special Town Meeting**

**Monday May 2, 2016**

**7:00 PM**

**Georgetown Middle/Senior High School Auditorium**

**Please bring this book with you to the Annual Town Meeting**

## **Table of Contents**

<b><u>Item</u></b>	<b><u>Page</u></b>
❖ Message from the Finance and Advisory Committee-----	1
❖ A Voter's Guide to Town Meeting-----	2
❖ Proposed Budget for Fiscal Year 2017-----	6
❖ Charts:	
1. Expense Budget-----	12
2. Revenue Budget-----	13
❖ Special Town Meeting Warrant-----	14
❖ Consent Calendar-----	15
❖ Annual Town Meeting Warrant-----	16

## **Report from the Finance & Advisory Board**

To the citizens of Georgetown:

The budget presented to you at the annual town meeting is balanced. This was a particularly difficult task this year. Our health insurance costs were increased substantially, and there were increases in liability insurance and retirement costs.

On the revenue side the picture was bleak as well. State aid in the Governor's budget was considerably less than we hoped for. As a result, to avoid major disruptions in services, the Finance Committee has applied a significant amount of free cash in order to balance the budget.

Also, because of last year's considerable snow fall, the need to finance the senior center, and the use of free cash in the budget, our free cash has been completely depleted.

In the near future there is a definite need for additional revenue. With this in mind, a consultant will be providing the town with at least a five-year plan. This plan will take into account new sources of revenue, including potential for economic development.

On the positive side, both the new Penn Brook School and the High School construction are in the last phases of completion, and both are occupied and operating. Construction has started on the Senior Center.

We would like to thank the department heads for their help and perseverance during this difficult budget effort.

Also, I would like to thank the finance Committee for the time and effort it took to arrive at this balanced budget.

Respectfully submitted;

Jim Lacey-Chair

Joe Bonavita-Vice Chair

John Anderson

Ed Dobie

Sandy Gerraughty

Matt Newhall

Robin O'Malley

Ashley Pierson

Wayne Snow

# A VOTER'S GUIDE TO TOWN MEETING

Compiled by Moderator Beverly Enos

At Town Meeting, the voter's approve or disapprove moneys allocated to Town departments necessary for operation throughout the following fiscal year.

The Board of Selectmen, School, Highway, Police, and other departments are then bound by this allocation. If they expect to exceed this limit, then they must go back to the taxpayers at a Special Town Meeting and ask for more. It is a popular misconception that the Board of Selectmen or School Committee control the spending of your tax dollar. This is not true, they only get to spend what you allot to them at Town Meeting.

Other decisions are also reached at Town Meeting that affects your day to day living in Georgetown. All zoning by-laws and changes must be approved at Town Meeting as well as street acceptances, license fees and penalties, and requests for purchase of capital equipment.

## Who's Who at Town Meeting:

The **Moderator** presides and regulates the proceedings, decides all questions of order, and makes public declaration of all votes.

The **Finance Committee's** primary duty is to advise and make recommendations to Town Meeting on the budget and other areas of finance. Statutorily, their authority is limited to making transfers from the town's reserve fund to other line items in the budget for extraordinary or unforeseen occurrences.

The **Town Clerk** keeps accurate records of the minutes of Town Meeting and records all votes passed as declared by the Moderator.

**Town Counsel** sees to it that the presented articles are in proper form and is available for consultation with the Moderator on legal questions during the meeting.

The **Board of Selectmen** (or Select board as is more politically correct) is a five person elected board that holds the responsibility of "day to day" operations of the Town. It is this board that sets the time and place for the Town Meeting and prepares and issues the Warrant.

The **Town Administrator** serves as the chief administrative officer and manages the Selectmen's office, prepares for Selectmen's meetings, coordinates with department heads, and is liaison with Town Counsel. At the present time the Town Administrator also serves as the Acting Finance Director.

## The Order of Business:

- Meeting called to order
- Return of the Warrant
- Pledge of Allegiance
- Invocation
- Introduction of visitors
- Complimentary Resolutions (appreciation certificates, etc.)

- Reports of committees
- Consideration of the Warrant Articles
  - What are commonly referred to as “stock items” are called early in the meeting and most often consist of:
    - standard operating budgets, such as Light Department
    - Road Machinery Fund continuation
    - cable television revolving Account
  - Articles then normally follow in numerical order an exception may be by a motion to amend that an article be “taken out of sequence.” On occasion there may be circumstances that make this desirable or necessary. A majority of the voters present must be obtained to move the sequence of articles.

### **Procedure for Each Warrant Article:**

- The Moderator will announce the article number.
- The Motion is made by the appropriate board or sponsor of the article.
- The Moderator may repeat the article.
- A “Second” is required to open the discussion.
- Report of Advisory Committees (usually Finance Committee and/or Planning Board).
- Explanation by appropriate board or petition sponsor.
- Discussion:
  - Those who wish to speak must be recognized by the Moderator. Raising your hand should do it or you may proceed to any of the floor microphones to do so.
  - Once recognized, please state your name and address.
  - Address all remarks to the Moderator and all questions through the Moderator.
  - When the Moderator senses that the meeting is ready to vote, the motion will be repeated prior to the vote being taken.

When discussion has come to a close and the motion has been repeated for clarity, the Moderator will call for a vote.

### **Votes:**

**Voice vote:** Most often this process begins with “All in Favor (raise the voting slips you received when checking in at the meeting)”. If the voice vote (raise of voting slips) has obvious results, the Moderator will then state that the motion passed or failed.

### **Standing count/show of hands:**

If the vote (raise of voting slips) seems too close to call by a voice vote (raise of voting slips), or the vote is immediately questioned by seven voters (“I question the vote”), the Moderator will ask the Tellers to come into the meeting and count the votes. Each Teller has a pre-specified area to count. The Moderator will ask those in favor of the motion to hold up their voting slips- they are counted and the results are tabulated and reported to the Moderator. The process is then repeated for those against the motion. The Moderator will then announce whether the motion has passed or failed and the vote tally.

**Ballot vote:** Voting by secret ballot is done if prior to a standing count, a motion is made and carried to count by written secret ballot. The Town Clerk then disburses specific ballot slips and they are collected in an orderly manner in a ballot box and counted. The results are given to the Moderator who will announce the results to the Town Meeting.

**Once a vote is counted - by standing vote/show of hands or ballot vote - it cannot be questioned.**

## **Vote Quantum (Proportion) Required:**

### **Majority**

- to pass an affirmative main motion - (budget etc)
- to pass the acceptance of a road if it is part of a subdivision plan

### **2/3 required**

- to amend zoning by-laws
- to appropriate from Stabilization fund
- to take or purchase land or easements (generally)
- to take or purchase land for a Public Domain
- to transfer Municipal land (not for park purposes) to another board or municipal purpose
- to sell or abandon land or easements acquired other than by purchase and held for specific purpose (schools, playgrounds...) in charge of a board or committee other than Selectmen
- to make changes or additions to a Town Map prepared or approved by planning board and adopted by town meeting
- road acceptance if NOT part of a subdivision plan

### **4/5 required**

- to PAY UNPAID BILLS FROM THE PREVIOUS YEAR which may be unenforceable due to the insufficiency of an appropriation (at special town meeting 9/10)

## **Motions & Terminology**

For those who have attended many Town Meetings, the "language" of the meeting may be sometimes somewhat confusing. Massachusetts General Laws and the Town of Georgetown By Laws are full of such terminology in "legalese." The following are some of the most often used motions and a listing of some basic terminology. These are written in, hopefully, an every day understandable language.

## **Common Town Meeting Motions:**

end the Meeting	"I move to adjourn"	Majority
amending a Motion	"I move to Amend by..."	Majority
end Debate	"I move the Question"	2/3
consider something out of scheduled order	"I move to change the order of business and consider..."	Majority
object to Procedure	"Point of Order"	none - Moderator rules
request another method of voting	"I move that vote be taken by..."	Majority
request counted vote (after vote has been declared)	"I move for a count"	7 voters -
reconsider a vote (must have voted on prevailing side)	"I move to Reconsider....."	Majority
request information	"I request Point of Information"	none - Moderator rules

## **Terminology:**

### **Appropriation**

- An authorization by Town Meeting to make obligations and payments from the treasury for a specific purpose.

### **Assessed Valuation**

- The value set on real or personal property by the Board of Assessors as a basis for setting the tax rate.

