

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833

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BOARD OF SELECTMEN MEETING MINUTES

Memorial Town Hall

12/06/2021

7:00PM-General Meeting

Verizon channel 42/Comcast channel 9

Selectmen Present: *D. Dawes, Chair, Vice Chair P. Kershaw, D. Twiss, A. Smith*

Others Present: *Donald Cudmore, Acting Town Administrator. Administrative Assistant, Maureen Shultz.*

Absent: *Gary Fowler*

7:00PM Call to order

Invocation-Douglas W. Dawes

Pledge of Allegiance

D. Dawes updated the Board that the wage and salary classification update -interviewed the employees-timeline was sent to the Board -expected full report in February.

D. Twiss asked if a firm date was given in February.

ERIE FIRE ASSOCIATION NO. 4 – CONTRACT DISCUSSION:

Three-year contract for the Erie Fire Association No. 4, Inc with the Town of Georgetown was discussed

President & Clerk Mr. Rock Dewer spoke on a ten-year contract in place which had run out approximately a year ago there was some conversation it was found out they can't have a ten-year contract due to the price being over \$10K, came to a head regarding getting an inspection sticker the fire truck was not in the system with the RMV (Registry of Motor Vehicles) the RMV cancelled their plates. Representative Lenny Mira did some research and suggested it was cancelled due to the contract being ended. The goal is to try and get engine 4 back on the road it was suggested by the RMV to have this as a commercial license -this is not feasible -only pumper at this location, in order to get the truck registered a contract need be approved.

Firefighter & Treasurer of Erie Fire Association No. 4 Matt McKay, spoke on the Town's Accountant realized the contract was null and void and due to that no final payment in the amount of \$4088.00 was made, next step would be to approve a one-year contract to expire in fiscal year 2022, so engine 4 can get back on the road, would like to get a future contract to be added to the Town Warrant for a vote at Town Meeting in the Spring.

Acting Fire Chief Chuck Savage spoke about the Town reimbursing Erie Fire Association No. 4 for their services to the Town which they have not been paid for and generously have still provided service to the Town in good faith for FY21.

D. Twiss spoke of a prior conversation with the former Fire Chief Fred Mitchell on the Erie 4 Fire Contract and about his list of items to be completed and the Erie Fire Truck contract was second on his list of items. Former Fire Chief Mitchell was trying to get it resolved, no one's fault the contract just slipped under the radar -entertain paying that money that was due, good service was provided and has no problem issuing a contract. D. Twiss stated that Highway Supervisor Peter Durkee believes having this Fire Engine cuts response time and responds quicker due to the part of Town it is located and that some of the Firefighters also live in that part of the Town.

P. Kershaw asked whose responsibility is it regarding this contract.

Police Chief Cudmore spoke on his dealings with the RMV, the Fire truck was registered as a municipal truck, there was no notification or contact from the MVP prior to cancelling plates.

D. Dawes asked Chief Cudmore about the contract that was created by the Town's Council, Kopelman & Paige, Chief Cudmore explained the contract if over \$10K and over three years it would have to go out to bid and the goal is to get the truck back on the road.

P. Kershaw suggested the Board address this contract during their summer schedule.

VOTE BY THE BOARD:

D. Twiss motioned the Board to approve a three-year renewal lease agreement with the Town of Georgetown and Erie Fire Association No. 4 Inc, to expire June 30, 2022 and for payment by the Town to Erie Fire Association No. 4 in the amount of \$4088.71 & \$4231.81 with total to be in the amount of \$8320.52, seconded by P. Kershaw. Roll Call Vote was taken all in favor.

WELCOME NEW TOWN ADMINISTRATOR:

D. Dawes introduced Mr. Orlando Pacheco who will be the Town's new Town Administrator starting January 3, 2022. Mr Pacheco asked about clarification on what was the Fire Association No. 4 previous discussion regarding their contract and believes that contract maybe not subject to procurement laws but could find out. D. Dawes stated he will check with Town Council. Mr. Pacheco stated he is slowly transitioning, will be meeting with the Town Treasurer and Town Account, has 20 years' experience as a Town Administrator, been communicating with Green Communities and the folks at MEMA and is preparing for FY23 Budget and Complete Streets.

