

GEORGETOWN AFFORDABLE HOUSING TRUST

Memorial Town Hall ♦ One Library Street ♦ Georgetown MA 01833



DATE:

September 8, 2020

ATTENDEES: 5

David Surface - Chairman

Paul Nelson – Secretary & Trustee

Shawn McGee – Trustee

Charles (Chuck) Keilty - Trustee

Dianna Twomey – Administrative Assistant

GUESTS: 0

Virtual Audio Meeting opened at 6:00 PM by David Surface

MINUTES:

Motion to accept Minutes from August 11, 2020 made by Paul, 2nd Shawn, David: Motion Approved.

OLD BUSINESS:

30 East Main St Unit 4 – A contract has been signed by all the necessary parties, David Surface, Chairman of AHT, David Foss, David Foss & Sons LLC, Mary McMenemy, Town Accountant, for the order and execution of deleading and window replacement. Dianna and Les, Building Inspector, will monitor work.

ERAP – Emergency Rental Assistance Program – One new applicant – Client 20-03 - 3 months subsidy with monthly review.

Motion to approve ERAP client 20-03 for 3-month subsidy with monthly review starting October - December 2020 made by Paul, 2nd Shawn, David: **Motion Approved**

32 Lisa Lane – Dianna will continue to check property every other day. Dianna will contact a licensed contractor to view the property to resolve water/moisture in the basement.

65 Central Street – Rental Apartments: The Town/GAHT the in-lieu payment of \$157,000 for the rental units as it appears, they are almost ready for occupancy, has not been paid. Dianna will request to be put on the checklist Les has to go through before issuing an occupancy permit.

VOUCHERS:

RAP Clients 19-09, 19-08 – for November

ERAP Client 20-03 - October

Allied Property Management – Condo fee - 30 East Main St Unit 4 for November - \$468.32

Georgetown Water Department – 32 Lisa Lane - \$56.87
Georgetown Electric - \$12.50 – 30 East Main St Unit 4
Georgetown Electric - \$49.62 – 32 Lisa Lane
White Birch – 32 Lisa Lane - \$130.00 – August- Mowing
White Birch – 32 Lisa Lane- \$195.00- July - Mowing

Motion to pay Vouchers made by Shawn, 2nd Chuck, Paul, David: Motion Approved.

Administrative Review- review forms need to be completed and turned in to David as soon as possible.

NEW BUSINESS:

206 West Main Street – Rock Pond – Potential to build 6+ ‘affordable’ units. Dianna will research this property.

CPC- David Surface will sit in on the CPC until further notice.

ACTION ITEM(S):

Administrative Assistant Review - Trustees to complete their individual assessments and send them to David.

RAP and ERAP Client Checklist

ADJOURNMENT:

6:41 PM

NEXT MEETING:

October 20, 2020 @ 6:00 PM