### **Capital Budget**

- A multi year plan of spending for large capital items requested by Town Departments. Most of these are voted on individually as warrant articles.

### **Cherry Sheet**

- Called so due to the cherry pink color paper on which it was originally printed.
- A form from the Massachusetts Department of Revenue showing all of the State and County charges and reimbursements to the Town as certified for the following year.
- Supposed to be received by March 1 of each year from the State Tax Commission.

### **Fiscal Year**

- A 12 month period commencing on July 1 to which the annual town budget applies. The moneys appropriated at the May Town Meeting are for the next fiscal year starting July1.

### **Free Cash**

- The amount of Surplus Revenue over and above uncollected taxes of prior years.
- Free Cash must be certified by the State Director of Accounts.

### **General Fund**

- The major town fund created with town receipts and tax revenues from which the majority of town expenses are met.

### **Operating Budget**

- A plan of proposed spending and the proposed means of paying for it for the next fiscal year.

### **Reserve Fund**

- This fund is established by voters at Annual Town Meeting.
- To use these monies, transfers may be authorized by the Finance Committee and only for "extraordinary and unforeseen expenditures" that do not warrant calling of a Special Town Meeting.
- Any unexpended balance of this fund is closed out to Surplus Revenue at fiscal year end.

### **Stabilization Fund**

- This fund is designed to accumulate amounts for capital and other future spending purposes.
- These moneys may be invested (and accrue interest) by the town.
- These moneys may be appropriated by a 2/3 vote at any Town Meeting for any legal purpose.

### **Surplus Revenue**

- This fund represents the amount by which Cash, Accounts Receivable, and other assets exceed the town's liabilities and reserves.

### **Transfers**

- The town may by majority at any Town Meeting, transfer any amount previously appropriated to any other use authorized by law.

**TOWN OF GEORGETOWN  
FY 2017 BUDGET SUMMARY**

		BUDGET	BUDGET	BUDGET	BUDGET	Budget
		2013	2014	2015	2016	2017
<b>REVENUE</b>						
	Taxes	15,398,997	15,852,065	18,213,412	18,645,653	19,528,801
	State Revenue	6,180,712	6,252,733	6,292,799	6,396,313	6,437,567
	Local Receipts/Enterprise	1,872,000	2,030,412	2,306,571	2,506,571	2,555,717
	Other Available Funds	33,687	139,698	75,149	75,338	238,721
<b>OTHER REVENUE SOURCES</b>						
	Override					
	Free Cash	250,000				174,590
	Transfer from Stabilization Fund					
	Transfer from Water Dept.	233,057	262,164	262,164	262,164	262,164
	<b>TOTAL REVENUE</b>	<b>23,968,453</b>	<b>24,537,072</b>	<b>27,150,095</b>	<b>27,886,039</b>	<b>29,197,560</b>
<b>OPERATING EXPENSES BY DEPARTMENT</b>						
<b>General Government</b>						
	Town Meeting Expense	1,600	1,600	1,600	1,600	1,600
	Selectmen	2,000	2,000	98,000	107,000	99,500
	Administration and Finance	541,188	1,131,491	1,212,799	1,301,470	1,304,403
	Operation Support	807,034	206,607	0	0	0
	Town Clerk	87,569	77,944	96,644	78,148	105,128
	Land Use	185,797	192,533	195,136	158,610	184,260
	<b>Total General Government</b>	<b>1,625,188</b>	<b>1,612,175</b>	<b>1,604,179</b>	<b>1,646,828</b>	<b>1,694,891</b>
<b>Public Safety</b>						
	Police Protection	1,414,484	0	0	0	0
	Police Public Safety Building	16,487	0	0	0	0
	Other Public Safety	14,683	0	0	0	0
	<b>Total Police</b>	<b>1,445,654</b>	<b>1,480,642</b>	<b>1,508,572</b>	<b>1,549,407</b>	<b>1,577,355</b>
	Fire/Emergency Medical	422,134	429,594	434,579	442,899	472,099
	Protective Inspections	0	moved to BOH	0	0	0
	<b>Total Public Safety</b>	<b>1,867,788</b>	<b>1,910,236</b>	<b>1,943,151</b>	<b>1,992,306</b>	<b>2,049,454</b>
<b>Code Enforcement</b>						
	Code Enforcement	124,170	127,147	128,978	139,051	139,051
	<b>Total Code Enforcement</b>	<b>124,170</b>	<b>127,147</b>	<b>128,978</b>	<b>139,051</b>	<b>139,051</b>
<b>Education</b>						
	Public Schools	12,860,426	13,189,893	13,577,807	13,803,254	14,117,029
	School Assessments	313,345	481,499	620,562	713,062	655,206
	<b>Total of Education</b>	<b>13,173,771</b>	<b>13,671,392</b>	<b>14,198,369</b>	<b>14,516,316</b>	<b>14,772,235</b>
<b>Public Works &amp; Facilities</b>						
		742,407	758,749	824,081	833,398	851,549
<b>Undesignated (Street/Traffic Lights)</b>						
		0	0	0	0	0
<b>Human Services</b>						
	Health Services	102,949	104,568	105,501	113,420	107,920
	Special Programs	161,541	164,901	174,324	196,060	210,240
	<b>Total of Human Services</b>	<b>264,490</b>	<b>269,469</b>	<b>279,825</b>	<b>309,480</b>	<b>318,160</b>
<b>Culture &amp; Recreation</b>						
		338,182	343,391	351,937	355,102	388,981
<b>Debt Service</b>						
	Principal	816,356	740,061	1,768,061	1,656,061	2,037,128
	Interest	166,288	216,404	1,151,977	1,172,773	1,226,134
	<b>Total of Debt Service</b>	<b>982,644</b>	<b>956,465</b>	<b>2,920,038</b>	<b>2,828,834</b>	<b>3,263,262</b>
<b>Insurance</b>						
		4,174,641	4,263,766	4,287,077	4,654,932	5,098,110
<b>Overlay/State/Snow &amp; Ice</b>						
		649,223	624,282	551,428	568,741	620,867
	<b>TOTAL EXPENSES</b>	<b>23,942,504</b>	<b>24,537,072</b>	<b>27,089,063</b>	<b>27,844,988</b>	<b>29,196,560</b>
	<b>TOTAL REVENUES</b>	<b>23,968,453</b>	<b>24,537,072</b>	<b>27,150,095</b>	<b>27,886,039</b>	<b>29,197,560</b>



TOWN OF GEORGETOWN FY2017 BUDGET		EXPENSES				
		Line Item	FY14	FY15	FY16	FY17
Category	Department	Number	Budget	Budget	Budget	Budget
<b>GENERAL GOVERNMENT</b>						
Selectmen:	Town Meeting Expense	11131	1,600	1,600	1,600	1,600
	Reserve Fund			96,000	105,000	97,500
	Selectmen Expenses	11224	2,000	2,000	2,000	2,000
<b>Total Selectmen</b>			<b>2,000</b>	<b>98,000</b>	<b>107,000</b>	<b>99,500</b>
<b>Administration and Finance</b>						
	Personal Services		481,645	496,295	516,506	500,656
	Purchase of Services		649,846	716,504	784,964	803,747
<b>Total Administration and Finance</b>			<b>1,131,491</b>	<b>1,212,799</b>	<b>1,301,470</b>	<b>1,304,403</b>
<b>Licensing &amp; Registration:</b>						
	Town Clerk Personal Services		62,334	71,914	55,993	77,883
	Town Clerk Purchase of Services		15,610	24,730	22,155	27,245
<b>Total Licensing &amp; Registration</b>			<b>77,944</b>	<b>96,644</b>	<b>78,148</b>	<b>105,128</b>
<b>Land Use:</b>						
	Conservation Personal Services		77,933	79,102	60,287	61,492
	Conservation Purchase of Services		3,000	3,000	0	2,500
	Planning Board Personal Services	11752	78,546	79,724	78,859	80,042
	Planning Board Purchase of Services	11751	15,106	15,106	1,000	17,850
	ZBA Personal Services	11761	17,088	17,344	17,604	21,516
	ZBA Purchase of Services	11762	860	860	860	860
<b>Total Land Use</b>			<b>192,533</b>	<b>195,136</b>	<b>158,610</b>	<b>184,260</b>
<b>TOTAL OF GENERAL GOVERNMENT</b>			<b>1,612,175</b>	<b>1,604,179</b>	<b>1,646,828</b>	<b>1,694,891</b>
<b>PUBLIC SAFETY</b>						
<b>Police Protection:</b>						
	Personal Services		1,313,359	1,341,289	1,382,124	1,405,572
	Purchase of Services		167,283	167,283	167,283	171,783
<b>Total of Police Department</b>			<b>1,480,642</b>	<b>1,508,572</b>	<b>1,549,407</b>	<b>1,577,355</b>
<b>Fire Protection:</b>						
	Personal Services	12211	332,352	337,337	345,657	364,857
	Purchase of Services	12214	97,242	97,242	97,242	107,242
<b>Total of Fire/Emergency Medical</b>			<b>429,594</b>	<b>434,579</b>	<b>442,899</b>	<b>472,099</b>
<b>TOTAL OF PUBLIC SAFETY</b>			<b>1,910,236</b>	<b>1,943,151</b>	<b>1,992,306</b>	<b>2,049,454</b>
<b>Code Enforcement:</b>						
	Personal Services	12951	122,040	123,871	133,444	133,444
	Purchase of Services	12952	5,107	5,107	5,607	5,607
<b>TOTAL OF CODE ENFORCEMENT</b>			<b>127,147</b>	<b>128,978</b>	<b>139,051</b>	<b>139,051</b>

