

# GEORGETOWN AFFORDABLE HOUSING TRUST

Memorial Town Hall ♦ One Library Street ♦ Georgetown MA 01833



## ***Georgetown Affordable Housing Trust & Georgetown Affordable Task Force Joint Meeting***

### **DATE:**

November 22, 2022

### **ATTENDEES: 4**

David Surface - Chairman AHT & Trustee AHTF

Charles (Chuck) Keilty – Trustee AHT & AHTF

Tim Ruh – Trustee – Trustee AHT & AHTF (via Zoom)

Dianna Twomey – Affordable Housing Coordinator

### **GUESTS: 2**

David Trembly and Shawn McGee

Affordable Housing Trust meeting opened at 6:02 PM by Chairman, David Surface

Affordable Housing Task Force meeting opened at 6:02 PM by Trustee, Charles Keilty

### **MINUTES:**

October 26, 2022

***A motion to approve meeting minutes from October 26, 2022 was made by Chuck, 2<sup>nd</sup> Tim, David: 3 Approvals, Motion Approved.***

### **OLD BUSINESS:**

#### ***Bills Payable – Vouchers:***

30 East Main Street:

\$548.83 – Allied Property Management

Other:

\$50.00 – Verizon

\$134.60 – W.B. Mason – Office Supplies

\$5.29 – W.B. Mason – Office Supplies

***Motion to pay all vouchers as presented was made by Chuck, 2<sup>nd</sup> Tim, David: 3 Approvals, Motion Approved***

30 East Main St Unit 4 - We have received monthly rent. No update on the leak in the common area. Septic alarm has been going off due to a faulty switch that needs replacement. The AHT should expect to see a special assessment fee in the weeks to come. Condo fee to increase January 2023. **Action Item:** Review policy for rental increase; review at next meeting.

188 East Main Street – David Trembly and Shawn McGee came in to update us on this property. David and

Shawn have calculated the cost difference between 2-bedroom and 3-bedroom units. The next step will be to set up meetings with the BI, ZBA and Orlando. David and Shawn will finalize their plans and submit them. The Affordable Housing Trust and Affordable Housing Task force is in full support of their plan to construct up to 7 units. The AHT & AHTF also plan to financial support the buy down of a unit(s) to maintain affordability (number of years -TBD).

***A motion to support the Trembly Properties, LLC project located at 188 East Main Street for 5-7 units contingent upon 2 units consisting of one 3-bedroom unit (perpetuity 99 yrs.), and one 2 -bedroom (or 3-bedroom) unit remain affordable for the minimum of 10 years was made by Chuck, 2<sup>nd</sup> Tim, David: 3 Approvals, Motion Approved***

CPC: Grant request has been submitted.

Parker River Landing – Dianna has started the affordable resale lottery for the property located at 8 Larkspur Circle. Dianna has posted information pertaining to the lottery at the Georgetown Post Office and the Georgetown Peabody Library. Notifications were also posted in the Newburyport News and on the Town of Georgetown website and Facebook page. The information was also sent to the COA and Georgetown Housing Authority. An open house will be held this Saturday, November 26, 2022

#### ***New Business:***

Certified Occupancy Specialist – Dianna will attend training for the Affordable Housing industry seeking the Certified Occupancy Specialist (COS) Accreditation through HUD.

***A motion to approve Dianna attending Certified Occupancy Specialist training through HUD not to exceed the amount of \$1,000.00 was made by Tim, Chuck, David: 3 Approvals, Motion Approved***

New Board Member – A new board member will be joining the AHT and AHTF in January 2023

**Action Items** – Schedule a meeting with Orlando, BI, ZBA – Rental Review @30 EMS – Connect with Orlando regarding a new member joining in January 2023.

#### **ADJOURNMENT:**

***Affordable Housing Trust motion to adjourn at 7:10 PM made by Chuck, 2<sup>nd</sup> Tim, David: 3 Approvals: Motion Approved***

***Affordable Housing Task Force motion to adjourn at 7:10 PM was made by Chuck, 2<sup>nd</sup> Tim, David: 3 Approvals, motion Approved.***

#### **NEXT MEETING:**

Monday, December 19, 2022 @ 6:00 PM