

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
Ph. (978) 352-5755 □ Fax (978) 352-5727
BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
12/18/17
7:00PM-General Meeting~3rd floor meeting room, Town Hall

Selectmen Present: Joseph Bonavita, Chairman; Steven Sadler, Clerk; Douglas W. Dawes, and Gary C. Fowler

Others Present: Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

Absent: C. David Surface

7:00PM Call to order

Invocation-Douglas W. Dawes
Pledge of Allegiance

NEW BUSINESS

2nd Annual Flatbread Fiery 5K-May 18, 2018-Ashley Steeves and Karen Napolitano present
Ms. Steeves stated that the first event was a success and it brought out some people from other areas. Mr. Bonavita asked how many people participated. She stated that they had 150 and hope for 200 this year. She stated that there was a Prom at the Country Club and that kept cars down in the parking area for them. Mr. Bonavita asked if there was an issue with the Prom at the same time. Police Chief Cudmore stated that the event went off without a hitch. Ms. Steeves also stated that the event went off well. She explained that the event is on a Friday night and she explained the course. Mr. Dawes asked about insurance certificate as the one in the packet will be out of date. Ms. Steeves stated that she will have an updated insurance certificate for the event.

Mr. Dawes moved to approve the 2nd Annual Flatbread Fiery 5K on Friday, May 18, 2018 with an updated Insurance Certificate naming the town as an additional insured. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.

Inaugural Laurie Hodges Memorial 5K Run/Walk April 7, 2018-Ashley Steeves and Karen Napolitano present

Ms. Steeves stated that this is a new event and explained that this is what they do is facilitate these events. She stated that this race will go from the Perley School. Mr. Bonavita stated he knows the Hodges family and supports the event. Police Chief Cudmore stated that they will have to coordinate with them and do some pre-planning for this event and location.

Mr. Dawes moved to approve the Inaugural Laurie Hodges Memorial 5K Run/Walk on April 7, 2018 starting at 5PM from the Perley School with an updated Insurance Certificate naming the town as an additional insured. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.

CPC-Project Application M/H School Fields-Jeff Moore and Scott MacDonald were present
Mr. Moore stated that he and Mr. MacDonald volunteered to send this request to CPC and CPC has agreed that this is an approved project. He stated that this is on the CPC agenda for tomorrow evening to review the merits. He stated that they are looking for funds to support a study to look at fields to replace the West Street Fields and to also look at the usage and sports in town. He explained the plan that they are looking to focus on. He stated that there was a study in 2006 and this still has some good information. Mr. Bonavita asked for an overview of the Gale 2006 study. Mr. Moore explained the 2006 plan was to upgrade the lower and upper fields at the Middle/High School with a track, stadium, and parking. He stated that they did some borings at the site at the time. Mr. MacDonald stated that the study needs to be updated with the new fields at the School. Mr. Bonavita asked if the plan included access to the upper fields. Mr. MacDonald stated that it did include access and parking with an emergency access. He stated that they are on the CPC agenda for 7:30PM tomorrow night. He asked if someone from the BoS would be interested in joining the group and promoting the plan. Mr. Bonavita stated that Mr. Surface may want to be involved but he is not sure of his availability. Mr. Fowler stated that he is on the committee and will be present. Mr. MacDonald stated that they have an estimate for \$23K for the study to look at the M/H School and other areas in town. Mr. Fowler stated that the board has not planned on anything yet. He asked if this should be part of the Strategic Plan. Mr. Dawes stated that he would be in favor of looking at options. Mr. Sadler stated that the Strategic Plan is more on the implementation of the project. Mr. Bonavita stated that the Strategic Plan is still a living document. Mr. Fowler asked if they are involved in Open Space and that will it combine with other studies. Mr. Moore stated that they are not on Open Space. Discussion on committee to be involved.

Mr. Dawes moved to support the *CPC-Project to study the M/H School Fields and other areas of Town*. Mr. Sadler seconded the vote and the vote was approved by a 3-1 vote.

OLD BUSINESS

Town Roadway LED lights discussion

Dave Schofield, Light Department Manager; Peter Dion, Light Commissioner; Rob Hoover, Planning Board Chair were present

Mr. Bonavita stated that this is a discussion and no action has to be made. He stated that Mr. Hoover had concerns on the LED lights going up in town. He stated that he wants open communication and have a healthy discussion. He stated that the Light Department did come to the BoS for a Grant to support the LED light program and the BoS approved the plan.

