

Camp Denison Committee

November 15, 2016

Meeting Minutes

Smokey's Den, Camp Denison

Meeting Opened: 7:08 pm

Committee Member Attendance: (x indicates attendance)

x	Jim Lacey, Chair	x	Bob Gorton, Member	x	Jack LoCicero, Member
x	Chris Roop, Clerk	x	George Langlais, Member	x	Ella Richardson, Member
x	Bob Apprich, Consultant		Kim Dowling, Consultant	x	Don Anderson, Camp Manager
x	Kim Therrien, Member				

Guests: Don Watson, Jim Boynton, Stu Scranton

Minutes Approval: October 11 and October 19, 2016 minutes approved as written

Discussion and Motions:

1. Camp Manager's Report

- Winterization of the outdoor bathroom facility and water shut-off to the Nature Center and drinking fountains will happen after Thanksgiving.
- Water to the bath house will need to stay on till the plumbing work is completed and tested.
- Eagle Scout project
 - The design, location and approval to build the shed was done without the knowledge of the Committee. All three aspects were not appropriate and Don Anderson has acknowledged that this was a mistake on his part. Any project of this sort needs to be brought to the Committee for its approval.
 - The "wood shed" was moved from the cabin area, next to the outdoor bathrooms and the WIW storage shed where it will be completed.
 - When the WIW shed is cleared out, it will be torn down and the new shed will be moved back into the same location to replace it. The size and shape are not appropriate for wood storage so it will need to be determined exactly what will be stored there.
- The date for the Easter Egg Hunt has been scheduled for April 15, 2017.
- The fundraiser event has been added to the calendar for August 19, 2017. The 18th will be set aside for setup of the event.
- Ella reported that the Thanksgiving dinner event has 52 people signed up to attend. Anyone in town that wishes to attend is welcome.
- The issue with vehicle access to the Petersohn property from the camp driveway has not been resolved. Additional traffic without a curb cut will break down the new pavement and cause problems with drainage. The ConCom has indicated that they will take legal action unless the access is terminated within the next week.

2. Treasurer's Report

- The current balance in the revolving account is \$13,476.

- Revenue will be low until next spring, though expenses are, so far, low for the year and we are in good shape for the winter.
 - The paving of the road has been done.
 - There are still some additional items to take care of, such as movable speed bumps and signage.
 - We will need to watch carefully to see how the work has effected the drainage and if there are still any issues we will need to have them addressed.
 - We still have just less than \$14,000 in the budget for the road work. This is from the CPC and is separate from the camp revolving fund. Any funds not spent will be returned to the CPC.
 - The Friends of Camp Denison accounts have a balance of \$12,585. This does include funds, such as income from the raffle, that can't be utilized currently and other dedicated funds.
 - The treasurer's report was unanimously accepted.
3. New business:
- Camp Denison Management Plan
 - The Management Plan documents the relationship between the camp and the ConCom, as well as the responsibilities of the Camp Denison Committee and the Camp Manager.
 - This is a guide for how the camp is managed now and for those who come after us and is intended to be a living document.
 - The question of how the Camp Manager is hired, for when we need to do that again, was raised.
 - The Management Plan was unanimously approved, contingent on the addition of the process for hiring the Camp Manager.
 - Jim Lacey will submit the plan to the ConCom when it has been updated.
 - Camp Denison Annual Report
 - Every committee, commission and department in town is requested to submit an annual report to the Selectmen by the end of November for the previous fiscal year.
 - This report goes to the State and a copy is posted on the town website. These reports allow the public to know what was accomplished during the year.
 - The Annual Report was unanimously approved.
4. Old business
- Summer Rental Plans
 - The ConCom sent a letter to Workshop in the Woods around October 31st saying that their contract would not be renewed. WIW has not responded to the letter.
 - Weekends during the summer have already been booked.
 - Discussions with New England Nature Programs for programs during the week have been held and Andrew is eager to move forward. No agreements will be made until the situation with WIW has been finalized.
 - Update on Projects
 - Bath house renovation is moving forward well.
 - The plumbing work is almost complete and the plumbing inspector will be scheduled for inspection soon.

- The budget will be tight and we will probably submit a place holder request to the CPC for additional funds. The request can always be withdrawn if the additional funds are not required.
- With the addition of the bath facility, it was recommended that the rental rates be increased to be in line with similar rentals, such as some of the NH state campgrounds. Jack will look into what their rates are.
- Reverse Raffle
 - Don Watson reported that he has sold 20 tickets.
 - With 13 of them to out of state purchasers, the potential overcrowding at the event dinner is minimized.
 - A “No Solicit Zone” has been established to prevent multiple people from approaching the same businesses for door prizes. Advise Don W where you will be soliciting donations. The list of door prizes needs to be filled in to provide an additional tool for selling tickets.
 - He reminded everyone not to wait, but get busy securing door prize donations and selling tickets.
- Barn Cleanup
 - Stu volunteered to be the Barn Coordinator to manage the clean-up and reorganization of the barn.
 - Jim Boynton and Chris Roop volunteered to assist.

Meeting adjourned: 8:05 pm

Scheduled Committee Meetings: 2016 – 12/13; 2017 – 1/10, 2/14, 3/14, 4/11, 5/9, 6/13