TOWN OF GEORGETOWN FY2017 BUDGET		EXPENSES				
		Line Item	FY14	FY15	FY16	FY17
Category	Department	Number	Budget	Budget	Budget	Budget
<b>EDUCATION</b>						
	<b>Public School:</b>					
	Personal Services	13111	10,934,079	11,385,533	11,663,531	11,904,099
	Purchase of Services	13112	2,255,814	2,192,274	2,139,723	2,212,930
	<i>Reduction of School's Requested Increase STM SPED</i>					
	<b>Total Public Schools</b>		<b>13,189,893</b>	<b>13,577,807</b>	<b>13,803,254</b>	<b>14,117,029</b>
	<b>School Assessments:</b>					
	Whittier Reg'l. Assess	13121	418,733	519,384	611,884	558,181
	Essex County Tech Sending Tuition		62,766	101,178	101,178	97,025
	<b>Total School Assessments</b>		<b>481,499</b>	<b>620,562</b>	<b>713,062</b>	<b>655,206</b>
	<b>TOTAL OF EDUCATION</b>		<b>13,671,392</b>	<b>14,198,369</b>	<b>14,516,316</b>	<b>14,772,235</b>
<b>PUBLIC WORKS AND FACILITIES</b>						
	Personal Services		296,094	360,426	369,743	377,454
	Purchase of Services		462,655	463,655	463,655	474,095
	<b>TOTAL OF PUBLIC WORKS &amp; FACILITIES</b>		<b>758,749</b>	<b>824,081</b>	<b>833,398</b>	<b>851,549</b>
<b>HUMAN SERVICES</b>						
	<b>Health Services:</b>					
	Personal Services	15111	66,378	67,311	70,430	70,430
	Purchase of Services	15112	38,190	38,190	42,990	37,490
	<b>Total of Health Services</b>		<b>104,568</b>	<b>105,501</b>	<b>113,420</b>	<b>107,920</b>
	<b>Special Programs:</b>					
	COA Personal Services	15411	63,348	68,771	82,489	96,922
	COA Purchase of Services	15412	26,508	26,508	34,526	34,273
	Veterans Services Expense	15431	40,000	44,000	44,000	44,000
	Veterans Graves Expense	15432	4,000	4,000	4,000	4,000
	N. Essex Vet Dist. Assess	15433	31,045	31,045	31,045	31,045
	<b>Total For Special Programs</b>		<b>164,901</b>	<b>174,324</b>	<b>196,060</b>	<b>210,240</b>
	<b>TOTAL FOR HUMAN SERVICES</b>		<b>269,469</b>	<b>279,825</b>	<b>309,480</b>	<b>318,160</b>
<b>CULTURE &amp; RECREATION</b>						
	Library Personal Services	16111	197,972	200,942	201,874	204,903
	Library Purchase of Services	16112	108,145	108,145	120,304	122,674
	<b>Total of Library</b>		<b>306,117</b>	<b>309,087</b>	<b>322,178</b>	<b>327,577</b>
	P&R Personal Services	16311	15,589	15,823	31,124	31,124
	P&R Purchase of Services	16312	19,885	25,227	0	27,980
	<b>Total of Parks &amp; Recreation</b>		<b>35,474</b>	<b>41,050</b>	<b>31,124</b>	<b>59,104</b>
	Historical Comm. Purchase of Services	16911	500	500	500	1,000
	Memorial Day Service Expense	16921	1,300	1,300	1,300	1,300
	<b>TOTAL CULTURE &amp; RECREATION</b>		<b>343,391</b>	<b>351,937</b>	<b>355,102</b>	<b>388,981</b>

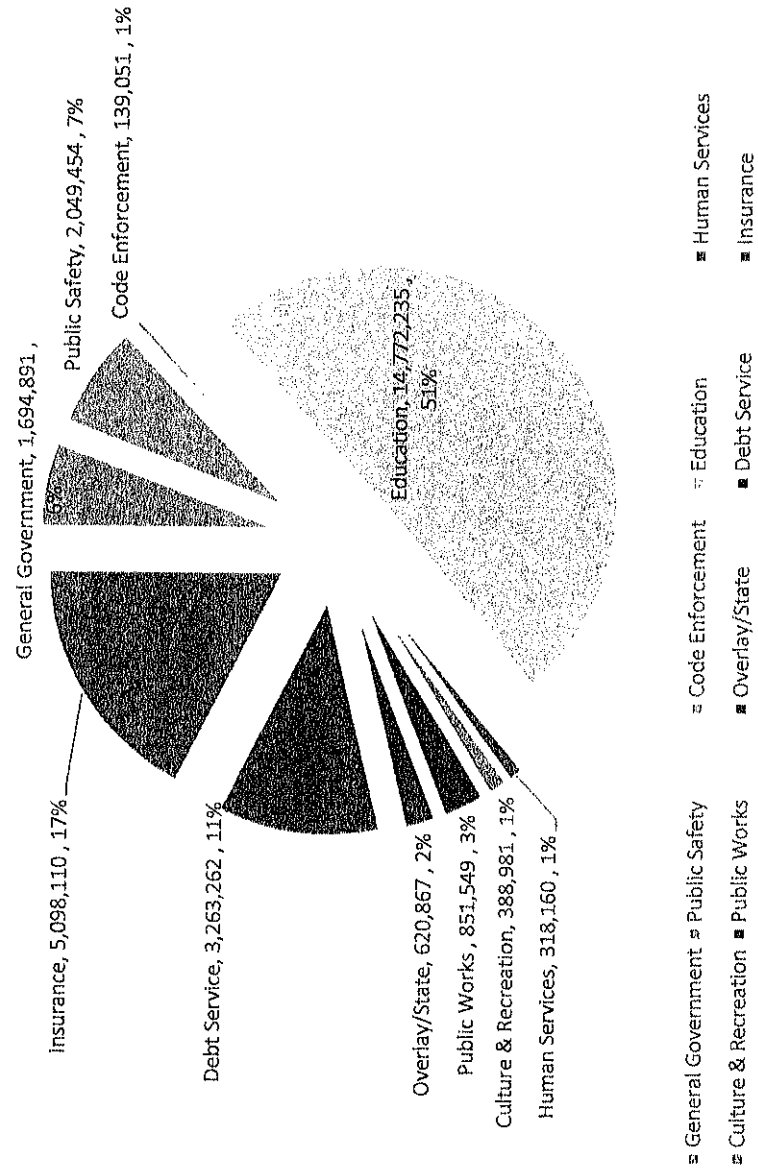
TOWN OF GEORGETOWN FY2017 BUDGET		EXPENSES				
		Line Item	FY14	FY15	FY16	FY17
Category	Department	Number	Budget	Budget	Budget	Budget
<b>DEBT SERVICE</b>						
<b>Principal:</b>						
	Landfill - Principal	17112	75,000	75,000	60,000	50,000
	Land Acquis. - Series C	17114	11,000	11,000	10,000	10,000
	School Renov. - Series C	17119	199,000	174,000	165,000	215,000
	Water Pollution Abatement Bond	17120	10,400	10,400	10,400	10,400
	Town Hall Building Remodeling	17121	0	0	0	0
	Public Works - Building Addition	17122	0	0	0	0
	Water Pollution Abatement Bond #2	17123	10,661	10,661	10,661	10,661
	Library Addition Principle	17125	120,000	120,000	120,000	120,000
	Capital Equipment Principal	17126	105,000	105,000	70,000	70,000
	Elect Sub Station Prin. - Series B	17127	80,000	80,000	80,000	80,000
	Energy Services Principal	17129	129,000	130,000	130,000	135,000
	Penn Brook Feasibility Study			52,000	15,000	15,000
	Penn Brook School Project			1,000,000	985,000	985,000
	Turf Field & CR (CPC Bond)			0	0	166,067
	Middle/high School Project				0	170,000
<b>Total Of Principal</b>			<b>740,061</b>	<b>1,768,061</b>	<b>1,656,061</b>	<b>2,037,128</b>
<b>Interest:</b>						
	Landfill - Interest	17510	12,360	8,273	4,530	1,425
	School Renov. Interest - Series C	17518	23,598	19,618	15,703	11,990
	Land Acquisition Interest - Series C	17519	943	723	475	250
	Short Term Loans-Other	17521	6,000	42,500	60,000	60,000
	Town Hall Building Remodeling	17523	0	-	-	0
	Public Works - Building Addition	17524	0	-	-	0
	Library Addition - Interest	17525	52,110	47,610	43,410	39,150
	Capital Equipment Interest	17526	3,818	2,259	1,120	935
	Elect Sub Station Interest	17527	18,940	15,940	13,140	10,300
	Penn Brook Feasibility Study Interest	17528	2,129	14,678	12,800	12,350
	Energy Services Interest	17529	46,506	45,890	45,078	43,948
	Penn Brook Construction Project	17530	50,000	948,499	867,200	872,300
	Turf Field & Conservation Restriction-CPC	17531		5,987	9,317	38,611
	Middle/high School Project	17532			100,000	134,875
<b>Total of Interest</b>			<b>216,404</b>	<b>1,151,977</b>	<b>1,172,773</b>	<b>1,226,134</b>
<b>TOTAL OF DEBT SERVICE</b>			<b>956,465</b>	<b>2,920,038</b>	<b>2,828,834</b>	<b>3,263,262</b>
<b>INSURANCE</b>						
<b>Employee Benefits:</b>						
	Regional Retirement	19111	1,264,724	1,330,876	1,428,594	1,582,551
	GASB 45		7,500	0	0	7,500
	Workmen Comp Insurance	19121	112,479	139,054	150,757	186,000
	Unemployment Insurance	19131	95,000	95,000	95,000	50,000
	Health Insurance	19141	2,205,137	2,142,827	2,339,599	2,538,465
	Life Insurance	19151	4,800	4,800	5,040	5,400
	Medicare Insurance	19161	237,000	242,000	250,000	262,194
	Dental Insurance	19171	153,762	153,762	153,762	165,000
<b>Other Insurance</b>						
	Vehicle Prop & Liab. Ins	19951	183,364	178,758	232,180	301,000
<b>TOTAL OF INSURANCE</b>			<b>4,263,766</b>	<b>4,287,077</b>	<b>4,654,932</b>	<b>5,098,110</b>
<b>TOTAL OPERATING BUDGET</b>			<b>23,912,790</b>	<b>26,537,635</b>	<b>27,276,247</b>	<b>28,575,693</b>

