

**Memorial Town Hall, 1 Library Street, Georgetown, MA 01833**  
**Ph. (978) 352-5755 □ Fax (978) 352-5727**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Memorial Town Hall**  
**8/13/18**  
**7:00PM-General Meeting~3<sup>rd</sup> floor meeting room, Town Hall**

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**Selectmen Present:** Joseph Bonavita, Chairman; Steven Sadler, Clerk; Douglas W. Dawes, Gary C. Fowler, and Charles Durney

**Others Present:** Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

**Absent:**

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**7:00PM Call to order**

Invocation-Douglas W. Dawes  
Pledge of Allegiance

**OLD BUSINESS**

*Update on the AFG Grant from the Fire Chief*

Fire Chief Mitchell stated he came before the board for a regional grant through FEMA. He stated that we were awarded the grant and will be purchasing self-contained breathing apparatus, masks, 30 air packs, plus spare cylinders, and a pack tracker (a GPS tracker for the packs). He stated that the town will pay out \$62K divided between the towns. He stated that it will cost the town about \$20K.

Mr. Sadler asked the maintenance cost. Chief Mitchell stated that they are mandated to do testing and this cost is built into his budget. Mr. Sadler asked about warranties. Chief Mitchell stated that they have a 5-year warranty.

Chief Mitchell stated that he has implemented the IT Grant from Community Compact and using the Fire Prevention Grant.

Mr. Bonavita stated where we were awarded this grant does this mean we will go to the bottom of the pile for additional grants. Chief Mitchell stated no, but that FEMA likes the regional grant and it impacts more people. He stated it was a 7 month process to apply and receive the grant. The board congratulated the Chief on receiving the grants.

*Discussion and vote to adopt an order of taking confirming the Town's title to the public ways Lisa Lane, Vineyard Lane, and Grapevine Circle, and easements incidental thereto.*

John Cashell, Town Planner was present

Mr. Cashell explained that he has been working on this all day today. He explained why the board needs to sign the Taking document. He stated that the easements were not on the plan that was approved at town meeting. He stated that there is no liability to the town with signing this taking.

Mr. Fowler asked about removing the site line 1 from the document. Mr. Cashell stated that the attorney is working to get the easement by granted instead of taking and will adjust the document per the vote of the board.

Discussion

**Mr. Dawes moved that the Board of Selectmen execute Lisa Lane document Order of Taking with the advice of Town Council as he recommends site line easement associated with lot 1 be granted by the owner rather than by Taking. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.**

*Agreement Town of Georgetown & Stantec for Rail Trail Project*

Chris Roop was present

Mr. Roop explained that for Stantec to move forward with the trail this agreement must be signed. He explained the process for payment with the towns of Boxford and Newbury. Mr. Sadler asked if town counsel reviewed the agreement. Mr. Roop stated that the agreement has been reviewed by counsel. Mr. Bonavita asked why agreement goes until 2023. Mr. Cashell stated that why the agreement is extended to 2023 is for funding and construction and there are a few years to go on this project. Mr. Roop explained that TIP funding would be moved up if needed.

Mr. Fowler stated that this has taken some time and no guarantee of funding. Mr. Roop stated that they have been guaranteed the funding. But, he stated not when we will receive the funds. He stated that this is depending on the design of the project. Mr. Fowler stated trail is funded by CPC. Mr. Roop stated that it is and that the State has started to fund the project and they have contracts with the other towns. Mr. Fowler stated that he feels there are some areas that are not secured by the town. Mr. Roop explained that the committee has the funds for anticipated takings.

Mr. Cashell explained the bike paths plans and that they are on a fast track with the State and they are committing the funds. Discussion on process with MVPC.

**Mr. Dawes moved to approve the agreement for engineering with the Town of Georgetown & Stantec for the Rail Trail Project as presented with contingency of Exhibit A & B being know to us. Mr. Durney seconded the motion and the motion was approved by a 4-1 vote.**

**NEW BUSINESS**

*GeorgetownCARES update from Pamela Lundquist*

Carol Jacobs, Chief Mitchell, and Doug Dawes are also members of the committee were present. Ms. Lundquist stated that she is here to update the board on the committee. She stated that started a coalition in 2008 and 2009 and she explained programs. She stated that in March of 2017 Healthy Pharms gave funds to the town to fund programs. She explained how many people are addicted to drugs. She stated that with the legalization of marijuana children do not know the effects of the drug. She stated that vaping is new. She explained what they have been doing. Mr. Dawes stated that they have invited faith based groups, veterans, and also want to gear to adults. He stated that Ms. Lundquist has been doing a great job. Ms. Jacobs stated Ms. Lundquist has been able to move forward with the funds from the town.

