

GEORGETOWN RECREATION PATH COMMITTEE

October 24, 2017

Meeting Minutes 7:00 PM

Town Hall – 2nd Floor Meeting Room

Meeting Opened: 7:05 pm

Committee Member Attendees: (x indicates attendance)

X	Bill Hastings, Chair (BH)	X	Julie Coolidge, member (JC)	X	Ian Deweese-Boyd, member (IDB)
X	Chris Roop, Clerk (CR)	X	Craig Mabijs, member (CM)		

Guests: John Cashell, Town Planner

Abbreviations and Terms: MDOT – Ma. Department of Transportation, ROW – Right of Way, MOU – Memorandum of Understanding

Minutes Approval: September 6, 2017 unanimously approved as amended.

Meetings Attended: CR attended Georgetown Branch Shared-Use Path Advisory Committee 10/17.

Discussion:

1. Administrative
 - a. Craig Mabijs has been approved by the Selectmen to be a member of the committee.
 - b. Bill Hastings was nominated and unanimously approved as the new Chair of the committee.
 - c. Ian Deweese-Boyd has taken over the financial tracking.
 - d. Chris Roop and IDB will put together a summary of the status of the projects, finances, available funds, schedule, contracts and critical requirements for the completion of the trail.
 - e. An invoice from KP Law for August in the amount of \$324. was approved for payment.
 - f. A bill presented by CR for gas to mow the trail for \$19.01 was approved for payment.
 - g. The regular meeting date for committee meetings has been changed to the 4th Tuesday of the month to accommodate member schedules. The next meeting will be November 28th. There will not be a December meeting.
 - h. The annual report to the Selectmen is due November 15th.
2. Project Updates
 - a. Routing of the trail through the center of town in the vicinity of Railroad Ave and Moulton St was discussed. John Cashell will follow up with Steve Przyjemski and Mike Farrell on the status of the brown field lot on Moulton St.
 - b. The new contract between Stantec and the state cannot commence until the MOU between Georgetown and the state has been finalized. IDB and CR will follow-up with Jeff Wade to ensure all necessary MOU are in place.
 - c. It was agreed that we should meet with the Boxford and Byfield Trail Committees to introduce the current committee and get to know our counterparts. We should also get updates and ensure all MOU are in place.
 - d. The MDOT ROW presentation was reviewed to ensure all members are familiar with the requirements.
 - e. When the 25% Design Hearing has been completed we will need to follow-up with National Grid on procuring the 99-year lease to replace the license agreement in place.
 - f. CR will put together a request to National Grid to install interim pedestrian bridges to be reviewed by the committee prior to submission.

3. Other Updates
 - a. American Diabetes Association, that holds the Tour de Cure event, has been in touch to request the use of the trail again next year in May. They are working with Janet Pantano to complete the arrangements.
 - b. CR mowed the trail on 10/22.

Meeting Adjourned: 8:49 pm

Scheduled Committee Meetings (2nd fl. meeting room), 7PM 2017: 11/28, 2018: 1/23, 2/27