TOWN OF GEORGETOWN		EXPENSES				
FY2017 BUDGET		Line Item	FY14	FY15	FY16	FY17
Category	Department	Number	Budget	Budget	Budget	Budget
	Total State Charges*** see attached		116,089	105,698	105,665	110,236
	State Off-Sets		163,441	167,437	167,437	208,252
	Snow & Ice Deficit					
	School Choice Assess - Sending		187,574	193,172	197,267	191,661
	Charter School Sending		19,412	10,121	23,372	20,718
	Essex County Tech Sending Tuition		62,766	Moved to School Budge	Moved to School Budget	
	Overlay		75,000	75,000	75,000	90,000
Subtotal			624,282	551,428	568,741	620,867
TOTAL EXPENSES			24,537,072	27,089,063	27,844,988	29,196,560
TAX RECAP CHARGES (Cherry Sheet)						
	Transfer to Capital Projects					
	Snow & Ice Deficit					
	State Charges		116,089	105,698	105,665	
	School Choice Assessments -Sending		187,574	193,172	197,267	
	Charter School Sending		19,412	10,121	23,372	
	Essex County Tech Sending Tuition		62,766	Moved to school Budget		
	Overlay		75,000	75,000	75,000	90,000
Subtotal			460,841	383,991	401,304	90,000
STATE OFFSETS						
	School Choice - Receiving Tuition		148,359	151,933	193,768	190,439
	School Lunch		7,766	7,488	7,488	7,488
	Public Library		7,316	8,016	9,884	10,325
Subtotal			163,441	167,437	167,437	208,252
TOTAL STATE CHARGES			624,282	551,428	568,741	298,252
WATER DEPARTMENT						
	Personal Services		718,867	724,201	505,000	514,000
	Purchase of Services		758,107	760,525	570,360	595,983
	Indirect Expenses				262,164	262,164
	Reserve Fund				100,000	100,000
	Debt Service				138,476	133,014
	Capital Expenses				372,000	362,839
	Water Salaries & Wages	74501	0			
	Water Expenses & Rent	74502	0			
	Water Department Direct Costs	74503	0			
	Water Treatment Plant-Interest	74505	0			
	Water Treatment Plant-Principal	74504	0			
	Water Transmission Loop Interest	74509	0			
	Water Tramsmission Loop Principal	74511	0			
	Water Operating Reserve Fund	74506	0			
	Admin Fees	745011	0			
TOTAL WATER DEPARTMENT			1,476,974	1,484,726	1,948,000	1,968,000
Ambulance Service						
	Personal Services		102,250	120,670	209,930	238,249
	Purchase of Services		114,900	117,900	102,020	106,778
	Direct Expense					
Total Ambulance Expences			217,150	238,570	311,950	345,027
Total Ambulance Revenue			217,150	238,570	311,950	345,027

