

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833

Ph. (978) 352-5755 □ Fax (978) 352-5727

BOARD OF SELECTMEN MEETING MINUTES

Memorial Town Hall

01/24/2022

7:00PM-General Meeting

Verizon channel 42/Comcast channel 9

Selectmen Present: *D. Dawes, Chair, Vice Chair P. Kershaw, G. Fowler, D. Twiss, A. Smith*

Others Present: *Orlando Pacheco, Town Administrator. Administrative Assistant, Maureen Shultz.*

7:00PM Call to order

Invocation-Douglas W. Dawes

Pledge of Allegiance

VOTES BY THE BOARD:

G. Fowler motioned the Board to open the Town Meeting and the Special Town Meeting Warrant, seconded by P. Kershaw. Roll call vote was taken all in favor.

NEW BUSINESS:

GYCC update: Erin Duggan, Director of the Georgetown Youth Community Center spoke on the following:

- *Ms. Duggan stepping down from her position as the Director of the GYCC-Ms. Duggan will be taken on the role as President of the Friends of the GYCC.*
- *Community Coalition-Board was invited to attend / Community roundtable to take place on Tuesday, February 15, 2022 at 6PM.*
- *Winter School Break schedules & programs.*
- *Staffing difficult.*
- *ECAB survey results.*
- *Avry Vickers was introduced to the Board / Excited to have him step into this new role as director of the GYCC.*
- *Tina Los, Essex County Asset Builder Network was introduced / Tower Grant.*
- *In progress – third survey emotional survey just concluding.*
- *Recent Bruins game activity / Field trip.*
- *Focus groups, programs, budget needs.*
- *Leadership programs, role models, safe place to go after school.*
- *Out door activities at Camp Dennison.*
- *40 Developmental assets*
- *Youth Council.*

D. Dawes asked if a note could be given to the list of current names informing families who may be or in need of financial help where or whom to go for that.

D. Dawes asked about the fees during school vacation in February.

D. Dawes suggested a plan be put together for what the needs are and what are the monies that you will need to continue to grow-speaking for years about having a park and recreations director-matter of where we get the funding for that position.

D. Dawes asked if High School students / seniors could do for community service project.

D. Dawes appreciate all the hard work for getting this program up and running and spoke on working with businesses to build partnerships with the GYCC.

D. Twiss asked if the kids know about the transition between leaders and spoke on a recent Bruins game activity and many of the fun things that are going on with the GYCC programs.

PEAK LIMITED / HIGH FIDELITY / TRANSFER OF LICENSE:

D. Dawes mentioned what a tremendous amount of work that goes into getting a marijuana license in the State.

Attorney Daniel Glissman representing Peak Limited spoke on the following:

- *Introduced new partners @ 114 Jewett Street High Fidelity LLC*
- *Updated the Board on the licensed facility solely for the purpose of cultivation, manufacture and processing both at 113 & 114 Jewett Street, Georgetown, Mass.*
- *Cultivating -Amendment of Peak Industries existing agreement now to cover at 114 Jewett Street in Georgetown, Mass*
- *No changes except names and addresses*
- *One for each property, exactly the same as prior agreements.*
- *Supply chain disruptions.*
- *Product challenges.*

D. Twiss asked for some back ground from new partners and asked if High Fidelity has any other locations.

D. Twiss motioned the Board to accept the new host agreement subjected to be signed off by Town Council-Kopelman & Paige, only the names are different, to accept Amendment number two (2) host community agreement / Town of Georgetown and Peak Limited, LLC to the entity stays with Peak Limited seconded by P. Kershaw. Roll call vote was taken all in favor.

Town Administrator, Orlando Pacheco will do the final review with Town Council.

VOTES BY THE BOARD:

D. Twiss motioned the Board to approve a request from High5EM to hold a Mother's Day Dash 5K to be held on Sunday, May 8, 2022, seconded by P. Kershaw. Roll call vote taken all in favor.

OLD BUSINESS: LARKIN ROAD / MOU WITH THE TOWN OF NEWBURY:

All parties have all spoken and have agreed on the document and is now ready to be signed by the Board. MOU -easement to the Town that is referenced in the IMA – (Intermunicipal Agreement).

MOU -Easement that is reference is for maintenance, Georgetown water lines would be laid, replacing a culvert- making sure we don't put infrastructure at risk, trying to be sensitive per O. Pacheco, Town Administrator.

- *Bridge / Culvert resides in the Town of Newbury.*
- *Easement that is referenced in in the IMA document*
- *Georgetown owns the water lines.*

Resident Nan McKenna, 16 Parish Road, Georgetown, Mass - requested the Board to read the entire MOU and wanted to makes sure the reading was on the meeting tape. The Board decided not to read the document and it was suggested a copy be given to whomever would like one. Ms. McKenna was given a copy of the MOU.

