

THE ANNUAL TOWN REPORT OF THE  
TOWN OF GEORGETOWN



FISCAL YEAR ENDING JUNE 30, 2002  
to  
FISCAL YEAR ENDING JUNE 30, 2006

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TOWN OF GEORGETOWN, MASSACHUSETTS  
 REPORT ON EXAMINATION OF GENERAL PURPOSE  
FINANCIAL STATEMENTS

FISCAL YEAR ENDED JUNE 30, 2002

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***FINANCIAL SECTION***



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## Independent Auditors' Report

To the Honorable Board of Selectmen  
Town of Georgetown, Massachusetts

We have audited the accompanying general purpose financial statements of the Town of Georgetown, Massachusetts, as of and for the fiscal year ended June 30, 2002, (except for the Municipal Light Department which is as of and for the year ended December 31, 2001), as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Georgetown, Massachusetts' management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit. We did not audit the financial statements of the Town of Georgetown, Massachusetts' Municipal Light Department. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Town of Georgetown, Massachusetts' Municipal Light Department, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Inasmuch as the Commonwealth of Massachusetts does not require the capitalization of fixed assets, the Town has not maintained complete historical cost records of its General Fixed Assets. Accordingly, a statement of General Fixed Assets, required by accounting principles generally accepted in the United States of America, is not included in the general purpose financial statements.

As described in Note 1, the financial statements of the Municipal Light Department were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

As described in Note 1, the Town does not maintain the records needed to accumulate its compensated absence liability for governmental fund types. Therefore, no liability for compensated absences for governmental fund types is included in the general purpose financial statements as required by accounting principles generally accepted in the United States of America.

As more fully described in Note 13, the Town has changed the beginning fund equity position of the Water Enterprise Fund.

In our opinion, except for the effect on the general purpose financial statements of the matters described in the preceding 4 paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Georgetown, Massachusetts, as of June 30, 2002, (except for the Municipal Light Department which is as of December 31, 2001), and the results of its operations and the cash flows of its Proprietary Fund Types and Nonexpendable Trust Funds for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated January 24, 2003, on our consideration of the Town of Georgetown, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.



January 24, 2003

***GENERAL PURPOSE FINANCIAL STATEMENTS***

ALL FUND TYPES AND ACCOUNT GROUPS  
COMBINED BALANCE SHEET

JUNE 30, 2002

	Governmental Fund Types		
	General	Special Revenue	Capital Projects
<b>ASSETS AND OTHER DEBITS</b>			
Cash and short-term investments.....	\$ 1,477,866	\$ 1,337,099	\$ 946,606
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	261,457	-	-
Tax liens and foreclosures.....	-	4,286	-
Tax foreclosures.....	335,855	-	-
Motor vehicle and other excise taxes.....	135,912	-	-
Water fees.....	-	-	-
Electric light fees.....	-	-	-
Special assessments.....	-	3,812	-
Intergovernmental.....	15,738,000	300,967	-
Loans.....	-	336,920	-
Inventory.....	-	-	-
Prepaid expenses.....	-	-	-
Fixed assets, net of accumulated depreciation.....	-	-	-
Amounts to be provided for retirement of long-term obligations.....	-	-	-
<b>TOTAL ASSETS AND OTHER DEBITS.....</b>	<b>\$ 17,949,090</b>	<b>\$ 1,983,084</b>	<b>\$ 946,606</b>
<b>LIABILITIES AND FUND EQUITY</b>			
<b>LIABILITIES:</b>			
Warrants payable.....	\$ 625,890	\$ 96,843	\$ 10,330
Accrued payroll.....	404,299	-	-
Liabilities due depositors.....	-	-	-
Payroll withholdings.....	90,589	-	-
Other liabilities.....	-	-	-
Deferred revenues.....	16,421,124	309,065	-
Accrued compensated absences.....	-	-	-
Bonds and notes payable.....	-	-	-
<b>TOTAL LIABILITIES.....</b>	<b>17,541,902</b>	<b>405,908</b>	<b>10,330</b>
<b>FUND EQUITY:</b>			
Contributed capital.....	-	-	-
Contribution in aid of construction.....	-	-	-
Retained earnings.....	-	-	-
Fund balances:			
Reserved for:			
Encumbrances and continuing appropriations.....	271,292	-	-
Loans.....	-	336,920	-
Nonexpendable trusts.....	-	-	-
Stabilization.....	-	-	-
Unreserved:			
Designated for subsequent year's expenditures.....	104,891	-	-
Undesignated.....	31,005	1,240,256	936,276
<b>TOTAL FUND EQUITY.....</b>	<b>407,188</b>	<b>1,577,176</b>	<b>936,276</b>
<b>TOTAL LIABILITIES AND FUND EQUITY.....</b>	<b>\$ 17,949,090</b>	<b>\$ 1,983,084</b>	<b>\$ 946,606</b>

See notes to general purpose financial statements.

Proprietary Fund Types		Fiduciary Fund Types	Account Group	Total (Memorandum Only)
Water Enterprise	Electric Light December 31, 2001	Trust and Agency	General Long-Term Obligations	
\$ 335,248	\$ 1,878,946	\$ 1,138,134	\$ -	\$ 7,113,899
-	-	-	-	261,457
-	-	-	-	4,286
-	-	-	-	335,855
-	-	-	-	135,912
32,428	-	-	-	32,428
-	532,029	-	-	532,029
-	-	-	-	3,812
-	-	-	-	16,038,967
-	-	-	-	336,920
-	29,771	-	-	29,771
-	404,678	-	-	404,678
6,008,483	4,630,733	-	-	10,639,216
-	-	-	20,740,000	20,740,000
<u>\$ 6,376,159</u>	<u>\$ 7,476,157</u>	<u>\$ 1,138,134</u>	<u>\$ 20,740,000</u>	<u>\$ 56,609,230</u>
\$ 11,366	\$ 533,726	\$ 6,440	\$ -	\$ 1,284,595
-	-	-	-	404,299
-	155,528	198,169	-	353,697
-	-	-	-	90,589
-	1,690	-	-	1,690
-	-	-	-	16,730,189
29,000	-	-	-	29,000
2,162,182	755,000	-	20,740,000	23,657,182
<u>2,202,548</u>	<u>1,445,944</u>	<u>204,609</u>	<u>20,740,000</u>	<u>42,551,241</u>
763,343	-	-	-	763,343
-	1,577,130	-	-	1,577,130
3,410,268	4,453,083	-	-	7,863,351
-	-	-	-	271,292
-	-	-	-	336,920
-	-	78,609	-	78,609
-	-	766,481	-	766,481
-	-	-	-	104,891
-	-	88,435	-	2,295,972
<u>4,173,611</u>	<u>6,030,213</u>	<u>933,525</u>	<u>-</u>	<u>14,057,989</u>
<u>\$ 6,376,159</u>	<u>\$ 7,476,157</u>	<u>\$ 1,138,134</u>	<u>\$ 20,740,000</u>	<u>\$ 56,609,230</u>

ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2002

	Governmental Fund Types			Fiduciary Fund Type	Total (Memorandum only)
	General	Special Revenue	Capital Projects	Expendable Trusts	
<b>REVENUES:</b>					
Real estate and personal property taxes, net of tax refunds.....	\$ 8,736,429	\$ -	\$ -	\$ -	\$ 8,736,429
Motor vehicle and other excise taxes.....	905,990	-	-	-	905,990
Penalties and interest on taxes.....	80,223	115	-	-	80,338
Payments in lieu of taxes.....	45,525	-	-	-	45,525
Intergovernmental.....	6,293,051	1,222,527	10,568	-	7,526,146
Departmental and other.....	419,084	1,158,797	-	-	1,577,881
Special assessments.....	-	160,430	-	-	160,430
Contributions.....	-	-	-	19,457	19,457
Investment income.....	76,406	2,126	-	37,165	115,697
Miscellaneous.....	-	-	-	1,304	1,304
<b>TOTAL REVENUES.....</b>	<b>16,556,708</b>	<b>2,543,995</b>	<b>10,568</b>	<b>57,926</b>	<b>19,169,197</b>
<b>EXPENDITURES:</b>					
Current:					
General government.....	754,672	132,687	899,202	-	1,786,561
Public safety.....	1,306,790	114,999	-	200	1,421,989
Education.....	8,935,031	1,739,879	6,870	-	10,681,780
Public works.....	726,017	150,332	70,182	-	946,531
Human services.....	187,278	7,748	-	-	195,026
Library.....	-	3,372	-	-	3,372
Culture and recreation.....	192,550	13,706	-	18,146	224,402
Pension benefits.....	1,295,431	-	-	-	1,295,431
Property and liability insurance.....	68,050	-	-	-	68,050
Employee benefits.....	1,018,688	-	-	-	1,018,688
Other.....	-	-	-	2,000	2,000
Capital outlay.....	412,051	-	-	-	412,051
Debt service:					
Principal.....	1,305,000	-	-	-	1,305,000
Interest.....	902,780	-	-	-	902,780
<b>TOTAL EXPENDITURES.....</b>	<b>17,104,338</b>	<b>2,162,723</b>	<b>976,254</b>	<b>20,346</b>	<b>20,263,661</b>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	(547,630)	381,272	(965,686)	37,580	(1,094,464)
<b>OTHER FINANCING SOURCES (USES):</b>					
Proceeds from bonds and notes.....	-	-	1,075,000	-	1,075,000
Operating transfers in.....	303,968	-	200,000	446,190	950,158
Operating transfers out.....	(446,190)	-	-	(503,968)	(950,158)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>(142,222)</b>	<b>-</b>	<b>1,275,000</b>	<b>(57,778)</b>	<b>1,075,000</b>
NET CHANGE IN FUND BALANCES.....	(689,852)	381,272	309,314	(20,198)	(19,464)
FUND BALANCES AT BEGINNING OF YEAR.....	1,097,040	1,195,904	626,962	875,114	3,795,020
FUND BALANCES AT END OF YEAR.....	\$ 407,188	\$ 1,577,176	\$ 936,276	\$ 854,916	\$ 3,775,556

See notes to general purpose financial statements.

GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES  
BUDGETARY BASIS - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2002

	Budgeted Amounts		Actual Budgetary Amounts	Variance Over (Under)
	Original Budget	Final Budget		
<b>REVENUES:</b>				
Real estate and personal property taxes, net of tax refunds.....	\$ 8,681,709	\$ 8,718,032	\$ 8,686,329	\$ (31,703)
Motor vehicle and other excise taxes.....	784,856	784,856	905,990	121,134
Penalties and interest on taxes.....	-	-	80,223	80,223
Payments in lieu of taxes.....	-	-	45,525	45,525
Intergovernmental.....	5,469,532	5,469,532	5,386,649	(82,883)
Departmental and other.....	490,336	490,336	419,084	(71,252)
Investment income.....	159,514	159,514	76,406	(83,108)
<b>TOTAL REVENUES.....</b>	<b>15,585,947</b>	<b>15,622,270</b>	<b>15,600,206</b>	<b>(22,064)</b>
<b>EXPENDITURES:</b>				
Current:				
General government.....	833,459	791,446	754,672	36,774
Public safety.....	1,253,114	1,311,139	1,306,790	4,349
Education.....	9,194,849	9,443,473	9,041,102	402,371
Public works.....	723,769	738,512	726,017	12,495
Human services.....	202,140	194,940	187,278	7,662
Culture and recreation.....	205,520	194,520	192,550	1,970
Pension benefits.....	389,029	389,029	389,029	-
Property and liability insurance.....	73,012	69,948	68,050	1,898
Employee benefits.....	1,060,841	1,029,803	1,018,688	11,115
State and county charges.....	53,359	53,359	-	53,359
Capital outlay.....	632,189	713,189	444,245	268,944
Debt service:				
Principal.....	1,305,000	1,305,000	1,305,000	-
Interest.....	950,810	950,810	902,780	48,030
<b>TOTAL EXPENDITURES.....</b>	<b>16,877,091</b>	<b>17,185,168</b>	<b>16,336,201</b>	<b>848,967</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....</b>	<b>(1,291,144)</b>	<b>(1,562,898)</b>	<b>(735,995)</b>	<b>826,903</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Use of unreserved fund balance.....	-	548,709	-	(548,709)
Encumbrances and continuing appropriations carried forward.....	1,151,144	1,151,144	-	(1,151,144)
Operating transfers in.....	140,000	302,754	303,968	1,214
Operating transfers out.....	-	(439,709)	(446,190)	(6,481)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>1,291,144</b>	<b>1,562,898</b>	<b>(142,222)</b>	<b>(1,705,120)</b>
<b>NET CHANGE IN FUND BALANCE.....</b>	<b>-</b>	<b>-</b>	<b>(878,217)</b>	<b>(878,217)</b>

See notes to general purpose financial statements.

**ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS**  
**COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY**

FISCAL YEAR ENDED JUNE 30, 2002

	Proprietary Fund Types		Fiduciary Fund Type	Total (Memorandum Only)
	Water Enterprise	Electric Light December 31, 2001	Nonexpendable Trusts	
<b>OPERATING REVENUES:</b>				
Charges for services .....	\$ 744,516	\$ 4,353,901	\$ -	\$ 5,098,417
Other.....	-	50,539	-	50,539
<b>TOTAL OPERATING REVENUES .....</b>	<b>744,516</b>	<b>4,404,440</b>	<b>-</b>	<b>5,148,956</b>
<b>OPERATING EXPENSES:</b>				
Purchase power.....	-	2,942,878	-	2,942,878
Transmission and distribution .....	-	532,077	-	532,077
Cost of services and administration .....	522,594	449,746	-	972,340
Repairs and maintenance.....	-	125,289	-	125,289
Depreciation.....	-	230,614	-	230,614
<b>TOTAL OPERATING EXPENSES .....</b>	<b>522,594</b>	<b>4,280,604</b>	<b>-</b>	<b>4,803,198</b>
<b>OPERATING INCOME (LOSS).....</b>	<b>221,922</b>	<b>123,836</b>	<b>-</b>	<b>345,758</b>
<b>NONOPERATING REVENUES (EXPENSES):</b>				
Investment income.....	11,909	97,788	-	109,697
Interest expense.....	(31,058)	(49,025)	-	(80,083)
Other revenues.....	-	43,857	-	43,857
Payment in lieu of tax.....	-	(41,298)	-	(41,298)
<b>TOTAL NONOPERATING REVENUES (EXPENSES), NET.....</b>	<b>(19,149)</b>	<b>51,322</b>	<b>-</b>	<b>32,173</b>
<b>NET INCOME (LOSS).....</b>	<b>202,773</b>	<b>175,158</b>	<b>-</b>	<b>377,931</b>
<b>FUND EQUITY, Beginning of year (restated).....</b>	<b>3,970,838</b>	<b>5,855,055</b>	<b>78,609</b>	<b>9,904,502</b>
<b>FUND EQUITY, End of year.....</b>	<b>\$ 4,173,611</b>	<b>\$ 6,030,213</b>	<b>\$ 78,609</b>	<b>\$ 10,282,433</b>

See notes to general purpose financial statements.

ALL PROPRIETARY FUND TYPES AND NONEXPENDABLE TRUST FUNDS  
COMBINED STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2002

	Proprietary Fund Types		Fiduciary Fund Type	Total (Memorandum Only)
	Water Enterprise	Electric Light December 31, 2001	Nonexpendable Trusts	
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>				
Receipts from customers and users.....	\$ 731,048	\$ 4,483,360	\$ -	\$ 5,214,408
Payments to vendors.....	(45,858)	(3,741,217)	-	(3,787,075)
Payments to employees.....	(280,832)	(391,332)	-	(672,164)
<b>NET CASH FROM OPERATING ACTIVITIES.....</b>	<b>404,358</b>	<b>350,811</b>	<b>-</b>	<b>755,169</b>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>				
Miscellaneous.....		4,871		4,871
Acquisition and construction of capital assets.....	(211,208)	(203,628)	-	(414,836)
Principal payments on bonds and notes.....	(83,000)	(106,250)	-	(189,250)
Interest expense.....	(31,058)	(49,025)	-	(80,083)
<b>NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....</b>	<b>(325,266)</b>	<b>(354,032)</b>	<b>-</b>	<b>(679,298)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>				
Investment income.....	11,909	97,788	-	109,697
<b>NET CHANGE IN CASH AND SHORT-TERM INVESTMENTS.....</b>	<b>91,001</b>	<b>94,567</b>	<b>-</b>	<b>185,568</b>
<b>CASH AND SHORT-TERM INVESTMENTS AT BEGINNING OF YEAR.....</b>	<b>244,247</b>	<b>1,784,379</b>	<b>78,609</b>	<b>2,107,235</b>
<b>CASH AND SHORT-TERM INVESTMENTS AT END OF YEAR.....</b>	<b>\$ 335,248</b>	<b>\$ 1,878,946</b>	<b>\$ 78,609</b>	<b>\$ 2,292,803</b>
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:</b>				
Operating income (loss).....	\$ 221,922	\$ 123,836	\$ -	\$ 345,758
Adjustments to reconcile operating income (loss) to net cash from operating activities:				
Depreciation.....	188,638	230,614	-	419,252
Payment in lieu of tax.....	-	(41,298)	-	(41,298)
Changes in assets and liabilities:				
Water fees.....	(13,468)	-	-	(13,468)
Electric light fees.....	-	120,218	-	120,218
Prepaid expenses.....	-	(5,031)	-	(5,031)
Warrants payable.....	1,266	(117,792)	-	(116,526)
Liabilities due depositors.....	-	40,665	-	40,665
Other liabilities.....	-	(401)	-	(401)
Accrued compensated absences.....	6,000	-	-	6,000
Total adjustments.....	182,436	226,975	-	409,411
<b>NET CASH FROM OPERATING ACTIVITIES.....</b>	<b>\$ 404,358</b>	<b>\$ 350,811</b>	<b>\$ -</b>	<b>\$ 755,169</b>

See notes to general purpose financial statements.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying general purpose financial statements of the Town of Georgetown, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Georgetown, Massachusetts, is a municipal corporation governed by an elected Board of Selectmen.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the Town's general purpose financial statements to be misleading or incomplete. It has been determined that there are no component units that require inclusion in these general purpose financial statements.

The Georgetown Municipal Electric Light Department (the GMELD) was established to generate and distribute electricity for municipal and residential use within the Town. The GMELD is governed by an elected three-member board and is operated by a manager appointed by the GMELD's elected board. It is not a separate legal entity and therefore the condensed financial statements of the GMELD are reported in the Town's Enterprise Fund. A complete audited financial statement for the GMELD can be obtained at West Main Street, Georgetown, MA 01833.

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The accounts of the Town are organized and operated on the basis of Funds and Account Groups. A Fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates Funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of Funds are maintained consistent with legal and managerial requirements. Account Groups are a reporting device to account for certain assets and liabilities of governmental funds not recorded directly in those Funds.

The Town has the following Fund Types and Account Group:

**Governmental Funds** are used to account for the Town's general governmental activity. Governmental Fund Types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related Fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town considers property tax revenues available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received by the Town, and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

Governmental Funds include the following Fund Types:

The *General Fund* is the general operating Fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another Fund.

The *Special Revenue Fund* is used to account for the proceeds of specific revenue sources (other than Expendable Trusts or Capital Projects) that are restricted by law or administrative action to expenditures for specified purposes.

The *Capital Projects Fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise and Trust Funds).

**Proprietary Funds** are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. For Proprietary Fund accounting, the Town applies all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

The *Enterprise Fund* is used to account for those operations that are financed and operated in a manner similar to private business or where the Town has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability. The Enterprise Fund is used to account for the Town's electric light and water activities.

The Municipal Light Department's financial statements were prepared in conformity with the accounting principles prescribed by the Massachusetts Department of Telecommunications and Energy, which is a basis of accounting other than GAAP.

**Fiduciary Funds** account for assets held by the Town in a trustee capacity or as an agent on behalf of others. Trust Funds account for assets held by the Town under the terms of a trust agreement.

The *Expendable Trust Fund* is accounted for in essentially the same manner as Governmental Fund Types, using the same measurement focus and basis of accounting. Expendable Trust Funds are used to account for trusts where both principal and earnings may be spent.

The *Nonexpendable Trust Fund* is accounted for on the flow of economic resources measurement focus and uses the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. The Nonexpendable Trust Fund is used to account for trusts that stipulate that only earnings, and not principal, may be spent.

The *Agency Fund* is custodial in nature and does not present results of operations or have a measurement focus. Agency Funds are accounted for using the modified accrual basis of accounting. This Fund is used to account for assets that the Town holds for others in an agency capacity.

The **General Long-Term Obligations Account Group** is used to account for general long-term bonds and notes issued by the Town and compensated absences that will be financed in future fiscal years from Governmental Funds. Long-term liabilities of the Proprietary Funds are accounted for in those Funds.

#### C. Cash and Investments

The Town's cash and short-term investments are considered to be cash on hand, demand deposits and investments with an original maturity of three months or less from the date of acquisition.

Investments are carried at fair value.

#### D. Inventories

Inventories of the Governmental and Water Enterprise Funds are recorded as expenditures/expenses, respectively, at the time of purchase. Such inventories are not material in total to the general purpose financial statements and therefore are not reported. Inventories of the Municipal Light Enterprise Fund are carried at weighted average cost.

#### E. Property Taxes

Property taxes are levied and based on values assessed as of January 1<sup>st</sup> of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup> are subject to penalties and interest if they are not paid by the respective due date. Tax liens are processed by the last day in September following the last billing cycle. Property taxes levied are recorded as receivables in the fiscal year of the levy and are recorded under the modified accrual basis of accounting.

#### F. Water Charges

Water charges are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water charges are recorded as receivables in the fiscal year of the levy and are recorded under the full accrual basis of accounting.

#### G. Fixed Assets

##### *Governmental Funds*

The Commonwealth of Massachusetts (the Commonwealth) does not require the Town to capitalize expenditures for General Fixed Assets. Accordingly, such disbursements in the Governmental Funds are considered expenditures in the fiscal year payments are made. As a result of this practice, the accompanying general purpose financial statements do not include a statement of the General Fixed Assets Account Group. This is a departure from GAAP.

##### *Enterprise Funds*

The fixed assets of the Enterprise Funds are valued at historical cost, or estimated historical cost if actual historical cost is not available. Donated fixed assets are recorded at the estimated fair market value at the date of donation. Public domain (infrastructure) fixed assets, such as water and sewer mains, are also recorded at historical cost, or estimated historical cost if actual historical cost is not available.

Fixed assets of the Water Enterprise Fund are depreciated on a straight-line basis. The estimated useful lives of fixed assets, in years, are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Structure and improvements.....	25
Machinery and equipment.....	5-10
Infrastructure.....	15-50

The fixed assets of the Municipal Light Enterprise Fund are capitalized upon purchase and depreciated at a rate of 5% of the cost of plant in service at the beginning of the calendar year, exclusive of land and land rights. The Municipal Light Enterprise Fund charges maintenance to expense when incurred. Replacements and betterments are charged to fixed assets.

H. Interfund/Intrafund Transactions

During the course of its operations, the Town records transactions between Funds and/or between departments. Transactions of a buyer/seller nature between departments within a Fund are not eliminated from the individual Fund statements. Receivables and payables resulting from transactions between Funds are classified as "Due from other funds" or "Due to other funds" on the combined balance sheet.

I. Fund Equity

The Town reports fund balances as reserved and designated where legally restricted for a specific future use. Otherwise, these balances are considered unreserved.

Fund balances have been "reserved" or "designated" for the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

"Loans" represents the balances on loans that the Town has made to residents as a participant in the Massachusetts Water Pollution Abatement Trust (MWPAT), Title V, Septic loan program.

"Nonexpendable Trusts" represents amounts held by the Town for which only investment earnings may be expended.

"Stabilization" represents the amount accumulated for general and/or capital purposes upon approval of Town Meeting.

"Designated for subsequent year's expenditures" represents the amounts appropriated for the fiscal year 2003 budget.

J. Long-term Debt

Long-term financing of the Governmental Funds is recorded in the General Long-Term Obligations Account Group. Principal and interest expenditures on long-term debt are recorded in the General Fund.

Bonds and notes payable of the Enterprise Funds are recorded as bonds payable in the Enterprise Funds. Principal pay downs and interest expenses paid on long-term debt are recorded in the Enterprise Funds.

#### K. Investment Income

Investment income from Special Revenue and Capital Projects Funds is legally assigned to the General Fund unless otherwise directed by Massachusetts General Law (MGL). Investment income from the Nonexpendable Trust Fund is legally assigned to the Expendable Trust Fund.

#### L. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies. The Town does not maintain the records needed to accumulate the compensated absence liability at fiscal year-end. Therefore, the estimated liability at June 30, 2002, is not reported, which is a departure from GAAP.

For the Water Enterprise Fund, vested or accumulated vacation and sick leave is reported as Fund liabilities.

Vacation and sick leave does not vest for employees of the Municipal Light Department. Vacation must be used in the year earned and sick leave may only be used as time off due to illness.

#### M. Post Retirement Benefits

In addition to providing pension benefits, the Town provides health, life and dental insurance coverage for approximately 72 retired employees and their survivors. The Town recognizes the cost of providing health insurance by recording its share of insurance premiums in the General Fund in the fiscal year paid. For the fiscal year ended June 30, 2002, this expenditure totaled approximately \$215,000.

#### N. Use of Estimates

The preparation of general purpose financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the general purpose financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

#### O. Total Column (Memorandum Only)

The total column used on the Combined General Purpose Financial Statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

### **NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

#### A. Budgetary Information

Municipal Law requires the Town to adopt a balanced budget that is approved by Town Meeting. The Finance and Advisory Board present an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation.

The majority of the Town's appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent year's original budget.

Generally, expenditures may not exceed the legal level of spending authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgements may exceed the level of spending authorized by majority vote of Town Meeting.

The Town adopts an annual budget for the General Fund in conformity with the guidelines described above. The original fiscal year 2002 budget authorized \$15,725,947 in appropriations and other amounts to be raised and \$1,151,144 in encumbrances and appropriations carried over from previous fiscal years. During fiscal year 2002, Town Meeting also approved supplemental appropriations totaling \$747,786.

The Town Accountant has the responsibility to ensure that budgetary control is maintained on an individual line item appropriation account basis. Budgetary control is exercised through the Town's accounting system.

#### B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth of Massachusetts (Commonwealth)) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the fiscal year ended June 30, 2002, is presented as follows:

Excess of revenues and other financing sources (uses) over expenditures – budgetary basis.....	\$ (878,217)
<u>Basis of accounting differences:</u>	
Net increase in revenues due to 60 day receipts.....	50,100
Net increase in revenues due to on-behalf payments.....	906,402
Net increase in recording expenditures due to on-behalf payments.....	(906,402)
Net decrease in recording expenditures due teachers' summer pay.....	106,071
Net decrease in recording expenditures, encumbrances and continuing appropriations.....	<u>32,194</u>
Excess of expenditures over revenues and other financing sources (uses) over expenditures – GAAP basis.....	<u>\$ (689,852)</u>

#### C. Fund Deficits

Individual fund deficits exist within the Special Revenue Fund at June 30, 2002. These deficits are anticipated to be funded through grant proceeds during fiscal year 2003.

An individual fund deficit exists within the Capital Project Fund at June 30, 2002. This deficit is anticipated to be funded through the future issuance of bonds

### NOTE 3 - CASH AND INVESTMENTS

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Short-Term Investments". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

At fiscal year-end, the carrying amount of the Town's deposits totaled \$5,225,811 and the bank balance totaled \$5,440,928. Of the bank balance, \$563,241 was covered by Federal Depository Insurance, \$32,995 was covered by the Depositors Insurance Fund, and \$4,844,692 was uninsured and uncollateralized.

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (Pool). In addition, there are various restrictions limiting the amount and length of deposits and investments.

The Town participates in the Pool, which meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Investments are classified as to collateral risk into the following three categories:

Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.

Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.

Category 3: Uninsured and unregistered, with securities held by the counterparty or its trust department or agent but not in the Town's name.

At fiscal year-end, the Town's short-term investments consisted of MMDT deposits totaling \$9,143, which are not subject to categorization.

The following is a reconciliation of the Town's balance of cash and short-term investments as reported on the combined balance sheet at June 30, 2002:

*Cash balances (excluding the GMELD)  
at June 30, 2002:*

Checking, savings and NOW accounts.....	\$	3,259,136
Certificates of deposit.....		648,715
Money market deposits.....		1,317,959
		<u>5,225,810</u>

Investments not subject to categorization:

MMDT.....		<u>9,143</u>
Total cash and short-term investments of the Town at June 30, 2002.....		<u>5,234,953</u>

*GMELD cash balances at December 31, 2001:*

Checking, savings and NOW accounts.....		<u>1,878,946</u>
Total cash and short-term investments as reported on the combined balance sheet.....	\$	<u><u>7,113,899</u></u>

#### NOTE 4 - FIXED ASSETS

Fixed assets reported in the Municipal Light Department consists of the following at December 31, 2001:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Ending Balance</u>
<b>Municipal Electric Light Department:</b>			
<u>Capital assets being depreciated:</u>			
Land improvements.....	\$ 300,171	\$ -	\$ 300,171
Structures and improvements.....	382,638	757	383,395
Machinery and equipment.....	4,645,686	150,119	4,795,805
Infrastructure.....	<u>2,658,973</u>	<u>91,738</u>	<u>2,750,711</u>
Total capital assets being depreciated.....	<u>7,987,468</u>	<u>242,614</u>	<u>8,230,082</u>
<u>Less accumulated depreciation for:</u>			
Land improvements.....	-	-	-
Structures and improvements.....	(97,758)	(11,480)	(109,238)
Machinery and equipment.....	(1,978,883)	(139,368)	(2,118,251)
Infrastructure.....	<u>(1,292,094)</u>	<u>(79,766)</u>	<u>(1,371,860)</u>
Total accumulated depreciation.....	<u>(3,368,735)</u>	<u>(230,614)</u>	<u>(3,599,349)</u>
Total Municipal Electric Light Department fixed assets, net.....	<u>\$ 4,618,733</u>	<u>\$ 12,000</u>	<u>\$ 4,630,733</u>

Fixed assets reported in the Water Enterprise Fund consists of the following at June 30, 2002:

	Beginning Balance	Increases	Ending Balance
<b>Water Enterprise Fund:</b>			
<u>Capital assets not being depreciated:</u>			
Land.....	\$ 100,195	\$ -	\$ 100,195
<u>Capital assets being depreciated:</u>			
Infrastructure.....	8,217,526	209,808	8,427,334
Equipment, furniture and fixtures.....	192,578	1,400	193,978
Vehicles.....	71,249	-	71,249
Total capital assets being depreciated.....	8,481,353	211,208	8,692,561
<u>Less accumulated depreciation for:</u>			
Infrastructure.....	(2,457,212)	(163,980)	(2,621,192)
Equipment, furniture and fixtures.....	(91,951)	(16,581)	(108,532)
Vehicles.....	(46,472)	(8,077)	(54,549)
Total accumulated depreciation.....	(2,595,635)	(188,638)	(2,784,273)
Total fixed assets being depreciated, net.....	5,885,718	22,570	5,908,288
Total Water Enterprise Fund fixed assets, net.....	\$ 5,985,913	\$ 22,570	\$ 6,008,483

#### NOTE 5 - PENSION PLAN

*Plan Description* - The Town contributes to the Essex Regional Contributory Retirement System (System), a cost-sharing multiple-employer defined benefit pension plan administered by the Essex Regional Retirement Board. Substantially all employees are members of the System except for public school teachers and certain administrators who are members of the Commonwealth's Teachers Contributory Retirement System to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are funded by the Commonwealth. The amount of these on-behalf payments totaled approximately \$906,000 for the fiscal year ended June 30, 2002 and, accordingly, are reported in the General Fund as Intergovernmental Revenues and Pension Expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 are borne by the Commonwealth. Cost-of-living adjustments granted after 1997 are borne by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth's Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 491 Maple Street, Suite 202, Danvers, Massachusetts, 01923.

*Funding Policy* - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the systemwide actuarial determined contribution, which are apportioned among the employers based on active current payroll. The contributions of plan members and the Town are governed by Chapter 32 of the MGL. The Town's contributions to the System for the fiscal years ended June 30, 2002, 2001, and 2000 were \$389,029, \$358,649, and \$501,386

respectively, which equaled its required contribution for each fiscal year.

#### NOTE 6 - SHORT-TERM FINANCING

The Town is authorized to borrow on a temporary basis to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations of the Town and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the General Fund and Enterprise Funds, respectively.

The Town had the following short-term financing activity during fiscal year 2002:

Type	Purpose	Rate (%)	Due Date	Balance at June 30, 2001	Renewed/ Issued	Retired/ Redeemed	Balance at June 30, 2002
BAN	Capital Improvements	1.88	01/24/03	\$ -	\$ 1,075,000	\$ 1,075,000	\$ -

#### NOTE 7 - LONG-TERM DEBT

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the Town's outstanding indebtedness at June 30, 2002, and the debt service requirements follow:

**Bonds and Notes Payable – Governmental Funds**

Project	Interest Rate (%)	Outstanding at June 30, 2001	Issued	Redeemed	Outstanding at June 30, 2002
Public Safety Building.....	7.00	\$ 425,000	\$ -	\$ (75,000)	\$ 350,000
Refunding Bonds - 1998.....	4.50	10,000	-	(5,000)	5,000
General Obligation Bonds - 1998.....	4.77	4,555,000	-	(350,000)	4,205,000
MWPAT - Title V Loans.....	4.45	200,000	-	-	200,000
General Obligation Bonds - 1999.....	4.37	14,420,000	-	(800,000)	13,620,000
General Obligation Bonds - 2001.....	5.44	1,160,000	-	(75,000)	1,085,000
MWPAT - Title V Loans.....	5.00	200,000	-	-	200,000
Town Hall Remodeling.....	2.00-4.00	-	800,000	-	800,000
Addition to DPW Garage.....	2.00-4.00	-	275,000	-	275,000
Total		\$ 20,970,000	\$ 1,075,000	\$ (1,305,000)	\$ 20,740,000

Debt service requirements for principal and interest for Governmental bonds and notes payable in future years are as follows:

Fiscal Year	Principal	Interest	Total
2003.....	\$ 1,325,800	\$ 830,245	\$ 2,156,045
2004.....	1,345,800	804,329	2,150,129
2005.....	1,315,800	749,804	2,065,604
2006.....	1,315,800	696,758	2,012,558
2007.....	1,315,800	643,570	1,959,370
2008.....	1,310,800	590,278	1,901,078
2009.....	1,260,800	537,929	1,798,729
2010.....	1,210,800	489,505	1,700,305
2011.....	1,210,800	442,494	1,653,294
2012.....	1,210,800	395,484	1,606,284
2013.....	1,210,800	356,579	1,567,379
2014.....	1,100,800	297,483	1,398,283
2015.....	1,095,800	251,148	1,346,948
2016.....	1,100,800	203,994	1,304,794
2017.....	1,170,800	155,939	1,326,739
2018.....	1,170,800	104,292	1,275,092
2019.....	1,020,800	25,749	1,046,549
2020.....	20,800	809	21,609
2021.....	25,600	268	25,868
Totals.....	\$ 20,740,000	\$ 7,576,657	\$ 28,316,657

**Bonds and Notes Payable – Municipal Light Enterprise Fund**

Project	Interest Rate (%)	Outstanding at June 30, 2001	Issued	Redeemed	Outstanding at June 30, 2002
Electric Substation.....	7.00	\$ 861,250	\$ -	\$ (106,250)	\$ 755,000

The annual debt service requirements for future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2003.....	\$ 101,250	\$ 33,393	\$ 134,643
2004.....	101,250	28,800	130,050
2005.....	101,250	24,153	125,403
2006.....	96,250	19,558	115,808
2007.....	91,250	15,125	106,375
2008.....	91,250	10,750	102,000
2009.....	86,250	6,436	92,686
2010.....	86,250	2,161	88,411
Totals.....	\$ 755,000	\$ 140,376	\$ 895,376

**Bonds and Notes Payable – Water Enterprise Fund**

Project	Interest Rate (%)	Outstanding at June 30, 2001	Issued	Redeemed	Outstanding at June 30, 2002
MWPAT.....	5.20	\$ 2,245,182	\$ -	\$ (83,000)	\$ 2,162,182

The annual debt service requirements for future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003..... \$	85,309 \$	110,271 \$	195,580
2004.....	87,739	106,161	193,900
2005.....	90,122	102,050	192,172
2006.....	92,456	97,942	190,398
2007.....	95,091	93,484	188,575
2008.....	98,168	88,530	186,698
2009.....	101,341	83,419	184,760
2010.....	104,354	78,408	182,762
2011.....	107,602	73,105	180,707
2012.....	110,000	67,393	177,393
2013.....	115,000	61,343	176,343
2014.....	120,000	55,120	175,120
2015.....	125,000	48,544	173,544
2016.....	130,000	41,649	171,649
2017.....	130,000	34,613	164,613
2018.....	135,000	27,159	162,159
2019.....	140,000	19,425	159,425
2020.....	145,000	11,681	156,681
2021.....	150,000	3,938	153,938
Totals..... \$	<u>2,162,182</u> \$	<u>1,204,235</u> \$	<u>3,366,417</u>

The Commonwealth has approved construction assistance to the Town. The assistance program, which is administered by the School Building Assistance Bureau, provides resources for future debt service of general obligation school bonds outstanding. During fiscal 2002, the Town received \$1,231,500 of assistance. Approximately \$20,629,442 will be received in future fiscal years. Of this amount, approximately \$4,891,000 represents reimbursement of long-term interest costs, and approximately \$15,738,000 represents reimbursement of approved construction costs. Accordingly, an intergovernmental receivable and a corresponding deferred revenue have been reported in these general purpose financial statements in the amount of \$15,738,000.

The Town has received bonds from the MWPAT for various water and sewer projects. The remaining scheduled loan repayments total \$3,892,022, including interest. It is expected that the Town will be subsidized by MWPAT on a periodic basis for principal in the amount of \$581,718 and interest costs for \$1,046,701. Thus, net loan repayments including interest are scheduled to be \$2,285,827. The MWPAT interest subsidies are guaranteed. The principal subsidies are supported through future investment income and are expected to be made, although not guaranteed. Since the Town is legally obligated for the total amount of the debt, such amounts have been recorded in the accompanying general purpose financial statements.

The annual requirements to amortize the MWPAT bonds outstanding as of June 30, 2002, including interest, are as follows:

Fiscal Year ending June 30:	Principal			Interest			Total
	Gross	Subsidy	Net of Subsidy	Gross	Subsidy	Net of Subsidy	Net of Subsidy
2003.....	\$ 106,109	\$ 17,265	\$ 88,844	\$ 126,743	\$ 96,814	\$ 29,929	\$ 118,773
2004.....	108,539	18,395	90,144	121,743	92,976	28,767	118,911
2005.....	110,922	19,556	91,366	116,744	89,057	27,687	119,053
2006.....	113,256	20,636	92,620	111,746	85,168	26,578	119,198
2007.....	115,891	21,745	94,146	106,288	81,087	25,201	119,347
2008.....	118,968	23,122	95,846	100,224	76,568	23,656	119,502
2009.....	122,141	24,667	97,474	94,085	71,897	22,188	119,662
2010.....	125,154	26,135	99,019	88,032	67,226	20,806	119,825
2011.....	128,402	27,517	100,885	81,589	62,476	19,113	119,998
2012.....	130,800	29,210	101,590	74,738	57,356	17,382	118,972
2013.....	135,800	30,941	104,859	67,787	52,359	15,428	120,287
2014.....	140,800	32,895	107,905	61,326	47,696	13,630	121,535
2015.....	145,800	34,693	111,107	53,612	42,184	11,428	122,535
2016.....	150,800	36,895	113,905	45,579	36,164	9,415	123,320
2017.....	150,800	38,908	111,892	37,403	30,278	7,125	119,017
2018.....	155,800	41,198	114,602	28,825	24,077	4,748	119,350
2019.....	160,800	43,576	117,224	19,981	17,699	2,282	119,506
2020.....	165,800	46,041	119,759	11,681	11,681	-	119,759
2021.....	175,600	48,323	127,277	3,938	3,938	-	127,277
Total	\$ 2,562,182	\$ 581,718	\$ 1,980,464	\$ 1,352,064	\$ 1,046,701	\$ 305,363	\$ 2,285,827

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. As of June 30, 2002, the Town had the following authorized and unissued debt:

Purpose	Amount
Water pumping station.....	\$ 700,000
Land acquisition.....	254,250
Access road.....	200,000
Town Hall renovations.....	750
Highway sander.....	100
Total.....	\$ 1,155,100

#### General Long-Term Obligations Account Group

The Town records its Governmental Funds liability for long-term bonds and notes in the General Long-Term Obligations Account Group. Other general long-term obligations recognized by the Town are its obligations for compensated absence benefits (vacation and sick pay). These liabilities will be liquidated in the future from Governmental Funds.

During the fiscal year ended June 30, 2002, the following changes occurred in liabilities reported in the General Long-Term Obligations Account Group:

	Balance June 30, 2001	Bonds and Notes Issued	Bonds and Notes Redeemed	Balance June 30, 2002
Long-Term Notes and Bonds.....	\$ 20,970,000	\$ 1,075,000	\$ (1,305,000)	\$ 20,740,000

#### NOTE 8 – RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

The Town participates in premium based health care plans for its employees and retirees and a premium based workers' compensation insurance plan for its employees.

#### NOTE 9 - STABILIZATION FUND

At June 30, 2002, the Town has \$766,481 in a stabilization fund classified as an Expendable Trust Fund. The Stabilization fund had investment income of \$29,066 and appropriated transfers in of \$446,190 and transfers out of (\$502,754) in fiscal year 2002. The stabilization fund may be used for general and/or capital purposes upon Town Meeting approval.

#### NOTE 10 – MUNICIPAL LIGHT DEPARTMENT

The Municipal Light Department of the Town is a participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests and to issue revenue bonds to finance electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other utilities and also operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its pro rata share of MMWEC's costs related to the Project, which costs include debt service on bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment, other Project Participants may be required to increase (step-up) their payments and correspondingly their Participants' share of Project Capability to an amount equal to 25% of their original Participant' share of the Project Capability. PSA Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC operates the Stony Brook Intermediate Project and Stony Brook Peaking Project fossil-fueled power plants. MMWEC has a 22.7 MW interest in the W.F. Wyman Unit #4 plant, currently operated by a subsidiary of Florida Power & Light pursuant to an April 1999 agreement.

MMWEC's 11.6% ownership interest in the Seabrook Station nuclear generating unit represents a substantial portion of its plant investment and financing program. In addition, MMWEC has a 4.8% ownership interest in the Millstone Unit 3 nuclear unit. It is anticipated that certain other joint owners of Seabrook, not MMWEC, intend to sell their ownership interests in Seabrook through a bid process commencing this year.

In addition, MMWEC has a 4.8% ownership interest in the Millstone Unit 3 nuclear unit. In August 2000, all of the joint owners of Millstone No. 3 except MMWEC and Central Vermont Public Service Corp., entered into purchase and sale agreements with Dominion Resources, Inc., pursuant to which Dominion agreed to purchase the other joint owners' collective 93.47% ownership interest in Millstone No. 3. Dominion intends to assign its rights under the agreements to Dominion Nuclear Connecticut, an indirect wholly-owned subsidiary of Dominion, which will assume all responsibility for the operation, maintenance and decommissioning of the units. The sale is contingent on receiving all regulatory approvals.

The MMWEC Seabrook and Millstone Project Participants, per the PSAs, are liable for their proportionate share of the cost of a nuclear incident at those nuclear power plants as outlined in the Price-Andersen Act. The Project Participants are also liable for the decommissioning expenses which are being funded through monthly Project billings.

In November 1997 the Commonwealth of Massachusetts enacted legislation effective March 1, 1998 to restructure the electric utility industry. MMWEC and the municipal light departments are not specifically subject to the legislation. However, it is management's belief that industry restructuring and retail customer choice promulgated within the legislation will have an effect on MMWEC and the Participant's operations.

MMWEC also contracts to purchase power from third parties which is resold to Members and other utilities under agreements known as Power Purchase Agreements (PPAs). During 1998 and 1999 MMWEC and certain municipal Light Departments determined that the purchase by MMWEC of the capacity and output of some of the PPAs was not economical and MMWEC terminated and financed the termination expenses of these contracts through the issuance of tax-exempt commercial paper notes.

The payments required to be made to MMWEC under the PSAs and the PPAs are payable solely from Light Department revenues. Under the PSAs, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

MMWEC is involved in various legal actions. In the opinion of management, the outcome of such litigation or claims will not have a material adverse effect on the financial position of the company.

As of December 31, 2001, total capital expenditures associated with the Projects amounted to \$1,491,205,000 of which \$11,713,000 represents the amount associated with the Department's Project Capability. MMWEC's debt outstanding for the Projects and PPA included Power Supply System Revenue Bonds and Commercial Paper Notes totaling \$1,055,290,000, of which \$7,905,000 is associated with the Department's share of Project Capability and PPA. As of December 31, 2001, MMWEC's total future debt service requirement on outstanding bonds issued for Projects and commercial paper notes for the PPA is \$1,474,170,000, of which \$11,038,000 is anticipated to be billed to the Department.

The Municipal Light Department has entered into PSAs and PPAs with MMWEC. Under these agreements, the Department is required to make certain payments to MMWEC. The aggregate amount of the Municipal Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, through MMWEC at December 31, 2000 and estimated for future years is shown below.

For Years Ended December 31,	Annual Cost
2002.....	\$ 1,112,000
2003.....	955,000
2004.....	875,000
2005.....	842,000
2006.....	810,000
Thereafter.....	<u>6,444,000</u>
Total	<u>\$ 11,038,000</u>

In addition, the Department is required to pay its share of the operation and maintenance (O&M) costs of the Projects in which they participate. The Department's total O&M costs including debt service under the PSAs were \$1,578,000 and \$1,571,000 for the years ended December 31, 2001 and 2000, respectively.

#### NOTE 11 - COMMITMENTS

The Town has entered into, or is planning to enter into, contracts totaling approximately \$1,500,000 for highway projects, a Water Pumping Station, and various other construction projects.

#### NOTE 12 – CONTINGENCIES

The Town participates in a number of federal award programs. Although the Town grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2002, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2002, cannot be ascertained, management believes any resulting liability should not materially affect the financial position of the Town at June 30, 2002.

#### NOTE 13 – RESTATEMENT OF FUND EQUITY

The beginning fund equity of the Water Enterprise Fund has been restated due to an adjustment to capital assets based on a comprehensive capital asset inventory completed in anticipation of the conversion to the GASB Statement #34 reporting model. Previously reported fund equity of the Water Enterprise Fund of \$3,736,742 has been restated to \$3,970,838.

**NOTE 14 – FUTURE IMPLEMENTATION OF GASB PRONOUNCEMENTS**

The GASB has issued the following pronouncements:

- Statement #34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments (Statement #34)*
- Statement #37, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments; Omnibus*
- Statement #38, *Certain Financial Statement Note Disclosures*

The significant changes related to the implementation of these statements include the following:

- For the first time the financial statements will include:
  - A Management Discussion and Analysis (MD&A) section that provides an analysis of the overall financial position and results of operations.
  - Financial statements prepared using full accrual accounting for all the non-fiduciary activities, including reporting all capital assets.
  - A change in the fund financial statements to focus on the major funds.

The Town's implementation date is fiscal year 2003.

During fiscal year 2002, the GASB issued Statement #39, *Determining Whether Certain Organizations are Component Units*, an amendment of GASB Statement No. 14, which is required to be implemented during fiscal year 2004. It is expected that this pronouncement will not significantly impact the basic financial statements.

TOWN OF GEORGETOWN, MASSACHUSETTS

REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

JUNE 30, 2003

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## Independent Auditors' Report

To the Honorable Board of Selectmen  
Town of Georgetown, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Georgetown, Massachusetts, as of and for the fiscal year ended June 30, 2003, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Georgetown, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Town of Georgetown, Massachusetts' Municipal Light Department. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Town of Georgetown, Massachusetts' Municipal Light Department, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The opinion of the auditors on the financial statements of Municipal Light Department was qualified because, as described in Note 1, the financial statements of the Municipal Light Department were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy, which is a basis of accounting other than accounting principles generally accepted in the United States.

In our opinion, based on our audit and the reports of other auditors, except for the effect of the matter as discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Georgetown, Massachusetts, as of June 30, 2003, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

As more fully described in Note 14, the Town has implemented several Governmental Accounting Standards Board Statements, which changed the beginning fund equity position of several funds and established net assets for governmental activities and business-type activities.

In accordance with Government Auditing Standards, we have also issued our report dated November 26, 2003, on our consideration of the Town of Georgetown, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.



November 26, 2003

## ***Management's Discussion and Analysis***

## *Management's Discussion and Analysis*

As management of the Town of Georgetown, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2003. This is the first year our financial statements have been prepared under the Governmental Accounting Standards Board Statement Number 34 – Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments. This new reporting model represents a major change when compared to prior financial statements. We encourage readers to consider the information presented in this report.

### *Overview of the Financial Statements*

This discussion and analysis are intended to serve as an introduction to the Town of Georgetown's basic financial statements. These basic financial statements comprise of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, human services, culture and recreation, pension benefits, property and liability insurance, employee benefits, capital outlay, interest and state and county charges. The business-type activities include the activities of the water department and the municipal light plant.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

**Proprietary funds.** The Town maintains only one type of propriety fund.

*Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water department and municipal light plant.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for propriety funds.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

### **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. Georgetown's assets exceeded liabilities for governmental activities by \$33,013,162 at the close of FY2003.

Governmental net assets of \$14,113,421 (43%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the net assets \$869,097 (3%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* \$18,030,644 (54%) may be used to meet the government's ongoing obligations to citizens and creditors.

For the Town's business-type activities, assets exceeded liabilities by \$11,461,486 at the close of FY2003. Business type net assets of \$8,145,955 (71%) represent investments in capital assets net of related debt. The remaining \$3,315,531 (29%) is available to be used for the ongoing operation of the Town's Water and Electric Light departments.

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

There was an increase of \$187,822 in net assets reported in connection with the Town's business-type activities which consists of a \$51,219 decrease in net assets related to the Water Department's operations and a \$239,041 increase in net assets related to the Electric Light Department's operations. On a cash basis the Water Department had a surplus of approximately \$150,000. Factors contributing this cash basis surplus were a budgeted surplus of approximately \$90,000, actual receipts exceeding budget by approximately \$60,000 and cash expenses staying within budget. The decrease in net assets was due to the use of the accrual basis of accounting for financial reporting. On an accrual basis, depreciation expense and accrued interest on debt increased expenses by approximately \$285,000 while the exclusion of principal payments on debt reduced expenses by approximately \$85,000. The Electric Light Department's financial statements are prepared on a different basis of accounting as prescribed by the Massachusetts Department of Telecommunications and Energy and the activity is reported for the fiscal year ending December 31' 2002.

The governmental activities net assets decreased by \$461,755 during the current fiscal year. The primary reasons for this decrease were:

- budgeted use of reserves (\$390,000)
- the operations of the non-major governmental funds (\$816,000)
- the pay-down of debt principal exceeding the depreciation of assets \$166,000
- general fund appropriations not spent or carried to subsequent years \$245,000
- the use of available non-major governmental funds to acquire capital assets \$343,000

**Financial Highlights.** The following page provides a table of financial highlights of the government-wide financial statements for FY2003. Since this is the first year of implementation of GASB Statement #34 prior year amounts are not available. Comparative analysis of the government activities will be presented in future years when the information is available.

## FINANCIAL HIGHLIGHTS

	Governmental Activities	Business-type Activities
<b>Assets:</b>		
Current assets.....	\$ 6,577,152	\$ 3,624,699
Noncurrent assets (excluding capital).....	14,316,321	546,058
Capital assets.....	33,068,819	10,876,578
<b>Total assets.....</b>	<b>53,962,292</b>	<b>15,047,335</b>
<b>Liabilities:</b>		
Current liabilities (excluding debt).....	1,402,430	855,226
Noncurrent liabilities (excluding debt).....	122,100	-
Current debt.....	1,345,800	188,989
Noncurrent debt.....	18,078,800	2,541,634
<b>Total liabilities.....</b>	<b>20,949,130</b>	<b>3,585,849</b>
<b>Net Assets:</b>		
Capital assets net of related debt.....	14,113,421	8,145,955
Restricted.....	869,097	-
Unrestricted.....	18,030,644	3,315,531
<b>Total net assets.....</b>	<b>33,013,162</b>	<b>11,461,486</b>
<b>Program revenues:</b>		
Charges for services.....	952,385	5,525,755
Operating grants and contributions.....	6,350,992	135,672
<b>General Revenues:</b>		
Real estate and personal property taxes.....	9,067,477	-
Motor vehicle and other excise taxes.....	949,584	-
Penalties and interest on taxes.....	61,121	-
Payments in lieu of taxes.....	148,027	-
Grants and contributions not restricted to specific programs.....	1,450,446	-
Unrestricted investment income.....	39,309	11,223
Other revenues.....	9,384	-
<b>Total revenues.....</b>	<b>19,028,725</b>	<b>5,672,650</b>
<b>Expenses:</b>		
General Government.....	1,435,314	-
Public Safety.....	1,650,815	-
Education.....	11,279,294	-
Public Works.....	796,760	-
Human Services.....	270,322	-
Culture and Recreation.....	217,051	-
Pension benefits.....	1,665,890	-
Property and liability insurance.....	109,532	-
Employee benefits.....	1,401,678	-
Capital Outlay.....	178,465	-
Interest.....	337,698	-
State and county charges.....	236,744	-
Electric Light.....	-	4,588,846
Water.....	-	806,899
<b>Total expenses.....</b>	<b>19,579,563</b>	<b>5,395,745</b>
Transfers.....	89,083	(89,083)
<b>Change in net assets.....</b>	<b>\$ (461,755)</b>	<b>\$ 187,822</b>

## ***Financial Analysis of the Government's Funds***

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$3,387,022, a decrease of (\$465,482) from the prior year. Most of the decrease (\$362,696) is attributable to timing differences between the receipts and disbursement of funds for the non-major governmental funds. The decrease in the fund balance of the general fund (\$102,786) is mainly due to the budgeted use of free cash and overlay reserves.

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$21,282, while total fund balance reached \$304,402. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 0.1% of total general fund expenditures, while total fund balance represents 0.2% of that same amount.

The Town also maintains a stabilization fund, which is classified within the non-major governmental funds. The stabilization fund has a year end balance of \$592,331 which represents 3% of general fund expenditures. These funds can be used for general or capital purposes upon Board approval. Please refer to Note 8 for additional information on the Town's stabilization fund.

The Town has adopted the Community Preservation Act (CPA) which allows the Town to impose a surcharge on property taxes and to receive matching state funds for specified uses related to the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing. The CPA requires that the Town spend or set aside for later spending a minimum of ten percent of annual revenues for open space, a minimum of ten percent of annual revenues for historic resources and a minimum of ten percent of annual revenues for community housing. As of June 30, 2003, the Town has collected approximately \$300,000 in CPA assessment revenue which is classified within the non-major governmental funds in the fund-based financial statements.

### ***General Fund Budgetary Highlights***

The Town of Georgetown adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The \$64,908 increase between the original budget and the final amended budget was due to \$49,500 in voted transfers from the stabilization fund which were used to fund the parks department, fire department repairs to a ladder truck, school department and weights and measures and \$15,408 voted at the June Special Town Meeting to use free cash to increase the snow & ice appropriation.

### ***Capital Asset and Debt Administration***

In conjunction with the operating budget, the Town's Capital Improvement Committee (CIP Committee) has requested a 5 year Capital Improvement Plan from each department. The CIP Committee submits annual recommendations to the Finance Committee for capital items that are put on the town warrant for the Annual Town Meeting. The Finance Committee cannot add a capital item to the warrant unless the CIP Committee has voted on the item.

Outstanding long-term debt of the general government, as of June 30, 2003, totaled \$19,424,600, of which \$16,450,000 is related to school projects and \$389,600 is for water projects, leaving a balance of \$2,585,000 for other CIP related projects.

The enterprise funds have \$2,076,873 in water enterprise debt and \$653,750 in Municipal Light Plant debt that is fully supported by the rates and do not rely on a general fund subsidy.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

### ***Requests for Information***

This financial report is designed to provide a general overview of the Town of Georgetown's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Accountant at Memorial Town Hall, One Library Street, Georgetown, MA 01833-2086.

# ***Basic Financial Statements***

## STATEMENT OF NET ASSETS

JUNE 30, 2003

	<i>Primary Government</i>		
	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
<b>CURRENT:</b>			
Cash and short-term investments.....	\$ 4,303,505	\$ 2,394,510	\$ 6,698,015
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	380,755	-	380,755
Tax and trash liens.....	309,634	-	309,634
Motor vehicle excise taxes.....	116,470	-	116,470
Water fees.....	-	215,112	215,112
Electric light fees.....	-	580,046	580,046
Special assessments.....	6,571	-	6,571
Intergovernmental.....	1,219,546	18,395	1,237,941
Loans.....	240,671	-	240,671
Inventory.....	-	29,771	29,771
Prepaid expenses.....	-	386,865	386,865
<b>NONCURRENT:</b>			
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	14,316,321	546,058	14,862,379
Capital assets, net of accumulated depreciation.....	33,068,819	10,876,578	43,945,397
<b>TOTAL ASSETS.....</b>	<b>53,962,292</b>	<b>15,047,335</b>	<b>69,009,627</b>
<b>LIABILITIES</b>			
<b>CURRENT:</b>			
Warrants payable.....	691,588	599,807	1,291,395
Accrued payroll.....	400,085	-	400,085
Tax refunds payable.....	49,806	-	49,806
Accrued interest.....	100,618	45,102	145,720
Payroll withholdings.....	123,313	-	123,313
Abandoned property.....	1,187	-	1,187
Other liabilities.....	5,333	2,203	7,536
Customer deposits payable.....	-	195,114	195,114
Compensated absences.....	30,500	13,000	43,500
Bonds and notes payable.....	1,345,800	188,989	1,534,789
<b>NONCURRENT:</b>			
Compensated absences.....	122,100	-	122,100
Bonds and notes payable.....	18,078,800	2,541,634	20,620,434
<b>TOTAL LIABILITIES.....</b>	<b>20,949,130</b>	<b>3,585,849</b>	<b>24,534,979</b>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt.....	14,113,421	8,145,955	22,259,376
Restricted for:			
Specific purposes.....	869,097	-	869,097
Unrestricted.....	18,030,644	3,315,531	21,346,175
<b>TOTAL NET ASSETS.....</b>	<b>\$ 33,013,162</b>	<b>\$ 11,461,486</b>	<b>\$ 44,474,648</b>

See notes to basic financial statements.

## STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2003

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	
<b>Primary Government:</b>				
<i>Governmental Activities:</i>				
General government.....	\$ 1,435,314	\$ 314,980	\$ 215,715	\$ (904,619)
Public safety.....	1,650,815	531,373	268,997	(850,445)
Education.....	11,279,294	-	4,535,303	(6,743,991)
Public works.....	796,760	-	205,535	(591,225)
Human services.....	270,322	101,272	-	(169,050)
Culture and recreation.....	217,051	4,760	1,442	(210,849)
Pension benefits.....	1,665,890	-	1,124,000	(541,890)
Property and liability insurance.....	109,532	-	-	(109,532)
Employee benefits.....	1,401,678	-	-	(1,401,678)
Non capitalizable capital outlay.....	178,465	-	-	(178,465)
Interest.....	337,698	-	-	(337,698)
State and county charges.....	236,744	-	-	(236,744)
Total Governmental Activities.....	<u>19,579,563</u>	<u>952,385</u>	<u>6,350,992</u>	<u>(12,276,186)</u>
<i>Business-Type Activities:</i>				
Water.....	806,899	753,198	80,342	26,641
Electric Light.....	4,588,846	4,772,557	55,330	239,041
Total Business-Type Activities.....	<u>5,395,745</u>	<u>5,525,755</u>	<u>135,672</u>	<u>265,682</u>
Total Primary Government.....	<u>\$ 24,975,308</u>	<u>\$ 6,478,140</u>	<u>\$ 6,486,664</u>	<u>\$ (12,010,504)</u>

See notes to basic financial statements.

(Continued)

## STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2003

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>Changes in net assets:</b>			
Net (expense) revenue from previous page.....	\$ (12,276,186)	\$ 265,682	\$ (12,010,504)
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	9,067,477	-	9,067,477
Motor vehicle and other excise taxes.....	949,584	-	949,584
Penalties and interest on taxes.....	61,121	-	61,121
Payments in lieu of taxes.....	148,027	-	148,027
Grants and contributions not restricted to specific programs.....	1,450,446	-	1,450,446
Unrestricted investment income.....	39,309	11,223	50,532
Miscellaneous.....	9,384	-	9,384
<i>Transfers, net</i> .....	89,083	(89,083)	-
Total general revenues and transfers.....	11,814,431	(77,860)	11,736,571
Change in net assets.....	(461,755)	187,822	(273,933)
<i>Net Assets:</i>			
Beginning of year.....	33,474,917	11,273,664	44,748,581
End of year.....	\$ 33,013,162	\$ 11,461,486	\$ 44,474,648

(Concluded)

**GOVERNMENTAL FUNDS  
BALANCE SHEET**

JUNE 30, 2003

ASSETS	General	Nonmajor Governmental Funds	Total Governmental Funds
Cash and short-term investments.....	\$ 1,297,887	\$ 3,005,618	\$ 4,303,505
Receivables, net of uncollectibles:			
Real estate and personal property taxes.....	380,755	-	380,755
Tax liens and foreclosures.....	309,634	-	309,634
Motor vehicle excise taxes.....	116,470	-	116,470
Special assessments.....	-	6,571	6,571
Intergovernmental.....	15,087,376	448,491	15,535,867
Loans.....	-	240,671	240,671
<b>TOTAL ASSETS.....</b>	<b>\$ 17,192,122</b>	<b>\$ 3,701,351</b>	<b>\$ 20,893,473</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>LIABILITIES:</b>			
Warrants payable.....	\$ 518,729	\$ 172,859	\$ 691,588
Accrued payroll.....	400,085	-	400,085
Tax refunds payable.....	49,806	-	49,806
Payroll withholdings.....	123,313	-	123,313
Abandoned property.....	1,187	-	1,187
Other liabilities.....	3,655	1,678	5,333
Deferred revenues.....	15,790,945	444,194	16,235,139
<b>TOTAL LIABILITIES.....</b>	<b>16,887,720</b>	<b>618,731</b>	<b>17,506,451</b>
<b>FUND BALANCES:</b>			
Reserved for:			
Encumbrances and continuing appropriations.....	167,314	-	167,314
Unreserved:			
Designated for subsequent year's expenditures.....	115,806	-	115,806
Undesignated, reported in:			
General fund.....	21,282	-	21,282
Special revenue funds.....	-	2,613,418	2,613,418
Capital projects funds.....	-	469,202	469,202
<b>TOTAL FUND BALANCES.....</b>	<b>304,402</b>	<b>3,082,620</b>	<b>3,387,022</b>
<b>TOTAL LIABILITIES AND FUND BALANCES.....</b>	<b>\$ 17,192,122</b>	<b>\$ 3,701,351</b>	<b>\$ 20,893,473</b>

See notes to basic financial statements.

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2003

Total governmental fund balances.....		\$	3,387,022
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....			33,068,819
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....			16,235,139
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....			(100,618)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:			
Bonds and notes payable.....	(19,424,600)		
Compensated absences.....	<u>(152,600)</u>		
Net effect of reporting long-term liabilities.....			<u>(19,577,200)</u>
Net assets of governmental activities.....		\$	<u>33,013,162</u>

See notes to basic financial statements.

**GOVERNMENTAL FUNDS**  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2003

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES:</b>			
Real estate and personal property taxes, net of tax refunds.....	\$ 8,983,215	\$ -	\$ 8,983,215
Motor vehicle and other excise taxes.....	969,025	-	969,025
Penalties and interest on taxes.....	44,392	-	44,392
Payments in lieu of taxes.....	148,027	-	148,027
Intergovernmental.....	6,429,287	1,130,513	7,559,800
Departmental and other.....	707,838	1,221,341	1,929,179
Special assessments.....	-	334,063	334,063
Contributions.....	-	26,675	26,675
Investment income.....	38,644	26,755	65,399
<b>TOTAL REVENUES.....</b>	<b>17,320,428</b>	<b>2,739,347</b>	<b>20,059,775</b>
<b>EXPENDITURES:</b>			
Current:			
General government.....	768,614	591,608	1,360,222
Public safety.....	1,289,529	270,475	1,560,004
Education.....	8,757,232	1,856,692	10,613,924
Public works.....	723,519	94,628	818,147
Human services.....	202,179	65,646	267,825
Culture and recreation.....	203,102	20,758	223,860
Pension benefits.....	1,665,890	-	1,665,890
Property and liability insurance.....	109,532	-	109,532
Employee benefits.....	1,394,200	-	1,394,200
State and county charges.....	236,744	-	236,744
Capital outlay.....	178,465	-	178,465
Debt service:			
Principal.....	1,315,400	-	1,315,400
Interest.....	870,127	-	870,127
<b>TOTAL EXPENDITURES.....</b>	<b>17,714,533</b>	<b>2,899,807</b>	<b>20,614,340</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....</b>	<b>(394,105)</b>	<b>(160,460)</b>	<b>(554,565)</b>
<b>OTHER FINANCING SOURCES (USES):</b>			
Transfers in.....	318,418	-	318,418
Transfers out.....	(27,099)	(202,236)	(229,335)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>291,319</b>	<b>(202,236)</b>	<b>89,083</b>
<b>NET CHANGE IN FUND BALANCES.....</b>	<b>(102,786)</b>	<b>(362,696)</b>	<b>(465,482)</b>
<b>FUND BALANCES AT BEGINNING OF YEAR.....</b>	<b>407,188</b>	<b>3,445,316</b>	<b>3,852,504</b>
<b>FUND BALANCES AT END OF YEAR.....</b>	<b>\$ 304,402</b>	<b>\$ 3,082,620</b>	<b>\$ 3,387,022</b>

See notes to basic financial statements.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2003

Net change in fund balances - total governmental funds.....	\$	(465,482)
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay.....		343,196
Depreciation expense.....		<u>(1,148,770)</u>
Net effect of reporting capital assets.....		(805,574)
<p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.....</p>		
		(495,050)
<p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.</p>		
Debt service principal payments.....		<u>1,315,400</u>
Net effect of reporting long-term debt.....		1,315,400
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>		
Net change in compensated absences accrual.....		(7,478)
Net change in accrued interest on long-term debt.....		<u>(3,571)</u>
Net effect of recording long-term liabilities and amortizing deferred losses.....		<u>(11,049)</u>
Change in net assets of governmental activities.....	\$	<u><u>(461,755)</u></u>

See notes to basic financial statements.

PROPRIETARY FUNDS  
STATEMENT OF NET ASSETS

JUNE 30, 2003

	Business-type Activities - Enterprise Funds		
	Water Enterprise	Electric Light December 31, 2002	Total
<b>ASSETS</b>			
<b>CURRENT:</b>			
Cash and short-term investments.....	\$ 410,700	\$ 1,983,810	\$ 2,394,510
Receivables, net of allowance for uncollectibles:			
Water fees.....	215,112	-	215,112
Electric light fees.....	-	580,046	580,046
Intergovernmental.....	18,395	-	18,395
Inventory.....	-	29,771	29,771
Prepaid expenses.....	-	386,865	386,865
Total current assets.....	<u>644,207</u>	<u>2,980,492</u>	<u>3,624,699</u>
<b>NONCURRENT:</b>			
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	546,058	-	546,058
Capital assets, net of accumulated depreciation.....	<u>6,159,514</u>	<u>4,717,064</u>	<u>10,876,578</u>
Total noncurrent assets.....	<u>6,705,572</u>	<u>4,717,064</u>	<u>11,422,636</u>
<b>TOTAL ASSETS.....</b>	<u>7,349,779</u>	<u>7,697,556</u>	<u>15,047,335</u>
<b>LIABILITIES</b>			
<b>CURRENT:</b>			
Warrants payable.....	22,572	577,235	599,807
Accrued interest.....	45,102	-	45,102
Customer deposits payable.....	-	195,114	195,114
Other liabilities.....	-	2,203	2,203
Compensated absences.....	13,000	-	13,000
Bonds and notes payable.....	<u>87,739</u>	<u>101,250</u>	<u>188,989</u>
Total current liabilities.....	<u>168,413</u>	<u>875,802</u>	<u>1,044,215</u>
<b>NONCURRENT:</b>			
Bonds and notes payable.....	<u>1,989,134</u>	<u>552,500</u>	<u>2,541,634</u>
<b>TOTAL LIABILITIES.....</b>	<u>2,157,547</u>	<u>1,428,302</u>	<u>3,585,849</u>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt.....	4,082,641	4,063,314	8,145,955
Unrestricted.....	<u>1,109,591</u>	<u>2,205,940</u>	<u>3,315,531</u>
<b>TOTAL NET ASSETS.....</b>	<u>\$ 5,192,232</u>	<u>\$ 6,269,254</u>	<u>\$ 11,461,486</u>

See notes to basic financial statements.

**PROPRIETARY FUNDS**  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2003

	Business-type Activities - Enterprise Funds		
	Water Enterprise	Electric Light December 31, 2002	Total
<b>OPERATING REVENUES:</b>			
Charges for services .....	\$ 753,198	\$ 4,595,994	\$ 5,349,192
Other.....	-	176,563	176,563
<b>TOTAL OPERATING REVENUES .....</b>	<b>753,198</b>	<b>4,772,557</b>	<b>5,525,755</b>
<b>OPERATING EXPENSES:</b>			
Cost of services and administration .....	490,173	3,260,798	3,750,971
Repairs and maintenance.....	-	159,795	159,795
Transfer station operations.....	-	260,074	260,074
Other.....	-	548,117	548,117
Depreciation.....	194,469	315,637	510,106
<b>TOTAL OPERATING EXPENSES .....</b>	<b>684,642</b>	<b>4,544,421</b>	<b>5,229,063</b>
<b>OPERATING INCOME (LOSS).....</b>	<b>68,556</b>	<b>228,136</b>	<b>296,692</b>
<b>NONOPERATING REVENUES (EXPENSES):</b>			
Investment income.....	11,223	55,330	66,553
Interest expense.....	(122,257)	(44,425)	(166,682)
Intergovernmental.....	80,342	-	80,342
<b>TOTAL NONOPERATING REVENUES (EXPENSES), NET.....</b>	<b>(30,692)</b>	<b>10,905</b>	<b>(19,787)</b>
<b>INCOME (LOSS) BEFORE TRANSFERS.....</b>	<b>37,864</b>	<b>239,041</b>	<b>276,905</b>
<b>TRANSFERS:</b>			
Transfers in.....	27,099	-	27,099
Transfers out.....	(116,182)	-	(116,182)
<b>TOTAL TRANSFERS.....</b>	<b>(89,083)</b>	<b>-</b>	<b>(89,083)</b>
<b>CHANGE IN NET ASSETS.....</b>	<b>(51,219)</b>	<b>239,041</b>	<b>187,822</b>
<b>NET ASSETS AT BEGINNING OF YEAR.....</b>	<b>5,243,451</b>	<b>6,030,213</b>	<b>11,273,664</b>
<b>NET ASSETS AT END OF YEAR.....</b>	<b>\$ 5,192,232</b>	<b>\$ 6,269,254</b>	<b>\$ 11,461,486</b>

See notes to basic financial statements.

PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2003

	Business-type Activities - Enterprise Funds		
	Water	Electric Light December 31, 2002	Total
<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>			
Receipts from customers and users.....	\$ 749,779	\$ 4,781,939	\$ 5,531,718
Payments to vendors.....	(147,371)	(4,184,762)	(4,332,133)
Payments to employees.....	(302,494)	-	(302,494)
NET CASH FROM OPERATING ACTIVITIES.....	<u>299,914</u>	<u>597,177</u>	<u>897,091</u>
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</u>			
Transfers in.....	27,099	-	27,099
Transfers out.....	(116,182)	-	(116,182)
Intergovernmental subsidy.....	80,342	-	80,342
NET CASH FROM NONCAPITAL FINANCING ACTIVITIES.....	<u>(8,741)</u>	<u>-</u>	<u>(8,741)</u>
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u>			
Acquisition and construction of capital assets.....	(19,378)	(401,968)	(421,346)
Principal payments on bonds and notes.....	(85,309)	(101,250)	(186,559)
Interest expense.....	(122,257)	(44,425)	(166,682)
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....	<u>(226,944)</u>	<u>(547,643)</u>	<u>(774,587)</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES:</u>			
Investment income.....	11,223	55,330	66,553
NET CHANGE IN CASH AND SHORT-TERM INVESTMENTS.....	75,452	104,864	180,316
CASH AND SHORT-TERM INVESTMENTS AT BEGINNING OF YEAR	335,248	1,878,946	2,214,194
CASH AND SHORT-TERM INVESTMENTS AT END OF YEAR	\$ <u>410,700</u>	\$ <u>1,983,810</u>	\$ <u>2,394,510</u>
<u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:</u>			
Operating income (loss).....	\$ 68,556	\$ 228,136	\$ 296,692
Adjustments to reconcile operating income (loss) to net cash from operating activities:			
Depreciation.....	194,469	315,637	510,106
Changes in assets and liabilities:			
Water fees.....	(20,684)	-	(20,684)
Electric light fees.....	-	(48,017)	(48,017)
Intergovernmental.....	17,265	-	17,265
Prepaid expenses.....	-	17,813	17,813
Warrants payable.....	11,206	43,509	54,715
Accrued interest.....	45,102	-	45,102
Liabilities due depositors.....	-	39,586	39,586
Other liabilities.....	-	513	513
Accrued compensated absences.....	(16,000)	-	(16,000)
Total adjustments.....	<u>231,358</u>	<u>369,041</u>	<u>600,399</u>
NET CASH FROM OPERATING ACTIVITIES.....	\$ <u>299,914</u>	\$ <u>597,177</u>	\$ <u>897,091</u>

See notes to basic financial statements.

**FIDUCIARY FUNDS**  
**STATEMENT OF FIDUCIARY NET ASSETS**

JUNE 30, 2003

	Private Purpose Trust Funds	Agency Funds
<b>ASSETS</b>		
<b>CURRENT:</b>		
Cash and short-term investments.....	\$ 1,044	\$ 194,086
 <b>LIABILITIES</b>		
Warrants payable.....	-	21,558
Liabilities due depositors.....	-	172,528
<b>TOTAL LIABILITIES.....</b>	-	194,086
 <b>NET ASSETS</b>		
Held in trust for pension benefits and other purposes.....	\$ 1,044	\$ -

See notes to basic financial statements.

**FIDUCIARY FUNDS**  
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2003

	<u>Private Purpose Trust Funds</u>
<u>ADDITIONS:</u>	
Net investment income (loss):	
Interest.....	\$ 43
Intergovernmental.....	<u>940</u>
TOTAL ADDITIONS.....	<u>983</u>
<u>DEDUCTIONS:</u>	
Administration.....	<u>1,600</u>
CHANGE IN NET ASSETS.....	(617)
NET ASSETS AT BEGINNING OF YEAR.....	<u>1,661</u>
NET ASSETS AT END OF YEAR.....	<u>\$ 1,044</u>

See notes to basic financial statements.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Georgetown, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described herein.

### A. Reporting Entity

The Town is a municipal corporation that is governed by an elected Board of Selectmen.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the town (the primary government) and its component units. The Town did not identify any component units requiring inclusion in the basic financial statements.

The Georgetown Municipal Electric Light Department (the GMELD) was established to generate and distribute electricity for municipal and residential use within the Town. The GMELD is governed by an elected three-member board and is operated by a manager appointed by the GMELD's elected board. It is not a separate legal entity and therefore the condensed financial statements of the GMELD are reported in the Town's Enterprise Fund. A complete audited financial statement for the GMELD can be obtained at West Main Street, Georgetown, MA 01833.

### B. Government-Wide and Fund Financial Statements

#### *Government-Wide Financial Statements*

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

#### *Fund Financial Statements*

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

#### *Major Fund Criteria*

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*

- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

#### *Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and water and electric light enterprise fund. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

#### *Fund Financial Statements*

**Governmental** fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain

compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The Town has not reported any major governmental funds for the fiscal year ended June 30, 2003.

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise and Trust Funds).

The *permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

**Proprietary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The following proprietary funds are reported:

The *water enterprise fund* is used to account for the Town's water activities.

The *electric light fund* is used to account for the Town's electric light activities.

**Fiduciary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The *agency fund* is used to account for assets held in a purely custodial capacity.

#### *Government-Wide and Fund Financial Statements*

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

#### D. Cash and Investments

##### *Government-Wide and Fund Financial Statements*

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

#### E. Accounts Receivable

##### *Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

#### ***Real Estate, Personal Property Taxes and Tax Liens***

Real estate and personal property taxes are levied and based on values assessed on January 1<sup>st</sup> of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup> and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported. Real estate tax liens are processed by the last day in September following the last billing cycle.

Personal property taxes cannot be secured through the lien process. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

#### ***Motor Vehicle Excise***

Motor vehicle excise taxes are assessed annually for each vehicle registered and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and

the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

### ***Water User Fees***

User fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Unbilled user fees are estimated at year-end and are recorded as revenue in the current period.

Since the Town disconnects water service for nonpayment, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

### ***Special Assessments***

The Town assesses Water Betterments in connection with the construction and connection of water mains and services. Betterment liens are processed annually on overdue accounts and are included as a lien on the property owner's tax bill. Water liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

### ***Intergovernmental***

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

### **F. Inventories**

#### ***Government-Wide and Fund Financial Statements***

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

### **G. Capital Assets**

#### ***Government-Wide and Proprietary Fund Financial Statements***

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$5,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Buildings and building improvements.....	40
Computers and computer equipment.....	5
Equipment and furniture.....	5-10
Other improvements.....	20-30
Books.....	10
Infrastructure.....	40-50
Vehicles.....	5-15

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

#### *Governmental Fund Financial Statements*

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

#### H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

#### *Government-Wide Financial Statements*

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

#### *Fund Financial Statements*

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

#### I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as operating transfers in and operating transfers out.

*Government-Wide Financial Statements*

Operating transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

*Fund Financial Statements*

Operating transfers between and within funds are *not* eliminated from the individual fund statements and are reported as transfers in and transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity*Government-Wide Financial Statements (Net Assets)*

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been "restricted for" the following:

"Specific purposes" represents restrictions placed on assets from outside parties and primarily consists of federal and state grants.

*Fund Financial Statements (Fund Balances)*

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

Fund balances have been "designated for" the following:

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2004 operating budget.

L. Long-term debt*Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

*Governmental Fund Financial Statements*

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and non-major governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

*Government-Wide and Proprietary Fund Financial Statements*

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

*Governmental Fund Financial Statements*

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.

O. Post Retirement Benefits*Government-Wide and Fund Financial Statements*

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's share of insurance premiums in the general fund in the fiscal year paid. For the fiscal year ended June 30, 2003, this expense/expenditure totaled approximately \$280,000. There were approximately 77 participants eligible to receive benefits at June 30, 2003.

P. Use of Estimates*Government-Wide and Fund Financial Statements*

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

Q. Total Column*Government-Wide Financial Statements*

The total column presented on the government-wide financial statements represents consolidated financial information.

*Fund Financial Statements*

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

R. Fund Deficits

Several individual fund deficits exist within the Non-major Governmental Funds at June 30, 2003. These deficits are anticipated to be funded through grant proceeds and available funds during fiscal year 2004.

**NOTE 2 - CASH AND INVESTMENTS**

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the balance sheet as "Cash and Short-term Investments". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). In addition, there are various restrictions limiting the amount and length of deposits and investments.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Short-term investments and investments are classified as to collateral risk into the following three categories:

- Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.
- Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.

Category 3: Uninsured and unregistered, with securities held by the counterparty, or its trust department or agent but not in the Town's name.

At fiscal year-end, the carrying amount of deposits totaled \$5,123,061 and the bank balance totaled \$5,210,837. Of the bank balance, \$663,078 was covered by Federal Depository Insurance, \$77,533 was covered by the Depositors Insurance Fund, and \$4,470,226 was uninsured and uncollateralized.

The following details the carrying amount of cash and short-term investments and investments as reported in the basic financial statements at June 30, 2003:

	<u>Cash and Short-term Investments</u>
<i>Cash balances (excluding the GMELD) at June 30, 2003:</i>	
Checking, savings and NOW accounts.....	\$ 1,805,151
Certificates of deposit.....	136,075
Money market deposits.....	<u>2,960,478</u>
Total carrying amount of cash.....	<u>4,901,704</u>
<u>Investments not subject to categorization:</u>	
MMDT.....	<u>7,631</u>
Total cash and short-term investments of the Town at June 30, 2003.....	<u>4,909,335</u>
<i>GMELD cash balances at December 31, 2002:</i>	
Checking, savings and NOW accounts.....	<u>1,983,810</u>
Total cash and short-term investments.....	<u>\$ 6,893,145</u>

**NOTE 3 - RECEIVABLES**

At June 30, 2003, receivables for the individual major, non-major governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Real estate and personal property taxes.....	\$ 380,755	\$ -	\$ 380,755
Tax liens and foreclosures.....	309,634	-	309,634
Motor vehicle and other excise taxes.....	166,648	(50,178)	116,470
Special assessments.....	6,571	-	6,571
Intergovernmental.....	15,535,867	-	15,535,867
Loans.....	240,671	-	240,671
Total.....	<u>\$ 16,640,146</u>	<u>\$ (50,178)</u>	<u>\$ 16,589,968</u>

At June 30, 2003, receivables for the water enterprise consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Water user fees.....	\$ 215,112	\$ -	\$ 215,112
Intergovernmental.....	564,453	-	564,453
Total.....	<u>\$ 779,565</u>	<u>\$ -</u>	<u>\$ 779,565</u>

At December 31, 2002, receivables for the municipal electric light fund consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Electric Light user fees.....	\$ 580,046	\$ -	\$ 580,046

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

#### COMPONENTS OF DEFERRED REVENUE

	General Fund	Other Governmental Funds	Total
<u>Receivable type:</u>			
Real estate and personal property taxes.....	\$ 321,841	\$ -	\$ 321,841
Tax liens and foreclosures.....	309,634	-	309,634
Motor vehicle and other excise.....	116,470	-	116,470
Special Assessments.....	-	6,571	6,571
Intergovernmental.....	15,043,000	437,623	15,480,623

#### NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2003, was as follows:

## Governmental Activities:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental Activities:</b>				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 3,266,006	\$ -	\$ -	\$ 3,266,006
<u>Capital assets being depreciated:</u>				
Buildings and building improvements.....	29,967,984	275,000	-	30,242,984
Computers and computer equipment.....	522,268	-	-	522,268
Equipment and furniture.....	764,195	6,272	-	770,467
Other improvements.....	768,967	-	-	768,967
Books.....	237,435	35,924	-	273,359
Infrastructure.....	8,163,048	-	-	8,163,048
Vehicles.....	965,432	26,000	-	991,432
Total capital assets being depreciated.....	41,389,329	343,196	-	41,732,525
<u>Less accumulated depreciation for:</u>				
Buildings and building improvements.....	7,677,647	724,154	-	8,401,801
Computers and computer equipment.....	460,157	27,698	-	487,855
Equipment and furniture.....	402,027	59,663	-	461,690
Other improvements.....	286,527	36,815	-	323,342
Books.....	110,438	26,461	-	136,899
Infrastructure.....	1,402,858	195,479	-	1,598,337
Vehicles.....	441,289	78,499	-	519,788
Total accumulated depreciation.....	10,780,943	1,148,769	-	11,929,712
Total capital assets being depreciated, net.....	30,608,386	(805,573)	-	29,802,813
Total governmental activities capital assets, net.....	\$ 33,874,392	\$ (805,573)	\$ -	\$ 33,068,819

**Business Type Activities:**

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Water Fund Activities:</b>				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 100,195	\$ -	\$ -	\$ 100,195
<u>Capital assets being depreciated:</u>				
Computers and computer equipment.....	63,306	-	-	63,306
Equipment and furniture.....	130,672	-	-	130,672
Other improvements.....	81,070	-	-	81,070
Infrastructure.....	8,672,386	-	-	8,672,386
Vehicles.....	71,249	19,378	-	90,627
Total capital assets being depreciated.....	9,018,683	19,378	-	9,038,061
<u>Less accumulated depreciation for:</u>				
Computers and computer equipment.....	48,242	5,831	-	54,073
Equipment and furniture.....	60,289	10,507	-	70,796
Other improvements.....	9,027	3,611	-	12,638
Infrastructure.....	2,612,165	164,505	-	2,776,670
Vehicles.....	54,550	10,015	-	64,565
Total accumulated depreciation.....	2,784,273	194,469	-	2,978,742
Total capital assets being depreciated, net.....	6,234,410	(175,091)	-	6,059,319
Total water fund activities capital assets, net.....	\$ 6,334,605	\$ (175,091)	\$ -	\$ 6,159,514
<b>Electric Light Department Activities:</b>				
<u>Capital assets being depreciated:</u>				
Land improvements.....	\$ 300,171	\$ -	\$ -	\$ 300,171
Structures and improvements.....	383,395	7,500	-	390,895
Machinery and equipment.....	4,795,805	305,511	(314,396)	4,786,920
Infrastructure.....	2,750,711	213,767	-	2,964,478
Total capital assets being depreciated.....	8,230,082	526,778	(314,396)	8,442,464
<u>Less accumulated depreciation for:</u>				
Structures and improvements.....	109,238	15,861	-	125,099
Machinery and equipment.....	2,118,251	191,162	(189,586)	2,119,827
Infrastructure.....	1,371,860	108,614	-	1,480,474
Total accumulated depreciation.....	3,599,349	315,637	(189,586)	3,725,400
Total Electric Light Department capital assets, net.....	\$ 4,630,733	\$ 211,141	\$ (124,810)	\$ 4,717,064

Depreciation expense was charged to functions/programs of the primary government as follows:

<b>Governmental Activities:</b>	
General government.....	\$ 75,091
Public safety.....	118,561
Education.....	665,370
Public works.....	254,813
Human services.....	2,497
Library.....	26,308
Culture and recreation.....	<u>6,129</u>
Total depreciation expense - governmental activities.....	\$ <u>1,148,769</u>
<b>Business-Type Activities:</b>	
Water.....	\$ 194,469
Electric light.....	<u>315,637</u>
Total depreciation expense - business-type activities.....	\$ <u>510,106</u>

#### NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

The Town reported no receivables and payables between funds at June 30, 2003.

Interfund transfers for the fiscal year ended June 30, 2003, are summarized as follows:

Operating Transfers Out:	Operating Transfers In:		
	General Fund	Water Enterprise Fund	Total
General Fund.....	\$ -	\$ 27,099	\$ 27,099
Nonmajor Governmental Funds.....	202,236	-	202,236
Water Enterprise Fund.....	<u>116,182</u>	<u>-</u>	<u>116,182</u>
Total.....	\$ <u>318,418</u>	\$ <u>27,099</u>	\$ <u>345,517</u>

#### NOTE 6 - SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund and enterprise funds respectively.

The Town had no short-term financing for Fiscal Year 2003.

#### NOTE 7 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 2 1/2% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the outstanding indebtedness at June 30, 2003, and the debt service requirements are as follows:

#### Bonds and Notes Payable Schedule – Governmental Fund

Project	Interest Rate (%)	Outstanding at June 30, 2002	Issued	Redeemed	Outstanding at June 30, 2003
Public Safety Building.....	7.00	\$ 350,000	\$ -	\$ (75,000)	\$ 275,000
Refunding Bonds - 1998.....	3.50	(350,000)	-	75,000	(275,000)
Refunding Bonds - 1998.....	3.65-4.35	355,000	-	(80,000)	275,000
School Project Loan.....	4.80	4,128,000	-	(273,000)	3,855,000
Equipment Bonds.....	2.30	77,000	-	(77,000)	-
MWPAT - Title V Loans.....	5.00	200,000	-	(10,400)	189,600
School Project Bonds.....	4.20	13,365,000	-	(770,000)	12,595,000
Land Acquisition.....	4.20	190,000	-	(15,000)	175,000
Town Hall Renovation.....	4.00	65,000	-	(15,000)	50,000
Landfill Closure Bonds.....	5.25-5.70	1,085,000	-	(75,000)	1,010,000
MWPAT - Title V Loans.....	5.00	200,000	-	-	200,000
Town Hall Remodeling.....	1.50	800,000	-	-	800,000
Addition to DPW Garage.....	1.50	275,000	-	-	275,000
<b>Total</b>		<b>\$ 20,740,000</b>	<b>\$ -</b>	<b>\$ (1,315,400)</b>	<b>\$ 19,424,600</b>

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2004.....	\$ 1,345,800	\$ 804,329	\$ 2,150,129
2005.....	1,315,800	749,804	2,065,604
2006.....	1,315,800	696,758	2,012,558
2007.....	1,315,800	643,570	1,959,370
2008.....	1,310,800	590,278	1,901,078
2009.....	1,250,800	537,929	1,788,729
2010.....	1,210,800	489,505	1,700,305
2011.....	1,210,800	442,494	1,653,294
2012.....	1,210,800	395,484	1,606,284
2013.....	1,210,800	356,579	1,567,379
2014.....	1,100,800	297,483	1,398,283
2015.....	1,095,800	251,148	1,346,948
2016.....	1,100,800	203,994	1,304,794
2017.....	1,180,800	155,939	1,336,739
2018.....	1,170,800	104,292	1,275,092
2019.....	1,020,800	25,749	1,046,549
2020.....	20,800	809	21,609
2021.....	36,000	268	36,268
Totals.....	\$ 19,424,600	\$ 6,746,412	\$ 26,171,012

#### Bonds and Notes Payable Schedule – Municipal Light Enterprise Fund

Project	Average Interest Rate (%)	Outstanding at December 31, 2001	Issued	Redeemed	Outstanding at December 31, 2002
Electric Light Department.....	7.00	\$ 800,000	\$ -	\$ (100,000)	\$ 700,000
Refunding Bonds - 1998.....	7.00-7.40	(800,000)	-	100,000	(700,000)
Refunding Bonds - 1998.....	3.65-4.55	825,000	-	(110,000)	715,000
Amortization of refunding costs.....		(70,000)	-	8,750	(61,250)
Total		\$ 755,000	\$ -	\$ (101,250)	\$ 653,750

Debt service requirements for principal and interest for municipal light enterprise fund bonds and notes payable in future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003.....	\$ 101,250	\$ 28,800	\$ 130,050
2004.....	101,250	24,153	125,403
2005.....	101,250	19,558	120,808
2006.....	96,250	15,125	111,375
2007.....	91,250	10,750	102,000
2008.....	86,250	6,436	92,686
2009.....	76,250	2,161	78,411
Totals.....	\$ <u>653,750</u>	\$ <u>106,983</u>	\$ <u>760,733</u>

#### Bonds and Notes Payable Schedule – Water Enterprise Fund

<u>Project</u>	<u>Interest Rate (%)</u>	<u>Outstanding at June 30, 2002</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Outstanding at June 30, 2003</u>
MWPAT.....	5.20	\$ <u>2,162,182</u>	\$ <u>-</u>	\$ <u>(85,309)</u>	\$ <u>2,076,873</u>

Debt service requirements for principal and interest for municipal light enterprise fund bonds and notes payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2004.....	\$ 87,739	\$ 106,161	\$ 193,900
2005.....	90,122	102,050	192,172
2006.....	92,456	97,942	190,398
2007.....	95,091	93,484	188,575
2008.....	98,168	88,530	186,698
2009.....	101,341	83,419	184,760
2010.....	104,354	78,408	182,762
2011.....	107,602	73,105	180,707
2012.....	110,000	67,393	177,393
2013.....	115,000	61,343	176,343
2014.....	120,000	55,120	175,120
2015.....	125,000	48,544	173,544
2016.....	130,000	41,649	171,649
2017.....	130,000	34,613	164,613
2018.....	135,000	27,159	162,159
2019.....	140,000	19,425	159,425
2020.....	145,000	11,681	156,681
2021.....	150,000	3,938	153,938
Totals.....	\$ <u>2,076,873</u>	\$ <u>1,093,964</u>	\$ <u>3,170,837</u>

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the School Building Assistance Bureau, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2003, approximately \$1,231,500 of such assistance was received. Approximately \$19,398,000 will be received in future fiscal years. Of this amount, approximately \$4,355,000 represents reimbursement of long-term interest costs, and approximately \$15,043,000 represents reimbursement of approved construction costs. Accordingly, a \$15,043,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The deferred revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town has received bonds from the Massachusetts Water Pollution Abatement Trust (MWPAT) for various water and sewer projects. The remaining scheduled loan repayments, including interest, total \$3,727,041 at June 30, 2003. The Town is scheduled to be subsidized by the MWPAT on a periodic basis for principal in the amount of \$564,455 and interest costs for \$985,126. Thus, net MWPAT loan repayments, including interest, are scheduled to be \$2,177,460. The principal subsidies are guaranteed and therefore a \$564,453 intergovernmental receivable has been recorded in the Water Enterprise Fund at June 30, 2003. Since the Town is legally obligated for the total amount of the debt, such amounts have been reported in the accompanying basic financial statements. The fiscal year 2003 principal and interest subsidies totaled approximately \$17,265 and \$98,526, respectively.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2003, the Town had the following authorized and unissued debt:

Purpose	Amount
Water pumping station.....	\$ 700,000
Water dual tran loop.....	500,000
Land Acquisition.....	254,250
Access Road.....	200,000
Town Hall renovations.....	750
Highway sander.....	100
Total.....	<u>\$ 1,655,100</u>

#### Changes in Long-term Liabilities

During the fiscal year ended June 30, 2003, the following changes occurred in long-term liabilities:

	Beginning Balance	Additions	Reductions	Ending Balance	Current Portion
<b>Governmental Activities:</b>					
Bonds and notes payable.....	\$ 20,740,000	\$ -	\$ (1,315,400)	\$ 19,424,600	\$ 1,345,800
Compensated absences.....	<u>145,122</u>	<u>7,478</u>	<u>-</u>	<u>152,600</u>	<u>30,500</u>
Total government activity long-term liabilities.....	<u>\$ 20,885,122</u>	<u>\$ 7,478</u>	<u>\$ (1,315,400)</u>	<u>\$ 19,577,200</u>	<u>\$ 1,376,300</u>
<b>Business-Type Activities:</b>					
Bonds and notes payable.....	\$ 2,917,182	\$ -	\$ (186,559)	\$ 2,730,623	\$ 188,989
Compensated absences.....	<u>29,000</u>	<u>-</u>	<u>(16,000)</u>	<u>13,000</u>	<u>13,000</u>
Total business-type activity long-term liabilities.....	<u>\$ 2,946,182</u>	<u>\$ -</u>	<u>\$ (202,559)</u>	<u>\$ 2,743,623</u>	<u>\$ 201,989</u>

The governmental activities long-term liabilities are generally liquidated by the general fund.

#### **NOTE 8 - STABILIZATION FUNDS**

At June 30, 2003, \$592,331 has been set aside in a stabilization fund, which is classified as a non-major fund in the governmental funds financial statements. The stabilization fund balance can be used for general and/or capital purposes upon Town Meeting approval.

**NOTE 9 - RISK FINANCING**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

The Town participates in a premium-based health care plan for its active employees. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

**NOTE 10 - MUNICIPAL LIGHT DEPARTMENT**

The Municipal Light Department of the Town is a participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests and to issue revenue bonds to finance electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other utilities and also operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its pro rata share of MMWEC's costs related to the Project, which costs include debt service on bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment, other Project Participants may be required to increase (step-up) their payments and correspondingly their Participants' share of Project Capability to an amount equal to 25% of their original Participant' share of the Project Capability. PSA Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC has eight Projects. MMWEC originally financed all eight Projects through the issuance of multiple series of revenue bonds under the General Bond Resolution adopted by MMWEC in 1976 (GBR). Security for these bonds included a pledge of the revenues derived by MMWEC from all its Project PSAs, without regard to Project or series of bonds. In 2001, through a refinancing of all its outstanding bonds, MMWEC amended and restated its GBR to eliminate this "joint-pledge" or revenues. In refinancing its debt, MMWEC issued a separate issue of bonds for each of the eight Projects, which are payable solely from, and secured solely by, the revenues derived from the Project to which such issue relates plus available funds pledged under the Amended and Restated GBR with respect to the bonds of such issue. The MMWEC revenues derived from each Project are used solely to provide for the payment of the bonds of any bond issue relating to such Project and to pay MMWEC's cost of owning and operating such Project and are not used to provide for the payment of the bonds and any bond issue relating to any other Project.

MMWEC operates the Stony Brook Intermediate Project and Stony Brook Peaking Project fossil-fueled power plants. MMWEC has a 22.7 MW interest in the W.F. Wyman Unit Number 4 plant, owned and operated by subsidiaries of Florida Power & Light and 4.8% ownership interest in the Millstone Unit 3 nuclear unit operated by Dominion Nuclear Connecticut, Inc. (DNCI) a subsidiary of Dominion Resources, Inc. DNCI has stated its intention to file an application with the Nuclear Regulatory Commission (NRC) for an extension of the Millstone Unit 3 operating license, which currently will expire in 2025. DNCI has not yet filed its application with the NRC.

MMWEC has an 11.6% ownership interest in the Seabrook Station nuclear generating unit which represents a substantial portion of its plant investment and financing program. On November 1, 2002 an indirect subsidiary of FPL Group Inc., FPL Energy Seabrook, LLC purchased an approximate 88% share in the Seabrook nuclear plant from seven other owners. MMWEC is now one of three, minority non-operating owners of Seabrook Station.

Pursuant to the PSAs the MMWEC Seabrook and Millstone Project Participants are liable for their proportionate share of the cost associated with decommissioning the plants, which is being funded through monthly Project billings. The Project Participants are also liable for their proportionate share of the uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act. By its terms, the Price Anderson Act expired in August 2002. Congress is currently considering extending the Act.

In November 1997 the Commonwealth of Massachusetts enacted legislation effective March 1, 1998 to restructure the electric utility industry. MMWEC and the municipal light departments, including the Massachusetts Project Participants, are not specifically subject to the legislation. However, it is management's belief that industry restructuring and customer choice promulgated by the legislation will have an effect on MMWEC and the Participant's operations.

Georgetown Municipal Light Department has entered into PSAs and PPAs with MMWEC. Under both the PSAs and PPAs, the Department is required to make certain payments to MMWEC payable solely from Municipal Light Department revenues. Under the PSAs, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

MMWEC is involved in various legal actions. In the opinion of management, the outcome of such litigation or claims will not have a material adverse effect on the financial position of the company.

As of December 31, 2002, total capital expenditures amounted to \$1,499,827,000, of which \$11,782,000 represents the amount associated with the Department's Project Capability. MMWEC's debt outstanding for the Projects and PPAs included Power Supply System Revenue Bonds and commercial paper notes totaling \$1,005,535,000, of which \$7,504,000 is associated with the Department's share of Project Capability and PPAs. As of December 31, 2002, MMWEC's total future debt service requirement on outstanding bonds issued for Projects and commercial paper notes for the PPA is \$1,333,835, of which \$9,949,000 is anticipated to be billed to the Department in the future.

The aggregate amount of Georgetown Municipal Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, through MMWEC at December 31, 2002 and estimated for future years is shown below.

For Years Ended December 31,	Annual Cost
2003.....	\$ 1,030,000
2004.....	859,000
2005.....	813,000
2006.....	810,000
2007.....	784,000
Later Fiscal Years.....	<u>5,653,000</u>
Total	<u>\$ 9,949,000</u>

In addition, the Department is required to pay its share of the Operation and Maintenance (O&M) costs of the Projects in which it participates. The Department's total O&M costs including debt service under the PSAs were \$1,269,000 and \$1,587,000 for the years ended December 31, 2002 and 2001, respectively.

#### NOTE 11 - PENSION PLAN

*Plan Description* – The Town contributes to the Essex Regional Contributory Retirement System (System), a cost-sharing multiple-employer defined benefit pension plan administered by the Essex Regional Retirement Board. Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Commonwealth's Teachers Contributory Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are funded by the Commonwealth. The amount of these on-behalf payments totaled approximately \$1,124,000 for the fiscal year ended June 30, 2003, and, accordingly, are reported in the General Fund as intergovernmental Revenues and Pension Expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth. Cost-of-living adjustments granted after 1997 are borne by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth's Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 491 Maple Street, Suite 202, Danvers, Massachusetts, 01923.

*Funding Policy* - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution, which is apportioned among the employers based on active current payroll. The contributions of plan members and the Town are governed by Chapter 32 of the MGL. The Town's contributions to the System for the fiscal years ended June 30 2003, 2002, and 2001 were \$541,890, \$511,430, and \$358,649 respectively, which equaled its required contribution for each fiscal year.

#### NOTE 12 - COMMITMENTS

The Town has entered into, or is planning to enter into, contracts totaling approximately \$1,700,000 for highway projects, a Water Pumping Station and various other construction projects.

#### NOTE 13 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2003, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2003, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2003.

**NOTE 14 - IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS**

During fiscal year 2003, the following GASB pronouncements were implemented:

- Statement #34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*
- Statement #37, *Basic Financial Statements – and Management's Discussion and Analysis - for State and Local Governments; Omnibus*
- Statement #38, *Certain Financial Statement Note Disclosures*

The pronouncements identified above are all related to the new financial reporting requirements as defined in Statement #34. Fiscal year 2003 is the required implementation date. The most significant changes required by the new financial reporting standards are as follows:

- Management's discussion and analysis.
- Basic financial statements, which include:
  - Government-wide financial statements, prepared using the economic resources measurement focus and the accrual basis of accounting.
  - Fund financial statements, consisting of a series of statements that focus on major governmental and enterprise funds.
  - Schedules to reconcile the fund financial statements to the government-wide financial statements.
  - Notes to the basic financial statements.

As a result of implementing these pronouncements, the following restatements have been made to beginning fund balances and net assets:

***Fund Financial Statements***

The following beginning fund balances have been restated to reflect the change in focus of reporting from generic fund types to major funds:

Description	6/30/2002 Previously Reported Balances	Reclass to Nonmajor Governmental Funds	Reclass to Private- Trust Fund	Adjustments to water Fund	6/30/2002 Restated Balances
Special Revenue Fund.....	\$ 1,577,176	\$ (1,577,176)	\$ -	\$ -	\$ -
Capital Projects Fund.....	936,276	(936,276)	-	-	-
Expendable Trust Fund.....	854,916	(854,916)	-	-	-
Nonexpendable Trust Fund.....	78,609	(76,948)	(1,661)	-	-
Water Enterprise Fund.....	4,173,611	-	-	1,069,840	5,243,451
Nonmajor Governmental Funds.....	-	3,445,316	-	-	3,445,316
Private Purpose Trust Fund.....	-	-	1,661	-	1,661
Total.....	\$ 7,620,588	\$ -	\$ -	\$ 1,069,840	\$ 8,690,428

The beginning net assets of the Water and Electric Light enterprise funds were derived by aggregating the previously reported retained earnings and contributed capital of those funds.

#### ***Future Implementation of GASB Pronouncements***

The GASB has issued Statement #39, *Determining Whether Certain Organizations are Component Units, an Amendment of GASB Statement #14*, which is required to be implemented during fiscal year 2004. Management has yet to determine if this pronouncement will significantly impact the basic financial statements.

The GASB has issued Statement #40, *Deposit and Investment Risk Disclosures*, an Amendment of GASB Statement #3, which is required to be implemented during fiscal year 2005. There will be no change in the financial statements as this GASB will only require changes to the note disclosure.

The GASB has issued Statement #41, *Budgetary Comparison Schedule-Perspective Differences* which is required to be implemented during fiscal year 2005. This statement will not effect the financial statements.

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## ***Required Supplementary Information***

**GENERAL FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL**

FISCAL YEAR ENDED JUNE 30, 2003

	Budgeted Amounts			
	Amounts Carried forward From Prior Year	Current Year Initial Budget	Original Budget	Final Budget
<b>REVENUES:</b>				
Real estate and personal property taxes, net of tax refunds.....	-	9,075,782	9,075,782	9,075,782
Motor vehicle and other excise taxes.....	-	960,000	960,000	960,000
Penalties and interest on taxes.....	-	72,379	72,379	72,379
Payments in lieu of taxes.....	-	148,027	148,027	148,027
Intergovernmental.....	-	5,383,800	5,383,800	5,383,800
Departmental and other.....	-	566,491	566,491	566,491
Investment income.....	-	80,000	80,000	80,000
<b>TOTAL REVENUES.....</b>	<b>-</b>	<b>16,286,479</b>	<b>16,286,479</b>	<b>16,286,479</b>
<b>EXPENDITURES:</b>				
Current:				
General government.....	19,380	849,403	868,783	836,187
Public safety.....	170	1,328,670	1,328,840	1,367,244
Education.....	-	8,754,260	8,754,260	8,759,796
Public works.....	8,907	677,889	686,796	794,743
Human services.....	4,706	212,228	216,934	209,534
Culture and recreation.....	268	216,544	216,812	215,383
Pension benefits.....	-	541,890	541,890	541,890
Property and liability insurance.....	-	115,511	115,511	115,511
Employee benefits.....	-	1,435,589	1,435,589	1,402,035
State and county charges.....	-	264,281	264,281	264,281
Capital outlay.....	237,862	-	237,862	249,862
Debt service:				
Principal.....	-	1,341,760	1,341,760	1,341,760
Interest.....	-	928,556	928,556	904,556
<b>TOTAL EXPENDITURES.....</b>	<b>271,293</b>	<b>16,666,581</b>	<b>16,937,874</b>	<b>17,002,782</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....</b>	<b>(271,293)</b>	<b>(380,102)</b>	<b>(651,395)</b>	<b>(716,303)</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfers in.....	-	268,918	268,918	318,418
Transfers out.....	-	(27,099)	(27,099)	(27,099)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>-</b>	<b>241,819</b>	<b>241,819</b>	<b>291,319</b>
<b>NET CHANGE IN FUND BALANCE.....</b>	<b>(271,293)</b>	<b>(138,283)</b>	<b>(409,576)</b>	<b>(424,984)</b>
<b>BUDGETARY FUND BALANCE, Beginning of year.....</b>	<b>357,088</b>	<b>357,088</b>	<b>357,088</b>	<b>357,088</b>
<b>BUDGETARY FUND BALANCE, End of year.....</b>	<b>\$ 85,795</b>	<b>\$ 218,805</b>	<b>\$ (52,488)</b>	<b>\$ (67,896)</b>

Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
\$ 8,974,401	\$ -	\$ (101,381)
969,025	-	9,025
44,392	-	(27,987)
148,027	-	-
5,305,287	-	(78,513)
707,838	-	141,347
38,644	-	(41,356)
<u>16,187,614</u>	<u>-</u>	<u>(98,865)</u>
768,614	9,437	58,136
1,289,529	24,715	53,000
8,757,232	-	2,564
723,519	60,036	11,188
202,179	1,461	5,894
203,102	268	12,013
541,890	-	-
109,532	-	5,979
1,394,200	-	7,835
236,744	-	27,537
178,465	71,397	-
1,315,400	-	26,360
870,127	-	34,429
<u>16,590,533</u>	<u>167,314</u>	<u>244,935</u>
<u>(402,919)</u>	<u>(167,314)</u>	<u>146,070</u>
318,418	-	-
(27,099)	-	-
<u>291,319</u>	<u>-</u>	<u>-</u>
(111,600)	(167,314)	146,070
<u>357,088</u>	<u>-</u>	<u>-</u>
<u>\$ 245,488</u>	<u>\$ (167,314)</u>	<u>\$ 146,070</u>

**NOTE 1 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**A. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved by Town Meeting. The Finance and Advisory Board present an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation.

The majority of the Town's appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote of Town Meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2003 budget includes \$16,693,680 in appropriations and other amounts to be raised and \$271,293 in encumbrances and appropriations carried over from previous fiscal years. During fiscal year 2003, Town Meeting also approved supplemental appropriations totaling \$64,908.

The Town Accountant has the responsibility to ensure that budgetary control is maintained on an individual line item appropriation account basis. Budgetary control is exercised through the Town's accounting system.

B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the fiscal year ended June 30, 2003, is presented below:

Excess of revenues and other financing sources (uses) over expenditures - budgetary basis.....	\$ (111,600)
<u>Basis of accounting differences:</u>	
Net increase in revenues due to 60 day receipts.....	8,814
Net increase in revenues due to on-behalf payments.....	1,124,091
Net increase in recording expenditures due to on-behalf payments.....	<u>(1,124,091)</u>
Excess of revenues and other financing sources (uses) over expenditures - GAAP basis.....	<u>\$ (102,786)</u>

TOWN OF GEORGETOWN, MASSACHUSETTS

REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

JUNE 30, 2004

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## Independent Auditors' Report

To the Honorable Board of Selectmen  
Town of Georgetown, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Georgetown, Massachusetts, as of and for the fiscal year ended June 30, 2004, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Georgetown, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Town of Georgetown, Massachusetts' Municipal Light Department. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Town of Georgetown, Massachusetts' Municipal Light Department, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The opinion of the auditors on the financial statements of Municipal Light Department was qualified because, as described in Note 1, the financial statements of the Municipal Light Department were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy, which is a basis of accounting other than accounting principles generally accepted in the United States.

In our opinion, based on our audit and the reports of other auditors, except for the effect of the matter as discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Georgetown, Massachusetts, as of June 30, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 12, 2004, on our consideration of the Town of Georgetown, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in cursive script that reads "Powers & Sullivan".

August 12, 2004

# ***Management's Discussion and Analysis***

## *Management's Discussion and Analysis*

As management of the Town of Georgetown, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2004. The Town complies with financial reporting requirements issued by the Governmental Accounting Standards Board (GASB). Management's discussion and analysis are part of these requirements.

### *Overview of the Financial Statements*

This discussion and analysis are intended to serve as an introduction to the Town of Georgetown's basic financial statements. These basic financial statements comprise of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, human services, culture and recreation, pension benefits, property and liability insurance, employee benefits, capital outlay, interest and state and county charges. The business-type activities include the activities of the water department and the municipal light plant.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

**Proprietary funds.** The Town maintains only one type of propriety fund.

**Enterprise funds** are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water department and municipal light plant.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for propriety funds.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

### Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. Georgetown's assets exceeded liabilities for governmental activities by \$32,764,513 at the close of FY2004.

	FY 2004 Governmental Activities	FY 2003 Governmental Activities
<b>Assets:</b>		
Current assets.....	\$ 6,253,165	\$ 6,577,152
Noncurrent assets (excluding capital).....	13,559,191	14,316,321
Capital assets.....	32,164,958	33,068,819
<b>Total assets.....</b>	<b>51,977,314</b>	<b>53,962,292</b>
<b>Liabilities:</b>		
Current liabilities (excluding debt).....	991,517	1,402,430
Noncurrent liabilities (excluding debt).....	153,300	122,100
Current debt.....	1,316,084	1,345,800
Noncurrent debt.....	16,751,900	18,078,800
<b>Total liabilities.....</b>	<b>19,212,801</b>	<b>20,949,130</b>
<b>Net Assets:</b>		
Capital assets net of related debt.....	28,664,629	29,156,421
Restricted.....	759,005	869,097
Unrestricted.....	3,340,879	2,987,644
<b>Total net assets.....</b>	<b>\$ 32,764,513</b>	<b>\$ 33,013,162</b>

Governmental net assets of \$28,664,629 (87%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the net assets \$759,005 (3%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* \$3,340,879 (10%) may be used to meet the government's ongoing obligations to citizens and creditors.

For the Town's business-type activities, assets exceeded liabilities by \$11,905,355 at the close of FY2004.

	FY 2004 Business-type Activities	FY 2003 Business-type Activities
	<u>                    </u>	<u>                    </u>
<b>Assets:</b>		
Current assets.....	\$ 3,772,894	\$ 3,624,699
Noncurrent assets (excluding capital).....	526,504	546,058
Capital assets.....	<u>10,918,985</u>	<u>10,876,578</u>
<b>Total assets.....</b>	<b><u>15,218,383</u></b>	<b><u>15,047,335</u></b>
<b>Liabilities:</b>		
Current liabilities (excluding debt).....	771,394	855,226
Current debt.....	191,372	188,989
Noncurrent debt.....	<u>2,350,262</u>	<u>2,541,634</u>
<b>Total liabilities.....</b>	<b><u>3,313,028</u></b>	<b><u>3,585,849</u></b>
<b>Net Assets:</b>		
Capital assets net of related debt.....	8,377,351	8,145,955
Unrestricted.....	<u>3,528,004</u>	<u>3,315,531</u>
<b>Total net assets.....</b>	<b><u>\$ 11,905,355</u></b>	<b><u>\$ 11,461,486</u></b>

Business type net assets of \$8,377,351 (70%) represent investments in capital assets net of related debt. The remaining \$3,528,004 (30%) is available to be used for the ongoing operation of the Town's Water and Electric Light departments.

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

### **Governmental Activities**

Governmental activities decreased the Town's net assets by \$248,649. One key element of this decrease is the operating activities of the nonmajor governmental funds which resulted in an approximately \$260,000 decrease in assets for the year.

	FY 2004 Governmental Activities	FY 2003 Governmental Activities
<b>Program revenues:</b>		
Charges for services.....	\$ 1,093,307	\$ 952,385
Operating grants and contributions.....	7,362,804	7,101,089
<b>General Revenues:</b>		
Real estate and personal property taxes.....	9,599,928	9,067,477
Motor vehicle and other excise taxes.....	1,071,389	949,584
Penalties and interest on taxes.....	108,016	61,121
Payments in lieu of taxes.....	148,160	148,027
Grants and contributions not restricted to specific programs.....	654,308	700,349
Unrestricted investment income.....	37,350	39,309
Other revenues.....	220,348	9,384
<b>Total revenues.....</b>	<b>20,295,610</b>	<b>19,028,725</b>
<b>Expenses:</b>		
General Government.....	1,260,235	1,435,314
Public Safety.....	1,619,219	1,650,815
Education.....	11,589,469	11,279,294
Public Works.....	1,299,537	796,760
Human Services.....	165,396	270,322
Culture and Recreation.....	276,496	217,051
Pension benefits.....	1,688,969	1,665,890
Property and liability insurance.....	138,270	109,532
Employee benefits.....	1,569,735	1,401,678
Capital Outlay.....	16,133	178,465
Interest.....	841,658	337,698
State and county charges.....	214,881	236,744
<b>Total expenses.....</b>	<b>20,679,998</b>	<b>19,579,563</b>
<b>Transfers.....</b>	<b>135,739</b>	<b>89,083</b>
<b>Change in net assets.....</b>	<b>\$ (248,649)</b>	<b>\$ (461,755)</b>

### *Business-type Activities*

As shown in the following table, there was an increase of \$443,869 in net assets reported in connection with the Town's business-type activities which consists of a \$611 increase in net assets related to the Water Department's operations and a \$443,258 increase in net assets related to the Electric Light Department's operations. The Electric Light Department's financial statements are prepared on a different basis of accounting as prescribed by the Massachusetts Department of Telecommunications and Energy and the activity is reported for the fiscal year ending December 31, 2003.

	FY 2004 Business-type Activities	FY 2003 Business-type Activities
<b>Program revenues:</b>		
Charges for services.....	\$ 5,956,175	\$ 5,525,755
Operating grants and contributions.....	311,921	135,672
<b>General Revenues:</b>		
Unrestricted investment income.....	7,505	11,223
<b>Total revenues.....</b>	<u>6,275,601</u>	<u>5,672,650</u>
<b>Expenses:</b>		
Electric Light.....	4,870,811	4,588,846
Water.....	825,182	806,899
<b>Total expenses.....</b>	<u>5,695,993</u>	<u>5,395,745</u>
<b>Transfers.....</b>	(135,739)	(89,083)
<b>Change in net assets.....</b>	<u>\$ 443,869</u>	<u>\$ 187,822</u>

### ***Financial Analysis of the Government's Funds***

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$3,817,938, an increase of \$430,916 from the prior year. Most of the increase, \$690,540, is attributable to the operations of the general fund in which management aggressively pursued delinquent real estate tax revenues.

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$847,611, while total fund balance reached \$994,942. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 5% of total general fund expenditures, while total fund balance represents 6% of that same amount.

The Town also maintains a stabilization fund, which is classified within the non-major governmental funds. The stabilization fund has a year end balance of \$489,300 which represents 3% of general fund expenditures. These funds can be used for general or capital purposes upon Board approval. Please refer to Note 8 for additional information on the Town's stabilization fund.

The Town has adopted the Community Preservation Act (CPA) which allows the Town to impose a surcharge on property taxes and to receive matching state funds for specified uses related to the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing. The CPA requires that the Town spend or set aside for later spending a minimum of ten percent of annual revenues for open space, a minimum of ten percent of annual revenues for historic resources and a minimum of ten percent of annual revenues for community housing. As of June 30, 2004, the Town has collected

approximately \$850,000 in CPA assessment revenue which is classified within the non-major governmental funds in the fund-based financial statements.

### ***General Fund Budgetary Highlights***

The Town of Georgetown adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The \$65,472 increase between the original budget and the final amended budget was due to additional appropriations and budget reclassifications voted at the October 28, 2003 Special Town Meeting. Some of the key components of the changes included a reduction of \$54,272 to the Whittier Regional School Assessment which was reallocated to various Town departments, and increases of \$36,872 for the school department and \$26,000 for a police cruiser which were funded from the Stabilization Fund.

### ***Capital Asset and Debt Administration***

In conjunction with the operating budget, the Town's Capital Improvement Committee (CIP Committee) has requested a 5 year Capital Improvement Plan from each department. The CIP Committee submits annual recommendations to the Finance Committee for capital items that are put on the town warrant for the Annual Town Meeting. The Finance Committee cannot add a capital item to the warrant unless the CIP Committee has voted on the item.

Outstanding long-term debt of the general government, as of June 30, 2004, totaled \$18,067,984, of which \$15,415,000 is related to school projects and \$357,984 is for water projects, leaving a balance of \$2,295,000 for other CIP related projects.

The enterprise funds have \$1,989,134 in water enterprise debt and \$552,500 in Municipal Light Plant debt that is fully supported by the rates and do not rely on a general fund subsidy.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

### ***Requests for Information***

This financial report is designed to provide a general overview of the Town of Georgetown's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Accountant at Memorial Town Hall, One Library Street, Georgetown, MA 01833-2086.

# ***Basic Financial Statements***

## STATEMENT OF NET ASSETS

JUNE 30, 2004

	<i>Primary Government</i>		
	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
<b>CURRENT:</b>			
Cash and short-term investments.....	\$ 4,569,733	\$ 715,049	\$ 5,284,782
Restricted cash and short-term investments.....	-	1,670,705	1,670,705
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	211,077	-	211,077
Tax liens.....	347,428	-	347,428
Motor vehicle excise taxes.....	135,816	-	135,816
Water fees.....	-	261,964	261,964
Electric light fees.....	-	580,535	580,535
Special assessments.....	4,767	-	4,767
Intergovernmental.....	904,273	19,556	923,829
Loans.....	80,071	-	80,071
Inventory.....	-	29,771	29,771
Prepaid expenses.....	-	495,314	495,314
<b>NONCURRENT:</b>			
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	13,559,191	526,504	14,085,695
Capital assets, net of accumulated depreciation.....	32,164,958	10,918,985	43,083,943
<b>TOTAL ASSETS.....</b>	<b>51,977,314</b>	<b>15,218,383</b>	<b>67,195,697</b>
<b>LIABILITIES</b>			
<b>CURRENT:</b>			
Warrants payable.....	260,620	638,104	898,724
Accrued payroll.....	451,571	-	451,571
Accrued interest.....	89,626	43,366	132,992
Payroll withholdings.....	156,684	-	156,684
Abandoned property.....	848	-	848
Other liabilities.....	11,468	2,189	13,657
Customer deposits payable.....	-	33,130	33,130
Compensated absences.....	20,700	16,000	36,700
Bonds and notes payable.....	1,316,084	191,372	1,507,456
<b>NONCURRENT:</b>			
Compensated absences.....	153,300	38,605	191,905
Bonds and notes payable.....	16,751,900	2,350,262	19,102,162
<b>TOTAL LIABILITIES.....</b>	<b>19,212,801</b>	<b>3,313,028</b>	<b>22,525,829</b>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt.....	28,664,629	8,377,351	37,041,980
Restricted for:			
Specific purposes.....	759,005	-	759,005
Unrestricted.....	3,340,879	3,528,004	6,868,883
<b>TOTAL NET ASSETS.....</b>	<b>\$ 32,764,513</b>	<b>\$ 11,905,355</b>	<b>\$ 44,669,868</b>

See notes to basic financial statements.

## STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2004

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	
<b>Primary Government:</b>				
<i>Governmental Activities:</i>				
General government.....	\$ 1,260,235	\$ 580,823	\$ 68,342	\$ (611,070)
Public safety.....	1,619,219	367,909	172,237	(1,079,073)
Education.....	11,589,469	35,261	5,412,202	(6,142,006)
Public works.....	1,299,537	-	81,423	(1,218,114)
Human services.....	165,396	108,011	4,555	(52,830)
Culture and recreation.....	276,496	1,303	7,769	(267,424)
Pension benefits.....	1,688,969	-	1,124,091	(564,878)
Property and liability insurance.....	138,270	-	-	(138,270)
Employee benefits.....	1,569,735	-	-	(1,569,735)
Non capitalizable capital outlay.....	16,133	-	-	(16,133)
Interest.....	841,658	-	492,185	(349,473)
State and county charges.....	214,881	-	-	(214,881)
Total Governmental Activities.....	<u>20,679,998</u>	<u>1,093,307</u>	<u>7,362,804</u>	<u>(12,223,887)</u>
<i>Business-Type Activities:</i>				
Water.....	839,225	876,632	91,438	128,845
Electric Light.....	<u>4,870,811</u>	<u>5,079,543</u>	<u>234,526</u>	<u>443,258</u>
Total Business-Type Activities.....	<u>5,710,036</u>	<u>5,956,175</u>	<u>325,964</u>	<u>572,103</u>
Total Primary Government.....	<u>\$ 26,390,034</u>	<u>\$ 7,049,482</u>	<u>\$ 7,688,768</u>	<u>\$ (11,651,784)</u>

See notes to basic financial statements.

(Continued)

## STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2004

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>Changes in net assets:</b>			
Net (expense) revenue from previous page.....	\$ (12,223,887)	\$ 572,103	\$ (11,651,784)
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	9,599,928	-	9,599,928
Motor vehicle and other excise taxes.....	1,071,389	-	1,071,389
Penalties and interest on taxes.....	108,016	-	108,016
Payments in lieu of taxes.....	148,160	-	148,160
Grants and contributions not restricted to specific programs.....	654,308	-	654,308
Unrestricted investment income.....	37,350	7,505	44,855
Miscellaneous.....	220,348	-	220,348
<i>Transfers, net</i> .....	135,739	(135,739)	-
<b>Total general revenues and transfers.....</b>	<b>11,975,238</b>	<b>(128,234)</b>	<b>11,847,004</b>
<b>Change in net assets.....</b>	<b>(248,649)</b>	<b>443,869</b>	<b>195,220</b>
<i>Net Assets:</i>			
Beginning of year.....	33,013,162	11,461,486	44,474,648
End of year.....	\$ 32,764,513	\$ 11,905,355	\$ 44,669,868

(Concluded)

**GOVERNMENTAL FUNDS  
BALANCE SHEET**

JUNE 30, 2004

ASSETS	General	Nonmajor Governmental Funds	Total Governmental Funds
Cash and short-term investments.....	\$ 1,744,530	\$ 2,825,203	\$ 4,569,733
Receivables, net of uncollectibles:			
Real estate and personal property taxes.....	211,077	-	211,077
Tax liens.....	334,066	13,362	347,428
Motor vehicle excise taxes.....	135,816	-	135,816
Special assessments.....	-	4,767	4,767
Intergovernmental.....	14,316,000	147,464	14,463,464
Loans.....	-	80,071	80,071
<b>TOTAL ASSETS.....</b>	<b>\$ 16,741,489</b>	<b>\$ 3,070,867</b>	<b>\$ 19,812,356</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>LIABILITIES:</b>			
Warrants payable.....	\$ 181,820	\$ 78,800	\$ 260,620
Accrued payroll.....	451,571	-	451,571
Payroll withholdings.....	156,684	-	156,684
Abandoned property.....	848	-	848
Other liabilities.....	7,990	3,478	11,468
Deferred revenues.....	14,947,634	165,593	15,113,227
<b>TOTAL LIABILITIES.....</b>	<b>15,746,547</b>	<b>247,871</b>	<b>15,994,418</b>
<b>FUND BALANCES:</b>			
Reserved for:			
Encumbrances and continuing appropriations.....	64,416	-	64,416
Unreserved:			
Designated for subsequent year's expenditures.....	158,718	-	158,718
Undesignated, reported in:			
General fund.....	771,808	-	771,808
Special revenue funds.....	-	2,571,341	2,571,341
Capital projects funds.....	-	251,655	251,655
<b>TOTAL FUND BALANCES.....</b>	<b>994,942</b>	<b>2,822,996</b>	<b>3,817,938</b>
<b>TOTAL LIABILITIES AND FUND BALANCES.....</b>	<b>\$ 16,741,489</b>	<b>\$ 3,070,867</b>	<b>\$ 19,812,356</b>

See notes to basic financial statements.

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2004

Total governmental fund balances.....		\$ 3,817,938
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....		32,164,958
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....		15,113,227
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....		(89,626)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:		
Bonds and notes payable.....	(18,067,984)	
Compensated absences.....	<u>(174,000)</u>	
Net effect of reporting long-term liabilities.....		<u>(18,241,984)</u>
Net assets of governmental activities.....		<u>\$ 32,764,513</u>

See notes to basic financial statements.

**GOVERNMENTAL FUNDS**  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2004

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES:</b>			
Real estate and personal property taxes, net of tax refunds.....	\$ 9,722,223	\$ -	\$ 9,722,223
Motor vehicle and other excise taxes.....	1,052,043	-	1,052,043
Penalties and interest on taxes.....	99,690	-	99,690
Payments in lieu of taxes.....	148,160	-	148,160
Intergovernmental.....	6,460,377	1,645,343	8,105,720
Departmental and other.....	725,950	1,177,154	1,903,104
Special assessments.....	-	311,346	311,346
Contributions.....	-	30,329	30,329
Investment income.....	36,544	18,895	55,439
<b>TOTAL REVENUES.....</b>	<b>18,244,987</b>	<b>3,183,067</b>	<b>21,428,054</b>
<b>EXPENDITURES:</b>			
Current:			
General government.....	729,643	654,821	1,384,464
Public safety.....	1,382,231	141,886	1,524,117
Education.....	8,887,313	2,049,152	10,936,465
Public works.....	632,205	431,975	1,064,180
Human services.....	150,249	13,585	163,834
Culture and recreation.....	213,916	30,047	243,963
Pension benefits.....	1,688,969	-	1,688,969
Property and liability insurance.....	138,270	-	138,270
Employee benefits.....	1,548,335	-	1,548,335
State and county charges.....	214,881	-	214,881
Capital outlay.....	16,133	-	16,133
Debt service:			
Principal.....	1,356,616	-	1,356,616
Interest.....	852,650	-	852,650
<b>TOTAL EXPENDITURES.....</b>	<b>17,811,411</b>	<b>3,321,466</b>	<b>21,132,877</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....</b>	<b>433,576</b>	<b>(138,399)</b>	<b>295,177</b>
<b>OTHER FINANCING SOURCES (USES):</b>			
Transfers in.....	288,743	32,216	320,959
Transfers out.....	(31,779)	(153,441)	(185,220)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>256,964</b>	<b>(121,225)</b>	<b>135,739</b>
<b>NET CHANGE IN FUND BALANCES.....</b>	<b>690,540</b>	<b>(259,624)</b>	<b>430,916</b>
<b>FUND BALANCES AT BEGINNING OF YEAR.....</b>	<b>304,402</b>	<b>3,082,620</b>	<b>3,387,022</b>
<b>FUND BALANCES AT END OF YEAR.....</b>	<b>\$ 994,942</b>	<b>\$ 2,822,996</b>	<b>\$ 3,817,938</b>

See notes to basic financial statements.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2004

Net change in fund balances - total governmental funds.....	\$	430,916
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay.....	245,767	
Depreciation expense.....	<u>(1,149,628)</u>	
Net effect of reporting capital assets.....		(903,861)
<p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.....</p>		
		(1,121,912)
<p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.</p>		
Debt service principal payments.....		1,356,616
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>		
Net change in compensated absences accrual.....	(21,400)	
Net change in accrued interest on long-term debt.....	<u>10,992</u>	
Net effect of recording long-term liabilities.....		<u>(10,408)</u>
Change in net assets of governmental activities.....	\$	<u><u>(248,649)</u></u>

See notes to basic financial statements.

PROPRIETARY FUNDS  
STATEMENT OF NET ASSETS

JUNE 30, 2004

	Business-type Activities - Enterprise Funds		
	Water Enterprise	Electric Light December 31, 2003	Total
<b>ASSETS</b>			
<b>CURRENT:</b>			
Cash and short-term investments.....	\$ 487,498	\$ 227,551	\$ 715,049
Restricted cash and short-term investments.....	-	1,670,705	1,670,705
Receivables, net of allowance for uncollectibles:			
Water fees.....	261,964	-	261,964
Electric light fees.....	-	580,535	580,535
Intergovernmental.....	19,556	-	19,556
Inventory.....	-	29,771	29,771
Prepaid expenses.....	-	495,314	495,314
Total current assets.....	<u>769,018</u>	<u>3,003,876</u>	<u>3,772,894</u>
<b>NONCURRENT:</b>			
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	526,504	-	526,504
Capital assets, net of accumulated depreciation.....	5,963,024	4,955,961	10,918,985
Total noncurrent assets.....	<u>6,489,528</u>	<u>4,955,961</u>	<u>11,445,489</u>
<b>TOTAL ASSETS.....</b>	<u>7,258,546</u>	<u>7,959,837</u>	<u>15,218,383</u>
<b>LIABILITIES</b>			
<b>CURRENT:</b>			
Warrants payable.....	17,203	620,901	638,104
Accrued interest.....	43,366	-	43,366
Customer deposits payable.....	-	33,130	33,130
Other liabilities.....	-	2,189	2,189
Compensated absences.....	16,000	-	16,000
Bonds and notes payable.....	90,122	101,250	191,372
Total current liabilities.....	<u>166,691</u>	<u>757,470</u>	<u>924,161</u>
<b>NONCURRENT:</b>			
Compensated absences.....	-	38,605	38,605
Bonds and notes payable.....	1,899,012	451,250	2,350,262
Total noncurrent liabilities.....	<u>1,899,012</u>	<u>489,855</u>	<u>2,388,867</u>
<b>TOTAL LIABILITIES.....</b>	<u>2,065,703</u>	<u>1,247,325</u>	<u>3,313,028</u>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt.....	3,973,890	4,403,461	8,377,351
Unrestricted.....	1,218,953	2,309,051	3,528,004
<b>TOTAL NET ASSETS.....</b>	<u>\$ 5,192,843</u>	<u>\$ 6,712,512</u>	<u>\$ 11,905,355</u>

See notes to basic financial statements.

**PROPRIETARY FUNDS**  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2004

	Business-type Activities - Enterprise Funds		
	Water Enterprise	Electric Light December 31, 2003	Total
<b>OPERATING REVENUES:</b>			
Charges for services .....	\$ 876,632	\$ 4,858,086	\$ 5,734,718
Other.....	-	130,732	130,732
<b>TOTAL OPERATING REVENUES .....</b>	<b>876,632</b>	<b>4,988,818</b>	<b>5,865,450</b>
<b>OPERATING EXPENSES:</b>			
Cost of services and administration .....	551,749	4,487,983	5,039,732
Repairs and maintenance.....	-	94,779	94,779
Depreciation.....	196,490	243,744	440,234
<b>TOTAL OPERATING EXPENSES .....</b>	<b>748,239</b>	<b>4,826,506</b>	<b>5,574,745</b>
<b>OPERATING INCOME (LOSS).....</b>	<b>128,393</b>	<b>162,312</b>	<b>290,705</b>
<b>NONOPERATING REVENUES (EXPENSES):</b>			
Investment income.....	7,505	34,526	42,031
Interest expense.....	(90,986)	(44,305)	(135,291)
Intergovernmental.....	91,438	-	91,438
Contract settlement.....	-	200,000	200,000
Other revenues.....	-	90,725	90,725
<b>TOTAL NONOPERATING REVENUES (EXPENSES), NET.....</b>	<b>7,957</b>	<b>280,946</b>	<b>288,903</b>
<b>INCOME (LOSS) BEFORE TRANSFERS.....</b>	<b>136,350</b>	<b>443,258</b>	<b>579,608</b>
<b>TRANSFERS:</b>			
Transfers out.....	(135,739)	-	(135,739)
<b>CHANGE IN NET ASSETS.....</b>	<b>611</b>	<b>443,258</b>	<b>443,869</b>
<b>NET ASSETS AT BEGINNING OF YEAR.....</b>	<b>5,192,232</b>	<b>6,269,254</b>	<b>11,461,486</b>
<b>NET ASSETS AT END OF YEAR.....</b>	<b>\$ 5,192,843</b>	<b>\$ 6,712,512</b>	<b>\$ 11,905,355</b>

See notes to basic financial statements.

PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2004

	Business-type Activities - Enterprise Funds		
	Water	Electric Light December 31, 2003	Total
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES:</u></b>			
Receipts from customers and users.....	\$ 829,780	\$ 4,988,329	\$ 5,818,109
Payments to vendors.....	(256,207)	(4,770,938)	(5,027,145)
Payments to employees.....	(297,911)	-	(297,911)
<b>NET CASH FROM OPERATING ACTIVITIES.....</b>	<b>275,662</b>	<b>217,391</b>	<b>493,053</b>
<b><u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</u></b>			
Transfers out.....	(135,739)	-	(135,739)
Contractual settlement.....	-	200,000	200,000
Miscellaneous.....	-	90,725	90,725
<b>NET CASH FROM NONCAPITAL FINANCING ACTIVITIES.....</b>	<b>(135,739)</b>	<b>290,725</b>	<b>154,986</b>
<b><u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u></b>			
Acquisition and construction of capital assets.....	-	(482,641)	(482,641)
Principal payments on bonds and notes.....	(69,344)	(101,250)	(170,594)
Interest expense.....	(1,286)	(44,305)	(45,591)
<b>NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....</b>	<b>(70,630)</b>	<b>(628,196)</b>	<b>(698,826)</b>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES:</u></b>			
Investment income.....	7,505	34,526	42,031
<b>NET CHANGE IN CASH AND SHORT-TERM INVESTMENTS.....</b>	<b>76,798</b>	<b>(85,554)</b>	<b>(8,756)</b>
<b>CASH AND SHORT-TERM INVESTMENTS AT BEGINNING OF YEAR.....</b>	<b>410,700</b>	<b>1,983,810</b>	<b>2,394,510</b>
<b>CASH AND SHORT-TERM INVESTMENTS AT END OF YEAR.....</b>	<b>\$ 487,498</b>	<b>\$ 1,898,256</b>	<b>\$ 2,385,754</b>
<b><u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:</u></b>			
Operating income (loss).....	\$ 128,393	\$ 162,312	\$ 290,705
Adjustments to reconcile operating income (loss) to net cash from operating activities:			
Depreciation.....	196,490	243,744	440,234
Changes in assets and liabilities:			
Water fees.....	(46,852)	-	(46,852)
Electric light fees.....	-	(489)	(489)
Prepaid expenses.....	-	(108,449)	(108,449)
Warrants payable.....	(5,369)	43,666	38,297
Liabilities due depositors.....	-	800	800
Other liabilities.....	-	(14)	(14)
Special funds.....	-	(162,784)	(162,784)
Accrued compensated absences.....	3,000	38,605	41,605
<b>Total adjustments.....</b>	<b>147,269</b>	<b>55,079</b>	<b>202,348</b>
<b>NET CASH FROM OPERATING ACTIVITIES.....</b>	<b>\$ 275,662</b>	<b>\$ 217,391</b>	<b>\$ 493,053</b>

See notes to basic financial statements.

**FIDUCIARY FUNDS**  
**STATEMENT OF FIDUCIARY NET ASSETS**

JUNE 30, 2004

	Private Purpose Trust Funds	Agency Funds
<b>ASSETS</b>		
<b>CURRENT:</b>		
Cash and short-term investments.....	\$ <u>1,959</u>	\$ <u>301,304</u>
 <b>LIABILITIES</b>		
Liabilities due depositors.....	<u>-</u>	<u>301,304</u> <i>Pl. BD.</i>
 <b>NET ASSETS</b>		
Held in trust.....	\$ <u><u>1,959</u></u>	\$ <u><u>-</u></u>

See notes to basic financial statements.

FIDUCIARY FUNDS  
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2004

	Private Purpose Trust Funds
<u>ADDITIONS:</u>	
Interest.....	\$ 21
Intergovernmental.....	894
TOTAL ADDITIONS.....	<u>915</u>
NET ASSETS AT BEGINNING OF YEAR.....	<u>1,044</u>
NET ASSETS AT END OF YEAR.....	<u><u>\$ 1,959</u></u>

See notes to basic financial statements.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying basic financial statements of the Town of Georgetown, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described herein.

A. Reporting Entity

The Town is a municipal corporation that is governed by an elected Board of Selectmen.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the town (the primary government) and its component units. The Town did not identify any component units requiring inclusion in the basic financial statements.

The Georgetown Municipal Electric Light Department (the GMELD) was established to generate and distribute electricity for municipal and residential use within the Town. The GMELD is governed by an elected three-member board and is operated by a manager appointed by the GMELD's elected board. It is not a separate legal entity and therefore the condensed financial statements of the GMELD are reported in the Town's Enterprise Fund. A complete audited financial statement for the GMELD can be obtained at West Main Street, Georgetown, MA 01833.

B. Government-Wide and Fund Financial Statements*Government-Wide Financial Statements*

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

*Fund Financial Statements*

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

*Major Fund Criteria*

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*

- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

#### *Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and water and electric light enterprise fund. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

#### *Fund Financial Statements*

**Governmental** fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain

compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The Town has not reported any major governmental funds for the fiscal year ended June 30, 2004.

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise and Trust Funds).

The *permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

**Proprietary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The following proprietary funds are reported:

The *water enterprise fund* is used to account for the Town's water activities.

The *electric light fund* is used to account for the Town's electric light activities.

**Fiduciary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The *agency fund* is used to account for assets held in a purely custodial capacity.

#### *Government-Wide and Fund Financial Statements*

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

#### D. Cash and Investments

##### *Government-Wide and Fund Financial Statements*

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

#### E. Accounts Receivable

##### *Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

#### ***Real Estate, Personal Property Taxes and Tax Liens***

Real estate and personal property taxes are levied and based on values assessed on January 1<sup>st</sup> of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup> and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported. Real estate tax liens are processed by the last day in September following the last billing cycle.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

#### ***Motor Vehicle Excise***

Motor vehicle excise taxes are assessed annually for each vehicle registered and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and

the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

### **Water User Fees**

User fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Unbilled user fees are estimated at year-end and are recorded as revenue in the current period.

Since the Town disconnects water service for nonpayment, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

### **Special Assessments**

The Town assesses Water Betterments in connection with the construction and connection of water mains and services. Betterment liens are processed annually on overdue accounts and are included as a lien on the property owner's tax bill. Water liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

### **Intergovernmental**

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

### **F. Inventories**

#### *Government-Wide and Fund Financial Statements*

With the exception of the Electric Light Department, inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

### **G. Capital Assets**

#### *Government-Wide and Proprietary Fund Financial Statements*

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the

capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$5,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Buildings and building improvements.....	40
Computers and computer equipment.....	5
Equipment and furniture.....	5-10
Other improvements.....	20-30
Books.....	10
Infrastructure.....	40-50
Vehicles.....	5-15

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

#### *Governmental Fund Financial Statements*

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

#### H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

#### *Government-Wide Financial Statements*

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

#### *Fund Financial Statements*

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

*Government-Wide Financial Statements*

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

*Fund Financial Statements*

Transfers between and within funds are *not* eliminated from the individual fund statements and are reported as transfers in and transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity*Government-Wide Financial Statements (Net Assets)*

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been "restricted for" the following:

"Specific purposes" represents restrictions placed on assets from outside parties and primarily consists of federal and state grants.

*Fund Financial Statements (Fund Balances)*

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

Fund balances have been "designated for" the following:

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2005 operating budget.

L. Long-term debt*Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

*Governmental Fund Financial Statements*

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and non-major governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

*Government-Wide and Proprietary Fund Financial Statements*

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

*Governmental Fund Financial Statements*

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.

O. Post Retirement Benefits*Government-Wide and Fund Financial Statements*

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's share of insurance premiums in the general fund in the fiscal year paid. For the fiscal year ended June 30, 2004, this expense/expenditure totaled approximately \$360,000. There were approximately 77 participants eligible to receive benefits at June 30, 2004.