Ms. Lundquist stated that they have a new website, K-12 curriculum at the school. She stated that they meet in the morning and will also have some evening meetings so others can attend. Ms. Jacobs stated that they are building a youth center at the Perley School and this will give a space for teens. Ms. Lundquist stated that on August 21 there will be a focus group meeting for the teen center that will service Grades 7-12

Mr. Sadler stated that a great presentation and she is very passionate about the group.

Ms. Jacobs stated that they voted to purchase some machines that can detect vapes and loud noise to place in bathrooms at the M/H School. She stated that they only have the funds for 10 and if work well will purchase more.

Mr. Durney stated that he helped develop a website and Ms. Lundquist is very passionate.

Mr. Fowler stated that a men's group he is involved in may be interested in a program and do they have any programs for mental health. Ms. Lundquist stated that they plan to.

*Request from High5EM for approval of the 2nd Annual Erie 4 Run on November 10, 2018*

Caren, from High5EM stated she was here for the approval of the 2<sup>nd</sup> Annual Erie 4 Miler to be held on Saturday, November 10<sup>th</sup> at the Penn Brook School. She stated that it is in conjunction with their Community Pancake Breakfast fundraiser.

**Mr. Dawes moved to approve the 2<sup>nd</sup> Annual Erie 4 Miler on Saturday, November 10, 2018 at the Penn Brook School contingent on insurance certificate being presented. Mr. Sadler second the motion and the motion was approved by a unanimous vote.**

*Approval of a Common Victualler License and Mobile Food Vendor License to expire 12/31/2018*

Michael Clancy, Manager Justine's Baked Goods, LLC and Clancy's Food Truck stated will mostly use the food truck out of state. He stated he may be in town only at an event at the park.

**Mr. Dawes moved to approve the Common Victualler License for Justine's Baked Goods, LLC to expire December 31, 2018. Mr. Durney seconded the motion and the motion was approved by a unanimous vote.**

*Community Host Agreement-Peak Limited, LLC*

Matthew Kumph, Ken Kumph, Peak Limited, LLC; Daniel Glissman, Attorney Prince Lobel; Brian Staffa, and Dan Batzel, PHD, BSC Group were present

Mr. Glissman explained that he has been working in the cannabis industry since it started in Massachusetts. He stated that this will be a production and manufacturing facility. He stated that this is a local family business with a vacant part of their building that they hope to use for this project. He stated that they will be holding a community meeting this Thursday, August 16 at the VFW at 7PM. He stated that they are working on a host agreement with the town. He stated once the host agreement is finished then they will go forward with the State and then with the local boards.

Brian Staffa, founder of BSC Group stated that they are working with the Kumph's to get this business up and running. He stated that Dan Batzel is a chemist working with their group and has worked on other similar businesses and will help to get this business up and running. He stated that they will be sourcing employees from the local area and sourcing flower from local companies and will break down the flower and get the oil and use in their products.

Mr. Glissman stated that this is a business to business company.

Mr. Batzel stated that he is an industrial chemist and has been working with cannabis for the last 3 years. He explained the designs they are working on are what the Kumph's plan is. He stated that they have a safety plan and there will be no cross contamination from chemical to food side. Mr. Glissman stated that this is the first phase and plan to add a cultivation in second phase. He stated that they will have to come back to the boards and State for the cultivation phase.

Mr. Bonavita asked if they would sell retail. The Kumph's stated no retail that they just want to control the product.

Mr. Kumph explained the business and will be run the same as Premier Builders and treat the neighbors same as they do now.

Mr. Dawes stated that he and Mr. Glissman have come to a verbal agreement on funds and just have some wording changes to the host agreement. Mr. Glissman stated they have to review document and only see some minor changes.

Mr. Bonavita asked if they met with Chief Cudmore. Matt Kumph stated that he will meet with him tomorrow. Matt Kumph stated that they are working with a security group.

Mr. Bonavita asked about transportation.

Mr. Glissman stated that there are two licenses that they are applying for one will allow them to deliver and pick-up product.

Chief Mitchell stated that they have to meet all Fire guidelines and OSHA standards and their building is already sprinkled and that is great.

Mr. Bonavita asked if they will have experts running the machines. Matt Kumph stated that they will have experts running the machines and teaching staff if needed.

Ken Kumph stated that they already deal with OSHA and have had no problems.

Mr. Bonavita asked about cross contamination.

Mr. Staffa explained that they will be completely enclosed and very controlled.

Mr. Bonavita asked if they want to meet before the next meeting. Board would be able to meet ahead of September 10<sup>th</sup> if possible.

### **SELECTMEN'S REPORT**

Mr. Sadler stated he read an article in the Globe talking about the Cannabis Control Commission and some towns that are making deals outside the 3% and the commission is getting involved in the host agreements. He stated that they said the towns should not depend on the funds. He stated that we may get into a situation of depending on funds. He stated that his concern is not against these businesses and if we truly want these businesses and if it is because of funds that it could go away.

Mr. Fowler stated he agrees and the hosting agreements may go away. He stated that the new growth and taxes are here to stay.