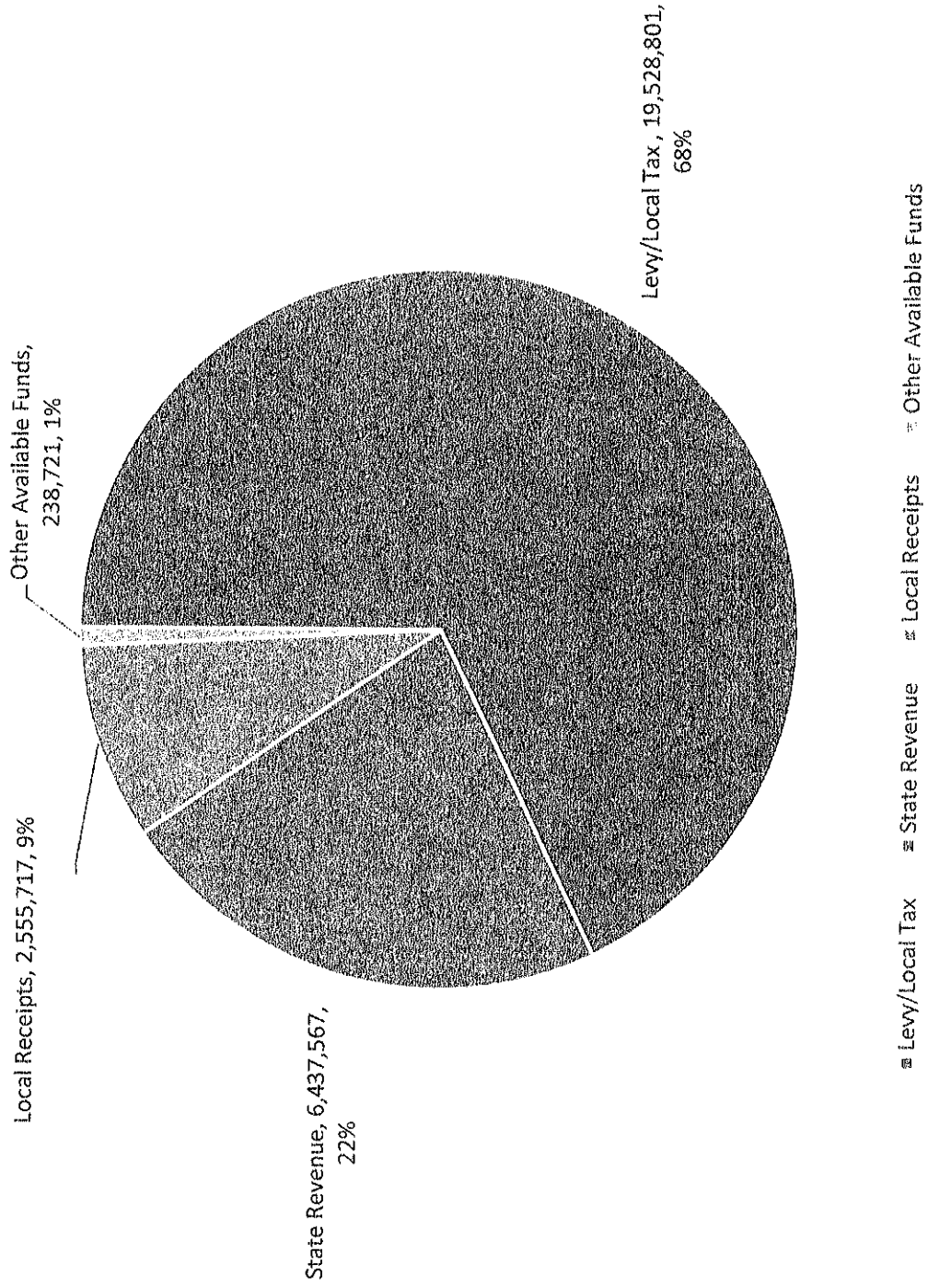
REVENUE DETAIL FY17

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
<b>FY LEVY LIMIT</b>					
Prior Fiscal Year	14,480,453	14,941,885	15,428,877	15,961,836	16,524,860
Proposition 2 1/2 Levy Limit Growth	361,511	373,547	385,672	399,046	413,122
New Growth	119,921	105,000	149,267	163,978	180,000
Override					
Levy Limit	14,941,885	15,420,432	15,961,836	16,524,860	17,117,982
<b>Debt Exclusions</b>					
Penn Brook Construction			1,854,735	1,772,140	1,745,318
School Renovations	241,877	222,598	193,618	180,703	226,990
Library	176,910	172,110	167,810	163,410	169,150
Capital Equipment	38,325	36,925	35,613		
Middle High School Construction				4,540	279,361
Total Debt Exclusion	457,112	431,633	2,251,576	2,120,793	2,410,819
Allowable Levy Limit	15,398,997	15,852,065	18,213,412	18,645,653	19,528,801
<b>STATE REVENUE</b>					
<b>Education</b>					
Chapter 70	5,180,958	5,218,183	5,297,543	5,332,268	5,359,788
School Transportation					
Charter Tuition Assessment Reimb.	12,736	11,516	7,586	11,866	1,782
School Construction					
School Choice Receiving Tuition	142,829	148,359	151,933	196,130	190,439
School Lunch	8,355	7,766	7,488	7,488	7,488
Total Education	5,344,878	5,385,824	5,464,550	5,547,752	5,559,497
<b>General Government</b>					
State Funding to Local Govt.	562,104	620,237	637,437	660,385	688,782
Additional Assistance	43,810				
Revenues from Rooms Tax Increase					
Highway Fund					
Police Career Incentive					
Veterans Benefits	34,628	43,293	33,129	27,868	27,868
Exemptions: Vet, Blind & Surv. Spo	16,804	24,738	24,973	25,532	27,423
Exemptions: Elderly					
State Owned Land	171,200	171,325	124,694	124,694	123,672
Public Libraries	7,288	7,316	8,016	10,082	10,325
Variance per House Ways & Means unapplied					
Total General Government	835,834	866,909	828,249	848,561	878,070
Total State Revenue	6,180,712	6,252,733	6,292,799	6,396,313	6,437,567
<b>ESTIMATED LOCAL REVENUE</b>					
<b>Local Receipts</b>					
Motor Vehicle Excise	950,000	1,050,000	1,150,000	1,250,000	1,290,000
Penalties and Interest on Taxes	50,000	50,000	50,000	75,000	75,000
Payments in Lieu of Taxes	50,000	50,000	50,000	50,000	50,000
Fees	55,000	65,000	75,000	85,000	85,000
Rentals	40,000	40,000	40,000	40,000	40,000
Other Departmental Revenue	10,000	10,000	12,000	12,000	12,000
Licenses and Permits	110,000	125,000	135,000	135,000	135,000
Fines and Forfeits	90,000	70,000	70,000	70,000	80,000
Investment Income	17,000	12,000	16,000	21,000	21,000
Electrical Depart. Benefits & Debt Service	450,000	450,000	509,650	509,650	509,650
Misc. Receipts	10,000	10,000	104,350	104,350	93,496
Misc Medicaid Revenue	40,000	53,000	53,000	53,000	53,000
QECB Tax Credit		45,412	41,571	41,571	41,571
Revenues from Meals Tax Increase				60,000	70,000
Total Estimated Local Receipts	1,872,000	2,030,412	2,308,571	2,506,571	2,555,717
<b>Other Available Funds</b>					
Septic Betterment	21,086	21,060	21,060	21,060	21,060
Affordable Housing Trust	12,601	12,416	12,602	12,791	12,983
CPC Debt Service			41,487	41,487	204,678
Assessors Overlay Excess		106,222			
Total Other Available Funds	33,687	139,698	75,149	75,338	238,721
Water Department	233,057	262,164	262,164	262,164	262,164
Total Estimated Local Receipts	1,872,000	2,030,412	2,306,571	2,506,571	2,555,717
Total Revenue	23,718,453	24,537,072	27,150,095	27,886,039	29,022,970

## Expense Budget



## Revenue Budget



**TOWN WARRANT  
SPECIAL TOWN MEETING  
COMMONWEALTH OF MASSACHUSETTS  
May 2, 2016**

ESSEX, ss. To the Constables of the Town of Georgetown, in the County of Essex, Greetings.

In the Name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in the elections and in Town affairs, to meet at the Georgetown Middle/High School on Monday, May 2, 2016 at 7 o'clock in the evening then and there to act on the following articles:

**Article 1: Adjustments to the Fiscal Year 2016 operating budget (STM16-01)**

To see if the Town will vote to amend the vote taken under Article 2 of the 2015 Annual Town Meeting warrant for the purpose of adjusting line items in the FY 2016 budget, and as necessary, to transfer from available funds a sum of money for the purpose of supplementing departmental expenses, or take any other action in relation thereto.

**Article 2: Assessors (STM16-02)**

To see if the Town will vote to transfer from available funds a sum of money to be added to the overlay surplus, or take any other action in relation thereto.

**Article 3: Senior Center (STM16-03)**

To see if the Town will vote to transfer from available funds a sum of money for the construction of a Senior Center at the Perley School Building, or take any other action in relation thereto.

**Article 4: Reserve Fund for Accrued Liabilities (STM16-04)**

To see if the Town will vote to transfer from available funds a sum of money to be added to the Reserve Fund for Accrued Liabilities, or take any other action relative thereto.

**Article 5: Appropriation of Free Cash for the Snow and Ice deficit FY2016 (STM16-05)**

To see if the Town will vote to transfer from available funds a sum of money to be applied to the snow and ice deficit of a prior fiscal year (FY2016), or take any other action relative thereto.



## **Consent Calendar**

The use of a Consent Calendar speeds the passage of warrant articles which the Selectmen and Moderator, in consultation with Town Counsel and the Finance and Advisory Committee, believe should generate no controversy and can be properly voted without debate.

Each year there are a number of warrant articles which past experience suggests that the action taken on the floor of the Town Meeting will be **routine, non-controversial, and predictable**.

At Town Meeting, said list is then read by the Moderator as "Articles 5, 6, 7, 8, 9, and 10". If any voter has any doubt about passing a motion, or wishes an explanation of any article included in the Consent Calendar, the voter will say "hold" in a loud voice as each article is called out.

The Moderator will then ask if the "hold" is for a question or debate. If it is for a question, an explanation will be given and the article remains on the Consent Calendar. If the "hold" is for debate on the article it is removed from the Consent Calendar and restored to its original place on the warrant to be brought up, debated, and voted in the usual manner.

