



MINUTES

Location: _____

Members not present: _____

The meeting was called to order at: _____

Minutes from the _____ Meeting were reviewed and approved with _____ adjustments.
(Date)

Meeting Motions / Actions and Summary of Discussions:

[illegible]

List of Documents and Other Exhibits used at Meeting:

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Documents and Other Exhibits used at meeting will be available for review at: _____
(Office)

Next meeting:

Place: _____

Chairman: _____
(Signature)

Minutes approved by Committee on: _____
(Date)