P. Use of Estimates*Government-Wide and Fund Financial Statements*

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

Q. Total Column*Government-Wide Financial Statements*

The total column presented on the government-wide financial statements represents consolidated financial information.

*Fund Financial Statements*

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

R. Fund Deficits

Several individual fund deficits exist within the Non-major Governmental Funds at June 30, 2004. These deficits are anticipated to be funded through grant proceeds and available funds during fiscal year 2005.

**NOTE 2 - CASH AND INVESTMENTS**

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the balance sheet as "Cash and Short-term Investments". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). In addition, there are various restrictions limiting the amount and length of deposits and investments.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Short-term investments and investments are classified as to collateral risk into the following three categories:

- Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.
- Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.

Category 3: Uninsured and unregistered, with securities held by the counterparty, or its trust department or agent but not in the Town's name.

At fiscal year-end, the carrying amount of deposits (excluding GMELD) totaled \$5,352,785 and the bank balance totaled \$5,715,491. Of the bank balance, \$697,222 was covered by Federal Depository Insurance, \$975,080 was covered by the Depositors Insurance Fund, and \$4,043,189 was uninsured and uncollateralized.

The following details the carrying amount of cash and short-term investments and investments as reported in the basic financial statements:

*Cash balances (excluding the GMELD)  
at June 30, 2004:*

Checking, savings and NOW accounts.....	\$	2,506,667
Certificates of deposit.....		137,959
Money market deposits.....		<u>2,708,159</u>
Total carrying amount of cash.....		<u>5,352,785</u>

Investments not subject to categorization:

MMDT.....		<u>7,709</u>
Total cash and short-term investments of the Town at June 30, 2004.....		<u>5,360,494</u>

*GMELD cash balances at December 31, 2003:*

Checking, savings and NOW accounts.....		<u>1,898,256</u>
Total cash and short-term investments.....	\$	<u><u>7,258,750</u></u>

### NOTE 3 - RECEIVABLES

At June 30, 2004, receivables for the individual major, non-major governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Real estate and personal property taxes.....	\$ 219,776	\$ (8,699)	\$ 211,077
Tax liens.....	347,428	-	347,428
Motor vehicle and other excise taxes.....	157,987	(22,171)	135,816
Special assessments.....	4,767	-	4,767
Intergovernmental.....	14,463,464	-	14,463,464
Loans.....	<u>80,071</u>	<u>-</u>	<u>80,071</u>
Total.....	\$ <u>15,273,493</u>	\$ <u>(30,870)</u>	\$ <u>15,242,623</u>

At June 30, 2004, receivables for the water enterprise consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Water user fees.....	\$ 261,964	\$ -	\$ 261,964
Intergovernmental.....	546,060	-	546,060
Total.....	<u>\$ 808,024</u>	<u>\$ -</u>	<u>\$ 808,024</u>

At December 31, 2003, receivables for the municipal electric light fund consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Electric Light user fees.....	\$ 580,535	\$ -	\$ 580,535

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

	General Fund	Other Governmental Funds	Total
<u>Receivable and other asset type:</u>			
Real estate and personal property taxes.....	\$ 161,752	\$ -	\$ 161,752
Tax liens.....	334,066	-	334,066
Motor vehicle and other excise.....	135,816	-	135,816
Special Assessments.....	-	18,129	18,129
Intergovernmental.....	14,316,000	147,464	14,463,464
Total.....	<u>\$ 14,947,634</u>	<u>\$ 165,593</u>	<u>\$ 15,113,227</u>

## NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2004, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental Activities:</b>				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 3,579,082	\$ 185,000	\$ -	\$ 3,764,082
<u>Capital assets being depreciated:</u>				
Buildings and building improvements.....	30,241,505	-	-	30,241,505
Computers and computer equipment.....	521,647	-	-	521,647
Equipment and furniture.....	772,567	9,767	-	782,334
Other improvements.....	795,537	-	-	795,537
Books.....	282,713	-	-	282,713
Infrastructure.....	7,839,548	-	-	7,839,548
Vehicles.....	965,932	51,000	-	1,016,932
Total capital assets being depreciated.....	41,419,449	60,767	-	41,480,216
<u>Less accumulated depreciation for:</u>				
Buildings and building improvements.....	8,400,322	727,592	-	9,127,914
Computers and computer equipment.....	487,235	19,181	-	506,416
Equipment and furniture.....	463,790	60,572	-	524,362
Other improvements.....	326,441	37,702	-	364,143
Books.....	133,799	25,506	-	159,305
Infrastructure.....	1,618,482	195,988	-	1,814,470
Vehicles.....	499,643	83,087	-	582,730
Total accumulated depreciation.....	11,929,712	1,149,628	-	13,079,340
Total capital assets being depreciated, net.....	29,489,737	(1,088,861)	-	28,400,876
Total governmental activities capital assets, net.....	\$ 33,068,819	\$ (903,861)	\$ -	\$ 32,164,958

## Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2004

Business Type Activities:	Beginning Balance	Increases	Decreases	Ending Balance
<b>Water Fund Activities:</b>				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 100,195	\$ -	\$ -	\$ 100,195
<u>Capital assets being depreciated:</u>				
Computers and computer equipment.....	63,306	-	-	63,306
Equipment and furniture.....	130,672	-	-	130,672
Other improvements.....	81,070	-	-	81,070
Infrastructure.....	8,672,386	-	-	8,672,386
Vehicles.....	90,627	-	-	90,627
Total capital assets being depreciated.....	9,038,061	-	-	9,038,061
<u>Less accumulated depreciation for:</u>				
Computers and computer equipment.....	54,073	5,873	-	59,946
Equipment and furniture.....	70,796	10,448	-	81,244
Other improvements.....	12,638	3,610	-	16,248
Infrastructure.....	2,776,670	166,603	-	2,943,273
Vehicles.....	64,565	9,956	-	74,521
Total accumulated depreciation.....	2,978,742	196,490	-	3,175,232
Total capital assets being depreciated, net.....	6,059,319	(196,490)	-	5,862,829
Total water fund activities capital assets, net.....	\$ 6,159,514	\$ (196,490)	\$ -	\$ 5,963,024
	Beginning Balance	Increases	Decreases	Ending Balance
<b>Electric Light Department Activities:</b>				
<u>Capital assets being depreciated:</u>				
Land improvements.....	\$ 300,171	\$ -	\$ -	\$ 300,171
Structures and improvements.....	390,895	-	-	390,895
Machinery and equipment.....	4,786,920	242,665	-	5,029,585
Infrastructure.....	2,964,478	239,976	-	3,204,454
Total capital assets being depreciated.....	8,442,464	482,641	-	8,925,105
<u>Less accumulated depreciation for:</u>				
Structures and improvements.....	125,099	11,728	-	136,827
Machinery and equipment.....	2,119,827	143,083	-	2,262,910
Infrastructure.....	1,480,474	88,933	-	1,569,407
Total accumulated depreciation.....	3,725,400	243,744	-	3,969,144
Total capital assets being depreciated, net.....	4,717,064	238,897	-	4,955,961
Total Electric Light Department capital assets, net.....	\$ 4,717,064	\$ 238,897	\$ -	\$ 4,955,961

Depreciation expense was charged to functions/programs of the primary government as follows:

<b>Governmental Activities:</b>		
General government.....	\$	71,303
Public safety.....		121,102
Education.....		662,771
Public works.....		260,357
Human services.....		1,562
Library.....		26,238
Culture and recreation.....		<u>6,295</u>
Total depreciation expense - governmental activities.....	\$	<u>1,149,628</u>
<b>Business-Type Activities:</b>		
Water.....	\$	196,490
Electric light.....		<u>243,744</u>
Total depreciation expense - business-type activities.....	\$	<u>440,234</u>

**NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

The Town reported no receivables and payables between funds at June 30, 2004.

Interfund transfers for the fiscal year ended June 30, 2004, are summarized as follows:

Transfers Out:	Transfers In:		
	General Fund	Nonmajor Governmental Funds	Total
General Fund.....	\$ -	\$ 31,779	\$ 31,779
Nonmajor Governmental Funds.....	153,004	437	153,441
Water Enterprise Fund.....	<u>135,739</u>	<u>-</u>	<u>135,739</u>
Total.....	\$ <u>288,743</u>	\$ <u>32,216</u>	\$ <u>320,959</u>

**NOTE 6 - SHORT-TERM FINANCING**

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund and enterprise funds respectively.

The Town had no short-term financing for Fiscal Year 2004.

#### NOTE 7 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 2 1/2% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the outstanding indebtedness at June 30, 2004, and the debt service requirements are as follows:

#### Bonds and Notes Payable Schedule – Governmental Fund

Project	Interest Rate (%)	Outstanding at June 30, 2003	Issued	Redeemed	Outstanding at June 30, 2004
Refunding Bonds - 1998.....	3.65-4.35	\$ 275,000	\$ -	\$ (80,000)	\$ 195,000
School Project Loan.....	4.80	3,855,000	-	(260,000)	3,595,000
MWPAT - Title V Loans.....	5.00	189,600	-	(12,997)	176,603
School Project Bonds.....	4.20	12,595,000	-	(775,000)	11,820,000
Land Acquisition.....	4.20	175,000	-	(15,000)	160,000
Town Hall Renovation.....	4.00	50,000	-	(10,000)	40,000
Landfill Closure Bonds.....	5.25-5.70	1,010,000	-	(75,000)	935,000
MWPAT - Title V Loans.....	5.00	200,000	-	(18,619)	181,381
Town Hall Remodeling.....	1.50	800,000	-	(80,000)	720,000
Addition to DPW Garage.....	1.50	275,000	-	(30,000)	245,000
Total.....		\$ 19,424,600	\$ -	\$ (1,356,616)	\$ 18,067,984

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2005.....	\$ 1,316,084	\$ 749,659	\$ 2,065,743
2006.....	1,316,084	696,707	2,012,791
2007.....	1,316,084	643,586	1,959,670
2008.....	1,311,084	590,368	1,901,452
2009.....	1,251,084	538,091	1,789,175
2010.....	1,211,084	489,639	1,700,723
2011.....	1,210,850	442,614	1,653,464
2012.....	1,211,061	395,627	1,606,688
2013.....	1,211,060	356,695	1,567,755
2014.....	1,101,061	297,593	1,398,654
2015.....	1,096,061	251,283	1,347,344
2016.....	1,101,061	204,154	1,305,215
2017.....	1,181,061	156,124	1,337,185
2018.....	1,171,061	104,503	1,275,564
2019.....	1,021,061	25,985	1,047,046
2020.....	21,061	1,077	22,138
2021.....	21,082	544	21,626
Totals.....	\$ 18,067,984	\$ 5,944,249	\$ 24,012,233

#### Bonds and Notes Payable Schedule – Municipal Light Enterprise Fund

Project	Average Interest Rate (%)	Outstanding at December 31, 2002	Issued	Redeemed	Outstanding at December 31, 2003
Refunding Bonds - 1998.....	3.65-4.55	\$ 715,000	\$ -	\$ (110,000)	\$ 605,000
Amortization of refunding and issue costs..		(61,250)	-	8,750	(52,500)
Total.....		\$ 653,750	\$ -	\$ (101,250)	\$ 552,500

## Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2004

Debt service requirements for principal and interest for municipal light enterprise fund bonds and notes payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2004.....	101,250	24,153	125,403
2005.....	101,250	19,558	120,808
2006.....	96,250	15,125	111,375
2007.....	91,250	10,750	102,000
2008.....	86,250	6,436	92,686
2009.....	76,250	2,161	78,411
Totals.....	<u>\$ 552,500</u>	<u>\$ 78,183</u>	<u>\$ 630,683</u>

## Bonds and Notes Payable Schedule – Water Enterprise Fund

Project	Interest Rate (%)	Outstanding at June 30, 2003	Issued	Redeemed	Outstanding at June 30, 2004
MWPAT.....	5.20	<u>\$ 2,076,873</u>	<u>\$ -</u>	<u>\$ (87,739)</u>	<u>\$ 1,989,134</u>

Debt service requirements for principal and interest for municipal light enterprise fund bonds and notes payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2005.....	\$ 90,122	\$ 102,050	\$ 192,172
2006.....	92,456	97,942	190,398
2007.....	95,091	93,484	188,575
2008.....	98,168	88,530	186,698
2009.....	101,341	83,419	184,760
2010.....	104,354	78,408	182,762
2011.....	107,602	73,105	180,707
2012.....	110,000	67,393	177,393
2013.....	115,000	61,343	176,343
2014.....	120,000	55,120	175,120
2015.....	125,000	48,544	173,544
2016.....	130,000	41,649	171,649
2017.....	130,000	34,613	164,613
2018.....	135,000	27,159	162,159
2019.....	140,000	19,425	159,425
2020.....	145,000	11,681	156,681
2021.....	150,000	3,938	153,938
Totals.....	<u>\$ 1,989,134</u>	<u>\$ 987,803</u>	<u>\$ 2,976,937</u>

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the School Building Assistance Bureau, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2004, approximately \$1,231,500 of such assistance was received. Approximately \$18,166,000 will be received in future fiscal years. Of this amount, approximately \$3,850,000 represents reimbursement of long-term interest costs, and approximately \$14,316,000 represents reimbursement of approved construction costs. Accordingly, a \$14,316,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The deferred revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town has received bonds from the Massachusetts Water Pollution Abatement Trust (MWPAT) for various water and sewer projects. The remaining scheduled loan repayments, including interest, total \$3,486,446 at June 30, 2004. The Town is scheduled to be subsidized by the MWPAT on a periodic basis for principal in the amount of \$546,060 and interest costs for \$904,794. Thus, net MWPAT loan repayments, including interest, are scheduled to be \$2,035,592. The principal subsidies are guaranteed and therefore a \$546,060 intergovernmental receivable has been recorded in the Water Enterprise Fund at June 30, 2004. Since the Town is legally obligated for the total amount of the debt, such amounts have been reported in the accompanying basic financial statements. The fiscal year 2004 principal and interest subsidies totaled approximately \$18,395 and \$91,438, respectively.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2004, the Town had the following authorized and unissued debt:

Purpose	Amount
Access Road.....	\$ 200,000
Town Hall Renovation.....	750
Land Acquisition.....	254,250
Highway Sander.....	100
Water Pumping Station.....	700,000
Septic Improvement.....	400,000
Water Dual Transmission Loop.....	500,000
Electric Substation.....	1,200,000
Library Construction.....	2,400,000
Highway Sander.....	40,000
Fire Truck.....	350,000
Public Safety Building Improvement...	20,000
School Security System.....	27,000
School Computer Labs.....	150,000
School Textbooks.....	95,700
School Floor Tiles.....	30,000
Total.....	<u>\$ 6,367,800</u>

Changes in Long-term Liabilities

During the fiscal year ended June 30, 2004, the following changes occurred in long-term liabilities:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Current Portion</u>
<b>Governmental Activities:</b>					
Bonds and notes payable.....	\$ 19,424,600	\$ -	\$ (1,356,616)	\$ 18,067,984	\$ 1,316,084
Compensated absences.....	<u>152,600</u>	<u>21,400</u>	<u>-</u>	<u>174,000</u>	<u>20,700</u>
Total government activity long-term liabilities.....	<u>\$ 19,577,200</u>	<u>\$ 21,400</u>	<u>\$ (1,356,616)</u>	<u>\$ 18,241,984</u>	<u>\$ 1,336,784</u>
<b>Business-Type Activities:</b>					
Bonds and notes payable.....	\$ 2,730,623	\$ -	\$ (188,989)	\$ 2,541,634	\$ 191,372
Compensated absences.....	<u>13,000</u>	<u>41,605</u>	<u>-</u>	<u>54,605</u>	<u>16,000</u>
Total business-type activity long-term liabilities.....	<u>\$ 2,743,623</u>	<u>\$ 41,605</u>	<u>\$ (188,989)</u>	<u>\$ 2,596,239</u>	<u>\$ 207,372</u>

The governmental activities long-term liabilities are generally liquidated by the general fund.

**NOTE 8 - STABILIZATION FUNDS**

At June 30, 2004, \$489,300 has been set aside in a stabilization fund, which is classified as a non-major fund in the governmental funds financial statements. The stabilization fund balance can be used for general and/or capital purposes upon Town Meeting approval.

**NOTE 9 - RISK FINANCING**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

The Town participates in a premium-based health care plan for its active employees. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

**NOTE 10 - MUNICIPAL LIGHT DEPARTMENT**

The Municipal Light Department of the Town is a participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests and to issue revenue bonds to finance electric facilities (Projects). MMWEC

has acquired ownership interests in electric facilities operated by other utilities and also operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its pro rata share of MMWEC's costs related to the Project, which costs include debt service on bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment, other Project Participants may be required to increase (step-up) their payments and correspondingly their Participants' share of Project Capability to an amount equal to 25% of their original Participant' share of the Project Capability. PSA Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC has issued separate issues of bonds for each of its eight Projects, which are payable solely from, and secured solely by, the revenues derived from the Project to which the bonds relate, plus available funds pledged under the Amended and Restated General Bond Resolution (GBR) with respect to the bonds of that Project. The MMWEC revenues derived from each Project are used solely to provide for the payment of the bonds of any bond issue relating to such Project and to pay MMWEC's cost of owning and operating such Project and are not used to provide for the payment of the bonds of any bond issue relating to any other Project.

MMWEC operates the Stony Brook Intermediate Project and Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has a 3.7% interest in the W.F. Wyman Unit Number 4 plant, owned and operated by FPL Energy Wyman IV, a subsidiary of FPL Energy, Inc. and a 4.8% ownership interest in the Millstone Unit 3 nuclear unit operated by Dominion Nuclear Connecticut, Inc. (DNCI) a subsidiary of Dominion Resources, Inc. In addition to Millstone Unit 3, DNCI also is the owner of Millstone Unit 2. DNCI has requested and received an exemption from the NRC enabling them to submit an application earlier than 20 years before the expiration of the operating license for Unit 3 so that DNCI could submit its application for license renewal for Unit 2 and Unit 3 at the same time. In January, 2004, DNCI filed an application with the NRC to renew the operating license. The license currently will expire in 2025.

A substantial portion of MMWEC's plant investment and financing program is an 11.6% ownership interest in the Seabrook Station nuclear unit operated by FPL Energy Seabrook, LLC, an indirect subsidiary of FPL Group, Inc. FPL Energy Seabrook, LLC plans to file an application with the NRC to recapture the period 1986 to 1990 during which time Seabrook had a license, but did not operate and extend the Seabrook Unit operating license, which currently will expire in 2026.

Pursuant to the PSAs the MMWEC Seabrook and Millstone Project Participants are liable for their proportionate share of the cost associated with decommissioning the plants, which costs are being funded through monthly Project billings. Also, Project Participants are liable for their proportionate share of uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act. In February 2003 Congress extended the Price-Anderson Act through the end of 2003. Further extension has been considered by Congress as part of comprehensive energy legislation.

Georgetown Municipal Light Department has entered into PSAs and Power Purchase Agreements (PPAs) with MMWEC. Under both the PSAs and PPAs, the Department is required to make certain payments to MMWEC payable solely from Department revenues. Under PSAs, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

MMWEC is involved in various legal actions. In the opinion of MMWEC management, the outcome of such litigation or claims will not have a material adverse effect on the financial position of the company.

As of December 31, 2003, total capital expenditures amounted to \$1,506,203,000, of which \$11,828,000 represents the amount associated with the Department's Project Capability. MMWEC's debt outstanding for the Projects includes Power Supply System Revenue Bonds totaling \$925,265,000, of which \$6,845,000 is associated with the Department's share of Project Capability. As of December 31, 2003, MMWEC's total future debt service requirement on outstanding bonds issued for Projects is \$1,204,191,000, of which \$8,916,000 is anticipated to be billed to the Department in the future.

The estimated aggregate amount of Georgetown Municipal Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, to MMWEC at December 31, 2003 and estimated for future years is shown below.

<u>For Years Ended</u> <u>December 31,</u>	<u>Annual Cost</u>
2004.....	859,000
2005.....	834,000
2006.....	810,000
2007.....	784,000
2008.....	735,000
2009 to 2013.....	3,020,000
2014 to 2018.....	1,830,000
2019.....	<u>44,000</u>
Total	<u>\$ 8,916,000</u>

In addition, the Department is required to pay its share of the Operation and Maintenance (O&M) costs of the Projects in which it participates. The Department's total O&M costs including debt service under the PSAs were \$1,537,000 and \$1,525,000 for the years ended December 31, 2003 and 2002, respectively.

#### NOTE 11 - PENSION PLAN

*Plan Description* – The Town contributes to the Essex Regional Contributory Retirement System (System), a cost-sharing multiple-employer defined benefit pension plan administered by the Essex Regional Retirement Board. Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Commonwealth's Teachers Contributory Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are funded by the Commonwealth. The amount of these on-behalf payments totaled approximately \$1,124,100 for the fiscal year ended June 30, 2004, and, accordingly, are reported in the General Fund as Intergovernmental Revenues and Pension Expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth. Cost-of-living adjustments granted after 1997 are borne by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth's Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 491 Maple Street, Suite 202, Danvers, Massachusetts, 01923.

*Funding Policy* - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide

actuarial determined contribution, which is apportioned among the employers based on active current payroll. The contributions of plan members and the Town are governed by Chapter 32 of the MGL. The Town's contributions to the System for the fiscal years ended June 30 2004, 2003, and 2002 were \$388,450, \$541,890, and \$511,430 respectively, which equaled its required contribution for each fiscal year.

#### NOTE 12 - COMMITMENTS

The Town has entered into, or is planning to enter into, contracts totaling approximately \$4,700,000 for construction of a new library.

#### NOTE 13 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2004, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2004, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2004.

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#### NOTE 14 - IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During fiscal year 2004, the following GASB pronouncements were implemented:

The GASB issued Statement #39, Determining Whether Certain Organizations are Component Units, an Amendment of GASB Statement #14. Management has determined that no additional component units were required to be presented in the basic financial statements.

##### *Other Future GASB Pronouncements:*

The GASB issued Statement #40, Deposit and Investment Risk Disclosures, an Amendment of GASB Statement #3, which is required to be implemented during fiscal year 2005. This pronouncement will only require changes to the note disclosure.

The GASB issued Statement #42, Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries, which is required to be implemented in Fiscal 2006. Management does not believe that this pronouncement will significantly impact the basic financial statements.

The GASB issued Statement #43, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, which is required to be implemented in Fiscal 2008. Since there is no legally established separate trust for the postemployment benefit plan this pronouncement will not impact the basic financial statements.

The GASB issued Statement #44, *Economic Condition Reporting: The Statistical Section*, which is required to be implemented in Fiscal 2006. This new GASB establishes and modifies requirements related to supplementary information presented in a statistical section. The presentation of a statistical section is not required by this pronouncement. This pronouncement will not impact the basic financial statements.

The GASB issued Statement #45 *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which is required to be implemented in Fiscal 2009. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

## ***Required Supplementary Information***

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GENERAL FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2004

	Budgeted Amounts			
	Amounts Carried forward From Prior Year	Current Year Initial Budget	Original Budget	Final Budget
<b>REVENUES:</b>				
Real estate and personal property taxes, net of tax refunds.....	\$ -	\$ 9,539,385	\$ 9,539,385	\$ 9,381,047
Motor vehicle and other excise taxes.....	-	900,000	900,000	900,000
Penalties and interest on taxes.....	-	50,000	50,000	50,000
Payments in lieu of taxes.....	-	46,000	46,000	46,000
Intergovernmental.....	-	5,242,887	5,242,887	5,242,888
Departmental and other.....	-	798,803	798,803	798,803
Investment income.....	-	45,000	45,000	45,000
<b>TOTAL REVENUES.....</b>	<b>-</b>	<b>16,622,075</b>	<b>16,622,075</b>	<b>16,463,738</b>
<b>EXPENDITURES:</b>				
Current:				
General government.....	9,437	754,803	764,240	761,864
Public safety.....	24,715	1,334,916	1,359,631	1,405,731
Education.....	-	8,904,804	8,904,804	8,887,404
Public works.....	60,036	565,178	625,214	627,214
Human services.....	1,461	183,675	185,136	169,136
Culture and recreation.....	268	216,544	216,812	214,812
Pension benefits.....	-	564,878	564,878	564,878
Property and liability insurance.....	-	135,148	135,148	138,270
Employee benefits.....	-	1,594,412	1,594,412	1,635,754
State and county charges.....	-	224,634	224,634	224,634
Capital outlay.....	71,397	-	71,397	39,618
Debt service:				
Principal.....	-	1,471,048	1,471,048	1,481,732
Interest.....	-	852,775	852,775	852,775
<b>TOTAL EXPENDITURES.....</b>	<b>167,314</b>	<b>16,802,815</b>	<b>16,970,129</b>	<b>17,003,822</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....</b>	<b>(167,314)</b>	<b>(180,740)</b>	<b>(348,054)</b>	<b>(540,084)</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfers in.....	-	180,740	180,740	288,743
Transfers out.....	-	-	-	(31,779)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>-</b>	<b>180,740</b>	<b>180,740</b>	<b>256,964</b>
<b>NET CHANGE IN FUND BALANCE.....</b>	<b>(167,314)</b>	<b>-</b>	<b>(167,314)</b>	<b>(283,120)</b>
<b>BUDGETARY FUND BALANCE, Beginning of year.....</b>	<b>245,488</b>	<b>245,488</b>	<b>245,488</b>	<b>8,970,972</b>
<b>BUDGETARY FUND BALANCE, End of year.....</b>	<b>\$ 78,174</b>	<b>\$ 245,488</b>	<b>\$ 78,174</b>	<b>\$ 8,687,852</b>

Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
\$ 9,731,812	\$ -	\$ 350,765
1,052,043	-	152,043
99,690	-	49,690
148,160	-	102,160
5,325,754	-	82,866
835,950	-	37,147
36,544	-	(8,456)
<u>17,229,953</u>	<u>-</u>	<u>766,215</u>
729,643	31,029	1,192
1,382,231	927	22,573
8,887,313	-	91
632,205	12,118	(17,109)
150,249	-	18,887
213,916	117	779
564,878	-	-
138,270	-	-
1,548,335	-	87,419
214,881	-	9,753
16,133	20,225	3,260
1,456,084	-	25,648
852,650	-	125
<u>16,786,788</u>	<u>64,416</u>	<u>152,618</u>
<u>443,165</u>	<u>(64,416)</u>	<u>918,833</u>
288,743	-	-
(31,779)	-	-
<u>256,964</u>	<u>-</u>	<u>-</u>
700,129	(64,416)	918,833
<u>245,488</u>	<u>-</u>	<u>-</u>
<u>\$ 945,617</u>	<u>\$ (64,416)</u>	<u>\$ 918,833</u>

**NOTE 1 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgetary Information**

Municipal Law requires the adoption of a balanced budget that is approved by Town Meeting. The Finance and Advisory Board present an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation.

The majority of the Town's appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote of Town Meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2004 budget includes \$16,802,815 in appropriations and other amounts to be raised and \$167,314 in encumbrances and appropriations carried over from previous fiscal years. During fiscal year 2004, Town Meeting also approved supplemental appropriations totaling \$65,472.

The Town Accountant has the responsibility to ensure that budgetary control is maintained on an individual line item appropriation account basis. Budgetary control is exercised through the Town's accounting system.

B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the fiscal year ended June 30, 2004, is presented below:

Net change in fund balance, budgetary basis.....	\$ 700,129
<u>Basis of accounting differences:</u>	
Net increase in revenues due to 60 day receipts.....	(9,589)
Net increase in revenues due to on-behalf payments.....	1,124,091
Net increase in recording expenditures due to on-behalf payments.....	<u>(1,124,091)</u>
Net change in fund balance, GAAP basis.....	<u>\$ 690,540</u>

TOWN OF GEORGETOWN, MASSACHUSETTS  
REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

JUNE 30, 2005

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## Independent Auditors' Report

To the Honorable Board of Selectmen  
Town of Georgetown, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Georgetown, Massachusetts, as of and for the fiscal year ended June 30, 2005, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Georgetown, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Town of Georgetown, Massachusetts' Municipal Light Department. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Town of Georgetown, Massachusetts' Municipal Light Department, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The opinion of the auditors on the financial statements of Municipal Light Department was qualified because, as described in Note 1, the financial statements of the Municipal Light Department were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy, which is a basis of accounting other than accounting principles generally accepted in the United States.

In our opinion, based on our audit and the reports of other auditors, except for the effect of the matter as discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Georgetown, Massachusetts, as of June 30, 2005, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 31, 2005, on our consideration of the Town of Georgetown, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.



August 31, 2005, except for the electric light department, which was audited by other auditors and whose report is dated October 6, 2005.

# *Management's Discussion and Analysis*

## *Management's Discussion and Analysis*

As management of the Town of Georgetown, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2005. The Town complies with financial reporting requirements issued by the Governmental Accounting Standards Board (GASB). Management's discussion and analysis are part of these requirements.

### *Overview of the Financial Statements*

This discussion and analysis is intended to serve as an introduction to the Town of Georgetown's basic financial statements. These basic financial statements comprise of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, human services, culture and recreation, pension benefits, property and liability insurance, employee benefits, capital outlay, interest and state and county charges. The business-type activities include the activities of the water department and the municipal light plant.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

**Proprietary funds.** The Town maintains one type of propriety fund.

**Enterprise funds** are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water department and municipal light plant.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for propriety funds.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

## Government-wide Financial Analysis

### Governmental Activities

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. Georgetown's assets exceeded liabilities for governmental activities by \$34.1 million at the close of FY2005.

	FY 2005 Governmental Activities	FY 2004 Governmental Activities	FY 2003 Governmental Activities
<b>Assets:</b>			
Current assets.....	\$ 11,206,441	\$ 6,253,165	\$ 6,577,152
Noncurrent assets (excluding capital).....	12,771,379	13,559,191	14,316,321
Capital assets.....	31,405,405	32,164,958	33,068,819
<b>Total assets.....</b>	<b>55,383,225</b>	<b>51,977,314</b>	<b>53,962,292</b>
<b>Liabilities:</b>			
Current liabilities (excluding debt).....	1,294,516	991,517	1,402,430
Noncurrent liabilities (excluding debt).....	172,000	153,300	122,100
Current debt.....	1,548,084	1,316,084	1,345,800
Noncurrent debt.....	18,315,816	16,751,900	18,078,800
<b>Total liabilities.....</b>	<b>21,330,416</b>	<b>19,212,801</b>	<b>20,949,130</b>
<b>Net Assets:</b>			
Capital assets net of related debt.....	29,712,920	28,664,629	29,156,421
Restricted.....	2,233,237	1,380,536	1,350,914
Unrestricted.....	2,106,652	2,719,348	2,505,827
<b>Total net assets.....</b>	<b>\$ 34,052,809</b>	<b>\$ 32,764,513</b>	<b>\$ 33,013,162</b>

Governmental net assets of \$29.7 million (87%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the net assets \$2.2 million (7%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$2.1 million (6%) may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities increased the Town's net assets by \$1.3 million. Key elements of this increase include a capital grant received from the state for library construction for \$493,000 and \$165,000 in Community Preservation Act matching grants received from the state

	FY 2005 Governmental Activities	FY 2004 Governmental Activities	FY 2003 Governmental Activities
<b>Program revenues:</b>			
Charges for services.....	\$ 1,203,277	\$ 1,093,307	\$ 952,385
Operating grants and contributions.....	8,634,274	7,362,804	7,101,089
Capital grants and contributions.....	667,921	-	-
<b>General Revenues:</b>			
Real estate and personal property taxes.....	10,020,389	9,599,928	9,067,477
Motor vehicle excise taxes.....	1,046,515	1,071,389	949,584
Penalties and interest on taxes.....	43,946	108,016	61,121
Payments in lieu of taxes.....	50,331	148,160	148,027
Grants and contributions not restricted to specific programs.....	741,774	664,840	700,349
Unrestricted investment income.....	114,900	37,350	39,309
Other revenues.....	264,674	220,348	9,384
<b>Total revenues.....</b>	<b>22,788,001</b>	<b>20,306,142</b>	<b>19,028,725</b>
<b>Expenses:</b>			
General government.....	1,040,627	1,270,767	1,435,314
Public safety.....	1,903,093	1,619,219	1,650,815
Education.....	11,911,067	11,589,469	11,279,294
Public works.....	1,127,070	1,299,537	796,760
Human services.....	219,176	165,396	270,322
Culture and recreation.....	241,149	276,496	217,051
Pension benefits.....	2,255,035	1,688,969	1,665,890
Property and liability insurance.....	127,911	138,270	109,532
Employee benefits.....	1,660,751	1,569,735	1,401,678
Capital outlay.....	-	16,133	178,465
Interest.....	847,616	841,658	337,698
State and county charges.....	297,510	214,881	236,744
<b>Total expenses.....</b>	<b>21,631,005</b>	<b>20,690,530</b>	<b>19,579,563</b>
Transfers.....	131,300	135,739	89,083
<b>Change in net assets.....</b>	<b>\$ 1,288,296</b>	<b>\$ (248,649)</b>	<b>\$ (461,755)</b>

### Business-type Activities

For the Town's business-type activities, assets exceeded liabilities by \$12.4 million at the close of FY2005.

	FY 2005 Business-type Activities	FY 2004 Business-type Activities	FY 2003 Business-type Activities
<b>Assets:</b>			
Current assets.....	\$ 4,160,337	\$ 3,772,894	\$ 3,624,699
Noncurrent assets (excluding capital).....	562,155	526,504	546,058
Capital assets.....	<u>11,555,351</u>	<u>10,918,985</u>	<u>10,876,578</u>
<b>Total assets.....</b>	<b><u>16,277,843</u></b>	<b><u>15,218,383</u></b>	<b><u>15,047,335</u></b>
<b>Liabilities:</b>			
Current liabilities (excluding debt).....	1,061,647	771,394	855,226
Current debt.....	208,706	191,372	188,989
Noncurrent debt.....	<u>2,641,556</u>	<u>2,350,262</u>	<u>2,541,634</u>
<b>Total liabilities.....</b>	<b><u>3,911,909</u></b>	<b><u>3,313,028</u></b>	<b><u>3,585,849</u></b>
<b>Net Assets:</b>			
Capital assets net of related debt.....	9,205,089	8,377,351	8,145,955
Unrestricted.....	<u>3,160,845</u>	<u>3,528,004</u>	<u>3,315,531</u>
<b>Total net assets.....</b>	<b><u>\$ 12,365,934</u></b>	<b><u>\$ 11,905,355</u></b>	<b><u>\$ 11,461,486</u></b>

Business type net assets of \$9.2 million (74%) represent investments in capital assets net of related debt. The remaining \$3.2 million (24%) is available to be used for the ongoing operation of the Town's Water and Electric Light departments.

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

As shown in the following table, there was an increase of \$460,000 in net assets reported in connection with the Town's business-type activities which consists of a \$73,000 in net assets related to the Water Department's operations and a \$387,000 in net assets related to the Electric Light Department's operations. The Electric Light Department's financial statements are prepared on a different basis of accounting as prescribed by the Massachusetts Department of Telecommunications and Energy and the activity is reported for the fiscal year ending December 31, 2004.

	FY 2005 Business-type Activities	FY 2004 Business-type Activities	FY 2003 Business-type Activities
<b>Program revenues:</b>			
Charges for services.....	\$ 6,566,744	\$ 5,956,175	\$ 5,525,755
Operating grants and contributions.....	210,892	311,921	135,672
<b>General Revenues:</b>			
Unrestricted investment income.....	41,429	7,505	11,223
<b>Total revenues.....</b>	<b>6,819,065</b>	<b>6,275,601</b>	<b>5,672,650</b>
<b>Expenses:</b>			
Electric Light.....	5,366,202	4,870,811	4,588,846
Water.....	860,984	825,182	806,899
<b>Total expenses.....</b>	<b>6,227,186</b>	<b>5,695,993</b>	<b>5,395,745</b>
Transfers.....	(131,300)	(135,739)	(89,083)
<b>Change in net assets.....</b>	<b>\$ 460,579</b>	<b>\$ 443,869</b>	<b>\$ 187,822</b>

### *Financial Analysis of the Government's Funds*

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$8.1 million, an increase of \$4.2 million from the prior year. Most of the increase, \$2.9 million, is attributable to the Town Capital Projects major fund which recognized bond proceeds during fiscal year 2005 for \$3,112,000 to finance various Town capital projects. Additionally, the nonmajor governmental funds reported an increase of \$1.2 million during fiscal year 2005, primarily due to voted transfers from the general fund to the stabilization fund which is classified within the nonmajor governmental funds.

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$460,775, while total fund balance equaled \$525,079. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 2% of total general fund expenditures, while total fund balance represents 3% of that same amount.

The Town has adopted the Community Preservation Act (CPA) which allows the Town to impose a surcharge on property taxes and to receive matching state funds for specified uses related to the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing. The CPA requires that the Town spend or set aside for later spending a minimum of ten percent of annual revenues for open space, a minimum of ten percent of annual revenues for historic resources and a minimum of ten percent of annual revenues for community housing. As of June 30, 2005, the Town has a balance of \$1,135,346 in unspent CPA funds which are classified as a major governmental fund in the fund-based financial statements. During fiscal year 2005, the Town received \$428,927 in assessments, \$16,560 in investment

earnings, and \$165,300 in state matching funds for the CPA fund. Expenditures in fiscal year 2005 totaled \$36,297.

The Town has reported a Town Capital Projects fund as a major governmental fund in the fund-based financial statements. This fund is used to account for the bonded portion of a library addition project, the purchase of a new fire engine, school renovations, new highway sanders and other capital items that are being financed through the issuance of long-term bonds. The financing sources the fund for fiscal year 2005 consisted of bond proceeds of \$3,112,000 and of transfers in from other capital articles that were originally budgeted in the general fund for \$12,181. Expenditures totaled \$197,040 and included \$23,439 in general government expenditures for various items; \$20,000 in public safety expenditures for building improvements; \$113,601 in education expenditures mainly for computer equipment, and \$40,000 in public works expenditures for new sanders.

The Town also maintains a stabilization fund, which is classified within the non-major governmental funds. During 2005, the Town voted to transfer \$778,000 into the stabilization fund from the general fund. The stabilization fund has a year end balance of \$1.3 million which represents 7% of general fund expenditures. These funds can be used for general or capital purposes upon Board approval. Please refer to Note 8 for additional information on the Town's stabilization fund.

### ***General Fund Budgetary Highlights***

The Town of Georgetown adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The \$726,000 increase between the original budget and the final amended budget was due to additional appropriations and budget reclassifications voted at the May 2, 2005 Special Town Meeting. Some of the key components of the changes included reductions of \$73,400 which were reallocated to various Town departments, and \$778,000 which was voted as a transfer to the Stabilization Fund. During 2005, the Town received approximately \$58,000 in Municipal Relief Aid from the Commonwealth which was used to supplement the operating budgets of Town Legal Counsel \$23,000, Unemployment \$30,000, and Town Hall Operating \$5,000.

### ***Capital Asset and Debt Administration***

In conjunction with the operating budget, the Town's Capital Improvement Committee (CIP Committee) has requested a 5 year Capital Improvement Plan from each department. The CIP Committee submits annual recommendations to the Finance Committee for capital items that are put on the town warrant for the Annual Town Meeting. The Finance Committee cannot add a capital item to the warrant unless the CIP Committee has voted on the item.

During fiscal year 2005, the Town began a library addition project that is being financed through state grants and through the issuance of bonds. As of June 30, 2005, the Town has expended approximately \$160,000 in grant proceeds on this project which is recorded as construction-in-progress in the Town's capital assets. The grant portion of the project is account for in the nonmajor governmental funds in the fund-based financial statements.

The Town has borrowed funds for the purchase of a new fire engine, which it plans to purchase during fiscal year 2006. The Town has also purchased a new police vehicle, public works sanders, computer equipment and has expended \$20,000 on public safety building improvements.

Outstanding long-term debt of the general government, as of June 30, 2005, totaled \$19,863,900, of which \$14,682,000 is related to school projects and \$336,900 is for water projects, leaving a balance of \$4,845,000 for other CIP related projects.

The enterprise funds have \$2,399,012 in water enterprise debt and \$1,651,250 in Municipal Light Plant debt that is fully supported by the rates and do not rely on a general fund subsidy.

Please refer to notes 4, 6 and 7 in the financial statements for further discussion of the major capital and debt activity.

### ***Requests for Information***

This financial report is designed to provide a general overview of the Town of Georgetown's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Accountant at Memorial Town Hall, One Library Street, Georgetown, MA 01833-2086.

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# ***Basic Financial Statements***

## STATEMENT OF NET ASSETS

JUNE 30, 2005

	<i>Primary Government</i>		
	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
<b>CURRENT:</b>			
Cash and cash equivalents.....	\$ 9,128,760	\$ 1,471,372	\$ 10,600,132
Restricted cash and short-term investments.....	-	1,153,874	1,153,874
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	268,852	-	268,852
Tax liens.....	318,157	-	318,157
Motor vehicle excise taxes.....	67,156	-	67,156
Water fees.....	-	252,967	252,967
Electric light fees.....	-	675,943	675,943
Special assessments.....	6,876	-	6,876
Intergovernmental.....	1,346,840	21,745	1,368,585
Loans.....	69,800	-	69,800
Inventory.....	-	29,771	29,771
Purchased power advanced deposits.....	-	554,665	554,665
<b>NONCURRENT:</b>			
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	12,771,379	562,155	13,333,534
Capital assets, net of accumulated depreciation:			
Nondepreciable.....	3,924,720	100,195	4,024,915
Depreciable.....	27,480,685	11,455,156	38,935,841
<b>TOTAL ASSETS.....</b>	<b>55,383,225</b>	<b>16,277,843</b>	<b>71,661,068</b>
<b>LIABILITIES</b>			
<b>CURRENT:</b>			
Warrants payable.....	308,532	869,049	1,177,581
Accrued payroll.....	679,880	-	679,880
Accrued interest.....	85,453	-	85,453
Payroll withholdings.....	184,390	-	184,390
Abandoned property.....	1,994	-	1,994
Other liabilities.....	17,267	2,357	19,624
Customer deposits payable.....	-	49,305	49,305
Compensated absences.....	17,000	140,936	157,936
Bonds and notes payable.....	1,548,084	208,706	1,756,790
<b>NONCURRENT:</b>			
Compensated absences.....	172,000	-	172,000
Bonds and notes payable.....	18,315,816	2,641,556	20,957,372
<b>TOTAL LIABILITIES.....</b>	<b>21,330,416</b>	<b>3,911,909</b>	<b>25,242,325</b>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt.....	29,712,920	9,205,089	38,918,009
Restricted for:			
Specific purposes.....	2,233,237	-	2,233,237
Unrestricted.....	2,106,652	3,160,845	5,267,497
<b>TOTAL NET ASSETS.....</b>	<b>\$ 34,052,809</b>	<b>\$ 12,365,934</b>	<b>\$ 46,418,743</b>

See notes to basic financial statements.

## FISCAL YEAR ENDED JUNE 30, 2005

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Primary Government:</b>					
<i>Governmental Activities:</i>					
General government.....	\$ 1,040,627	\$ 698,735	\$ 26,674	\$ 165,300	\$ (149,918)
Public safety.....	1,903,093	351,586	465,613	-	(1,085,894)
Education.....	11,911,067	7,560	5,534,485	-	(6,369,022)
Public works.....	1,127,070	8,531	445,956	9,213	(663,370)
Human services.....	219,176	132,537	5,417	-	(81,222)
Culture and recreation.....	241,149	4,328	44,534	493,408	301,121
Pension benefits.....	2,255,035	-	1,637,095	-	(617,940)
Property and liability insurance.....	127,911	-	-	-	(127,911)
Employee benefits.....	1,660,751	-	-	-	(1,660,751)
Interest.....	847,616	-	474,500	-	(373,116)
State and county charges.....	297,510	-	-	-	(297,510)
Total Governmental Activities.....	<u>21,631,005</u>	<u>1,203,277</u>	<u>8,634,274</u>	<u>667,921</u>	<u>(11,125,533)</u>
<i>Business-Type Activities:</i>					
Water.....	860,984	917,124	129,398	-	185,538
Electric Light.....	5,366,202	5,649,620	81,494	-	364,912
Total Business-Type Activities.....	<u>6,227,186</u>	<u>6,566,744</u>	<u>210,892</u>	<u>-</u>	<u>550,450</u>
Total Primary Government.....	<u>\$ 27,858,191</u>	<u>\$ 7,770,021</u>	<u>\$ 8,845,166</u>	<u>\$ 667,921</u>	<u>\$ (10,575,083)</u>

See notes to basic financial statements.

(Continued)

## STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2005

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>Changes in net assets:</b>			
Net (expense) revenue from previous page.....	\$ (11,125,533)	\$ 550,450	\$ (10,575,083)
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	10,020,389	-	10,020,389
Motor vehicle excise taxes.....	1,046,515	-	1,046,515
Penalties and interest on taxes.....	43,946	-	43,946
Payments in lieu of taxes.....	50,331	-	50,331
Grants and contributions not restricted to specific programs.....	741,774	-	741,774
Unrestricted investment income.....	114,900	41,429	156,329
Miscellaneous.....	264,674	-	264,674
<i>Transfers, net</i> .....	131,300	(131,300)	-
Total general revenues and transfers.....	12,413,829	(89,871)	12,323,958
Change in net assets.....	1,288,296	460,579	1,748,875
<i>Net Assets:</i>			
Beginning of year.....	32,764,513	11,905,355	44,669,868
End of year.....	\$ 34,052,809	\$ 12,365,934	\$ 46,418,743

(Concluded)

GOVERNMENTAL FUNDS  
BALANCE SHEET

JUNE 30, 2005

ASSETS	General	Community Preservation Fund	Town Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Cash and cash equivalents.....	\$ 1,524,269	\$ 1,135,980	\$ 3,127,059	\$ 3,341,452	\$ 9,128,760
Receivables, net of uncollectibles:					
Real estate and personal property taxes.....	268,852	-	-	-	268,852
Tax liens and foreclosures.....	305,052	269	-	12,836	318,157
Motor vehicle excise taxes.....	67,156	-	-	-	67,156
Special assessments.....	-	6,876	-	-	6,876
Intergovernmental.....	13,559,000	-	-	559,219	14,118,219
Loans.....	-	-	-	69,800	69,800
<b>TOTAL ASSETS.....</b>	<b>15,724,329</b>	<b>1,143,125</b>	<b>\$ 3,127,059</b>	<b>3,983,307</b>	<b>23,977,820</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>LIABILITIES:</b>					
Warrants payable.....	168,204	634	-	139,694	308,532
Accrued payroll.....	679,880	-	-	-	679,880
Payroll withholdings.....	184,390	-	-	-	184,390
Abandoned property.....	1,994	-	-	-	1,994
Other liabilities.....	13,789	-	-	3,478	17,267
Deferred revenues.....	14,150,993	7,145	-	562,842	14,720,980
<b>TOTAL LIABILITIES.....</b>	<b>15,199,250</b>	<b>7,779</b>	<b>-</b>	<b>706,014</b>	<b>15,913,043</b>
<b>FUND BALANCES:</b>					
Reserved for:					
Encumbrances and continuing appropriations.....	37,304	-	-	-	37,304
Unreserved:					
Designated for subsequent year's expenditures.....	27,000	-	-	-	27,000
Undesignated, reported in:					
General fund.....	460,775	-	-	-	460,775
Special revenue funds.....	-	1,135,346	-	3,235,837	4,371,183
Capital projects funds.....	-	-	3,127,059	41,456	3,168,515
<b>TOTAL FUND BALANCES.....</b>	<b>525,079</b>	<b>1,135,346</b>	<b>3,127,059</b>	<b>3,277,293</b>	<b>8,064,777</b>
<b>TOTAL LIABILITIES AND FUND BALANCES.....</b>	<b>\$ 15,724,329</b>	<b>\$ 1,143,125</b>	<b>\$ 3,127,059</b>	<b>\$ 3,983,307</b>	<b>\$ 23,977,820</b>

See notes to basic financial statements.

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

JUNE 30, 2005

Total governmental fund balances.....	\$	8,064,777
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....		31,405,405
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....		14,720,980
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....		(85,453)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:		
Bonds and notes payable.....		(19,863,900)
Compensated absences.....		(189,000)
Net effect of reporting long-term liabilities.....		<u>(20,052,900)</u>
Net assets of governmental activities.....	\$	<u>34,052,809</u>

See notes to basic financial statements.

GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2005

	General	Community Preservation Fund	Town Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES:</b>					
Real estate and personal property taxes, net of tax refunds.....	\$ 9,991,369	\$ -	\$ -	\$ -	\$ 9,991,369
Motor vehicle excise taxes.....	1,115,176	-	-	-	1,115,176
Penalties and interest on taxes.....	35,435	-	-	-	35,435
Payments in lieu of taxes.....	50,331	-	-	-	50,331
Intergovernmental.....	7,026,695	165,300	-	1,989,341	9,181,336
Departmental and other.....	761,605	-	-	1,432,965	2,194,570
Special assessments.....	-	428,927	-	2,070	430,997
Contributions.....	-	-	-	33,023	33,023
Investment income.....	113,853	16,560	-	11,266	141,679
<b>TOTAL REVENUES.....</b>	<b>19,094,464</b>	<b>610,787</b>	<b>-</b>	<b>3,468,665</b>	<b>23,173,916</b>
<b>EXPENDITURES:</b>					
Current:					
General government.....	796,457	36,297	23,439	126,743	982,936
Public safety.....	1,396,066	-	20,000	425,787	1,841,853
Education.....	9,053,183	-	113,601	2,164,179	11,330,963
Public works.....	783,495	-	40,000	80,827	904,322
Human services.....	194,486	-	-	23,490	217,976
Culture and recreation.....	223,027	-	-	181,552	404,579
Pension benefits.....	2,255,035	-	-	-	2,255,035
Property and liability insurance.....	127,911	-	-	-	127,911
Employee benefits.....	1,645,751	-	-	-	1,645,751
State and county charges.....	297,510	-	-	-	297,510
Debt service:					
Principal.....	1,316,084	-	-	-	1,316,084
Interest.....	851,789	-	-	-	851,789
<b>TOTAL EXPENDITURES.....</b>	<b>18,940,794</b>	<b>36,297</b>	<b>197,040</b>	<b>3,002,578</b>	<b>22,176,709</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....</b>	<b>153,670</b>	<b>574,490</b>	<b>(197,040)</b>	<b>466,087</b>	<b>997,207</b>
<b>OTHER FINANCING SOURCES (USES):</b>					
Proceeds from bonds and notes.....	-	-	3,112,000	-	3,112,000
Premium from issuance of bonds.....	6,332	-	-	-	6,332
Transfers in.....	165,135	-	12,181	782,819	960,135
Transfers out.....	(795,000)	-	(10,280)	(23,555)	(828,835)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>(623,533)</b>	<b>-</b>	<b>3,113,901</b>	<b>759,264</b>	<b>3,249,632</b>
<b>NET CHANGE IN FUND BALANCES.....</b>	<b>(469,863)</b>	<b>574,490</b>	<b>2,916,861</b>	<b>1,225,351</b>	<b>4,246,839</b>
<b>FUND BALANCES AT BEGINNING OF YEAR.....</b>	<b>994,942</b>	<b>560,856</b>	<b>210,198</b>	<b>2,051,942</b>	<b>3,817,938</b>
<b>FUND BALANCES AT END OF YEAR.....</b>	<b>\$ 525,079</b>	<b>\$ 1,135,346</b>	<b>\$ 3,127,059</b>	<b>\$ 3,277,293</b>	<b>\$ 8,064,777</b>

See notes to basic financial statements.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2005

Net change in fund balances - total governmental funds.....	\$	4,246,839
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay.....		394,238
Depreciation expense.....		<u>(1,153,791)</u>
Net effect of reporting capital assets.....		(759,553)
<p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.....</p>		
		(392,247)
<p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.</p>		
Proceeds from bonds and notes.....		(3,112,000)
Debt service principal payments.....		<u>1,316,084</u>
Debt service principal payments.....		(1,795,916)
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>		
Net change in compensated absences accrual.....		(15,000)
Net change in accrued interest on long-term debt.....		<u>4,173</u>
Net effect of recording long-term liabilities.....		<u>(10,827)</u>
Change in net assets of governmental activities.....	\$	<u><u>1,288,296</u></u>

See notes to basic financial statements.

PROPRIETARY FUNDS  
STATEMENT OF NET ASSETS

JUNE 30, 2005

	Business-type Activities - Enterprise Funds		
	Water Enterprise	Electric Light December 31, 2004	Total
<b>ASSETS</b>			
<b>CURRENT:</b>			
Cash and cash equivalents.....	\$ 1,121,315	\$ 350,057	\$ 1,471,372
Restricted cash and cash equivalents.....	-	1,153,874	1,153,874
Water fees.....	252,967	-	252,967
Electric light fees.....	-	675,943	675,943
Intergovernmental.....	21,745	-	21,745
Inventory.....	-	29,771	29,771
Purchased power advanced deposits.....	-	554,665	554,665
Total current assets.....	<u>1,396,027</u>	<u>2,764,310</u>	<u>4,160,337</u>
<b>NONCURRENT:</b>			
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	562,155	-	562,155
Capital assets, net of accumulated depreciation.....	5,774,328	5,781,023	11,555,351
Total noncurrent assets.....	<u>6,336,483</u>	<u>5,781,023</u>	<u>12,117,506</u>
<b>TOTAL ASSETS.....</b>	<u>7,732,510</u>	<u>8,545,333</u>	<u>16,277,843</u>
<b>LIABILITIES</b>			
<b>CURRENT:</b>			
Warrants payable.....	52,631	816,418	869,049
Customer deposits payable.....	-	49,305	49,305
Other liabilities.....	-	2,357	2,357
Compensated absences.....	15,000	125,936	140,936
Bonds and notes payable.....	107,456	101,250	208,706
Total current liabilities.....	<u>175,087</u>	<u>1,095,266</u>	<u>1,270,353</u>
<b>NONCURRENT:</b>			
Bonds and notes payable.....	2,291,556	350,000	2,641,556
<b>TOTAL LIABILITIES.....</b>	<u>2,466,643</u>	<u>1,445,266</u>	<u>3,911,909</u>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt.....	3,375,316	3,637,857	7,013,173
Restricted for:			
Bond repayments.....	-	1,621,750	1,621,750
Unrestricted.....	1,890,551	1,840,460	3,731,011
<b>TOTAL NET ASSETS.....</b>	<u>\$ 5,265,867</u>	<u>\$ 7,100,067</u>	<u>\$ 12,365,934</u>

See notes to basic financial statements.

PROPRIETARY FUNDS  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2005

	Business-type Activities - Enterprise Funds		
	Water Enterprise	Electric Light December 31, 2004	Total
<u>OPERATING REVENUES:</u>			
Charges for services .....	\$ 917,124	\$ 5,134,293	\$ 6,051,417
Other.....	-	285,166	285,166
<b>TOTAL OPERATING REVENUES .....</b>	<b>917,124</b>	<b>5,419,459</b>	<b>6,336,583</b>
<u>OPERATING EXPENSES:</u>			
Cost of services and administration .....	581,991	4,793,348	5,375,339
Repairs and maintenance.....	-	239,498	239,498
Depreciation.....	188,696	256,734	445,430
<b>TOTAL OPERATING EXPENSES .....</b>	<b>770,687</b>	<b>5,289,580</b>	<b>6,060,267</b>
<b>OPERATING INCOME (LOSS).....</b>	<b>146,437</b>	<b>129,879</b>	<b>276,316</b>
<u>NONOPERATING REVENUES (EXPENSES):</u>			
Investment income.....	18,786	22,643	41,429
Interest expense.....	(90,297)	(30,795)	(121,092)
Intergovernmental.....	129,398	-	129,398
Gain/(loss) on disposal of capital assets.....	-	(32,601)	(32,601)
Contract settlement.....	-	81,494	81,494
Other revenues.....	-	262,762	262,762
Payment in lieu of taxes.....	-	(45,827)	(45,827)
<b>TOTAL NONOPERATING REVENUES (EXPENSES), NET.....</b>	<b>57,887</b>	<b>257,676</b>	<b>315,563</b>
<b>INCOME (LOSS) BEFORE TRANSFERS.....</b>	<b>204,324</b>	<b>387,555</b>	<b>591,879</b>
<u>TRANSFERS:</u>			
Transfers out.....	(131,300)	-	(131,300)
<b>CHANGE IN NET ASSETS.....</b>	<b>73,024</b>	<b>387,555</b>	<b>460,579</b>
<b>NET ASSETS AT BEGINNING OF YEAR.....</b>	<b>5,192,843</b>	<b>6,712,512</b>	<b>11,905,355</b>
<b>NET ASSETS AT END OF YEAR.....</b>	<b>\$ 5,265,867</b>	<b>\$ 7,100,067</b>	<b>\$ 12,365,934</b>

See notes to basic financial statements.

PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2005

	Business-type Activities - Enterprise Funds		
	Water	Electric Light December 31, 2004	Total
<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>			
Receipts from customers and users.....	\$ 926,121	\$ 5,324,051	\$ 6,250,172
Payments to vendors.....	(228,543)	(4,793,006)	(5,021,549)
Payments to employees.....	(319,020)	-	(319,020)
<b>NET CASH FROM OPERATING ACTIVITIES.....</b>	<b>378,558</b>	<b>531,045</b>	<b>909,603</b>
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</u>			
Transfers out.....	(131,300)	-	(131,300)
Contractual settlement.....	-	81,494	81,494
Miscellaneous.....	-	262,762	262,762
Payments in lieu of taxes.....	-	(45,827)	(45,827)
<b>NET CASH FROM NONCAPITAL FINANCING ACTIVITIES.....</b>	<b>(131,300)</b>	<b>298,429</b>	<b>167,129</b>
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u>			
Proceeds from the issuance of bonds and notes.....	500,000	-	500,000
Proceeds from the sale of capital assets.....	-	10,000	10,000
Acquisition and construction of capital assets.....	-	(1,124,397)	(1,124,397)
Principal payments on bonds and notes.....	(70,566)	(101,250)	(171,816)
Interest expense.....	(61,661)	(30,795)	(92,456)
<b>NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....</b>	<b>367,773</b>	<b>(1,246,442)</b>	<b>(878,669)</b>
<u>CASH FLOWS FROM INVESTING ACTIVITIES:</u>			
Investment income.....	18,786	22,643	41,429
<b>NET CHANGE IN CASH AND SHORT-TERM INVESTMENTS.....</b>	<b>633,817</b>	<b>(394,325)</b>	<b>239,492</b>
<b>CASH AND SHORT-TERM INVESTMENTS AT BEGINNING OF YEAR</b>	<b>487,498</b>	<b>1,898,256</b>	<b>2,385,754</b>
<b>CASH AND SHORT-TERM INVESTMENTS AT END OF YEAR</b>	<b>\$ 1,121,315</b>	<b>\$ 1,503,931</b>	<b>\$ 2,625,246</b>
<u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:</u>			
Operating income (loss).....	\$ 146,437	\$ 129,879	\$ 276,316
Adjustments to reconcile operating income (loss) to net cash from operating activities:			
Depreciation.....	188,696	256,734	445,430
Changes in assets and liabilities:			
Water fees.....	8,997	-	8,997
Electric light fees.....	-	(95,408)	(95,408)
Purchased power advance deposits.....	-	(59,351)	(59,351)
Warrants payable.....	35,428	195,517	230,945
Liabilities due depositors.....	-	16,175	16,175
Other liabilities.....	-	168	168
Accrued compensated absences.....	(1,000)	87,331	86,331
<b>Total adjustments.....</b>	<b>232,121</b>	<b>401,166</b>	<b>633,287</b>
<b>NET CASH FROM OPERATING ACTIVITIES.....</b>	<b>\$ 378,558</b>	<b>\$ 531,045</b>	<b>\$ 909,603</b>

See notes to basic financial statements.

**FIDUCIARY FUNDS**  
**STATEMENT OF FIDUCIARY NET ASSETS**

JUNE 30, 2005

	Private Purpose Trust Funds	Agency Funds
<b>ASSETS</b>		
<b>CURRENT:</b>		
Cash and cash equivalents.....	\$ <u>512</u>	\$ <u>394,116</u>
 <b>LIABILITIES</b>		
Warrants payable.....	-	3,535
Liabilities due depositors.....	-	<u>390,581</u>
 <b>NET ASSETS</b>		
Held in trust.....	\$ <u><u>512</u></u>	\$ <u><u>-</u></u>

See notes to basic financial statements.

FIDUCIARY FUNDS  
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2005

	<u>Private Purpose Trust Funds</u>
<u>ADDITIONS:</u>	
Interest.....	\$ 7
Intergovernmental.....	<u>546</u>
TOTAL ADDITIONS.....	<u>553</u>
NET ASSETS AT BEGINNING OF YEAR.....	<u>1,959</u>
NET ASSETS AT END OF YEAR.....	<u>\$ 512</u>

See notes to basic financial statements.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying basic financial statements of the Town of Georgetown, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described herein.

A. Reporting Entity

The Town is a municipal corporation that is governed by an elected Board of Selectmen.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the town (the primary government) and its component units. The Town did not identify any component units requiring inclusion in the basic financial statements.

The Georgetown Municipal Electric Light Department (the GMELD) was established to generate and distribute electricity for municipal and residential use within the Town. The GMELD is governed by an elected three-member board and is operated by a manager appointed by the GMELD's elected board. It is not a separate legal entity and therefore the condensed financial statements of the GMELD are reported in the Town's Enterprise Fund. A complete audited financial statement for the GMELD can be obtained at West Main Street, Georgetown, MA 01833.

B. Government-Wide and Fund Financial Statements*Government-Wide Financial Statements*

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

*Fund Financial Statements*

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

*Major Fund Criteria*

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), and

- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Fiduciary funds are reported by fund type.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

#### *Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and water and electric light enterprise funds. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

#### *Fund Financial Statements*

**Governmental** fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain

compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported for the fiscal year ended June 30, 2005.

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *community preservation act fund* is a special revenue fund used to account for the accumulation of resources for the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing.

The *town capital projects* fund is used to account for upgrades to and new construction of Town capital assets.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise and Trust Funds).

The *permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

**Proprietary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The following proprietary funds are reported:

The *water enterprise fund* is used to account for the Town's water activities.

The *electric light fund* is used to account for the Town's electric light activities.

**Fiduciary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The *agency fund* is used to account for assets held in a purely custodial capacity.

#### *Government-Wide and Fund Financial Statements*

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

#### D. Cash and Investments

##### *Government-Wide and Fund Financial Statements*

Cash and short-term investments equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

#### E. Accounts Receivable

##### *Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

#### ***Real Estate, Personal Property Taxes and Tax Liens***

Real estate and personal property taxes are levied and based on values assessed on January 1<sup>st</sup> of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup> and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported. Real estate tax liens are processed by the last day in September following the last billing cycle.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

**Motor Vehicle Excise**

Motor vehicle excise taxes are assessed annually for each vehicle registered and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

**Water Fees**

User fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Unbilled user fees are estimated at year-end and are recorded as revenue in the current period.

Since the Town disconnects water service for nonpayment, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

**Special Assessments**

The Town assesses Water Betterments in connection with the construction and connection of water mains and services. Betterment liens are processed annually on overdue accounts and are included as a lien on the property owner's tax bill. Water liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

**Intergovernmental**

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

**F. Inventories*****Government-Wide and Fund Financial Statements***

With the exception of the Electric Light Department, inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

G. Capital Assets

*Government-Wide and Proprietary Fund Financial Statements*

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$5,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Buildings and building improvements.....	40
Computers and computer equipment.....	5
Equipment and furniture.....	5-10
Other improvements.....	20-30
Books.....	10
Infrastructure.....	40-50
Vehicles.....	5-15

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

*Governmental Fund Financial Statements*

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

*Government-Wide Financial Statements*

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

*Fund Financial Statements*

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

*Government-Wide Financial Statements*

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

*Fund Financial Statements*

Transfers between and within funds are *not* eliminated from the individual fund statements and are reported as transfers in and transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity*Government-Wide Financial Statements (Net Assets)*

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been "restricted for" the following:

"Specific purposes" represents restrictions placed on assets from outside parties and primarily consists of federal and state grants.

*Fund Financial Statements (Fund Balances)*

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

Fund balances have been "designated for" the following:

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2006 operating budget.

#### L. Long-term debt

##### *Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

##### *Governmental Fund Financial Statements*

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

#### M. Investment Income

Excluding the permanent funds, investment income derived from major and non-major governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

#### N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

##### *Government-Wide and Proprietary Fund Financial Statements*

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

##### *Governmental Fund Financial Statements*

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.

#### O. Post Retirement Benefits

##### *Government-Wide and Fund Financial Statements*

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's share of insurance premiums in the general fund in the fiscal year paid.

For the fiscal year ended June 30, 2005, this expense/expenditure totaled approximately \$432,000. There were 82 participants receiving benefits at June 30, 2005.

#### P. Use of Estimates

##### *Government-Wide and Fund Financial Statements*

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

#### Q. Total Column

##### *Government-Wide Financial Statements*

The total column presented on the government-wide financial statements represents consolidated financial information.

##### *Fund Financial Statements*

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

#### R. Fund Deficits

Several individual fund deficits exist within the Non-major Governmental Funds at June 30, 2005. These deficits are anticipated to be funded through grant proceeds and available funds during fiscal year 2006.

#### S. Appropriation Deficits

Expenditures for the Snow and Ice and School Choice exceeded their respective appropriations. These appropriation deficits will be funded using available reserves and future tax revenues.

### **NOTE 2 - CASH AND INVESTMENTS**

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth of Massachusetts who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares. In addition, there are various restrictions limiting the amount and length of deposits and investments.

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Cash Equivalents". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town has not formally adopted a policy for custodial credit risk of deposits. At fiscal year-end, the carrying amount of deposits (excluding GMELD) totaled \$10,644,703 and the bank balance totaled \$11,077,217. Of the bank balance, \$647,479 was covered by Federal Depository Insurance, \$24,150 was covered by the Depositor's Insurance Fund, and \$10,405,588 was exposed to custodial credit risk because it was uninsured and uncollateralized.

For the GMELD, at fiscal year-end, the carrying amount of deposits totaled \$1,503,931 and the bank balance totaled \$1,581,492. Of the bank balance, \$300,000 was covered by Federal Depository Insurance, and \$1,203,931 was exposed to custodial credit risk because it was uninsured and uncollateralized.

#### Investments

As of June 30, 2005, the Town had a total of \$7,874 invested in MMDT. GMELD had no investments.

#### Custodial Credit Risk - Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in possession of the outside party. The Town does not have a formal policy for custodial credit risk for its investments. At June 30, 2005, the Town does not have any custodial credit risk exposure for its investments since MMDT deposits are not subject to custodial credit risk because they are not evidenced by securities that exist in physical for book-entry form.

#### Interest Rate Risk - Investments

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

#### Credit Risk - Investments

The Town has not adopted a formal policy related to credit risk. The Town's investment in MMDT at June 30, 2005 is unrated.

## NOTE 3 - RECEIVABLES

At June 30, 2005, receivables for the individual major, non-major governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Real estate and personal property taxes.....	\$ 287,139	\$ (18,287)	\$ 268,852
Real estate tax deferrals.....		-	318,157
Tax liens.....	318,157	-	67,156
Motor vehicle excise taxes.....	135,866	(68,710)	6,876
Special assessments.....	6,876	-	14,118,219
Intergovernmental.....	14,118,219	-	69,800
Loans.....	69,800	-	
Total.....	<u>\$ 14,936,057</u>	<u>\$ (86,997)</u>	<u>\$ 14,849,060</u>

At June 30, 2005, receivables for the water enterprise consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Water fees.....	\$ 252,967	\$ -	\$ 252,967
Intergovernmental.....	583,900	-	583,900
Total.....	<u>\$ 836,867</u>	<u>\$ -</u>	<u>\$ 836,867</u>

At December 31, 2004, receivables for the municipal electric light fund consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Electric Light user fees.....	\$ 679,203	\$ (3,260)	\$ 675,943

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

	General Fund	Other Governmental Funds	Total
<u>Receivable type:</u>			
Real estate and personal property taxes.....	\$ 219,785	\$ -	\$ 219,785
Tax liens.....	305,052	13,105	318,157
Motor vehicle excise taxes.....	67,156	-	67,156
Special assessments.....	-	6,876	6,876
Intergovernmental.....	13,559,000	550,006	14,109,006
Total.....	\$ <u>14,150,993</u>	\$ <u>569,987</u>	\$ <u>14,720,980</u>

## NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2005, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental Activities:</b>				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 3,764,082	\$ -	\$ -	\$ 3,764,082
Construction in progress.....	-	160,638	-	160,638
Total capital assets not being depreciated.....	3,764,082	160,638	-	3,924,720
<u>Capital assets being depreciated:</u>				
Buildings and building improvements.....	30,241,505	-	-	30,241,505
Computers and computer equipment.....	521,647	81,149	-	602,796
Equipment and furniture.....	782,334	71,451	-	853,785
Other improvements.....	795,537	20,000	-	815,537
Books.....	282,713	35,000	-	317,713
Infrastructure.....	7,839,548	-	-	7,839,548
Vehicles.....	1,016,932	26,000	-	1,042,932
Total capital assets being depreciated.....	41,480,216	233,600	-	41,713,816
<u>Less accumulated depreciation for:</u>				
Buildings and building improvements.....	9,127,914	727,592	-	9,855,506
Computers and computer equipment.....	506,416	17,509	-	523,925
Equipment and furniture.....	524,362	66,196	-	590,558
Other improvements.....	364,143	38,201	-	402,344
Books.....	159,305	25,316	-	184,621
Infrastructure.....	1,814,470	195,988	-	2,010,458
Vehicles.....	582,730	82,989	-	665,719
Total accumulated depreciation.....	13,079,340	1,153,791	-	14,233,131
Total capital assets being depreciated, net.....	28,400,876	(920,191)	-	27,480,685
Total governmental activities capital assets, net.....	\$ 32,164,958	\$ (759,553)	\$ -	\$ 31,405,405

Business Type Activities:	Beginning Balance	Increases	Decreases	Ending Balance
<b>Water Fund Activities:</b>				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 100,195	\$ -	\$ -	\$ 100,195
<u>Capital assets being depreciated:</u>				
Computers and computer equipment.....	63,306	-	-	63,306
Equipment and furniture.....	130,672	-	-	130,672
Other improvements.....	81,070	-	-	81,070
Infrastructure.....	8,672,386	-	-	8,672,386
Vehicles.....	90,627	-	(500)	90,127
Total capital assets being depreciated.....	9,038,061	-	(500)	9,037,561
<u>Less accumulated depreciation for:</u>				
Computers and computer equipment.....	59,946	2,940	-	62,886
Equipment and furniture.....	81,244	10,162	-	91,406
Other improvements.....	16,248	3,611	-	19,859
Infrastructure.....	2,943,273	165,766	-	3,109,039
Vehicles.....	74,521	6,217	(500)	80,238
Total accumulated depreciation.....	3,175,232	188,696	(500)	3,363,428
Total capital assets being depreciated, net.....	5,862,829	(188,696)	-	5,674,133
Total water fund activities capital assets, net.....	\$ 5,963,024	\$ (188,696)	\$ -	\$ 5,774,328

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Electric Light Department Activities:</b>				
<u>Capital assets being depreciated:</u>				
Land improvements.....	\$ 300,171	\$ -	\$ -	\$ 300,171
Structures and improvements.....	390,895	4,564	-	395,459
Machinery and equipment.....	5,029,585	600,230	(71,000)	5,558,815
Infrastructure.....	3,204,454	519,602	-	3,724,056
	<u>8,925,105</u>	<u>1,124,396</u>	<u>(71,000)</u>	<u>9,978,501</u>
<u>Less accumulated depreciation for:</u>				
Structures and improvements.....	136,827	11,727	-	148,554
Machinery and equipment.....	2,262,910	151,412	(28,400)	2,385,922
Infrastructure.....	1,569,407	93,595	-	1,663,002
	<u>3,969,144</u>	<u>256,734</u>	<u>(28,400)</u>	<u>4,197,478</u>
Total capital assets being depreciated, net.....	<u>4,955,961</u>	<u>867,662</u>	<u>(42,600)</u>	<u>5,781,023</u>
Total Electric Light Department capital assets, net.....	<u>\$ 4,955,961</u>	<u>\$ 867,662</u>	<u>\$ (42,600)</u>	<u>\$ 5,781,023</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

<b>Governmental Activities:</b>	
General government.....	\$ 68,204
Public safety.....	120,106
Education.....	667,488
Public works.....	264,586
Human services.....	1,200
Culture and recreation.....	<u>32,207</u>
Total depreciation expense - governmental activities.....	<u>\$ 1,153,791</u>
<b>Business-Type Activities:</b>	
Water.....	\$ 188,696
Electric light.....	<u>256,734</u>
Total depreciation expense - business-type activities.....	<u>\$ 445,430</u>

**NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

Interfund transfers for the fiscal year ended June 30, 2005, are summarized as follows:

Transfers Out:	Transfers In:			Total
	General Fund	Town Capital Projects	Nonmajor Governmental Funds	
General Fund.....	\$ -	\$ 12,181	\$ 782,819	\$ 795,000 (1)
Nonmajor Governmental Funds.....	23,555	-	-	23,555 (2)
Town Capital Projects.....	10,280	-	-	10,280 (3)
Water Enterprise Fund.....	131,300	-	-	131,300 (4)
<b>Total.....</b>	<b>\$ 165,135</b>	<b>\$ 12,181</b>	<b>\$ 782,819</b>	<b>\$ 960,135</b>

- (1) Represents budgeted transfer and closeout of old articles that were originally funded with Stabilization funds from the General Fund to the Stabilization Fund & Town Capital Projects.
- (2) Represents budgeted transfer from the Septic Betterment Fund and closeout of old articles from Non-Major to the General Fund.
- (3) Represents transfer from Town Capital Projects to the General Fund for closeout of old articles.
- (4) Represents budgeted transfer from the Water Fund to the General Fund for indirect charges.