After calling the individual articles on the Consent Calendar, the Moderator will ask that all articles be passed as a unit by a unanimous vote.

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*Finance and Advisory Board recommends approval of Article 5, 6, 7, 9, and 10. (Vote: 7-0)*  
*Finance and Advisory Board does not recommend approval of Article 8. (Vote: 7-0)*

### **Article 5: Municipal Light Department Continuation of Operation (ATM16-07)**

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2016, or take any other action in relation thereto.

### **Article 6: Zoning Board of Appeals Revolving Fund (ATM16-08)**

To see if the Town will vote to continue the Zoning Board of Appeals Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by applicants' fees to be expended without further appropriation for the purpose of application review including, but not limited to review services, clerical, legal expenses, equipment and office supplies. The Zoning Board of Appeals may expend from this account an amount not to exceed \$20,000 for the Fiscal Year beginning July 1, 2016; or take any other action in relation thereto.

### **Article 7: Conservation Commission Revolving Fund for Camp Denison (ATM16-08)**

To see if the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$25,000 for the Fiscal Year beginning July 1, 2016; or take any other action in relation thereto.

### **Article 8: Chapter 90 Reimbursement, Transportation Bond (ATM16-10)**

To see if the Town will appropriate the sum of \$306,710 (Three hundred six thousand, seven hundred ten dollars) or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

### **Article 9: Fire Department, Fire Alarm Revolving Fund (ATM16-11)**

To see if the Town will vote to continue a Georgetown Fire Department Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by the annual fees charged for connection to the Municipal Fire Alarm system to be expended without further appropriation for the purpose of maintaining the Municipal Fire Alarm System. The Fire Department may expend from the account an amount not to exceed \$14,000 for the Fiscal Year beginning July 1, 2016; or take any other action in relation thereto.

### **Article 10: Inspections Department, Revolving Fund (ATM16-12)**

To see if the Town will vote to continue an Inspections Department Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by fees associated with electronic permit tracking software when permits are issued by the Town of Georgetown. Funds to be expended without further appropriation for the purpose of funding permit tracking software fees, training, computer upgrades, data storage, and electronic data conversion of existing paper files and contract work associated with the electronic permitting system. The Inspections Department may expend from this account an amount not to exceed \$12,000 for the fiscal year beginning July 1, 2016, or take any other action in relation thereto.

**Town Warrant**  
**Commonwealth of Massachusetts**  
**May 2, 2016**

ESSEX, ss. To the Constables of the Town of Georgetown, in the County of Essex,  
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the said Town, qualified to vote in the elections and in Town affairs to meet at the Georgetown Middle/High School, 11 Winter Street on the 2<sup>nd</sup> day of May, 2016 (Monday) at 7 o'clock P.M. then and there to act on the articles of this warrant, and further, to meet at the Penn Brook School Gymnasium, 68 Elm Street in said Town, on the 9<sup>th</sup> day of May, 2016 (Monday), where the polls will be open from 8 o'clock A.M. until 8 o'clock P.M., to vote by ballot for the following officers and to answer the question set forth below: one Selectmen, for one year; one Moderator, one Selectmen, one Town Clerk, one Assessor, one Highway Surveyor, one School Committee Member, one Light Commissioner, one Water Commissioner, and two Peabody Library Trustees, for three years; and one Planning Board Member, and one Housing Authority Member for five years.

Question 1: Shall the Town of Georgetown be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to fund the rehabilitation, reconstruction or improvements to Elm Street, including all costs incidental or related thereto?

\_\_\_\_\_ Yes      \_\_\_\_\_ NO

**Article 1: Town Officers and Committee Reports (ATM16-01)**

To hear and act on the reports of the Town Officers and Committees.

**Article 2: General Operating Budget/Reserve Fund (ATM16-02)**

To see if the Town will raise and appropriate, or appropriate by transfer from available funds, a sum of money to defray charges and expenses of the Town, including debt and interest and including support of the schools, to fix salaries of the several elected offices of the Town, as provided by Section 108, Chapter 41, General Laws, as amended, and to provide for a reserve fund for the ensuing year, as set forth in the Finance and Advisory Board Proposed Budget and Town Meeting Warrant for the Fiscal Year beginning July 1, 2016, or take any other action in relation thereto.

**Article 3: Water Department Operating Budget (ATM16-05)**

To see if the Town will appropriate the receipts and available funds, including retained earnings, of the Water Department Enterprise Fund for the operation of the Water Department under the direction of the Water Commissioners for the Fiscal Year beginning July 1, 2016, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**Article 4: Fire Department Ambulance Operating Budget (ATM16-06)**

To see if the Town will appropriate the receipts and available funds of the Fire Department Ambulance Enterprise Fund for the operation of the Town's ambulance service under the direction of the Selectmen and Fire Chief for the Fiscal Year beginning July 1, 2016, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**{BEGIN CONSENT CALENDAR}**

**Article 5: Municipal Light Department Continuation of Operation (ATM16-07)**

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2016, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**Article 6: Zoning Board of Appeals Revolving Fund (ATM16-08)**

To see if the Town will vote to continue the Zoning Board of Appeals Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by applicants' fees to be expended without further appropriation for the purpose of application review including, but not limited to review services, clerical, legal expenses, equipment and office supplies. The Zoning Board of Appeals may expend from this account an amount not to exceed \$20,000 for the Fiscal Year beginning July 1, 2016; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**Article 7: Conservation Commission Revolving Fund for Camp Denison (ATM16-08)**

To see if the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$25,000 for the Fiscal Year beginning July 1, 2016; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**Article 8: Chapter 90 Reimbursement, Transportation Bond (ATM16-10)**

To see if the Town will appropriate the sum of \$306,710 (Three hundred six thousand, seven hundred ten dollars) or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

*Finance and Advisory Board does not recommend approval. (Vote-7-0)*

**Article 9: Fire Department, Fire Alarm Revolving Fund (ATM16-11)**

To see if the Town will vote to continue a Georgetown Fire Department Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by the annual fees charged for connection to the Municipal Fire Alarm system to be expended without further appropriation for the purpose of maintaining the Municipal Fire Alarm System. The Fire Department may expend from the account an amount not to exceed \$14,000 for the Fiscal Year beginning July 1, 2016; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**Article 10: Inspections Department, Revolving Fund (ATM16-12)**

To see if the Town will vote to continue an Inspections Department Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by fees associated with electronic permit tracking software when permits are issued by the Town of Georgetown. Funds to be expended without further appropriation for the purpose of funding permit tracking software fees, training, computer upgrades, data storage, and electronic data conversion of existing paper files and contract work associated with the electronic permitting system. The Inspections Department may expend from this account an amount not to exceed \$12,000 for the fiscal year beginning July 1, 2016, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**{END CONSENT CALENDAR}**

*Finance and Advisory Board recommends approval of Article 5, 6, 7, 9, and 10. (Vote-7-0)*

*Finance and Advisory Board does not recommend approval of Article 8. (Vote-7-0)*

**Article 11: Local Access Programming**

To see if the Town will vote to accept the provisions of General Laws Chapter 44, Section 53F¾, which establishes a special revenue fund known as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2017, which begins on July 1, 2016; to appropriate the sum of \$ 60,000 for salaries and \$40,000 for expenses from the new PEG Access and Cable Related Fund further, to transfer to said PEG Access account the available balance remaining in Cable Television Revolving Fund as of June 30, 2016, or take any other action in relation thereto.

**Article 12: Fire Department, Ladder Truck Payment (ATM16-14)**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$77,000 (seventy seven thousand dollars) for the Fiscal Year 2017 lease payment for the Fire Department ladder truck, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**Article 13: Transfer Station, Lease (ATM16-17)**

To see if the Town will authorize the Selectmen, in accordance with M.G. L. Chapter 40, Section 3, to lease for a period of up to ten years, on such terms as the Selectmen may determine, the public property known as the transfer station property and shown as Assessor's Map 10, Lot 45, for the purpose of operating a solid waste transfer station; or take any other action in relation thereto.

**Article 14: Voting Tabulators (ATM16-18)** (Submitted by Town Clerk)

To see if the Town will raise and appropriate, or transfer from available funds, a sum of money to purchase three (3) new digital scan vote tabulators, or take any other action in relation thereto.