D. Dawes personally handed Mr. Pacheco him new signed contract with the Town of Georgetown, Mass.

D. Dawes personally thanked the Chairman of the Board in Lancaster and stated he was a joy to work with.

Mr. Pacheco spoke on Mr. Jeff Nutting serving as the Interim in Lancaster, feels good about leaving Lancaster and believes that stable municipalities are what make a good Commonwealth.

P. Kershaw likes his enthusiasm and is looking forward to him coming aboard and being part of the team, likes his excitement about his new role.

D. Twiss asked if Mr. Pacheco had an idea about future meetings regarding grants.

Chief Cudmore spoke briefly about the contract & payment to Erie Fire Association No. 4 Inc did not want to duplicate efforts.

D. Dawes spoke on funds from ARPA in the amount of \$25K for the Town's Community's Center.

D. Twiss mentioned the septic/ septic design plan that has already possible location behind the High School.

D. Dawes mentioned that the Water Department is priority one for ARPA funds.

ARPA UPDATE: D. Dawes spoke on the following:

- *Meeting of the Subcommittee and the Finance Committee joint meeting*
- *\$45K for contact tracing was given to the Board of Health*
- *\$145K for new generator at the Public Safety Building*

P. Kershaw asked about next meeting of the subcommittee and the Finance Committee regarding ARPA funds.

A. Smith mentioned the subcommittee is waiting on feedback from the procedures /request for ARPA funds.

BOARD OF HEALTH UPDATE / William Holt, Health Director.

- *Board of Health emergency order was discussed.*
- *William Holt, Health Director personally, thanked the Board of Selectman and the Finance Committee for the funding for contact tracing.*
- *Number of cases past & present.*
- *Cases have almost tripled.*
- *Spoke on vaccinations/ Boosters / case numbers in November& December.*
- *Mask mandate new policy.*
- *Submitted a grant Contact tracing grant by FEMA -looking to apply for this when available with other communities.*
- *School cases update.*

D. Dawes asked about the percentages of how many have received the vaccine and how many have not.

D. Dawes spoke on the decision of the mask policy and does not take it lightly but has confidence in all of the Town's Board of Health members.

D. Twiss spoke on the recent months of covid and stated he is not surprised the cases are going up and always seems to go up at this time of the year, November, December and January seem to be the worst time, don't think this is going to stop at the current variants.

Chief Cudmore asked to amend /remove a section of the mask policy relating to mask in the dispatch center.

A. Smith mentioned that on social media most are positive and are glad to have the information and knowledge that has been given.

ACTING TOWN ADMINISTRATOR'S REPORT:

Chief Donald Cudmore acting Town Administrator spoke on the following:

- Full time Police Officer Daniel Jenkins - Full time filled position lateral transfer from the Town of Newburyport, Mass.*

VOTES BY THE BOARD:

D. Twiss motioned the Board to appoint Police Officer from Newburyport, Mass as a Patrol Officer for the Georgetown Police Department effective December 7, 2022 with a term to expire June 30, 2022, seconded by P. Kershaw. Roll call vote was taken all in favor.

ACTING TOWN ADMINISTRATOR'S REPORT- Continued

Body Cameras discussion:

Chief Donald Cudmore acting Town Administrator spoke on the following:

- Applied for a grant for Body Cameras -received 50 % of the grant they requested.*
- Previous ARPA request*
- Grant came in at fifty percent less and excluded the mobile portion of the grant.*
- Other communities who currently use body cameras were mentioned.*
- Yearly cost*
- Maintenance cost*
- Cloud storage cost*
- Twenty-five thousand dollars would get the Police Department body cameras per Chief.*
- Not part of Police Reform currently.*
- Provisionally accepted grant in the amount \$12, 500.00.*

D. Dawes asked if the money from the awarded grant will reduce the amount of funding that was requested by the ARPA funding \$ 12,500.00.

D. Twiss concerns is continued to take a cumbersome approach to spend ARPA Funds, decisions need to be made learned process -long list of items to be spent on.

