

GEORGETOWN CONSERVATION COMMISSION

Memorial Town Hall ♦ One Library Street ♦ Georgetown, MA 01833

MEETING MINUTES

June 16, 2022

Committee: Conservation Commission
Date: June 16, 2022
Time: 7:00 PM
Location: Zoom

Commissioners present: Rachel Bancroft, Chris Candia, Rebecca Chane, Tom Howland, and Carl Shreder

Staff members present: Steve Przyjemski (Conservation Agent) and Julie Cantara (Administrative Assistant)

The meeting was called to order at: 7:03 PM

Carl Shreder starts off the meeting by reading off the following:

This Public Meeting is being conducted in a way that is an attempt to satisfy the Open Meeting Law, and other State Laws pertaining to the Public Hearings of the Town's Public Bodies. It is a good faith, best effort to comply with the new law, Chapter 22 of the Acts of 2022, signed into law on February 15, 2022, which includes an extension until July 15, 2022, of the remote meeting provisions of the Governor's March 12, 2020, Executive Order suspending certain provisions of the Open Meeting Law. Internet based technologies will be used by the Conservation Commission to conduct Public Meetings and Hearings until the Executive Order and its extension provisions are rescinded or terminated.

Carl Shreder starts with a roll call vote:

Rachel Bancroft, Rebecca Chane, Chris Candia, Tom Howland, and Carl Shreder

HEARINGS

7:00 47 West Street (DEP# 161-0889) – State NOI – (cont.)

Construction of a 16-unit senior housing development.

7:05 175 Central Street (DEP# 161-0908; GCC# 2021-01) – NOI – (cont.)

Replace an existing septic system, upgrade and renovate existing building, site work, and replacement of drain pipe.

7:10 93 Tenney Street (DEP# 161-0915; GCC# 2022-02) – NOI – (cont.)

Construction of a commercial building with appurtenances within jurisdictional wetlands resource areas and/or associated buffer zones and local setback zones.

BUSINESS / DISCUSSION ITEMS

1. Items not reasonably anticipated by the chair 48 hours in advance of the meeting.
2. Approve Meeting Minutes from the May 19, 2022 meeting.
3. Election of chair, vice chair and secretary for the coming year.
4. Authorization for a single signer for payroll.

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Carl: On the agenda this evening, we have several business items which we can postpone until a little later in the meeting, and we have three hearings which it's my understanding that we have been asked to continue them. I'll open the first one.

HEARING: 47 WEST STREET

47 West Street (DEP# 161-0889) – State NOI – (cont.)

Construction of a 16-unit senior housing development.

Carl: It being on or after 7:00, I'm going to open a state Notice of Intent. That's state only, for 47 West Street; DEP# 161-0889. That's the construction of a 16-unit senior housing development, and we've been asked to continue that. Any updates other than that?

Steve: No sir.

Carl: Do we have a date and a time?

Steve: July 16th at 7:00.

Rachel: Bancroft, so moved.

Rebecca: Second.

Carl: We have a motion and it's been seconded, to continue the Notice of Intent for 47 West Street to July 16th at 7pm. Is there any further discussion?

Steve: Who seconded?

Rebecca: Rebecca.

Steve: Thank you.

Carl: All in favor, roll call vote:

ROLL CALL

Rachel Bancroft

AYE

Rebecca Chane

AYE

Chris Candia

AYE

Tom Howland

AYE

Carl Shreder

AYE

Motion carries.

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RE-MOTION TO CONTINUE 47 WEST STREET; DEP# 161-0889

Rebecca: So moved.

Tom: Second.

Carl: So, that was Rebecca who motioned it and Tom who seconded it. We have a motion and it's been seconded, to continue 47 West Street to July 21st at 7pm. All in favor, roll call vote:

ROLL CALL

Rachel Bancroft

AYE

Rebecca Chane

AYE

Chris Candia

AYE

Tom Howland

AYE

Carl Shreder

AYE

Motion carries.

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HEARING: 175 CENTRAL STREET

175 Central Street (DEP# 161-0908; GCC# 2021-01) – NOI – (cont.)

Replace an existing septic system, upgrade and renovate existing building, site work, and replacement of drain pipe.

