Committee: Georgetown Council on Aging\_\_\_\_\_\_\_\_\_\_\_

Date: March 28, 2017\_\_\_\_\_\_\_\_\_\_\_\_

Time: \_\_Noon\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location: Georgetown Senior Community Center\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Members & Staff present: Esther Palardy, Jean Perley, Diane Prescott, Jeannine DesJardins, Sue Clay, Janice Downey, Carol Sheehan, Corona Magner, Nancy Thompson and COA Director Colleen Ranshaw-Fiorello.

Members not present: \_\_Ann Stewart and Jill Benas\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The meeting was called to order at: \_\_12:55 p.m.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minutes from the February 28, 2017\_\_\_\_\_\_\_\_\_ Meeting were reviewed and approved with no adjustments.

 *(Date)*

Meeting Motions / Actions and Summary of Discussions:

An update of the Georgetown Senior Community Center noted that the key fob system is fully operational but has had some issues with the rear entry. The Exit Sign in the hallway is lit. The hallway switch has been relocated from the school’s side of the hallway’s double doors to the Senior Center’s side of the double doors. The move has caused some issues on the school’s side of the double doors which will need to be addressed by AVCO Electric. The WIFI wires have been moved so that they do not extend from the ceiling. One of the urinals in the Men’s Room still needs to be reinstalled at the correct height. Ten more chairs with arms and 10 chairs without arms have been ordered. Several board members and Colleen plan to attend an EOEA board training at the Newburyport Senior Center on May 12. The COA Donations Account has received a $10,000 donation from the Trustees of the former Carleton Home. The gift will help furnish the new Senior Center. The Trustees, several board members and Colleen will present the gift to the Selectmen on April 10 in order to thank the Trustees. The Fire Dept. has donated an AED is installed outside the cafeteria door. Colleen has met with Police Chief Cudmore and Fire Chief Mitchell to develop a safety policy for the Senior Center. Colleen will present an update on the COA and Senior Center at the State of Town meeting on April 3. The presentation will note the need to address the low salary levels in place for the COA staff. The low salaries place the COA at risk for not being able to retain and attract qualified applicants to the positions. The Tai Chi Class has been successful and will continue. Colleen noted that the monthly Comcast bill for office telephones and Internet is higher than anticipated. At a cost of $2,400 per year, the bill is quite a bit higher than the annual $600 Verizon bill previously paid by the COA at Town Hall. Colleen has referred the bill to Town Administrator Michael Farrell to determine if a reduction in the plan is possible. Board members approved the Treasurer’s Report with a motion by Esther Palardy and a second by Nancy Thompson. Colleen noted that an Open House is planned for the Senior Center on Tues. May 9, 3 -6 p.m. In a motion by Sue Clay with a second by Nancy Thompson, board members approved the Director’s Report.

List of Documents and Other Exhibits used at Meeting:

* Secretary’s Report for February 28, 2017
* Treasurer’s Report to date March 28, 2017
* Director’s Report for February 2017

Documents and Other Exhibits used at meeting will be available for review at: Council on Aging\_\_\_\_\_\_\_\_\_\_\_\_

 *(Office)*

Meeting was adjourned at: \_\_\_1 p.m.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Next meeting**:**

Date: \_April 18, 2017\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time: \_\_12:45 p.m.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place: Georgetown Senior Community Center\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Respectfully submitted: Chairman: \_\_*Jeannine DesJardins*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *(Signature)*

Minutes approved by Committee on: \_\_\_\_April 18, 2017\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(Date)*