Mr. Dion stated he wanted to give background on the lights. He stated that over the years it is always the Light Departments role to improve and increase the lighting on the roads. He stated in the last few years the technology has improved in cost, energy, and lighting. He explained that the State wanted to pass the energy savings to the cities and towns and the grant will cover 50% of this lighting upgrade. He explained the project and all the cost and savings. He stated 35 out of 40 municipal light companies are participating in this project and the upgrade must be done by July. Mr. Bonavita asked how much has been done in Georgetown. Mr. Schofield stated 25% is done 200 new lights are up. Mr. Dion stated in Wakefield where he is the Light Manager most are up and any complaints have been handled by adjustments. He stated that the AMA study has concerns and they are using what is recommended 32W 3000k.

Mr. Hoover wanted to talk about grant and lighting glare and rhythms. He stated that everyone wants to save money. He stated that he has heard complaints about the lights. He stated the complaints are on Bailey Lane, a light on Andover Street, and in the Elm Street area

Mr. Schofield stated that these areas do not have the new lights. He stated that interesting that residents are calling Mr. Hoover and not the Light Department with complaints. Mr. Hoover stated that they are contacting him as some do not want to complain. He stated that Littles Hill has also complained. Mr. Sadler stated that there is a light near the soccer field and they have put on hold the lights going up near the homes.

Mr. Dion stated that the grant does not include decorative lights.

Mr. Hoover stated that he wanted to say for the record that there are complaints. Mr. Schofield stated that he has had no complaints.

Mr. Sadler stated he was not familiar with LED lights and some towns have a pilot program and why did the town not do a pilot program. Mr. Dion stated that they were not allowed to do a pilot program with the grant. Mr. Sadler asked if the town could address some complaints. Mr. Dion stated he has had only a few complaints for 2700 lights that they have put up in Wakefield. Mr. Hoover stated he wanted to see if they can use 3000k in all areas. Mr. Bonavita asked if Light Department would recommend this. Mr. Schofield stated that he would not recommend 3000k in intersections. Mr. Fowler asked the Police Chief his opinion. Police Chief Cudmore stated that lighting is good from a public safety point.

Mr. Hoover stated that with a 3000k and 4000k you get the same lighting. Mr. Schofield explained difference.

Mr. Bonavita stated that not everyone will be on board on every project. Mr. Dion stated that cost and energy savings are a big part of this project.

Mr. Hoover stated that shields would help and be a solution. He stated that he is concerned for the future and finding out if residents are in favor of changes. He stated he wanted to talk about the future and residents having a say in what is being put up.

Mr. Fowler stated that he wants to find out where this is going. He stated that he has done some research and he agrees that the LED lights do not shine so much to other areas and are more of a downcast light.

Mr. Hoover stated that residents should have a say in the lighting of their town. He read from a light design chapter. He stated that lighting of the downtown and economic development tie together. He stated we have 6 different fixtures downtown. He stated lighting is important to the downtown and we need a masterplan for how the town is lit. He stated that the town has no say in the lighting of the town.

Mr. Dion stated that he disagrees and the town pays the bill and the town can change how they want to light the town.

Mr. Fowler stated that a masterplan of lighting could be a part of the Strategic Plan. He stated that he has not had any complaints.

Mr. Bonavita asked if adjustments could be made if there are complaints. Mr. Dion stated they can make adjustments and to add back shields to all lights would be expensive but they can add shields as needed.

Mr. Schofield stated that they would adjust lights if there is a complaint.

Mr. Sadler stated that town government moves slow unless there is a grant. He stated that we have to slow down on these projects. Discussion on the projects.

Mr. Bonavita stated that this was on an agenda and anyone could have attended and comment.

Mr. Dawes stated he agrees with Mr. Fowler that they need to work with the Strategic Plan. He stated that we have professionals that we rely on to bring these things to us. Chief Cudmore stated that the only complaints he receives is that we do not have enough lights. Mr. Bonavita thanked the Light Department for coming in and listening and thanked Mr. Hoover for his opinion. He asked for open communication and if in their newsletter the light department could ask for some feedback.

Mr. Bonavita asked Mr. Schofield for an update on his experience with the Hurricane and work he was involved with in St. Thomas. Mr. Schofield explained the process and the work that they did working 95 hours 7 days a week. He stated that the work was hard but very rewarding and good experience for younger staff.

Mr. Bonavita thanked the Light Department for the lights that they put up at Penn Brook on the fields.