**NOTE 6 - SHORT-TERM FINANCING**

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund and enterprise funds respectively.

The Town had no short-term financing for Fiscal Year 2005.

**NOTE 7 - LONG-TERM DEBT**

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the outstanding indebtedness at June 30, 2005, and the debt service requirements are as follows:

### Bonds and Notes Payable Schedule – Governmental Funds

Project	Interest Rate (%)	Outstanding at June 30, 2004	Issued	Redeemed	Outstanding at June 30, 2005
Refunding Bonds - 1998.....	3.65-4.35	\$ 195,000	\$ -	\$ 50,000	\$ 145,000
School Project Loan.....	4.80	3,595,000	-	260,000	3,335,000
MWPAT - Title V Loans.....	5.00	176,603	-	10,400	166,203
School Project Bonds.....	4.20	11,820,000	-	775,000	11,045,000
Land Acquisition.....	4.20	160,000	-	15,000	145,000
Town Hall Renovation.....	4.00	40,000	-	10,000	30,000
Landfill Closure Bonds.....	5.25-5.70	935,000	-	75,000	860,000
MWPAT - Title V Loans.....	5.00	181,381	-	10,684	170,697
Town Hall Remodeling.....	1.50	720,000	-	80,000	640,000
Addition to DPW Garage.....	1.50	245,000	-	30,000	215,000
Library Addition.....	4.25	-	2,400,000	-	2,400,000
Highway Sander.....	4.25	-	40,000	-	40,000
Public Safety Building Improvements.....	4.25	-	20,000	-	20,000
School Security System.....	4.25	-	27,000	-	27,000
School Computers.....	4.25	-	150,000	-	150,000
School Textbooks.....	4.25	-	95,000	-	95,000
School Renovations.....	4.25	-	30,000	-	30,000
Fire Engine.....	4.25	-	350,000	-	350,000
Total.....		\$ 18,067,984	\$ 3,112,000	\$ 1,316,084	\$ 19,863,900

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2006.....	\$ 1,548,084	\$ 824,037	\$ 2,372,121
2007.....	1,546,084	761,099	2,307,183
2008.....	1,541,084	698,106	2,239,190
2009.....	1,476,084	636,160	2,112,244
2010.....	1,431,084	578,252	2,009,336
2011.....	1,365,850	523,258	1,889,108
2012.....	1,366,061	469,683	1,835,744
2013.....	1,366,060	424,164	1,790,224
2014.....	1,256,061	358,474	1,614,535
2015.....	1,251,061	305,577	1,556,638
2016.....	1,221,061	252,604	1,473,665
2017.....	1,301,061	199,474	1,500,535
2018.....	1,291,061	142,753	1,433,814
2019.....	1,141,061	59,135	1,200,196
2020.....	141,061	29,127	170,188
2021.....	141,082	23,494	164,576
2022.....	120,000	17,850	137,850
2023.....	120,000	12,750	132,750
2024.....	120,000	7,650	127,650
2025.....	120,000	2,550	122,550
Totals.....	\$ <u>19,863,900</u>	\$ <u>6,326,197</u>	\$ <u>26,190,097</u>

#### Bonds and Notes Payable Schedule – Municipal Light Enterprise Fund

Project	Average Interest Rate (%)	Outstanding at December 31,		Outstanding at December 31,	
		2003	Issued	Redeemed	2004
Refunding Bonds - 1998.....	3.65-4.55	\$ 605,000	\$ -	\$ 110,000	\$ 495,000
Amortization of refunding and issue costs.....		(52,500)	-	(8,750)	(43,750)
Total.....		\$ <u>552,500</u>	\$ <u>-</u>	\$ <u>101,250</u>	\$ <u>451,250</u>

Debt service requirements for principal and interest for municipal light enterprise fund bonds and notes payable in future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005.....	\$ 96,250	\$ 19,558	\$ 115,808
2006.....	91,250	15,125	106,375
2007.....	91,250	10,750	102,000
2008.....	86,250	6,436	92,686
2009.....	86,250	2,161	88,411
Totals.....	<u>\$ 451,250</u>	<u>\$ 54,030</u>	<u>\$ 505,280</u>

#### Bonds and Notes Payable Schedule – Water Enterprise Fund

<u>Project</u>	<u>Interest Rate (%)</u>	<u>Outstanding at June 30, 2004</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Outstanding at June 30, 2005</u>
MWPAT.....	5.20	\$ 1,989,134	\$ -	\$ 90,122	\$ 1,899,012
General Obligation Water Bonds.....	4.25	-	500,000	-	500,000
Total.....		<u>\$ 1,989,134</u>	<u>\$ 500,000</u>	<u>\$ 90,122</u>	<u>\$ 2,399,012</u>

Debt service requirements for principal and interest for water enterprise fund bonds and notes payable in future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006.....	\$ 107,456	\$ 115,454	\$ 222,910
2007.....	110,091	112,851	222,942
2008.....	118,168	105,888	224,056
2009.....	121,341	101,805	223,146
2010.....	124,354	95,453	219,807
2011.....	127,602	89,628	217,230
2012.....	130,000	82,467	212,467
2013.....	135,000	70,119	205,119
2014.....	145,000	67,244	212,244
2015.....	150,000	58,970	208,970
2016.....	155,000	51,477	206,477
2017.....	155,000	43,225	198,225
2018.....	160,000	34,785	194,785
2019.....	170,000	26,694	196,694
2020.....	175,000	18,854	193,854
2021.....	180,000	10,313	190,313
2022.....	30,000	5,100	35,100
2023.....	35,000	3,719	38,719
2024.....	35,000	2,231	37,231
2025.....	35,000	744	35,744
Totals.....	\$ <u>2,399,012</u>	\$ <u>1,097,021</u>	\$ <u>3,496,033</u>

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2005, approximately \$1,231,500 of such assistance was received. Approximately \$16,933,000 will be received in future fiscal years. Of this amount, approximately \$3,376,000 represents reimbursement of long-term interest costs, and approximately \$13,559,000 represents reimbursement of approved construction costs. Accordingly, a \$13,559,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The change in deferred revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town has received bonds from the Massachusetts Water Pollution Abatement Trust (MWPAT) for various water and sewer projects. The remaining scheduled loan repayments, including interest, total \$3,226,670 at June 30, 2005. The Town is scheduled to be subsidized by the MWPAT on a periodic basis for principal in the amount of \$583,900 and interest costs for \$739,836. Thus, net MWPAT loan repayments, including interest, are scheduled to be \$1,902,934. The principal subsidies are guaranteed and therefore a \$583,900 intergovernmental receivable has been recorded in the Water Enterprise Fund at June 30, 2005. Since the Town is legally obligated for the total amount of the debt, such amounts have been reported in the accompanying basic financial statements. The fiscal year 2005 principal and interest subsidies totaled approximately \$19,556 and \$89,803, respectively.

During fiscal year 2005, MWPAT advance refunded bonds and allocated a portion of the net savings to the Town. The result is a \$17,978 net decrease in the total future payments to be made by the Town. As a result, the future principal subsidy receivable has been increased by \$57,581 and the corresponding revenue has been recorded in fiscal year 2005.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2005, the Town had the following authorized and unissued debt:

Purpose	Amount
Access Road.....	\$ 200,000
Town Hall Renovation.....	750
Land Acquisition.....	254,250
Highway Sander.....	100
Water Pumping Station.....	700,000
School Textbooks.....	700
Total.....	<u>\$ 1,155,800</u>

#### Changes in Long-term Liabilities

During the fiscal year ended June 30, 2005, the following changes occurred in long-term liabilities:

	Beginning Balance	Additions	Reductions	Ending Balance	Current Portion
<b>Governmental Activities:</b>					
Bonds and notes payable.....	\$ 18,067,984	\$ 3,112,000	\$ (1,316,084)	\$ 19,863,900	\$ 1,548,084
Compensated absences.....	174,000	35,700	(20,700)	189,000	17,000
Total governmental activity long-term liabilities.....	<u>\$ 18,241,984</u>	<u>\$ 3,147,700</u>	<u>\$ (1,336,784)</u>	<u>\$ 20,052,900</u>	<u>\$ 1,565,084</u>
<b>Business-Type Activities:</b>					
Bonds and notes payable.....	\$ 2,541,634	\$ 500,000	\$ (191,372)	\$ 2,850,262	\$ 203,706
Compensated absences.....	54,605	41,605	44,726	140,936	140,936
Total business-type activity long-term liabilities.....	<u>\$ 2,596,239</u>	<u>\$ 541,605</u>	<u>\$ (146,646)</u>	<u>\$ 2,991,198</u>	<u>\$ 344,642</u>

The governmental activities long-term liabilities are generally liquidated by the general fund.

#### **NOTE 8 - STABILIZATION FUNDS**

At June 30, 2005, \$1,280,179 has been set aside in a stabilization fund, which is classified as a non-major fund in the governmental funds financial statements. During fiscal year 2005, the Town transferred \$782,819 from available funds into the fund. The stabilization fund balance can be used for general and/or capital purposes upon Town Meeting approval.

**NOTE 9 - RISK FINANCING**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

The Town participates in a premium-based health care plan for its active employees. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

**NOTE 10 - MUNICIPAL LIGHT DEPARTMENT**

The Municipal Light Department of the Town is a participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests and to issue revenue bonds to finance electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other utilities and also operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its pro rata share of MMWEC's costs related to the Project, which costs include debt service on bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment, other Project Participants may be required to increase (step-up) their payments and correspondingly their Participants' share of Project Capability to an amount equal to 25% of their original Participant' share of the Project Capability. PSA Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC has issued separate issues of bonds for each of its eight Projects, which are payable solely from, and secured solely by, the revenues derived from the Project to which the bonds relate, plus available funds pledged under the Amended and Restated General Bond Resolution (GBR) with respect to the bonds of that Project. The MMWEC revenues derived from each Project are used solely to provide for the payment of the bonds of any bond issue relating to such Project and to pay MMWEC's cost of owning and operating such Project and are not used to provide for the payment of the bonds of any bond issue relating to any other Project.

MMWEC operates the Stony Brook Intermediate Project and Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has a 3.7% interest in the W.F. Wyman Unit Number 4 plant, owned and operated by FPL Energy Wyman IV, a subsidiary of FPL Energy, Inc. and a 4.8% ownership interest in the Millstone Unit 3 nuclear unit operated by Dominion Nuclear Connecticut, Inc. (DNCI) a subsidiary of Dominion Resources, Inc. In addition to Millstone Unit 3, DNCI also is the owner of Millstone Unit 2. DNCI has requested and received an exemption from the NRC enabling them to submit an application earlier than 20 years before the expiration of the operating license for Unit 3 so that DNCI could submit its application for license renewal for Unit 2 and Unit 3 at the same time. In January, 2004, DNCI filed an application with the NRC to renew the operating license. The license currently will expire in 2025.

A substantial portion of MMWEC's plant investment and financing program is an 11.6% ownership interest in the Seabrook Station nuclear unit operated by FPL Energy Seabrook, LLC, an indirect subsidiary of FPL Group, Inc. FPL Energy Seabrook, LLC plans to file an application with the NRC to recapture the period 1986 to 1990 during

which time Seabrook had a license, but did not operate and extend the Seabrook Unit operating license, which currently will expire in 2026.

Pursuant to the PSAs the MMWEC Seabrook and Millstone Project Participants are liable for their proportionate share of the cost associated with decommissioning the plants, which costs are being funded through monthly Project billings. Also, Project Participants are liable for their proportionate share of uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act. In February 2003 Congress extended the Price-Anderson Act through the end of 2003. Further extension has been considered by Congress as part of comprehensive energy legislation.

Georgetown Municipal Light Department has entered into PSAs and Power Purchase Agreements (PPAs) with MMWEC. Under both the PSAs and PPAs, the Department is required to make certain payments to MMWEC payable solely from Department revenues. Under PSAs, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

MMWEC is involved in various legal actions. In the opinion of MMWEC management, the outcome of such litigation or claims will not have a material adverse effect on the financial position of the company. As of December 31, 2004, total capital expenditures amounted to \$1,513,322,000, of which \$11,883,000 represents the amount associated with the Department's Project Capability. MMWEC's debt outstanding for the Projects includes Power Supply System Revenue Bonds totaling \$856,295,000, of which \$6,319,000 is associated with the Department's share of Project Capability. As of December 31, 2004, MMWEC's total future debt service requirement on outstanding bonds issued for Projects is \$1,090,063,000, of which \$8,059,000 is anticipated to be billed to the Department in the future.

The estimated aggregate amount of Georgetown Municipal Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, to MMWEC at December 31, 2004 and estimated for future years is shown below.

<u>For Years Ended December 31,</u>	<u>Annual Cost</u>
2005.....	834,000
2006.....	810,000
2007.....	784,000
2008.....	735,000
2009.....	656,000
2010 to 2014.....	2,891,000
2015 to 2019.....	1,349,000
Total.....	<u>\$ 8,059,000</u>

In addition, the Department is required to pay its share of the Operation and Maintenance (O&M) costs of the Projects in which it participates. The Department's total O&M costs including debt service under the PSAs were \$1,424,000 and \$1,537,000 for the years ended December 31, 2004 and 2003, respectively.

**NOTE 11 - PENSION PLAN**

*Plan Description* – The Town contributes to the Essex Regional Contributory Retirement System (System), a cost-sharing multiple-employer defined benefit pension plan administered by the Essex Regional Retirement Board. Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Commonwealth's Teachers Contributory Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are funded by the Commonwealth. The amount of these on-behalf payments totaled approximately \$1,637,000 for the fiscal year ended June 30, 2005, and, accordingly, are reported in the General Fund as Intergovernmental Revenues and Pension Expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth. Cost-of-living adjustments granted after 1997 are borne by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth's Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 491 Maple Street, Suite 202, Danvers, Massachusetts, 01923.

*Funding Policy* - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution, which is apportioned among the employers based on active current payroll. The contributions of plan members and the Town are governed by Chapter 32 of the MGL. The Town's contributions to the System for the fiscal years ended June 30 2005, 2004, and 2003 were \$617,940, \$564,878, and \$541,890 respectively, which equaled its required contribution for each fiscal year.

**NOTE 12 - COMMUNITY PRESERVATION FUNDS**

In Spring of 2001, the Town approved the Community Preservation Act (CPA) which allows the Town to impose a surcharge on property taxes and to receive matching state funds for specified uses related to the acquisition, creation, preservation, and support of open space, historic resources, land for recreational use and community housing. The CPA requires that the Town spend or set aside for later spending a minimum of ten percent of annual revenues for open space, a minimum of ten percent of annual revenues for historic resources and a minimum of ten percent of annual revenues for community housing.

In accordance with the CPA, the Town has approved a new bylaw establishing a Community Preservation Committee (CPC) to study the needs, possibilities and resources of the Town regarding community preservation and to make recommendations for Town Meeting approval to fund eligible projects using CPA funds.

As of June 30, 2005, the CPA fund has a balance of \$1,135,346 and is reported as a major fund in the governmental funds financial statements.

**NOTE 13 - COMMITMENTS**

The Town has entered into contracts totaling approximately \$4,700,000 for construction of a new library. The project is in the design phase and the Town plans to begin construction in fiscal year 2006.

**NOTE 14 - CONTINGENCIES**

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2005, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2005, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2005.

**NOTE 15 - IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS**

During fiscal year 2005, the following GASB pronouncement was implemented:

The GASB issued Statement #40, *Deposit and Investment Risk Disclosures, an Amendment of GASB Statement #3*, which is required to be implemented during fiscal year 2005. This pronouncement only required changes to the note disclosure.

*Other Future GASB Pronouncements:*

The GASB issued Statement #42, *Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries*, which is required to be implemented in Fiscal 2006. Management does not believe that this pronouncement will significantly impact the basic financial statements.

The GASB issued Statement #43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, which is required to be implemented in Fiscal 2008. Since there is no legally established separate trust for the postemployment benefit plan this pronouncement will not impact the basic financial statements.

The GASB issued Statement #44, *Economic Condition Reporting: The Statistical Section*, which is required to be implemented in Fiscal 2006. This new GASB establishes and modifies requirements related to supplementary information presented in a statistical section. The presentation of a statistical section is not required by this pronouncement. This pronouncement will not impact the basic financial statements.

The GASB issued Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which is required to be implemented in Fiscal 2009. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

The GASB issued Statement #46, *Net Assets Restricted by Legislation an amendment of GASB Statement No. 34*. This Statement clarifies that a legally enforceable enabling legislation restriction is one that a party external to a government such as citizens, public interest groups, or the judiciary can compel a government to honor. It requires governments to disclose the portion of total net assets that is restricted by enabling legislation. This statement is required to be implemented in Fiscal 2006. Management believes that this statement will not effect the basic financial statements.

The GASB issued Statement # 47, Accounting for Termination Benefits. This Statement provides accounting and reporting guidance for state and local governments that offer benefits such as early retirement incentives or severance to employees that are involuntarily terminated. The Statement requires that similar forms of termination benefits be accounted for in the same manner and is intended to enhance both the consistency of reporting for termination benefits and the comparability of financial statements. This statement is required to be implemented in Fiscal 2006. Management believes that this statement will not effect the basic financial statements.

## ***Required Supplementary Information***

GENERAL FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2005

	Budgeted Amounts			
	Amounts Carried forward From Prior Year	Current Year Initial Budget	Original Budget	Final Budget
<b>REVENUES:</b>				
Real estate and personal property taxes, net of tax refunds.....	\$ -	\$ 10,011,451	\$ 10,011,451	\$ 10,011,451
Motor vehicle excise taxes.....	-	916,018	916,018	916,016
Penalties and interest on taxes.....	-	50,000	50,000	50,000
Payments in lieu of taxes.....	-	46,000	46,000	46,000
Intergovernmental.....	-	5,291,986	5,291,986	5,350,860
Departmental and other.....	-	782,225	782,225	672,225
Investment income.....	-	35,000	35,000	35,000
<b>TOTAL REVENUES.....</b>	<b>-</b>	<b>17,132,680</b>	<b>17,132,680</b>	<b>17,081,552</b>
<b>EXPENDITURES:</b>				
Current:				
General government.....	31,029	807,061	838,090	823,994
Public safety.....	927	1,394,085	1,395,012	1,403,155
Education.....	-	9,059,640	9,059,640	9,079,287
Public works.....	12,118	598,117	610,235	629,747
Human services.....	-	188,117	188,117	206,117
Culture and recreation.....	117	230,107	230,224	230,824
Pension benefits.....	-	617,940	617,940	617,940
Property and liability insurance.....	-	150,000	150,000	135,000
Employee benefits.....	-	1,639,412	1,639,412	1,691,957
State and county charges.....	-	232,342	232,342	238,512
Capital outlay.....	20,225	11,481	31,706	14,525
Debt service:				
Principal.....	-	1,451,733	1,451,733	1,316,084
Interest.....	-	928,029	928,029	917,031
<b>TOTAL EXPENDITURES.....</b>	<b>64,416</b>	<b>17,308,064</b>	<b>17,372,480</b>	<b>17,304,173</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....</b>	<b>(64,416)</b>	<b>(175,384)</b>	<b>(239,800)</b>	<b>(222,621)</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Premium from issuance of bonds.....	-	-	-	-
Transfers in.....	-	152,386	152,386	152,386
Transfers out.....	-	-	-	(795,000)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>-</b>	<b>152,386</b>	<b>152,386</b>	<b>(642,614)</b>
<b>NET CHANGE IN FUND BALANCE.....</b>	<b>(64,416)</b>	<b>(22,998)</b>	<b>(87,414)</b>	<b>(865,235)</b>
<b>BUDGETARY FUND BALANCE, Beginning of year.....</b>	<b>945,617</b>	<b>945,617</b>	<b>945,617</b>	<b>945,617</b>
<b>BUDGETARY FUND BALANCE, End of year.....</b>	<b>\$ 881,201</b>	<b>\$ 922,619</b>	<b>\$ 858,203</b>	<b>\$ 80,382</b>

See notes to required supplementary information.

	Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
\$	9,991,628	-	\$ (19,823)
	1,115,176	-	199,160
	35,435	-	(14,565)
	50,331	-	4,331
	5,389,600	-	38,740
	761,605	-	89,380
	113,853	-	78,853
	<u>17,457,628</u>	<u>-</u>	<u>376,076</u>
	796,457	4,873	22,664
	1,396,066	2,797	4,292
	9,053,183	-	26,104
	783,495	15,066	(168,814)
	194,486	43	11,588
	223,027	292	7,505
	617,940	-	-
	127,911	-	7,089
	1,645,751	3,112	43,094
	297,510	-	(58,998)
	-	11,121	3,404
	1,316,084	-	-
	<u>851,789</u>	<u>-</u>	<u>65,242</u>
	<u>17,303,699</u>	<u>37,304</u>	<u>(36,830)</u>
	<u>153,929</u>	<u>(37,304)</u>	<u>339,246</u>
	6,332	-	6,332
	165,135	-	12,749
	<u>(795,000)</u>	<u>-</u>	<u>-</u>
	<u>(623,533)</u>	<u>-</u>	<u>19,081</u>
	(469,604)	(37,304)	358,327
	<u>945,617</u>	<u>-</u>	<u>-</u>
\$	<u><u>476,013</u></u>	<u><u>(37,304)</u></u>	<u><u>358,327</u></u>

**NOTE 1 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY****A. Budgetary Information**

Municipal Law requires the adoption of a balanced budget that is approved by Town Meeting. The Finance and Advisory Board present an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation.

The majority of the Town's appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote of Town Meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2005 budget includes \$17,308,064 in appropriations and other amounts to be raised and \$64,416 in encumbrances and appropriations carried over from previous fiscal years. During fiscal year 2005, Town Meeting approved supplemental appropriations totaling \$726,693.

The Town Accountant has the responsibility to ensure that budgetary control is maintained on an individual line item appropriation account basis. Budgetary control is exercised through the Town's accounting system.

**B. Budgetary - GAAP Reconciliation**

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the fiscal year ended June 30, 2005, is presented below:

Net change in fund balance, budgetary basis.....	\$	(469,604)
<u>Basis of accounting differences:</u>		
Net increase in revenues due to 60 day receipts.....		(259)
Net increase in revenues due to on-behalf payments.....		1,637,095
Net increase in recording expenditures due to on-behalf payments.....		<u>(1,637,095)</u>
Net change in fund balance, GAAP basis.....	\$	<u>(469,863)</u>

TOWN OF GEORGETOWN, MASSACHUSETTS

REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

JUNE 30, 2006

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## Independent Auditors' Report

To the Honorable Board of Selectmen  
Town of Georgetown, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Georgetown, Massachusetts, as of and for the fiscal year ended June 30, 2006, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Georgetown, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Town of Georgetown, Massachusetts' Municipal Light Department. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Town of Georgetown, Massachusetts' Municipal Light Department, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The opinion of the auditors on the financial statements of Municipal Light Department was qualified because, as described in Note 1, the financial statements of the Municipal Light Department were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy, which is a basis of accounting other than accounting principles generally accepted in the United States.

In our opinion, based on our audit and the report of other auditors, except for the effect of the matter as discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Georgetown, Massachusetts, as of June 30, 2006, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 14, 2006, on our consideration of the Town of Georgetown, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.



September 14, 2006, except for the electric light department, which was audited by other auditors and whose report is dated November 7, 2006.

# ***Management's Discussion and Analysis***

## *Management's Discussion and Analysis*

As management of the Town of Georgetown, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2006. The Town complies with financial reporting requirements issued by the Governmental Accounting Standards Board (GASB). Management's discussion and analysis are part of these requirements.

### *Overview of the Financial Statements*

This discussion and analysis is intended to serve as an introduction to the Town of Georgetown's basic financial statements. These basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, human services, culture and recreation, pension benefits, property and liability insurance, employee benefits, capital outlay, interest and state and county charges. The business-type activities include the activities of the water department and the municipal light plant.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

**Proprietary funds.** The Town maintains one type of propriety fund.

**Enterprise funds** are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water department and municipal light plant.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for propriety funds.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

## Government-wide Financial Analysis

### Governmental Activities

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. Georgetown's assets exceeded liabilities for governmental activities by \$34.5 million at the close of FY2006.

	FY 2006 Governmental Activities	FY 2005 Governmental Activities
<b>Assets:</b>		
Current assets.....	\$ 11,257,293	\$ 11,206,441
Noncurrent assets (excluding capital).....	11,952,878	12,771,379
Capital assets.....	31,366,947	31,405,405
<b>Total assets.....</b>	<b>54,577,118</b>	<b>55,383,225</b>
<b>Liabilities:</b>		
Current liabilities (excluding debt).....	1,585,156	1,294,516
Noncurrent liabilities (excluding debt).....	186,000	172,000
Current debt.....	1,546,084	1,548,084
Noncurrent debt.....	16,769,732	18,315,816
<b>Total liabilities.....</b>	<b>20,086,972</b>	<b>21,330,416</b>
<b>Net Assets:</b>		
Capital assets net of related debt.....	29,953,820	29,712,920
Restricted.....	2,116,036	2,233,237
Unrestricted.....	2,420,290	2,106,652
<b>Total net assets.....</b>	<b>\$ 34,490,146</b>	<b>\$ 34,052,809</b>

Governmental net assets of \$30 million (87%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the net assets, \$2.1 million (6%), represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets, \$2.4 million (7%), may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities increased the Town's net assets by \$437,000. A key element of this increase is the Community Preservation Act matching grants received from the state of \$224,000

	FY 2006 Governmental Activities	FY 2005 Governmental Activities
<b>Program revenues:</b>		
Charges for services.....	\$ 1,228,925	\$ 1,203,277
Operating grants and contributions.....	8,298,439	8,634,274
Capital grants and contributions.....	223,686	667,921
<b>General Revenues:</b>		
Real estate and personal property taxes.....	11,071,016	10,020,389
Motor vehicle excise taxes.....	1,263,330	1,046,515
Penalties and interest on taxes.....	58,973	43,946
Payments in lieu of taxes.....	54,088	50,331
Grants and contributions not restricted to specific programs.....	798,235	741,774
Unrestricted investment income.....	195,271	114,900
Other revenues.....	260,830	264,674
<b>Total revenues.....</b>	<b>23,452,793</b>	<b>22,788,001</b>
<b>Expenses:</b>		
General government.....	1,524,412	1,210,736
Public safety.....	2,528,760	2,346,942
Education.....	16,635,999	15,453,710
Public works.....	1,146,395	1,227,884
Human services.....	238,171	251,691
Culture and recreation.....	293,331	292,426
Interest.....	816,423	847,616
<b>Total expenses.....</b>	<b>23,183,491</b>	<b>21,631,005</b>
<b>Transfers.....</b>	<b>168,035</b>	<b>131,300</b>
<b>Change in net assets.....</b>	<b>\$ 437,337</b>	<b>\$ 1,288,296</b>

### Business-type Activities

For the Town's business-type activities, assets exceeded liabilities by \$11 million at the close of FY2006.

	FY 2006 Business-type Activities	FY 2005 Business-type Activities
<b>Assets:</b>		
Current assets.....	\$ 3,744,686	\$ 4,160,337
Noncurrent assets (excluding capital).....	539,891	562,155
Capital assets.....	<u>12,363,343</u>	<u>11,555,351</u>
<b>Total assets.....</b>	<b><u>16,647,920</u></b>	<b><u>16,277,843</u></b>
<b>Liabilities:</b>		
Current liabilities (excluding debt).....	1,886,337	1,061,647
Current debt.....	281,341	208,706
Noncurrent debt.....	<u>3,485,215</u>	<u>2,641,556</u>
<b>Total liabilities.....</b>	<b><u>5,652,893</u></b>	<b><u>3,911,909</u></b>
<b>Net Assets:</b>		
Capital assets net of related debt.....	8,596,787	9,205,089
Unrestricted.....	<u>2,398,240</u>	<u>3,160,845</u>
<b>Total net assets.....</b>	<b><u>\$ 10,995,027</u></b>	<b><u>\$ 12,365,934</u></b>

Business type net assets of \$8.6 million (78%) represent investments in capital assets net of related debt. The remaining \$2.4 million (22%) is available to be used for the ongoing operation of the Town's Water and Electric Light departments.

At the end of the current fiscal year, the Town is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

As shown in the following table, there was a decrease of \$1.4 million in net assets reported in connection with the Town's business-type activities which consists of a \$932,000 in net assets related to the Water Department's operations and a \$438,000 in net assets related to the Electric Light Department's operations. The Electric Light Department's financial statements are prepared on a different basis of accounting as prescribed by the Massachusetts Department of Telecommunications and Energy and the activity is reported for the fiscal year ending December 31, 2005.

	FY 2006 Business-type Activities	FY 2005 Business-type Activities
<b>Program revenues:</b>		
Charges for services.....	\$ 7,379,704	\$ 6,566,744
Operating grants and contributions.....	390,884	210,892
<b>General Revenues:</b>		
Unrestricted investment income.....	100,630	41,429
<b>Total revenues.....</b>	<b>7,871,218</b>	<b>6,819,065</b>
<b>Expenses:</b>		
Electric Light.....	6,975,830	5,366,202
Water.....	2,098,260	860,984
<b>Total expenses.....</b>	<b>9,074,090</b>	<b>6,227,186</b>
Transfers.....	(168,035)	(131,300)
<b>Change in net assets.....</b>	<b>\$ (1,370,907)</b>	<b>\$ 460,579</b>

### ***Financial Analysis of the Government's Funds***

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$7.7 million, a decrease of \$396,000 from the prior year. The decrease is attributable to the Town's capital projects major fund which included expenditures for a new fire engine and the costs associated with the planning phase of a new elementary/middle school and the timing of expenditures for federal and state grants; both of which were partially offset by surpluses in the general fund and community preservation fund

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$616,000, while total fund balance equaled \$676,000. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 3.3% of total general fund expenditures, while total fund balance represents 3.6% of that same amount.

The Town has adopted the Community Preservation Act (CPA) which allows the Town to impose a surcharge on property taxes and to receive matching state funds for specified uses related to the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing. The CPA requires that the Town spend or set aside for later spending a minimum of ten percent of annual revenues for open space, a minimum of ten percent of annual revenues for historic resources and a minimum of ten percent of annual revenues for community housing. As of June 30, 2006, the Town has a balance of \$1.4 million in unspent CPA funds which are classified as a major governmental fund in the fund-based financial statements. During fiscal year 2006, the Town received \$251,000 in assessments, \$34,000 in investment earnings, and \$224,000 in state matching funds for the CPA fund. Expenditures in fiscal year 2006 totaled \$284,000.

The Town has reported a Town Capital Projects fund as a major governmental fund in the fund-based financial statements. This fund is used to account for the bonded portion of a library addition project, the purchase of a new fire engine, school renovations, new fire engine and other capital items that are being financed through the issuance of long-term bonds. The financing sources the fund for fiscal year 2006 consisted of transfers in from other capital articles that were originally budgeted in the general fund for \$275,000. Expenditures totaled \$659,000 and included \$350,000 in public safety expenditures for the new fire engine; \$265,000 in education expenditures for the preliminary design phase of the new elementary/middle school, a new school security system and textbooks, and \$40,000 in public works expenditures for repairs to the Bailey bridge.

The Town also maintains a stabilization fund, which is classified within the non-major governmental funds. The stabilization fund has a year end balance of \$1.3 million which represents 6% of general fund expenditures. These funds can be used for general or capital purposes upon Board approval. Please refer to Note 8 for additional information on the Town's stabilization fund.

### ***General Fund Budgetary Highlights***

The Town of Georgetown adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The \$262,000 increase between the original budget and the final amended budget was due to additional appropriations and budget reclassifications voted at the October 17, 2005 and May 1, 2006 Special Town Meetings. The key component of the changes was \$275,000 in voted transfers to the Town Capital Projects major fund. Of this transfer, \$150,000 was to fund the preliminary design phase for the new elementary/middle school, \$70,000 was to fund repairs for the Bailey Bridge, and \$55,000 for a new DPW dump truck.

### ***Capital Asset and Debt Administration***

In conjunction with the operating budget, the Town's Capital Improvement Committee (CIP Committee) has requested a 5 year Capital Improvement Plan from each department. The CIP Committee submits annual recommendations to the Finance Committee for capital items that are put on the town warrant for the Annual Town Meeting. The Finance Committee cannot add a capital item to the warrant unless the CIP Committee has voted on the item.

During fiscal year 2006, the Town began the design phase for the new elementary/middle project that is being financed through state grants and through the issuance of bonds. As of June 30, 2006, the Town has expended approximately \$150,000 on this project which is recorded as construction-in-progress in the Town's capital assets.

The Town has borrowed funds for the purchase of a new DPW dump truck, which it plans to purchase during fiscal year 2007. The Town has also purchased a new police vehicle, a school security system, school building improvements, computer equipment and a new fire truck.

Outstanding long-term debt of the general government, as of June 30, 2006, totaled \$18,315,816, of which \$13,584,000 is related to school projects and \$315,816 is for water projects, leaving a balance of \$4,416,000 for other CIP related projects.

The enterprise funds have \$2,291,556 in water enterprise debt and \$1,475,000 in Municipal Light Plant debt that is fully supported by the rates and do not rely on a general fund subsidy.

Please refer to notes 4, 6 and 7 in the financial statements for further discussion of the major capital and debt activity.

### *Requests for Information*

This financial report is designed to provide a general overview of the Town of Georgetown's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Accountant at Memorial Town Hall, One Library Street, Georgetown, MA 01833-2086.

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# ***Basic Financial Statements***

## STATEMENT OF NET ASSETS

JUNE 30, 2006

	<i>Primary Government</i>		
	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
<b>CURRENT:</b>			
Cash and cash equivalents.....	\$ 8,880,160	\$ 284,306	\$ 9,164,466
Restricted cash and cash equivalents.....	-	1,316,283	1,316,283
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	319,661	-	319,661
Tax liens.....	395,835	-	395,835
Motor vehicle excise taxes.....	170,328	-	170,328
Water fees.....	-	251,148	251,148
Electric light fees.....	-	1,016,182	1,016,182
Special assessments.....	258,747	-	258,747
Intergovernmental.....	1,173,526	22,464	1,195,990
Loans.....	59,036	-	59,036
Inventory.....	-	29,771	29,771
Purchased power advanced deposits.....	-	824,532	824,532
<b>NONCURRENT:</b>			
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	11,952,878	539,891	12,492,769
Capital assets, net of accumulated depreciation:			
Nondepreciable.....	4,407,347	400,366	4,807,713
Depreciable.....	26,959,600	11,962,977	38,922,577
<b>TOTAL ASSETS.....</b>	<b>54,577,118</b>	<b>16,647,920</b>	<b>71,225,038</b>
<b>LIABILITIES</b>			
<b>CURRENT:</b>			
Warrants payable.....	476,849	1,664,411	2,141,260
Accrued payroll.....	705,391	-	705,391
Tax refunds payable.....	69,900	-	69,900
Accrued interest.....	75,251	-	75,251
Payroll withholdings.....	211,253	-	211,253
Abandoned property.....	2,676	-	2,676
Other liabilities.....	20,836	3,460	24,296
Customer deposits payable.....	-	70,360	70,360
Compensated absences.....	23,000	148,106	171,106
Bonds and notes payable.....	1,546,084	281,341	1,827,425
<b>NONCURRENT:</b>			
Compensated absences.....	186,000	-	186,000
Bonds and notes payable.....	16,769,732	3,485,215	20,254,947
<b>TOTAL LIABILITIES.....</b>	<b>20,086,972</b>	<b>5,652,893</b>	<b>25,739,865</b>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt.....	29,953,820	8,596,787	38,550,607
Restricted for:			
Specific purposes.....	2,116,036	-	2,116,036
Unrestricted.....	2,420,290	2,398,240	4,818,530
<b>TOTAL NET ASSETS.....</b>	<b>\$ 34,490,146</b>	<b>\$ 10,995,027</b>	<b>\$ 45,485,173</b>

See notes to basic financial statements.

## STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2006

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Primary Government:</b>					
<i>Governmental Activities:</i>					
General government.....	\$ 1,524,412	\$ 539,157	\$ 76,074	\$ 223,686	\$ (685,495)
Public safety.....	2,528,760	272,852	299,422	-	(1,956,486)
Education.....	16,635,999	49,124	7,463,718	-	(9,123,157)
Public works.....	1,146,395	-	-	-	(1,146,395)
Human services.....	238,171	114,357	5,113	-	(118,701)
Culture and recreation.....	293,331	253,435	10,612	-	(29,284)
Interest.....	816,423	-	443,500	-	(372,923)
Total Governmental Activities.....	<u>23,183,491</u>	<u>1,228,925</u>	<u>8,298,439</u>	<u>223,686</u>	<u>(13,432,441)</u>
<i>Business-Type Activities:</i>					
Water.....	2,098,260	900,488	390,884	-	(806,888)
Electric Light.....	6,975,830	6,479,216	-	-	(496,614)
Total Business-Type Activities.....	<u>9,074,090</u>	<u>7,379,704</u>	<u>390,884</u>	<u>-</u>	<u>(1,303,502)</u>
Total Primary Government.....	<u>\$ 32,257,581</u>	<u>\$ 8,608,629</u>	<u>\$ 8,689,323</u>	<u>\$ 223,686</u>	<u>\$ (14,735,943)</u>

See notes to basic financial statements.

(Continued)

## STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2006

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>Changes in net assets:</b>			
Net (expense) revenue from previous page.....	\$ (13,432,441)	\$ (1,303,502)	\$ (14,735,943)
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	11,071,016	-	11,071,016
Motor vehicle excise taxes.....	1,263,330	-	1,263,330
Penalties and interest on taxes.....	58,973	-	58,973
Payments in lieu of taxes.....	54,088	-	54,088
Grants and contributions not restricted to specific programs.....	798,235	-	798,235
Unrestricted investment income.....	195,271	100,630	295,901
Miscellaneous.....	260,830	-	260,830
<i>Transfers, net</i> .....	168,035	(168,035)	-
Total general revenues and transfers.....	13,869,778	(67,405)	13,802,373
Change in net assets.....	437,337	(1,370,907)	(933,570)
<i>Net Assets:</i>			
Beginning of year.....	34,052,809	12,365,934	46,418,743
End of year.....	\$ 34,490,146	\$ 10,995,027	\$ 45,485,173

(Concluded)

GOVERNMENTAL FUNDS  
BALANCE SHEET

JUNE 30, 2006

ASSETS	General	Community Preservation Fund	Town Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Cash and cash equivalents.....	\$ 1,978,953	\$ 1,360,419	\$ 2,750,228	\$ 2,790,560	\$ 8,880,160
Receivables, net of uncollectibles:					
Real estate and personal property taxes.....	319,661	-	-	-	319,661
Tax liens and foreclosures.....	382,730	269	-	12,836	395,835
Motor vehicle excise taxes.....	170,328	-	-	-	170,328
Special assessments.....	-	258,747	-	-	258,747
Intergovernmental.....	12,771,000	-	-	355,404	13,126,404
Loans.....	-	-	-	59,036	59,036
<b>TOTAL ASSETS.....</b>	<b>15,622,672</b>	<b>1,619,435</b>	<b>\$ 2,750,228</b>	<b>3,217,836</b>	<b>23,210,171</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>LIABILITIES:</b>					
Warrants payable.....	360,255	-	7,350	109,244	476,849
Accrued payroll.....	705,391	-	-	-	705,391
Tax refunds payable.....	69,900	-	-	-	69,900
Payroll withholdings.....	211,253	-	-	-	211,253
Abandoned property.....	2,676	-	-	-	2,676
Other liabilities.....	17,358	-	-	3,478	20,836
Deferred revenues.....	13,580,091	259,325	-	215,088	14,054,504
<b>TOTAL LIABILITIES.....</b>	<b>14,946,924</b>	<b>259,325</b>	<b>7,350</b>	<b>327,810</b>	<b>15,541,409</b>
<b>FUND BALANCES:</b>					
Reserved for:					
Encumbrances and continuing appropriations.....	59,271	-	-	-	59,271
Unreserved:					
Designated for subsequent year's expenditures.....	27,000	-	-	-	27,000
Undesignated, reported in:					
General fund.....	589,477	-	-	-	589,477
Special revenue funds.....	-	1,360,110	-	2,848,570	4,208,680
Capital projects funds.....	-	-	2,742,878	41,456	2,784,334
<b>TOTAL FUND BALANCES.....</b>	<b>675,748</b>	<b>1,360,110</b>	<b>2,742,878</b>	<b>2,890,026</b>	<b>7,668,762</b>
<b>TOTAL LIABILITIES AND FUND BALANCES.....</b>	<b>\$ 15,622,672</b>	<b>\$ 1,619,435</b>	<b>\$ 2,750,228</b>	<b>\$ 3,217,836</b>	<b>\$ 23,210,171</b>

See notes to basic financial statements.

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

JUNE 30, 2006

Total governmental fund balances.....	\$	7,668,762
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....		31,366,947
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....		14,054,504
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....		(75,251)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:		
Bonds and notes payable.....		(18,315,816)
Compensated absences.....		<u>(209,000)</u>
Net effect of reporting long-term liabilities.....		<u>(18,524,816)</u>
Net assets of governmental activities.....	\$	<u><u>34,490,146</u></u>

See notes to basic financial statements.

GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2006

	General	Community Preservation Fund	Town Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES:</b>					
Real estate and personal property taxes, net of tax refunds.....	\$ 10,957,914	\$ -	\$ -	\$ -	\$ 10,957,914
Motor vehicle excise taxes.....	1,159,888	-	-	-	1,159,888
Penalties and interest on taxes.....	52,312	-	-	-	52,312
Payments in lieu of taxes.....	54,088	-	-	-	54,088
Intergovernmental.....	7,321,375	223,686	-	1,533,372	9,078,433
Departmental and other.....	760,735	-	-	1,529,954	2,290,689
Special assessments.....	-	250,669	-	-	250,669
Contributions.....	-	-	-	6,800	6,800
Investment income.....	193,074	33,986	-	41,416	268,476
<b>TOTAL REVENUES.....</b>	<b>20,499,386</b>	<b>508,341</b>	<b>-</b>	<b>3,111,542</b>	<b>24,119,269</b>
<b>EXPENDITURES:</b>					
Current:					
General government.....	799,639	283,577	4,549	177,832	1,265,597
Public safety.....	1,604,824	-	350,000	261,924	2,216,748
Education.....	9,469,901	-	264,583	2,519,163	12,253,647
Public works.....	695,513	-	40,049	234,652	970,214
Human services.....	195,265	-	-	5,000	200,265
Culture and recreation.....	238,107	-	-	279,152	517,259
Pension benefits.....	2,450,912	-	-	-	2,450,912
Property and liability insurance.....	154,319	-	-	-	154,319
Employee benefits.....	1,937,157	-	-	-	1,937,157
State and county charges.....	342,492	-	-	-	342,492
Debt service:					
Principal.....	1,548,084	-	-	-	1,548,084
Interest.....	826,625	-	-	-	826,625
<b>TOTAL EXPENDITURES.....</b>	<b>20,262,838</b>	<b>283,577</b>	<b>659,181</b>	<b>3,477,723</b>	<b>24,683,319</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....</b>	<b>236,548</b>	<b>224,764</b>	<b>(659,181)</b>	<b>(366,181)</b>	<b>(564,050)</b>
<b>OTHER FINANCING SOURCES (USES):</b>					
Transfers in.....	189,121	-	275,000	-	464,121
Transfers out.....	(275,000)	-	-	(21,086)	(296,086)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>(85,879)</b>	<b>-</b>	<b>275,000</b>	<b>(21,086)</b>	<b>168,035</b>
<b>NET CHANGE IN FUND BALANCES.....</b>	<b>150,669</b>	<b>224,764</b>	<b>(384,181)</b>	<b>(387,267)</b>	<b>(396,015)</b>
<b>FUND BALANCES AT BEGINNING OF YEAR.....</b>	<b>525,079</b>	<b>1,135,346</b>	<b>3,127,059</b>	<b>3,277,293</b>	<b>8,064,777</b>
<b>FUND BALANCES AT END OF YEAR.....</b>	<b>\$ 675,748</b>	<b>\$ 1,360,110</b>	<b>\$ 2,742,878</b>	<b>\$ 2,890,026</b>	<b>\$ 7,668,762</b>

See notes to basic financial statements.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2006

Net change in fund balances - total governmental funds.....	\$	(396,015)
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay.....	1,143,186	
Depreciation expense.....	<u>(1,181,644)</u>	
Net effect of reporting capital assets.....		(38,458)
<p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.....</p>		
		(666,476)
<p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.</p>		
Debt service principal payments.....		1,548,084
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>		
Net change in compensated absences accrual.....	(20,000)	
Net change in accrued interest on long-term debt.....	<u>10,202</u>	
Net effect of recording long-term liabilities.....		<u>(9,798)</u>
Change in net assets of governmental activities.....	\$	<u><u>437,337</u></u>

See notes to basic financial statements.

PROPRIETARY FUNDS  
STATEMENT OF NET ASSETS

JUNE 30, 2006

	Business-type Activities - Enterprise Funds		
	Water Enterprise	Electric Light December 31, 2005	Total
<b>ASSETS</b>			
<b>CURRENT:</b>			
Cash and cash equivalents.....	\$ 283,806	\$ 500	\$ 284,306
Restricted cash and cash equivalents.....	-	1,316,283	1,316,283
Water fees.....	251,148	-	251,148
Electric light fees.....	-	1,016,182	1,016,182
Intergovernmental.....	22,464	-	22,464
Inventory.....	-	29,771	29,771
Purchased power advanced deposits.....	-	824,532	824,532
Total current assets.....	<u>557,418</u>	<u>3,187,268</u>	<u>3,744,686</u>
<b>NONCURRENT:</b>			
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	539,891	-	539,891
Capital assets, net of accumulated depreciation.....			
Nondepreciable.....	100,195	300,171	400,366
Depreciable.....	5,492,233	6,470,744	11,962,977
Total noncurrent assets.....	<u>6,132,319</u>	<u>6,770,915</u>	<u>12,903,234</u>
<b>TOTAL ASSETS.....</b>	<u>6,689,737</u>	<u>9,958,183</u>	<u>16,647,920</u>
<b>LIABILITIES</b>			
<b>CURRENT:</b>			
Warrants payable.....	47,734	1,616,677	1,664,411
Customer deposits payable.....	-	70,360	70,360
Other liabilities.....	-	3,460	3,460
Compensated absences.....	17,000	131,106	148,106
Bonds and notes payable.....	110,091	171,250	281,341
Total current liabilities.....	<u>174,825</u>	<u>1,992,853</u>	<u>2,167,678</u>
<b>NONCURRENT:</b>			
Bonds and notes payable.....	2,181,465	1,303,750	3,485,215
<b>TOTAL LIABILITIES.....</b>	<u>2,356,290</u>	<u>3,296,603</u>	<u>5,652,893</u>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt.....	3,300,872	3,637,857	6,938,729
Unrestricted.....	1,032,575	3,023,723	4,056,298
<b>TOTAL NET ASSETS.....</b>	<u>\$ 4,333,447</u>	<u>\$ 6,661,580</u>	<u>\$ 10,995,027</u>

See notes to basic financial statements.

PROPRIETARY FUNDS  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2006

	Business-type Activities - Enterprise Funds		
	Water Enterprise	Electric Light December 31, 2005	Total
<b>OPERATING REVENUES:</b>			
Charges for services .....	\$ 900,488	\$ 6,318,994	\$ 7,219,482
Other .....	-	153,949	153,949
<b>TOTAL OPERATING REVENUES .....</b>	<b>900,488</b>	<b>6,472,943</b>	<b>7,373,431</b>
<b>OPERATING EXPENSES:</b>			
Cost of services and administration .....	1,803,666	6,371,339	8,175,005
Repairs and maintenance .....	-	205,714	205,714
Depreciation .....	181,900	284,666	466,566
<b>TOTAL OPERATING EXPENSES .....</b>	<b>1,985,566</b>	<b>6,861,719</b>	<b>8,847,285</b>
<b>OPERATING INCOME (LOSS) .....</b>	<b>(1,085,078)</b>	<b>(388,776)</b>	<b>(1,473,854)</b>
<b>NONOPERATING REVENUES (EXPENSES):</b>			
Investment income .....	42,503	58,127	100,630
Interest expense .....	(112,694)	(66,498)	(179,192)
Intergovernmental .....	390,884	-	390,884
Other revenues .....	-	6,273	6,273
Payment in lieu of taxes .....	-	(47,613)	(47,613)
<b>TOTAL NONOPERATING REVENUES (EXPENSES), NET .....</b>	<b>320,693</b>	<b>(49,711)</b>	<b>270,982</b>
<b>INCOME (LOSS) BEFORE TRANSFERS .....</b>	<b>(764,385)</b>	<b>(438,487)</b>	<b>(1,202,872)</b>
<b>TRANSFERS:</b>			
Transfers out .....	(168,035)	-	(168,035)
<b>CHANGE IN NET ASSETS .....</b>	<b>(932,420)</b>	<b>(438,487)</b>	<b>(1,370,907)</b>
<b>NET ASSETS AT BEGINNING OF YEAR .....</b>	<b>5,265,867</b>	<b>7,100,067</b>	<b>12,365,934</b>
<b>NET ASSETS AT END OF YEAR .....</b>	<b>\$ 4,333,447</b>	<b>\$ 6,661,580</b>	<b>\$ 10,995,027</b>

See notes to basic financial statements.

PROPRIETARY FUNDS  
STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2006

	Business-type Activities - Enterprise Funds		
	Water	Electric Light December 31, 2005	Total
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES:</u></b>			
Receipts from customers and users.....	\$ 902,307	\$ 6,132,704	\$ 7,035,011
Payments to vendors.....	(1,437,027)	(6,019,333)	(7,456,360)
Payments to employees.....	(369,536)	-	(369,536)
<b>NET CASH FROM OPERATING ACTIVITIES.....</b>	<b>(904,256)</b>	<b>113,371</b>	<b>(790,885)</b>
<b><u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</u></b>			
Transfers out.....	(168,035)	-	(168,035)
Miscellaneous.....	-	6,273	6,273
Payments in lieu of taxes.....	-	(47,613)	(47,613)
Intergovernmental subsidy.....	390,884	-	390,884
<b>NET CASH FROM NONCAPITAL FINANCING ACTIVITIES.....</b>	<b>222,849</b>	<b>(41,340)</b>	<b>181,509</b>
<b><u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u></b>			
Proceeds from the issuance of bonds and notes.....	-	1,200,000	1,200,000
Acquisition and construction of capital assets.....	-	(1,274,558)	(1,274,558)
Principal payments on bonds and notes.....	(85,911)	(176,250)	(262,161)
Interest expense.....	(112,694)	(66,498)	(179,192)
<b>NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....</b>	<b>(198,605)</b>	<b>(317,306)</b>	<b>(515,911)</b>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES:</u></b>			
Investment income.....	42,503	58,127	100,630
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS.....</b>	<b>(837,509)</b>	<b>(187,148)</b>	<b>(1,024,657)</b>
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	<b>1,121,315</b>	<b>1,503,931</b>	<b>2,625,246</b>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 283,806</b>	<b>\$ 1,316,783</b>	<b>\$ 1,600,589</b>
<b><u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:</u></b>			
Operating income (loss).....	\$ (1,085,078)	\$ (388,776)	\$ (1,473,854)
Adjustments to reconcile operating income (loss) to net cash from operating activities:			
Depreciation.....	181,900	284,666	466,566
Changes in assets and liabilities:			
Water fees.....	1,819	-	1,819
Electric light fees.....	-	(340,239)	(340,239)
Purchased power advance deposits.....	-	(269,867)	(269,867)
Warrants payable.....	(4,897)	800,259	795,362
Liabilities due depositors.....	-	21,055	21,055
Other liabilities.....	-	1,103	1,103
Accrued compensated absences.....	2,000	5,170	7,170
Total adjustments.....	180,822	502,147	682,969
<b>NET CASH FROM OPERATING ACTIVITIES.....</b>	<b>\$ (904,256)</b>	<b>\$ 113,371</b>	<b>\$ (790,885)</b>

See notes to basic financial statements.

**FIDUCIARY FUNDS**  
STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2006

	Private Purpose Trust Funds	Agency Funds
<b>ASSETS</b>		
CURRENT:		
Cash and cash equivalents.....	\$ 331	\$ 433,664
 <b>LIABILITIES</b>		
Warrants payable.....	-	18,260
Liabilities due depositors.....	-	415,404
TOTAL LIABILITIES.....	-	433,664
 <b>NET ASSETS</b>		
Held in trust.....	\$ 331	\$ -

See notes to basic financial statements.

**FIDUCIARY FUNDS**  
**STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS**

FISCAL YEAR ENDED JUNE 30, 2006

		<u>Private Purpose Trust Funds</u>
<u>ADDITIONS:</u>		
Interest.....	\$	8
Intergovernmental.....		<u>411</u>
TOTAL ADDITIONS.....		<u>419</u>
 <u>DEDUCTIONS:</u>		
Administration.....		<u>600</u>
CHANGE IN NET ASSETS.....		(181)
NET ASSETS AT BEGINNING OF YEAR.....		<u>512</u>
NET ASSETS AT END OF YEAR.....	\$	<u><u>331</u></u>

See notes to basic financial statements.

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Georgetown, Massachusetts (the Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described herein.

### A. Reporting Entity

The Town is a municipal corporation that is governed by an elected Board of Selectmen.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the town (the primary government) and its component units. The Town did not identify any component units requiring inclusion in the basic financial statements.

The Georgetown Municipal Electric Light Department (the GMELD) was established to generate and distribute electricity for municipal and residential use within the Town. The GMELD is governed by an elected three-member board and is operated by a manager appointed by the GMELD's elected board. It is not a separate legal entity and therefore the condensed financial statements of the GMELD are reported in the Town's Enterprise Fund. A complete audited financial statement for the GMELD can be obtained at West Main Street, Georgetown, MA 01833.

### B. Government-Wide and Fund Financial Statements

#### *Government-Wide Financial Statements*

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

#### *Fund Financial Statements*

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

#### *Major Fund Criteria*

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*

- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Fiduciary funds are reported by fund type.

### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

#### *Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and water and electric light enterprise funds. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

#### *Fund Financial Statements*

**Governmental** fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported for the fiscal year ended June 30, 2006.

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *community preservation act fund* is a special revenue fund used to account for the accumulation of resources for the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing.

The *town capital projects* fund is used to account for upgrades to and new construction of Town capital assets.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise and Trust Funds).

The *permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

**Proprietary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The following proprietary funds are reported:

The *water enterprise fund* is used to account for the Town's water activities.

The *electric light fund* is used to account for the Town's electric light activities.

*Fiduciary* fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The *agency fund* is used to account for assets held in a purely custodial capacity.

#### *Government-Wide and Fund Financial Statements*

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

#### D. Cash and Investments

##### *Government-Wide and Fund Financial Statements*

Cash and short-term investments equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

#### E. Accounts Receivable

##### *Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

#### ***Real Estate, Personal Property Taxes and Tax Liens***

Real estate and personal property taxes are levied and based on values assessed on January 1<sup>st</sup> of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup> and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported. Real estate tax liens are processed by the last day in September following the last billing cycle.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

***Motor Vehicle Excise***

Motor vehicle excise taxes are assessed annually for each vehicle registered and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

***Water Fees***

User fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Unbilled user fees are estimated at year-end and are recorded as revenue in the current period.

Since the Town disconnects water service for nonpayment, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

***Special Assessments***

The Town assesses Water Betterments in connection with the construction and connection of water mains and services. Betterment liens are processed annually on overdue accounts and are included as a lien on the property owner's tax bill. Water liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

***Intergovernmental***

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

**F. Inventories*****Government-Wide and Fund Financial Statements***

With the exception of the Electric Light Department, inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

G. Capital Assets*Government-Wide and Proprietary Fund Financial Statements*

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$5,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Buildings and building improvements.....	40
Computers and computer equipment.....	5
Equipment and furniture.....	5-10
Other improvements.....	20-30
Books.....	10
Infrastructure.....	40-50
Vehicles.....	5-15

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

*Governmental Fund Financial Statements*

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

*Government-Wide Financial Statements*

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

*Fund Financial Statements*

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

*Government-Wide Financial Statements*

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

*Fund Financial Statements*

Transfers between and within funds are *not* eliminated from the individual fund statements and are reported as transfers in and transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity*Government-Wide Financial Statements (Net Assets)*

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been "restricted for" the following:

"Specific purposes" represents restrictions placed on assets from outside parties and primarily consists of federal and state grants.

*Fund Financial Statements (Fund Balances)*

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

Fund balances have been "designated for" the following:

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2006 operating budget.

#### L. Long-term debt

##### *Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

##### *Governmental Fund Financial Statements*

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

#### M. Investment Income

Excluding the permanent funds, investment income derived from major and non-major governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

#### N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

##### *Government-Wide and Proprietary Fund Financial Statements*

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

##### *Governmental Fund Financial Statements*

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.

#### O. Post Retirement Benefits

##### *Government-Wide and Fund Financial Statements*

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's share of insurance premiums in the general fund in the fiscal year paid.

For the fiscal year ended June 30, 2006, this expense/expenditure totaled approximately \$553,000. There were 125 participants receiving benefits at June 30, 2006.

#### P. Use of Estimates

##### *Government-Wide and Fund Financial Statements*

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

#### Q. Total Column

##### *Government-Wide Financial Statements*

The total column presented on the government-wide financial statements represents consolidated financial information.

##### *Fund Financial Statements*

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

#### R. Fund Deficits

Several individual fund deficits exist within the Non-major Governmental Funds at June 30, 2006. These deficits are anticipated to be funded through grant proceeds and available funds during fiscal year 2006.

## **NOTE 2 – CASH AND INVESTMENTS**

Statutes authorize the Town to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth of Massachusetts who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares. In addition, there are various restrictions limiting the amount and length of deposits and investments.

The Town maintains a cash and investment pool that is available for use by all funds, except the Trust Funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Cash Equivalents". The deposits and investments of the Trust Funds are held separately from those of other Town funds.

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town has not formally adopted a policy for custodial credit risk of deposits. At fiscal year-end, the carrying amount of deposits (excluding GMELD) totaled \$9,589,751 and the bank balance totaled \$10,471,009. Of the bank balance, \$563,250 was covered by Federal Depository Insurance and \$9,907,759 was exposed to custodial credit risk because it was uninsured and uncollateralized.

Investments

As of June 30, 2006, the Town had a total of \$8,210 invested in MMDT. GMELD had no investments.

Custodial Credit Risk - Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in possession of the outside party. The Town does not have a formal policy for custodial credit risk for its investments. At June 30, 2006, the Town does not have any custodial credit risk exposure for its investments since MMDT deposits are not subject to custodial credit risk because they are not evidenced by securities that exist in physical for book-entry form.

Interest Rate Risk - Investments

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk - Investments

The Town has not adopted a formal policy related to credit risk. The Town's investment in MMDT at June 30, 2006 is unrated.

**NOTE 3 – RECEIVABLES**

At June 30, 2006, receivables for the individual major, non-major governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Real estate and personal property taxes.....	\$ 337,484	\$ (17,823)	\$ 319,661
Tax liens and foreclosures.....	395,835	-	395,835
Motor vehicle excise taxes.....	255,503	(85,175)	170,328
Special assessments.....	258,747	-	258,747
Intergovernmental.....	13,126,404	-	13,126,404
Loans.....	59,036	-	59,036
Total.....	<u>\$ 14,433,009</u>	<u>\$ (102,998)</u>	<u>\$ 14,330,011</u>

At June 30, 2006, receivables for the water enterprise consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Water fees.....	\$ 251,148	\$ -	\$ 251,148
Intergovernmental.....	562,355	-	562,355
Total.....	<u>\$ 813,503</u>	<u>\$ -</u>	<u>\$ 813,503</u>

At December 31, 2005, receivables for the municipal electric light fund consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Electric Light user fees.....	\$ 1,019,442	\$ (3,260)	\$ 1,016,182

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

	General Fund	Other Governmental Funds	Total
<u>Receivable type:</u>			
Real estate and personal property taxes.....	\$ 256,033	\$ -	\$ 256,033
Tax liens and foreclosures.....	382,730	13,105	395,835
Motor vehicle excise taxes.....	170,328	-	170,328
Special assessments.....	-	258,747	258,747
Intergovernmental.....	12,771,000	202,561	12,973,561
Total.....	<u>\$ 13,580,091</u>	<u>\$ 474,413</u>	<u>\$ 14,054,504</u>

## NOTE 4 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2006, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental Activities:</b>				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 3,764,082	\$ -	\$ -	\$ 3,764,082
Construction in progress.....	160,638	482,627	-	643,265
Total capital assets not being depreciated.....	<u>3,924,720</u>	<u>482,627</u>	<u>-</u>	<u>4,407,347</u>
<u>Capital assets being depreciated:</u>				
Buildings and building improvements.....	30,241,505	29,400	-	30,270,905
Computers and computer equipment.....	602,796	17,901	-	620,697
Equipment and furniture.....	853,786	88,103	-	941,889
Other improvements.....	815,537	-	-	815,537
Books.....	317,713	-	-	317,713
Infrastructure.....	7,839,548	153,152	-	7,992,700
Vehicles.....	1,042,932	372,003	-	1,414,935
Total capital assets being depreciated.....	<u>41,713,817</u>	<u>660,559</u>	<u>-</u>	<u>42,374,376</u>
<u>Less accumulated depreciation for:</u>				
Buildings and building improvements.....	9,855,505	727,960	-	10,583,466
Computers and computer equipment.....	523,925	22,641	-	546,566
Equipment and furniture.....	590,558	76,551	-	667,109
Other improvements.....	402,345	37,451	-	439,796
Books.....	184,621	25,034	-	209,655
Infrastructure.....	2,010,458	197,902	-	2,208,360
Vehicles.....	665,719	94,105	-	759,824
Total accumulated depreciation.....	<u>14,233,132</u>	<u>1,181,644</u>	<u>-</u>	<u>15,414,776</u>
Total capital assets being depreciated, net.....	<u>27,480,685</u>	<u>(521,085)</u>	<u>-</u>	<u>26,959,600</u>
Total governmental activities capital assets, net.....	<u>\$ 31,405,405</u>	<u>\$ (38,458)</u>	<u>\$ -</u>	<u>\$ 31,366,947</u>

Business Type Activities:	Beginning Balance	Increases	Decreases	Ending Balance
<b>Water Fund Activities:</b>				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 100,195	\$ -	\$ -	\$ 100,195
<u>Capital assets being depreciated:</u>				
Computers and computer equipment.....	63,306	-	-	63,306
Equipment and furniture.....	130,672	-	-	130,672
Other improvements.....	81,070	-	-	81,070
Infrastructure.....	8,672,386	-	-	8,672,386
Vehicles.....	90,127	-	-	90,127
Total capital assets being depreciated.....	9,037,561	-	-	9,037,561
<u>Less accumulated depreciation for:</u>				
Computers and computer equipment.....	62,886	280	-	63,166
Equipment and furniture.....	91,406	9,337	-	100,743
Other improvements.....	19,859	3,611	-	23,470
Infrastructure.....	3,109,039	164,596	-	3,273,635
Vehicles.....	80,238	4,076	-	84,314
Total accumulated depreciation.....	3,363,428	181,900	-	3,545,328
Total capital assets being depreciated, net.....	5,674,133	(181,900)	-	5,492,233
Total water fund activities capital assets, net.....	\$ 5,774,328	\$ (181,900)	\$ -	\$ 5,592,428
<b>Electric Light Department Activities:</b>				
<u>Capital assets being depreciated:</u>				
Land improvements.....	\$ 300,171	\$ -	\$ -	\$ 300,171
Structures and improvements.....	395,459	31,596	-	427,055
Machinery and equipment.....	5,558,815	1,120,338	(5,500)	6,673,653
Infrastructure.....	3,724,056	122,624	-	3,846,680
Total capital assets being depreciated.....	9,978,501	1,274,558	(5,500)	11,247,559
<u>Less accumulated depreciation for:</u>				
Structures and improvements.....	148,554	7,157	-	155,711
Machinery and equipment.....	2,385,922	210,097	(5,500)	2,590,519
Infrastructure.....	1,663,002	67,412	-	1,730,414
Total accumulated depreciation.....	4,197,478	284,666	(5,500)	4,476,644
Total Electric Light Department capital assets, net.....	\$ 5,781,023	\$ 989,892	\$ -	\$ 6,770,915

Depreciation expense was charged to functions/programs of the primary government as follows:

<b>Governmental Activities:</b>	
General government.....	\$ 68,315
Public safety.....	132,200
Education.....	680,813
Public works.....	267,727
Human services.....	960
Culture and recreation.....	31,629
	<u>1,181,644</u>
Total depreciation expense - governmental activities.....	\$ <u>1,181,644</u>
<b>Business-Type Activities:</b>	
Water.....	\$ 181,900
Electric light.....	284,666
	<u>466,566</u>
Total depreciation expense - business-type activities.....	\$ <u>466,566</u>

#### NOTE 5 – INTERFUND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2006, are summarized as follows:

Transfers Out:	Transfers In:		
	General Fund	Town Capital Projects	Total
General Fund.....	\$ -	\$ 275,000	\$ 275,000 (1)
Nonmajor Governmental Funds.....	21,086	-	21,086 (2)
Water Enterprise Fund.....	168,035	-	168,035 (3)
Total.....	\$ <u>189,121</u>	\$ <u>275,000</u>	\$ <u>464,121</u>

- (1) Represents budgeted transfers from the Capital Projects major fund to the General Fund for the Bailey bridge repairs, the proposed new elementary/middle school, and the purchase of a dump truck.
- (2) Represents budgeted transfer from the Septic Betterment Fund to the General Fund.
- (3) Represents budgeted transfer from the Water Fund to the General Fund for indirect charges.

#### NOTE 6 – SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund and enterprise funds respectively.

The Town had no short-term financing for fiscal year 2006.