D. Twiss motioned the Board to approve the MOU with the Town of Newbury, P. Kershaw seconded the agreement. Roll call was taken all in favor.

G. Fowler questioned why Town Council hasn't signed the MOU and requested to see the signed and final document so he may initial each of the pages.

TOWN ADMINISTRATOR'S REPORT:

Orlando Pacheco, Town Administrator spoke on the following:

Municipal Vulnerability Grant Expression of Interest:

The Town of Georgetown is now eligible to apply-we are looking at culvert design and drainage improvements at Library Street-and Pembroke -two projects -will get some guidance -looking to get some money up front on these projects.

ADA Consultant RFP:

RFP has been issued for a self-evaluation & transition plan, last one that was done was from 1993, RFP is out to select a consultant and have a budget number in order to apply for a grant which open in August 2022. Construction grants open in August -two different programs. Will have follow up. Construction funding which we will apply for will also be up in August.

Operating Budget update:

- *Based on department submittals -Department's services has not has not been level serviced / at this point we have a deficit*

- *Department Heads have met with Orlando Pacheco, Town Administrator and spoke about their wants and needs.*
- *School Special Education Funding.*
- *School Department has some pressure on them regarding special education funding - going to be higher than year before after applying 100% to the circuit breaker*
- *Good interactions with Department Heads on how the budget process have worked in the past. Learn how the process works and formulated.*

D. Dawes asked if the Superintendent gave a reason on why she thinks the Special Education budget is going up when the school population is going down.

D. Twiss stated that he and D. Dawes has met with the School Superintendent Carol Jacobs and they have discussed ways to reduce the cost of transportation.

O. Pacheco, Town Administrator stated it doesn't take a lot for the special education budget to go up.

Capital Plan update / ARPA:

Working on a Capital Plan for FY 23-28-Seems like in the past capital request are for the present and suggest that Capital request be spread out as to not run out of money.

It was asked of the Board to provide some guidance on the budget process past and present and if the Board has some changes this would be the time to implement them, will be setting up a meeting in the near future with the Finance Committee, the Board of Selectman and Departments Heads all present, the Finance needs to make some hard decisions.

A number of requests have been received from Department Heads and should have the remaining request by the end of the month.

Standard Revenue Loss, shift from the treasurer, define its first \$10 Million, how it can be expensed a lot more flexibility now -something to think about when you're getting a capital plan together -one time funding needs to be addressed.

Council on aging van replacement -discussion about an electric van -funding is out there -cost benefits analysis -with grants another item we can get funded by another third party and use ARPA for other projects.

The Board was asked for some direction on the process with Department Heads and the Finance Committee meeting together.

The Finance Committee will have some tough choices to make from the wants and needs of Department Heads.

VP Grant / Landfill / Refill:

Re-use of the capped landfill for renewable energy -stated that past solar farm proposal is not feasible, one megawatt battery storage will be looked into, passed out to Board members was a preliminary rough sketch, drainage needs to be worked out -straight forward design, question is can we make it work for our Light Department-will meet with the Electrical Department -straight forward design.

Working with the Landfill Monetary Committee.

The Town had looked prior to solar farm proposal -not necessarily feasible.

A. Smith asked what would the battery capacity would be.

D. Twiss stated we don't tax our systems too much only during the summer when we are running our air conditioners.

G. Fowler asked if the Town lost power could this system be hooked up with the highway garage to keep the system up and running.

SELECTMAN'S TIME:

P. Kershaw spoke on the RFP for the National Avenue project that is being worked on and will continue to meet on Wednesday's.

D. Dawes and D. Twiss would like to schedule a work shop meeting with the Finance Committee but not on line-they prefer to meet in person.

A. Smith will be attending a virtual meeting with Mass Municipal Association.

D. Twiss spoke on Firefighter Deputy Chief Matt McKay who is working through the process of his commitment and his timeline to be considered as a candidate for the Fire Chief's position in the future and his dashboard tracking in progress.

D. Dawes will be attending a on line workshop from MMA on MBTA Communities.

G. Fowler will advise when the next traffic study meeting is scheduled.

ADJOURNMENT:

G. Fowler moved to adjourn with D. Twiss seconded the motion. A roll call vote was taken all in favor.

Meeting adjourned at 9:15 PM. Minutes transcribed by Maureen Shultz, Administrative Assistant

*All Board of Selectman Meetings can be viewed on our Town Website at
<https://www.georgetownma.gov> Under the Community TV tab on the left side.*

Documents used in Meeting:

GYCC Calendar.

GYCC Community Coalition information.

Application from High5EM Mother's Day Dash.

2022 Annual Town Meeting and Town Election Calendar / Town Clerk Kerri McManus.

Meeting minutes from January 10, 2022.

Host Community Agreement / Peak Limited, LLC

Town Administrator's Report:

Memo to Board ARPA Final Rules

Treasury Final Rule