- Carl:** It being on or after 7:05, I'm going to re-open a Notice of Intent for 175 Central Street; DEP# 161-0908, GCC# 2021-01. That's to replace an existing septic system, upgrade and renovate existing building, site work, and replacement of drain pipes. And again, we're looking at a continuation of this. Is the intent to go to July 16th, or do we want to push it out further?
- Steve:** Can I ask Julie real quick? Julie, is it the 16th or the 21st?
- Julie:** For July? It's the 21st.
- Steve:** We have to go back and re-motion the other one, I said the 16th – I had the wrong date on my agenda.
- Rachel:** What is the new date?
- Steve:** July 21st.
- Carl:** Since we're on Central Street, let's continue this one and then jump back to the 47 West. We were looking at continuing 175 Central Street to July 21st, and do we have a time?
- Steve:** 7:05.
- Carl:** 7:05. I'll entertain a motion.
- Rachel:** So moved, for 175 Central Street continuing to July 21st at 7:05.
- Rebecca:** Second.
- Carl:** We have a motion and it's been seconded, to continue the Notice of Intent to July 21st at 7:05pm. Is there any further discussion?
- Steve:** Can you guys roll call who is doing the motion and the second?
- Rachel:** Bancroft motioned.
- Steve:** Who seconded?
- Rebecca:** Second, Rebecca.

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Steve: Thank you.

Carl: Roll call vote:

Rachel Bancroft	AYE
Rebecca Chane	AYE
Chris Candia	AYE
Tom Howland	AYE
Carl Shreder	AYE

Motion carries.

Carl: Now we need to re-motion 47 West Street with the correct date.

****Refer to page 3 for the re-motion of 47 West Street****

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HEARING: 93 TENNEY STREET

93 Tenney Street (DEP# 161-0915; GCC# 2022-02) – NOI – (cont.)

Construction of a commercial building with appurtenances within jurisdictional wetlands resource areas and/or associated buffer zones and local setback zones.

Carl: We have another hearing, and I believe it's also been requested to continue. It being on or after 7:10pm, I'm going to open up a Notice of Intent for 93 Tenney Street; DEP# 161-0915; GCC# 2022-02. That's construction of a commercial building with appurtenances within jurisdictional wetlands resource areas and/or associated buffer zones and local setback zones. We have been requested to continue this as well, and that would be on July 21st?

Steve: At 7:10, please.

Carl: 7:10, I would entertain a motion.

Rachel: So moved, Bancroft.

Tom: Second, Howland.

Carl: We have a motion and it's been seconded, to continue the Notice of Intent for 93 Tenney Street, to July 21st at 7:10pm. All in favor, roll call vote:

ROLL CALL

Rachel Bancroft
Rebecca Chane
Chris Candia
Tom Howland
Carl Shreder

AYE
AYE
AYE
AYE
AYE

Motion carries.

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BUSINESS: Meeting Minutes

Carl: We have some meeting minutes. Did anybody have an opportunity to read them, do you have any comments on them? We have meeting minutes from May 19, 2022. If there are no comments or corrections, I would entertain a motion.

Rebecca: Mr. Chairman, I'd like to make a motion to approve the minutes of May 19, 2022.

Rachel: Second, Bancroft.

Carl: We have a motion and it's been seconded, to approve the minutes from May 19, 2022. Is there any further discussion? All in favor, roll call vote:

ROLL CALL

Rachel Bancroft

AYE

Rebecca Chane

AYE

Chris Candia

AYE

Tom Howland

AYE

Carl Shreder

AYE

Motion carries.

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BUSINESS: Election of Chair, Vice Chair, and Secretary for the coming year

Carl: Looking at the rules, we're supposed to periodically have elections. That would be electing a Chair, a Vice Chair, and a secretary for the coming year. If anyone would like to make a motion.

ELECTION OF CHAIRMAN

Rachel: Mr. Chairman, I'd like to make a motion to keep you as the Chair of the Conservation Commission.

Chris: Second, Candia.

Carl: We have a motion and it's been seconded, to keep me, Carl Shreder as the Chair of the Georgetown Conservation Commission. Is there any further discussion? If not, I'll call a roll call vote:

ROLL CALL

Rachel Bancroft
Rebecca Chane
Chris Candia
Tom Howland
Carl Shreder

AYE
AYE
AYE
AYE
ABSTAINED

Motion carries.

ELECTION OF VICE CHAIR

Carl: We have two positions to elect; Vice Chair and Secretary.

Rebecca: Mr. Chairman, I'd like to suggest Rachel Bancroft as Vice Chair of the Conservation Commission.

Tom: Second, Howland.