#### NOTE 7 – LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the outstanding indebtedness at June 30, 2006, and the debt service requirements are as follows:

#### Bonds and Notes Payable Schedule – Governmental Funds

Project	Interest Rate (%)	Outstanding at June 30, 2005	Issued	Redeemed	Outstanding at June 30, 2006
Public Safety Building.....	3.65-4.35	\$ 150,000	\$ -	\$ 50,000	\$ 100,000
Refunding Bonds - 1998.....	4.80	(150,000)	-	(50,000)	(100,000)
Refunding Bonds - 1998.....	5.00	145,000	-	50,000	95,000
School Project Loan.....	4.20	3,335,000	-	260,000	3,075,000
MWPAT - Title V Loans.....	4.00	166,203	-	10,400	155,803
School Project Bonds (1999).....	5.00	11,045,000	-	775,000	10,270,000
Land Acquisition (1999).....	1.50	145,000	-	15,000	130,000
Town Hall Renovation.....	1.50	30,000	-	10,000	20,000
Landfill Closure Bonds.....	4.25	860,000	-	75,000	785,000
MWPAT - Title V Loans.....	4.25	170,697	-	10,684	160,013
Town Hall Remodeling.....	4.25	640,000	-	80,000	560,000
Addition to DPW Garage (2003).....	4.25	215,000	-	30,000	185,000
Library Addition (2005).....	4.25	2,400,000	-	120,000	2,280,000
Highway Sander (2005).....	4.25	40,000	-	10,000	30,000
Public Safety Building Improvements (2005)....	4.25	20,000	-	4,000	16,000
School Security System (2005).....	4.25	27,000	-	7,000	20,000
School Computers.....	4.25	150,000	-	30,000	120,000
School Textbooks.....	4.25	95,000	-	20,000	75,000
School Renovations (2005).....	4.25	30,000	-	6,000	24,000
Fire Engine (2005).....	4.25	350,000	-	35,000	315,000
Total.....		\$ 19,863,900	\$ -	\$ 1,548,084	\$ 18,315,816

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2007.....\$	1,546,084	\$ 761,099	\$ 2,307,183
2008.....	1,541,084	698,106	2,239,190
2009.....	1,476,084	636,160	2,112,244
2010.....	1,431,084	578,252	2,009,336
2011.....	1,365,850	523,258	1,889,108
2012.....	1,366,061	469,683	1,835,744
2013.....	1,366,060	424,164	1,790,224
2014.....	1,256,061	358,474	1,614,535
2015.....	1,251,061	305,577	1,556,638
2016.....	1,221,061	252,604	1,473,665
2017.....	1,301,061	199,474	1,500,535
2018.....	1,291,061	142,753	1,433,814
2019.....	1,141,061	59,135	1,200,196
2020.....	141,061	29,127	170,188
2021.....	141,082	23,494	164,576
2022.....	120,000	17,850	137,850
2023.....	120,000	12,750	132,750
2024.....	120,000	7,650	127,650
2025.....	120,000	2,550	122,550
Totals.....	<u>\$ 18,315,816</u>	<u>\$ 5,502,160</u>	<u>\$ 23,817,976</u>

#### Bonds and Notes Payable Schedule – Municipal Light Enterprise Fund

<u>Project</u>	<u>Average Interest Rate (%)</u>	<u>Outstanding at December 31, 2004</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Outstanding at December 31, 2005</u>
Refunding Bonds - 1998.....	3.65-4.55	\$ 495,000	\$ -	\$ 105,000	\$ 390,000
Amortization of refunding and issue costs.....		(43,750)	-	(8,750)	(35,000)
Electric Light Sub-station.....	4.25	1,200,000	-	80,000	1,120,000
Total.....		<u>\$ 1,651,250</u>	<u>\$ -</u>	<u>\$ 176,250</u>	<u>\$ 1,475,000</u>

Debt service requirements for principal and interest for municipal light enterprise fund bonds and notes payable in future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2007.....\$	171,250 \$	54,950 \$	226,200
2008.....	171,250	47,236	218,486
2009.....	166,250	39,561	205,811
2010.....	166,250	34,000	200,250
2012.....	80,000	30,600	110,600
2013.....	80,000	27,200	107,200
2014.....	80,000	23,800	103,800
2015.....	80,000	20,400	100,400
2016.....	80,000	17,000	97,000
2017.....	80,000	13,600	93,600
2018.....	80,000	10,200	90,200
2019.....	80,000	6,800	86,800
2020.....	80,000	3,400	83,400
2021.....	80,000	-	80,000
Totals.....	\$ <u>1,475,000</u>	\$ <u>328,747</u>	\$ <u>1,803,747</u>

#### Bonds and Notes Payable Schedule – Water Enterprise Fund

<u>Project</u>	<u>Interest Rate (%)</u>	<u>Outstanding at June 30, 2005</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Outstanding at June 30, 2006</u>
MWPAT.....	5.20	\$ 1,899,012	\$ -	\$ 92,456	\$ 1,806,556
General Obligation Water Bonds.....	4.25	500,000	-	15,000	485,000
Total.....		\$ <u>2,399,012</u>	\$ <u>-</u>	\$ <u>107,456</u>	\$ <u>2,291,556</u>

Debt service requirements for principal and interest for water enterprise fund bonds and notes payable in future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2007.....\$	110,091 \$	112,851 \$	222,942
2008.....	118,168	105,888	224,056
2009.....	121,341	101,805	223,146
2010.....	124,354	95,453	219,807
2011.....	127,602	89,628	217,230
2012.....	130,000	82,467	212,467
2013.....	135,000	70,119	205,119
2014.....	145,000	67,244	212,244
2015.....	150,000	58,970	208,970
2016.....	155,000	51,477	206,477
2017.....	155,000	43,225	198,225
2018.....	160,000	34,785	194,785
2019.....	170,000	26,694	196,694
2020.....	175,000	18,854	193,854
2021.....	180,000	10,313	190,313
2022.....	30,000	5,100	35,100
2023.....	35,000	3,719	38,719
2024.....	35,000	2,231	37,231
2025.....	35,000	744	35,744
Totals..... \$	<u>2,291,556</u> \$	<u>981,566</u> \$	<u>3,273,122</u>

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2006, approximately \$1,231,500 of such assistance was received. Approximately \$15,703,000 will be received in future fiscal years. Of this amount, approximately \$2,932,000 represents reimbursement of long-term interest costs, and approximately \$12,771,000 represents reimbursement of approved construction costs. Accordingly, a \$12,771,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The change in deferred revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town has received bonds from the Massachusetts Water Pollution Abatement Trust (MWPAT) for various water and sewer projects. The remaining scheduled loan repayments, including interest, total \$3,003,251 at June 30, 2006. The Town is scheduled to be subsidized by the MWPAT on a periodic basis for principal in the amount of \$562,355 and interest costs for \$654,359. Thus, net MWPAT loan repayments, including interest, are scheduled to be \$1,786,537. The principal subsidies are guaranteed and therefore a \$562,355 intergovernmental receivable has been recorded in the Water Enterprise Fund at June 30, 2006. Since the Town is legally obligated for the total amount of the debt, such amounts have been reported in the accompanying basic financial statements. The fiscal year 2006 principal and interest subsidies totaled approximately \$21,745 and \$85,505, respectively.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2006, the Town had the following authorized and unissued debt:

Purpose	Amount
Septic Improvement.....	\$ 400,000
School Textbooks.....	700
Total.....	<u>\$ 400,700</u>

#### Changes in Long-term Liabilities

During the fiscal year ended June 30, 2006, the following changes occurred in long-term liabilities:

	Beginning Balance	Additions	Reductions	Ending Balance	Current Portion
<b>Governmental Activities:</b>					
Bonds and notes payable.....	\$ 19,863,900	\$ -	\$ (1,548,084)	\$ 18,315,816	\$ 1,546,084
Compensated absences.....	189,000	37,000	(17,000)	209,000	23,000
Total governmental activity long-term liabilities.....	<u>\$ 20,052,900</u>	<u>\$ 37,000</u>	<u>\$ (1,565,084)</u>	<u>\$ 18,524,816</u>	<u>\$ 1,569,084</u>
<b>Business-Type Activities:</b>					
Bonds and notes payable.....	\$ 4,050,262	\$ -	\$ (283,706)	\$ 3,766,556	\$ 281,341
Compensated absences.....	140,936	148,106	(140,936)	148,106	148,106
Total business-type activity long-term liabilities.....	<u>\$ 4,191,198</u>	<u>\$ 148,106</u>	<u>\$ (424,642)</u>	<u>\$ 3,914,662</u>	<u>\$ 429,447</u>

The governmental activities long-term liabilities are generally liquidated by the general fund.

#### **NOTE 8 – STABILIZATION FUNDS**

At June 30, 2006, \$1,313,895 has been set aside in a stabilization fund, which is classified as a non-major fund in the governmental funds financial statements. During fiscal year 2006, the Town transferred \$782,819 from available funds into the fund. The stabilization fund balance can be used for general and/or capital purposes upon Town Meeting approval.

**NOTE 9 – RISK FINANCING**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

The Town participates in a premium-based health care plan for its active employees. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

**NOTE 10 – MUNICIPAL LIGHT DEPARTMENT**

The Municipal Light Department of the Town is a participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests and to issue revenue bonds to finance electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other utilities and also operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its pro rata share of MMWEC's costs related to the Project, which costs include debt service on bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment, other Project Participants may be required to increase (step-up) their payments and correspondingly their Participants' share of Project Capability to an amount equal to 25% of their original Participant' share of the Project Capability. PSA Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC has issued separate issues of revenue bonds for each of its eight Projects, which are payable solely from, and secured solely by, the revenues derived from the Project to which the bonds relate, plus available funds pledged under MMWEC's Amended and Restated General Bond Resolution (GBR) with respect to the bonds of that Project. The MMWEC revenues derived from each Project are used solely to provide for the payment of the bonds of any bond issue relating to such Project and to pay MMWEC's cost of owning and operating such Project and are not used to provide for the payment of the bonds of any bond issue relating to any other Project.

MMWEC operates the Stony Brook Intermediate Project and Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has a 3.7% interest in the W.F. Wyman Unit Number 4 plant, which is owned and operated by its majority owner, FPL Energy Wyman IV, a subsidiary of FPL Energy, Inc. and a 4.8% ownership interest in the Millstone Unit 3 nuclear unit, operated by Dominion Nuclear Connecticut, Inc. (DNCI), the majority owner and a subsidiary of Dominion Resources, Inc. DNCI also owns and operates Millstone Unit 2 nuclear unit. In November 2005, the Nuclear Regulatory Commission (NRC) renewed the operating licenses for the Millstone Unit 2 and Unit 3 nuclear units for an additional twenty years. The license for Unit 2 was extended to July 31, 2035 and the license for Unit 3 was extended to November 25, 2045.

A substantial portion of MMWEC's plant investment and financing program is an 11.6% ownership interest in the Seabrook Station nuclear generating unit operated by FPL Energy Seabrook, LLC, the majority owner and an indirect subsidiary of FPL Group, Inc. In December 2005, the NRC issued an amendment to the operating license that extends the expiration date from October 2026 to March 2030, to recapture the period from 1986 to 1990

during which time Seabrook Station had an operating license, but did not operate. FPLE Seabrook has stated its intention to request an extension of the Seabrook Station operating license beyond March 2030.

Pursuant to the PSAs the MMWEC Seabrook and Millstone Project Participants are liable for their proportionate share of the cost associated with decommissioning the plants, which costs are being funded through monthly Project billings. Also the Project Participants are liable for their proportionate share of uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act (Act). Originally enacted in 1957, the Act has been renewed several times. In July 2005, as part of the Energy Policy Act of 2005, Congress extended the Act until the end of 2025.

Georgetown Municipal Light Department has entered into PSAs and Power Purchase Agreements (PPAs) with MMWEC. Under both the PSAs and PPAs, the Department is required to make certain payments to MMWEC payable solely from Department revenues. Under PSAs, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

MMWEC is involved in various legal actions. In the opinion of MMWEC management, the outcome of such litigation or claims will not have a material adverse effect on the financial position of the company.

As of December 31, 2005, total capital expenditures amounted to \$1,521,643,000, of which \$11,949,000 represents the amount associated with the Department's Project Capability. MMWEC's debt outstanding for the Projects includes Power Supply System Revenue Bonds totaling \$784,995,000, of which \$5,778,000 is associated with the Department's share of Project Capability. As of December 31, 2005, MMWEC's total future debt service requirement on outstanding bonds issued for Projects is \$978,397,000, of which \$7,223,000 is anticipated to be billed to the Department in the future.

The estimated aggregate amount of Georgetown Municipal Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, to MMWEC at December 31, 2005 and estimated for future years is shown below.

For Years Ended December 31,	Annual Cost
2006.....	\$ 810,000
2007.....	784,000
2008.....	735,000
2009.....	656,000
2010.....	596,000
2011 to 2015.....	2,817,000
2016 to 2019.....	825,000
Total.....	<u>\$ 7,223,000</u>

In addition, the Department is required to pay its share of the Operation and Maintenance (O&M) costs of the Projects in which it participates. The Department's total O&M costs including debt service under the PSAs were \$1,427,000 and \$1,424,000 for the years ended December 31, 2005 and 2004, respectively.

**NOTE 11 – PENSION PLAN**

*Plan Description* – The Town contributes to the Essex Regional Contributory Retirement System (System), a cost-sharing multiple-employer defined benefit pension plan administered by the Essex Regional Retirement Board. Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Commonwealth's Teachers Contributory Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are funded by the Commonwealth. The amount of these on-behalf payments totaled approximately \$1,766,000 for the fiscal year ended June 30, 2006, and, accordingly, are reported in the General Fund as Intergovernmental Revenues and Pension Expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth. Cost-of-living adjustments granted after 1997 are borne by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth's Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 491 Maple Street, Suite 202, Danvers, Massachusetts, 01923.

*Funding Policy* - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution, which is apportioned among the employers based on active current payroll. The contributions of plan members and the Town are governed by Chapter 32 of the MGL. The Town's contributions to the System for the fiscal years ended June 30 2006, 2005, and 2004 were \$685,109, \$617,940, and \$564,878 respectively, which equaled its required contribution for each fiscal year.

**NOTE 12 – COMMUNITY PRESERVATION FUNDS**

In Spring of 2001, the Town approved the Community Preservation Act (CPA) which allows the Town to impose a surcharge on property taxes and to receive matching state funds for specified uses related to the acquisition, creation, preservation, and support of open space, historic resources, land for recreational use and community housing. The CPA requires that the Town spend or set aside for later spending a minimum of ten percent of annual revenues for open space, a minimum of ten percent of annual revenues for historic resources and a minimum of ten percent of annual revenues for community housing.

In accordance with the CPA, the Town has approved a new bylaw establishing a Community Preservation Committee (CPC) to study the needs, possibilities and resources of the Town regarding community preservation and to make recommendations for Town Meeting approval to fund eligible projects using CPA funds.

As of June 30, 2006, the CPA fund has a balance of \$1,360,110 and is reported as a major fund in the governmental funds financial statements.

**NOTE 13 – COMMITMENTS**

The Town has entered into contracts totaling approximately \$4,700,000 for construction of a new library. The project is in the design phase and the Town plans to begin construction in fiscal year 2007.

**NOTE 14 – CONTINGENCIES**

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2006, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Various legal actions and claims are pending against the Town. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2006, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2006.

**NOTE 15 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS**

During fiscal year 2006, the following GASB pronouncements were implemented:

GASB Statement #42, *Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries*.

GASB Statement #44, *Economic Condition Reporting: The Statistical Section*. This new GASB establishes and modifies requirements related to supplementary information presented in a statistical section. The presentation of a statistical section is not required by this pronouncement.

GASB Statement #46, *Net Assets Restricted by Legislation an amendment of GASB Statement No. 34*. This Statement clarifies that a legally enforceable enabling legislation restriction is one that a party external to a government such as citizens, public interest groups, or the judiciary can compel a government to honor. It requires governments to disclose the portion of total net assets that is restricted by enabling legislation.

GASB Statement #47, *Accounting for Termination Benefits*. This Statement provides accounting and reporting guidance for state and local governments that offer benefits such as early retirement incentives or severance to employees that are involuntarily terminated. The Statement requires that similar forms of termination benefits be accounted for in the same manner and is intended to enhance both the consistency of reporting for termination benefits and the comparability of financial statements.

GASB issued Statement #48, *Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues* which is required to be implemented in FY2008. Management has elected to implement this GASB early.

*Other Future GASB Pronouncements:*

The GASB issued Statement #43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, which is required to be implemented in Fiscal 2008. Since there is no legally established separate trust for the postemployment benefit plan this pronouncement will not impact the basic financial statements.

The GASB issued Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which is required to be implemented in Fiscal 2009. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

## ***Required Supplementary Information***

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GENERAL FUND  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -  
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2006

	Budgeted Amounts			
	Amounts Carried forward From Prior Year	Current Year Initial Budget	Original Budget	Final Budget
<b>REVENUES:</b>				
Real estate and personal property taxes, net of tax refunds.....	\$ -	\$ 11,070,031	\$ 11,070,031	\$ 11,070,031
Motor vehicle excise taxes.....	-	1,077,000	1,077,000	1,077,000
Penalties and interest on taxes.....	-	50,000	50,000	50,000
Payments in lieu of taxes.....	-	48,750	48,750	48,750
Intergovernmental.....	-	5,554,546	5,554,546	5,554,546
Departmental and other.....	-	855,000	855,000	670,000
Investment income.....	-	35,000	35,000	35,000
<b>TOTAL REVENUES.....</b>	<b>-</b>	<b>18,690,327</b>	<b>18,690,327</b>	<b>18,505,327</b>
<b>EXPENDITURES:</b>				
Current:				
General government.....	4,873	868,556	873,429	826,798
Public safety.....	2,797	1,552,126	1,554,923	1,634,255
Education.....	-	9,436,201	9,436,201	9,496,598
Public works.....	15,066	868,044	883,110	901,229
Human services.....	43	209,314	209,357	216,357
Culture and recreation.....	292	240,306	240,598	240,598
Pension benefits.....	-	685,109	685,109	685,109
Property and liability insurance.....	-	155,000	155,000	155,000
Employee benefits.....	3,112	2,023,365	2,026,477	2,026,477
State and county charges.....	-	222,164	222,164	301,768
Capital outlay.....	11,121	-	11,121	11,121
Debt service:				
Principal.....	-	1,758,733	1,758,733	1,548,084
Interest.....	-	887,530	887,530	887,532
<b>TOTAL EXPENDITURES.....</b>	<b>37,304</b>	<b>18,906,448</b>	<b>18,943,752</b>	<b>18,930,926</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....</b>	<b>(37,304)</b>	<b>(216,121)</b>	<b>(253,425)</b>	<b>(425,599)</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfers in.....	-	189,121	189,121	189,121
Transfers out.....	-	-	-	(275,000)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>-</b>	<b>189,121</b>	<b>189,121</b>	<b>(85,879)</b>
<b>NET CHANGE IN FUND BALANCE.....</b>	<b>(37,304)</b>	<b>(27,000)</b>	<b>(64,304)</b>	<b>(511,478)</b>
<b>BUDGETARY FUND BALANCE, Beginning of year.....</b>	<b>476,013</b>	<b>476,013</b>	<b>476,013</b>	<b>476,013</b>
<b>BUDGETARY FUND BALANCE, End of year.....</b>	<b>\$ 438,709</b>	<b>\$ 449,013</b>	<b>\$ 411,709</b>	<b>\$ (35,465)</b>

See notes to required supplementary information.

	Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
\$	11,013,032	\$ -	\$ (56,999)
	1,159,888	-	82,888
	52,312	-	2,312
	54,088	-	5,338
	5,555,572	-	1,026
	760,735	-	90,735
	193,074	-	158,074
	<u>18,788,701</u>	<u>-</u>	<u>283,374</u>
	799,639	6,763	20,396
	1,604,824	3,854	25,577
	9,469,901	-	26,697
	695,513	44,029	161,687
	195,265	261	20,831
	238,107	564	1,927
	685,109	-	-
	154,319	-	681
	1,937,157	1,707	87,613
	342,492	-	(40,724)
	-	2,093	9,028
	1,548,084	-	-
	826,625	-	60,907
	<u>18,497,035</u>	<u>59,271</u>	<u>374,620</u>
	<u>291,666</u>	<u>(59,271)</u>	<u>657,994</u>
	189,121	-	-
	(275,000)	-	-
	<u>(85,879)</u>	<u>-</u>	<u>-</u>
	205,787	(59,271)	657,994
	476,013	-	-
\$	<u>681,800</u>	<u>(59,271)</u>	<u>657,994</u>

**NOTE 1 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY****A. Budgetary Information**

Municipal Law requires the adoption of a balanced budget that is approved by Town Meeting. The Finance and Advisory Board present an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation.

The majority of the Town's appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote of Town Meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2006 budget includes \$18,906,448 in appropriations and other amounts to be raised and \$37,304 in encumbrances and appropriations carried over from previous fiscal years. During fiscal year 2006, Town Meeting approved supplemental appropriations totaling \$262,174.

The Town Accountant has the responsibility to ensure that budgetary control is maintained on an individual line item appropriation account basis. Budgetary control is exercised through the Town's accounting system.

**B. Budgetary - GAAP Reconciliation**

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the fiscal year ended June 30, 2006, is presented below:

Net change in fund balance, budgetary basis.....	\$	205,787
<u>Basis of accounting differences:</u>		
Net increase in revenues due to 60 day receipts.....		14,782
Net change in recording tax refunds payable.....		(69,900)
Net increase in revenues due to on-behalf payments.....		1,765,803
Net increase in recording expenditures due to on-behalf payments.....		<u>(1,765,803)</u>
Net change in fund balance, GAAP basis.....	\$	<u>150,669</u>

C. Appropriation Deficits

During fiscal year 2006, actual expenditures and encumbrances exceeded appropriations for state and county charges. These over expenditures will be funded by available funds during fiscal year 2007.

FY02	TAX COLLECTOR'S REPORT JULY 1, 2001 THRU JUNE 30, 2002							
	Balance	Commit.	Refund	Collections	Abate.	Tax Title	Balance	
	7/1/01	or Recinded Abate				Defer/Adjust	6/30/02	
1992 M.V. Excise	2,668.22			(0.02)			2,668.20	
1993 M.V. Excise	3,000.20						3,000.20	
1994 M.V. Excise	3,176.55			(13.75)			3,162.80	
1995 M.V. Excise	1,880.22			(38.65)			1,841.57	
1996 M.V. Excise	3,186.58			(170.73)			3,015.85	
1997 M.V. Excise	3,283.55			(163.75)			3,119.80	
1998 M.V. Excise	1,985.76			(608.89)			1,376.87	
1999 M.V. Excise	5,061.91	1,075.00		(2,630.84)			3,506.07	
2000 M.V. Excise	15,400.34	20,021.71	901.82	(27,774.47)	(597.39)		7,952.01	
2001 M.V. Excise	80,610.77	169,163.82	9,726.18	(231,613.81)	(10,258.46)		17,628.50	
2002 M.V. Excise		746,172.58	2,891.43	(651,549.60)	(8,876.17)		88,638.24	
2001 Farm & Animal		187.15		(187.15)			-	
1990 Pers. Prop.	1,702.59				(1,702.59)		-	
1991 Pers. Prop.	3,291.27			(307.52)	(2,983.75)		-	
1992 Pers. Prop.	3,574.19			(443.85)	(3,128.20)		2.14	
1993 Pers. Prop.	4,136.80			(463.35)	(3,670.09)		3.36	
1994 Pers. Prop.	3,503.15			(110.00)	(3,306.27)		86.88	
1995 Pers. Prop.	1,462.39				(1,373.22)		89.17	
1996 Pers. Prop.	2,303.89			(1,035.47)	(1,168.49)		99.93	
1997 Pers. Prop.	5,981.86			(4,149.82)	(1,731.90)		100.14	
1998 Pers. Prop.	1,863.57						1,863.57	
1999 Pers. Prop.	1,622.89			(117.23)			1,505.66	
2000 Pers. Prop.	8,794.80			(5,706.58)			3,088.22	
2001 Pers. Prop.	6,649.78		161.80	(4,625.28)			2,186.30	
2002 Pers. Prop.		135,875.72		(127,167.86)	(182.09)		8,525.77	
1999 Real Estate	4,671.32			(4,671.32)	-		-	
2000 Real Estate	54.50						54.50	
2001 Real Estate	64,200.63		11,289.79	(51,684.71)			23,805.71	
2002 Real Estate		8,633,721.10	29,966.12	(8,446,107.20)	(32,484.58)	(6,264.57)	178,830.87	
2002 C P A Surcharge		165,479.36	1,104.76	(161,527.35)	(1,238.01)		3,818.76	
	234,067.73	9,871,696.44	56,041.90	(9,722,869.20)	(72,701.21)	(6,264.57)	359,971.09	

FY03		TAX COLLECTOR'S REPORT JULY 1, 2002 THRU JUNE 30, 2003							
		Balance	Commit.	Refund	Collections	Abate.	Tax Title	Balance	
		7/1/02		or audit adj.			Defer/Adjust	6/30/03	
1992 M.V. Excise		2,668.20				(2,984.79)		(316.59)	
1993 M.V. Excise		3,000.20				(2,954.69)		45.51	
1994 M.V. Excise		3,162.80				(3,060.32)		102.48	
1995 M.V. Excise		1,841.57				(1,841.57)		-	
1996 M.V. Excise		3,015.85			(5.00)			3,010.85	
1997 M.V. Excise		3,119.80			(193.65)			2,926.15	
1998 M.V. Excise		1,376.87		108.87	(244.27)			1,241.47	
1999 M.V. Excise		3,506.07			(729.17)			2,776.90	
2000 M.V. Excise		7,952.01		98.75	(1,555.86)			6,494.90	
2001 M.V. Excise		17,628.50	33,749.11	741.00	(45,707.65)	(1,108.61)		5,302.35	
2002 M.V. Excise		88,638.24	214,138.94	9,257.46	(284,236.19)	(15,423.68)		12,374.77	
2003 M.V. Excise			791,254.28	1,446.28	(635,876.20)	(12,095.03)		144,729.33	
2002 Farm & Animal			185.43		(185.43)			-	
1992 Pers. Prop.		2.14			(2.14)			-	
1993 Pers. Prop.		3.36			(3.36)			-	
1994 Pers. Prop.		86.88			(86.88)			-	
1995 Pers. Prop.		89.17			(89.17)			-	
1996 Pers. Prop.		99.93			(99.93)			-	
1997 Pers. Prop.		100.14			(100.14)			-	
1998 Pers. Prop.		1,863.57						1,863.57	
1999 Pers. Prop.		1,515.66			(117.23)			1,398.43	
2000 Pers. Prop.		3,088.22			(43.84)			3,044.38	
2001 Pers. Prop.		2,186.30			(89.45)			2,096.85	
2002 Pers. Prop.		8,525.77		317.32	(634.40)			8,208.69	
2003 Pers. Prop.			137,626.65	1,046.04	(132,263.86)	(524.29)		5,884.54	
2000 Real Estate		54.50						54.50	
2001 Real Estate		23,805.71			(11,811.06)			11,994.65	
2002 Real Estate		178,830.87			(108,698.84)			70,132.03	
2002 C P A Surcharge		3,818.76			(2,678.92)			1,139.84	
2003 Real Estate			8,985,101.58	37,491.60	(8,793,876.48)	(32,148.92)	(6,417.62)	190,150.16	
2003 C P A Surcharge			172,677.82	184.45	(166,916.51)	(1,603.99)		4,341.77	
		359,981.09	10,334,733.81	50,691.77	(10,186,245.63)	(73,745.89)	(6,417.62)	478,997.53	

FY04		TAX COLLECTOR'S REPORT JULY 1, 2003 THRU JUNE 30, 2004							
		Balance	Commit.	Refund	Collections	Abate.	Tax Title	Balance	
		7/1/03		or audit adj.			Defer/Adjust	6/30/04	
1992 M.V. Excise		(316.59)						(316.59)	
1993 M.V. Excise		45.51						45.51	
1994 M.V. Excise		102.48						102.48	
1996 M.V. Excise		3,010.85						3,010.85	
1997 M.V. Excise		2,926.15			(53.33)			2,872.82	
1998 M.V. Excise		1,241.47			(123.75)			1,117.72	
1999 M.V. Excise		2,776.90			(142.50)			2,634.40	
2000 M.V. Excise		6,494.90		45.00	(501.56)	(45.00)		5,993.34	
2001 M.V. Excise		5,302.35			(1,677.09)	(45.00)		3,580.26	
2002 M.V. Excise		12,374.77	9,246.14	1,011.03	(13,369.84)	(1,030.41)	(5.00)	8,226.69	
2003 M.V. Excise		144,729.33	222,246.98	6,634.11	(330,769.95)	(13,593.50)		29,246.97	
2004 M.V. Excise			838,148.74	2,303.75	(727,116.13)	(12,222.80)		101,113.56	
2003 Farm & Animal			170.96		(170.96)			-	
1998 Pers. Prop		1,863.57			(7.50)			1,856.07	
1999 Pers. Prop.		1,398.43			(7.52)			1,390.91	
2000 Pers. Prop.		3,044.38						3,044.38	
2001 Pers. Prop.		2,096.85			(83.15)			2,013.70	
2002 Pers. Prop.		8,208.69		6.18	(921.76)	(1,672.71)		5,620.40	
2003 Pers. Prop.		5,884.54		42.55	(3,150.64)	(42.55)		2,733.90	
2004 Pers. Prop.			137,844.34	866.31	(132,718.25)			5,992.40	
2000 Real Estate		54.50				(27.06)		27.44	
2001 Real Estate		11,994.65			(11,014.55)		(929.28)	50.82	
2002 Real Estate		70,132.03		550.25	(36,935.26)		(33,695.19)	51.83	
2002 C P A Surcharge		1,139.84			(726.70)		(353.66)	59.48	
2003 Real Estate		190,150.16		1,671.49	(157,439.01)		(33,794.22)	588.42	
2003 C P A Surcharge		4,341.77		3.26	(4,093.19)		(360.86)	(109.02)	
2004 Real Estate			9,471,615.53	36,399.58	(9,307,912.60)	(42,490.91)	(4,729.91)	152,881.69	
2004 C P A Surcharge			207,695.98	28.17	(203,580.87)	(1,877.69)		2,265.59	
		478,997.53	10,886,968.67	49,561.68	(10,932,516.11)	(73,047.63)	(73,868.12)	336,096.02	

FY05		TAX COLLECTOR'S REPORT JULY 1, 2004 THRU JUNE 30, 2005						
	Balance	Commit.	Refund	Collections	Abate.	Tax Title	Balance	
	7/1/04		or audit adj.			Defer/Adjust	6/30/05	
1992 M.V. Excise	(316.59)						(316.59)	
1993 M.V. Excise	45.51						45.51	
1994 M.V. Excise	102.48						102.48	
1996 M.V. Excise	3,010.85			(28.75)			2,982.10	
1997 M.V. Excise	2,872.82						2,872.82	
1998 M.V. Excise	1,117.72			(123.75)			993.97	
1999 M.V. Excise	2,634.40			(11.04)			2,623.36	
2000 M.V. Excise	5,993.34			(62.50)			5,930.84	
2001 M.V. Excise	3,580.26		58.80	(222.61)			3,416.45	
2002 M.V. Excise	8,226.69		4.25	(4,091.47)			4,139.47	
2003 M.V. Excise	29,246.97	7,887.63	1,825.90	(29,313.00)	(1,351.90)		8,295.60	
2004 M.V. Excise	101,113.56	234,168.78	7,480.41	(310,755.14)	(10,880.70)		21,126.91	
2005 M.V. Excise		877,337.21	2,277.51	(781,690.83)	(13,175.96)		84,747.93	
2004 Farm & Animal		306.38		(306.38)			-	
2004 Forest Prod.		252.71		(252.71)			-	
1998 Pers. Prop	1,856.07			(7.50)			1,848.57	
1999 Pers. Prop.	1,390.91						1,390.91	
2000 Pers. Prop.	3,044.38			(439.24)			2,605.14	
2001 Pers. Prop.	2,013.70			(358.75)			1,654.95	
2002 Pers. Prop.	5,620.40		0.08	(4,117.21)			1,503.27	
2003 Pers. Prop.	2,733.90			(150.66)			2,583.24	
2004 Pers. Prop.	5,992.40		41.34	(809.12)			5,224.62	
2005 Pers. Prop.		125,365.08	10,989.56	(134,034.94)	(162.33)		2,157.37	
2000 Real Estate	27.44				(54.50)		(27.06)	
2001 Real Estate	50.82				(50.82)		-	
2002 Real Estate	51.83				(51.83)		-	
2002 C P A Surcharge	59.48						59.48	
2003 Real Estate	588.42				(52.92)		535.50	
2003 C P A Surcharge	(109.02)						(109.02)	
2004 Real Estate	152,881.69		2,557.25	(109,937.01)	(953.30)		44,548.63	
2004 C P A Surcharge	2,265.59		353.90	(2,029.94)	(6.96)		582.59	
2005 Real Estate		9,941,049.06	19,852.78	(9,745,563.00)	(27,311.02)	(6,218.10)	181,809.72	
2005 C P A Surcharge		225,483.26	307.60	(220,864.44)	(1,797.34)		3,129.08	
	336,096.02	11,411,850.11	45,749.38	(11,345,169.99)	(55,849.58)	(6,218.10)	386,457.84	

FY06		TAX COLLECTOR'S REPORT JULY 1, 2005 THRU JUNE 30, 2006								
	Balance	Commit.	Refund	Collections	Abate.	Tax Title		Balance		
	7/1/05		or audit adj.			Defer/Adjust	Re dist	6/30/06		
1996 M.V. Excise	2,982.10							2,982.10		
1997 M.V. Excise	2,872.82							2,872.82		
1998 M.V. Excise	1,117.72			(17.50)				1,100.22		
1999 M.V. Excise	2,623.36			(216.25)				2,407.11		
2000 M.V. Excise	5,930.84							5,930.84		
2001 M.V. Excise	3,416.45			(42.50)				3,373.95		
2002 M.V. Excise	4,139.47			(220.62)				3,918.85		
2003 M.V. Excise	8,295.60	52.50	30.94	(1,738.67)				6,640.37		
2004 M.V. Excise	21,126.91	11,164.40	882.46	(22,347.58)	(963.01)			9,863.18		
2005 M.V. Excise	84,747.93	287,870.76	6,358.89	(330,113.05)	(7,861.03)			41,003.50		
2006 M.V. Excise		991,680.50	404.53	(812,868.22)	(3,537.35)			175,679.46		
2005 Farm & Animal		268.84		(268.84)				-		
1998 Pers. Prop.	1,856.07							1,856.07		
1999 Pers. Prop.	1,498.14			(16.53)				1,481.61		
2000 Pers. Prop.	2,605.14			(781.22)				1,823.92		
2001 Pers. Prop.	1,654.95			(585.58)				1,069.37		
2002 Pers. Prop.	1,536.30			(941.10)				595.20		
2003 Pers. Prop.	2,583.24			(1,026.90)				1,556.34		
2004 Pers. Prop.	5,224.62			(672.22)				4,552.40		
2005 Pers. Prop.	2,157.37			(1,292.08)				865.29		
2006 Pers. Prop.		143,136.76	175.35	(140,961.38)	(281.46)			2,069.27		
2000 Real Estate	(27.06)							(27.06)		
2002 C P A Surcharge	59.48							59.48		
2003 Real Estate	535.50							535.50		
2003 C P A Surcharge	(109.02)							(109.02)		
2004 Real Estate	44,548.63	305.58		(11,107.64)		(28,668.03)		5,078.54		
2004 C P A Surcharge	582.59							582.59		
2005 Real Estate	181,809.72		1,328.36	(139,938.73)		(36,960.38)		6,238.97		
2005 C P A Surcharge	3,129.08		11.40	(2,537.52)		(520.32)		82.64		
2006 Real Estate		10,987,042.59	28,066.19	(10,708,489.09)	(35,389.89)	(5,310.94)	(76.63)	265,842.23		
2006 CPA Surcharge		255,275.43	5,376.89	(253,158.42)	(1,929.97)		(63.80)	5,500.13		
-	386,897.95	12,676,797.36	42,635.01	(12,429,341.64)	(49,962.71)	(71,459.67)	(140.43)	555,425.87		

Town of Georgetown, Massachusetts General Fund Appropriations Expenditures For the Fiscal Year Ended June 30, 2006 Final											app2006	
As of June 30, 2006												
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
1	11131	Town Meeting Expenses	1,200.00	1,200.00				1,200.00	1,141.05		58.95	95.09%
2	11221	Selectmen Salaries	1,500.00	1,500.00				1,500.00	1,500.00		0.00	100.00%
3	11222	Selectmen Staff Salary	25,117.00	25,117.00	5,950.00			31,067.00	31,067.00		0.00	100.00%
4	11224	Selectmen Office Operations	2,000.00	2,000.00				2,000.00	1,371.76		628.24	68.59%
5	11225	Computer System Maint & Supplies	62,100.00	62,100.00				62,100.00	61,740.29		359.71	99.42%
6	11226	Town Hall Operating Expense	62,000.00	62,000.00	2,000.00			64,000.00	61,204.58		2,795.42	95.63%
7	11227	Town Administrator Salary	81,120.00	81,120.00				81,120.00	81,120.00		0.00	100.00%
8	11229	Town Administrator Expenses	3,000.00	3,000.00				3,000.00	3,000.00		0.00	100.00%
9	11312	Fin/Adv Comm Expenses	200.00	200.00				200.00	200.00		0.00	100.00%
10	11321	Reserve Fund	75,000.00	75,000.00		(75,000.00)		0.00	0.00		0.00	#DIV/0!
11	11351	Accountants Salary	55,000.00	55,000.00		3,441.00		58,441.00	52,757.59		5,683.41	90.27%
12	11353	Accountants Expenses	3,700.00	3,700.00		7,420.00		11,120.00	9,680.91		1,439.09	87.06%
13	11411	Assessors Salaries	900.00	900.00				900.00	900.00		0.00	100.00%
14	11412	Assessors Asst Salary	50,957.00	50,957.00	(8,553.00)			42,404.00	33,010.19		9,393.81	77.85%
15	11413	Assessors Staff Wages	37,137.00	37,137.00	1,061.00			38,198.00	37,769.39		428.61	98.88%
16	11414	Assessors Expenses	19,750.00	19,750.00				42,750.00	42,715.45		34.55	99.92%
17	11453	Tres-Col Expenses	23,273.00	23,273.00	23,000.00			23,273.00	21,597.69		1,675.31	92.80%
18	11454	Tax Collector/Treasurer	59,488.00	59,488.00				59,488.00	54,653.94		4,834.06	91.87%
19	11455	Asst Tax Collector Salary	33,956.00	33,956.00				33,956.00	33,956.00		0.00	100.00%
20	11456	Asst Treasurer	39,479.00	39,479.00				39,479.00	39,479.00		0.00	100.00%
21	11511	Town Counsel Expense	50,000.00	50,000.00		17,369.00		67,369.00	63,234.66		4,134.34	93.86%
22	11521	Personnel Board Expenses	0.00	0.00				0.00	0.00		0.00	#DIV/0!
23	11581	Tax Title Foreclosure	12,000.00	12,000.00				12,000.00	9,838.56		2,161.44	81.99%
24	11591	Town Audit	21,900.00	21,900.00				21,900.00	18,000.00		3,900.00	82.19%
25	11611	Town Clerk Salary	30,775.00	30,775.00				30,775.00	30,775.00		0.00	100.00%
26	11612	Town Clerk Staff Wages	16,289.00	16,289.00				16,289.00	16,124.32		164.68	98.99%
27	11613	Town Clerk Expenses	6,500.00	6,500.00				6,500.00	4,171.36		2,328.64	64.17%
28	11621	Elections Expenses	6,500.00	6,500.00				6,500.00	4,491.85		2,008.15	69.11%
29	11631	Registrars Expenses	5,042.00	5,042.00				5,042.00	2,987.99		2,054.01	59.26%
30	11711	Conservation Comm Expenses	2,663.00	2,663.00				2,663.00	2,463.82		199.18	92.52%
31	11712	Conservation Comm Salaries	8,320.00	8,320.00				8,320.00	8,320.00		0.00	100.00%
32	11713	Conservation Comm Staff Salaries	4,368.00	4,368.00				4,368.00	4,166.75		201.25	95.39%
33	11731	MVPC Assessment	2,316.00	2,316.00				2,316.00	2,315.18		0.82	99.96%
34	11751	Planning Board Expenses	8,630.00	8,630.00				8,630.00	7,970.51		659.49	92.36%
35	11752	Planning Board Salaries	36,148.00	36,148.00				36,148.00	35,574.41		573.59	98.41%
36	11761	Z B Appeals Clerk Wages	9,778.00	9,778.00				9,778.00	9,778.00		0.00	100.00%
37	11951	Reports, Town & Fin Comm	4,500.00	4,500.00				4,500.00	3,424.34		1,075.66	76.10%
38	12111	Police Salaries	806,521.00	806,521.00	17,193.00			823,714.00	823,714.00		3.60	100.00%
39	12115	Police School Crossing	13,579.00	13,579.00				13,579.00	12,645.63		933.37	93.13%
40	12116	Police Cruiser	27,000.00	27,000.00				27,000.00	26,987.95		12.05	99.96%
41	12118	Police Operating Expenses	70,400.00	70,400.00	3,000.00			73,400.00	72,242.70		1,157.30	98.42%
42	12119	Traffic Lights Expense	3,200.00	3,200.00				3,200.00	2,967.51		232.49	92.73%
43	12121	Comm Center Wages	179,241.00	179,241.00				179,241.00	177,025.64		2,215.36	98.76%
44	12131	Public Safety Building-Utilities	20,000.00	20,000.00		15,400.00		35,400.00	35,114.89		285.11	99.19%
45	12132	Public Safety Building-Maint	20,000.00	20,000.00				20,000.00	19,999.84		0.16	100.00%
46	12211	Fire Salaries & Wages	37,500.00	37,500.00				37,500.00	36,803.00		697.00	98.14%
47	12212	Fire Misc Wages	9,500.00	9,500.00				9,500.00	9,417.50		82.50	99.13%
48	12213	Emerg Response Allow Exp	100,000.00	100,000.00				127,370.00	127,367.22		2.78	100.00%
49	12214	Fire Operating Expenses	83,600.00	83,600.00				85,600.00	83,577.87		2,022.13	97.64%
50	12311	Ambulance Retainer Asses	10,500.00	10,500.00	2,000.00			10,500.00	10,500.00		0.00	100.00%
51	12321	Emer Med Tech Expenses	16,425.00	16,425.00				16,425.00	16,245.00		180.00	98.90%
52	12444	Sealer Wgts/Meas Serv Fees	3,848.00	3,848.00				3,848.00	3,848.00		0.00	100.00%
53	12921	Animal Control Off Salary	19,686.00	19,686.00				19,686.00	19,686.00		0.00	100.00%
54	12922	Animal Control Off Expense	9,880.00	9,880.00				9,880.00	9,327.56		552.44	94.41%
55	12931	Parking Clerk Expenses	0.00	0.00				0.00	0.00		0.00	#DIV/0!

Town of Georgetown, Massachusetts											app2006	
General Fund Appropriations Expenditures												
For the Fiscal Year Ended												
June 30, 2006 Final												
As of June 30, 2006												
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
56	12951	Inspectors Service Wages	114,446.00	114,446.00				114,446.00	111,726.26		2,719.74	97.62%
57	12952	Inspectors Service Expenses	6,800.00	6,800.00				6,800.00	6,686.28		113.72	98.33%
58	13121	Whittier Reg'l Assess	115,601.00	115,601.00				115,601.00	115,601.00		0.00	100.00%
59	13122	School Choice Assessment	143,874.00	143,874.00	79,604.00			223,478.00	256,756.00		(33,278.00)	114.89%
60	14211	Highway Surveyor Salary	72,712.00	72,712.00				72,712.00	72,712.00		0.00	100.00%
61	14212	Highway Wages	173,013.00	173,013.00				173,013.00	166,442.03		6,570.97	96.20%
62	14213	Highway Operating Expenses	73,656.00	73,656.00				73,656.00	82,407.12		537.88	99.35%
63	14215	Road Maint & Repairs	105,932.00	105,932.00				113,432.00	113,432.00		0.00	100.00%
64	14221	Const/Maint Drain Expense	30,594.00	30,594.00				27,923.52	27,923.52		0.48	100.00%
65	14222	Highway Sidewalks Expense	3,605.00	3,605.00				3,605.00	3,605.00		0.00	100.00%
66	14231	Snow/Ice Control Expense	100,000.00	100,000.00				104,000.00	197,312.53		(93,312.53)	189.72%
67	14241	Street Light Assessment	38,850.00	38,850.00	4,000.00			38,850.00	38,824.50		25.50	99.93%
68	14242	Traffic Lights Maintenance	10,000.00	10,000.00				10,000.00	6,793.20		3,206.80	67.93%
69	14291	Tree Warden Salary	4,275.00	4,275.00				4,275.00	4,275.00		0.00	100.00%
70	14292	Tree Warden Expenses	10,764.00	10,764.00				10,764.00	10,748.66		15.34	99.86%
71	15111	Health Salary & Wages	70,395.00	70,395.00				70,395.00	58,242.90		12,152.10	82.74%
72	15112	Health Dept Expenses	38,360.00	38,360.00				38,360.00	36,622.11		1,737.89	95.47%
73	15411	Council on Aging Wages	41,222.00	41,222.00				41,222.00	40,558.02		663.98	98.39%
74	15412	Council on Aging Expenses	14,737.00	14,737.00				14,737.00	12,414.03		2,322.97	84.24%
75	15431	Veterans Services Expenses	17,000.00	17,000.00		7,000.00		24,000.00	23,027.11		972.89	95.95%
76	15432	Veterans Graves Expenses	4,000.00	4,000.00				4,000.00	3,000.00		1,000.00	75.00%
77	15433	E Essex Vet Dist Assessment	23,100.00	23,100.00				23,100.00	21,618.60		1,481.40	93.59%
78	15451	Comm for Equal Access Expenses	500.00	500.00				500.00			500.00	0.00%
79	16111	Library Salaries & Wages	141,656.00	141,656.00	(9,240.00)	(500.00)		131,916.00	130,387.78		1,528.22	98.84%
80	16112	Library Expenses	63,100.00	63,100.00	9,240.00	500.00		72,840.00	72,837.90		2.10	100.00%
81	16311	Recreation Wages	14,000.00	14,000.00				14,000.00	13,634.12		365.88	97.39%
82	16312	Park & Rec Expenses	20,150.00	20,150.00				20,150.00	20,150.00		0.00	100.00%
83	16911	Historical Comm Expenses	100.00	100.00				100.00	97.90		2.10	97.90%
84	16921	Memorial Day Remembrance Expense	1,300.00	1,300.00				1,300.00	1,271.21		28.79	97.79%
85	17111	Public Safety Bldg Principal - Series B	50,000.00	50,000.00				50,000.00	50,000.00		0.00	100.00%
86	17112	Landfill - Principal	75,000.00	75,000.00				75,000.00	75,000.00		0.00	100.00%
87	17113	Elect Sub Station Principal-Series B	105,000.00	105,000.00				105,000.00	105,000.00		0.00	100.00%
88	17114	Land Acquisition-Series C	15,000.00	15,000.00				15,000.00	15,000.00		0.00	100.00%
89	17115	Teachers Pay Deferral	25,647.00	25,647.00				25,647.00	0.00		25,647.00	0.00%
90	17116	School Renovations Principal - Series A	260,000.00	260,000.00				260,000.00	260,000.00		0.00	100.00%
91	17118	Town Hall Reno Principal-Series C	10,000.00	10,000.00				10,000.00	10,000.00		0.00	100.00%
92	17119	School Reno - Series C Principal	775,000.00	775,000.00				775,000.00	775,000.00		0.00	100.00%
93	17120	Water Pollution Abatement Bond	10,401.00	10,401.00				10,401.00	10,400.36		0.64	99.99%
94	17121	Town Hall Building Remodeling	80,000.00	80,000.00				80,000.00	80,000.00		0.00	100.00%
95	17122	Public Works Building Addition	30,000.00	30,000.00				30,000.00	30,000.00		0.00	100.00%
96	17123	Water Pollution Abatement Bond II	10,685.00	10,685.00				10,685.00	10,684.03		0.97	99.99%
97	17125	Library Addition Principal	120,000.00	120,000.00				120,000.00	120,000.00		0.00	100.00%
98	17126	Capital Equipment Principal	112,000.00	112,000.00				112,000.00	112,000.00		0.00	100.00%
99	17127	Elect Sub Station Principal-Series B	80,000.00	80,000.00				80,000.00	80,000.00		0.00	100.00%
100	17510	Landfill Closure-Interest	44,104.00	44,104.00				44,104.00	44,103.75		0.25	100.00%
101	17511	Public Safety Bldg Interest -Series B	5,230.00	5,230.00				5,230.00	5,230.00		0.00	100.00%
102	17513	Elect Sub Station Interest- Series B	19,558.00	19,558.00				19,558.00	19,557.50		0.50	100.00%
103	17516	School Renovations Interest -Series A	159,258.00	159,258.00				159,258.00	159,257.50		0.50	100.00%
104	17518	School Renov. Int. - Series C	472,855.00	472,855.00				472,855.00	472,855.00		0.00	100.00%
105	17519	Land Acquisition Int. - Series C	6,033.00	6,033.00				6,033.00	6,032.50		0.50	99.99%
106	17520	Town Hall Renovations - Series C	1,200.00	1,200.00				1,200.00	1,200.00		0.00	100.00%
107	17521	Short Term Loan Others	2,600.00	2,600.00				2,600.00	2,375.00		225.00	91.35%
108	17523	Town Hall Building Remodeling	20,800.00	20,800.00				20,800.00	20,800.00		0.00	100.00%
109	17524	Public Works Building Addition	6,900.00	6,900.00				6,900.00	6,900.00		0.00	100.00%
110	17525	Library Addition Interest	85,380.00	85,380.00				85,380.00	85,380.00		0.00	100.00%

		Town of Georgetown, Massachusetts General Fund Appropriations Expenditures For the Fiscal Year Ended June 30, 2006 Final										app2006
		As of June 30, 2006										
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
111	17526	Capital Equipment Interest	22,492.00	22,492.00				22,492.00	22,491.27		0.73	100.00%
112	17527	Elect Sub Station Interest	41,120.00	41,120.00				41,120.00	41,120.00		0.00	100.00%
113	18202	County Retirement	685,109.00	685,109.00	76,290.00			78,290.00	85,736.00		(7,446.00)	109.51%
114	19121	Workmen's Comp Insurance	60,000.00	60,000.00				685,109.00	685,109.00		0.00	100.00%
115	19131	Unemployment Insurance	100,000.00	100,000.00				60,000.00	49,678.92		10,321.08	82.80%
116	19141	Medical Insurance	1,573,000.00	1,573,000.00		(5,500.00)		100,000.00	68,283.26		31,716.74	68.28%
117	19151	Life Insurance	4,600.00	4,600.00				1,567,677.13	1,547,677.13		19,822.87	98.74%
118	19161	Medicare Insurance	153,525.00	153,525.00		2,500.00		4,095.45	504.55		504.55	89.03%
119	19171	Dental Insurance	132,240.00	132,240.00				156,025.00	153,427.78		2,597.22	98.34%
120	19951	Veh, Prop & Liab Insurance	155,000.00	155,000.00				132,240.00	112,590.08		19,649.92	85.14%
121	19959	Transfer to Fund 038 Capital Projects	0.00	0.00	275,000.00			155,000.00	154,318.89		681.11	99.56%
121		<b>Total General Fund Appropriation</b>	<b>9,256,965.00</b>	<b>9,256,965.00</b>	<b>221,664.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,753,629.00</b>	<b>9,685,378.50</b>	<b>0.00</b>	<b>68,250.50</b>	<b>99.30%</b>
1		<b>Total General Fund &amp; Special Articles</b>	<b>9,256,965.00</b>	<b>9,256,965.00</b>	<b>221,664.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,753,629.00</b>	<b>9,685,378.50</b>	<b>0.00</b>	<b>68,250.50</b>	<b>99.30%</b>
2		Special Education District Wide	222,544.00	222,544.00		5,248.00		227,792.00	225,806.16		1,985.84	99.13%
3	01102	Speed Out Place District Wide	178,472.00	178,472.00		(178,472.00)		0.00			0.00	#DIV/0!
4	01103	Evaluation Services Dist Wide	10,500.00	10,500.00				10,500.00	9,012.30		1,487.70	85.83%
5	01302	Substitutes Dist Wide	20,000.00	20,000.00		38,035.00		58,035.00	66,862.56		(8,827.56)	115.21%
6	01303	Professional Development	103,500.00	103,500.00		15,607.00		119,107.00	114,659.70		4,447.30	96.27%
7	01433	Transportation Districtwide	150,160.00	150,160.00		(103,461.00)		150,160.00	150,480.00		(320.00)	100.21%
8	01601	Facilities OPS Districtwide	150,157.00	150,157.00		7,800.00		46,696.00	46,861.73		(165.73)	100.35%
9	01602	Maintenance Districtwide	127,521.00	127,521.00		7,800.00		128,420.98	128,420.98		(899.98)	100.71%
10	01701	School Committee Districtwide	23,432.00	23,432.00		15,251.00		31,232.00	32,084.88		(852.88)	102.73%
11	01702	School System Districtwide	330,668.00	330,668.00		38,599.00		345,919.00	372,597.08		(26,678.08)	107.71%
12	01703	Employee Benefits DW	130,460.00	130,460.00		24,000.00		91,861.00	91,508.40		352.60	99.62%
13	02001	Elementary Education Perley	295,996.00	295,996.00		48,946.00		319,996.00	320,046.83		(50.83)	100.02%
14	02012	Reading Perley	81,356.00	81,356.00				32,410.00	36,594.06		(4,184.06)	112.91%
15	02021	Mathematics Perley						5,601.78			(5,601.78)	#DIV/0!
16	02022	Science Perley	735.00	735.00				735.00	730.11		4.89	99.33%
17	02023	Social Studies Perley	289.00	289.00				289.00	289.00		0.00	100.00%
18	02031	Art Perley	9,963.00	9,963.00				9,963.00	9,960.88		2.12	99.98%
19	02032	Music Perley	8,139.00	8,139.00				8,139.00	7,178.74		960.26	88.20%
20	02041	Physical Education Perley	18,390.00	18,390.00				18,390.00	20,346.43		(1,956.43)	110.64%
21	02054	Computer Support Perley	22,806.00	22,806.00				24,024.00	27,644.21		(3,620.21)	115.07%
22	02061	Library Services Perley	7,845.00	7,845.00		1,218.00		7,845.00	8,026.37		(181.37)	102.31%
23	02062	Media Services Perley	1,130.00	1,130.00				1,130.00	1,031.04		98.96	91.24%
24	02071	Guidance Services Perley	400.00	400.00				400.00	367.94		32.06	91.99%
25	02101	Special Education Perley	416,851.00	416,851.00		(52,108.00)		364,743.00	341,422.47		23,320.53	93.61%
26	02102	Special Education Outside Placements	0.00	0.00		15,000.00		15,000.00	13,648.78		1,351.22	90.99%
27	02104	English Lang Learner	180.00	180.00				180.00	600.00		(420.00)	333.33%
28	02105	Academic Tutoring - Perley	720.00	720.00				720.00	0.00		720.00	0.00%
29	02202	Kindergarten Perley	64,096.00	64,096.00		1,000.00		65,096.00	83,764.40		(18,668.40)	128.68%
30	02301	Instructional Support Perley	6,963.00	6,963.00		(173.00)		6,790.00	6,144.59		645.41	90.49%
31	02302	Substitutes Perley	6,130.00	6,130.00		4,500.00		10,630.00	10,968.03		(338.03)	103.18%
32	02304	Building Administration Perley	46,519.00	46,519.00		1,971.00		48,490.00	49,716.05		(1,226.05)	102.53%
33	02432	Health Services Perley	37,757.00	37,757.00		1,550.00		39,307.00	39,153.61		153.39	99.61%
34	02433	Transportation Perley	9,744.00	9,744.00				9,744.00	9,477.30		266.70	97.26%
35	02434	Lunch/Recess Perley	18,078.00	18,078.00				18,078.00	17,558.78		519.22	97.13%
36	02601	Facilities OPS Perley	22,884.00	22,884.00				55,634.00	56,783.98		(1,149.98)	102.07%
37	02602	Maintenance Perley	4,000.00	4,000.00				4,000.00	3,988.61		11.39	99.72%
38	03001	Elementary Education Penn Brook	1,008,336.00	1,008,336.00		16,500.00		1,024,836.00	1,024,335.07		500.93	99.95%
39	03012	Reading Penn Brook	31,254.00	31,254.00		27,853.00		59,107.00	59,052.57		54.43	99.91%

Town of Georgetown, Massachusetts General Fund Appropriations Expenditures For the Fiscal Year Ended June 30, 2006 Final											app2006	
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expensed
40	03021	Mathematics Penn Brook	247.00	247.00		736.00		983.00	982.62		0.38	99.96%
41	03022	Science Penn Brook	968.00	968.00		30.00		998.00	996.86		1.14	99.89% #DIV/0!
42	03023	Social Studies Penn Brook	736.00	736.00		(736.00)		0.00			0.00	100.00%
43	03031	Art Penn Brook	59,754.00	59,754.00		5.00		59,759.00	59,758.16		7.06	99.98%
44	03032	Music Penn Brook	33,234.00	33,234.00		(2,276.00)		30,958.00	30,950.94		7.06	100.36%
45	03041	Physical Education Penn Brook	53,456.00	53,456.00		(330.00)		53,126.00	53,326.06		(200.06)	110.91%
46	03054	Computer Support Penn Brook	40,151.00	40,151.00		(400.00)		40,551.00	44,533.08		(4,382.08)	99.80%
47	03061	Library Services Penn Brook	25,421.00	25,421.00		(400.00)		25,021.00	24,971.10		49.90	99.48%
48	03062	Media Services Penn Brook	751.00	751.00		270.00		1,021.00	1,015.73		5.27	100.00%
49	03071	Guidance Services Penn Brook	59,442.00	59,442.00		(218.00)		59,224.00	59,224.10		(0.10)	100.00%
50	03101	Special Education Penn Brook	466,397.00	466,397.00		90,020.00		556,417.00	552,101.48		4,315.52	99.22%
51	03102	Sped Outside Placement Penn Brook	46,153.00	46,153.00		39,700.00		85,853.00	81,356.35		4,496.65	94.76%
52	03104	English Lang Learner Penn Brook	320.00	320.00				320.00	320.00		0.00%	0.00%
53	03105	Academic Tutoring Penn Brook	1,280.00	1,280.00				1,280.00	300.00		980.00	23.44%
54	03301	Instructional Support Penn Brook	16,826.00	16,826.00		10.00		16,836.00	14,309.76		2,526.24	85.00%
55	03302	Substitutes Penn Brook	29,304.00	29,304.00		(2,600.00)		26,704.00	27,203.96		(499.96)	101.87%
56	03304	Building Administration Penn Brook	109,302.00	109,302.00		2,717.00		112,019.00	113,882.05		(1,863.05)	101.66%
57	03432	Health Services Penn Brook	9,376.00	9,376.00				9,376.00	6,421.25		2,954.75	68.49%
58	03433	Transportation Penn Brook	11,066.00	11,066.00		1,200.00		12,266.00	10,490.67		1,775.33	85.53%
59	03434	Lunch/Recess Penn Brook	18,504.00	18,504.00		(1,200.00)		17,304.00	16,030.48		1,273.52	92.64%
60	03601	Facilities OPS Penn Brook	37,847.00	37,847.00	9,000.00	72,600.00		119,447.00	125,897.78		(6,450.78)	105.40%
61	03602	Maintenance Penn Brook	6,000.00	6,000.00		(715.00)		5,285.00	5,285.00		0.00%	100.00%
62	04011	English MS	247,792.00	247,792.00		1,200.00		248,992.00	253,549.77		(4,557.77)	101.83%
63	04012	Reading MS	20,216.00	20,216.00				20,216.00	20,194.16		21.84	99.89%
64	04013	Foreign Language MS	51,996.00	51,996.00		113.00		52,109.00	53,330.24		(1,221.24)	102.34%
65	04021	Mathematics MS	165,434.00	165,434.00		(77.00)		165,434.00	167,329.01		(1,895.01)	101.15%
66	04022	Science MS	176,811.00	176,811.00		(74.00)		176,734.00	177,123.58		(389.58)	100.22%
67	04023	Social Studies MS	195,845.00	195,845.00				195,771.00	195,577.92		193.08	99.90%
68	04031	Art MS	54,592.00	54,592.00		(34.00)		54,558.00	54,499.54		58.46	99.83%
69	04032	Music MS	45,450.00	45,450.00				45,416.00	45,240.04		175.96	99.61%
70	04041	Physical Education MS	84,041.00	84,041.00				84,041.00	83,473.22		567.78	99.32%
71	04051	Business Education MS	15,543.00	15,543.00				15,543.00	15,543.06		(0.06)	100.00%
72	04052	Home economics MS	34,043.00	34,043.00		650.00		34,693.00	33,801.47		891.53	97.43%
73	04053	Industrial Technology MS	33,590.00	33,590.00		(8,047.00)		25,543.00	29,225.26		(3,682.26)	114.42%
74	04061	Library Services MS	3,370.00	3,370.00				3,370.00	3,506.07		(136.07)	104.04%
75	04062	Media Services MS	4,220.00	4,220.00				4,220.00	4,040.68		179.32	95.75%
76	04071	Guidance Services MS	45,367.00	45,367.00		(286.00)		45,081.00	45,346.44		(265.44)	100.59%
77	04101	Sped Services MS	200,754.00	200,754.00		(58,077.00)		142,677.00	128,184.21		14,492.79	89.84%
78	04102	Sped Outside Placement MS	74,102.00	74,102.00		86,920.00		161,022.00	157,521.24		3,500.76	97.83%
79	04301	Instructional Services MS	11,990.00	11,990.00				11,990.00	20,775.26		(8,785.26)	173.27%
80	04304	BLDG Admin MS	4,950.00	4,950.00				4,950.00	5,379.16		(429.16)	108.67%
81	04432	Health Services MS	798.00	798.00				798.00	790.11		7.89	99.01%
82	05011	English HS	259,808.00	259,808.00		(15,100.00)		244,708.00	248,681.56		(3,973.56)	101.62%
83	05012	Reading HS	103.00	103.00				103.00	0.00		103.00	0.00%
84	05013	Foreign Language HS	173,420.00	173,420.00		(42,149.00)		131,271.00	131,261.72		(10.72)	100.01%
85	05021	Mathematics HS	240,280.00	240,280.00		19,701.00		259,981.00	264,644.59		(4,663.59)	101.79%
86	05022	Science HS	250,970.00	250,970.00		9,677.00		260,647.00	262,134.74		(1,487.74)	100.57%
87	05023	Social Studies HS	241,537.00	241,537.00		(63,331.00)		178,206.00	192,719.69		(14,513.69)	108.14%
88	05031	Art HS	86,060.00	86,060.00		700.00		86,760.00	86,650.28		109.72	99.87%
89	05032	Music HS	74,317.00	74,317.00		(26.00)		74,291.00	73,087.60		1,203.40	98.38%
90	05041	Physical Education HS	110,354.00	110,354.00		(14,000.00)		96,354.00	92,858.56		3,495.44	96.37%
91	05051	Business Education HS	78,606.00	78,606.00				78,606.00	78,462.25		143.75	99.82%
92	05052	Home economics HS	33,255.00	33,255.00		1,450.00		34,705.00	33,820.25		884.75	97.45%
93	05053	Industrial Technology HS	55,547.00	55,547.00		5,929.00		61,476.00	61,464.02		11.98	99.98%
94	05061	Library Services HS	3,370.00	3,370.00				3,370.00	3,311.82		58.18	98.27%

Town of Georgetown, Massachusetts												app2006
General Fund Appropriations Expenditures												
For the Fiscal Year Ended												
June 30, 2006 Final												
As of June 30, 2006												
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
95	05062	Media Services HS	4,220.00	4,220.00				4,220.00	4,079.19		140.81	96.66%
96	05071	Guidance Services HS	64,131.00	64,131.00		468.00		64,599.00	65,607.01		(1,008.01)	101.56%
97	05101	Sped Services HS	260,585.00	260,585.00		(12,000.00)		248,585.00	222,758.32		25,826.68	89.61%
98	05102	Sped Outside Placement HS	193,805.00	193,805.00		49,472.00		243,277.00	210,038.18		33,238.82	86.34%
99	05301	Instructional Support HS	18,105.00	18,105.00				18,105.00	14,955.58		3,149.42	82.60%
100	05304	BLDG Admin HS	28,720.00	28,720.00		(182.00)		28,538.00	24,507.60		4,030.40	85.88%
101	05503	Student Activities	0.00	0.00		1,000.00		1,000.00	357.75		642.25	35.78%
102	05432	Health Services HS	798.00	798.00				798.00	768.01		29.99	96.24%
103	06054	Computer Support MHS	76,798.00	76,798.00				76,798.45	97,098.45		(20,300.45)	126.43%
104	06061	Library Services MHS	26,190.00	26,190.00				26,190.00	26,189.94		0.06	100.00%
105	06062	Media Services MHS	54,079.00	54,079.00		2,050.00		56,129.00	55,127.92		1,001.08	98.22%
106	06071	Guidance Services MHS	148,360.00	148,360.00		2,500.00		150,860.00	150,377.94		482.06	99.68%
107	06101	Special Education MHS	136,300.00	136,300.00		4,800.00		141,100.00	140,025.56		1,074.44	99.24%
108	06104	English Lang Learner MHS	500.00	500.00				500.00	300.00		200.00	60.00%
109	06105	Academic Tutoring MHS	2,000.00	2,000.00		7,000.00		9,000.00	5,805.00		3,195.00	64.50%
110	06302	Substitutes MHS	54,566.00	54,566.00		(7,500.00)		47,066.00	30,678.00		16,388.00	65.18%
111	06304	Bldg Admin MHS	329,253.00	329,253.00		11,940.00		341,193.00	345,716.36		(4,523.36)	101.33%
112	06432	Health Services MHS	43,079.00	43,079.00		(12,450.00)		30,629.00	25,615.81		5,013.19	83.63%
113	06434	Lunch Recess MHS	5,558.00	5,558.00		(2,000.00)		3,558.00	3,440.84		117.16	96.71%
114	06501	Interscholastic Athletics MHS	55,975.00	55,975.00				55,975.00	75,747.00		(19,772.00)	135.32%
115	06503	Student Activities MHS	40,130.00	40,130.00				40,130.00	40,846.08		(716.08)	101.78%
116	06601	Facilities OPS MHS	94,407.00	94,407.00	17,000.00	52,461.00		163,868.00	163,982.08		(114.08)	100.07%
117	06602	Maintenance MHS	10,000.00	10,000.00		715.00		10,715.00	10,233.84		481.16	95.51%
118		Total School Fund	9,320,600.00	9,320,600.00	26,000.00	8,750.00	0.00	9,355,350.00	9,355,350.03	0.00	(0.03)	100.00%
120		Water Department Expenses:										
121	74501	Salaries & Wages	379,838.00	379,838.00				379,838.00	369,536.38		10,301.62	97.29%
122	74502	Expenses & Rent	260,200.00	260,200.00				260,200.00	262,856.74		(2,656.74)	101.02%
123	74503	Water Department Direct Costs	168,035.00	168,035.00				168,035.00	168,035.00		0.00	100.00%
124	74504	Water Treatment Plant Principal	70,714.00	70,714.00				70,714.00	70,713.16		0.84	100.00%
125	74505	Water Treatment Plant Interest	28,756.00	28,756.00				28,756.00	27,330.73		1,425.27	95.04%
126	74506	Operating Reserve Fund	25,000.00	25,000.00				25,000.00	25,000.00		0.00	0.00%
127	74507	Art#5 ATM 6/02 Dual Trans Loop	0.00	0.00				0.00	775,100.03		(775,100.03)	0.00%
128	74509	Water Transmission Loop Interest	18,172.00	18,172.00				18,172.00	18,171.25		0.75	100.00%
129	74511	Water Transmission Loop Principal	15,000.00	15,000.00				15,000.00	15,000.00		0.00	100.00%
130	74512	Art#29 ATM 5/05 Land Purchase	0.00	0.00				0.00	4,436.52		(4,436.52)	#DIV/0!
		Total Water Department Expenses	965,715.00	965,715.00				965,715.00	1,711,179.81	0.00	(745,464.81)	177.19%
		Total Water Fund & Special Articles	965,715.00	965,715.00	0.00	0.00	0.00	965,715.00	1,711,179.81		(745,464.81)	177.19%
		Grand Total	19,543,280.00	19,543,280.00	247,664.00	8,750.00	0.00	20,074,694.00	20,751,908.34	0.00	(677,214.34)	103.37%
		Grand Total Of ATM -General-Water	19,543,280.00	19,543,280.00	247,664.00	8,750.00	-	20,074,694.00	20,751,908.34	-	(677,214.34)	103%

Town of Georgetown  
Expected to Actual Revenues  
For the Fiscal Year Ended  
June 30, 2006

June 30, 2006

Line #	Account Name	Projected Revenues	Received To Date	Balance	Percent Received
1	Real Estate & Personal Property Taxes	11,070,031.15	11,013,030.59	57,000.56	99%
2	Motor Vehicles & Other Excise Taxes	1,077,000.00	1,159,887.57	(82,887.57)	108%
3	Penalties & Interest on Taxes	50,000.00	52,312.64	(2,312.64)	105%
4	Payment in Lieu of Taxes	48,750.00	54,088.30	(5,338.30)	111%
5	Fees	110,000.00	101,446.30	8,553.70	92%
6	Rentals	0.00	39,999.96	(39,999.96)	#DIV/0!
7	Other Dept Revenues	10,000.00	22,602.50	(12,602.50)	226%
8	Licenses & Permits	150,000.00	161,748.85	(11,748.85)	108%
9	Fines & Forfeits	50,000.00	113,636.41	(63,636.41)	227%
10	Investment Income	35,000.00	193,073.57	(158,073.57)	552%
11	Elect. Dept. - Benefits & Debt Service	470,000.00	477,306.21	(7,306.21)	102%
12	Miscellaneous Receipts	0.00	0.00	0.00	#DIV/0!
13	Non Recurring Miscellaneous Receipts	30,000.00	26,000.00	4,000.00	
14	Misc Medicaid Reimbursement	35,000.00	63,761.54	(28,761.54)	
15	State Aid	5,554,546.00	5,541,739.37	12,806.63	100%
<b>16</b>	<b>Totals</b>	<b>18,690,327.15</b>	<b>19,020,633.81</b>	<b>(330,306.66)</b>	<b>102%</b>
17					
18	Other General Fund Revenue:				
19	Roll Back Taxes			0.00	
20	Tax Titles Redeemed			0.00	
21	Transfers From Stabs	21,086.00	21,086.00	0.00	
22	Transfers From Other Funds	168,035.00	168,035.00	0.00	
<b>23</b>	<b>Total General Fund</b>	<b>18,879,448.15</b>	<b>19,209,754.81</b>	<b>(330,306.66)</b>	
24					
25					
26	Other Revenue:				
27	Water User Charges	767,350.00	773,704.99	(6,354.99)	101%
28	Water Connection Fees	147,393.00	112,563.45	34,829.55	76%
29	Water Other Revenue	43,260.00	16,038.88	27,221.12	37%
30	Water Investment Income	7,712.00	42,503.22	(34,791.22)	551%
<b>31</b>	<b>Total Water Department Revenue</b>	<b>965,715.00</b>	<b>944,810.54</b>	<b>20,904.46</b>	<b>98%</b>
32					
33	School Lunch Aid			0.00	
34	Public Libraries			0.00	
35					
<b>36</b>	<b>Total Revenue</b>	<b>19,845,163.15</b>	<b>20,154,565.35</b>	<b>(309,402.20)</b>	<b>102%</b>

