

**Memorial Town Hall, 1 Library Street, Georgetown, MA 01833**  
**Ph. (978) 352-5755 □ Fax (978) 352-5727**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Memorial Town Hall**  
**9/10/18**  
**7:00PM-General Meeting~3<sup>rd</sup> floor meeting room, Town Hall**

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**Selectmen Present:** Joseph Bonavita, Chairman; Douglas W. Dawes, Clerk; Steven Sadler, Gary C. Fowler, and Charles Durney

**Others Present:** Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

**Absent:**

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**7:05PM Call to order**

Invocation-Douglas W. Dawes  
Pledge of Allegiance

Mr. Bonavita stated that the Fire Department will hold a 9/11 ceremony tomorrow at 6PM at the Fire Department and residents are invited to attend.

*Tour de Greenbelt request to travel thru town*

Jane Rumrill works with Essex County Greenbelt as event coordinator and explained the bike ride through Georgetown.

Mr. Bonavita asked if she talked to the Police Department. She stated that she talked to Lt. Hatch. Mr. Dawes asked how many years have they done this and how many riders. Ms. Rumrill stated that this is the 3<sup>rd</sup> year and they expect 150 to 200 riders.

**Mr. Dawes moved to approve the *Tour de Greenbelt* bike event to travel thru town on September 29, 2018 9AM to 2PM. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.**

*Request for a One-Day Liquor License-Partners for Georgetown Football*

Jason Young, explained the event and that this is their second year.

Mr. Dawes stated is the event for 21 and over and is there a limit to drinks. Mr. Young stated yes for over 21 and did not know if there was a drink limit but that they will have a Police Detail. Mr. Sadler stated he has attended before and believes this may be the third year. He stated that the event went well and no problems.

**Mr. Dawes moved to approve the *One-Day Liquor License* request from the *Partners for Georgetown Football* on Friday, September 28, 2018 from 7PM-11PM at Camp Denison, 84 Nelson Street. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.**

*Historical Society Grant Agreement Approval*

Chris Comiskey, Historical Society President was present for questions. Mr. Farrell explained we do a grant agreement with the Historical Society as they are a separate entity. He explained Mr. Dawes asked when the work will be done. Ms. Comiskey stated that it is done and was waiting for the document to issue payment. Mr. Fowler asked if anyone has looked at the work. Ms. Comiskey stated that the Building Inspector has been out and she will have him out again. Mr. Fowler asked about CPC review section. Mr. Farrell stated that the section has been taken out of the document.

**Mr. Dawes moved to approve the Historical Society Grant Agreement for \$5,000 for the Brocklebank Museum. Mr. Durney seconded the motion and the motion was approved by a unanimous vote.**

### **OLD BUSINESS**

#### *Park & Recreation Discussion-Jim DiMento to be present*

Jim DiMento, Park & Recreation Chair and John Dunlevy, board member came forward.

Dave Schauer and Al Kitchin, board members were also present.

Mr. Bonavita stated that the board wanted to go over the Park & Recreation projects, stages and if a position part time or full time should be looked at.

Mr. DiMento stated that they are working to get the second phase of the East Main Street Park done. He stated that they have an estimate of \$153K to finish and have \$175K. He stated that they have to get people to bid. He stated that they may be able to get this done this fall.

Mr. Sadler stated part of the bid is for Skate Park. Mr. DiMento stated that it is but have to get the parking lot, and rain guard done first. Mr. Sadler stated is the Skate Park still wanted by the town. Mr. DiMento stated that may be an issue.

Mr. Bonavita stated that the park is closed correct. Mr. Durney stated he was in last week and the gate was open.

Mr. DiMento stated that there is a lock and staff is in and out. Mr. Farrell stated we cannot use until the Planning Board approves what has been presented for insurance purposes.

Mr. Durney stated it was open and there were Mello trash barrels around the site. Mr. Fowler stated that why is the park not covered if other parks are covered. Mr. Farrell stated it is under construction and needs a permit from the Planning Board. He stated he brought a MIIA representative out and he stated park has to be permitted to be covered by liability insurance.

Mr. Bonavita asked what has been done since spring meeting with Planning Board. Mr.

DiMento explained could not use the PB engineer and using Gale.

Mr. Bonavita stated that people are concerned that the park is not open and want the park open.

Mr. DiMento stated that with the parking lot done may be able to have practices in the spring.

Mr. DiMento stated that he has a contract to be signed tonight and they need someone local to bid for the work.

Mr. Sadler stated that we are all volunteers and as long as we are making progress and moving forward is what they are looking for.

Mr. Bonavita asked them to keep in contact with this board and the planning board.

