



Town of Georgetown

MINUTES

Committee: Georgetown Council on Aging_____

Date: January 28, 2020_____

Time: __12:45 p.m._____

Location: Georgetown Senior Community Center_____

Members & Staff present: Esther Palardy, Sue Clay, Carol Westhaver, Martha Lucius, Jean Perley Jill Benas, Diane Klibansky, Jeanne Robertson, Diane Prescott, Darcy Norton and COA Director Colleen Ranshaw-Fiorello

Members not present: none_____

The meeting was called to order at: __12:35 p.m._____

Minutes from the December 23, 2019_____ Meeting were reviewed and approved with no adjustments.

(Date)

Meeting Motions / Actions and Summary of Discussions:

In an update of the Georgetown Senior Community Center building, Colleen reported the Fire Department has approached the School Department to establish a fitness center in the Senior Center classroom currently used for storage by the Georgetown Theater Workshop and for storage of the COA Durable Medical Equipment. Facilities Director Mike Anderson has suggested moving the high school's robotics team equipment and COA Durable Medical Equipment into the classroom used as work room by the school's facilities department. The COA's fitness equipment would be moved into the new exercise room along with additional equipment to be acquired by the Fire Department from Planet Fitness. The new Fitness Facility will be available for use by the Georgetown Fire and Police Departments along with participants at the Senior Center. Colleen and Chair Sue Clay will present the proposed \$154,507 COA salary budget as well as the \$48,357 COA Expense budget to the Finance Committee on Saturday Feb. 8. The proposed expense budget includes the one-time \$8,000 purchase and installation of a cell phone repeater at the Georgetown Senior Community Center. An additional \$24,900 has also been proposed in the salary line to fund a new Program and Activities Assistant. Colleen has also proposed the FY21 \$14,620 purchase and installation of two automatic low energy door openers for the bathroom doors and the change in door hardware to Fire Rim Exit Devices (crash bars) for four rear exit doors at the Senior Center to the Community Preservation Committee. Colleen also submitted a \$65,000 FY23 CIP request for the potential purchase of a new van. The 2020 Tax Incentive Program is underway. Thirty-two individuals applied for the program. All new applicants were placed in the program and a lottery was held for returning participants. As a result, two people are on the waiting list. The substitute instructor planned for both yoga and strength training classes is on medical leave and unable to cover classes while the COA Instructor is on vacation. Colleen will continue to seek additional substitute instructors. In a motion by Diane Klibansky with a second by Esther Palardy, board members accepted the Treasurer's Report. In a motion by Darcy Norton with a second by Diane Klibansky, board members accepted the Director's Report.

List of Documents and Other Exhibits used at Meeting:

- Secretary's Report for December 23, 2019
- Treasurer's Report to date January 28, 2020
- Director's Report for December 2019

Documents and Other Exhibits used at meeting will be available for review at: Council on Aging_____

(Office)

Meeting was adjourned at: __1:37 p.m._____

Next meeting: Date: February 25, 2020_____

Time: __12:45 p.m._____

Place: Georgetown Senior Community Center_____

Respectfully submitted: Chairman: Sue Clay

(Signature)

Minutes approved by Committee on: __ February 25, 2020_____

(Date)