Town of Georgetown, Massachusetts General Fund Appropriations Expenditures													app2005
For the Fiscal Year Ended													
June 30, 2005													
As of June 30, 2005 FINAL													
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	Municipal Relief aid	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
1	11131	Town Meeting Expenses	1,000.00	1,000.00					1,000.00	609.36		390.64	60.94%
2	11221	Selectmen Salaries	1,500.00	1,500.00					1,500.00	1,500.00		0.00	100.00%
3	11222	Selectmen Staff Salary	25,117.00	25,117.00					25,117.00	25,117.00		0.00	100.00%
4	11224	Selectmen Office Operations	2,000.00	2,000.00					2,000.00	2,000.00		0.00	100.00%
5	11225	Computer System Maint & Supplies	50,000.00	50,000.00			16,818.00		66,818.00	66,624.86		193.14	99.71%
6	11226	Town Hall Operating Expense	61,000.00	61,000.00	5,000.00				66,000.00	65,369.22		630.78	99.04%
7	11227	Town Administrator Salary	78,000.00	78,000.00					78,000.00	78,000.00		0.00	100.00%
8	11229	Town Administrator Expenses	2,500.00	2,500.00					2,500.00	2,500.00		0.00	100.00%
9	11312	Fin/Adv Comm Expenses	200.00	200.00					200.00	155.00		45.00	77.50%
10	11321	Reserve Fund	75,000.00	75,000.00			(75,000.00)		0.00	0.00		0.00	#DIV/0!
11	11351	Accountants Salary	55,000.00	55,000.00					55,000.00	55,000.00		0.00	100.00%
12	11353	Accountants Expenses	3,700.00	3,700.00					3,700.00	3,046.35		653.65	82.33%
13	11411	Assessors Salaries	300.00	300.00					300.00	300.00		0.00	100.00%
14	11412	Assessors Asst Salary	48,997.00	48,997.00					48,997.00	48,996.93		0.07	100.00%
15	11413	Assessors Staff Wages	35,880.00	35,880.00					35,880.00	35,880.00		0.00	100.00%
16	11414	Assessors Expenses	12,697.00	12,697.00					12,697.00	12,340.52		356.48	97.19%
17	11453	Tres-Col Expenses	22,343.00	22,343.00			12,000.00		34,343.00	34,163.30		179.70	99.48%
18	11454	Tax Collector/Treasurer	57,200.00	57,200.00			(6,600.00)		50,600.00	50,598.93		1.07	100.00%
19	11455	Asst Tax Collector Salary	32,650.00	32,650.00					32,650.00	32,650.00		0.00	100.00%
20	11456	Asst Treasurer	37,960.00	37,960.00					37,960.00	37,960.00		0.00	100.00%
21	11511	Town Counsel Expense	35,000.00	35,000.00					35,000.00	37,981.16		704.88	98.97%
22	11521	Personnel Board Expenses	100.00	100.00					100.00	0.00		100.00	0.00%
23	11581	Tax Title Foreclosure	8,500.00	8,500.00					8,500.00	3,285.05		5,214.95	38.65%
24	11591	Town Audit	19,800.00	19,800.00					19,800.00	19,800.00		0.00	100.00%
25	11611	Town Clerk Salary	29,591.00	29,591.00					29,591.00	29,591.00		0.00	100.00%
26	11612	Town Clerk Staff Wages	15,662.00	15,662.00					15,662.00	15,549.29		112.71	99.28%
27	11613	Town Clerk Expenses	6,000.00	6,000.00					6,000.00	5,271.04		728.96	87.85%
28	11621	Elections Expenses	15,000.00	15,000.00					15,000.00	9,859.29		5,140.71	65.73%
29	11631	Registrars Expenses	5,042.00	5,042.00					5,042.00	2,715.87		2,326.13	53.86%
30	11711	Conservation Comm Expenses	1,550.00	1,550.00					1,550.00	1,534.44		15.56	99.00%
31	11712	Conservation Comm Salaries	8,944.00	8,944.00					8,944.00	7,355.84		1,588.16	82.24%
32	11713	Conservation Comm Staff Salaries	4,524.00	4,524.00					4,524.00	2,035.10		2,488.90	44.98%
33	11731	MVPC Assessment	2,316.00	2,316.00					2,316.00	2,315.18		0.82	99.96%
34	11751	Planning Board Expenses	9,455.00	9,455.00					9,455.00	6,717.94		2,737.06	71.05%
35	11752	Planning Board Salaries	32,333.00	32,333.00					32,333.00	30,929.08		1,403.92	95.66%
36	11761	Z B Appeals Clerk Wages	5,700.00	5,700.00					5,700.00	5,696.59		3.41	99.94%
37	11951	Reports, Town & Fin Comm	4,500.00	4,500.00					4,500.00	3,177.37		1,322.63	70.61%
38	12111	Police Salaries	735,899.00	735,899.00					735,899.00	735,887.70		11.30	100.00%
39	12115	Police School Crossing	13,061.00	13,061.00					13,061.00	12,961.03		99.97	99.23%
40	12116	Police Cruiser	26,000.00	26,000.00					26,000.00	25,997.10		2.90	99.99%
41	12118	Police Operating Expenses	68,140.00	68,140.00					71,940.00	71,550.52		389.48	99.46%
42	12119	Traffic Lights Expense	2,700.00	2,700.00					2,700.00	2,492.53		207.47	92.32%
43	12121	Comm Center Wages	172,545.00	172,545.00					172,545.00	172,545.00		0.00	100.00%
44	12132	Public Safety Building-Utilities	19,000.00	19,000.00					3,200.00	26,692.29		307.71	98.86%
45	12132	Public Safety Building-Maint	7,000.00	7,000.00			(3,800.00)		3,200.00	3,170.00		310.00	90.09%
46	12211	Fire Salaries & Wages	28,060.00	28,060.00			(3,100.00)		24,960.00	24,960.00		0.00	100.00%
47	12212	Fire Misc Wages	9,500.00	9,500.00					9,500.00	9,500.00		0.00	100.00%
48	12213	Emerg Response Allow Exp	91,200.00	91,200.00					91,200.00	91,200.00		0.00	100.00%
49	12214	Fire Operating Expenses	65,805.00	65,805.00					65,805.00	65,805.00		0.00	100.00%
50	12311	Ambulance Retainer Asses	10,500.00	10,500.00					10,500.00	10,500.00		0.00	100.00%
51	12321	Emer Med Tech Expenses	15,500.00	15,500.00					18,600.00	18,600.00		0.00	100.00%
52	12444	Sealer Wgts/Meas Serv Fees	3,700.00	3,700.00					3,700.00	3,700.00		0.00	100.00%
53	12921	Animal Control Off Salary	18,929.00	18,929.00					18,929.00	18,856.73		72.27	99.62%
54	12922	Animal Control Off Expense	9,500.00	9,500.00					9,500.00	9,270.04		229.96	97.58%
55	12931	Parking Clerk Expenses	400.00	400.00					400.00	0.00		400.00	0.00%
56	12951	Inspectors Service Wages	89,846.00	89,846.00			143.00		89,989.00	89,942.12		46.88	99.95%
57	12952	Inspectors Service Expenses	6,800.00	6,800.00					6,800.00	4,592.68		2,207.32	67.54%

Town of Georgetown, Massachusetts General Fund Appropriations Expenditures For the Fiscal Year Ended June 30, 2005													app2005
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	Municipal Relief aid	STM	Adjustment		Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
							Transfers In/(Out)	Indirect Costs					
As of June 30, 2005 FINAL													
58	13121	Whittier Reg'l Assess	76,785.00	76,785.00			(6,000.00)		70,785.00	70,328.00		457.00	99.35%
59	13122	School Choice Assessment	141,324.00	141,324.00			6,170.00		147,494.00	214,881.00		(67,387.00)	145.69%
60	14211	Highway Surveyor Salary	69,915.00	69,915.00					69,915.00	69,915.00		0.00	100.00%
61	14212	Highway Wages	160,598.00	160,598.00			3,000.00		163,598.00	155,832.99		7,765.01	95.25%
62	14213	Highway Operating Expenses	66,835.00	66,835.00					66,835.00	66,501.41		333.59	99.50%
63	14215	Road Maint & Repairs	56,492.00	56,492.00					56,492.00	56,492.00		0.00	100.00%
64	14221	Const/Maint Drain Expense	23,094.00	23,094.00			12,000.00		35,094.00	35,094.00		0.00	100.00%
65	14222	Highway Sidewalks Expense	3,605.00	3,605.00					3,605.00	3,605.00		0.00	100.00%
66	14231	Snow/ice Control Expense	100,000.00	100,000.00					100,000.00	344,643.15		(244,643.15)	344.64%
67	14241	Street Light Assessment	36,061.00	36,061.00			1,612.00		37,673.00	37,672.25		0.75	100.00%
68	14242	Traffic Lights Maintenance					2,900.00		2,900.00	2,846.00		54.00	98.14%
69	14291	Tree Warden Salary	4,111.00	4,111.00					4,111.00	4,111.00		0.00	100.00%
70	14292	Tree Warden Expenses	9,785.00	9,785.00					9,785.00	9,785.00		0.00	100.00%
71	15111	Health Salary & Wages	70,395.00	70,395.00			(10,000.00)		60,395.00	54,896.46		5,498.54	90.90%
72	15112	Health Dept Expenses	33,360.00	33,360.00			17,000.00		50,360.00	48,874.77		1,485.23	97.05%
73	15411	Council on Aging Wages	39,729.00	39,729.00					39,729.00	38,890.02		838.98	97.89%
74	15412	Council on Aging Expenses	12,133.00	12,133.00					12,133.00	12,076.63		56.37	99.54%
75	15431	Veterans Services Expenses	7,000.00	7,000.00			11,000.00		18,000.00	16,198.07		1,801.93	89.99%
76	15432	Veterans Graves Expenses	4,000.00	4,000.00					4,000.00	3,000.00		1,000.00	75.00%
77	15433	E Essex Vet Dist Assessment	21,000.00	21,000.00					21,000.00	20,592.90		407.10	98.06%
78	15451	Comm for Equal Access Expenses	500.00	500.00					500.00	0.00		500.00	0.00%
79	16111	Library Salaries & Wages	136,196.00	136,196.00					136,196.00	130,142.28		6,053.72	95.56%
80	16112	Library Expenses	61,205.00	61,205.00			600.00		61,805.00	61,784.91		20.09	99.97%
81	16311	Recreation Wages	14,000.00	14,000.00			(2,500.00)		11,500.00	10,432.44		1,067.56	90.72%
82	16312	Park & Rec Expenses	17,306.00	17,306.00			2,500.00		19,806.00	19,573.64		232.36	98.83%
83	16911	Historical Comm Expenses	100.00	100.00					100.00	93.63		6.37	93.63%
84	16921	Memorial Day Remembrance Expense	1,300.00	1,300.00					1,300.00	1,291.80		8.20	99.37%
85	17111	Public Safety Bldg Principal - Series B	50,000.00	50,000.00					50,000.00	50,000.00		0.00	100.00%
86	17112	Landfill - Principal	75,000.00	75,000.00					75,000.00	75,000.00		0.00	100.00%
87	17113	Elect Sub Station Principal-Series B	110,000.00	110,000.00					110,000.00	110,000.00		0.00	100.00%
88	17114	Land Acquisition-Series C	15,000.00	15,000.00					15,000.00	15,000.00		0.00	100.00%
89	17115	Teachers Pay Deferral	25,647.00	25,647.00					25,647.00	25,647.00		0.00	100.00%
90	17116	School Renovations Principal - Series A	260,000.00	260,000.00					260,000.00	260,000.00		0.00	100.00%
91	17118	Town Hall Reno Principal - Series C	10,000.00	10,000.00					10,000.00	10,000.00		0.00	100.00%
92	17119	School Reno - Series C Principal	775,000.00	775,000.00					775,000.00	775,000.00		0.00	100.00%
93	17120	Water Pollution Abatement Bond	10,401.00	10,401.00					10,401.00	10,400.36		0.64	99.99%
94	17121	Town Hall Building Remodeling	80,000.00	80,000.00					80,000.00	80,000.00		0.00	100.00%
95	17122	Public Works Building Addition	30,000.00	30,000.00					30,000.00	30,000.00		0.00	100.00%
96	17123	Water Pollution Abatement Bond II	10,685.00	10,685.00					10,685.00	10,684.03		0.97	99.99%
97	17510	Landfill Closure-Interest	48,042.00	48,042.00					48,042.00	48,041.25		0.75	100.00%
98	17511	Public Safety Bldg Interest-Series B	7,368.00	7,368.00					7,368.00	7,367.50		0.50	99.99%
99	17513	Elect Sub Station Interest-Series B	24,153.00	24,153.00					24,153.00	24,152.50		0.50	100.00%
100	17516	School Renovations Interest-Series A	171,478.00	171,478.00					171,478.00	171,477.50		0.50	100.00%
101	17518	School Renov. Int. - Series C	503,855.00	503,855.00					503,855.00	503,855.00		0.00	100.00%
102	17519	Land Acquisition Int. - Series C	6,633.00	6,633.00					6,633.00	6,632.50		0.50	99.99%
103	17520	Town Hall Renovations - Series C	1,600.00	1,600.00					1,600.00	1,600.00		0.00	100.00%
104	17521	Short Term Loan Others	28,000.00	28,000.00			(11,000.00)		17,000.00	7,197.67		9,802.33	42.34%
105	17523	Town Hall Building Remodeling	22,400.00	22,400.00					22,400.00	22,400.00		0.00	100.00%
106	17524	Public Works Building Addition	7,500.00	7,500.00					7,500.00	7,500.00		0.00	100.00%
107	17525	Library Addition Interest	54,000.00	54,000.00					54,000.00	29,460.00		24,540.00	54.56%
108	17526	Capital Equipment Interest	29,000.00	29,000.00					29,000.00	8,430.44		20,569.56	29.07%
109	17527	Elect Sub Station Interest	24,000.00	24,000.00					24,000.00	14,373.33		9,626.67	59.89%
110	19111	County Retirement	617,940.00	617,940.00					617,940.00	617,940.00		0.00	100.00%
111	19121	Workmen's Comp Insurance	53,192.00	53,192.00			(5,000.00)		48,192.00	46,759.00		1,433.00	97.03%
112	19131	Unemployment Insurance	20,000.00	20,000.00			37,944.96		87,944.96	79,040.54		8,904.42	89.88%
113	19141	Medical Insurance	1,300,000.00	1,300,000.00	30,000.00		(10,400.00)		1,289,600.00	1,270,553.57		19,046.43	98.52%
114	19151	Life Insurance	4,600.00	4,600.00					4,600.00	4,075.38		524.62	88.60%

Town of Georgetown, Massachusetts													app2005	
General Fund Appropriations Expenditures														
For the Fiscal Year Ended														
June 30, 2005														
As of June 30, 2005 FINAL														
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	Municipal Relief aid	STIM	Transfers In/(Out)	Adjustment		Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
								Direct	Indirect					
115	19161	Medicare Insurance	147,620.00	147,620.00						147,620.00	142,567.83		5,032.17	96.59%
116	19171	Dental Insurance	114,000.00	114,000.00						114,000.00	105,845.74		8,154.26	92.85%
117	19951	Veh, Prop & Liab Insurance	150,000.00	150,000.00			(15,000.00)			135,000.00	127,911.00		7,089.00	94.75%
118		Total General Fund Appropriation	8,155,089.00	8,155,089.00	58,874.00	0.00	0.00	0.00	8,213,963.00	8,353,047.94	0.00	(139,084.94)	101.69%	
119														
120		Special Articles												
121	A21104	Art 19 Public Safety Building	20,000.00	20,000.00						20,000.00	20,000.00		0.00	100.00%
122	A22114	Art 18 Replace Engine 1	350,000.00	350,000.00						350,000.00	0.00	350,000.00	0.00%	
123	A31104	Art 20 School Security	27,000.00	27,000.00						27,000.00	0.00	8,840.00	0.00%	
124	A31204	Art 21 School Computers	150,000.00	150,000.00						150,000.00	81,849.77	2,210.81	65,939.42	54.57%
125	A31304	Art 22 School Textbooks	95,700.00	95,700.00						95,700.00	31,451.09	57,866.46	6,382.45	32.86%
126	A31404	Art 23 School Floor Tiles	30,000.00	30,000.00						30,000.00	300.00		29,700.00	1.00%
127	A42105	Art 17 Highway Sanders	40,000.00	40,000.00						40,000.00	40,000.00		0.00	100.00%
128	A61105	Art 15 Library Addition	2,400,000.00	2,400,000.00						2,400,000.00	0.00	2,400,000.00	0.00%	
129														
130		Total General Fund & Special Articles	11,267,789.00	11,267,789.00	58,874.00	0.00	0.00	0.00	11,326,663.00	8,526,648.80	68,917.27	2,731,096.93	75.28%	
131														
132	01054	Computer Support District Wide	124,952.00	124,952.00			6,784.00			131,736.00	129,219.42		2,516.58	98.09%
133	01101	Special Education District Wide	1,504,193.00	1,504,193.00			73,150.00			1,577,343.00	1,603,820.17		(26,477.17)	101.68%
134	01102	Sped Out Place District Wide	581,723.00	581,723.00			(60,570.00)			521,153.00	495,749.32		25,403.68	95.13%
135	01103	Evaluation Services Dist Wide	10,500.00	10,500.00						10,500.00	10,500.00		0.00	100.00%
136	01104	Bilingual Services Dist Wide	1,000.00	1,000.00						1,000.00	0.00	1,000.00	0.00%	
137	01105	Academic Tutoring	5,000.00	5,000.00						5,000.00	4,580.00		420.00	91.60%
138	01302	Substitutes Dist Wide	88,950.00	88,950.00						88,950.00	157,846.89		(68,896.89)	177.46%
139	01303	Professional Development	82,446.00	82,446.00						89,694.79	3,786.21		3,786.21	95.95%
140	01433	Transportation Districtwide	142,920.00	142,920.00						143,640.00	143,560.00		80.00	99.94%
141	01601	Facilities OPS Districtwide	230,435.00	230,435.00			39,200.00			269,635.00	267,777.97		1,857.03	99.31%
142	01602	Maintenance Districtwide	118,481.00	118,481.00			(1,000.00)			117,481.00	112,848.86		4,632.14	96.06%
143	01701	School Committee Districtwide	18,252.00	18,252.00						77,052.00	1,303.14		1,303.14	98.31%
144	01702	School System Districtwide	318,229.00	318,229.00			(53,000.00)			265,229.00	259,564.51		5,664.49	97.86%
145	01703	Employee Benefits DW	136,805.00	136,805.00			(39,400.00)			97,405.00	96,489.00		916.00	99.06%
146	02001	Elementary Education Perley	256,175.00	256,175.00			9,700.00			265,875.00	265,162.67		712.33	99.73%
147	02012	Reading Perley	76,959.00	76,959.00			7,000.00			83,959.00	79,691.66		4,267.34	94.92%
148	02021	Mathematics Perley	3,711.00	3,711.00			(3,000.00)			711.00	635.00		76.00	89.31%
149	02022	Science Perley	735.00	735.00						735.00	589.65		145.35	80.22%
150	02023	Social Studies Perley	289.00	289.00						289.00	16.95		16.95	94.13%
151	02031	Art Perley	9,321.00	9,321.00			100.00			9,421.00	9,273.13		147.87	98.43%
152	02032	Music Perley	8,685.00	8,685.00			(8,285.00)			400.00	370.79		29.21	92.70%
153	02041	Physical Education Perley	21,450.00	21,450.00			(1,900.00)			19,550.00	19,346.88		203.12	98.96%
154	02042	Health Education Perley	0.00	0.00						0.00	0.00		0.00	#DIV/0!
155	02061	Library Services Perley	8,051.00	8,051.00			800.00			8,851.00	8,663.44		187.56	97.88%
156	02062	Media Services Perley	1,130.00	1,130.00						1,130.00	462.48		667.52	40.93%
157	02071	Guidance Services Perley	400.00	400.00						400.00	376.57		23.43	94.14%
158	02101	Special Education Perley	0.00	0.00						0.00	0.00		0.00	#DIV/0!
159	02202	Kindergarten Perley	114,345.00	114,345.00			(7,000.00)			107,345.00	107,190.38		154.62	99.86%
160	02301	Instructional Support Perley	6,963.00	6,963.00						6,963.00	5,961.30		1,001.70	85.61%
161	02304	Building Administration Perley	82,789.00	82,789.00						85,189.00	85,080.05		108.95	99.87%
162	02432	Health Services Perley	32,380.00	32,380.00			2,400.00			32,380.00	32,546.15		(166.15)	100.51%
163	02433	Transportation Perley	9,400.00	9,400.00						9,400.00	9,400.00		0.00	99.15%
164	02434	Lunch/Recess Perley	17,192.00	17,192.00						17,192.00	17,345.94		(153.94)	100.90%
165	02601	Facilities OPS Perley	4,892.00	4,892.00			500.00			5,392.00	5,107.20		284.80	94.72%
166	02602	Maintenance Perley	850.00	850.00			1,500.00			2,350.00	1,497.66		852.34	63.73%
167	03001	Elementary Education Penn Brook	1,028,000.00	1,028,000.00			(5,150.00)			1,022,850.00	1,013,388.78		9,461.22	99.08%
168	03012	Reading Penn Brook	28,611.00	28,611.00			2,000.00			30,611.00	30,573.09		37.91	99.88%
169	03021	Mathematics Penn Brook	7,985.00	7,985.00			(7,200.00)			785.00	506.85		278.15	64.57%
170	03022	Science Penn Brook	1,500.00	1,500.00			(700.00)			800.00	557.86		242.14	69.73%
171	03023	Social Studies Penn Brook	800.00	800.00			4,900.00			5,700.00	5,130.56		569.44	90.01%

Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	Municipal Relief aid	STIM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances Unexpended	Percent Expended
172	03031	Art Penn Brook	58,057.00	58,057.00			(4,200.00)		53,857.00	50,708.58	3,148.42	94.15%
173	03032	Music Penn Brook	43,328.00	43,328.00			(3,000.00)		40,328.00	39,947.20	380.80	99.06%
174	03041	Physical Education Penn Brook	51,904.00	51,904.00			450.00		52,354.00	51.19	51.19	99.90%
175	03042	Health Education Penn Brook	0.00	0.00					0.00	0.00	0.00	#DIV/0!
176	03061	Library Services Penn Brook	24,036.00	24,036.00			180.00		24,216.00	23,951.07	264.93	98.91%
177	03062	Media Services Penn Brook	1,100.00	1,100.00			330.00		1,430.00	1,421.69	8.31	99.42%
178	03071	Guidance Services Penn Brook	57,727.00	57,727.00					57,727.00	57,692.81	34.19	99.94%
179	03101	Special Education Penn Brook	0.00	0.00					0.00	0.00	0.00	#DIV/0!
180	03301	Instructional Support Penn Brook	17,080.00	17,080.00			(480.00)		16,600.00	14,594.05	2,005.95	87.92%
181	03304	Building Administration Penn Brook	106,955.00	106,955.00			1,800.00		108,755.00	108,330.25	424.75	99.61%
182	03432	Health Services Penn Brook	760.00	760.00			2,300.00		3,060.00	2,715.88	344.12	88.75%
183	03433	Transportation Penn Brook	7,641.00	7,641.00			3,100.00		10,741.00	10,390.75	350.25	96.74%
184	03434	Lunch/Recess Penn Brook	20,282.00	20,282.00			(2,900.00)		17,382.00	17,222.85	159.15	99.08%
185	03601	Facilities OPS Penn Brook	8,160.00	8,160.00			(1,000.00)		7,160.00	6,600.35	559.65	92.18%
186	03602	Maintenance Penn Brook	5,000.00	5,000.00			(3,000.00)		2,000.00	1,321.04	678.96	66.05%
187	04011	English MS	3,792.00	3,792.00					3,792.00	3,790.96	1.04	99.97%
188	04012	Reading MS	645.00	645.00					645.00	607.09	37.91	94.12%
189	04013	Foreign Language MS	175.00	175.00					175.00	150.75	24.25	86.14%
190	04021	Mathematics MS	3,964.00	3,964.00			(1,305.00)		2,659.00	2,614.82	44.18	98.34%
191	04022	Science MS	3,295.00	3,295.00					3,295.00	3,107.66	187.34	94.31%
192	04023	Social Studies MS	2,800.00	2,800.00			(2,121.00)		679.00	628.94	50.06	92.63%
193	04031	Art MS	2,520.00	2,520.00					2,520.00	0.05	0.05	100.00%
194	04032	Music MS	2,200.00	2,200.00					2,200.00	1,860.94	339.06	84.59%
195	04041	Physical Education MS	403.00	403.00					403.00	379.42	23.58	94.15%
196	04042	Health Education MS	1,935.00	1,935.00					1,935.00	1,873.48	61.52	96.82%
197	04051	Business Education MS	0.00	0.00					0.00	0.00	0.00	#DIV/0!
198	04052	Home economics MS	1,362.00	1,362.00					1,362.00	1,060.99	301.01	77.90%
199	04053	Industrial Technology MS	1,583.00	1,583.00					1,583.00	1,426.18	156.82	90.09%
200	04061	Library Services MS	3,370.00	3,370.00					3,370.00	3,329.79	40.21	98.81%
201	04062	Media Services MS	4,220.00	4,220.00			(30.00)		4,190.00	3,731.74	458.26	89.06%
202	04071	Guidance Services MS	985.00	985.00					985.00	984.05	0.95	99.90%
203	04301	Instructional Services MS	9,520.00	9,520.00					9,520.00	9,193.01	326.99	96.57%
204	04304	BLDG Admin MS	5,037.00	5,037.00			(500.00)		4,537.00	4,304.67	232.33	94.88%
205	04432	Health Services MS	798.00	798.00					798.00	366.88	431.12	45.97%
206	04503	Student Activities MS	0.00	0.00					0.00	0.00	0.00	#DIV/0!
207	05011	English HS	5,992.00	5,992.00					5,992.00	5,919.41	72.59	98.79%
208	05012	Reading HS	103.00	103.00					103.00	0.00	103.00	0.00%
209	05013	Foreign Language HS	5,557.00	5,557.00					5,557.00	5,223.78	333.22	94.00%
210	05021	Mathematics HS	5,155.00	5,155.00			1,305.00		6,460.00	6,374.27	85.73	98.67%
211	05022	Science HS	10,587.00	10,587.00					10,587.00	10,223.01	363.99	96.56%
212	05023	Social Studies HS	2,598.00	2,598.00			421.00		3,019.00	2,277.21	741.79	75.43%
213	05031	Art HS	4,770.00	4,770.00					4,770.00	4,464.19	305.81	93.59%
214	05032	Music HS	5,250.00	5,250.00					5,250.00	4,302.67	947.33	81.96%
215	05041	Physical Education HS	578.00	578.00					578.00	574.71	3.29	99.43%
216	05042	Health Ed HS	2,407.00	2,407.00					2,407.00	2,097.17	309.83	87.13%
217	05051	Business Education HS	4,890.00	4,890.00					4,890.00	4,784.42	105.58	97.84%
218	05052	Home economics HS	4,094.00	4,094.00					4,094.00	3,740.79	353.21	91.37%
219	05053	Industrial Technology HS	2,424.00	2,424.00					2,424.00	2,420.38	3.62	99.85%
220	05061	Library Services HS	3,370.00	3,370.00					3,370.00	3,432.88	(62.88)	101.87%
221	05062	Media Services HS	4,220.00	4,220.00					4,220.00	3,719.47	500.53	88.14%
222	05071	Guidance Services HS	6,565.00	6,565.00			(1,658.00)		4,907.00	4,334.11	572.89	88.33%
223	05301	Instructional Support HS	16,105.00	16,105.00			(3,400.00)		12,705.00	10,231.11	2,473.89	80.53%
224	05304	BLDG Admin HS	12,862.00	12,862.00					12,862.00	9,941.94	2,920.06	77.30%
225	05432	Health Services HS	798.00	798.00					798.00	366.92	431.08	45.98%
226	05503	Student Activities HS	1,300.00	1,300.00					1,300.00	688.61	611.39	52.97%
227	06011	English MHS	463,604.00	463,604.00			13,700.00		477,304.00	477,264.34	39.66	99.99%
228	06012	Reading MHS	18,248.00	18,248.00					18,248.00	18,248.36	(0.36)	100.00%

app2005

Town of Georgetown, Massachusetts General Fund Appropriations Expenditures For the Fiscal Year Ended June 30, 2005													app2005
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	Municipal Relief aid	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
229	06013	Foreign Language MHS	216,441.00	216,441.00			(15,750.00)		200,691.00	199,990.36		700.64	99.65%
230	06021	Mathematics MHS	394,211.00	394,211.00			750.00		394,961.00	394,940.01		20.99	99.99%
231	06022	Science MHS	394,492.00	394,492.00			3,700.00		398,192.00	398,160.28		31.72	99.99%
232	06023	Social Studies MHS	420,855.00	420,855.00			(9,100.00)		411,755.00	409,648.25		2,106.75	99.49%
233	06031	Art MHS	139,310.00	139,310.00			(20,000.00)		119,310.00	119,814.53		(504.53)	100.42%
234	06032	Music MHS	101,252.00	101,252.00					101,252.00	101,252.06		(0.06)	100.00%
235	06041	Physical Education MHS	167,283.00	167,283.00			20,000.00		187,283.00	187,147.94		135.06	99.93%
236	06042	Health Education MHS		0.00					0.00	0.00		0.00	#DIV/0!
237	06051	Business Education MHS	107,424.00	107,424.00			(23,100.00)		84,324.00	83,614.96		709.04	99.16%
238	06052	Home Economics MHS	46,701.00	46,701.00			9,450.00		56,151.00	56,106.39		44.61	99.92%
239	06053	Industrial Technology MHS	57,327.00	57,327.00			(3,150.00)		54,177.00	54,142.78		34.22	99.94%
240	06054	Computer Hardware Equip					3,074.00		3,074.00	2,896.97		177.03	94.24%
241	06061	Library Services MHS	47,547.00	47,547.00			(1,850.00)		45,697.00	45,374.51		322.49	99.29%
242	06062	Media Services MHS	53,837.00	53,837.00			700.00		54,537.00	54,063.91		473.09	99.13%
243	06071	Guidance Services MHS	236,767.00	236,767.00			875.00		237,642.00	237,338.34		303.66	99.87%
244	06101	Special Education MHS		0.00					0.00	0.00		0.00	#DIV/0!
245	06304	Bldg Admin MHS	313,896.00	313,896.00			(3,850.00)		310,046.00	311,657.20		(1,611.20)	100.52%
246	06432	Health Services MHS	40,363.00	40,363.00			50.00		40,413.00	40,364.07		48.93	99.88%
247	06434	Lunch Recess MHS	8,289.00	8,289.00			(1,675.00)		6,614.00	5,194.59		1,419.41	78.54%
248	06501	Interscholastic Athletics MHS	71,931.00	71,931.00			(10,000.00)		61,931.00	61,931.00		0.00	100.00%
249	06502	Intramurals MHS		0.00					0.00	0.00		0.00	#DIV/0!
250	06503	Student Activities MHS	28,619.00	28,619.00			18,500.00		47,119.00	47,507.86		(388.86)	100.83%
251	06601	Facilities OPS MHS	10,200.00	10,200.00					10,200.00	9,039.05		1,160.95	88.62%
252	06602	Maintenance MHS	7,500.00	7,500.00					7,500.00	6,459.77		1,040.23	86.13%
253		Total School Fund	8,982,855.00	8,982,855.00	0.00	0.00	0.00	0.00	8,982,855.00	8,982,855.00	0.00	(0.00)	100.00%
254													
255		Water Department Expenses:											
256	74501	Salaries & Wages	334,803.00	334,803.00					334,803.00	319,019.61		15,783.39	95.29%
257	74502	Expenses & Rent	239,065.00	239,065.00					239,065.00	238,693.03		371.97	99.84%
258	74503	Water Department Direct Costs	131,300.00	131,300.00					131,300.00	131,300.00		0.00	100.00%
259	74504	Water Treatment Plant Principal	70,566.00	70,566.00					70,566.00	70,565.90		0.10	100.00%
260	74505	Water Treatment Plant Interest	27,687.00	27,687.00					27,687.00	26,564.79		1,122.21	95.95%
261	74507	Att#5 ATM 6/02 Dual Trans Loop							0.00	19,244.44		(19,244.44)	0.00%
262	74509	Water Transmission Loop Interest	11,250.00	11,250.00					11,250.00	6,182.08		5,067.92	54.95%
		Total Water Department Expenses	814,671.00	814,671.00	0.00	0.00	0.00	0.00	814,671.00	811,569.85	0.00	3,101.15	99.62%
		Total Water Fund & Special Articles	814,671.00	814,671.00	0.00	0.00	0.00	0.00	814,671.00	811,569.85		3,101.15	99.62%
		Grand Total	21,065,315.00	21,065,315.00	58,874.00	0.00	0.00	0.00	21,124,189.00	18,321,073.65	68,917.27	2,734,198.08	86.73%
		Grand Total Of ATM -General-Water	21,065,315.00	21,065,315.00	58,874.00	-	-	-	21,124,189.00	18,321,073.65	68,917.27	2,734,198.08	87%

Town of Georgetown  
Expected to Actual Revenues  
For the Fiscal Year Ended  
June 30, 2005

**FINAL June 30, 2005**

Line #	Account Name	Projected Revenues	Received To Date	Balance	Percent Received
1	Real Estate & Personal Property Taxes	10,029,764.00	9,962,614.71	67,149.29	99%
2	Motor Vehicles & Other Excise Taxes	916,018.00	1,115,175.74	(199,157.74)	122%
3	Penalties & Interest on Taxes	50,000.00	35,434.66	14,565.34	71%
4	Payment in Lieu of Taxes	46,000.00	50,331.39	(4,331.39)	109%
5	Fees	110,000.00	121,807.37	(11,807.37)	111%
6	Rentals		0.00	0.00	
7	Other Dept Revenues	10,000.00	14,610.15	(4,610.15)	146%
8	Licenses & Permits	175,000.00	270,343.74	(95,343.74)	154%
9	Fines & Forfeits	50,000.00	74,943.89	(24,943.89)	150%
10	Investment Income	35,000.00	120,184.50	(85,184.50)	343%
11	Elect. Dept. - Benefits & Debt Service	359,225.00	366,103.50	(6,878.50)	102%
12	Miscellaneous Receipts	43,000.00	26,170.21	16,829.79	61%
13	Non Recurring Miscellaneous Receipts		124.43	(124.43)	
14	Misc Medicaid Reimbursement	35,000.00	42,760.00	(7,760.00)	
15	State Aid	5,269,251.00	5,344,339.98	(75,088.98)	101%
16	<b>Totals</b>	<b>17,128,258.00</b>	<b>17,544,944.27</b>	<b>(416,686.27)</b>	<b>102%</b>
17					
18	Other General Fund Revenue:				
19	Roll Back Taxes			0.00	
20	Tax Titles Redeemed		29,013.85	(29,013.85)	
21	Transfers From Stabs			0.00	
22	Transfers From Other Funds	152,386.00	152,386.00	0.00	
23	<b>Total General Fund</b>	<b>17,280,644.00</b>	<b>17,726,344.12</b>	<b>(445,700.12)</b>	
24					
25					
26	Other Revenue:				
27	Water User Charges	680,000.00	701,119.77	(21,119.77)	103%
28	Water Connection Fees	91,171.00	164,375.10	(73,204.10)	180%
29	Water Other Revenue	33,500.00	28,796.42	4,703.58	86%
30	Water Investment Income	10,000.00	18,785.85	(8,785.85)	188%
31	<b>Total Water Department Revenue</b>	<b>814,671.00</b>	<b>913,077.14</b>	<b>(98,406.14)</b>	<b>112%</b>
32					
33	School Lunch Aid			0.00	
34	Public Libraries			0.00	
35					
36	<b>Total Revenue</b>	<b>18,095,315.00</b>	<b>18,639,421.26</b>	<b>(544,106.26)</b>	<b>103%</b>

Town of Georgetown, Massachusetts General Fund Appropriations Expenditures													app2004
For the Fiscal Year Ended June 30, 2004													
'As of June 30, 2004 FINAL													
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	STM 10/28/03	STM 5/3/04	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Carried To Fiscal 2005	Unexpended	Percent Expended
1	11131	Town Meeting Expenses	1,000.00	1,000.00					1,000.00	608.81		391.19	60.88%
2	11221	Selectmen Salaries	1,000.00	1,000.00					1,000.00	1,000.00		0.00	100.00%
3	11222	Selectmen Staff Salary	24,151.00	24,151.00		250.00	1,344.00		25,745.00	25,741.20		3.80	99.99%
4	11224	Selectmen Office Operations	18,319.00	18,319.00			4,000.00		22,319.00	18,051.77	4,267.23	0.00	100.00%
5	11225	Computer System Maint & Supplies	36,270.00	36,270.00					36,270.00	29,942.84	6,327.16	0.00	100.00%
6	11226	Town Hall Operating Expense	38,710.00	38,710.00			4,500.00		43,210.00	40,621.89	2,588.11	0.00	99.80%
7	11227	Town Administrator Salary	75,000.00	75,000.00					75,000.00	75,000.00		0.00	100.00%
9	11312	Fin/Adv Comm Expenses	432.00	432.00					432.00	0.00		432.00	0.00%
10	11321	Reserve Fund	75,000.00	75,000.00			(63,735.03)		11,264.97	0.00		11,264.97	0.00%
11	11351	Accountants Salary	51,489.00	51,489.00					51,489.00	51,489.00		0.00	100.00%
12	11411	Assessors Salaries	300.00	300.00					300.00	300.00		0.00	100.00%
13	11412	Assessors Asst Salary	43,574.00	43,574.00	2,403.07				45,977.07	45,977.07		0.00	100.00%
14	11413	Assessors Staff Wages	26,237.00	26,237.00	4,530.64	109.00	450.00		31,326.64	31,326.46	0.18	0.00	100.00%
15	11414	Assessors Expenses	18,832.00	18,832.00	(58.71)				18,773.29	11,980.71	6,792.58	0.00	100.00%
16	11452	Treas-Coll Staff Wages	0.00	0.00	1,000.00				1,000.00	1,000.00		0.00	100.00%
17	11453	Tres-Col Expenses	33,179.00	33,179.00	(1,450.00)				31,729.00	29,006.27	2,722.73	0.00	100.00%
18	11454	Tax Collector/Treasurer	55,000.00	55,000.00					55,000.00	55,000.00		0.00	100.00%
19	11455	Asst Tax Collector Salary	30,944.00	30,944.00	450.00				31,394.00	31,394.00		0.00	100.00%
20	11456	Asst Treasurer	36,500.00	36,500.00					36,500.00	36,500.00		0.00	100.00%
21	11511	Town Counsel Expense	28,000.00	28,000.00		26,141.00	3,100.00		57,241.00	50,487.94	6,738.82	14.24	99.98%
22	11521	Personnel Board Expenses	100.00	100.00					100.00	0.00		100.00	0.00%
23	11581	Tax Title Foreclosure	8,500.00	8,500.00		(4,000.00)			4,500.00	3,313.29		1,186.71	73.63%
24	11591	Town Audit	18,000.00	18,000.00					18,000.00	18,000.00		0.00	100.00%
25	11611	Town Clerk Salary	22,806.00	22,806.00	4,000.00				26,806.00	26,579.85	226.15	0.00	99.16%
26	11612	Town Clerk Staff Wages	12,569.00	12,569.00	2,500.00				15,069.00	14,091.28		977.72	93.51%
27	11613	Town Clerk Expenses	7,200.00	7,200.00					7,200.00	4,565.93		2,634.07	63.42%
28	11621	Elections Expenses	10,000.00	10,000.00					10,000.00	8,039.13		1,960.87	80.39%
29	11631	Registrars Expenses	6,000.00	6,000.00					6,000.00	2,189.92		3,810.08	36.50%
30	11711	Conservation Comm Expenses	3,500.00	3,500.00					3,500.00	3,500.00		0.00	100.00%
31	11712	Conservation Comm Salaries	25,595.00	25,595.00					25,595.00	25,595.00		0.00	100.00%
32	11731	MVPC Assessment	2,316.00	2,316.00					2,316.00	2,315.18		0.82	99.96%
33	11751	Planning Board Expenses	8,630.00	8,630.00					8,630.00	5,924.33	1,680.00	1,025.67	88.12%
34	11752	Planning Board Salaries	25,669.00	25,669.00	6,000.00				31,669.00	30,323.38		1,345.62	95.75%
35	11761	Z B Appeals Clerk Wages	5,481.00	5,481.00					5,481.00	5,469.99		11.01	99.80%
36	11762	Z B Appeals Expenses	0.00	0.00					0.00	0.00		0.00	#DIV/0!
37	11951	Reports, Town & Fin Comm	4,500.00	4,500.00					4,500.00	3,103.79		1,396.21	68.97%
38	12111	Police Salaries	716,369.00	716,369.00		10,000.00			726,369.00	717,786.86		8,582.14	98.82%
39	12115	Police School Crossing	13,061.00	13,061.00					13,061.00	12,099.38		961.62	92.64%
40	12118	Police Operating Expenses	68,140.00	68,140.00					68,140.00	62,488.84	926.97	4,724.19	93.07%
41	12119	Traffic Lights Expense	2,700.00	2,700.00					2,700.00	2,465.88		234.12	91.33%
42	A21101	Police Cruiser ATM 6/10/02 Article 7	0.00	0.00					0.00	1,884.51		(1,884.51)	#DIV/0!
43	A21103	Police Cruiser STM 10/28/03 Article 3	0.00	0.00					0.00	26,000.00		26,000.00	100.00%
44	12121	Comm Center Wages	166,188.00	166,188.00					166,188.00	163,141.14		3,046.86	98.17%
45	12131	Public Safety Building-Utilities	19,000.00	19,000.00		1,000.00	1,700.00		21,700.00	21,312.56		387.44	98.21%
46	12132	Public Safety Building-Maint	4,500.00	4,500.00		500.00			5,000.00	4,599.25		400.75	91.99%
47	12211	Fire Salaries & Wages	28,060.00	28,060.00					28,060.00	28,059.00		1.00	100.00%
48	12212	Fire Misc Wages	9,500.00	9,500.00					9,500.00	9,497.50		2.50	99.97%
49	12213	Emerg Response Allow Exp	91,200.00	91,200.00					91,200.00	91,199.00		1.00	100.00%
50	12214	Fire Operating Expenses	65,805.00	65,805.00					65,805.00	65,805.00		0.00	100.00%
51	A22103	Equipment Rescue Truck	10,000.00	10,000.00					10,000.00	10,000.00		0.00	100.00%
52	A22113	Fire Breathing Apparatus	10,500.00	10,500.00	2,600.00				13,100.00	2,600.00		0.00	100.00%
53	12311	Ambulance Retainer Asses	15,500.00	15,500.00					15,500.00	10,500.00		5,000.00	100.00%
54	12321	Emer Med Tech Expenses	15,500.00	15,500.00					15,500.00	15,475.00		25.00	99.84%
55	12444	Sealer Wgts/Meas Serv Fees	3,515.00	3,515.00					3,515.00	3,515.00		0.00	100.00%
56	12921	Animal Control Off Salary	18,201.00	18,201.00					18,201.00	18,201.00		0.00	100.00%

Town of Georgetown, Massachusetts													lapp2004	
General Fund Appropriations Expenditures														
For the Fiscal Year Ended														
June 30, 2004														
*As of June 30, 2004 FINAL														
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	STM 10/28/03	STM 5/3/04	Transfers In/(Out)	Adjustment		Revised Budget	Amount Expended	Carried To Fiscal 2005	Unexpended	Percent Expended
								Indirect	Costs					
57	12922	Animal Control Off Expense	9,500.00	9,500.00					9,500.00	8,457.76		1,042.24	89.03%	
58	12931	Parking Clerk Expenses	400.00	400.00					400.00	0.00		400.00	0.00%	
59	12951	Inspectors Service Wages	77,977.00	77,977.00	16,000.00	(12,000.00)			81,977.00	81,949.16		27.84	99.97%	
60	12952	Inspectors Service Expenses	4,800.00	4,800.00		2,000.00			6,800.00	6,780.59		19.41	99.71%	
61	A31203	School Lockers	10,000.00	10,000.00					10,000.00	9,919.12		80.88	99.19%	
62	13121	Whittier Reg'l Assess	91,020.00	91,020.00	(51,081.56)				39,938.44	36,748.00		3,190.44	92.01%	
63	13122	School Choice Assessment	145,256.00	145,256.00					145,256.00	129,385.00		15,871.00	89.07%	
64	14211	Highway Surveyor Salary	64,796.00	64,796.00					64,796.00	64,796.00		0.00	100.00%	
65	14212	Highway Wages	165,296.00	165,296.00		2,000.00			167,296.00	165,536.80		1,759.20	98.95%	
66	14213	Highway Operating Expenses	67,557.00	67,557.00					67,557.00	66,567.33	974.00	15.67	99.98%	
67	14215	Road Maint & Repairs	56,492.00	56,492.00					56,492.00	56,463.88		28.12	99.95%	
68	A42103	Highway Dept Truck	25,000.00	25,000.00					25,000.00	25,000.00		0.00	100.00%	
69	14221	Const/Maint Drain Expense	23,094.00	23,094.00					23,094.00	14,600.90	8,493.10	0.00	100.00%	
70	14222	Highway Sidewalks Expense	3,605.00	3,605.00					3,605.00	1,008.56	2,596.44	0.00	100.00%	
71	14231	Snow/ice Control Expense	100,000.00	100,000.00					100,000.00	167,621.33		(67,621.33)	167.62%	
72	14241	Street Light Assessment	35,881.00	35,881.00					35,881.00	35,880.07		0.93	100.00%	
73	14291	Tree Warden Salary	3,810.00	3,810.00					3,810.00	3,810.00		0.00	100.00%	
74	14292	Tree Warden Expenses	9,785.00	9,785.00					9,785.00	8,746.40		1,038.60	89.39%	
75	15111	Health Salary & Wages	70,395.00	70,395.00	(14,000.00)				56,395.00	54,593.82		1,801.18	96.81%	
76	15112	Health Dept Expenses	33,360.00	33,360.00					33,360.00	25,642.25		7,717.75	76.87%	
77	15411	Council on Aging Wages	38,915.00	38,915.00	(5,000.00)				33,915.00	32,499.12		1,415.88	95.83%	
78	15412	Council on Aging Expenses	12,133.00	12,133.00					12,133.00	7,636.40		4,496.60	62.94%	
79	15431	Veterans Services Expenses	5,000.00	5,000.00			3,000.00		8,000.00	6,480.64		1,519.36	81.01%	
80	15432	Veterans Graves Expenses	4,000.00	4,000.00					4,000.00	4,000.00		0.00	100.00%	
81	15433	N Essex Vet Dist Assessment	19,172.00	19,172.00					19,172.00	19,171.91		0.09	100.00%	
82	15453	Comm for Equal Access Expenses	700.00	700.00					700.00	225.00		475.00	32.14%	
83	16111	Library Salaries & Wages	130,985.00	130,985.00					130,985.00	129,300.50		1,684.50	98.71%	
84	16112	Library Expenses	51,205.00	51,205.00					51,205.00	51,162.37		42.63	99.92%	
85	16312	Recreation Wages	17,829.00	17,829.00	(3,000.00)				14,829.00	12,116.28		2,712.72	81.71%	
86	16312	Park & Rec Expenses	15,125.00	15,125.00					15,125.00	16,125.00		0.00	100.00%	
87	A6311	Expand Tennis Crt	100.00	100.00					100.00	4,000.00		(4,000.00)	#DIV/0!	
88	16911	Historical Comm Expenses	1,300.00	1,300.00					1,300.00	0.00		100.00	0.00%	
89	16921	Memorial Day Remembrance Expense	80,000.00	80,000.00					80,000.00	1,210.74		88.26	93.13%	
90	17111	Public Safety Bldg Principal - Series B	75,000.00	75,000.00					75,000.00	75,000.00		0.00	100.00%	
91	17112	Landfill - Principal	110,000.00	110,000.00					110,000.00	110,000.00		0.00	100.00%	
92	17113	Elect Sub Station Principal-Series B	15,000.00	15,000.00					15,000.00	15,000.00		0.00	100.00%	
93	17114	Land Acquisition-Series C	25,647.00	25,647.00					25,647.00	25,647.00		0.00	100.00%	
94	17115	Teachers Pay Deferral	260,000.00	260,000.00					260,000.00	260,000.00		0.00	100.00%	
95	17116	School Renovations Principal - Series A	10,000.00	10,000.00					10,000.00	10,000.00		0.00	100.00%	
96	17118	Town Hall Reno Principal -Series C	775,000.00	775,000.00					775,000.00	775,000.00		0.00	100.00%	
97	17119	School Reno - Series C Principal	10,401.00	10,401.00					10,401.00	10,400.36		0.64	99.99%	
98	17120	Water Pollution Abatement Bond	80,000.00	80,000.00					80,000.00	80,000.00		0.00	100.00%	
99	17121	Town Hall Building Remodeling	30,000.00	30,000.00					30,000.00	30,000.00		0.00	100.00%	
100	17122	Public Works Building Addition	51,979.00	51,979.00					51,979.00	51,979.00		0.00	100.00%	
101	17123	Water Pollution Abatement Bond II	10,110.00	10,110.00			10,684.03		10,684.03	10,684.03		0.00	100.00%	
102	17510	Landfill Closure-Interest	28,800.00	28,800.00					28,800.00	28,800.00		0.00	100.00%	
103	17511	Public Safety Bldg Interest -Series B	183,698.00	183,698.00					183,698.00	183,698.00		0.00	100.00%	
104	17513	Elect Sub Station Interest -Series B	534,855.00	534,855.00					534,855.00	534,855.00		0.00	100.00%	
105	17516	School Renovations Interest -Series A	7,233.00	7,233.00					7,233.00	7,232.50		0.50	99.99%	
106	17518	School Renov. Int. - Series C	2,000.00	2,000.00					2,000.00	2,000.00		0.00	100.00%	
107	17519	Land Acquisition Int. - Series C	2,000.00	2,000.00					2,000.00	2,000.00		0.00	100.00%	
108	17520	Town Hall Renovations - Series C	24,000.00	24,000.00					24,000.00	24,000.00		0.00	100.00%	
109	17521	Short Term Loan Others	8,100.00	8,100.00					8,100.00	8,100.00		0.00	100.00%	
110	17523	Town Hall Building Remodeling	125.00	125.00					125.00	125.00		0.00	93.75%	
111	17524	Public Works Building Addition	0.00	0.00					0.00	0.00		0.00	100.00%	



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General Fund Appropriations Expenditures														
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Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	STM 10/28/03	STM 5/3/04	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Carried To Fiscal 2005	Unexpended	Percent Expended	
41	03031	Art Penn Brook	55,886.00	55,886.00			1,359.00		57,245.00	57,152.26		92.74	99.84%	
42	03032	Music Penn Brook	40,676.00	40,676.00			496.00		41,172.00	38,990.14		2,181.86	94.70%	
43	03041	Physical Education Penn Brook	49,425.00	49,425.00			1,735.00		51,160.00	51,159.67		0.33	100.00%	
44	03042	Health Education Penn Brook	0.00	0.00					0.00	0.00		0.00	#DIV/0!	
45	03061	Library Services Penn Brook	24,299.00	24,299.00					24,299.00	23,940.70		358.30	98.53%	
46	03062	Media Services Penn Brook	2,210.00	2,210.00					2,210.00	1,670.24		539.76	75.58%	
47	03071	Guidance Services Penn Brook	50,862.00	50,862.00			1,520.00		52,382.00	52,182.00		200.00	99.62%	
48	03101	Special Education Penn Brook	0.00	0.00					0.00	0.00		0.00	#DIV/0!	
49	03301	Instructional Support Penn Brook	17,080.00	17,080.00					17,080.00	13,700.51		3,379.49	80.21%	
50	03304	Building Administration Penn Brook	104,213.00	104,213.00			450.00		104,663.00	104,845.06		(182.06)	100.17%	
51	03432	Health Services Penn Brook	19,669.00	19,669.00			(11,054.00)		8,615.00	8,107.57		507.43	94.11%	
52	03433	Transportation Penn Brook	7,418.00	7,418.00			4,500.00		11,918.00	11,722.43		195.57	98.36%	
53	03434	Lunch/Recess Penn Brook	19,691.00	19,691.00			(3,200.00)		16,491.00	16,619.67		(128.67)	100.78%	
54	03601	Facilities OPS Penn Brook	8,160.00	8,160.00			(1,584.00)		6,576.00	6,575.91		0.09	100.00%	
55	03602	Maintenance Penn Brook	5,000.00	5,000.00			(1,000.00)		4,000.00	3,674.77		325.23	91.87%	
56	04011	English MS	3,822.00	3,822.00			11.00		3,833.00	3,833.00		0.00	100.00%	
57	04012	Reading MS	645.00	645.00			(4.00)		641.00	447.54		193.46	69.82%	
58	04013	Foreign Language MS	3,711.00	3,711.00			(662.00)		3,049.00	3,007.24		41.76	98.63%	
59	04021	Mathematics MS	2,540.00	2,540.00			(1,829.00)		711.00	707.69		3.31	99.53%	
60	04022	Science MS	4,977.00	4,977.00			615.00		5,592.00	4,997.13		594.87	89.36%	
61	04023	Social Studies MS	2,802.00	2,802.00					2,802.00	1,827.03		974.97	65.20%	
62	04031	Art MS	2,520.00	2,520.00			(100.00)		2,420.00	2,403.72		116.28	95.39%	
63	04032	Music MS	2,200.00	2,200.00			(2.00)		2,198.00	2,055.74		44.26	97.89%	
64	04041	Physical Education MS	425.00	425.00			(1,493.00)		1,930.00	343.83		1,586.17	17.82%	
65	04042	Health Education MS	3,423.00	3,423.00			2.00		3,425.00	3,438.08		0.92	99.93%	
66	04051	Business Education MS	955.00	955.00					955.00	1,363.08		(408.08)	100.38%	
67	04052	Home Economics MS	1,362.00	1,362.00					1,362.00	1,588.98		(226.98)	95.60%	
68	04053	Industrial Technology MS	1,583.00	1,583.00					1,583.00	3,221.67		1,638.67	89.66%	
69	04061	Library Services MS	3,370.00	3,370.00					3,370.00	3,783.73		413.73	89.66%	
70	04062	Media Services MS	4,220.00	4,220.00					4,220.00	3,801.00		419.00	90.31%	
71	04071	Guidance Services MS	3,801.00	3,801.00					3,801.00	1,163.46		2,637.54	30.61%	
72	04301	Instructional Services MS	9,520.00	9,520.00					9,520.00	8,127.28		1,392.72	85.37%	
73	04304	BLDG Admin MS	5,037.00	5,037.00					5,037.00	4,143.73		893.27	82.27%	
74	04432	Health Services MS	768.00	768.00					768.00	365.33		402.67	47.57%	
75	04503	Student Activities MS	0.00	0.00					0.00	0.00		0.00	#DIV/0!	
76	05011	English HS	5,979.00	5,979.00			(7.00)		5,972.00	5,971.29		0.71	99.99%	
77	05012	Reading HS	103.00	103.00					103.00	103.00		0.00	100.00%	
78	05013	Foreign Language HS	4,964.00	4,964.00			662.00		5,626.00	4,671.16		954.84	83.03%	
79	05021	Mathematics HS	6,788.00	6,788.00			1,829.00		8,617.00	8,581.65		35.35	99.59%	
80	05022	Science HS	6,900.00	6,900.00			(415.00)		6,485.00	4,710.74		1,774.26	72.64%	
81	05023	Social Studies HS	5,627.00	5,627.00					5,627.00	4,797.28		829.72	85.25%	
82	05031	Art HS	4,770.00	4,770.00					4,770.00	4,424.35		345.65	92.75%	
83	05032	Music HS	4,050.00	4,050.00					4,050.00	3,472.50		577.50	85.74%	
84	05041	Physical Education HS	528.00	528.00			2.00		530.00	529.61		0.39	99.93%	
85	05042	Health Ed HS	2,797.00	2,797.00			(1,273.00)		1,524.00	626.58		897.42	41.11%	
86	05051	Business Education HS	5,650.00	5,650.00			(100.00)		5,550.00	4,869.45		680.55	87.74%	
87	05052	Home Economics HS	1,831.00	1,831.00			98.00		1,929.00	1,929.44		(0.44)	100.02%	
88	05053	Industrial Technology HS	1,944.00	1,944.00					1,944.00	1,965.87		(21.87)	101.13%	
89	05061	Library Services HS	3,370.00	3,370.00					3,370.00	2,689.30		680.70	79.80%	
90	05062	Media Services HS	4,220.00	4,220.00					4,220.00	4,047.18		172.82	95.90%	
91	05071	Guidance Services HS	7,270.00	7,270.00					7,270.00	5,039.25		2,230.75	69.32%	
92	05301	Instructional Support HS	16,205.00	16,205.00			(100.00)		16,105.00	13,337.17		2,767.83	82.81%	
93	05304	BLDG Admin HS	8,465.00	8,465.00			100.00		8,565.00	8,336.89		228.11	97.34%	
94	05432	Health Services HS	768.00	768.00					768.00	367.33		400.67	47.83%	
95	05503	Student Activities HS	0.00	0.00			380.00		380.00	379.85		0.15	99.96%	

		Town of Georgetown, Massachusetts General Fund Appropriations Expenditures For the Fiscal Year Ended June 30, 2004										app2004	
		'As of June 30, 2004 FINAL											
Line #	Acct #	Account Name	Proposed Budget	Total Appropriation	STM 10/28/03	STM 5/3/04	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Fiscal 2005 Earned To	Unexpended	Percent Expended
96	06011	English MHS	488,160.00	488,160.00			10,468.00		498,628.00	513,602.77		(14,974.77)	103.00%
97	06012	Reading MHS	16,918.00	16,918.00			186.00		17,104.00	17,104.04		(0.04)	100.00%
98	06013	Foreign Language MHS	199,783.00	199,783.00			4,513.00		204,296.00	204,295.79		0.21	100.00%
99	06021	Mathematics MHS	364,738.00	364,738.00			8,374.00		373,112.00	373,012.01		99.99	100.00%
100	06022	Science MHS	385,968.00	385,968.00			9,293.00		395,261.00	396,270.18		(1,009.18)	100.26%
101	06023	Social Studies MHS	406,957.00	406,957.00			9,552.00		416,509.00	415,868.19		640.81	99.85%
102	06031	Art MHS	127,469.00	127,469.00			2,459.00		129,928.00	129,928.05		(0.05)	100.00%
103	06032	Music MHS	93,592.00	93,592.00			1,066.00		94,658.00	94,657.95		0.05	100.00%
104	06041	Physical Education MHS	159,975.00	159,975.00			9,729.00		169,704.00	169,703.96		0.04	100.00%
105	06042	Health Education MHS		0.00				0.00	0.00	0.00		0.00	#DIV/0!
106	06051	Business Education MHS	115,585.00	115,585.00			5,455.00		121,040.00	117,909.93		3,130.07	97.41%
107	06052	Home Economics MHS	42,909.00	42,909.00			4,874.00		47,783.00	43,383.09		4,399.91	90.79%
108	06053	Industrial Technology MHS	50,462.00	50,462.00			1,520.00		51,982.00	51,981.94		0.06	100.00%
109	06061	Library Services MHS	45,153.00	45,153.00			556.00		45,709.00	44,013.28		1,695.72	96.29%
110	06062	Media Services MHS	51,335.00	51,335.00			556.00		51,891.00	51,235.87		655.13	98.74%
111	06071	Guidance Services MHS	215,073.00	215,073.00			493.00		215,566.00	215,394.21		171.79	99.92%
112	06101	Special Education MHS		0.00				0.00	0.00	0.00		0.00	#DIV/0!
113	06304	Bldg Admin MHS	316,462.00	316,462.00			964.00		317,426.00	315,344.79		2,081.21	99.34%
114	06432	Health Services MHS	37,443.00	37,443.00					37,443.00	37,237.77		205.23	99.45%
115	06434	Lunch Recess MHS	8,048.00	8,048.00					8,048.00	5,289.02		2,758.98	65.72%
116	06501	Interscholastic Athletics MHS	87,352.00	87,352.00					87,352.00	87,352.00		0.00	100.00%
117	06502	Intramurals MHS	4,168.00	4,168.00			(4,168.00)		0.00	0.00		0.00	#DIV/0!
118	06503	Student Activities MHS	10,200.00	10,200.00			6,554.00		6,554.00	22,301.62		(15,747.62)	340.27%
119	06601	Facilities OPS MHS	7,500.00	7,500.00			(1,060.00)		9,140.00	9,084.90		55.10	99.40%
120	06602	Maintenance MHS	8,803,784.00	8,803,784.00			667.79		8,167.79	8,127.69		40.10	99.51%
121		<b>Total School Fund</b>	<b>8,803,784.00</b>	<b>8,803,784.00</b>	<b>36,872.00</b>	<b>0.00</b>	<b>(0.00)</b>	<b>0.00</b>	<b>8,840,656.00</b>	<b>8,840,656.00</b>	<b>0.00</b>	<b>(0.00)</b>	<b>100.00%</b>
122													
123		Water Department Expenses:											
124	74501	Salaries & Wages	324,797.00	324,797.00					324,797.00	297,911.26		26,885.74	91.72%
125	74502	Expenses & Rent	194,711.00	194,711.00					194,711.00	179,486.25		15,188.75	92.20%
126	74503	Water Department Direct Costs	135,739.00	135,739.00					135,739.00	135,739.00		0.00	100.00%
127	74504	Water Treatment Plant Principal	69,345.00	69,345.00					69,345.00	69,344.33		0.67	100.00%
128	74505	Water Treatment Plant Interest	28,768.00	28,768.00					28,768.00	28,767.10		0.90	100.00%
129	74506	Operating Reserve Fund	26,640.00	26,640.00					26,640.00	0.00		26,640.00	0.00%
130	74507	Art#5 ATM 6/02 Dual Trans Loop							0.00	42,582.00		(42,582.00)	#DIV/0!
131													
132													
133		<b>Total Water Department Expenses</b>	<b>780,000.00</b>	<b>780,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>780,000.00</b>	<b>753,831.94</b>	<b>0.00</b>	<b>26,168.06</b>	<b>96.65%</b>
134													
135													
136													
137		<b>Total Water Fund &amp; Special Articles</b>	<b>780,000.00</b>	<b>780,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>780,000.00</b>	<b>753,831.94</b>	<b>0.00</b>	<b>26,168.06</b>	<b>96.65%</b>
138													
139		<b>Grand Total</b>	<b>17,493,575.00</b>	<b>17,493,575.00</b>	<b>65,472.00</b>	<b>0.00</b>	<b>(0.00)</b>	<b>0.00</b>	<b>17,559,047.00</b>	<b>17,399,197.73</b>	<b>44,019.03</b>	<b>115,830.24</b>	<b>99.34%</b>
140													
141		<b>Grand Total Of ATM -General-Water</b>	<b>\$17,493,575.00</b>	<b>\$17,493,575.00</b>	<b>\$65,472.00</b>	<b>\$0.00</b>	<b>(\$0.00)</b>	<b>\$0.00</b>	<b>\$17,559,047.00</b>	<b>\$17,399,197.73</b>	<b>\$44,019.03</b>	<b>\$115,830.24</b>	<b>99%</b>

Town of Georgetown  
Expected to Actual Revenues  
For the Fiscal Year Ended  
June 30, 2004

As of June 30, 2004 FINAL

<u>Line #</u>	<u>Account Name</u>	<u>Projected Revenues</u>	<u>Received To Date</u>	<u>Balance</u>	<u>Percent Received</u>
1	Real Estate & Personal Property Taxes	9,462,176.00	9,671,088.43	(208,912.43)	102%
2	Motor Vehicles & Other Excise Taxes	900,000.00	1,052,043.43	(152,043.43)	117%
3	Penalties & Interest on Taxes	50,000.00	99,689.07	(49,689.07)	199%
4	Payment in Lieu of Taxes	146,000.00	193,422.52	(47,422.52)	132%
5	Fees	110,000.00	107,048.15	2,951.85	97%
6	Rentals	0.00	0.00	0.00	
7	Other Dept Revenues	10,000.00	11,101.15	(1,101.15)	111%
8	Licenses & Permits	160,000.00	266,805.15	(106,805.15)	167%
9	Fines & Forfeits	52,000.00	72,784.24	(20,784.24)	140%
10	Investment Income	45,000.00	36,543.70	8,456.30	81%
11	Elect. Dept. - Benefits & Debt Service	323,803.00	325,689.88	(1,886.88)	101%
12	Miscellaneous Receipts	43,000.00	53,191.17	(10,191.17)	124%
13	Non Recurring Miscellaneous Receipts	0.00	1.24	(1.24)	
14	Misc Medicaid Reimbursement		47,067.00	(47,067.00)	
15	State Aid	5,235,197.00	5,278,015.12	(42,818.12)	101%
16	<b>Totals</b>	<b>16,537,176.00</b>	<b>17,214,490.25</b>	<b>(677,314.25)</b>	<b>104%</b>
17					
18	Other General Fund Revenue:				
19	Roll Back Taxes			0.00	
20	Tax Titles Redeemed		60,724.38	(60,724.38)	
21	Transfers From Stabs	32,131.00	105,731.00	(73,600.00)	
22	Transfers From Other Funds	126,207.00	146,140.00	(19,933.00)	
23	<b>Total General Fund</b>	<b>16,695,514.00</b>	<b>17,527,085.63</b>	<b>(831,571.63)</b>	
24					
25					
26	Other Revenue:				
27	Water User Charges	650,000.00	652,571.10	(2,571.10)	100%
28	Water Connection Fees	86,500.00	134,492.49	(47,992.49)	155%
29	Water Other Revenue	33,500.00	41,430.27	(7,930.27)	124%
30	Water Investment Income	10,000.00	7,504.51	2,495.49	75%
31	<b>Total Water Department Revenue</b>	<b>780,000.00</b>	<b>835,998.37</b>	<b>(55,998.37)</b>	<b>107%</b>
32					
33	School Lunch Aid			0.00	#DIV/0!
34	Public Libraries			0.00	#DIV/0!
35					
36	<b>Total Revenue</b>	<b>17,475,514.00</b>	<b>18,363,084.00</b>	<b>(887,570.00)</b>	<b>105%</b>

**Office of the Town Accountant  
Fiscal Year Ended June 30, 2002**

The following reports were submitted to the Town of Georgetown and are printed on the ensuing pages:

**COMBINED BALANCE SHEET AS OF JUNE 30, 2002  
EXPECTED TO ACTUAL REVENUES  
GENERAL FUND APPROPRIATIONS EXPENDITURES**

**The "Combined Balance Sheet" and "Trial Balance" as of June 30, 2002, along with other supporting schedules and documents were submitted to the Massachusetts Department of Revenue, Division of Local Services. Based upon this information, the amount of available funds or "Free Cash" as of July 1, 2002 was certified in accordance with the provisions of the Massachusetts General Laws, Chapter 59, Section 23, as amended, in the amount of \$100,387 by James R. Johnson, Director of Accounts.**

The Town of Georgetown is required to keep sufficient records to demonstrate compliance with the Annual Budget, the General Laws, and restrictions placed in grant agreements. By law, the Director of Accounts is required to collect annual financial reports from all communities. Massachusetts General Law, Chapter 58, Section 18F requires that the annual reports of cities and towns must be accepted by the Commissioner of Revenue and certified to the State Treasurer before and distribution of state funds to that community be made.

Schedule A, the Annual City and Town Report for the fiscal year ended June 30, 2002, is a statement of revenues, expenditures and other financing sources, uses, changes in fund balance and certain balance sheet accounts information. This report is based on the fund, account numbers and classifications contained in the Uniform Municipal Accounting System (UMAS) manual. Schedule A for the Town of Georgetown was prepared and submitted to the Massachusetts Department of Revenue, Division of Local Services.

