

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
Ph. (978) 352-5755 □ Fax (978) 352-5727
BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
11/18/19
7:00PM-General Meeting~3rd floor meeting room, Town Hall

Selectmen Present: Joseph Bonavita, Chairman; Charles Durney, Clerk; Gary C. Fowler, Douglas W. Dawes, and David J. Twiss

Others Present: Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

Absent:

7:00PM Call to order

Invocation-Douglas W. Dawes
Pledge of Allegiance

PUBLIC HEARING

Tax Classification Public Hearing-Assessors to be present

Mr. Bonavita moved to open the public hearing. Mr. Durney seconded the motion and the motion was approved by a unanimous roll call vote.

Mr. Berube, Assistant Assessor was present

1. Classification
2. Open Space Discount
3. Residential Exemption
4. Small Commercial Exemption

Mr. Durney moved to adopt a Residential Factor of “1”, NO Open Space Discount, NO Residential Exemption and NO Small Commercial Exemption for the Fiscal Year 2020. Mr. Twiss seconded the motion and the motion was approved by a unanimous vote.

Mr. Twiss moved to close the public hearing. Mr. Durney seconded the motion and the motion was approved by a unanimous vote.

The board signed the Assessors form.

Mr. Dawes asked the tax rate. Mr. Berube stated that the new tax rate would be \$15.92 and up 1%.

APPOINTMENTS and APPROVALS

Request for appointment of Anala Guertin to the Park & Rec term to expire June 30, 2020.
Ms. Guertin gave her background and listed the volunteering she has done for the Schools and would like to volunteer for the town.

Mr. Dawes asked if she attended a Park & Rec meeting. Ms. Guertin stated she has attended 2 meetings and has been involved in the Georgetown Youth Community Center.

Mr. Dunlevy stated that the Park & Recreation has approved the appointment of Ms. Guertin and stated that they need some energy on the board and more people.

Mr. Twiss moved to appoint *Anala Guertin* to the *Park & Recreation Commission* term to expire June 30, 2020. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

OLD BUSINESS

Green Communities Energy Reduction Plan-John Cashell to be present

John Cashell, Town Planner was present

Mr. Cashell stated the report was done to update energy to the town buildings. He stated that the report that the board was given last meeting and last week has been updated. He explained that there are some vehicles in the report to be updated to energy efficient. He explained that there will be grants available that will not require a match, they will require an annual report, and his office will handle the project and reports. He stated that we will be eligible for \$140K, which will cover the energy updates for this building and the public safety building. He stated that they have already accounted for \$600K of areas that need energy efficiency.

Mr. Fowler noted that the new Penn Brook School uses the most energy and is the newest building. He stated that we need to reach out to MSBA for assistance.

Mr. Farrell explained that the numbers for the sq. footage of Penn Brook School is wrong it is 9800 sq. ft. not 5800 sq. ft. as shown. Mr. Fowler stated that there are solar panels on the roof of the School where does this energy go.

Mr. Twiss stated if a solar field went in at the Highway Dept. could they run this up to Penn Brook School.

Mr. Cashell stated that the LED's came out after the ESCO and there is a lot of savings with the LED's. He stated that the deadline to submit the report is this week and he asked for the board to adopt the report. He stated Neil Duffy at MVPC will help the town to find what is the best use of the benefits of this program.

Mr. Bonavita asked if this grant will be like any other and has to go through an approval process. Mr. Cashell stated it would be.

Mr. Fowler asked where does the State get these funds. Mr. Dawes asked where is the hook.

Mr. Cashell stated that these are State funds and he is not sure where they come from and there is no hook.

Mr. Bonavita stated have to reach a goal of 20% savings over next couple years. Mr. Cashell stated yes but a goal and do not have to reach.

Mr. Twiss moved to approve and adopt the *Georgetown Green Communities Energy Reduction Plan* dated November 22, 2019 with updated Penn Brook School square footage. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

WARRANT and MINUTES

Minutes of November 4, 2019

Mr. Fowler had a change on page 4.

