

GEORGETOWN AFFORDABLE HOUSING TRUST

Memorial Town Hall ♦ One Library Street ♦ Georgetown MA 01833



Georgetown Affordable Housing Trust & Georgetown Affordable Task Force Joint Meeting

DATE:

Tuesday, October 10, 2023 @ 6:00PM 2nd Floor Meeting Room, Town Hall

ATTENDEES: 6

C. David Surface,
Charles Keilty
Susan Stead
Tim Ruh
Robert Hoover
Dianna Twomey

GUESTS: 0

Affordable Housing Trust meeting opened at 6:02 PM by Chairman, David Surface

Affordable Housing Task Force meeting opened at 6:02 PM by Trustee, David Surface

T. Ruh: Motion to accept role of Chairman, AHTF

C. Keilty: Second

Motion Carries 5-0

MINUTES:

September 19, 2023

T. Ruh: Motion to approve September 19, 2023 meeting minutes as written.

C. Keilty: Second.

Motion carries 5-0

OLD BUSINESS:

Bills Payable – Vouchers as presented

T. Ruh: Motion to pay bills as presented, and to include Allied Property Management invoice received prior to meeting.

R. Hoover: Second

Motion Carries 5-0

30 East Main St Unit 4: Monthly rent has been received. Dianna and Tim met with two of the Condo Association Board members to assess the damage from a leak in the common area. It was agreed that a Special Assessment fee to repair the damage from the water leak in the common area will be divided between each unit owner.

14 Larch Road – Bill Holt, Board of Health Agent, has completed a scope of work package regarding the septic replacement. This will be sent out to vendors on the state certified vendor list. In doing this, we are optimistic we will receive at least 3 bids for the septic replacement. While we wait for that, Dianna will assist Kristen Costa, L. A. Associates, in submitting the LAU and LIP application to the EOHLC (formally DHCD). This process is estimated to take up to two months for approval. Dianna has contacted Chris to arrange plowing services, should we need it. Also, the heat will be turned on to prevent freezing.

Parker River Landing – Durable Power of Attorney must be activated in order to start the affordable resale lottery process. Dianna will remain in contact, and will run the lottery as soon as the POA is updated. This will be added to the agenda for November.

201 Central Street Unit 12 – Dianna will assist Kristen Costa, L. A. Associates, submitting the LAU and LIP application to the EOHLC (formally DHCD). This process is estimated to take up to two months for approval.

New Business:

HPP - Merrimack Valley Planning Commission (MVPC) Community Engagement Session will be held on Thursday, October 12, 2023 from 6:00 – 7:30 pm via Zoom. Dianna posted the meeting information on both the front and rear entrances of Town Hall, the Public Library, Post Office, on Facebook, and on the Town of Georgetown website.

Town Hall Safety: Concern regarding safety, and aggressive and inappropriate comments referring to Town Hall was addressed by the Affordable Housing Trust board members. The AHT has directed Chairman, David Surface, to write a letter to the Select Board, Chairman, Amy Smith in hopes to resolve some of the safety issues that have occurred.

Affordable Housing Coordinator Updates –

***Action Item:** Update the Trustee Certificate with the Registry of Deeds

ADJOURNMENT:

Affordable Housing Trust motion to adjourn at 7:15 PM.

Affordable Housing Task Force motion to adjourn at 7:15 PM.

NEXT MEETING: Tuesday, November 14, 2023 @6PM