Mr. Dawes stated from the beginning all these things will be applied through the judicial system. He stated he and Mr. Farrell have worked in the 3% and has stated from the beginning not to use for budgeting items. He stated that the State Ways and Means has a bill in the legislature and if it passes it could change how funds are used.

Mr. Bonavita stated that he does not feel we are inundated now but this is a conversation for the future.

Discussion on businesses coming to town.

### **WARRANT and MINUTES**

#### **CORRESPONDENCE**

*Notice of resignation of Corona Magner from the Council on Aging*

Mr. Bonavita thanked Ms. Magner for her service to the town and Council on Aging.

*Historical Commission Letter of Support for project at 51 West Main St.*

Mr. Bonavita stated that they received a letter of support from the Historical Commission for support of the project at 51 West Main Street/Sedler's Antiques.

*Community Host Agreement-Cultivauna, LLC*  
Passed over

## **ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF THE MEETING**

### **APPOINTMENTS and APPROVALS**

*Request from the Asst. Town Clerk to approve the Poll Workers for the State Primary 9/4/18*

**Mr. Dawes moved to approve the list of Poll Workers for the State Primary September 4, 2018: Sandra Bronk, Gladys Kneeland, Susan Mintz, Kathleen Sachs, Joanne Rappa, Patricia Ann Little, Joe Bouchard, Lisa Limardo, Jeannette Laing, Pete Zibell, Margaret Anderson, Gloria Mogavero, Barbara McKillop, Steve Epstein, Barbara Hunt, Margaret Weaver, Dave Bogdan, Janice Murphy, Joe Bouchard, George Connelly, Sandra Bronk, Beverly Knapp, Susan Clay, Lawrence Mintz, Virginia Alderman, Al Hallowell, Chris Candia, Robert Sachs. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.**

*Appoint to the CoA Darcy Norton term to 6/30/2020 and Diane Klibansky term to 6/30/2019*

**Mr. Dawes moved to appoint Diane Klibansky to the Council on Aging term to expire June 30, 2019 and to appoint Darcy Norton to the Council on Aging term to expire June 30, 2020. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.**

### **TOWN ADMINISTRATOR'S REPORT**

Mr. Farrell stated that we received Cherry Sheet numbers. He explained numbers and stated may have to add some funds to budget from free cash at a Fall Town Meeting. Mr. Fowler asked if we need a Fall Town Meeting. Mr. Farrell stated that it will depend on free cash and FinCom is meeting September 5.

Mr. Bonavita asked about house at 45 Central Street. Mr. Farrell stated he was coordinating with Mr. Durkee. He stated that the cost went up \$4K. He stated that it will be \$14K to demolish the home and he has the funds.

Mr. Bonavita stated that he is going to invite Jim DiMento and Park & Rec committee to the next meeting to discuss areas they are in charge of, budget and costs. He stated he would like to bring someone in to help them to run better as he has heard from a lot of people they are not run well. Mr. Sadler stated the consensus on them not running well is not from this board. Mr. Bonavita stated no it is from people from town, and GAA. He stated that the West Street fields are not a safe place to play. He stated that the field is still not open at East Main Street, Dog park is not open, gate is open when it should not be, etc. He stated it is time for a change. He stated that he would like to discuss American Legion Park also. Mr. Sadler stated that the Camp Denison committee can come in and talk with them on what they do.

Mr. Fowler stated that no documented incidents at ALP. Mr. Bonavita stated that there are two recent incidents.

Mr. Fowler stated that we were going to meet with FinCom. Mr. Bonavita stated that cannot get a quorum and will meet soon. He stated that the FinCom wanted to meet first and discuss issues and then meet with the board.

### **NEXT MEETING**

Monday, September 10, 2018 at 7PM, 3rd floor meeting room, Town Hall

### **ADJOURNMENT**

**Mr. Dawes moved to adjourn. Mr. Durney seconded the motion and the motion was approved by a unanimous vote.**

Meeting adjourned at 9:55PM.

Minutes transcribed by J. Pantano.

Minutes approved September 10, 2018.

Documents used in this meeting:

- Notice of resignation of Corona Magner from the Council on Aging
- Historical Commission Letter of Support for project at 51 West Main St.
- GeorgetownCARES update from Pamela Lundquist
- Request from High5EM for approval of the 2nd Annual Erie 4 Run on November 10, 2018
- Community Host Agreement-Cultivauna, LLC
- Community Host Agreement-Peak Limited, LLC
- Agreement Town of Georgetown & Stantec for Rail Trail Project
- Request from the Asst. Town Clerk to approve the Poll Workers for the State Primary 9/4/18
- Approval of a Common Victualler License and Mobile Food Vendor License to expire 12/31/2018
- Appoint to the CoA Darcy Norton term to 6/30/2020 and Diane Klibansky term to 6/30/2019