Police Department Salary and Wage Classification

Chief Cudmore stated that he came to the board in the spring with a Salary and Wage Classification and he has added three items at the bottom regarding the academy. He stated that these have no monetary change. He stated that this Classification is for non-union personnel.

Mr. Dawes moved to approve the Police Department Salary and Wage Classification as presented with the 3 new line items effective December 18, 2017 amending the August 2017 Classification. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.

Request from the Police Chief to appoint personnel as "Liquor License Agents"

Police Chief Cudmore stated he had a meeting with the ABCC and they recommend the BoS to appoint Police officers as agents of the BoS.

Mr. Fowler asked that they would be working under the BoS. Chief Cudmore stated that they would be and he is meeting this month with each license holder to go over the regulations. Mr. Farrell asked if the board needed to make any changes. Chief Cudmore stated that they do not.

Mr. Dawes moved that under MGL Chapter 138 Sec 63 to appoint as Liquor License Agents of the Board of Selectmen Police Chief Cudmore, Lt. Hatch, Det. Sgt. Rodden, Sgt. DeFeo, Sgt. Jones, and Det. Carapellucci term to expire June 30, 2018. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Rock Pond Committee formation update-Police Chief

Police Chief Cudmore gave a copy of the letter he sent to each applicant and explained that he sent each a packet on the responsibilities of the committee. Discussion on the members and how many alternates. Mr. Bonavita stated that they would have 7 members with 3 alternates.

Mr. Dawes moved to appoint to the Rock Pond Bylaw Committee Janice McGrane, Bruce Fried, Dr. Clive Patience, Beth Harper, Ezequiel Gesualdi, Christopher Crosby, Matt Smith as regular members and Paul Moskevitz, Eric Harper, and Keiko Skinner as alternates term to

expire June 30, 2018. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.

Mr. Bonavita congratulated Chief Cudmore on his appointment as Chief of the Essex County Police Chiefs.

APPOINTMENTS and APPROVALS

License Approvals-Business and Liquor

All Alcohol Restaurant: Metta and Douglas Enterprises, Inc. dba Tinn Lizzy's Bar & Grille

Common Victualler: Tinn Lizzy's Bar & Grille; Honey Dew Donuts; Best Bagels, Inc. Niki's Roast Beef & Pizza, Richdale Convenience

Automatic Amusement: Tinn Lizzy's Bar & Grille

Sunday Entertainment: Tinn Lizzy's Bar & Grille

Weekly Entertainment: Tinn Lizzy's Bar & Grille

Second Hand Shop: Instant Replays, Bent, LLC

Class II Used Car: IGV, Corp dba Georgetown Auto Sales, Route 133 Fuel, Inc.

Chief Cudmore stated as part of his review he sent letters to all Liquor license holders and went over hours of operation and the Georgetown Liquor License Regulations. He stated that he has met with all except one. He stated a letter was mailed and hand delivered to the manager. He stated that the Fire Department had some issues with their inspection. Board asked if the license approval could be contingent with satisfying the Police and Fire requirements. Fire Chief Mitchell explained the issues he had are with emergency lighting batteries, hood cleaning and inspection of hood. He stated that they have fixed some issues and the department will be re-inspecting on December 21st. He agreed that the board could vote contingent on these items being fixed and inspected. Police Chief Cudmore stated that he wants to meet with the manger before the license is issued.

Mr. Farrell stated that we have shut down a restaurant on December 31st before and the PD will if needed. Mr. Bonavita asked the Fire Chief if he has seen progress on items to be repaired. Fire Chief Mitchell stated he has and they will be going out again to re-inspect. Discussion on process. Mr. Fowler stated that this on Tinn Lizzy's Bar and Grille.

Mr. Dawes moved to renew the *All Alcohol Restaurant* license for *Metta and Douglas Enterprises, Inc. dba Tinn Lizzy's Bar & Grille*, and their *Common Victualler, Automatic Amusement, Sunday Entertainment, and Weekly Entertainment Licenses* contingent on *meeting with the Police Chief and complying with the Fire Code violations by December 31, 2017* to expire December 31, 2018. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Dawes moved to renew the *Common Victualler* license for *Honey Dew Donuts, Best Bagels, Inc., Niki's Roast Beef & Pizza, and Richdale Convenience* to expire December 31, 2018. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Dawes moved to renew the *Second Hand Shop* license for *Instant Replays, and Bent, LLC* to expire December 31, 2018. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Dawes moved to renew the *Class II Used Car* license for *IGV, Corp dba Georgetown Auto Sales, and Route 133 Fuel, Inc.* to expire December 31, 2018. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

WARRANT and MINUTES

Minutes of November 13 and 27, 2017

Mr. Fowler moved to approve the Minutes of November 13, 2017. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.