Mr. DiMento stated that they need members so if anyone is interested they can attend a meeting.

Mr. Fowler stated that they are meeting Wednesday. Mr. Fowler stated that he has attended some of their meetings and he would be a liaison with the board. Mr. Bonavita stated that would be great.

*American Legion Park*

Mr. Bonavita stated that this is a great field but continue to have issues. He stated that they have some staff at the park and maybe need to charge to park and add more staff. He stated that Mr. DiMento stated that this was not feasible.

Mr. DiMento stated maybe for the beach have permits but to charge for the parking lot he does not see.

Mr. Bonavita stated not charge locals but those from out of town. He stated that there are late day baseball games.

Mr. DiMento stated that the lot is designated for rail trail parking.

Mr. Bonavita stated sign says park is open dawn to dusk. He stated maybe they can close the beach 9AM to 5PM.

Mr. DiMento stated that he can send Andover's warrant article to the board as they had a similar situation. He stated July 4<sup>th</sup> is one of the biggest issue.

Mr. Bonavita stated that the Police Chief stated issues are getting more serious.

Mr. Sadler stated that the parking for the rail trail are there a certain amount of spaces required.

Mr. DiMento stated he did not know about this ahead of time and does not know the number of spaces. Mr. Sadler stated that the Police Chief mentioned forming a similar group as they have at Camp Denison like a Friends of the Park.

Mr. Dawes stated 30-40 years ago residents bought stickers \$25 each. Mr. DiMento stated only made \$500. Mr. Schauer stated that they made \$2000 to \$3000 and explained how it worked. He stated that they had day passes also available for out of towners. Mr. Dawes stated if we did this use the funds for staff or maintenance. Mr. DiMento stated another town did this and he has the wording.

Discussion on use of the facilities and permits.

Mr. Fowler stated the water and park is clean. He stated Ms. Rec is still helping them with scheduling. Mr. DiMento stated that she is.

Discussion on future of the committee and if they need staff.

Mr. DiMento stated that when the rail trail comes in they will need staff. He gave list of recreational areas in town that need parking lots and staff would be able to work on all these areas.

Mr. Bonavita stated what he sees for staffing. Mr. DiMento stated April 1<sup>st</sup> to September 30<sup>th</sup> and 15 to 20 hours. He stated in the winter they could work on the snow skiing program. Mr. Gardella does work for teen center.

Mr. Bonavita asked about their budget. Mr. DiMento stated that he would send the budget out to him.

Mr. DiMento explained what they do opening the parks, turning on and off water, taking out the docks and putting them in. He stated Dave Schauer does a lot of work at West Street.

Mr. Bonavita asked about personnel.

Mr. DiMento stated Rich Giadella does teen dances, organizes a trip to a Red Sox game, a trip to Canobie Lake and Mike Walsh works at the park doing maintenance, and a staff member who cleans the bathrooms.

Mr. Bonavita stated that his next step is to discuss with the board and see if we need staff. He asked what he thinks.

Mr. DiMento stated he agrees and that the work load is getting heavier.

Mr. Fowler asked who else we should get together.

Mr. DiMento stated ConCom, and Rail Trail. Mr. Fowler stated Open Space also and may need a mini strategic plan.

Mr. Farrell stated Comp Denison has a full time caretaker 7 days a week.

Mr. Farrell stated that we have a contract with Gale Associates for \$21K for design and to go out to bid and overseeing construction. He stated that both our counsel and Gale's attorney have approved. Mr. Fowler asked how paid. Mr. Farrell stated that they bill the town.

**Mr. Dawes moved to approve the contract with Gale Associates for \$21,840 for the East Main Street Park. Mr. Durney seconded the motion and the motion was approved by a unanimous vote.**

Mr. Farrell stated that they have to do a Park and Recreation line-item transfer for the water department. Discussion

Mr. Farrell stated that we will do this at the next meeting.

Mr. Bonavita asked the Park & Rec board to please lock the gate at the park and put up a "No Trespassing" sign.

### **Board Business**

Mr. Dawes stated that it is Family Day at Camp Denison this weekend and invited residents to attend.

#### *Community Host Agreement-Peak Limited, LLC*

Dan Glassman, attorney and Matt Kumph, Peak Limited, LLC were present.

Mr. Glassman stated that they have the community host agreement in front of them and this is similar to others they have seen. He explained all the fees and that the agreement is for a 5 year term. He stated that they have worked out all the language with KP Law.

Mr. Dawes stated that he, Mr. Farrell, and attorneys have been working on this and just received this final copy tonight at 7PM. He stated that the agreement is within the guidelines of the CDC and does not fall out of the 3%. Mr. Dawes explained the process and what is happening in the legislature.