Respectfully submitted,

Toni Mertz  
Town Accountant

Town of Georgetown

Expected to Actual  
Revenues  
For the Fiscal Year Ended  
June 30,  
2002

As of June 30, 2002

<u>Line #</u>	<u>Account Name</u>	<u>Projected Revenues</u>	<u>Received To Date</u>	<u>Balance</u>	<u>Percent Received</u>
1	Real Estate & Personal Property Taxes	8,769,135.85	8,609,857.27	159,278.58	98%
2	Motor Vehicles & Other Excise Taxes	784,856.00	910,314.05	(125,458.05)	116%
3	Penalties & Interest on Taxes	72,379.00	70,381.85	1,997.15	97%
4	Payment in Lieu of Taxes	48,027.00	45,524.89	2,502.11	95%
5	Fees	96,204.00	156,187.12	(59,983.12)	162%
6	Rentals	1,500.00	0.00	1,500.00	0%
7	Other Dept Revenues	3,841.00	9,032.45	(5,191.45)	235%
8	Licenses & Permits	124,366.00	120,249.56	4,116.44	97%
9	Fines & Forfeits	59,008.00	50,139.47	8,868.53	85%
10	Investment Income	159,514.00	76,430.58	83,083.42	48%
11	Elect. Dept. - Benefits & Debt Service	325,099.00	326,594.29	(1,495.29)	100%
12	Miscellaneous Receipts	85,011.00	41,819.08	43,191.92	
13	Non Recurring Miscellaneous Receipts	0.00	1,111.00	(1,111.00)	
14	Misc Medicaid Reimbursement	0.00	37,559.00	(37,559.00)	
15	State Aid	5,427,933.00	5,438,745.56	(10,812.56)	100%
16	Totals	15,956,873.85	15,893,946.17	62,927.68	100%
17					
18	Other General Fund Revenue:				
19	Roll Back Taxes	0.00	4,757.99	(4,757.99)	
20	Tax Titles Redeemed	0.00	115,943.36	(115,943.36)	
21	Transfers From Stabs	0.00	302,754.00	(302,754.00)	
22	Transfers From Other Funds		1,188.58	(1,188.58)	
23	Total General Fund	15,956,873.85	16,318,590.10	(360,527.67)	
24					
25					
26	Other Revenue:				
27	Water User Charges	650,000.00	630,473.69	19,526.31	97%
28	Water Connection Fees	100,000.00	68,581.59	31,418.41	69%
29	Water Other Revenue	20,000.00	15,827.26	4,172.74	79%
30	Water Investment Income	20,000.00	11,908.94	8,091.06	60%
31	Total Water Department Revenue	790,000.00	726,791.48	63,208.52	92%
32					
33	School Lunch Aid	7,703.00	7,703.00	0.00	100%
34	Public Libraries	9,034.00	9,033.82	0.18	100%
35					
36	Total Revenue	16,763,610.85	17,062,118.40	(297,318.97)	102%

COMPARATIVE BALANCE SHEET Assets and Other Debits				
Line No.	Title of Account (a)	Balance Beginning of Year (b)	Balance End of Year (c)	Increase or (Decrease) (d)
1	UTILITY PLANT			
2	101 Utility Plant - Electric (P.17)	4,802,323.95	4,862,570.34	60,246.39
3	101 Utility Plant - gas (P.20)			
4	123 Investment in Associated Companies			
5	Total Utility Plant	4,802,323.95	4,862,570.34	60,246.39
6				
7				
8				
9				
10				
11	FUND ACCOUNTS    COUNTS			
12	125 Sinking Funds			
13	126 Depreciation Fund (P. 14)	1,589,586.70	1,668,329.70	78,743.00
14	128 Other Special Funds	155,560.49	0.00	(155,560.49)
15	Total Funds	1,745,147.19	1,668,329.70	(76,817.49)
16	CURRENT AND ACCRUED ASSETS			
17	131 Cash (P. 14)	232,895.53	230,716.80	(2,178.73)
18	132 Special Deposits			0.00
19	132 Working Funds	500.00	500.00	0.00
20	141 Notes Receivable			
21	142 Customer Accounts Receivable	587,650.51	559,750.17	(27,900.34)
22	143 Other Accounts Receivable	7,436.55	21,055.05	13,618.50
23	146 Receivables from Municipality	3,130.21	2,990.00	(140.21)
24	151 Materials and Supplies (P.14)	29,771.28	29,771.28	0.00
25	134 Consumer Deposits			0.00
26	165 Prepayments	386,864.97	456,080.95	69,215.98
27	174 Miscellaneous Current Assets			0.00
28	Total Current and Accrued Assets	1,248,249.05	1,300,864.25	52,615.20
29				
30	181 Unamortized debt Discount			
31	182 Extraordinary Property Losses			
32	185 Other Deferred Debits	61,249.88	52,499.84	(8,750.04)
33	Total Deferred Debits	61,249.88	52,499.84	(8,750.04)
34				
35	Total Assets and Other Debits	7,856,970.07	7,884,264.13	27,294.06

COMPARATIVE BALANCE SHEET Liabilities and Other Credits

Line No.	Title of Account (a)	Balance Beginning of Year (b)	Balance End of Year (c)	Increase or (Decrease) (d)
1	APPROPRIATIONS			
2	201 Appropriations for Construction			
3	SURPLUS			
4	205 Sinking Fund Reserves			
5	206 Loans Repayments	1,318,000.00	1,419,250.00	101,250.00
6	207 Appropriations for Construction Repayments			0.00
7	208 Unappropriated Earned Surplus (P.12)	3,437,266.16	3,329,076.43	(108,189.73)
8	Total Surplus	4,755,266.16	4,748,326.43	(6,939.73)
9	LONG TERM DEBT			
10	221 Bonds (F s (P.6).....	715,000.00	605,000.00	(110,000.00)
11	231 Notes Payable (P.7)			
12	Total Bonds and Notes	715,000.00	605,000.00	(110,000.00)
13	CURRENT AND ACCRUED LIABILITIES			
14	232 Accounts Payable	579,437.93	618,645.38	39,207.45
15	229 Provision for Rate Return			0.00
16	235 Customer' Deposits	32,330.00	33,130.00	800.00
17	236 Taxes Accrued			
18	237 Interest Accrued	0.00	4,444.92	4,444.92
19	242 Miscellaneous Current and Accrued Liabilities	0.00	23,291.91	23,291.91
20	Total Current and Accrued Liabilities	611,767.93	679,512.21	67,744.28
21	DEFERRED CREDITS			
22	251 Unamortized Premium on Debt			
23	252 Customer Advances for Construction			
24	253 Other Deferred Credits			
25	Total Deferred Credits	0.00	0.00	0.00
26	RESERVES			
27	260 Reserves for Uncollectable Accounts	3,259.58	3,259.58	0.00
28	261 Property Insurance Reserve			
29	262 Injuries and Damages Reserves			
30	263 Pensions and Benefits			
31	265 Miscellaneous Operating Reserves	155,560.59	200,000.10	
32	Total Reserves	158,820.17	203,259.68	0.00
33	CONTRIBUTIONS IN AID OF CONSTRUCTION			
34	271 Contributions in Aid of Construction	1,616,115.81	1,648,165.81	32,050.00
35	Total Liabilities and Other Credits	7,856,970.07	7,884,264.13	(17,145.45)

State below if any earnings of the municipal lighting plant have been used for any purpose other than discharging indebtedness of the plant, the purpose for which used, and the thereof.

STATEMENT OF INCOME FOR THE YEAR			
Line No.	Account (a)	Total	
		Amount for Year (b)	Incr/Decr Preceding Year (c)
1	OPERATING INCOME		
2	400 Operating Revenues (P.37 and 43)	4,859,107	204,014
3	Operating Expenses:		
4	401 Operation Expense (P.42 and 47)	4,295,629	506,045
5	402 Maintenance Expense (P.42 and 47)	164,660	(13,509)
6	403 Depreciation Expense	252,514	(63,123)
7	407 Amortization of Property Losses		
8			
9	408 Taxes (P.49)		
10	Total Operating Expenses	4,712,803	429,414
11	Operating Income	146,303	(225,400)
12	414 Other Utility Operating Income (P.50)		
13			
14	Total Operating Income	146,303	(225,400)
15	OTHER INCOME		
16	415 Income from Merchandising, Jobbing and Contract Work (P.51)	122,195	19,795
17	419 Interest Income	34,266	(21,064)
18	421 Miscellaneous Nonoperating Income		0
19	Total Other Income	156,461	(1,269)
20	Total Income	302,764	(226,669)
21	MISCELLANEOUS INCOME DEDUCTIONS		
22	425 Miscellaneous Amortization		
23	426 Other Income Deductions		
24	Total Income Deductions	0	
25	Income Before Interest Charges	302,764	(226,669)
26	INTEREST CHARGES		
27	427 Interest on Bonds and Notes	44,305	(120)
28	428 Amortization		
29	429 Amortization of Premium on Debt-Credit		
30	431 Other Interest Expense	1,263	188
31	432 Interest		
32	Total Interest Charges	45,568	68
33	Net Surplus / (Loss)	257,196	(226,737)
	EARNED SURPLUS		
Line No.		Debits	Credits
34	208 Unappropriated Earned Surplus (at beginning of period)		3,435,310
35	Adjustments to beginning balance	218,560	
36			
37	433 Balance Transferred from Income		257,196
38	434 Miscellaneous Credits to Surplus		
39	435 Miscellaneous Debits to Surplus (P.21)	144,869	
40	436 Appropriations of Surplus (P.21)		
41	437 Surplus Applied to Depreciation		
42	208 Unappropriated Earned Surplus (at end of period)	3,329,076	
43			
44	Totals	3,692,506	3,692,506

MUNICIPAL REVENUES (Account 482,444)					
(K.W.H. Sold under the provision of Chapter 269, Acts of 1927)					
Line NO.	Acc't No.	Gas Schedule (a)	Cubic Feet (b)	Revenue Received (c)	Average Revenue Per M.C.F. (\$0.0000) (d)
1					
2					
3					
4		TOTALS			
Electric Schedule					
Line NO.	Acc't No.	(a)	K.W.H. (b)	Revenue Received (c)	Average Revenue Per K.W.H. (Cents) (0.0000) (d)
5	445	Municipal: (Other Than Street Lighting)	2,476,725	268,317.80	0.1083
6					
7					
8					
9					
10					
11					
12			2,476,725	268,317.80	0.1083
13		Street Lighting:	397,200	36,721.34	0.0925
14					
15					
16					
17					
18			397,200	36,721.34	0.0925
19			2,873,925	305,039.14	0.1061

PURCHASED POWER (Account 555)					
Line No.	Names of Utilities from Which Electric Energy is Purchased (a)	Where and at What Voltage Received (b)	K.W.H. (c)	Amount (d)	Cost per K.W.H. (cents) (0.0000) (e)
20	MIRANT		10,992,000	435,037.85	0.0396
21	NEW YORK POWER AUTHORITY		3,550,495	85,676.90	0.0241
22	MASS MUNICIPAL WHOLE ELECTRIC		15,291,413	1,426,974.62	0.0933
23	ISO INTERCHANGE		21,515,050	1,074,592.35	0.0499
24					
25					
26					
27					
28					
29		TOTALS	51,348,958	3,022,281.72	0.0589

SALES FOR RESALE (Account 447)					
Line No.	Names of Utilities from Which Electric Energy is Sold (a)	Where and at What Voltage Delivered (b)	K.W.H. (c)	Amount (d)	Revenue per K.W.H. (0.0000) (e)
30		Customer Premises			
31					
32					
33					
34					
35					
36					
37					
38					
39		TOTALS	0	0.00	

ELECTRIC OPERATING REVENUE (Account 400)

Line no	Last Year Revenue	Current Year Revenue	Increase (Decrease)	Last Year K.W.H.	Current Year K.W.H	Increase (Decrease)	# CUSTOM Last Year	# CUSTOM This Yr.	Inc/ (Dec)
1									
2	2,681,612.37	2,876,341.35	194,728.98	25,097,120	26,368,608	1,271,488	2600	2634	34
3	542,826.33	553,171.13	10,344.80	3,651,435	3,611,473	(39,962)	281	272	(9)
4	1,288,492.46	1,305,616.88	17,124.42	13,245,593	12,989,028	(256,565)	37	38	1
5	288,385.97	305,039.17	16,653.20	2,786,448	2,807,733	21,285	24	25	1
6	13,500.45	13,671.24	170.79	88,608	85,728	(2,880)	35	47	
7									
8	(206,635.17)	(207,860.05)	(1,224.88)						
9	4,608,182.41	4,845,979.72	237,797.31	44,869,204	45,862,570	993,366	2,977	3,016	39
10									
11	4,608,182.41	4,845,979.72	237,797.31	44,869,204	45,862,570	993,366	2,977	3,016	39
12									
13									
14									
15			0.00			0.00			
16			0.00			0.00			
17			18.00			18.00			
18	6,087.00	6,105.00	18.00			18.00			
19	40,823.53	7,022.00	(33,801.53)			(33,801.53)			
20									
21									
22									
23									
24									
25	46,910.53	13,127.00	(33,783.53)			(33,783.53)			
26	4,655,092.94	4,859,106.72	204,013.78			204,013.78			

YEAR ENDING DECEMBER 31, 2003

ELECTRIC OPERATION AND MAINTENANCE EXPENSES - Continued			
Line No.	Account (a)	Amount for Year (b)	Increase or (Decrease) from Preceding Year (c)
1	<b>DISTRIBUTION EXPENSES</b>		
2	<b>Operation:</b>		
3	580 Operation supervision and engineering .....	0.00	(1,264.17)
4	581 Load dispatching.....	56,051.32	(9,077.62)
5	582 Station expenses.....	1,028.75	848.77
6	583 Overhead line expenses .....	0.00	0.00
7	584 Underground line expenses .....	0.00	0.00
8	585 Street lighting and signal system expenses .....	363.46	363.46
9	586 Meter expenses .....	3,248.29	1,015.19
10	587 Customer installations expenses .....	88.44	88.44
11	588 Miscellaneous distribution expenses .....	14,008.47	(7,036.51)
12	589 Rents .....		
13	Total operation.....	74,788.73	(15,062.44)
14	<b>Maintenance:</b>		
15	590 Maintenance supervision and engineering .....	3,093.36	45.88
16	591 Maintenance of structures .....	0.00	0.00
17	592 Maintenance of station equipment .....	4,133.52	2,147.44
18	593 Maintenance of overhead lines .....	111,454.21	(23,681.66)
19	594 Maintenance of underground lines .....	2,368.69	(1,771.88)
20	595 Maintenance of line transformers .....	5,986.02	3,582.55
21	596 Maintenance of street lighting and signal systems .....	2,999.96	(1,992.22)
22	597 Maintenance of meters .....	2,634.15	(590.59)
23	598 Maintenance of miscellaneous distribution plant .....	1,081.66	(3,290.73)
24	Total maintenance .....	133,751.57	(25,551.21)
25	Total distribution expenses .....	208,540.30	(40,613.65)
26	<b>CUSTOMER ACCOUNTS EXPENSES</b>		
27	<b>Operation:</b>		
28	901 Supervision .....	0.00	0.00
29	902 Meter reading expenses .....	24,842.48	(4,554.72)
30	903 Customer records and collection expenses .....	70,281.34	24,307.69
31	904 Uncollectable accounts .....	0.00	0.00
32	905 Miscellaneous customer accounts expenses .....		
33	Total customer accounts expenses .....	95,123.82	19,752.97
34	<b>SALES EXPENSES</b>		
35	<b>Operation:</b>		
36	911 Supervision .....		
37	912 Demonstrating and selling expenses .....	0.00	0.00
38	913 Advertising expenses .....	0.00	(303.29)
39	916 Miscellaneous sales expenses .....	0.00	
40	Total sales expenses .....	0.00	(303.29)
41	<b>ADMINISTRATIVE AND GENERAL EXP</b>		
42	<b>Operation:</b>		
43	920 Administrative and general salaries .....	91,060.53	(40,165.98)
44	921 Office supplies and expenses .....	62,911.49	13,901.71
45	922 Administrative expenses transferred - Cr .....		
46	923 Outside services employed .....	77,078.39	46,723.98
47	924 Property insurance .....	10,783.05	3,205.05
48	925 Injuries and damages .....	0.00	0.00
49	926 Employee pensions and benefits .....	171,453.06	11,407.02
50	928 Regulatory commission expenses .....	0.00	0.00
51	929 Duplicate charges - Cr .....		
52	930 Miscellaneous general expenses .....	1,365.17	(2,287.94)
53	931 Rents .....	0.00	0.00
54	Total operation .....	414,651.69	32,783.84

## SALES OF ELECTRICITY TO ULTIMATE CONSUMERS

Report by account number the K.W.H. sold, the amount derived and the number of customers under each filed schedule or contract. Municipal sales, contract sales and unbilled sales may be reported separately in total.

Line No.	Account No.	Schedule (a)	K.W.H. (b)	Revenue (c)	Average Revenue per K.W.H. (cents) (0.0000) (d)	Number of Customers (per Bills rendered)	
						July 31 (e)	December 31 (f)
1	440	Residential	26,368,608	2,876,341.35	0.1091	2,593	2,634
2							
3	442	Small General Service	3,611,473	553,171.13	0.1532	266	272
4							
5	442.1	Large General Service	12,989,028	1,305,616.88	0.1005	32	38
6							
7	444	Municipal	2,410,533	268,317.80	0.1113	25	25
8							
9	444.1	St Lights Municipal	397,200	36,721.34	0.0925	1	1
10							
11	445	Private Lighting	85,728	13,671.24	0.1595	35	46
12							
13	449	Discounts Taken		(\$207,860.05)			
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
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45							
46							
47							
48	TOTAL SALES TO ULTIMATE						
49	CONSUMERS (page 37 Line 11)		45,862,570	4,845,979.69	0.1057	2,952	3,016

ELECTRIC OPERATION AND MAINTENANCE EXPENSES - Continued			
Line No.	Account (a)	Amount for Year (b)	Increase or (Decrease) from Preceding Year (c)
1	ADMINISTRATIVE EXPENSES		
2	Maintenance:		
3	932 Maintenance of general plant .....	1,996.25	111.70
4	933 Transporation Expenses... ..	28,912.13	11,930.73
4	Total administrative and general expenses	445,560.07	44,826.27
5	Total Electric Operation and Maintenance Expenses	3,991,414.88	3,265,852.99

SUMMARY OF ELECTRIC OPERATION AND MAINTENANCE EXPENSES				
Line No.	Functional Classification (a)	Operation (b)	Maintenance (c)	Total (d)
6	Power Production Expenses			
7	Electric Generation			
8	Steam power .....			
9	Nuclear power .....			
10	Hydraulic power .....			
11	Other power .....			
12	Other power supply expenses .....	3,106,874.16	0.00	3,106,874.16
13	Total power production expenses .....	3,106,874.16		3,106,874.16
14	Transmission Expenses .....	604,190.85		604,190.85
15	Distribution Expenses .....	74,788.73	133,751.57	208,540.30
16	Customer Accounts Expenses .....	95,123.82		95,123.82
17	Sales Expenses .....	0.00		0.00
18	Administrative and General Expenses .....	414,651.69	30,908.38	445,560.07
19	Total Electric Operation and .....			
20	Maintenance Expenses .....	4,295,629.25	164,659.95	4,460,289.20

- 21 Ratio of operating expenses to operating revenues (carry out decimal two places, e.g.: 0.00%\_ -----% 96.99%  
Compute by dividing Revenues (acct 400) into the sum of Operation and Maintenance Expenses (Page 42, line 20 (d), Depreciation (Acct 403) and Amortization (Acct 407).....
- 22 Total salaries and wages of electric department for year, including amounts charged to operating expenses, construction and other accounts..... \$509,892.92
- 23 Total number of employees of electric department at end of year including administrative, operating, maintenance and other employees (including part time employees) 8

SALES OF ELECTRICITY TO ULTIMATE CONSUMERS							
Report by account number the K.W.H. sold, the amount derived and the number of customers under each filed schedule or contract. Municipal sales, contract sales and unbilled sales may be reported separately in total.							
Line No.	Account No.	Schedule (a)	K.W.H. (b)	Revenue (c)	Average Revenue per K.W.H. (cents) (0.0000) (d)	Number of Customers (per Bills rendered)	
						July 31 (e)	December 31 (f)
1	440	Residential	26,368,608	2,876,341.35	0.1091	2,593	2,634
2							
3	442	Small General Service	3,611,473	553,171.13	0.1532	266	272
4							
5	442.1	Large General Service	12,989,028	1,305,616.88	0.1005	32	38
6							
7	444	Municipal	2,410,533	268,317.80	0.1113	25	25
8							
9	444.1	St Lights Municipal	397,200	36,721.34	0.0925	1	1
10							
11	445	Private Lighting	85,728	13,671.24	0.1595	35	46
12							
13	449	Discounts Taken		(\$207,860.05)			
14							
15							
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41							
42							
43							
44							
45							
46							
47							
48	TOTAL SALES TO ULTIMATE						
49	CONSUMERS (page 37 Line 11)		45,862,570	4,845,979.69	0.1057	2,952	3,016

TOTAL COST OF PLANT - ELECTRIC (Continued)

Line No.	Account (a)	Balance Beginning of Year (b)	Additions (c)	Retirements (d)	Adjustments (e)	Transfers (f)	Balance End of Year (g)
1	4. DISTRIBUTION PLANT						
2	360 Land and Land Rights	300,171					300,171
3	361 Structures and Improvements	335,405	7,500				342,905
4	362 Station Equipment	1,633,673	44				1,633,717
5	364 Poles, Towers and Fixtures	758,678	79,922				838,600
6	365 Overhead Conductors and Devices	2,282,658	81,514				2,364,172
7	366 Underground Conductors	78,906	22,352				101,258
8	367 Underground Conductors & Devices	624,557	20,313				644,870
9	368 Line Transformers	909,782	43,229				953,011
10	369 Services	226,497	6,687				233,184
11	370 Meters	237,813	9,949				247,762
12	371 Installation on Cust's Premises	13,470					13,470
13	372 Leased Prop. on Cust's Premises	1,685					1,685
14	373 Street Light and Signal Systems	334,007	14,902				348,909
15							0
16	Total Distribution Plant	7,717,302	286,412	0	0		8,003,714
17	5. GENERAL PLANT						
18	389 Land and Land Rights						
19	390 Structures and Improvements	47,990	949		(90,891)		47,990
20	391 Office Furniture and Equipment	157,466			(177,703)		67,524
21	392 Transportation Equipment	602,386	142,879		(31,439)		567,562
22	393 Stores Equipment	31,439	2,048				2,047
23	394 Tools, Shop and Garage Equipment	120,764	4,676		(4,271)		125,440
24	395 Laboratory Equipment	4,271					(0)
25	396 Power Operated Equipment	0					0
26	397 Communication Equipment	35,088	607		(9,488)		26,207
27	398 Miscellaneous Equipment	604			(604)		(0)
28	399 Other Tangible Property						
29	Total General Plant	1,000,008	151,159	0	(314,397)		836,770
30	Total Electric Plant in Service	8,717,310	437,571	0	(314,397)		8,840,484
31							8,840,484
32							
33							
34							
	Less Cost of Land, Land Rights, Rights of Way						300,171
	Total cost upon which depreciation is based						8,540,313

The above figures should show the original cost of the existing property. In case any part of the property is sold or retired, the cost of such property should be deducted from the cost of the plant. The net cost of the property, less the land values, should be taken as a basis for figuring depreciation.

UTILITY PLANT - ELECTRIC (Continued)

Line No.	Account (a)	Balance Beginning of Year (b)	Additions (c)	Depreciation (d)	Other Credits (e)	Adjustments Transfers (f)	Balance End of Year (g)
1	4. DISTRIBUTION PLANT						
2	360 Land and Land Rights	300,171					300,171
3	361 Structures and Improvements	226,363	7,500	10,587			223,276
4	362 Station Equipment	715,682	44	49,010			666,716
5		0					0
6	364 Poles, Towers and Fixtures	395,166	79,922	22,760			452,327
7	365 Overhead Conductors and Devices	1,222,610	81,514	67,880			1,236,244
8	366 Underground Conduits	38,856	22,352	2,367			58,841
9	367 Underground Conductors & Devices	359,073	20,313	18,737			360,649
10	368 Line Transformers	514,931	43,229	27,293			530,867
11	369 Services	68,346	6,687	6,795			68,238
12	370 Meters	102,728	9,949	7,134			105,542
13	371 Installation on Cust's Premises	7,270		404			1,302
14	372 Leased Prop. on Cust's Premises	1,353		51			1,302
15	373 Street Light and Signal Systems	153,360	14,902	10,020			158,242
16	Total Distribution Plant	4,105,909	286,412	223,039	0	0	4,169,282
17	5. GENERAL PLANT						
18	389 Land and Land Rights						
19	390 Structures and Improvements	32,459		1,440			31,019
20	391 Office Furniture and Equipment	90,603	949	4,724			86,828
21	392 Transportation Equipment	451,034	142,879	18,072			575,841
22	393 Stores Equipment	28,363	2,048	943			29,467
23	394 Tools, Shop and Garage Equipment	76,929	4,676	3,623			77,982
24	395 Laboratory Equipment	316		128			188
25	396 Power Operated Equipment	0					0
26	397 Communication Equipment	16,261	607	1,053			15,815
27	398 Miscellaneous Equipment	452		18			434
28	399 Other Tangible Property						
29	Total General Plant	696,417	151,159	30,000		0	817,575
30	Total Electric Plant in Service	4,802,326	437,571	253,039		0	4,986,857
31	104 Utility Plant Leased to Others						
32	105 Property Held for Future Use						
33	107 Construction Work in Progress						
34	Total Utility Plant Electric	4,802,326	437,571	253,039	0	0	4,986,857

COMPARATIVE BALANCE SHEET Assets and Other Debits

Line No.	Title of Account (a)	Balance Beginning of Year (b)	Balance End of Year (c)	Increase or (Decrease) (d)
1	<b>UTILITY PLANT</b>			
2	101 Utility Plant - Electric (P.17) .....	4,862,570.34	5,563,797.81	701,227.47
3	101 Utility Plant - gas (P.20) .....			
4	123 Investment in Associated Companies .....			
5	<b>Total Utility Plant</b> .....	<b>4,862,570.34</b>	<b>5,563,797.81</b>	<b>701,227.47</b>
6				
7				
8				
9				
10				
11	<b>FUND ACCOUNTS</b>			
12	125 Sinking Funds .....			
13	126 Depreciation Fund (P. 14) .....	1,668,329.70	1,150,091.71	(518,237.99)
14	128 Other Special Funds .....		0.00	0.00
15	<b>Total Funds</b> .....	<b>1,668,329.70</b>	<b>1,150,091.71</b>	<b>(518,237.99)</b>
16	<b>CURRENT AND ACCRUED ASSETS</b>			
17	131 Cash (P. 14) .....	230,716.80	353,623.69	122,906.89
18	132 Special Deposits .....			0.00
19	132 Working Funds .....	500.00	500.00	0.00
20	141 Notes Receivable .....			
21	142 Customer Accounts Receivable .....	559,750.17	668,217.21	108,467.04
22	143 Other Accounts Receivable .....	21,055.05	21,062.04	6.99
23	146 Receivables from Municipality .....	2,990.00	3,810.95	820.95
24	151 Materials and Supplies (P.14) .....	29,771.28	29,771.28	0.00
25	134 Consumer Deposits .....			0.00
26	165 Prepayments .....	456,080.95	545,661.33	89,580.38
27	174 Miscellaneous Current Assets .....			0.00
28	<b>Total Current and Accrued Assets</b> .....	<b>1,300,864.25</b>	<b>1,622,646.50</b>	<b>321,782.25</b>
29				
30	181 Unamortized debt Discount .....			
31	182 Extraordinary Property Losses .....			
32	185 Other Deferred Debits .....	52,499.84	52,499.84	0.00
33	<b>Total Deferred Debits</b> .....	<b>52,499.84</b>	<b>52,499.84</b>	<b>0.00</b>
34				
35	<b>Total Assets and Other Debits</b> .....	<b>7,884,264.13</b>	<b>8,389,035.86</b>	<b>504,771.73</b>

## COMPARATIVE BALANCE SHEET Liabilities and Other Credits

Line No.	Title of Account (a)	Balance Beginning of Year (b)	Balance End of Year (c)	Increase or (Decrease) (d)
1	APPROPRIATIONS			
2	201 Appropriations for Constructor .....			
3	SURPLUS			
4	205 Sinking Fund Reserves .....			
5	206 Loans Repayment .....	1,419,250.00	1,520,500.00	101,250.00
6	207 Appropriations for Construction Repayment .....			0.00
7	208 Unappropriated Earned Surplus (P.12) .....	3,329,076.43	3,726,111.00	397,034.57
8	Total Surplus .....	4,748,326.43	5,246,611.00	498,284.57
9	LONG TERM DEBT			
10	221 Bonds s (P.6).....	605,000.00	495,000.00	(110,000.00)
11	231 Notes Payable (P.7) .....			
12	Total Bonds and Notes .....	605,000.00	495,000.00	(110,000.00)
13	CURRENT AND ACCRUED LIABILITIES			
14	232 Accounts Payable .....	618,645.38	805,530.31	186,884.93
15	229 Provision for Rate Return .....			0.00
16	235 Customer' Deposits .....	33,130.00	48,880.50	15,750.50
17	236 Taxes Accrued .....			
18	237 Interest Accrued .....	4,444.92	17,689.92	13,245.00
19	242 Miscellaneous Current and Accrued Liabilities .....	23,291.91	42,405.21	19,113.30
20	Total Current and Accrued Liabilities .....	679,512.21	914,505.94	234,993.73
21	DEFERRED CREDITS			
22	251 Unamortized Premium on Debl .....			
23	252 Customer Advances for Construction .....			
24	253 Other Deferred Credits .....			
25	Total Deferred Credits .....			
26	RESERVES			
27	260 Reserves for Uncollectable Accounts .....	3,259.58	3,259.58	0.00
28	261 Property Insurance Reserve .....			
29	262 Injuries and Damages Reserves .....			
30	263 Pensions and Benefits .....			
31	265 Miscellaneous Operating Reserves .....	200,000.10	81,493.53	
32	Total Reserves .....	203,259.68	84,753.11	0.00
33	CONTRIBUTIONS IN AID OF CONSTRUCTION			
34	271 Contributions in Aid of Construction .....	1,648,165.81	1,648,165.81	0.00
35	Total Liabilities and Other Credits .....	7,884,264.13	8,389,035.86	623,278.30

State below if any earnings of the municipal lighting plant have been used for any purpose other than discharging indebtedness of the plant, the purpose for which used, and the thereof.

STATEMENT OF INCOME FOR THE YEAR			
Line No.	Account (a)	Total	
		Amount for Year (b)	Incr/Decr Preceding Year (c)
1	OPERATING INCOME		
2	400 Operating Revenues (P.37 and 43)	5,167,639	308,532
3	Operating Expenses:		
4	401 Operation Expense (P.42 and 47)	4,682,767	387,138
5	402 Maintenance Expense (P.42 and 47)	276,134	111,474
6	403 Depreciation Expense	256,209	3,695
7	407 Amortization of Property Losses		
8			
9	408 Taxes (P.49)		
10	Total Operating Expenses	5,215,111	502,308
11	Operating Income	(47,472)	(193,776)
12	414 Other Utility Operating Income (P.50)		
13			
14	Total Operating Income	(47,472)	(193,776)
15	OTHER INCOME		
16	415 Income from Merchandising, Jobbing and Contract Work (P.51)	269,539	147,345
17	419 Interest Income	18,861	(15,405)
18	421 Miscellaneous Nonoperating Income		0
19	Total Other Income	288,401	131,940
20	Total Income	240,928	(61,836)
21	MISCELLANEOUS INCOME DEDUCTIONS		
22	425 Miscellaneous Amortization		
23	426 Other Income Deductions		
24	Total Income Deductions	0	
25	Income Before Interest Charges	240,928	(61,836)
26	INTEREST CHARGES		
27	427 Interest on Bonds and Notes	26,490	(17,815)
28	428 Amortization		
29	429 Amortization of Premium on Debt-Credit		
30	431 Other Interest Expense	1,659	396
31	432 Interest		
32	Total Interest Charges	28,149	(17,419)
33	Net Surplus / (Loss)	212,779	(44,417)
EARNED SURPLUS			
Line No.		Debits	Credits
34	208 Unappropriated Earned Surplus (at beginning of period)		3,329,076
35	Adjustments to beginning balance		145,463
36			
37	433 Balance Transferred from Income		212,779
38	434 Miscellaneous Credits to Surplus		84,620
39	435 Miscellaneous Debits to Surplus (P.21)	45,827	
40	436 Appropriations of Surplus (P.21)		
41	437 Surplus Applied to Depreciation		
42	208 Unappropriated Earned Surplus (at end of period)	3,726,111	
43			
44	Totals	3,771,938	3,771,938

ELECTRIC OPERATING REVENUE (Account 400)

Line no	Last Year Revenue	Current Year Revenue	Increase (Decrease)	Last Year K.W.H.	Current Year K.W.H.	Increase (Decrease)	# CUSTOM Last Year	# CUSTOM This Yr.	Incl/ (Dec)
1	<b>SALES OF ELECTRICITY</b>								
2	2,876,341.35	3,085,161.16	208,819.81	26,368,608	27,506,957	1,138,349	2634	2879	245
3	442 Residential sales								
4	553,171.13	578,190.67	25,019.54	3,611,473	3,700,483	89,010	272	267	(5)
5	1,305,616.88	1,391,069.44	85,452.56	12,989,028	13,600,294	611,266	38	27	(11)
6	305,039.17	297,044.62	(7,994.55)	2,807,733	2,716,422	(91,311)	25	26	1
7	13,671.24	13,156.05	(515.19)	85,728	89,328	3,600	47	33	(14)
8	446 Sales to Railroads and Railways								
9	448 Provision for Rate Refund								
10	449 Miscellaneous Sales	(207,860.05)	(219,198.59)						
11	<b>Total Sales to Ultimate Consumers</b>								
12	4,845,979.72	5,145,423.35	299,443.63	45,862,570	47,613,484	1,750,914	3,016	3,232	216
13	<b>Total Sales of Electricity</b>								
14	4,845,979.72	5,145,423.35	299,443.63	45,862,570	47,613,484	1,750,914	3,016	3,232	216
14	<b>OTHER OPERATING REVENUES</b>								
15	450 Interest Charges		0.00						
16	451 Miscellaneous Service Revenues		0.00						
17	453 Sales of Water and Water Power								
18	454 Rent from Electric Property	6,087.00	6,165.00						
19	455 Interdepartmental Rents		78.00						
20	456 Other Electric Revenues	40,823.53	16,050.50						
21			(24,773.03)						
22									
23									
24	<b>Total Other Revenues</b>								
25	46,910.53	22,215.50	(24,695.03)						
26	<b>Total Electric Operating Revenue</b>								
	4,892,890.25	5,167,638.85	274,748.60						

Includes revenues for application of purchase Power adj. Charges \$1,199,807.92

Total KWH to which applies:..... 47,158,406

SALES OF ELECTRICITY TO ULTIMATE CONSUMERS							
Report by account number the K.W.H. sold, the amount derived and the number of customers under each filed schedule or contract. Municipal sales, contract sales and unbilled sales may be reported separately in total.							
Line No.	Account No.	Schedule (a)	K.W.H. (b)	Revenue (c)	Average Revenue per K.W.H. (cents) (0.0000) (d)	Number of Customers (per Bills rendered)	
						July 31 (e)	December 31 (f)
1	440	Residential	27,506,957	3,085,161.16	0.1122	2,762	2,879
2							
3	442	Small General Service	3,700,483	578,190.67	0.1562	267	267
4							
5	442.1	Large General Service	13,600,294	1,391,069.44	0.1023	28	37
6							
7	444	Municipal	2,350,672	260,268.45	0.1107	26	26
8							
9	444.1	St Lights Municipal	365,750	36,776.17	0.1006	1	1
10							
11	445	Private Lighting	89,328	13,156.05	0.1473	31	32
12							
13	449	Discounts Taken		(\$219,198.59)			
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
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42							
43							
44							
45							
46							
47							
48	TOTAL SALES TO ULTIMATE						
49	CONSUMERS (page 37 Line 11)		47,613,484	5,145,423.35	0.1081	3,115	3,242

ELECTRIC OPERATION AND MAINTENANCE EXPENSES - Continued			
Line No.	Account (a)	Amount for Year (b)	Increase or (Decrease) from Preceding Year (c)
1	HYDRAULIC POWER GENERATION - Continued		
2	Maintenance:		
3	541 Maintenance Supervision and engineering .....		
4	542 Maintenance of structures .....		
5	543 Maintenance or reservoirs, dams and waterways .....		
6	544 Maintenance of electric plant .....		
7	545 Maintenance of miscellaneous hydraulic plant .....		
8	Total maintenance .....		
9	Total power production expenses - hydraulic power .....		
10	OTHER POWER GENERATION		
11	Operation		
12	546 Operation supervision and engineerir .....		
13	547 Fuel .....		
14	548 Generation Expenses .....		
15	549 Miscellaneous other power generation expense .....		
16	550 Rents .....		
17	Total Operation .....		
18	Maintenance:		
19	551 Maintenance supervision and engineering .....		
20	552 Maintenance of Structures .....		
21	553 Maintenance of generating and electric plant .....		
22	554 Maintenance of miscellaneous other power generation plant .....		
23	Total Maintenance .....		
24	Total power production expenses - other power .....		
25	OTHER POWER SUPPLY EXPENSES		
26	555 Purchased power .....	3,399,788.97	377,507.25
27	556 System control and load dispatching .....		
28	557 Other expenses .....	38,807.10	(45,785.36)
29	Total other power supply expenses .....	3,438,596.07	331,721.89
30	Total power production expenses .....		0.00
31	TRANSMISSION EXPENSES		
32	Operation:		
33	560 Operation supervision and engineerir .....		
34	561 Load dispatching .....		
35	562 Station expenses .....		
36	563 Oerhead line expenses .....		
37	564 Underground line expenses .....		
38	565 Transmission of electricity by others .....	591,136.43	(13,054.42)
39	566 Miscellaneous transmission expense .....		
40	567 Rents .....		
41	Total Operation .....	591,136.43	(13,054.42)
42	Maintenance:		
43	568 Maintenance supervision and engineering .....		
44	569 Maintenance of structures .....		
45	570 Maintenance of station equipment .....		
46	571 Maintenance of overhead lines .....		
47	572 Maintenance of underground lines .....		
48	573 Maintenance of miscellaneous transmission plant .....		
49	Total maintenance .....	0.00	0.00
50	Total transmission expenses .....	591,136.43	(13,054.42)

YEAR ENDING DECEMBER 31, 2004

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## ELECTRIC OPERATION AND MAINTENANCE EXPENSES - Continued

Line No.	Account (a)	Amount for Year (b)	Increase or (Decrease) from Preceding Year (c)
1	<b>DISTRIBUTION EXPENSES</b>		
2	Operation:		
3	580 Operation supervision and engineering .....	350.00	350.00
4	581 Load dispatching.....	57,351.32	1,300.00
5	582 Station expenses.....	1,094.66	65.91
6	583 Overhead line expenses .....	0.00	0.00
7	584 Underground line expenses .....	0.00	0.00
8	585 Street lighting and signal system expenses .....	690.00	326.54
9	586 Meter expenses .....	1,253.17	(1,995.12)
10	587 Customer installations expenses .....	51.53	(36.91)
11	588 Miscellaneous distribution expenses .....	22,615.29	8,606.82
12	589 Rents .....		
13	Total operation ration.....	83,405.97	8,617.24
14	Maintenance:		
15	590 Maintenance supervision and engineering .....	4,089.60	996.24
16	591 Maintenance of structures .....	0.00	0.00
17	592 Maintenance of station equipment .....	2,622.60	(1,510.92)
18	593 Maintenance of overhead lines .....	221,047.83	109,593.62
19	594 Maintenance of underground lines .....	2,232.29	(136.40)
20	595 Maintenance of line transformers .....	0.00	(5,986.02)
21	596 Maintenance of street lighting and signal systems .....	1,340.43	(1,659.53)
22	597 Maintenance of meters .....	1,995.52	(638.63)
23	598 Maintenance of miscellaneous distribution plant .....	2,858.35	1,776.69
24	Total maintenance .....	236,186.62	102,435.05
25	Total distribution expenses .....	319,592.59	111,052.29
26	<b>CUSTOMER ACCOUNTS EXPENSES</b>		
27	Operation:		
28	901 Supervision .....	0.00	0.00
29	902 Meter reading expenses .....	25,056.54	214.06
30	903 Customer records and collection expenses .....	74,336.70	4,055.36
31	904 Uncollectable accounts .....		0.00
32	905 Miscellaneous customer accounts expenses .....		
33	Total customer accounts expenses .....	99,393.24	4,269.42
34	<b>SALES EXPENSES</b>		
35	Operation:		
36	911 Supervision .....		
37	912 Demonstrating and selling expenses .....	0.00	0.00
38	913 Advertising expenses .....	744.26	744.26
39	916 Miscellaneous sales expenses .....	0.00	
40	Total sales expenses .....	744.26	744.26
41	<b>ADMINISTRATIVE AND GENERAL</b>		
42	Operation:		
43	920 Administrative and general salaries .....	99,565.18	8,504.65
44	921 Office supplies and expenses .....	73,754.74	10,843.25
45	922 Administrative expenses transferred - Cr .....		
46	923 Outside services employed .....	93,453.84	16,375.45
47	924 Property insurance .....	11,000.04	216.99
48	925 Injuries and damages .....	538.00	538.00
49	926 Employee pensions and benefits .....	190,000.08	18,547.02
50	928 Regulatory commission expenses .....		0.00
51	929 Duplicate charges - Cr .....		
52	930 Miscellaneous general expenses .....	1,179.32	(185.85)
53	931 Rents .....		0.00
54	Total operatic .....	469,491.20	54,839.51

## ELECTRIC OPERATION AND MAINTENANCE EXPENSES - Continued

Line No.	Account (a)	Amount for Year (b)	Increase or (Decrease) from Preceding Year (c)
1	ADMINISTRATIVE EXPENSES		
2	Maintenance:		
3	932 Maintenance of general plant .....	1,634.34	(361.91)
3	933 Transporation Expenses.....	38,313.45	9,401.32
4	Total administrative and general expenses	509,438.99	63,878.92
5	Total Electric Operation and Maintenance Expenses	929,169.08	179,944.89

## SUMMARY OF ELECTRIC OPERATION AND MAINTENANCE EXPENSES

Line No.	Functional Classification (a)	Operation (b)	Maintenance (c)	Total (d)
6	Power Production Expenses			
7	Electric Genera			
8	Steam power .....			
9	Nuclear power .....			
10	Hydraulic powi .....			
11	Other power .....			
12	Other power supply expenses .....	3,438,596.07		3,438,596.07
13	Total power production expenses .....	3,438,596.07		3,438,596.07
14	Transmission Expenses .....	591,136.43		591,136.43
15	Distribution Expenses .....	83,405.97	236,186.62	319,592.59
16	Customer Accounts Expenses .....	99,393.24		99,393.24
17	Sales Expenses .....	744.26		744.26
18	Administrative and General Expenses	469,491.20	39,947.79	509,438.99
19	Total Electric Operation and .....	4,682,767.17	276,134.41	4,958,901.58
20	Maintenance Expenses .....			

- 21 Ratio of operating expenses to operating revenues (carry out decimal two places, e.g.:0.00%\_ \_\_\_\_\_ 96.99%  
 Compute by dividing Revenues (acct 400) into the sum of Operation and Maintenance Expenses (Page 42, line 20 (d), Depreciation (Acct 403) and Amortization (Acct 407).....
- 22 Total salaries and wages of electric department for year, including amounts charged to operating expenses, construction and other accounts..... \$578,639.74
- 23 Total number of employees of electric department at end of year including administrative, operating, maintenance and other employees (including part time employees) 8

UTILITY PLANT - ELECTRIC (Continued)

Line No.	Account (a)	Balance Beginning of Year (b)	Additions (c)	Depreciation (d)	Other Credits (e)	Adjustments Transfers (f)	Balance End of Year (g)	Balance End of Year (g)
<b>4. DISTRIBUTION PLANT</b>								
1		300,171					300,171	300,171
2	360 Land and Land Rights	223,051	4,565	10,287			217,329	217,329
3	361 Structures and Improvements	696,716	65,547	49,011			683,252	683,252
4	362 Station Equipment	0					0	0
5		452,327	183,639	25,156			610,808	610,808
6	364 Poles, Towers and Fixtures	1,314,023	484,106	70,325			1,727,806	1,727,806
7	365 Overhead Conductors and Devices	56,406	52,874	3,036			108,242	108,242
8	366 Underground Conductors	360,438	30,930	19,346			372,022	372,022
9	367 Underground Conductors & Devices	453,088	76,019	28,590		3,000	499,517	499,517
10	368 Line Transformers	68,238	3,335	6,996			64,577	64,577
11	369 Services	105,544	42,499	7,433			140,610	140,610
12	370 Meters	6,866	0	404			6,462	6,462
13	371 Installation on Cust's Premises	1,302	0	51			1,251	1,251
14	372 Leased Prop. on Cust's Premises	157,927	8,075	10,467			155,535	155,535
15	373 Street Light and Signal Systems							
16	Total Distribution Plant	4,168,097	953,591	231,106	3,000	0	4,887,582	4,887,582
<b>5. GENERAL PLANT</b>								
17								
18	389 Land and Land Rights							
19	390 Structures and Improvements	31,019	5,576	1,440			29,579	29,579
20	391 Office Furniture and Equipment	61,861	1,500	2,026			87,689	87,689
21	392 Transportation Equipment	507,936		17,027	10,000		482,409	482,409
22	393 Stores Equipment	2,048		61			1,986	1,986
23	394 Tools, Shop and Garage Equipment	77,982	1,000	3,763			75,219	75,219
24	395 Laboratory Equipment	0		0			0	0
25	396 Power Operated Equipment	0		0			0	0
26	397 Communication Equipment	22,399		786			21,613	21,613
27	398 Miscellaneous Equipment							
28	399 Other Tangible Property							
29	Total General Plant	703,245	8,076	25,103	10,000	0	676,217	676,217
30	Total Electric Plant in Service	4,871,342	961,667	256,209	13,000	0	5,563,799	5,563,799
31	104 Utility Plant Leased to Others							
32	105 Property Held for Future Use							
33	107 Construction Work in Progress		961,667	256,209	13,000	0	0	0
34	Total Utility Plant Electric	4,871,342	961,667	256,209	13,000	0	5,563,799	5,563,799

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ANNUAL REPORT OF THE TOWN OF GEORGETOWN MUNICIPAL LIGHT DEPT. YEAR ENDING DEC. 31, 2005

COMPARATIVE BALANCE SHEET Assets and Other Debits				
Line No.	Title of Account (a)	Balance Beginning of Year (b)	Balance End of Year (c)	Increase or (Decrease) (d)
1	<b>UTILITY PLANT</b>			
2	101 Utility Plant - Electric (P.17) .....	5,563,797.81	6,771,074.53	1,207,276.72
3	101 Utility Plant - gas (P.20) .....			
4	123 Investment in Associated Companies .....			
5	<b>Total Utility Plant</b> .....	<b>5,563,797.81</b>	<b>6,771,074.53</b>	<b>1,207,276.72</b>
6				
7				
8				
9				
10				
11	<b>FUND ACCOUNTS</b>			
12	125 Sinking Funds .....			
13	126 Depreciation Fund (P. 14) .....	1,150,091.71	853,765.70	(296,326.01)
14	128 Other Special Funds .....	0.00	457,559.91	457,559.91
15	<b>Total Funds</b> .....	<b>1,150,091.71</b>	<b>1,311,325.61</b>	<b>161,233.90</b>
16	<b>CURRENT AND ACCRUED ASSETS</b>			
17	131 Cash (P. 14) .....	353,623.69	(611,061.15)	(964,684.84)
18	132 Special Deposits .....			0.00
19	132 Working Funds .....	500.00	500.00	0.00
20	141 Notes Receivable .....			
21	142 Customer Accounts Receivable .....	668,217.21	933,660.85	265,443.64
22	143 Other Accounts Receivable .....	21,062.04	84,323.93	63,261.89
23	146 Receivables from Municipality .....	3,810.95	3,235.37	(575.58)
24	151 Materials and Supplies (P.14) .....	29,771.28	29,771.28	0.00
25	134 Consumer Deposits .....			0.00
26	165 Prepayments .....	545,661.33	824,531.57	278,870.24
27	174 Miscellaneous Current Assets .....			0.00
28	<b>Total Current and Accrued Assets</b> .....	<b>1,622,646.50</b>	<b>1,264,961.85</b>	<b>(357,684.65)</b>
29				
30	181 Unamortized debt Discount .....			
31	182 Extraordinary Property Losses .....			
32	185 Other Deferred Debits .....	52,499.84	34,999.76	(17,500.08)
33	<b>Total Deferred Debits</b> .....	<b>52,499.84</b>	<b>34,999.76</b>	<b>(17,500.08)</b>
34				
35	<b>Total Assets and Other Debits</b> .....	<b>8,389,035.86</b>	<b>9,382,361.75</b>	<b>993,325.89</b>

## ANNUAL REPORT OF THE TOWN OF GEORGETOWN MUNICIPAL LIGHT DEPT. YEAR ENDING DEC. 31, 2005

COMPARATIVE BALANCE SHEET Liabilities and Other Credits				
Line No.	Title of Account (a)	Balance Beginning of Year (b)	Balance End of Year (c)	Increase or (Decrease) (d)
1	APPROPRIATIONS			
2	201 Appropriations for Construction .....			
3	SURPLUS			
4	205 Sinking Fund Reserves .....			
5	206 Loans Repayments .....	1,520,500.00	1,621,750.00	101,250.00
6	207 Appropriations for Construction Repayments .....			0.00
7	208 Unappropriated Earned Surplus (P.12) .....	3,726,111.00	3,410,641.57	(315,469.43)
8	Total Surplus .....	5,246,611.00	5,032,391.57	(214,219.43)
9	LONG TERM DEBT			
10	221 Bonds s (P.6).....	495,000.00	1,510,000.00	1,015,000.00
11	231 Notes Payable (P.7) .....			
12	Total Bonds and Notes .....	495,000.00	1,510,000.00	1,015,000.00
13	CURRENT AND ACCRUED LIABILITIES			
14	232 Accounts Payable .....	805,530.31	1,009,076.31	203,546.00
15	229 Provision for Rate Return .....			0.00
16	235 Customer' Deposits .....	48,880.50	70,359.50	21,479.00
17	236 Taxes Accrued .....			
18	237 Interest Accrued .....	17,689.92		(17,689.92)
19	242 Miscellaneous Current and Accrued Liabilities .....	42,405.21	109,108.98	66,703.77
20	Total Current and Accrued Liabilities .....	914,505.94	1,188,544.79	274,038.85
21	DEFERRED CREDITS			
22	251 Unamortized Premium on Debt .....			
23	252 Customer Advances for Construction .....			
24	253 Other Deferred Credits .....			
25	Total Deferred Credits .....			
26	RESERVES			
27	260 Reserves for Uncollectable Accounts .....	3,259.58	3,259.58	0.00
28	261 Property Insurance Reserve .....			
29	262 Injuries and Damages Reserves .....			
30	263 Pensions and Benefits .....			
31	265 Miscellaneous Operating Reserves .....	81,493.53		(81,493.53)
32	Total Reserves .....	84,753.11	3,259.58	(81,493.53)
33	CONTRIBUTIONS IN AID OF CONSTRUCTION			
34	271 Contributions in Aid of Construction .....	1,648,165.81	1,648,165.81	0.00
35	Total Liabilities and Other Credits .....	8,389,035.86	9,382,361.75	993,325.89
State below if any earnings of the municipal lighting plant have been used for any purpose other than discharging indebtedness of the plant, the purpose for which used, and the thereof.				

STATEMENT OF INCOME FOR THE YEAR			
Line No.	Account (a)	Total	
		Amount for Year (b)	Incr/Decr Preceding Year (c)
1	OPERATING INCOME		
2	400 Operating Revenues (P.37 and 43)	6,337,069	1,169,430
3	Operating Expenses:		
4	401 Operation Expense (P.42 and 47)	6,337,011	1,654,244
5	402 Maintenance Expense (P.42 and 47)	237,932	(38,203)
6	403 Depreciation Expense	284,667	28,457
7	407 Amortization of Property Losses		
8			
9	408 Taxes (P.49)		
10	Total Operating Expenses	6,859,609	1,644,498
11	Operating Income	(522,540)	(475,068)
12	414 Other Utility Operating Income (P.50)		
13			
14	Total Operating Income	(522,540)	(475,068)
15	OTHER INCOME		
16	415 Income from Merchandising, Jobbing and Contract Work (P.51)	142,147	(127,392)
17	419 Interest Income	58,127	39,265
18	421 Miscellaneous Nonoperating Income		0
19	Total Other Income	200,274	(88,127)
20	Total Income	(322,266)	(563,195)
21	MISCELLANEOUS INCOME DEDUCTIONS		
22	425 Miscellaneous Amortization		
23	426 Other Income Deductions		
24	Total Income Deductions	0	
25	Income Before Interest Charges	(322,266)	(563,195)
26	INTEREST CHARGES		
27	427 Interest on Bonds and Notes	66,498	40,008
28	428 Amortization		
29	429 Amortization of Premium on Debt-Credit		
30	431 Other Interest Expense	4,054	2,395
31	432 Interest		
32	Total Interest Charges	70,553	42,403
33	Net Surplus / (Loss)	(392,819)	(605,598)
EARNED SURPLUS			
Line No.		Debits	Credits
34	208 Unappropriated Earned Surplus (at beginning of period)		3,851,074
35	Adjustments to beginning balance		
36			
37	433 Balance Transferred from Income		(392,819)
38	434 Miscellaneous Credits to Surplus		
39	435 Miscellaneous Debits to Surplus (P.21)	47,613	
40	436 Appropriations of Surplus (P.21)		
41	437 Surplus Applied to Depreciation		
42	208 Unappropriated Earned Surplus (at end of period)	3,410,642	
43			
44	Totals	3,458,255	3,458,255

Annual Report of the TOWN OF GEORGETOWN MUNICIPAL LIGHT DEPARTMENT

ELECTRIC OPERATING REVENUE (Account 400)

Line no	SALES OF ELECTRICITY	Last Year Revenue	Current Year Revenue	Increase (Decrease)	Last Year K.W.H.	Current Year K.W.H	Increase (Decrease)	# CUSTOM Last Year	# CUSTOM This Yr.	Inc/ (Dec)
1	SALES OF ELECTRICITY									
2	440 Residential sales	3,085,161.16	3,868,731.61	783,570.45	27,506,957	30,579,537	3,072,580	2879	2987	108
3	442 Commercial and Industrial									
4	Small	578,190.67	629,606.95	51,416.28	3,700,483	3,644,114	(56,369)	267	264	(3)
5	Large	1,391,069.44	1,689,567.27	298,497.83	13,600,294	14,236,052	637,758	27	40	13
6	444 Municipal Sales and Street Lighting	297,044.62	346,679.76	49,635.14	2,716,422	2,822,254	105,832	26	27	1
7	445 Other Sales: Private Area Lighting	13,156.05	14,610.30	1,454.25	89,328	84,996	(4,332)	33	25	(8)
8	446 Sales to Railroads and Railways									
9	448 Provision for Rate Refund									
10	449 Miscellaneous Sales	(219,198.59)	(230,201.91)	(11,003.32)						
11	Total Sales to Ultimate Consumers	5,145,423.35	6,318,993.98	1,173,570.63	47,613,484	51,368,953	3,755,469	3,232	3,343	111
12	447 Sales for Resale									
13	Total Sales of Electricity	5,145,423.35	6,318,993.98	1,173,570.63	47,613,484	51,368,953	3,755,469	3,232	3,343	111
14	OTHER OPERATING REVENUES									
15	450 Interest Charges			0.00						
16	451 Miscellaneous Service Revenues			0.00						
17	453 Sales of Water and Water Power									
18	454 Rent from Electric Property	6,165.00	6,273.00	108.00						
19	455 Interdepartmental Rents									
20	456 Other Electric Revenues	16,050.50	11,802.33	(4,248.17)						
21										
22										
23										
24	Total Other Revenues	22,215.50	18,075.33	(4,140.17)						
25	Total Electric Operating Revenue	5,167,638.85	6,337,069.31	1,169,430.46						
26	Total Electric Operating Revenue	5,167,638.85	6,337,069.31	1,169,430.46						

Includes revenues for application of purchase Power adj. Charges \$2,067,974.86  
Total KWH to which applies:..... 50,918,209

SALES OF ELECTRICITY TO ULTIMATE CONSUMERS							
Report by account number the K.W.H. sold, the amount derived and the number of customers under each filed schedule or contract. Municipal sales, contract sales and unbilled sales may be reported separately in total.							
Line No.	Account No.	Schedule (a)	K.W.H. (b)	Revenue (c)	Average Revenue per K.W.H. (cents) (0.0000) (d)	Number of Customers (per Bills rendered)	
						July 31 (e)	December 31 (f)
1	440	Residential	30,579,537	3,868,731.61	0.1265		2,987
2							
3	442	Small General Service	3,644,114	629,606.95	0.1728		264
4							
5	442.1	Large General Service	14,238,052	1,689,567.27	0.1187		40
6							
7	444	Municipal	2,456,506	308,431.39	0.1256		27
8							
9	444.1	St Lights Municipal	365,750	38,248.37	0.1046		
10							
11	445	Private Lighting	84,996	14,610.30	0.1719		33
12							
13	449	Discounts Taken		(\$230,201.91)			
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
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41							
42							
43							
44							
45							
46							
47							
48	TOTAL SALES TO ULTIMATE						
49	CONSUMERS (page 37 Line 11)		51,368,955	6,318,993.98	0.1230	0	3,351

ELECTRIC OPERATION AND MAINTENANCE EXPENSES - Continued			
Line No.	Account (a)	Amount for Year (b)	Increase or (Decrease) from Preceding Year (c)
1	HYDRAULIC POWER GENERATION - Continued		
2	Maintenance:		
3	541 Maintenance Supervision and engineering .....		
4	542 Maintenance of structures .....		
5	543 Maintenance of reservoirs, dams and waterways .....		
6	544 Maintenance of electric plant .....		
7	545 Maintenance of miscellaneous hydraulic plant .....		
8	Total maintenance .....		
9	Total power production expenses - hydraulic power .....		
10	OTHER POWER GENERATION		
11	Operation		
12	546 Operation supervision and engineering .....		
13	547 Fuel .....		
14	548 Generation Expenses .....		
15	549 Miscellaneous other power generation expense .....		
16	550 Rents .....		
17	Total Operation .....		
18	Maintenance:		
19	551 Maintenance supervision and engineering .....		
20	552 Maintenance of Structures .....		
21	553 Maintenance of generating and electric plant .....		
22	554 Maintenance of miscellaneous other power generation plant .....		
23	Total Maintenance .....		
24	Total power production expenses - other power .....		
25	OTHER POWER SUPPLY EXPENSES		
26	555 Purchased power .....	4,954,361.31	1,554,572.34
27	556 System control and load dispatching .....		
28	557 Other expenses .....	29,060.66	(9,746.44)
29	Total other power supply expenses .....	4,983,421.97	1,544,825.90
30	Total power production expenses .....		0.00
31	TRANSMISSION EXPENSES		
32	Operation:		
33	560 Operation supervision and engineering .....		
34	561 Load dispatching .....		
35	562 Station expenses .....		
36	563 Overhead line expenses .....		
37	564 Underground line expenses .....		
38	565 Transmission of electricity by others .....	696,696.45	105,560.02
39	566 Miscellaneous transmission expenses .....		
40	567 Rents .....		
41	Total Operation .....	696,696.45	105,560.02
42	Maintenance:		
43	568 Maintenance supervision and engineering .....		
44	569 Maintenance of structures .....		
45	570 Maintenance of station equipment .....		
46	571 Maintenance of overhead lines .....		
47	572 Maintenance of underground lines .....		
48	573 Maintenance of miscellaneous transmission plant .....		
49	Total maintenance .....	0.00	0.00
50	Total transmission expenses .....	696,696.45	105,560.02

ELECTRIC OPERATION AND MAINTENANCE EXPENSES - Continued			
Line No.	Account (a)	Amount for Year (b)	Increase or (Decrease) from Preceding Year (c)
1	<b>DISTRIBUTION EXPENSES</b>		
2	Operation:		
3	580 Operation supervision and engineering .....	2,980.70	2,630.70
4	581 Load dispatching.....	64,038.39	6,687.07
5	582 Station expenses.....	487.68	(606.98)
6	583 Overhead line expenses .....	0.00	0.00
7	584 Underground line expenses .....	0.00	0.00
8	585 Street lighting and signal system expenses .....	0.00	(690.00)
9	586 Meter expenses .....	1,558.85	305.68
10	587 Customer installations expenses .....	0.00	(51.53)
11	588 Miscellaneous distribution expenses .....	30,178.39	7,563.10
12	589 Rents .....		
13	Total operation .....	99,244.01	15,838.04
14	Maintenance:		
15	590 Maintenance supervision and engineering .....	3,014.18	(1,075.42)
16	591 Maintenance of structures .....	0.00	0.00
17	592 Maintenance of station equipment .....	11,215.97	8,593.37
18	593 Maintenance of overhead lines .....	172,847.85	(48,199.98)
19	594 Maintenance of underground lines .....	6,264.54	4,032.25
20	595 Maintenance of line transformers .....	2,860.18	2,860.18
21	596 Maintenance of street lighting and signal systems .....	3,074.70	1,734.27
22	597 Maintenance of meters .....	5,467.88	3,472.36
23	598 Maintenance of miscellaneous distribution plant .....	968.95	(1,889.40)
24	Total maintenance .....	205,714.25	(30,472.37)
25	Total distribution expenses .....	304,958.26	(14,634.33)
26	<b>CUSTOMER ACCOUNTS EXPENSES</b>		
27	Operation:		
28	901 Supervision .....	0.00	0.00
29	902 Meter reading expenses .....	27,703.74	2,647.20
30	903 Customer records and collection expenses .....	77,940.40	3,603.70
31	904 Uncollectable accounts .....		0.00
32	905 Miscellaneous customer accounts expenses .....		
33	Total customer accounts expenses .....	105,644.14	6,250.90
34	<b>SALES EXPENSES</b>		
35	Operation:		
36	911 Supervision .....		
37	912 Demonstrating and selling expenses .....	0.00	0.00
38	913 Advertising expenses .....	980.49	236.23
39	916 Miscellaneous sales expenses .....	0.00	
40	Total sales expenses .....	980.49	236.23
41	<b>ADMINISTRATIVE AND GENERAL</b>		
42	Operation:		
43	920 Administrative and general salaries .....	103,411.59	3,846.41
44	921 Office supplies and expenses .....	65,270.45	(8,484.29)
45	922 Administrative expenses transferred - Cr .....		
46	923 Outside services employed .....	61,739.95	(31,713.89)
47	924 Property insurance .....	12,499.98	1,499.94
48	925 Injuries and damages .....	0.00	(538.00)
49	926 Employee pensions and benefits .....	207,928.44	17,928.36
50	928 Regulatory commission expenses .....		0.00
51	929 Duplicate charges - Cr .....		
52	930 Miscellaneous general expenses .....	173.28	(1,006.04)
53	931 Rents .....		0.00
54	Total operation .....	451,023.69	(18,467.51)

ELECTRIC OPERATION AND MAINTENANCE EXPENSES - Continued			
Line No.	Account (a)	Amount for Year (b)	Increase or (Decrease) from Preceding Year (c)
1	ADMINISTRATIVE EXPENSES		
2	Maintenance:		
3	932 Maintenance of general plant .....	817.38	(816.96)
3	933 Transporation Expenses.....	31,400.02	(6,913.43)
4	Total administrative and general expenses	483,241.09	(26,197.90)
5	Total Electric Operation and Maintenance Expenses	894,823.98	(34,345.10)

SUMMARY OF ELECTRIC OPERATION AND MAINTENANCE EXPENSES				
Line No.	Functional Classification (a)	Operation (b)	Maintenance (c)	Total (d)
6	Power Production Expenses			
7	Electric Generation			
8	Steam power .....			
9	Nuclear power .....			
10	Hydraulic power .....			
11	Other power .....			
12	Other power supply expenses .....	4,983,421.97		4,983,421.97
13	Total power production expenses .....	4,983,421.97		4,983,421.97
14	Transmission Expenses .....	696,696.45		696,696.45
15	Distribution Expenses .....	99,244.01	205,714.25	304,958.26
16	Customer Accounts Expenses .....	105,644.14		105,644.14
17	Sales Expenses .....	980.49		980.49
18	Administrative and General Expenses .....	451,023.69	32,217.40	483,241.09
19	Total Electric Operation and .....			
20	Maintenance Expenses .....	6,337,010.75	237,931.65	6,574,942.40

21	Ratio of operating expenses to operating revenues (carry out decimal two places, e.g.:0.00%_ _____%) Compute by dividing Revenues (acct 400) into the sum of Operation and Maintenance Expenses (Page 42, line 20 (d), Depreciation (Acct 403) and Amortization (Acct 407)).....			108.25%
22	Total salaries and wages of electric department for year, including amounts charged to operating expenses, construction and other accounts.....			\$546,973.12
23	Total number of employees of electric department at end of year including administrative, operating, maintenance and other employees (including part time employees)			8

UTILITY PLANT - ELECTRIC (Continued)							
Line No.	Account (a)	Balance Beginning of Year (b)	Additions (c)	Depreciation (d)	Other Credits (e)	Adjustments Transfers (f)	Balance End of Year (g)
1	4. DISTRIBUTION PLANT						
2	360 Land and Land Rights	300,171					300,171
3	361 Structures and Improvements	217,329	31,596	10,424			238,500
4	362 Station Equipment	683,252	894,235	50,978	5,899		1,520,610
5		0					0
6	364 Poles, Towers and Fixtures	610,808	38,669	30,667			618,809
7	365 Overhead Conductors and Devices	1,727,806	257,696	84,848	60,310		1,840,343
8	366 Underground Conducts	108,242	2,686	4,624		53,000	159,304
9	367 Underground Conductors & Devices	372,022	10,386	20,274		135,100	497,234
10	368 Line Transformers	499,517	65,985	30,841	1,106	62,250	595,805
11	369 Services	64,577	5,047	7,096			62,528
12	370 Meters	140,610	29,625	8,708			161,527
13	371 Installation on Cust's Premises	6,462		404			6,058
14	372 Leased Prop. on Cust's Premises	1,251		51			2,160
15	373 Street Light and Signal Systems	155,535	959	10,710			144,825
16	Total Distribution Plant	4,887,582	1,336,863	259,624	67,315	250,350	6,147,876
17	5. GENERAL PLANT						
18	389 Land and Land Rights						
19	390 Structures and Improvements	29,579		1,440			28,139
20	391 Office Furniture and Equipment	65,411	3,995	2,190			67,216
21	392 Transportation Equipment	482,409		16,772	32,966		432,671
22	393 Stores Equipment	1,986		61			1,925
23	394 Tools, Shop and Garage Equipment	75,219	995	3,793			72,421
24	395 Laboratory Equipment						0
25	396 Power Operated Equipment						0
26	397 Communication Equipment						0
27	398 Miscellaneous Equipment	21,613		786			20,827
28	399 Other Tangible Property						0
29	Total General Plant	676,217	4,990	25,043	32,966	0	623,196
30	Total Electric Plant in Service	5,563,799	1,341,873	284,667	100,281	250,350	6,771,074
31	104 Utility Plant Leased to Others						
32	105 Property Held for Future Use						
33	107 Construction Work in Progress						0
34	Total Utility Plant Electric	5,563,799	1,341,873	284,667	100,281	250,350	6,771,074



TOWN OF GEORGETOWN, MASSACHUSETTS  
MUNICIPAL ELECTRIC LIGHT  
DEPARTMENT

Financial Statements

December 31, 2003

(With Accountants' Report Thereon)

*Giusti, Hingston and Company*  
*Certified Public Accountants*

36 Jackman St., Unit 1

\* Georgetown, MA 01833 \*

(Tel) 978-352-7470

Town of Georgetown, Massachusetts

Municipal Electric Light Department

FINANCIAL STATEMENTS AND AUDITORS' REPORT

For the Year Ended December 31, 2003

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INDEPENDENT AUDITORS' REPORT ON GENERAL PURPOSE FINANCIAL STATEMENTS -  
TOWN OF THE GEORGETOWN, MASSACHUSETTS, MUNICIPAL ELECTRIC LIGHT  
DEPARTMENT

Board of Commissioners  
Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
94 Searle Street  
Georgetown, MA 01833

We have audited the accompanying balance sheet of the Town of Georgetown, Massachusetts, Municipal Electric Light Department, as of December 31, 2003, and the related statement of income and analysis of unappropriated earned surplus and the statement of cash flows for the year then ended. These financial statements are the responsibility of the Town of Georgetown, Massachusetts, Municipal Electric Light Department. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note I, these financial statements were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Georgetown, Massachusetts, Municipal Electric Light Department as of December 31, 2003, and the results of its operations and its cash flows for the year then ended, on the basis of accounting described in Note I.

In accordance with Governmental Auditing Standards, we have also issued our report dated July 23, 2004 on our consideration of the Town of Georgetown, Massachusetts, Municipal Electric Light Department's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Georgetown, Massachusetts, Municipal Electric Light Department. Such information has not been

subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly we express no opinion on it.

Sincerely,

*Giusti, Hingston and Company*

Giusti, Hingston and Company  
Certified Public Accountants  
July 23, 2004

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Balance Sheet  
December 31, 2003  
(Continued on Page 4)

Assets

Fixed Assets:	
Utility Plant in Service	\$ 8,925,105
Less - Reserve for Depreciation	(3,969,144)
	4,955,961
Restricted Assets:	
Depreciation Fund Cash	1,670,705
	1,670,705
Current and Accrued Assets:	
Petty Cash	500
Operating Cash	227,051
Accounts Receivable:	
Customer (Net of Allowance for Uncollectible Accounts)	556,490
Municipal	2,990
Other	21,055
Plant Inventory	29,771
Purchased Power Prepayments	495,314
	1,333,171
Total Assets	\$ 7,959,837

Liabilities and Surplus

Surplus:	
Appropriated for Bond Repayments	\$ 1,520,500
Unappropriated Earned Surplus	3,543,846
	5,064,346

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Balance Sheet  
December 31, 2003  
(Continued from Page 3)

Noncurrent Liabilities:	
General Obligation Bonds Payable	451,250
	451,250
Current and Accrued Liabilities:	
Accounts Payable	620,901
Sales Tax Payable	2,189
Customer Deposits	33,130
Current Portion of Long Term Debt	101,250
Accrued Sick and Vacation Leave Payable	15,313
Accrued Employee Benefits Payable	23,292
	796,075
Total Current and Accrued Liabilities	796,075
	1,247,325
Total Liabilities	1,247,325
	1,648,166
Contributions in Aid of Construction	1,648,166
	\$ 7,959,837
Total Liabilities and Surplus	\$ 7,959,837
	\$ 7,959,837

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Income and Analysis of Unappropriated Earned Surplus  
For the Year Ended December 31, 2003

	Proprietary Fund Type Electric Enterprise
Operating Revenues:	
User Charges	\$ 4,858,086
Miscellaneous	130,732
Total Operating Revenues	4,988,818
Operating Expenses:	
Operations	4,343,114
Maintenance	94,779
Depreciation	243,744
Total Operating Expenses	4,681,637
Operating Income (Loss)	307,181
Other Income:	
Interest Income	34,526
Contractual Settlement	200,000
Miscellaneous	90,725
Total Other Income	325,251
Miscellaneous Income Deductions:	
Interest on Long Term Debt	44,305
Net Income (Loss)	588,127
Unappropriated Earned Surplus, January 1, 2003	3,201,838
Add (Deduct) Adjustments to	
Unappropriated Earned Surplus:	
Miscellaneous Debits to Surplus	(246,119)
Unappropriated Earned Surplus, December 31, 2003	\$ 3,543,846

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Cash Flows  
For the Year Ended December 31, 2003  
(Continued on Page 7)

	Electric Light
Cash Flows from Operating Activities:	
Receipts from Customers	\$ 4,988,329
Payments to Employees and Vendors	(4,618,845)
	369,484
Net Cash Flows Provided (Used) by Operating Activities	369,484
Cash Flows from Non Capital Related Financing Activities:	
Contractual Settlement	200,000
Miscellaneous	90,725
Payment to Town In Lieu of Taxes	(144,869)
	145,856
Net Cash Flows Provided (Used) by Non Capital Related Financing Activities	145,856
Cash Flows from Capital and Related Financing Activities:	
Net Additions to Utility Plant	(482,641)
Principal Payments on Bonds	(101,250)
Interest Expense	(44,305)
	(628,196)
Net Cash Flows Provided (Used) by Capital and Related Financing Activities	(628,196)
Cash Flows from Investing Activities:	
Earnings on Investments	34,526
	34,526
Net Cash Flows Provided (Used) by Investing Activities	34,526
Net Increase (Decrease) in Cash and Cash Equivalents	(78,331)
Cash and Cash Equivalents, January 1, 2003	1,976,087
Cash and Cash Equivalents, December 31, 2003	\$ 1,897,756

The Notes to the Financial Statements  
are an Integral Part of this Exhibit.

