

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833

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BOARD OF SELECTMEN MEETING MINUTES

Memorial Town Hall

4/23/18

6:00PM Executive Session~2nd floor meeting room, Town Hall

7:00PM-General Meeting~3rd floor meeting room, Town Hall

Selectmen Present: Steven Sadler, Acting Chairman; Douglas W. Dawes, Gary C. Fowler, and by phone Joseph Bonavita, Chairman; and C. David Surface

Others Present: Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

Absent:

6:00PM EXECUTIVE SESSION-2nd floor

(1) To discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

(3) To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;

7:30PM Call to order-3rd floor meeting room

Invocation-Douglas W. Dawes

Pledge of Allegiance

Mr. Bonavita and Mr. Surface are joining the meeting remotely by phone.

Fire Chief Contract Proposal

Fire Chief Fred Mitchell, was present

Mr. Sadler stated that he and Mr. Bonavita met with the Fire Chief to discuss the contract.

Mr. Fowler stated that he thought that the two members would meet and then the board would meet in executive session to discuss. Mr. Fowler stated that there are many changes and he wanted to go over with the board. Mr. Sadler stated that this is what we are doing tonight.

Mr. Fowler asked if the salary adjustment is to bring him up to other department heads. Mr.

Farrell stated that it does bring in line with other department heads. Mr. Fowler asked about sick time, personal time, and vacation leave and can he carryover time. Mr. Farrell stated that he has unlimited carryover in his contract. He stated that the Chief cannot carry over more than 3 weeks over the term of the 3 year contract. Mr. Fowler stated he wants to compare to other contracts.

Mr. Surface stated that it is unlikely he will not take the 3 weeks.

Mr. Dawes stated that he does not have any questions.

Mr. Sadler stated that we got a great deal when the Chief started and with this contract we have brought him in line with other towns.

Mr. Bonavita stated that it is a major increase and we had a great deal but you can see what other towns pay and this brings the Fire Chief in line and he has proven his abilities. He stated that the Chief has said he is happy in town and plans to stay for his tenure.

Mr. Dawes stated 50% of his salary comes from ambulance fund.

Mr. Surface remotely left the meeting.

Mr. Sadler moved to approve Fire Chief Mitchells Contract Proposal beginning July 1, 2018 for 3 years. Mr. Bonavita seconded the motion.

Mr. Fowler stated he echoes the others and supports the Chief but he cannot support the raise in the contract. Mr. Dawes stated that the Chief has been all over town and has done a good job with the Fire Department as a whole.

The motion and the motion was approved by a roll call vote. 3-1

Chief Mitchell thanked the board.

CPA Grant Agreement for the Historical Society for approval

Mr. Dawes moved to approve the CPA Grant Agreement for the Historical Society \$12k Brocklebank Museum. Mr. Bonavita seconded the motion and the motion was approved by a roll call vote. 4-0

Mr. Bonavita remotely left the meeting.

NEW BUSINESS

Boxford/Georgetown MOU Border to Boston Trail

Chris Roop, RecPath Committee was present

Mr. Roop explained what was happening with the Rail Trail. He stated that there are two sections the Northern Trail and Southern Trail. He stated that part of the trail is in Boxford the start of the trail and we have funds coming from Stand Tec and explained the billing process and the way the funds come in and go out. He stated that Georgetown funds are coming from CPA funds.

Mr. Fowler asked about how the trail connects to Boxford. Mr. Roop explained the route. Mr. Fowler stated that there are CPA funds to pay for design and legal fees and the TIP funds would be used for the construction. Mr. Roop stated that is correct. He stated that they are working with National Grid and KP Law on the 99 year lease.

Mr. Fowler moved to approve the Boxford/Georgetown MOU for the Border to Boston Trail as presented. Mr. Dawes seconded the motion.

Vincent Milano, 7 Horsemint Circle, asked what the surface will be of the trail. Mr. Roop stated the State has proposed a paved trail with some pervious surfaces. Mr. Milano stated that he hears dirt bikes on the National Grid trail near his home. Mr. Roop stated that it is illegal and he should let the Police Department know.

The motion was approved by a 3-0 vote.