Mr. Glassman stated that there is a lot of controversy around these documents and that Georgetown is forward thinking working with small businesses.

Mr. Dawes asked about the community meeting. Mr. Kumph stated it went well and all abutters were in attendance.

Discussion on financials and reporting. Mr. Farrell stated that with Healthy Farms they used DoR financials which they file monthly.

Mr. Sadler asked water usage. Mr. Kumph stated 400gals a day.

Mr. Sadler stated that his position is a conservative position and would like to wait for all the laws to be ironed out and that he would not be voting in favor.

Mr. Bonavita stated he is okay to vote are there any other questions.

Mr. Durney asked about if they move some of the business out of town. Mr. Glassman stated that this business will run whether or not they move out of town.

Mr. Fowler stated that this agreement is new to everyone and do they see this as doable. Mr. Kumph stated that he does see it as doable.

**Mr. Dawes moved to approve the Town of Georgetown and Peak Limited, LLC Host Community Agreement as presented. Mr. Durney seconded the motion and the motion was approved by a 4-1 vote.**

Mr. Bonavita thanked Mr. Dawes and Mr. Farrell for all the time that they have spent on this agreement.

## **WARRANT and MINUTES**

*Minutes of July 16 and August 13, 2018*

**Mr. Dawes moved to approve the minutes of July 16, 2018. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.**

**Mr. Dawes moved to approve the minutes of August 13, 2018. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.**

## **CORRESPONDENCE**

*Notice of Resignation of Caroline E. Sheehan, from the Council on Aging.*

Mr. Bonavita thanked Ms. Sheehan for her service to the town and CoA.

## **NEW BUSINESS**

*Building Inspector request to waive Library building permit fees*

**Mr. Dawes moved to approve the Building Inspector to waive the permit fees for the Library Project. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.**

*Newport Construction Contract approval*

Mr. Farrell stated that this is for work on Central Street. Mr. Sadler asked what part of the road would be paved. Mr. Farrell asked to hold until he hears back from Mr. Durkee.

*Fall Town Meeting discussion*

Mr. Farrell stated that if we will have a fall town meeting we have to get the wheels in motion. He stated that he does not see the need for one. He stated we do not have any numbers for free cash at this time. He stated that we will have enough for snow and ice and funds to fortify our OPEB fund and Stab fund. He stated that he recommends putting \$100K in Stab and \$50K in OPEB. He stated if we start showing we are funding these funds it shows good faith. He stated that it may not change our bond rating right now but is something we have to start doing. Mr. Bonavita stated that we have to do this. He stated that we will have a joint FinCom meeting soon to discuss the Moody's Report.

Mr. Farrell stated that the FinCom has an aggressive agenda at their September 19<sup>th</sup> meeting. He stated if we have no Fall Town Meeting then Mr. Berube asked if we could have the Tax Classification Hearing earlier.

## **ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF THE MEETING**

### **SELECTMEN'S REPORT**

*Fall/Winter Schedule-October 15, 29; November 5, 19; December 3, 17, 2018*

Mr. Bonavita stated that the board will meet next week for an open/executive session meeting. He stated that it has been asked for a portion to be in open session. Mr. Fowler stated that it is up to the board to have a meeting televised. Mr. Sadler stated that we should hold as we always hold a public meeting which is on television.

#### *Discussion around utilization of funds collected from Healthy Pharms*

Mr. Bonavita stated that we received the funds in June and used \$17K for legal fees. He stated that he wanted to have a conversation on how the board would like to see funds used.

Mr. Durney stated that are there restrictions on how we use the funds. Mr. Dawes stated that for medicinal it is different than for the recreational marijuana.

Mr. Sadler stated that they should ask Chief Cudmore about training for the Gray Market that they are calling it. He stated that he has heard about a home act in a town and they said any funds that come in a percent goes to the Stab Fund, a percent to roads, etc. and that would be an option.

Mr. Fowler stated he is for the town's people to have some say on how those funds are spent. He stated that they can work with Mr. Farrell and FinCom. He stated that he likes the idea presented by Mr. Sadler.

Mr. Durney stated that there is a cost of doing business. He stated that he does not want to use for operational items but Mr. Saddler's idea is a good idea and any way to put the town in a better position is good and he does not want to use for any shiny things.

Mr. Farrell stated that had \$2K in July for legal fees. Mr. Bonavita stated that does not want to use Healthy Pharms fees for Peak Limited and other applicants. He stated that he wants to keep separate. Mr. Farrell stated that we can reclassify funds during the year. Mr. Farrell explained the legal fees spent and we are at \$27K.