**Article 15: Whittier Regional Vocational Technical District Stabilization Fund (ATM16-23)**  
(Submitted by Whittier Tech)

To see if the Town of Georgetown will vote to approve the Whittier Regional Vocational Technical District Committee's vote on February 10, 2016 to establish a Stabilization Fund, pursuant to Section 16G ½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law and further set up an operational line item to be created to transfer available monies into said Stabilization Fund; or take any other action relative thereto.

*Finance and Advisory Board does not recommend approval. (Vote-2-5)*

**Article 16: Community Preservation Committee (ATM16-19)** (Submitted by CPC)

**A: Community Preservation General Budget**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2017 Community Preservation budget and to appropriate, pursuant to G.L. Ch. 44B §6, from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2017; and further, pursuant to G.L. Ch. 44B §6, to reserve for future appropriation from Community Preservation Fund estimated annual revenues the following amounts as recommended by the Community Preservation Committee: a sum of money for open space, including land for recreational use; a sum of money for historic resources; and a sum of money for community housing; as well as sum of money to be placed in the 2017 Budgeted Reserve for general Community Preservation Act projects or purposes recommended by the Community Preservation Committee, as follows:

**Reservations:**

\$59,000 (>10% of the estimated FY revenues) for open space, including land for recreational use; and

\$59,000 (>10% of the estimated FY revenues) for historic resources; and

\$59,000 (>10% of the estimated FY revenues) for community housing.

**Appropriations:**

\$21,000 (less than 5% of the estimated FY revenues) to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year;

\$115,000.00 (One Hundred Fifteen Thousand Dollars) from the Open Space / Recreational Land Reserve and \$35,000.00 (Thirty Five Thousand Dollars) from the Undesignated Account for a total

of \$150,000.00 (One Hundred and Fifty thousand Dollars) for the Debt Service, principal and interest payments and any and all costs associated with Bond notes and instruments incurred by the Community Preservation Fund related to the Articles previously appropriated at Annual Town Meeting in 2013 (Articles 27(H) ATM 5-6-13 and 27(I) ATM 5-6-13); or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**B: Community Preservation Community Housing Category, "Affordable Housing Trust Grant"**

To see if the Town will vote, pursuant to G.L. c. 44B, to appropriate \$91,435.00 (Ninety One Thousand Four Hundred Thirty Five Dollars) from Community Preservation Fund Community Housing Reserve Account, and \$18,565.00 (Eighteen Thousand Five Hundred Sixty Five Dollars) from the Undesignated Account for a total amount of \$110,000 (One Hundred Ten Thousand dollars) as a grant to the Georgetown Affordable Housing Trust for the purposes of Affordable Housing initiatives consistent with the Trust's Articles of Incorporation and the accepted Town of Georgetown Affordable Housing Production Plan and to authorize the Board of Selectmen, in consultation with the Community Preservation Committee, to enter into a grant agreement with the Georgetown Affordable Housing Trust setting the terms for such grant, including a requirement that the owners of any dwellings subsequently receiving any of these appropriated monies from the Trust grant to the Town an Affordable Housing Restriction in said dwellings, and further, to authorize the Board of Selectmen to accept such restrictions; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-6-1)*

**C: Community Preservation Community Housing Category, "Housing Authority ADA Ramp"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund Community Housing Reserve Account, the amount of \$23,565.00 (Twenty Three Thousand Five Hundred Sixty Five Dollars) to the Housing Authority for the costs related to the installation of an ADA ramp at the Trestle Way Housing Authority Complex; and to authorize the Board of Selectmen and the Housing Authority, in consultation with the Community Preservation Committee, to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with this initiative. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**D: Community Preservation Historic Resources Category, "Peabody Library George Peabody Portrait Restoration"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund Historic Reserve Account the amount of \$13,300.00 (Thirteen Thousand three hundred dollars) to be used for the restoration and preservation of the portrait of George Peabody. Any

funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund Historic Reserve only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-6-1)*

**E: Community Preservation Historic Resources Category, "South Byfield Cemetery Flagpole Installation and Restoration".**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund Historic Reserve Account, the amount of \$5,100.00 (Five Thousand One Hundred Dollars) for the restoration and installation of a Flagpole at the South Byfield Cemetery and to authorize the Board of Selectmen, the Historical Commission, Highway Surveyor, in consultation with the Community Preservation Committee, to apply for, accept and expend any federal, state, or private grants to defer the costs associated with this initiative. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation Historic Reserve only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board does not recommend approval. (Vote-3-4)*

**F: Community Preservation Historic Resources Category, "Historic Brocklebank Museum Restoration and Rehabilitation".**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund \$7,000.00 (Seven Thousand dollars) from the Community Preservation Fund Historic Reserve Account, for the restoration, rehabilitation, and necessary repairs to the Samuel Brocklebank Museum and to authorize the Board of Selectmen, in consultation with the Community Preservation Committee, to enter into a grant agreement with the Georgetown Historical Society setting the terms for such grant including a requirement that Georgetown Historical Society grant to the Town an historic preservation restriction, and further, to authorize the Board of Selectmen to accept such restriction, and further, any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**G: Community Preservation Historic Resources Category, "First Congregational Church Door Rehabilitation".**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund \$26,500.00 (Twenty Six Thousand Five hundred dollars) from the Community Preservation Fund Historic Reserve Account, for the restoration, rehabilitation, and necessary repairs to the First Congregational Church and to authorize the Board of Selectmen, in consultation with the Community Preservation Committee and Georgetown Historical Commission, to enter into a grant

agreement with the First Congregational Church setting the terms for such grant including a requirement that the First Congregational Church or its parent organization grant to the Town an historic preservation restriction meeting the requirements of G.L. Chapter 184, and to authorize the Board of Selectmen to accept such restriction, and further, any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-3)*

**H: Community Preservation Historic Resources Category, "Historic Perley School Rehabilitation".**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund \$28,100.00 (Twenty Eight Thousand One Hundred Dollars) from the Community Preservation Fund Undesignated Account and \$96,900.00 (Ninety Six Thousand Nine Hundred Dollars) from the Historic Reserve Account, for a total appropriation of \$125,000.00 (One Hundred Twenty Five Thousand Dollars) for the restoration and rehabilitation of the historic Perley School, including all costs incidental and related thereto, for an adaptive re-use of a portion of the building as a Senior Center under the direction of the Council on Aging, all work to be consistent with the guidelines and requirements of United States Secretary of the Interior's Standards for the Treatment of Historic Properties (Department of Interior regulations Standards for Rehabilitation codified in 36 CFR 67); and further, to authorize the Board of Selectmen, in consultation with the School Committee, Council on Aging and Community Preservation Committee, to enter into all agreements and execute any and all instruments and apply for and accept any grants to defer the costs associated with this initiative and to authorize the Board of Selectmen to grant a historic preservation restriction in said property in accordance with G.L. c.44B, §12. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**I: Community Preservation Open Space Category, "Ponds' Invasives Prevention and Control".**

To see if the Town will vote, pursuant to G.L. c.44B, to transfer the remaining balances from the previously appropriated Community Preservation Act Open Space Category accounts:

Article 24 of the Annual Town Meeting of 5-1-06 (\$631.04);

Art 21(E) of the Annual Town Meeting of 5-3-10 (\$60,000.00);

Art 21(F) of the Annual Town Meeting of 5-3-10 (\$4917.08)

for a total of \$65,548.12 (Sixty Five Thousand Five Hundred Forty Eight Dollars and Twelve Cents) and to utilize the funding to preserve Pentucket Pond and Rock Pond and their associated hydrological connections by appropriating the funding for the management of Invasive Species, inclusive of, but not limited to: Fanwort (Cabomba Caroliniana) and Milfoil (Myriophyllum Spicatum) in accordance with an approved Aquatic Plant Management Plan as recommended by



the Georgetown Conservation Commission, in order to preserve and protect the ponds from injury or harm caused by these and other destructive invasive species of plants, and to restore, rehabilitate and preserve any hydrological conveyance associated with the ponds. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**J: Community Preservation Recreational Land Use Category, "East Main Street Active Recreational Land Access and Development (Phase 2.2)"**