WARRANT and MINUTES

Minutes of March 12 and April 9, 2018

Mr. Dawes moved to approve the minutes of April 9, 2018. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote. 3-0

Mr. Fowler moved to approve the minutes of March 12 with Administrative Assistant to check on page 6 of 7 if Mr. Surface or Mr. Bonavita stated to “bring a formal complaint” and correct if needed. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.

Executive Session Minutes March 12, 2018 and March 15, 2018

Mr. Dawes moved to approve the Executive Session minutes of March 12, 2018. Mr. Fowler seconded the motion

Mr. Fowler asked if these minutes could be unsealed. Mr. Farrell stated once the reason for the executive session is resolved.

The motion was approved by a unanimous vote.

Mr. Dawes moved to approve the Executive Session minutes of March 15, 2018 as presented. Mr. Fowler seconded the motion

Mr. Fowler moved for the Executive Session Minutes of March 12, and March 15, 2018 be released. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

CORRESPONDENCE

LED Roadway Lighting letter from Planning Board

Mr. Dawes stated that the Chair of the Planning Board is requesting a joint meeting with the Selectmen and Planning Board. He asked if the light department received a copy of the letter. Mr. Farrell stated that the letter was sent to the Selectmen and not the Light Department. Mr. Dawes asked for the Light Department to also be invited to this joint meeting. The board requested to have both come to the May 21st meeting.

Mr. Milano asked if the minutes and correspondence are online. Mr. Sadler stated that the minutes are online.

SELECTMEN'S REPORT

Town Administrator M. Farrell Review

Mr. Sadler stated that we will wait for full board to discuss Mr. Farrell's review.

Spring/Summer Schedule: June 11, 25; July 16; August 13; September 10, 24, 2018

Wait for board and discuss later

TOWN ADMINISTRATOR'S REPORT

ATM, STM, Budget Update for May 7, 2018

Mr. Farrell passed out copies of the final warrants. He stated that that counsel made some changes. He stated that one was too the trash bag ban, they divided into two articles one for trash bags and the other for Styrofoam.

Mr. Farrell stated that town council asked if the layout of the road was given to the town clerk. He stated that to be without this a challenge could be made. He stated that he board has to make a motion to layout the Turning Leaf Subdivision Road Acceptance.

Mr. Sadler moved to layout the roadways known as “Lisa Lane, Vineyard Lane and Grapevine Circle”, and shown on a plan of land entitled: “Definitive Subdivision Plan of Turning Leaf Subdivision, Georgetown, MA”, Owner/Applicant: Turning Leaf Georgetown, LLC, dated, January 15, 2018, prepared by Williams & Sparages, 189 North Main Street, Suite 101, Middleton, MA 01949, and recorded with the Essex South Registry of Deeds in Plan Book 445, Plan 49”, a copy of which is on file with the Town Clerk. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Mr. Farrell gave out copies of the budget. He explained the adjustments that he had to make to do with debt service and debt exclusions. He stated that he took out the joint maintenance and left \$32K and we can see if we have the funds in the fall to adjust. Mr. Farrell explained adjustments.

NEXT MEETING

Monday, May 7, 2018 at 6PM Middle/High School, Annual Town Meeting
Monday, May 21, 2018 at 7PM 3rd floor meeting room, Town Hall

Mr. Dawes stated that the student survey will be discussed tomorrow night at the Middle/High School. He stated that Thursday he has a meeting with the Veterans' District.

ADJOURNMENT

Mr. Dawes moved to go into Executive Session and to not return to open session. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 8:40PM.

Minutes transcribed by J. Pantano.

Minutes approved May 21, 2018.

Documents used in this meeting:

- Minutes of March 12 and April 9, 2018
- Executive Session Minutes March 12, 2018 and March 15, 2018
- LED Roadway Lighting letter from Planning Board
- Boxford/Georgetown MOU Border to Boston Trail
- Fire Chief Contract Proposal
- CPA Grant Agreement for the Historical Society for approval
- Spring/Summer Schedule: June 11, 25; July 16; August 13; September 10, 24, 2018
- ATM, STM, Budget Update for May 7, 2018