Mr. Fowler moved to approve the Minutes of November 27, 2017. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.

CORRESPONDENCE

Notice of resignation of Joe Crane from the Board of Health
Mr. Bonavita thanked Mr. Crane for his service to the Town.

Notice of resignation of Richard Mullen from the ConCom
Mr. Bonavita thanked Mr. Mullen for his service to the Town.

Wreaths across America

Mr. Dawes stated that he wanted to thank Cindy Rollins for all her work on Wreaths across America. He stated that they had a great event last weekend and wreaths were put on all veterans graves in our three cemeteries. He stated that Police Color Guard came out the Boys Scouts and Girl Scouts, the Fire Department had the Flag over Central St. He stated it was a great event.

TOWN ADMINISTRATOR'S REPORT

Mello Transfer Station Update

Mr. Farrell stated he met with Mr. Mello and his attorney and they discussed the project going out to National Ave. He stated that the January ZBA meeting has been postponed to February and that Mr. Mellow was familiar with the National Ave. location. He stated he and John Cashell have submitted a grant to Mass Development for National Ave.

Health Insurance Update

Mr. Farrell stated that we are going out to bid in January and will get bids back in late February. He stated that one bid is for apples to apples and the other is for a cost savings plans. He stated that the cost savings would involve negotiations with unions.

Mr. Fowler stated that we discussed a third policy may be added. Mr. Farrell stated that we could add a benchmark plan. Mr. Sadler asked if we had a statement of work of the consultant. Mr. Farrell stated that he could send it to him.

Discussion on options that the town can look at.

45 Central Street

Mr. Farrell stated that Mr. Durkee received a price of \$10K to demolish the home. He stated that this involves some work by the Highway Department. He stated that he needs to find \$5K.

SELECTMEN'S REPORT

Selectmen Liaisons to Boards and Committees

Mr. Bonavita stated that as chair he wanted to work on communication and wanted to discuss liaisons to committees. He stated that he would like if once a month our liaisons update the board on what is happening with the boards they work with. He stated that he asked Mr. Surface to work with Park & Recreation. Mr. Fowler stated that he would work with boards if the chair requested. He stated that we have paid staff who can keep the board updated as did Mr. Cracknel in the past. Mr. Sadler stated that the communication committee is looking for some bullet points from departments on what they are working on.

Liaisons:

Mr. Fowler: CPC, Traffic Committee, and he attends some FinCom, and EDC meetings

Mr. Sadler: CATV/Communication Committee and EDC

Mr. Dawes: Georgetown Cares, and acts as the towns Veterans' Agent

Mr. Bonavita: EDC, and School Building Committee

Mr. Surface: Affordable Housing Trustee and Park & Rec

Mr. Fowler stated that we need someone to communicate with Land Use and the Building Inspector. He stated he would like to see emails to Town Counsel, and a report on what is discussed at department head meetings.

Mr. Sadler stated that the board can follow up on department head meeting with Mr. Farrell to get information.

Mr. Fowler stated that he enjoyed this conservation and that Mr. Bonavita held a good meeting tonight.

Mr. Sadler asked about GreenBridge. Mr. Farrell stated that they have not submitted a plan to the Planning Board.

Mr. Bonavita wished everyone a Happy New Year, and Happy Holiday season.

NEXT MEETING

Monday, January 8, 2018 at 7PM, Town Hall, 3rd floor meeting room

ADJOURNMENT

Mr. Dawes moved to adjourn. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 10:26PM.

Minutes approved January 8, 2018.

Documents used in this meeting:

- Minutes of November 13 and 27, 2017
- Winter Parking Ban Notice 12/1/17 to 4/1/2018 from Peter Durkee, Highway Surveyor
- Notice of resignation of Joe Crane from the Board of Health

BoS Minutes
December 18, 2017

- Notice of resignation of Richard Mullen from the ConCom
- 2nd Annual Flatbread Fiery 5K-May 18, 2018-Ashley Steeves to be present
- Inaugural Laurie Hodges Memorial 5K Run/Walk April 7, 2018-Ashley Steeves to be present
- Town Roadway LED lights discussion
- Wage & Classification Study-Update
- License Approvals-Business and Liquor
- Rock Pond Committee formation update-Police Chief
- Request from the Police Chief to appoint personnel as "Liquor License Agents"