Carl: We have a motion and it's been seconded, to elect Rachel Bancroft to be Vice Chair of the Conservation Commission. Is there any further discussion? I think that would be a good choice. I'd like to do a roll call vote:

ROLL CALL

Rachel Bancroft
Rebecca Chane
Chris Candia
Tom Howland
Carl Shreder

ABSTAINED
AYE
AYE
AYE
AYE

Motion carries.

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ELECTION OF SECRETARY

- Carl:** Now, the most important position, I guess. We should elect a secretary.
- Rebecca:** What are the duties of the secretary? We have the Conservation Commission assistant, right?
- Julie:** Yeah, you have me.
- Rachel:** We have an assistant; what exactly does the secretary do? Is it just the chain of command?
- Steve:** I think it's just from the old days. Often, they'd take minutes and do administrative stuff, before you had staff. It's really a symbolic position.
- Carl:** Right, but it would be the 3rd elected position in the Commission, so if someone would like to make a motion.
- Rachel:** I'd like to elect Rebecca Chane as the Secretary of the Conservation Commission.
- Tom:** Second, Howland.
- Carl:** We have a motion and it's been seconded, to elect Rebecca Chane as the Secretary of the Conservation Commission. Any discussion? All in favor, roll call vote:

ROLL CALL

Rachel Bancroft	AYE
Rebecca Chane	ABSTAINED
Chris Candia	AYE
Tom Howland	AYE
Carl Shreder	AYE

Motion carries.

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BUSINESS: Authorization for a single signer for payroll

- Carl:** The last thing we were going to discuss is a single signer for payroll, so we don't get in trouble with bills. Would someone like to make a motion? Actually, I think Rachel was doing this.
- Steve:** Carl, this is actually for payroll versus the bills. Rachel's been the single signer for the past few years, and has done a great job. Apparently in 2020, they created a new rule that requires a single signer, or a signer for payroll.
- Carl:** Who created the rule; the state or the town?
- Steve:** The state, I believe.
- Rachel:** Am I allowed to, since I'm already signing the bills?
- Carl:** I would think you can do both. I'm not aware of anything that would prevent you from doing both.
- Julie:** The only thing that I know about it, Rachel, is that it says that if there is a single signer for bills it doesn't necessarily mean that that same person is the one for payroll - but you can be. But I do know that the Board of Selectmen, at their meetings, they do sign off on everyone's payroll.
- Carl:** I think that Rachel would be a good choice for doing that.
- Rebecca:** Second.
- Carl:** Was that a motion from me? Why not?
- Rachel:** Carl made a motion.
- Carl:** I made a motion, and there's a second. So, we have a motion and it's been seconded, to have Rachel Bancroft authorized as a single signer for payroll. Is there any further discussion? All in favor, roll call vote:

ROLL CALL

Rachel Bancroft
Rebecca Chane
Chris Candia
Tom Howland
Carl Shreder

ABSTAINED
AYE
AYE
AYE
AYE

Motion carries.

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- Carl:** I think it only makes sense to me. Are there any other discussion items that we had to go over, Steve?
- Steve:** Nope, that's all I had, sir.
- Carl:** And, do we have anyone out in the audience?
- Julie:** No, I don't think so. Is there anyone out there?
- Carl:** There's a Mr. McCormack.
- Julie:** I thought he was from Cable.
- Carl:** Okay, so if there's no more business or anything to update us on at the moment, I would entertain a motion to close the meeting.

CLOSING THE MEETING

- Rebecca:** Mr. Chairman, I'd like to make a motion to close the Conservation Commission meeting of July, I mean June 16th.
- Rachel:** Second, Bancroft.
- Carl:** Who seconded that? It kind of faded a little.
- Rachel:** Bancroft.
- Carl:** We had a motion and it's been seconded, to close the June 16, 2022 meeting of the Georgetown Conservation Commission. Is there any further discussion? All in favor, roll call vote:

ROLL CALL

Rachel Bancroft	AYE
Rebecca Chane	AYE
Chris Candia	AYE
Tom Howland	AYE
Carl Shreder	AYE

Motion carries.

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The Meeting was adjourned at **7:22pm**. Documents and other exhibits used at the meeting will be available for review at the Conservation Office.

******END OF MEETING MINUTES******

This section is for approving the meeting minutes

Minutes for the Conservation Commission meeting held on June 16, 2022 were approved by a virtual roll call vote on July 21, 2022. The Chairman will sign the Meeting Minutes when in-person meetings resume.

Respectfully submitted,

Chairman: _____
(signature)