



Town of Georgetown

MINUTES

Committee: Georgetown Council on Aging_____

Date: December 23, 2019_____

Time: __12:30 p.m._____

Location: Georgetown Senior Community Center_____

Members & Staff present: Esther Palardy, Sue Clay, Carol Westhaver, Martha Lucius, Jean Perley Jill Benas, Diane Klibansky, Jeanne Robertson, Diane Prescott, Darcy Norton and COA Director Colleen Ranshaw-Fiorello

Members not present: none_____

The meeting was called to order at: __12:35 p.m._____

Minutes from the November 26, 2019_____ Meeting were reviewed and approved with no adjustments.

(Date)

Meeting Motions / Actions and Summary of Discussions:

In an update of the Georgetown Senior Community Center building, Colleen reported that the upright freezer in the kitchen has been repaired. The repair should not be expensive. The Town received the \$17,136 FY20 state Formula Grant last week. Colleen has proposed the FY21 \$14,620 purchase and installation of two automatic low energy door openers for the bathroom doors and the change in door hardware to Fire Rim Exit Devices (crash bars) for four rear exit doors at the Senior Center. Community Preservation Community funds might be available for the project. Colleen has filed the request with the CPC Committee. COA Board members agreed unanimously to recommend the proposed project. In FY21, Colleen has also proposed the \$8,000 purchase and installation of a cell phone repeater as part of the COA Expense line. Colleen explained that although there were some increases and decreases in the expense line categories, the expense line was level-funded with the exception of the \$8,000 for the Cell Phone Repeater as a one-time expense. Colleen also included an additional \$24,900 in the salary line to potentially fund a new Program and Activities Assistant. COA board members voted unanimously to recommend the proposed \$154,507 COA salary budget as well as the \$48,357 COA Expense budget. Colleen will submit the proposed \$202,864 COA budget to Town Administrator Michael Farrell. Colleen also submitted a \$65,000 FY23 CIP request for the potential purchase of a new van. At that time, the possibility of grant money may also be explored. Colleen also reported that 31 individuals are seeking to participate in the 2020 Tax Incentive Program at this time. All new applicants will be placed in the program but a lottery for returning participants may be needed if the total number of applicants exceeds the 30 positions available. In a motion by Jean Perley with a second by Carol Westhaver, board members accepted the Treasurer's Report. In a motion by Jill Benas with a second by Esther Palardy, board members accepted the Director's Report.

List of Documents and Other Exhibits used at Meeting:

- Secretary's Report for November 26, 2019
- Treasurer's Report to date December 23, 2019
- Director's Report for November 2019

Documents and Other Exhibits used at meeting will be available for review at: Council on Aging_____

(Office)

Meeting was adjourned at: __1:40 p.m._____

Next meeting: Date: January 28, 2020_____

Time: __12:45 p.m._____

Place: Georgetown Senior Community Center_____

Respectfully submitted: Chairman: Sue Clay

(Signature)

Minutes approved by Committee on: __ January 28, 2020_____

(Date)