Mr. Bonavita stated that the HP medicinal fees are easier to use than the recreational fees.

Mr. Dawes stated his concern is the funds are used for the health and safety of our first responders Police and Fire. He stated that they need training. He stated that we have some crosswalk flashing signs that they just put up at \$6K and there are other areas they are looking to put more in. He is in agreement to move funds to OPEB or Stab and if things come up unexpected we have the funds. He stated that when all the funds come in we be able to do some things we want. He stated that fields are also in need and we will also see an increase in tax revenues.

Mr. Fowler stated that we have 3% excise tax. Mr. Farrell stated that the tax will go to the general fund.

Mr. Bonavita stated that he is also on board to use the funds for this accounts. He stated he has had a conversation with a citizen and there is an opportunity to give back to the town. He stated that he would like to use for a project to keep a good eye on our kids. He stated that there is a plot of land behind Perley that a group wants to put in a basketball court, an outdoor something for the kids to do and maybe a bocce court for CoA and shuffleboard. He stated he talked to Ms. Jacobs and the Light Department would provide lights and the cost would be \$20K to \$25K. He

stated his thought is to give back to the community. He stated that that the second thing is the National Ave land and the spite strip and what we can do with the land. He stated we could use the funds to purchase other pieces of land and would give us a better opportunity to use the land. Mr. Sadler stated we could discuss this in EDC meeting.

Mr. Fowler stated that sometimes you have to spend money to make money. He stated this can be what people feared a BoS slush fund. He stated Basketball court is a good idea but feels these items should go to town meeting.

Mr. Sadler stated he agrees with Mr. Fowler it is the town's money and town should have a say on how to spend.

Mr. Bonavita stated it is giving back to the community.

Mr. Dawes stated that they need to tell everyone to be patient. Mr. Fowler stated we will have CPC meetings coming up soon and this would be a good project to present to CPC.

#### *Newport*

Mr. Farrell stated \$55K for Newport and a separate contract for the paving for \$160K. He stated that the road would be paved from the Post Office to the Boxford line.

**Mr. Dawes moved to approve the Contract with Newport Construction for Bituminous Concrete Excavation by Cold Planer as presented. Mr. Durney seconded the motion and the motion was approved by a unanimous vote.**

#### **APPOINTMENTS and APPROVALS**

*Request of the CoA to appoint Jeanne Robertson and Carol Westhauer as Alternate Members term to expire 6/30/2019*

**Mr. Dawes moved to approve the appointment of Jeanne Robertson and Carol Westhauer as Alternate Members to the Council on Aging term to expire June 30, 2019. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.**

#### *Water Department Surplus Property Approval-2 vehicles*

**Mr. Dawes moved to approve the request from the Water Department to surplus two vehicles a 2005 GMC Safari Van and a 2003 GMC C15 Utility vehicle. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.**

#### **TOWN ADMINISTRATOR'S REPORT**

##### *Fire Truck*

Mr. Farrell stated that Engine 5 caught fire and was declared a total loss and that we have replacement cost and will be getting \$500K from our insurance company to replace the vehicle and will need \$70K for equipment to outfit the truck that we will have to come up with.

##### *45 Central Street*

Mr. Farrell stated we are all set to go waiting for National Grid to cap the gas line. He stated that the granite steps will go to Camp Denison and foundation granite blocks to the Highway Department.

## **NEXT MEETING**

Monday, September 24, 2018 at 7PM, 3rd floor meeting room

## **ADJOURNMENT**

**Mr. Sadler moved to adjourn. Mr. Durney seconded the motion and the motion was approved by a unanimous vote.**

Meeting adjourned at 9:55PM.

Minutes transcribed by J. Pantano.

Minutes approved September 24, 2018.

Documents used in this meeting:

- Minutes of July 16 and August 13, 2018
- Notice of Resignation of Caroline E. Sheehan, from the Council on Aging.
- Building Inspector request to waive Library building permit fees
- Historical Society Grant Agreement Approval
- Fall Town Meeting discussion
- Newport Construction Contract approval
- Park & Recreation Discussion-Jim DiMento to be present
- Community Host Agreement-Peak Limited, LLC
- Fall/Winter Schedule-October 15, 29; November 5, 19; December 3, 17, 2018
- Discussion around utilization of funds collected from Healthy Pharms
- Line Item Transfer-Park & Recreation
- Request of the CoA to appoint Jeanne Robertson and Carol Westhauer as Alternate Members term to expire 6/30/2019
- Water Department Surplus Property Approval-2 vehicles
- Tour de Greenbelt request to travel thru town
- Request for a One-Day Liquor License-Partners for Georgetown Football