P. Kershaw asked how long do you have to use the grant money enter asked how long do you have to spend the grant money.

D. Twiss spoke on the new ARPA committee and how they are trying to get together for a meeting, suggested to recheck the list of items requested from ARPA funds, items on list need to be addressed, spoke about receiving grants to reduce the spending of the ARPA funding.

FEMA Discussion:

FEMA reimbursement would like to continue to allow Lt. Hatch to continue working on, paid up with reimbursements request from March 21, 2022, second block starts in April 202, trying to get some funding back-relating to COVID expenses.

Black Board Connect Discussion:

Black Board Connect -met with Department heads -training to be done, trying to get better data, trying to see if we are getting our money worth.

Opioid Litigation Discussion:

Acting Town Administrator Chief Cudmore requested the Board authorize his signature on Participation Agreements regarding Opioid Litigation.

D. Twiss motioned the Board to allow Acting Town Administrator Chief Cudmore to sign on behalf of the Town a Participation Agreement from three distributors Janssen / Johnson & Johnson regarding national Opioid Litigation seconded by P. Kershaw. Roll call vote was taken all in favor.

Town Treasurer's Office recognized:

Acting Town Administrator Chief Cudmore spoke on our current Town Treasurer Alex Williams and expressed how happy he was that he was hired, phenomenal working with his staff, all of our employment packets are all fillable forms now, always available all the time for any help that is needed, thanked the entire Treasurer Department.

VOTES BY THE BOARD:

D. Twiss Motioned the Board to allow D. Dawes the Chair of the Board of Selectman to sign the Regulatory agreement and declaration of restrictive covenants for / 30 East Main Street, Unit 4, Georgetown, Mass, seconded by P. Kershaw. Roll call vote was taken all in favor. Roll call vote was taken all in favor.

D. Twiss motioned the Board to allow D. Dawes the Chair of the Board of Selectman to sign the Release and discharge the Regulatory agreement and declaration of restrictive covenants for rental 32 Lisa Lane, Georgetown, Mass, seconded by P. Kershaw. Roll call vote was taken all in favor.

D. Twiss motioned the Board to approve the attached list of all Seven (7) liquor Licenses for the 2022 year as mentioned and on the attached sheet, seconded by P. Kershaw. Roll call vote was taken all in favor.

D. Twiss motioned the Board to approve the Hatter's Tea Shoppe's new Sunday live entertainment to expire December 31, 2022, seconded by P. Kershaw. Roll call vote was taken all in favor.

D. Twiss motioned the Board to approve the Hatter's Tea Shoppe's new weekly entertainment license in effect from January 1, 2022 through December 31, 2022 seconded by P. Kershaw. Roll call vote was taken all in favor. Rita Stone, Owner updated the Board on her plans at her Tea Shoppe.

D. Twiss motioned the Board to approve the 2022 renewal for Georgetown Bowling Lanes for a Bowling Alley permit to expire June 30, 2022, seconded by P. Kershaw. Roll call vote was taken all in favor.

D. Twiss motioned the Board to approve a Trap Shooting permit for Georgetown Fish and Game to expire June 30, 2022, seconded by P. Kershaw. Roll call vote was taken all in favor.

ADJOURNMENT:

D. Twiss moved to adjourn with P. Kershaw seconded the motion. A roll call vote was taken all in favor.

Meeting adjourned at 9:15 PM. Minutes transcribed by Maureen Shultz, Administrative Assistant.

All Board of Selectman Meetings can be viewed on our Town Website at <https://www.georgetownma.gov> Under the Community TV tab on the left side.

Documents used in Meeting:

List of license renewals for liquor licenses, bowling alley and trap shooting.

List of license fees.

License quota numbers for the Alcoholic Beverage Commission.

Application for new entertainment license-Hatters Tea Shoppe.

Lease agreement Erie Fire Association No. 4 expired.

New Fire Chief Plan /Development Plan Roadmap / Fire Chief Chuck Savage.

30 East Main Street Agreement.

32 Lisa Lane Agreement.

