



Town of Georgetown

MINUTES

Committee: Georgetown Council on Aging_____

Date: September 25, 2018_____

Time: __12:45 p.m._____

Location: Georgetown Senior Community Center_____

Members & Staff present: Jean Perley, Nancy Thompson, Diane Klibansky, Jill Benas, Sue Clay, Carol Westhaver and Jeanne Robertson and COA Director Colleen Ranshaw-Fiorello.

Members not present: Diane Prescott, Esther Palardy and Darcy Norton_____

The meeting was called to order at: __12:55 p.m._____

Minutes from the August 28, 2018_____ Meeting were reviewed and approved with no adjustments.

(Date)

Meeting Motions / Actions and Summary of Discussions:

The water pump in the HVAC unit in the Bingo/Library Room failed and required a replacement in August. The \$2,209 repair is not covered under the maintenance agreement between COA and School Department and will be paid out of COA Expense. The double door freezer in the kitchen stopped working over the weekend of September 14-16. Including hamburgers and hot dogs donated by the Kiwanis for the indoor barbeque, food in the freezer spoiled. Colleen used gift money from the Friends of the Council on Aging to replace the hot dogs and hamburgers. The School Facilities Department reports that the freezer is repairable and is gathering cost information for the COA who will fund the repair out of COA Expense. The School Facilities Department has assigned a new custodian to the COA who is very thorough and consistent in her cleaning of the Senior Center. Parking and traffic issues have improved as the result of a police presence at the start of school and new signage for Senior Center parking. An additional traffic and safety issue has been noted as parents and children enrolled in the extended day program now use a back door to enter the extended day area. A crosswalk has been painted and cones put in place to make the walkway to the entrance more visible and safe for both pedestrians and cars using the driveway. Bees have been found in the Bingo/Library Room. Colleen has asked the School Facilities Department to contact the district's exterminator. The state EOEAA has not issued the state formula grant information yet. The EOEAA FY18 Annual Report has been completed and mailed to the state. The FY18 Annual Report to the Town was presented to the board. Colleen is at work on the Cultural Council grant and will submit the grant by October 15. New board members Carol Westhaver and Jeanne Robertson were welcomed. An updated Board and Staff List was distributed. Board members discussed ways in which the Friends of the Council on Aging could become more involved with activities at the Senior Center. In a motion by Jean Perley with a second by Nancy Thompson, board members accepted the Treasurer's Report. In a motion by Sue Clay with a second by Nancy Thompson, board members accepted the Director's Report.

List of Documents and Other Exhibits used at Meeting:

- Secretary's Report for August 28, 2018
- Treasurer's Report to date September 25, 2018
- Director's Report for August 2018
- COA FY18 Annual Report

Documents and Other Exhibits used at meeting will be available for review at: Council on Aging_____

(Office)

Meeting was adjourned at: __2:02 p.m._____

Next meeting: Date: __October 23, 2018_____

Time: __12:45 p.m._____

Place: Georgetown Senior Community Center_____

Respectfully submitted: Chairman: Esther Palardy

(Signature)

Minutes approved by Committee on: __October 23, 2018_____

(Date)