

Town of Georgetown, MA

1 Library Street, Georgetown, MA 01833

COA Minutes November 22, 2016

Committee: Georgetown Council on Aging_____

Date: November 22, 2016_____

Time: __Noon_____

Location: First Congregational Church_____

Members & Staff present: Esther Palardy, Jean Perley, Carol Sheehan, Diane Prescott, Jeannine DesJardins, Corona Magner, Sue Clay, Nancy

Thompson, Ann Stewart and COA Director Colleen Ranshaw-Fiorello.

Members not present: ____Janice Downey and Jill Benas_____

The meeting was called to order at: __12:05 p.m._____

Minutes from the October 18, 2016_____ Meeting were reviewed and approved with no adjustments.
(Date)

Meeting Motions / Actions and Summary of Discussions:

An update of the Georgetown Senior Community Center noted that carpentry students from Whittier Regional Technical High School have pulled back in their work at the building project. Georgetown School Facilities Department have been working overtime on evenings and weekends to assist with the project. They have insulated walls and added the second side of sheetrock. Additional insulation is needed in the exterior walls of the office areas. They have painted the exterior wall of the new entrance. They will paint the interior walls, order and install interior doors and install carpet tiles in the two office areas. They will also install privacy screens in the men's room. Both bathrooms have been painted. General Contractor Ambient Technology will install the handicap door opener as part of the new entrance as well as the reception counter. They will also install acoustical ceilings. Along with wiring, the installation of heating, ventilation and cooling systems will soon be complete. Weekly construction meetings continue. Colleen and Town Administrator Mike Farrell met with Supt. Carol Jacobs to discuss the plan to hire an additional custodian who will clean for the COA as part of their duties. The COA will pay approximately one fourth of the salary for the position. WIFI access and data, phone and cable lines need to be affirmed. Colleen will talk with the Board of Health regarding inspection of the kitchen. Supt. Jacobs said the School Dept. will remind staff and parents regarding the new parking plan for the COA. COA staff will park at the rear of the school. Board members approved the Treasurer's Report with a motion by Nancy Thompson and a second by Sue Clay. The contract for the state's Formula Grant is not available yet. The van required 4 new tires (two already owned by the Town) along with a tail pipe repair and new rear light as part of the annual inspection. The COA Gift Account received a generous \$2,500 donation from a local family. The donation will be used for furnishings at the Senior Center. Board members approved the Director's Report with a motion by Corona Magner and a second by Esther Palardy.

List of Documents and Other Exhibits used at Meeting:

- Secretary's Report for October 18, 2016
- Treasurer's Report to date for November 22, 2016
- Director's Report for November 2016

Documents and Other Exhibits used at meeting will be available for review at: Council on Aging_____

Meeting was adjourned at: ____1:15 p.m._____

Next meeting:

Date: _ Tues. December 27, 2016_____

Time: _ Noon_____

Place: First Congregational Church_____

Respectfully submitted: Chairman: _ *Jeannine DesJardins*_____

(Signature)

Minutes approved by Committee on: ____December 27, 2016_____

(Date)