To see if the Town will vote, pursuant to M.G.L. c.44B, to appropriate \$200,000.00 (Two Hundred Thousand Dollars) from the Community Preservation Fund Undesignated Account to fund the ongoing engineering, legal, permitting, and development costs, including all costs incidental and related thereto, for the creation of an Active Recreational Facility at the location of the Recreational land off of Main Street, purchased by Art 20(E) of the Annual Town Meeting of May 4th, 2009; and further, to authorize the Board of Selectmen, in consultation with the Parks and Recreation Commission and Community Preservation Committee, to enter into all agreements and execute any and all instruments and to apply for and accept any grants to defer the costs associated with the development of this Facility. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-6-1)*

**K: Community Preservation Open Space / Recreational Land Category "Rehabilitation of American Legion Park (Phase 4)"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund Undesignated Account the amount of \$25,000.00 (Twenty Five Thousand dollars) to further fund the ongoing engineering, permitting and implementation of improvements as recommended by the Georgetown Park and Recreation Commission, including all costs incidental and related to the rehabilitation and preservation of the American Legion Park, beach and dock, including the replacement of playground equipment; and improvements to comply with the Americans with Disabilities Act and other federal, state or local building, access, and safety codes; and further to authorize the Board of Selectmen, in consultation with the Park and Recreation Commission and Community Preservation Committee, to enter into any and all agreements and execute any and all instruments and to apply for and accept any grants to defer the costs associated with the rehabilitation of this Facility. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-7-0)*

**L: Community Preservation Recreational Land Use Category, "Camp Denison Road Paving)".**

To see if the Town will vote, pursuant to M.G.L. c.44B, to appropriate from the Community Preservation Fund Undesignated Account a total of \$45,000.00 (Forty Five Thousand Dollars) to fund engineering, permitting and the implementation of improvements as recommended by the Georgetown Conservation Commission, in order to preserve, protect and rehabilitate Camp Denison, including the restoration and preservation of the access from the main entrance to the lodge area, inclusive of stormwater management, the control of runoff and erosion occurring along the road and the installation of bituminous pavement. Any funds from this appropriation remaining unspent after a period of two years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-6-0-1)*

**M: Community Preservation Open Space / Recreational Land Category, "OSRP Goals".**

To see if the Town will vote, pursuant to M.G.L. c.44B, to appropriate from Community Preservation Fund Undesignated Account monies, \$30,000.00 (Thirty Thousand Dollars) for performing a trail linkage analysis to link Open Space Parcels and Trails; and Improve Access to Municipal and Conservation Lands for Active/Passive Recreational purposes and to further the creation of The Active/Passive Recreational Greenway in accordance with the Goals stated in the latest Open Space and Recreation Plan approved by the Georgetown Conservation Commission; And further, that the Board of Selectmen, in consultation with the Community Preservation Committee, the Conservation Commission, and the Parks and Recreation Commission, be authorized to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with the purchase and development of additional parcels for the Town to effectuate these purposes. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-1-6)*

**Article 17: Hunting Rules and Regulations on Town Public Property (ATM16-20)** (Submitted by Police Department)

To see if the Town will vote to approve an amendment to Chapter 68 of the Town's General Bylaws as follows:

Insert a new section 68-6:

Hunting and Trapping on Town-owned Land. Hunting or trapping on all Town-owned land shall be prohibited except with a permit issued by the Board of Selectmen in connection with public health, safety, or welfare.

Delete the text of section 68-4, Violations and penalties, and insert in place thereof the following:

Any person(s) in violation of this Chapter 68 shall be punished by a fine of not less than one-hundred (\$100.00) dollars for the first offense, two-hundred (\$200.00) dollars for the second offense and three hundred (\$300.00) dollars for the third and subsequent offenses thereafter.

, or take any other action in relation thereto.

**Article 18: Stormwater and Erosion Control Bylaw (ATM16-22)** (Submitted by Planning Department)

To see if the Town will vote to amend Chapter 57 of the Town's General Bylaws, Erosion and Stormwater Control, by deleting the strikethrough text and inserting the bold italic text, or take any other action in relation thereto.

**Chapter 57. Stormwater and Erosion Control**

**§Section 57-1. Purpose**

A.1. Establish a mechanism by which the municipality can monitor and ensure compliance with requirements of its National Pollutant Discharge Elimination System (NPDES) ~~MS4~~ ***General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems and other applicable State and Federal mandates.***

**§Section 57-2. Definitions**

A

PERMIT GRANTING AUTHORITY ("PGA"): The ~~Conservation Commission~~ ***Planning Board*** or its' agents designated to administer and enforce this Bylaw.

**§Section 57-5. Exemptions**

Exemptions from this Bylaw apply to the following activities, provided that a project is solely comprised of any one of these activities:

~~A. Activities that require site plan review, definitive subdivision or special permit approval from the Planning Board.~~

B. ***A.*** As authorized in the NPDES General Permit for Stormwater Discharges for Small MS4s for Massachusetts, an activity that is wholly subject to jurisdiction under the Wetlands Protection Act and Wetlands Protection Bylaw and demonstrates compliance with

Massachusetts storm water standards as reflected in an issued Order of Conditions, provided that the activity also demonstrates compliance with any additional performance standards contained in the Regulations promulgated to implement this By- Law

- ~~C.~~ **B.** Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act Regulations at 310 CMR 10.04 ("Agricultural")
- ~~D.~~ **C.** Normal maintenance of Town owned public land, ways and appurtenances;
- ~~E.~~ **D.** Repair, replacement, or reconstruction of an existing driveway provided that erosion control measures are utilized to prevent runoff and sediment from entering a traveled way or adjacent properties.
- ~~F.~~ **E.** Any work or projects for which all necessary approvals and permits were issued before the effective date of this Bylaw.
- ~~G.~~ **F.** Normal maintenance of existing landscaping, gardens or lawn areas associated with a single family dwelling provided erosion control measures are utilized to prevent runoff and sediment from entering a traveled way or adjacent properties.
- ~~H.~~ **G.** Construction of any fence that will not alter existing terrain or drainage patterns.
- ~~I.~~ **H.** Repair or replacement of septic systems or wells when approved by the Board of Health for the protection of public health on lots having an existing dwelling provided that the Board of Health determines:
  - 1. There is minimal grading as defined in Title 5 of the State Environmental Code, 310 CMR 15.000;
  - 2. There is no change or expansion of use as defined by Title 5, and
  - 3. The work includes the use of BMPs to prevent erosion, sedimentation, and release of pollutants.
- ~~J.~~ **I.** Construction of utilities (gas, water, wastewater systems, electric, telephone, cable television, etc.) other than drainage which will not alter terrain, ground cover, or drainage patterns, so long as BMPs are used to prevent erosion, sedimentation and release of pollutants.
- ~~K.~~ **J.** Emergency repairs to any existing utilities (gas, water, wastewater systems, electric, telephone, cable television, etc.) and emergency repairs to any stormwater management facility or practice that poses a threat to public health or safety, designated by the PGA. Where such activity is subject to the jurisdiction of the Conservation Commission, the work shall not proceed without the issuance of an Emergency Certification by the Commission. This would require verbal authorization from the authority having jurisdiction
- ~~L.~~ **K.** The maintenance, reconstruction or resurfacing of any public way; and the installation of drainage structures or utilities within or associated with public ways that have been approved by the appropriate authorities provided that written notice be filed with the PGA fourteen days (14) prior to commencement of activity;

- M. *L.* The removal of earth products undertaken in connection with an agricultural use if the removal is necessary for or directly related to planting, cultivating or harvesting or the raising or care of animals

#### **§Section 57-6. Administration**

- A. The ~~Conservation-Commission~~ *Planning Board* (PGA) shall be responsible for the administration, implementation, and enforcement of this Bylaw.
- B. Any powers granted to or duties imposed upon the PGA may be delegated in writing by the PGA to its employees or agents or other municipal employees as appropriate.
- C. Stormwater & Erosion Control Regulations ("Regulations"). The PGA may adopt, *with consult with the Conservation Committee*, and periodically amend, rules and regulations relating to the terms, conditions, definitions, enforcement, fees (including application, inspection, and/or consultant fees), delegation of authority, procedures and administration of this Bylaw after conducting a public hearing to receive comments on the proposed rules and regulations or any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation at least seven (7) days prior to the hearing date. Failure of the PGA to promulgate such rules and regulations or a legal declaration of their invalidity by a court shall not act to suspend or invalidate the effect of this Bylaw.



**Please bring this book with you to the Annual Town Meeting**

Monday, May 2, 2016  
7:00 P.M.

At the Georgetown Middle/Senior High School Auditorium