Mr. Durney moved to approve the minutes of November 4, 2019 as amended. Mr. Twiss seconded the motion and the motion was approved by a unanimous vote.

CORRESPONDENCE

Winter Parking Ban-Effective December 1, 2019 to April 1, 2020

Mr. Bonavita read the parking ban letter.

APPOINTMENTS and APPROVALS

License Approvals

Mr. Twiss moved to approve the Second Hand Shop License for Pratt Hobby Shop; Common Victualler Licenses for: Charles C. Dame AFAM, Justines Baked Goods, Johnnie's Place/The Liquor Barn license for Pratt Hobby Shop; Class II Used Car Sales license for B & B Auto Clinic, Inc. to expire December 31, 2020. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Request from Mike Farrell to surplus property

Mr. Twiss moved to surplus an office chair. Mr. Durney seconded the motion and the motion was approved by a unanimous vote.

SELECTMEN'S REPORT

TOWN ADMINISTRATOR'S REPORT

Holiday Hours

Mr. Farrell explained that employees earn a floating holiday for the day after Thanksgiving and where Christmas is on a Wednesday this can be used to close on Thursday December 26th. He stated that it is so quiet it does not make sense to open.

Mr. Bonavita stated Christmas Eve is just as important holiday to many people and would give option to department heads to give half day. Mr. Twiss stated that he is in favor, but be aware that town hall is not open a lot of hours. Mr. Bonavita stated to add Tuesday early closing if department heads approve.

2021 Budget & CIP

Mr. Farrell stated that they will hold the first CIP meeting on Wednesday and depts have submitted their requests. He gave the list to the board. He stated that the department heads will come and present their case to the CIP and the CIP then makes a recommendation to the FinCom.

Mr. Dawes asked about digital radios for Fire and Police and did we fund a year ago. Mr. Farrell stated that this was not funded and these radios will allow Fire and Police to talk with other towns and both talk together.

Mr. Dawes asked about Fire Truck. Mr. Farrell explained that there is a need to replace 2 vehicles and the Fire Chief will try to buy one a Quint.

Mr. Twiss asked about the street sweeper. Mr. Farrell stated the Highway Department wants to buy with another town.

Mr. Fowler stated that would be good to meet together with FinCom and he wants to have better planning for future years.

Mr. Farrell stated that a lot of these items will be leased or bonded.

Mr. Fowler asked about an old station to be demolished. Mr. Farrell stated that he believes that may be the water tank.

Mr. Bonavita asked when will a report by CIP be done.

Mr. Farrell stated that a report will be done before the budget is started.

Mr. Dawes stated that the town will receive \$200K from Mission soon and he stated that these funds can be used for some items.

Mr. Twiss stated that would not want to put a lot of funds into the Public Safety Building if we are going to tear it down.

Mr. Farrell stated that there are grants available also and have until July 1st.

ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF THE MEETING

APPOINTMENTS and APPROVALS

Police Chief requested an appointment of Melinda Sybert as a crossing guard.

Mr. Durney moved to appoint Melinda Sybert as a Crossing Guard for the Town of Georgetown term to expire June 30, 2020. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Bonavita stated that the Holiday Celebration will be Sunday, December 1st and there are a lot of good things planned and will be a great event for residents. He stated that December 5th will be the rain date.

NEXT MEETING

Monday, December 2, 2019 at 7PM, 3rd floor meeting room, Town Hall

ADJOURNMENT

Mr. Durney moved to adjourn. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 8:20PM.

Minutes transcribed by J. Pantano.

Minutes approved on December 16, 2019.

Documents used in this meeting:

- Tax Classification Public Hearing-Assessors to be present
- Minutes of November 4, 2019
- Winter Parking Ban-Effective December 1, 2019 to April 1, 2020
- Green Communities Energy Reduction Plan-John Cashell to be present
- Holiday Hours

BoS Minutes

November 18, 2019

- 2021 Budget & CIP
- License Approvals
- Request from Mike Farrell to surplus property
- Request for appointment of Anala Guertin to the Park & Rec term to expire June 30, 2020.