Town of Georgetown, Massachusetts  
Statement of Cash Flows  
For the Year Ended December 31, 2003  
(Continued from Page 6)

	Electric Light
Reconciliation of Net Income to Net Cash Provided (Used)	
by Operating Activities:	
Operating Income (Loss)	\$ 307,181
Adjustments to Reconcile Operating Income to Net Cash	
Provided (Used) by Operating Activities:	
Other Income	
Depreciation and Amortization Expense	243,744
(Increase) Decrease in Special Funds	(155,560)
(Increase) Decrease in Accounts Receivable	(489)
(Increase) Decrease in Prepayments	(108,449)
Increase (Decrease) in Payables	83,057
Net Cash Provided by Operating Activities	\$ 369,484

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Notes to the Financial Statements  
December 31, 2003

I. Summary of Significant Accounting Policies

The significant accounting policies of the Electric Light Department are as follows:

(a) Reporting Entity

The Georgetown Municipal Electric Light Department is a component unit of the Town of Georgetown, Massachusetts. The Light Department purchases power from various sources and sells it to the ultimate customer at rates submitted to the Massachusetts Department of Telecommunications and Energy. The Board of Commissioners is an elected Town Board that has full charge of operations and management of the Plant. There are no entities which are component units of the Town of Georgetown, Massachusetts, Municipal Electric Light Department.

(b) Regulation and Basis of Accounting

The Light Department maintains its books and prepares its financial statements in accordance with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy (DTE). The DTE procedures represent a comprehensive basis of accounting other than Generally Accepted Accounting Principles (GAAP). DTE accounting requires certain items to be charged directly to the unappropriated earned surplus account. GAAP requires that these items be charged to revenue or expense accounts. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with GAAP.

Under Massachusetts law, the electric rates of the Light Department are set by the Municipal Light Board and may be changed once every three months. Rate schedules are filed with the Massachusetts Department of Telecommunications and Energy. While the DTE exercises general supervisory authority over the Light Department, the Light Department's rates are not subject to DTE approval.

(c) Depreciation

The general laws of Massachusetts allow utility plants in service to be depreciated at an annual percentage rate. In order to change this rate, approval must be obtained from the Department of Telecommunications and Energy. Changes in annual depreciation rates may be made for financial factors relating to cash flow rather than for engineering factors relating to estimates of useful lives. The Light Department used a depreciation rate of 3% for fiscal year 2003.

(d) Revenues

Revenues from the sale of electricity are recorded on the basis of bills rendered from monthly readings taken on a cycle basis. The revenues are based on rates approved by the Board of Commissioners and filed with the Department of Public Utilities.

## II. Unbilled Revenue

No recognition is given to the amount of usage by customers which is unbilled at the end of the accounting period.

## III. Retirement System

### (a) Plan Description

The Electric Light Department (as a component unit of the Town of Georgetown) is a member of the Essex Retirement System, an employer defined benefit pension plan administered by the Commonwealth of Massachusetts. The system provides retirement benefits, cost of living adjustments, disability benefits and death benefits. The system is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws (MGL). The authority to establish and amend benefit provisions requires a statutory change to Chapter 32. The Essex Retirement System issues a publicly available financial report that includes financial statements and the required supplementary information. That report may be obtained by writing to Essex Retirement System, County Office Building, 36 Federal Street, Room 210, Salem, Massachusetts 01970-3483.

### (b) Funding Plan

Active members contribute either 5, 7, 8 or 9% of their gross regular compensation depending on the date upon which their membership began. An additional 2% is required from employees for earnings in excess of \$30,000. The Light Department is required to pay an actuarially determined rate. The contribution requirements of plan members is determined by M.G.L. Chapter 32. The Department's contribution requirement is established and may be amended by the Essex Retirement System with the approval of the Public Employee Retirement Administration.

The Department's contributions for the years ending December 31, 2003, 2002 and 2001 were \$59,608, \$70,547 and \$64,118, respectively, equal to the required contributions each year.

## IV. Purchased Power Prepayments

The balance represents various purchased power prepayments for the period ended December 31, 2003.

## V. Depreciation Fund Cash

Pursuant to provisions of the Commonwealth's General Laws, cash in an amount equivalent to the annual depreciation expense is transferred from unrestricted funds to the depreciation fund. Other amounts may be transferred to the depreciation fund at the direction of the Board of Commissioners. Interest earned on the balance of the fund must remain in the fund. Such cash may only be used to pay for additions to the utility plant.

VI. Long Term Debt

Bonds payable outstanding at December 31, 2003, consist of general obligation bonds of the Town of Georgetown, Massachusetts. The Electric Light Department submits payments to the Town for principal and interest payments as they become due. The refunded bond relates to the construction of the substation and bears an average interest rate of 4.29%.

A. Changes in Long Term Debt

The following is a summary of bond transactions for the year ended December 31, 2003

Balance 01/01/2003	\$653,750
Add: New issues	0
Less: Maturities	<u>(101,250)</u>
Balance 12/31/2003	<u>\$552,500</u>

B. Summary of Debt Service to Maturity

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$101,250	\$35,240	\$136,490
2005	96,250	30,565	126,815
2006	91,250	26,050	117,300
2007	91,250	21,700	112,950
2008	86,250	17,300	103,550
2009	<u>86,250</u>	<u>13,072</u>	<u>99,322</u>
	<u>\$552,500</u>	<u>\$143,927</u>	<u>\$696,427</u>

C. Bond Authorization

In May 2004, the Town of Georgetown approved a loan authorization in the amount of \$1,200,000. The authorization pertains to improvements to the substation.

D. Refunding of Long Term Debt

On May 7, 1998, the Town of Georgetown, Massachusetts issued General Obligation Bonds with an average interest rate of 4.29% to advance refund \$1,500,000 (of \$1,850,000) of outstanding 1989 Series bonds with an average interest rate of 7.1%. The net proceeds of \$1,598,676 (after payment of underwriting fees, insurance and other issuance costs) were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on therefunded 1989 Series bonds. As a result, the 1989 Series bonds are considered to be defeased. The advance refunding and defeasance of debt by fund type is as follows:

<u>Fund Type</u>	<u>Refunding Amount</u>	<u>Defeased Amount</u>
Town's General Fund	\$545,000	\$500,000
Electric Light Enterprise Fund	<u>1,105,000</u>	<u>1,000,000</u>
Total	<u>\$1,650,000</u>	<u>\$1,500,000</u>

(a) Changes in Cash Flow Requirements

The following is an analysis of the changes in the cash flow requirements for the Electric Light Department only:

<u>Fiscal Year</u>	<u>Defeased &amp; Non Refunded Series 1989 Debt Principal &amp; Interest</u>	<u>Refunding Bonds Principal &amp; Interest</u>	<u>Difference Favorable Unfavorable</u>
2004	\$150,700	\$141,110	\$9,590
2005	143,600	136,490	7,110
2006	136,500	126,815	9,685
2007	129,300	117,300	12,000
2008	122,050	112,950	9,100
2009 and After	<u>222,150</u>	<u>202,873</u>	<u>19,277</u>
	<u>\$904,300</u>	<u>\$837,538</u>	<u>\$66,762</u>

(b) Economic Gain from Refunding Issue

The net present value of the debt service savings as a result of the entire \$1,650,000 refunding issue is \$114,329. Approximately 67% or \$76,540 relates to the Electric Light Department.

VII. Adjustment to Unappropriated Earned Surplus

The Adjustment to the Unappropriated Earned Surplus Account is disclosed below:

Balance Unappropriated Earned Surplus - January 1, 2003	\$ 3,201,838
Add:	
Net Income (Loss)	588,127
	<hr/>
Sub Total	3,789,965
	<hr/>
Adjustments:	
Deduct:	
Miscellaneous Debits to Surplus:	
In Lieu of Tax Payment	(144,869)
Transfer to Bond Repayment Account	(101,250)
	<hr/>
Total Miscellaneous Debits to Surplus	(246,119)
	<hr/>
Balance Unappropriated Earned Surplus - December 31, 2003	\$ 3,543,846
	<hr/> <hr/>

VIII. Contributions in Aid of Construction

The balance in this account represents donations or contributions in cash, services or property from states, municipalities or other governmental agencies, individuals and others for construction purposes. Amounts cannot be transferred out of this account to unappropriated earned surplus without the approval of the Massachusetts Department of Telecommunications and Energy.

IX. Litigations

No provision for loss on litigations and/or claims has been made. It is the opinion of management that the disposition of any claims against the Department will not materially affect the financial statements.

X. Accounts Receivable Customer - Reserve for Uncollectible Accounts

The Electric Department has established a reserve for uncollectable accounts as indicated below:

Accounts Receivable - Customer	\$559,750
Reserve for Uncollectable	<u>(3,260)</u>

Accounts Receivable - Customer Net      \$556,490

XI. Compensated Absences

Vacation Leave - Employees of the Department earn vacation leave based on length of services as follows:

After six months	1 Week
After one year to five years	2 Weeks
After five years to ten years	3 Weeks
After ten years	4 Weeks

Sick Leave - Employees of the Department are allowed fifteen sick days per year. Sick leave may be accumulated to 120 days. Upon retirement, employees may receive a buy back of 65% of their accumulate sick leave - up to 75 days - at a rate of \$25 per day.

XII. Contingent Liabilities

The Town of Georgetown acting through its Light Department is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts, created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests in and to issue revenue bonds to finance, electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other utilities and also owns and operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its pro rata share of MMWEC's costs related to the Project, which costs include debt service on the revenue bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should a Project Participant fail to make any payment when due, other Project Participants of that Project may be required to increase (step-up) their payments and correspondingly their Participant's share of that Project's Project Capability to an additional amount not to exceed 25% of their original Participant's share of the Project's Project Capability. Project Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC has issued separate issues of bonds for each of its eight Projects, which are payable solely from, and secured solely by, the revenues derived from the Project to which the bonds relate, plus available funds pledged under the Amended and Restated General Bond Resolution (GBR) with respect to the bonds of that Project. The MMWEC revenues derived from each Project are used solely to provide for the payment of the bonds of any bond issue relating to such Project and to pay MMWEC's cost of owning and operating such Project and are not used to provide for the payment of the bonds of any bond issue relating to any other Project.

MMWEC operates the Stony Brook Intermediate Project and the Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has a 3.7% interest in the W.F. Wyman Unit Number 4 plant, owned and operated by FPL Energy Wyman IV, a subsidiary of FPL Energy, Inc. and a 4.8% ownership interest in the Millstone Unit 3 nuclear unit operated by Dominion

Nuclear Connecticut, Inc. (DNCI) a subsidiary of Dominion Resources, Inc. In addition to Millstone Unit 3, DNCI also is the owner of Millstone Unit 2. DNCI has requested and received an exemption from the NRC enabling them to submit an application earlier than 20 years before the expiration of the operating license for Unit 3 so that DNCI could submit its application for license renewal for Unit 2 and Unit 3 at the same time. In January 2004, DNCI filed an application with the NRC to renew the operating license. The license currently will expire in 2025.

A substantial portion of MMWEC's plant investment and financing program is an 11.6% ownership interest in the Seabrook Station nuclear unit operated by FPL Energy Seabrook, LLC, an indirect subsidiary of FPL Group, Inc. FPL Energy Seabrook, LLC plans to file an application with the NRC to recapture the period 1986 to 1990 during which time Seabrook had a license, but did not operate and to extend the Seabrook Unit operating license, which currently will expire in 2026.

Pursuant to the PSAs the MMWEC Seabrook and Millstone Project Participants are liable for their proportionate share of the costs associated with decommissioning the plants, which costs are being funded through monthly Project billings. Also, the Project Participants are also liable for their proportionate share of the uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act. In February 2003 Congress extended the Price-Anderson Act through the end of 2003. Further extension has been considered by Congress as part of comprehensive energy legislation.

Georgetown Municipal Light Department has entered into PSAs and Power Purchase Agreements (PPAs) with MMWEC. Under both the PSAs and PPAs, the Department is required to make certain payments to MMWEC payable solely from Department revenues. Under the PSAs, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

MMWEC is involved in various legal actions. In the opinion of MMWEC management, the outcome of such litigation or claims will not have a material adverse effect on the financial position of the company.

As of December 31, 2003, total capital expenditures amounted to \$1,506,203,000, of which \$11,828,000 represents the amount associated with the Department's Project Capability. MMWEC's debt outstanding for the Projects includes Power Supply System Revenue Bonds totaling \$925,265,000, of which \$6,845,000 is associated with the Department's share of Project Capability. As of December 31, 2003, MMWEC's total future debt service requirement on outstanding bonds issued for Projects is \$1,204,191,000, of which \$8,916,000 is anticipated to be billed to the Department in the future.

The estimated aggregate amount of Georgetown Municipal Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, to MMWEC at December 31, 2003 and estimated for future years is shown below.

		<u>ANNUAL COSTS</u>
For years ended December 31,	2004	\$859,000
	2005	834,000

2006	810,000
2007	784,000
	<u>ANNUAL COSTS</u>
2008	735,000
2009 to 2013	3,020,000
2014 to 2018	1,830,000
2019	<u>44,000</u>
TOTAL	<u>\$8,916,000</u>

In addition, the Department is required to pay its share of the Operation and Maintenance (O&M) costs of the Projects in which it participates. The Department's total O&M costs including debt service under the PSAs were \$1,537,000 and \$1,525,000 for the years ended December 31, 2003 and 2002, respectively.

GEORGETOWN ELECTRIC LIGHT DEPARTMENT  
AS OF DECEMBER 31, 2003

PROJECTS	PERCENTAGE SHARE	TOTAL PROJECT EXPENDITURES TO DATE	PARTICIPANT'S SHARE	DEBT ISSUED & OUTSTANDING 12/31/2003	PARTICIPANT'S SHARE	TOTAL DEBT SERVICE ON BONDS OUTSTANDING	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ 57,416	\$ 582	\$ 8,930	\$ 91	\$ 6,649	\$ 67
Stony Brook Intermediate Project	0.8105	163,066	1,322	49,805	404	50,706	411
Nuclear Mix No. 1 -SBK	0.6956	15,098	105	10,648	74	13,132	91
Nuclear Mix No. 1 -MLS	0.6956	111,915	778	78,932	549	97,353	677
Nuclear Project No.3 - MLS	0.3020	139,022	420	162,225	490	214,490	648
Nuclear Project No. 4-SBK	0.7180	315,545	2,266	179,530	1,289	237,240	1,703
Nuclear Project No. 5-SBK	0.3490	86,181	301	53,560	187	70,590	246
Wyman Project	-	7,595	-	2,485	-	2,499	-
Project No. 6-SBK	0.9919	610,365	6,054	379,150	3,761	511,532	5,074
<b>TOTAL</b>		<b>\$ 1,506,203</b>	<b>\$ 11,828</b>	<b>\$ 925,265</b>	<b>\$ 6,845</b>	<b>\$ 1,204,191</b>	<b>\$ 8,917</b>

PROJECTS	PERCENTAGE SHARE	OPERATION & MAINTENANCE 12/31/2002	PARTICIPANT'S SHARE	OPERATION & MAINTENANCE 12/31/2003	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ 10,592	\$ 107	\$ 11,356	\$ 115
Stony Brook Intermediate Project	0.8105	46,889	380	51,437	417
Nuclear Mix No. 1 -SBK	0.6956	1,807	13	1,726	12
Nuclear Mix No. 1 -MLS	0.6956	14,955	104	13,751	96
Nuclear Project No.3 - MLS	0.3020	24,370	74	24,145	73
Nuclear Project No.4 - SBK	0.7180	30,830	221	30,273	217
Nuclear Project No.5 - SBK	0.3490	9,089	32	8,874	31
Wyman Project	-	1,850	-	3,207	-
Project No. 6 - SBK	0.9919	59,871	594	58,107	576
<b>TOTAL</b>		<b>\$ 200,253</b>	<b>\$ 1,525</b>	<b>\$ 202,876</b>	<b>\$ 1,537</b>

GEORGETOWN ELECTRIC LIGHT DEPARTMENT  
AS OF DECEMBER 31, 2003  
(\$000)

PROJECTS	PERCENTAGE SHARE	2004	PARTICIPANT'S SHARE	2005	PARTICIPANT'S SHARE	2006	PARTICIPANT'S SHARE
		ANNUAL COST		ANNUAL COST		ANNUAL COST	
Stony Brook Peaking Project	1.0144	\$ 4,569	\$ 46	\$ 2,080	\$ 21	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	12,875	104	12,873	104	12,428	101
Nuclear Mix No. 1 -SBK	0.6956	1,355	9	1,354	9	1,358	9
Nuclear Mix No. 1 -MLS	0.6956	10,041	70	10,039	70	10,067	70
Nuclear Project No.3 - MLS	0.3020	16,929	51	16,947	51	16,955	51
Nuclear Project No. 4-SBK	0.7180	19,847	143	19,903	143	19,926	143
Nuclear Project No. 5-SBK	0.3490	6,094	21	6,099	21	6,109	21
Wyman Project	-	563	-	523	-	528	-
Project No. 6-SBK	0.9919	41,855	415	41,848	415	41,847	415
<b>TOTAL</b>		<b>\$ 114,128</b>	<b>\$ 859</b>	<b>\$ 111,666</b>	<b>\$ 834</b>	<b>\$ 109,218</b>	<b>\$ 810</b>

PROJECTS	PERCENTAGE SHARE	2007	PARTICIPANT'S SHARE	2008	PARTICIPANT'S SHARE	2009 to 2013	PARTICIPANT'S SHARE
		ANNUAL COST		ANNUAL COST		ANNUAL COST	
Stony Brook Peaking Project	1.0144	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	9,262	75	3,268	26	-	-
Nuclear Mix No. 1 -SBK	0.6956	1,358	9	1,358	9	5,952	41
Nuclear Mix No. 1 -MLS	0.6956	10,070	70	10,070	70	44,119	307
Nuclear Project No.3 - MLS	0.3020	16,972	51	16,986	51	80,101	242
Nuclear Project No.4 - SBK	0.7180	19,939	143	19,962	143	84,598	607
Nuclear Project No.5 - SBK	0.3490	6,107	21	6,108	21	29,066	101
Wyman Project	-	586	-	299	-	-	-
Project No. 6 - SBK	0.9919	41,845	415	41,845	415	173,587	1,722
<b>TOTAL</b>		<b>\$ 106,139</b>	<b>\$ 784</b>	<b>\$ 99,896</b>	<b>\$ 735</b>	<b>\$ 417,423</b>	<b>\$ 3,020</b>

PROJECTS	PERCENTAGE SHARE	2014 to 2018	PARTICIPANT'S SHARE	2019	PARTICIPANT'S SHARE
		ANNUAL COST		ANNUAL COST	
Stony Brook Peaking Project	1.0144	\$ -	\$ -	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	-	-	-	-
Nuclear Mix No. 1 -SBK	0.6956	397	3	-	-
Nuclear Mix No. 1 -MLS	0.6956	2,947	20	-	-
Nuclear Project No.3 - MLS	0.3020	49,600	150	-	-
Nuclear Project No.4 - SBK	0.7180	53,065	381	-	-
Nuclear Project No.5 - SBK	0.3490	11,007	38	-	-
Wyman Project	-	-	-	-	-
Project No. 6 - SBK	0.9919	124,290	1,233	4,415	44
<b>TOTAL</b>		<b>\$ 241,306</b>	<b>\$ 1,825</b>	<b>\$ 4,415</b>	<b>\$ 44</b>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Utility Plant in Service  
December 31, 2003

Assets	Cost		Dispositions	Cost December 31, 2003	Accumulated Depreciation		Reversed Depreciation	Accumulated Depreciation		Net Book Value
	January 1, 2003	Additions			January 1, 2003	December 31, 2003		December 31, 2003		
Electric Utility Plant in Service										
Distribution Plant:										
Land and Land Rights	\$ 300,171	\$ -	\$ -	\$ 300,171	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,171
Structures and Improvements	342,905	-	-	342,905	109,567	10,288	-	119,854	-	223,051
Station Equipment	1,633,673	43	-	1,633,716	917,990	49,010	-	967,000	-	666,716
Poles, Towers and Fixtures	758,679	79,921	-	838,600	363,513	22,760	-	386,273	-	452,327
Overhead Conductors and Equipment	2,262,658	81,514	-	2,344,172	962,269	67,880	-	1,030,149	-	1,314,023
Underground Conduits	93,406	58,702	-	152,108	40,050	2,802	-	42,852	-	109,256
Underground Conductors and Devices	631,607	38,958	-	670,565	265,484	18,948	-	284,432	-	386,132
Line Transformers	909,782	43,229	-	953,011	472,630	27,293	-	499,923	-	453,088
Services	226,497	6,688	-	233,185	158,152	6,795	-	164,947	-	68,238
Meters	237,812	9,949	-	247,761	135,083	7,134	-	142,217	-	105,543
Installations on Customers' Premises	13,470	-	-	13,470	6,200	404	-	6,604	-	6,866
Leased Property on Customers' Premises	1,686	-	-	1,686	333	51	-	384	-	1,302
Street Lighting	344,507	12,478	-	356,985	180,647	10,335	-	190,982	-	166,003
<b>Total Distribution Plant</b>	<b>7,756,853</b>	<b>331,482</b>	<b>-</b>	<b>8,088,335</b>	<b>3,611,918</b>	<b>223,701</b>	<b>-</b>	<b>3,835,619</b>	<b>-</b>	<b>4,252,716</b>
Structures and Improvements	47,990	-	-	47,990	15,531	1,440	-	16,971	-	31,019
Office Equipment	66,574	950	-	67,524	4,191	1,472	-	5,663	-	61,861
Transportation Equipment	424,682	142,880	-	567,562	46,886	12,740	-	59,626	-	507,936
Stores Equipment	-	2,048	-	2,048	-	-	-	-	-	2,048
Tools, Shop and Garage Equipment	120,761	4,679	-	125,440	43,836	3,623	-	47,459	-	77,981
Laboratory Equipment	-	-	-	-	-	-	-	-	-	-
Communications Equipment	25,604	603	-	26,207	3,040	768	-	3,808	-	22,399
Miscellaneous Equipment	-	-	-	-	-	-	-	-	-	-
<b>Total General Plant</b>	<b>685,611</b>	<b>151,160</b>	<b>-</b>	<b>836,771</b>	<b>113,483</b>	<b>20,043</b>	<b>-</b>	<b>133,526</b>	<b>-</b>	<b>703,245</b>
<b>Total Utility Plant in Service</b>	<b>\$ 8,442,464</b>	<b>\$ 482,641</b>	<b>\$ -</b>	<b>\$ 8,925,105</b>	<b>\$ 3,725,401</b>	<b>\$ 243,744</b>	<b>\$ -</b>	<b>\$ 3,969,145</b>	<b>\$ -</b>	<b>\$ 4,955,961</b>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Electric Operating Revenues  
For the Year Ended December 31, 2003

Electric Operating Revenues:

User Charges:

Residential	\$	2,876,649
Commercial		1,859,013
Private Lighting		13,671
Municipal		305,039
		<hr/>
Less Discounts		(196,286)
		<hr/>
Total User Charges		4,858,086
		<hr/>
Miscellaneous		130,732
		<hr/>
Total Electric Operating Revenues	\$	<u><u>4,988,818</u></u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Electric Operations and Maintenance Expenses  
For the Year Ended December 31, 2003

	<u>Amount</u>
Operations Expenses:	
Purchased Power	
Purchase Power	\$ 3,022,282
Transmission	604,191
Other Purchase Power	84,592
Distribution Expenses:	
Miscellaneous Distribution	74,789
Customer Accounts:	
Customer Record	70,281
Meter Reading	24,842
General and Administration Expenses:	
Employee Pensions and Benefits	171,453
Administration and General Salaries	106,374
Transportation	28,912
Outside Services	77,078
Office Supplies	62,911
Property Insurance	10,783
Advertising	-
Miscellaneous General	4,626
Total Operations Expenses	\$ 4,343,114
Maintenance Expenses:	
Maintenance of Overhead Lines	\$ 72,481
Maintenance of Line Transformers	5,986
Maintenance of Underground Lines	2,369
Maintenance of Equipment	4,134
Maintenance of Street Lights	3,000
Maintenance of Distribution Plant	1,082
Maintenance Superintendant and Engineer	3,093
Maintenance of Meters	2,634
Total Maintenance Expenses	\$ 94,779

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
 BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

Board of Commissioners  
 Georgetown Electric Light Department  
 94 Searle Street  
 Georgetown, Massachusetts 01833

We have audited the financial statements of the Town of Georgetown, Massachusetts, Municipal Electric Light Department as of and for the year ended December 31, 2003, and have issued our report thereon dated July 23, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Town of Georgetown, Massachusetts, Municipal Electric Light Department's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Georgetown, Massachusetts, Municipal Electric Light Department's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over the financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to management of the Town of Georgetown, Massachusetts, Municipal Electric Light Department in a separate letter dated August 31, 2004.

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.

*Giusti, Hingston and Company*

Giusti, Hingston and Company  
 Certified Public Accountants  
 July 23, 2004

TOWN OF GEORGETOWN, MASSACHUSETTS  
MUNICIPAL ELECTRIC LIGHT  
DEPARTMENT

Financial Statements

December 31, 2004

(With Accountants' Report Thereon)

*Giusti, Hingston and Company*  
*Certified Public Accountants*  
36 Jackman St., Unit 1 \* Georgetown, MA 01833 \* (Tel) 978-352-7470

Town of Georgetown, Massachusetts

Municipal Electric Light Department

FINANCIAL STATEMENTS AND AUDITORS' REPORT

For the Year Ended December 31, 2004

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INDEPENDENT AUDITORS' REPORT ON GENERAL PURPOSE FINANCIAL STATEMENTS -  
TOWN OF THE GEORGETOWN, MASSACHUSETTS, MUNICIPAL ELECTRIC LIGHT  
DEPARTMENT

Board of Commissioners  
Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
94 Searle Street  
Georgetown, MA 01833

We have audited the accompanying statement of net assets of the Town of Georgetown, Massachusetts, Municipal Electric Light Department, as of December 31, 2004, and the related statement of revenues, expenses and changes in net assets and the statement of cash flows for the year then ended. These financial statements are the responsibility of the Town of Georgetown, Massachusetts, Municipal Electric Light Department. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note I, these financial statements were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Georgetown, Massachusetts, Municipal Electric Light Department as of December 31, 2004, and the results of its operations and its cash flows for the year then ended, on the basis of accounting described in Note I.

In accordance with Governmental Auditing Standards, we have also issued our report dated October 6, 2005 on our consideration of the Town of Georgetown, Massachusetts, Municipal Electric Light Department's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements of the Town of Georgetown, Massachusetts, Municipal Electric Light Department. Such information has not been

subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly we express no opinion on it.

Sincerely,

*Giusti, Hingston and Company*

Giusti, Hingston and Company  
Certified Public Accountants  
October 6, 2005

Georgetown Municipal Electric Light Department  
Management's Discussion and Analysis  
Required Supplementary Information  
December 31, 2004

As management of the Georgetown Municipal Electric Light Department, we offer readers of these financial statements this narrative overview and analysis of the financial activities of the Georgetown Municipal Electric Light Department for the fiscal year ended December 31, 2004.

### Financial Statements – Change in Reporting Model

During the fiscal year ended December 31, 2004, the Georgetown Municipal Electric Light Department fully implemented GASB 34 (Governmental Accounting Standards Board Statement number 34). This statement requires all governments to account for and report capital assets in its Financial Statements. A statement of net assets replaces the former balance sheet. In addition, GASB 34 establishes new criteria regarding the form and content of governmental financial statements. GASB Chairman Tom L. Allen called Statement 34 “the most significant change in the history of governmental accounting.”

### Financial Highlights

- The assets of the Georgetown Municipal Electric Light Department exceeded its liabilities at the close of the most recent fiscal year by \$5,451,901 (*net assets*).
- The Department's total net assets increased by \$387,555. The increase was, primarily, because rates are established to cover cash disbursements. In fiscal year 2004, a significant amount of the cash disbursements were capitalized.
- At the end of the current fiscal year, the balance in the unrestricted net assets account was \$192,294, or 3.6 percent of total expenses.

### Overview of the Financial Statements

The discussion and analysis are intended to serve as an introduction of the Georgetown Municipal Electric Light Department's basic financial statements.

**Proprietary funds.** The Georgetown Municipal Electric Light Department maintains one proprietary fund type. The Georgetown Municipal Electric Light Department uses an enterprise fund to account for its electric operation.

### Financial Analysis

#### Net Assets

Net assets may serve over time as a useful indicator of a government's financial position. The following table reflects the condensed net assets for the past two years.

**Net Assets**  
**December 31, 2004**

	<u>Business-Type</u> <u>Activities</u>	<u>Business-Type</u> <u>Activities</u>
	<u>2004</u>	<u>2003</u>
Current and Other Assets	\$ 2,764,310	\$ 3,003,876
Capital Assets	5,781,023	4,955,961
Total Assets	8,545,333	7,959,837
Current Liabilities	1,095,266	451,250
Long Term Liabilities	350,000	796,075
Total Liabilities	1,445,266	1,247,325
Other Credits	1,648,166	1,648,166
Net Assets:		
Invested in Capital Assets		
Net of Related Debt	3,637,857	2,755,295
Appropriated for Bond Repayments	1,621,750	1,520,500
Unappropriated Earned Surplus	192,294	788,551
Total Net Assets	\$ 5,451,901	\$ 5,064,346

The net assets of the Department's increased by \$387,555 or 7.6%.

**Changes in Net Assets**

The following condensed financial information was derived from the Department's Statement of Revenues, Expenses and Changes in Net Assets. It reflects how the Department's net assets have changed during the past two fiscal years.

	<u>Business-Type</u> <u>Activities</u>	<u>Business-Type</u> <u>Activities</u>
	<u>2004</u>	<u>2003</u>
<b>Revenues</b>		
Revenues:		
Charges for Services	\$ 5,134,293	\$ 4,858,086
Miscellaneous Operating	285,166	130,732
Earnings on Investments	22,643	34,526
Contractual Settlements	81,494	200,000
Miscellaneous Other	262,762	90,725
Total Revenues	4 5,786,358	5,314,069

### Changes in Net Assets (Continued)

	<b>Business-Type Activities <u>2004</u></b>	<b>Business-Type Activities <u>2005</u></b>
Expenses:		
Operations	4,793,348	4,343,114
Maintenance	239,498	94,779
Depreciation	256,734	243,744
Interest on Long Term Debt	30,795	44,305
Total Expenses	<u>5,320,375</u>	<u>4,725,942</u>
Add (Deduct) Adjustments to		
Unappropriated Earned Surplus:		
In Lieu of Tax Payments	(45,827)	(144,869)
Loss on Disposal of Asset	(32,601)	-
Total Adjustments to Surplus	<u>(78,428)</u>	<u>(144,869)</u>
Increase (Decrease) in Net Assets	<u>\$ 387,555</u>	<u>\$ 443,258</u>

Light rates are structured to cover all operating costs related to the activity. The increase in charges for service revenues was generated by increased consumption by the customers.

### Financial Analysis of the Department's Funds

#### Proprietary Fund

**Electric Enterprise Fund** – The following table reflects the trend in all the components of net assets for the past two years.

## Changes in Net Assets

<u>Fiscal Year</u>	<u>Invested in Capital Assets Net of Related Debt</u>	<u>Loan Repayment</u>	<u>Unrestricted</u>	<u>Total Net Assets</u>
2003	\$ 2,702,795	\$ 1,520,500	\$ 841,051	\$ 5,064,346
2004	3,637,857	1,621,750	192,294	5,451,901

**Capital Asset and Debt Administration**

**Capital assets.** The Georgetown Municipal Electric Light Department's investment in capital assets as of December 31, 2004, amounts to \$5,781,023 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, infrastructure, equipment and vehicles.

Major capital asset events during the current fiscal year included the following:

- Overhead Conductors and Equipment (\$484,108).
- Poles, Towers and Fixtures (\$183,639).
- Underground Conductors and Devices (\$140,335).
- Line Transformers (\$137,269)

**Capital Assets at December 31, 2004**  
(Net of Depreciation)

	<u>Business-Type</u> <u>Activities</u>	<u>Business-Type</u> <u>Activities</u>
	<u>2004</u>	<u>2003</u>
Land	\$ 300,171	\$ 300,171
Distribution and Plant	4,837,760	3,952,545
Structures and Improvements	29,579	31,019
Office Equipment	64,887	61,861
Transportation Equipment	449,809	507,936
Stores Equipment	1,986	2,048
Tools	75,218	77,981
Communication Equipment	21,613	22,399
	<hr/>	<hr/>
Total	<u>\$ 5,781,023</u>	<u>\$ 4,955,960</u>

**Debt**

The Department's outstanding debt for the past two years is as follows:

	<u>2004</u>	<u>2003</u>
<b>Business-Type Activities</b>		
Electric Light Department	<u>\$ 451,250</u>	<u>\$ 552,500</u>

**Fiscal Year 2005 Budget**

The Department's fiscal year 2005 budget will be funded primarily by electric rates. Significant increases in power costs are anticipated. However, the Department has the ability and intent to increase rates in order to offset the additional power costs.

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Net Assets  
December 31, 2004  
(Continued on Page 9)

Assets

Fixed Assets:	
Utility Plant and Other Fixed Assets	\$ 9,978,501
Less - Reserve for Depreciation	(4,197,478)
	5,781,023
Restricted Assets:	
Depreciation Fund Cash	1,153,874
	1,153,874
Current and Accrued Assets:	
Petty Cash	500
Operating Cash	349,557
Accounts Receivable:	
Customer (Net of Allowance for Uncollectible Accounts)	653,827
Municipal	3,811
Other	18,305
Plant Inventory	29,771
Purchased Power Prepayments	554,665
	1,610,436
Total Assets	\$ 8,545,333

Liabilities and Net Assets

Net Assets:	
Appropriated for Bond Repayments	\$ 1,621,750
Invested in Capital Assets, Net of Related Debt	3,637,857
Unrestricted	192,294
	5,451,901
Total Net Assets	5,451,901

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Net Assets  
December 31, 2004  
(Continued from Page 8)

Noncurrent Liabilities:	
General Obligation Bonds Payable	350,000 <hr/>
Total Noncurrent Liabilities	350,000 <hr/>
Current and Accrued Liabilities:	
Accounts Payable	816,418
Sales Tax Payable	2,357
Customer Deposits	49,305
Current Portion of Long Term Debt	101,250
Accrued Sick and Vacation Leave Payable	25,436
Accrued Employee Benefits Payable	100,500 <hr/>
Total Current and Accrued Liabilities	1,095,266 <hr/>
Total Liabilities	1,445,266 <hr/>
Contributions in Aid of Construction	1,648,166 <hr/>
Total Liabilities and Net Assets	\$ 8,545,333 <hr/> <hr/>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Revenues, Expenses and Changes in Net Assets  
For the Year Ended December 31, 2004

	Proprietary <u>Fund Type</u> Electric <u>Enterprise</u>
Operating Revenues:	
User Charges	\$ 5,134,293
Miscellaneous	285,166
	5,419,459
 Operating Expenses:	
Operations	4,793,348
Maintenance	239,498
Depreciation	256,734
	5,289,580
Total Operating Expenses	5,289,580
Operating Income (Loss)	129,879
 Other Income:	
Interest Income	22,643
Contractual Settlement	81,494
Miscellaneous	262,762
Total Other Income	366,899
 Miscellaneous Income Deductions:	
Interest on Long Term Debt	30,795
Net Increase (Decrease) in Net Assets	465,983
Net Assets, January 1, 2004	5,064,346
 Add (Deduct) Adjustments to Unrestricted Net Assets:	
In lieu of Tax Payments	(45,827)
Loss on Disposal of Asset	(32,601)
	(78,428)
Net Assets, December 31, 2004	\$ 5,451,901

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Cash Flows  
For the Year Ended December 31, 2004  
(Continued on Page 12)

	Electric Light
Cash Flows from Operating Activities:	
Receipts from Customers	\$ 5,324,051
Payments to Employees and Vendors	(4,788,562)
	535,489
Cash Flows from Non Capital Related Financing Activities:	
Contractual Settlement	81,494
Miscellaneous	12,412
Payment to Town In Lieu of Taxes	(45,827)
	48,079
Cash Flows from Capital and Related Financing Activities:	
Proceeds from Sale of Capital Assets	10,000
Acquisitions of Fixed Assets	(874,046)
Principal Payments on Bonds	(110,000)
Interest Expense	(26,490)
	(1,000,536)
Cash Flows from Investing Activities:	
Earnings on Investments	22,643
	22,643
Net Cash Flows Provided (Used) by Investing Activities	22,643
Net Increase (Decrease) in Cash and Cash Equivalents	(394,325)
Cash and Cash Equivalents, January 1, 2004	1,897,756
Cash and Cash Equivalents, December 31, 2004	\$ 1,503,431

The Notes to the Financial Statements, December 31, 2004  
Are an Integral Part of this Exhibit.

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Cash Flows  
For the Year Ended December 31, 2004  
(Continued from Page 11)

	Electric Light
Reconciliation of Net Income to Net Cash Provided (Used)	
by Operating Activities:	
Operating Income (Loss)	\$ 129,879
Adjustments to Reconcile Operating Income to Net Cash	
Provided (Used) by Operating Activities:	
Other Income	
Depreciation and Amortization Expense	256,734
(Increase) Decrease in Accounts Receivable	(95,408)
(Increase) Decrease in Prepayments	(59,351)
Increase (Decrease) in Payables	303,635
Net Cash Provided by Operating Activities	\$ 535,489

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Notes to the Financial Statements  
December 31, 2004

I. Summary of Significant Accounting Policies

The significant accounting policies of the Electric Light Department are as follows:

(a) Reporting Entity

The Georgetown Municipal Electric Light Department is a component unit of the Town of Georgetown, Massachusetts. The Light Department purchases power from various sources and sells it to the ultimate customer at rates submitted to the Massachusetts Department of Telecommunications and Energy. The Board of Commissioners is an elected Town Board that has full charge of operations and management of the Plant. There are no entities which are component units of the Town of Georgetown, Massachusetts, Municipal Electric Light Department.

(b) Regulation and Basis of Accounting

The Light Department maintains its books and prepares its financial statements in accordance with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy (DTE). The DTE procedures represent a comprehensive basis of accounting other than Generally Accepted Accounting Principles (GAAP). DTE accounting requires certain items to be charged directly to the unappropriated earned surplus account. GAAP requires that these items be charged to revenue or expense accounts. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with GAAP.

Under Massachusetts law, the electric rates of the Light Department are set by the Municipal Light Board and may be changed once every three months. Rate schedules are filed with the Massachusetts Department of Telecommunications and Energy. While the DTE exercises general supervisory authority over the Light Department, the Light Department's rates are not subject to DTE approval.

(c) Depreciation

The general laws of Massachusetts allow utility plants in service to be depreciated at an annual percentage rate. In order to change this rate, approval must be obtained from the Department of Telecommunications and Energy. Changes in annual depreciation rates may be made for financial factors relating to cash flow rather than for engineering factors relating to estimates of useful lives. The Light Department used a depreciation rate of 3% for fiscal year 2003.

(d) Revenues

Revenues from the sale of electricity are recorded on the basis of bills rendered from monthly readings taken on a cycle basis. The revenues are based on rates approved by the Board of Commissioners and filed with the Department of Public Utilities.

## II. Unbilled Revenue

No recognition is given to the amount of usage by customers which is unbilled at the end of the accounting period.

## III. Retirement System

### (a) Plan Description

The Electric Light Department (as a component unit of the Town of Georgetown) is a member of the Essex Retirement System, an employer defined benefit pension plan administered by the Commonwealth of Massachusetts. The system provides retirement benefits, cost of living adjustments, disability benefits and death benefits. The system is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws (MGL). The authority to establish and amend benefit provisions requires a statutory change to Chapter 32. The Essex Retirement System issues a publicly available financial report that includes financial statements and the required supplementary information. That report may be obtained by writing to Essex Retirement System, County Office Building, 36 Federal Street, Room 210, Salem, Massachusetts 01970-3483.

### (b) Funding Plan

Active members contribute either 5, 7, 8 or 9% of their gross regular compensation depending on the date upon which their membership began. An additional 2% is required from employees for earnings in excess of \$30,000. The Light Department is required to pay an actuarially determined rate. The contribution requirements of plan members is determined by M.G.L. Chapter 32. The Department's contribution requirement is established and may be amended by the Essex Retirement System with the approval of the Public Employee Retirement Administration.

The Department's contributions for the years ending December 31, 2004, 2003 and 2002 were \$59,716, \$59,608 and \$70,547, respectively, equal to the required contributions each year.

## IV. Purchased Power Prepayments

The balance represents various purchased power prepayments for the period ended December 31, 2004.

## V. Depreciation Fund Cash

Pursuant to provisions of the Commonwealth's General Laws, cash in an amount equivalent to the annual depreciation expense is transferred from unrestricted funds to the depreciation fund. Other amounts may be transferred to the depreciation fund at the direction of the Board of Commissioners. Interest earned on the balance of the fund must remain in the fund. Such cash may only be used to pay for additions to the utility plant.

VI. Long Term Debt

Bonds payable outstanding at December 31, 2004, consist of general obligation bonds of the Town of Georgetown, Massachusetts. The Electric Light Department submits payments to the Town for principal and interest payments as they become due. The refunded bond relates to the construction of the substation and bears an average interest rate of 4.29%

A. Changes in Long Term Debt

The following is a summary of bond transactions for the year ended December 31, 2004.

Balance 01/01/2004	\$552,500
Add: New issues	0
Less: Maturities	<u>(101,250)</u>
Balance 12/31/2004	<u>\$451,250</u>

B. Summary of Debt Service to Maturity

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$96,250	\$30,565	\$126,815
2006	91,250	26,050	117,300
2007	91,250	21,700	112,950
2008	86,250	17,300	103,550
2009	<u>86,250</u>	<u>13,072</u>	<u>99,322</u>
	<u>\$451,250</u>	<u>\$108,687</u>	<u>\$559,937</u>

C. Bond Authorization

In May 2004, the Town of Georgetown approved a loan authorization in the amount of \$1,200,000. The authorization pertains to improvements to the substation. The bond was issued in February, 2005.

D. Refunding of Long Term Debt

On May 7, 1998, the Town of Georgetown, Massachusetts issued General Obligation Bonds with an average interest rate of 4.29% to advance refund \$1,500,000 (of \$1,850,000) of outstanding 1989 Series bonds with an average interest rate of 7.1%. The net proceeds of \$1,598,676 (after payment of underwriting fees, insurance and other issuance costs) were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the refunded 1989 Series bonds. As a result, the 1989 Series bonds are

considered to be defeased. The advance refunding and defeasance of debt by fund type is as follows:

<u>Fund Type</u>	<u>Refunding Amount</u>	<u>Defeased Amount</u>
Town's General Fund	\$545,000	\$500,000
Electric Light Enterprise Fund	<u>1,105,000</u>	<u>1,000,000</u>
Total	<u>\$1,650,000</u>	<u>\$1,500,000</u>

(a) Changes in Cash Flow Requirements

The following is an analysis of the changes in the cash flow requirements for the Electric Light Department only:

<u>Fiscal Year</u>	<u>Defeased &amp; Non Refunded Series 1989 Debt Principal &amp; Interest</u>	<u>Refunding Bonds Principal &amp; Interest</u>	<u>Difference Favorable (Unfavorable)</u>
2005	\$136,500	\$126,815	\$9,685
2006	129,300	117,300	12,000
2007	122,050	112,950	9,100
2008	114,750	103,550	11,200
2009	<u>107,400</u>	<u>99,322</u>	<u>8,078</u>
Total	<u>\$610,000</u>	<u>\$559,937</u>	<u>\$50,063</u>

(b) Economic Gain from Refunding Issue

The net present value of the debt service savings as a result of the entire \$1,650,000 refunding issue is \$114,329. Approximately 67% or \$76,540 relates to the Electric Light Department.

VII. Contributions in Aid of Construction

The balance in this account represents donations or contributions in cash, services or property from states, municipalities or other governmental agencies, individuals and others for construction purposes. Amounts cannot be transferred out of this account to unappropriated earned surplus without the approval of the Massachusetts Department of Telecommunications and Energy.

VIII. Litigations

No provision for loss on litigations and/or claims has been made. It is the opinion of management that the disposition of any claims against the Department will not materially affect the financial statements.

IX. Accounts Receivable Customer - Reserve for Uncollectible Accounts

The Electric Department has established a reserve for uncollectable accounts as indicated below:

Accounts Receivable - Customer	\$657,087
Reserve for Uncollectable	<u>(3,260)</u>
Accounts Receivable - Customer Net	<u>\$653,827</u>

X. Compensated Absences

Vacation Leave - Employees of the Department earn vacation leave based on length of services as follows:

After six months	1 Week
After one year to five years	2 Weeks
After five years to ten years	3 Weeks
After ten years	4 Weeks

Sick Leave - Employees of the Department are allowed fifteen sick days per year. Sick leave may be accumulated to 120 days. Upon retirement, employees may receive a buy back of 65% of their accumulated sick leave at a rate of \$40 per day.

XI. Contingent Liabilities

The Town of Georgetown acting through its Light Department is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts, created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests in, and to issue revenue bonds to finance, electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other utilities and also owns and operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its

Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its pro rata share of MMWEC's costs related to the Project, which costs include debt service on the revenue bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should a Project Participant fail to make any payment when due, other Project Participants of that Project may be required to increase (step-up) their payments and correspondingly their Participant's share of that Project's Project Capability to an additional amount not to exceed 25% of their original Participant's share of the Project's Project Capability. Project Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC has issued separate issues of bonds for each of its eight Projects, which are payable solely from, and secured solely by, the revenues derived from the Project to which the bonds relate, plus available funds pledged under MMWEC's Amended and Restated General Bond Resolution (GBR) with respect to the bonds of that Project. The MMWEC revenues derived from each Project are used solely to provide for the payment of the bonds of any bond issue relating to such Project and to pay MMWEC's cost of owning and operating such Project and are not used to provide for the payment of the bonds of any bond issue relating to any other Project.

MMWEC operates the Stony Brook Intermediate Project and the Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has a 3.7% interest in the W.F. Wyman Unit Number 4 plant, which is operated and owned by its majority owner, FPL Energy Wyman IV, a subsidiary of FPL Energy, Inc. and a 4.8% ownership interest in the Millstone Unit 3 nuclear unit, operated by Dominion Nuclear Connecticut, Inc. (DNCI), the majority owner and a subsidiary of Dominion Resources, Inc. DNCI also owns and operates Millstone Unit 2. DNCI requested and received an exemption from the NRC enabling it to submit an application earlier than 20 years before the expiration of the operating license for Unit 3 thereby enabling DNCI to submit an application to renew the operating licenses for both Unit 2 and Unit 3 simultaneously. In January 2004, DNCI filed the application to renew the operating licenses. The Unit 3 license currently will expire in 2025.

A substantial portion of MMWEC's plant investment and financing program is an 11.6% ownership interest in the Seabrook Station nuclear generating unit operated by FPL Energy Seabrook, LLC, the majority owner and an indirect subsidiary of FPL Group, Inc. FPL Energy Seabrook, LLC plans to file an application with the NRC to recapture the period 1986 to 1990 during which time Seabrook had an operating license, but did not operate. FPL Energy Seabrook, LLC also intends to extend the Seabrook Station operating license, which currently will expire in 2026.

Pursuant to the PSAs the MMWEC Seabrook and Millstone Project Participants are liable for their proportionate share of the costs associated with decommissioning the plants, which costs are being funded through monthly Project billings. Also the Project Participants are liable for their proportionate share of the uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act. In February 2003 Congress extended the Price-Anderson Act through the end of 2003. Congress as part of comprehensive energy legislation, has considered extension of the Price-Anderson Act.

Georgetown Municipal Light Department has entered into PSAs and Power Purchase Agreements (PPAs) with MMWEC. Under both the PSAs and PPAs, the Department is required to make certain payments to MMWEC payable solely from Department revenues. Under the PSAs, each Participant is unconditionally obligated to make payments due to

MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

MMWEC is involved in various legal actions. In the opinion of MMWEC management, the outcome of such litigation or claims will not have a material adverse effect on the financial position of the company.

As of December 31, 2004, total Projects(s) capital expenditures amounted to \$1,513,322,000, of which \$11,883,000 represents the amount associated with the Department's share of Project Capability. MMWEC's debt outstanding for the Projects includes Power Supply System Revenue Bonds totaling \$856,295,000, of which \$6,319,000 is associated with the Department's share of Project Capability. As of December 31, 2004, MMWEC's total future debt service requirement on outstanding bonds issued for Projects is \$1,090,063,000, of which \$8,059,000 is anticipated to be billed to the Department in the future.

The estimated aggregate amount of Georgetown Municipal Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, to MMWEC at December 31, 2004 and estimated for future years is shown below.

		<u>ANNUAL COSTS</u>
For years ended December 31,	2005	\$834,000
	2006	810,000
	2007	784,000
	2008	735,000
	2009	656,000
	2010 to 2014	2,891,000
	2015 to 2019	<u>1,349,000</u>
	TOTAL	<u>\$8,059,000</u>

In addition, the Department is required to pay its share of the Operation and Maintenance (O&M) costs of the Projects in which it participates. The Department's total O&M costs including debt service under the PSAs were \$1,424,000 and \$1,537,000 for the years ended December 31, 2004 and 2003, respectively.

GEORGETOWN ELECTRIC LIGHT DEPARTMENT  
AS OF DECEMBER 31, 2004

PROJECTS	PERCENTAGE SHARE	TOTAL PROJECT EXPENDITURES TO DATE	PARTICIPANT'S SHARE	DEBT ISSUED & OUTSTANDING 12/31/2004	PARTICIPANT'S SHARE	TOTAL DEBT SERVICE ON BONDS OUTSTANDING	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ 57,617	\$ 584	\$ 4,160	\$ 42	\$ 2,080	\$ 21
Stony Brook Intermediate Project	0.8105	163,706	1,327	39,475	320	37,831	307
Nuclear Mix No. 1 -SBK	0.6956	15,167	106	9,798	68	11,785	82
Nuclear Mix No. 1 -MLS	0.6956	112,359	782	72,587	505	87,304	607
Nuclear Project No.3 - MLS	0.3020	139,908	423	153,010	462	197,561	597
Nuclear Project No. 4-SBK	0.7180	317,395	2,279	168,445	1,209	217,393	1,561
Nuclear Project No. 5-SBK	0.3490	86,649	302	50,105	175	64,496	225
Wyman Project	-	7,594	-	2,015	-	1,936	-
Project No. 6-SBK	0.9919	612,927	6,080	356,700	3,538	469,677	4,659
<b>TOTAL</b>		<b>\$ 1,513,322</b>	<b>\$ 11,882</b>	<b>\$ 856,295</b>	<b>\$ 6,320</b>	<b>\$ 1,090,063</b>	<b>\$ 8,058</b>

PROJECTS	PERCENTAGE SHARE	OPERATION & MAINTENANCE 12/31/2003	PARTICIPANT'S SHARE	OPERATION & MAINTENANCE 12/31/2004	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ 11,356	\$ 115	\$ 9,444	\$ 96
Stony Brook Intermediate Project	0.8105	51,437	417	38,280	310
Nuclear Mix No. 1 -SBK	0.6956	1,726	12	1,754	12
Nuclear Mix No. 1 -MLS	0.6956	13,751	96	13,636	95
Nuclear Project No.3 - MLS	0.3020	24,145	73	23,189	70
Nuclear Project No.4 - SBK	0.7180	30,273	217	31,505	226
Nuclear Project No.5 - SBK	0.3490	8,874	31	9,278	32
Wyman Project	-	3,207	-	1,826	-
Project No. 6 - SBK	0.9919	58,107	576	58,767	583
<b>TOTAL</b>		<b>\$ 202,876</b>	<b>\$ 1,537</b>	<b>\$ 187,679</b>	<b>\$ 1,425</b>

GEORGETOWN ELECTRIC LIGHT DEPARTMENT  
AS OF DECEMBER 31, 2004  
(\$000)

PROJECTS	PERCENTAGE SHARE	2005		2006		2007	
		ANNUAL COST	PARTICIPANT'S SHARE	ANNUAL COST	PARTICIPANT'S SHARE	ANNUAL COST	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ 2,080	\$ 21		\$ -	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	12,873	104	12,428	101	9,262	75
Nuclear Mix No. 1 -SBK	0.6956	1,355	9	1,359	9	1,359	9
Nuclear Mix No. 1 -MLS	0.6956	10,038	70	10,066	70	10,069	70
Nuclear Project No.3 - MLS	0.3020	16,947	51	16,955	51	16,972	51
Nuclear Project No. 4-SBK	0.7180	19,903	143	19,926	143	19,939	143
Nuclear Project No. 5-SBK	0.3490	6,099	21	6,109	21	6,107	21
Wyman Project	-	523	-	528	-	586	-
Project No. 6-SBK	0.9919	41,848	415	41,847	415	41,845	415
<b>TOTAL</b>		<b>\$ 111,666</b>	<b>\$ 835</b>	<b>\$ 109,218</b>	<b>\$ 811</b>	<b>\$ 106,139</b>	<b>\$ 785</b>

PROJECTS	PERCENTAGE SHARE	2008		2009		2010 to 2014	
		ANNUAL COST	PARTICIPANT'S SHARE	ANNUAL COST	PARTICIPANT'S SHARE	ANNUAL COST	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	3,268	26	-	-	-	-
Nuclear Mix No. 1 -SBK	0.6956	1,359	9	1,323	9	5,030	35
Nuclear Mix No. 1 -MLS	0.6956	10,069	70	9,800	68	37,262	259
Nuclear Project No.3 - MLS	0.3020	16,986	51	16,474	50	79,201	239
Nuclear Project No.4 - SBK	0.7180	19,962	143	18,471	133	82,699	594
Nuclear Project No.5 - SBK	0.3490	6,108	21	5,534	19	23,532	82
Wyman Project	-	299	-	-	-	-	-
Project No. 6 - SBK	0.9919	41,845	415	37,961	377	169,588	1,682
<b>TOTAL</b>		<b>\$ 99,896</b>	<b>\$ 737</b>	<b>\$ 89,563</b>	<b>\$ 656</b>	<b>\$ 397,312</b>	<b>\$ 2,891</b>

PROJECTS	PERCENTAGE SHARE	2015 to 2019	
		ANNUAL COST	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	-	-
Nuclear Mix No. 1 -SBK	0.6956	-	-
Nuclear Mix No. 1 -MLS	0.6956	-	-
Nuclear Project No.3 - MLS	0.3020	34,026	103
Nuclear Project No.4 - SBK	0.7180	36,493	262
Nuclear Project No.5 - SBK	0.3490	11,007	38
Wyman Project	-	-	-
Project No. 6 - SBK	0.9919	94,743	940
<b>TOTAL</b>		<b>\$ 176,269</b>	<b>\$ 1,343</b>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Utility Plant in Service  
December 31, 2004

Assets	Cost		Dispositions	Additions	Cost		Accumulated Depreciation		Reversed Depreciation	Accumulated Depreciation	
	January 1, 2004	December 31, 2004			January 1, 2004	December 31, 2004	December 31, 2004	December 31, 2004			
<b>Electric Utility Plant in Service</b>											
<b>Distribution Plant:</b>											
Land and Land Rights	\$ 300,171	\$ 300,171	-	-	-	-	-	-	-	-	-
Structures and Improvements	342,905	347,469	4,564	-	-	119,854	10,287	-	-	-	130,141
Station Equipment	1,633,716	1,699,263	65,547	-	-	967,000	49,012	-	-	-	1,016,012
Poles, Towers and Fixtures	838,600	1,022,239	183,639	-	-	386,273	25,158	-	-	-	411,431
Overhead Conductors and Equipment	2,344,172	2,828,280	484,108	-	-	1,030,149	70,325	-	-	-	1,100,474
Underground Conduits	152,108	207,132	55,024	-	-	42,852	3,038	-	-	-	45,890
Underground Conductors and Devices	670,565	810,900	140,335	-	-	284,432	19,346	-	-	-	303,778
Line Transformers	953,011	1,090,280	137,269	-	-	499,923	28,590	-	-	-	528,513
Services	233,185	236,520	3,335	-	-	164,947	6,996	-	-	-	171,943
Meters	247,760	290,259	42,499	-	-	142,217	7,433	-	-	-	149,650
Installations on Customers' Premises	13,471	13,471	-	-	-	6,605	404	-	-	-	7,069
Leased Property on Customers' Premises	1,686	1,686	-	-	-	384	50	-	-	-	434
Street Lighting	356,985	356,985	-	-	-	190,982	10,467	-	-	-	201,449
<b>Total Distribution Plant</b>	<b>8,088,335</b>	<b>9,204,655</b>	<b>1,116,320</b>	<b>-</b>	<b>-</b>	<b>3,835,618</b>	<b>231,106</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,066,724</b>
<b>Structures and Improvements</b>											
Office Equipment	47,990	47,990	-	-	-	16,971	1,440	-	-	-	18,411
Transportation Equipment	67,524	73,100	5,576	-	-	5,662	2,551	-	-	-	8,213
Stores Equipment	567,562	498,062	1,500	(71,000)	-	59,626	17,027	(28,400)	-	-	48,253
Tools, Shop and Garage Equipment	2,047	2,047	-	-	-	-	61	-	-	-	61
Communications Equipment	125,440	126,440	1,000	-	-	47,459	3,763	-	-	-	51,222
<b>Total General Plant</b>	<b>836,770</b>	<b>773,846</b>	<b>8,076</b>	<b>(71,000)</b>	<b>-</b>	<b>133,526</b>	<b>25,628</b>	<b>(28,400)</b>	<b>-</b>	<b>-</b>	<b>130,754</b>
<b>Total Utility Plant in Service</b>	<b>\$ 8,925,105</b>	<b>\$ 9,978,501</b>	<b>\$ 1,124,396</b>	<b>\$ (71,000)</b>	<b>\$ -</b>	<b>\$ 3,969,144</b>	<b>\$ 256,734</b>	<b>\$ (28,400)</b>	<b>\$ -</b>	<b>\$ 4,197,478</b>	<b>\$ -</b>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Electric Operating Revenues  
For the Year Ended December 31, 2004

Electric Operating Revenues:

User Charges:

Residential	\$ 3,074,031
Commercial	1,969,260
Private Lighting	13,156
Municipal	297,044
Less Discounts	<u>(219,198)</u>
Total User Charges	<u>5,134,293</u>
Miscellaneous	<u>285,166</u>
Total Electric Operating Revenues	<u><u>\$ 5,419,459</u></u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Electric Operations and Maintenance Expenses  
For the Year Ended December 31, 2004

	<u>Amount</u>
Operations Expenses:	
Purchased Power	
Purchase Power	\$ 3,399,789
Transmission	591,136
Other Purchase Power	38,807
Distribution Expenses:	
Miscellaneous Distribution	83,406
Customer Accounts:	
Customer Record	74,337
Meter Reading	25,057
General and Administration Expenses:	
Employee Pensions and Benefits	248,095
Administration and General Salaries	109,688
Transportation	38,313
Outside Services	93,454
Office Supplies	74,511
Property Insurance	11,000
Advertising	744
Miscellaneous General	5,011
Total Operations Expenses	\$ 4,793,348
Maintenance Expenses:	
Maintenance of Overhead Lines	\$ 224,359
Maintenance of Underground Lines	2,232
Maintenance of Equipment	2,623
Maintenance of Street Lights	1,340
Maintenance of Distribution Plant	2,858
Maintenance Superintendent and Engineer	4,090
Maintenance of Meters	1,996
Total Maintenance Expenses	\$ 239,498

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Prior Period Adjustment Analysis  
For the Year Ended December 31, 2004

*Business-Type Activities*

Unappropriated Surplus, December 31, 2003	\$ 3,543,846
<hr/>	
<u>Adjustments:</u>	
Loan Repayment Account	1,520,500
Invested in Capital Assets, Net of Related Debt in Unappropriated Surplus	(2,702,795)
Invested in Capital Assets, Net of Related Debt	2,702,795
	<hr/>
Total Adjustments	1,520,500
	<hr/>
<i>Net Assets as of December 31, 2003</i>	<u><u>\$ 5,064,346</u></u>

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Commissioners  
Georgetown Electric Light Department  
94 Searle Street  
Georgetown, Massachusetts 01833

We have audited the financial statements of the Town of Georgetown, Massachusetts, Municipal Electric Light Department as of and for the year ended December 31, 2004, and have issued our report thereon dated October 6, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Town of Georgetown, Massachusetts, Municipal Electric Light Department's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Georgetown, Massachusetts, Municipal Electric Light Department's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over the financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to management of the Town of Georgetown, Massachusetts, Municipal Electric Light Department in a separate letter dated October 14, 2005.

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.

*Giusti, Hingston and Company*

Giusti, Hingston and Company  
Certified Public Accountants  
October 6, 2005

TOWN OF GEORGETOWN, MASSACHUSETTS  
MUNICIPAL ELECTRIC LIGHT  
DEPARTMENT

Financial Statements

December 31, 2005

(With Accountants' Report Thereon)

*Giusti, Hingston and Company*  
*Certified Public Accountants*  
36 Jackman St., Unit 1 \* Georgetown, MA 01833 \* (Tel) 978-352-7470

Town of Georgetown, Massachusetts

Municipal Electric Light Department

FINANCIAL STATEMENTS AND AUDITORS' REPORT

For the Year Ended December 31, 2005

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INDEPENDENT AUDITORS' REPORT ON GENERAL PURPOSE FINANCIAL STATEMENTS -  
TOWN OF THE GEORGETOWN, MASSACHUSETTS, MUNICIPAL ELECTRIC LIGHT  
DEPARTMENT

Board of Commissioners  
Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
94 Searle Street  
Georgetown, MA 01833

We have audited the accompanying statement of net assets of the Town of Georgetown, Massachusetts, Municipal Electric Light Department (an enterprise fund of the Town of Georgetown), as of December 31, 2005, and the related statement of revenues, expenses and changes in net assets and the statement of cash flows for the year then ended. These financial statements are the responsibility of the Town of Georgetown, Massachusetts, Municipal Electric Light Department. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note I, these financial statements were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Georgetown, Massachusetts, Municipal Electric Light Department as of December 31, 2005, and the results of its operations and its cash flows for the year then ended, on the basis of accounting described in Note I.

In accordance with Governmental Auditing Standards, we have also issued our report dated November 7, 2006 on our consideration of the Town of Georgetown, Massachusetts, Municipal Electric Light Department's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedules listed in the table of contents as supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements of the Town of Georgetown, Massachusetts, Municipal Electric Light Department. Such information has not been

subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly we express no opinion on it.

Sincerely,

*Giusti, Hingston and Company*

Giusti, Hingston and Company  
Certified Public Accountants  
November 7, 2006

Georgetown Municipal Electric Light Department  
 Management's Discussion and Analysis  
 Required Supplementary Information  
 December 31, 2005

As management of the Georgetown Municipal Electric Light Department, we offer readers of these financial statements this narrative overview and analysis of the financial activities of the Georgetown Municipal Electric Light Department for the fiscal year ended December 31, 2005.

### Financial Highlights

- The assets of the Georgetown Municipal Electric Light Department exceeded its liabilities at the close of the most recent fiscal year by \$6,661,580 (*net assets*).
- The Department's total net assets decreased by \$438,487 (not including a prior period adjustment). The decrease was the result of significant increases in the cost of purchasing power.
- At the end of the current fiscal year, the balance in the unrestricted net assets account was (\$1,104,778), or (15.8) percent of total expenses.

### Overview of the Financial Statements

The discussion and analysis are intended to serve as an introduction of the Georgetown Municipal Electric Light Department's basic financial statements.

*Proprietary funds.* The Georgetown Municipal Electric Light Department maintains one proprietary fund type. The Georgetown Municipal Electric Light Department uses an enterprise fund to account for its electric operations.

### Financial Analysis

#### Net Assets

Net assets may serve over time as a useful indicator of a government's financial position. The following table reflects the condensed net assets for the past two years.

**Net Assets**  
**December 31, 2005**

	<b>Business-Type Activities 2005</b>	<b>Business-Type Activities 2004</b>
Current and Other Assets	\$ 2,576,207	\$ 2,764,310
Capital Assets	6,770,915	5,781,023
Total Assets	9,347,122	8,545,333
Current Liabilities	1,381,792	1,095,266
Long Term Liabilities	1,303,750	350,000
Total Liabilities	2,685,542	1,445,266
Net Assets:		
Invested in Capital Assets		
Net of Related Debt	5,556,802	5,286,023
Unrestricted Net Assets	1,104,778	1,814,044
Total Net Assets	\$ 6,661,580	\$ 7,100,067

A prior period adjustment was made (\$1,648,166) to reflect contributions in aid of construction as part of net assets. Not including the prior period adjustment, the net assets of the Department decreased by \$438,487 or 6.18%.

**Changes in Net Assets**

The following condensed financial information was derived from the Department's Statement of Revenues, Expenses and Changes in Net Assets. It reflects how the Department's net assets have changed during the past two fiscal years.

	<b>Business-Type Activities 2005</b>	<b>Business-Type Activities 2004</b>
<b>Revenues</b>		
Revenues:		
Charges for Services	\$ 6,318,994	\$ 5,134,293
Miscellaneous Operating	153,949	285,166
Earnings on Investments	58,127	22,643
Contractual Settlements	-	81,494
Miscellaneous Other	6,273	262,762
Total Revenues	6,537,343	5,786,358

## Changes in Net Assets (Continued)

	<u>Business-Type</u> <u>Activities</u> <u>2005</u>	<u>Business-Type</u> <u>Activities</u> <u>2004</u>
Expenses:		
Operations	6,371,339	4,793,348
Maintenance	205,714	239,498
In Lieu of Tax Payments	47,613	45,827
Depreciation	284,666	256,734
Interest on Long Term Debt	66,498	30,795
Total Expenses	<u>6,975,830</u>	<u>5,366,202</u>
Add (Deduct) Adjustments to		
Unappropriated Earned Surplus:		
Loss on Disposal of Asset	-	(32,601)
Total Adjustments to Surplus	<u>-</u>	<u>(32,601)</u>
Increase (Decrease) in Net Assets	<u>\$ (438,487)</u>	<u>\$ 387,555</u>

Light rates are structured to cover all operating costs related to the activity. The increase in charges for services revenue was generated by rate increases implemented to offset the significant increases in the cost of power.

## Financial Analysis of the Department's Funds

## Proprietary Fund

**Electric Enterprise Fund** – The following table reflects the trend in all the components of net assets for the past three years (after considering the prior period adjustment of \$1,648,166).

<u>Fiscal Year</u>	<u>Invested in</u> <u>Capital Assets</u> <u>Net of Related</u>		<u>Unrestricted</u>	<u>Total</u> <u>Net Assets</u>
	<u>Debt</u>			
2003	\$ 4,350,961	\$ 2,361,551		\$ 6,712,512
2004	5,286,023	1,814,044		7,100,067
2005	5,556,802	1,104,778		6,661,580

### Capital Asset and Debt Administration

**Capital assets.** The Georgetown Municipal Electric Light Department's investment in capital assets as of December 31, 2005, amounts to \$6,770,915 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, infrastructure, equipment and vehicles.

Major capital asset events during the current fiscal year included the following:

- Station Equipment (\$888,337).
- Overhead Conductors and Equipment (\$197,386).
- Poles, Towers and Fixtures (\$38,668).
- Line Transformers (\$64,878)

#### Capital Assets at December 31, 2005 (Net of Depreciation)

	<u>Business-Type</u> <u>Activities</u> <u>2005</u>	<u>Business-Type</u> <u>Activities</u> <u>2004</u>
Land	\$ 300,171	\$ 300,171
Distribution and Plant	5,946,144	4,837,760
Structures and Improvements	28,710	29,579
Office Equipment	50,111	64,887
Transportation Equipment	356,101	449,809
Stores Equipment	1,950	1,986
Tools	73,924	75,218
Communication Equipment	13,804	21,613
	\$ 6,770,915	\$ 5,781,023
Total	\$ 6,770,915	\$ 5,781,023

### Debt

The Department's outstanding debt for the past two years is as follows:

	<u>2005</u>	<u>2004</u>
<b>Business-Type Activities</b>		
Electric Light Department	\$1,475,000	\$451,250
	\$1,475,000	\$451,250

### Fiscal Year 2006 Budget

The Department's fiscal year 2006 budget will be funded primarily by electric rates. Significant increases in power costs are anticipated. However, the Department has the ability and intent to increase rates in order to offset the additional power costs.

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Net Assets  
December 31, 2005  
(Continued on Page 9)

Assets

Current Assets:	
Petty Cash	\$ 500
Unrestricted Operating Cash	(611,061)
Restricted Depreciation Fund Cash	1,055,396
Restricted Bond Cash	260,887
Accounts Receivable:	
Customer (Net of Allowance for Uncollectible Accounts)	930,402
Municipal	3,235
Other	82,545
Plant Inventory	29,771
Purchased Power Prepayments	824,532
Total Current Assets	<u>2,576,207</u>
Noncurrent:	
Fixed Assets:	
Utility Plant in Service	11,247,560
Less - Reserve for Depreciation	<u>(4,476,645)</u>
Total Noncurrent Assets	<u>6,770,915</u>
 Total Assets	 <u>\$ 9,347,122</u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Net Assets  
December 31, 2005  
(Continued from Page 8)

Liabilities and Net Assets

Liabilities

Current:

Accounts Payable	\$ 1,005,616
Sales Tax Payable	3,460
Customer Deposits	70,360
Current Portion of Long Term Debt	171,250
Accrued Sick and Vacation Leave Payable	21,998
Accrued Employee Benefits Payable	109,108
Total Current Liabilities	<u>1,381,792</u>

Noncurrent Liabilities:

General Obligation Bonds Payable	1,303,750
Total Noncurrent Liabilities	<u>1,303,750</u>

Total Liabilities	<u>2,685,542</u>
-------------------	------------------

Net Assets:

Invested in Capital Assets, net of Related Debt	5,556,802
Unrestricted	1,104,778
Total Net Assets	<u>\$ 6,661,580</u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Revenues, Expenses and Changes in Net Assets  
For the Year Ended December 31, 2005

	Proprietary <u>Fund Type</u> Electric <u>Enterprise</u>
Operating Revenues:	
User Charges	\$ 6,318,994
Miscellaneous	153,949
Total Operating Revenues	<u>6,472,943</u>
Operating Expenses:	
Operations	6,371,339
Maintenance	205,714
In Lieu of Tax Payments	47,613
Depreciation	<u>284,666</u>
Total Operating Expenses	<u>6,909,332</u>
Operating Income (Loss)	<u>(436,389)</u>
Nonoperating Revenues (Expenses):	
Interest Income	58,127
Miscellaneous	6,273
Interest on Long Term Debt	<u>(66,498)</u>
Total Nonoperating Revenues (Expenses):	<u>(2,098)</u>
Net Increase (Decrease) in Net Assets	<u>(438,487)</u>
Net Assets, January 1, 2005	5,451,901
Prior Period Adjustment	<u>1,648,166</u>
Net Assets, December 31, 2005	<u><u>\$ 6,661,580</u></u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Cash Flows  
For the Year Ended December 31, 2005  
(Continued on Page 12)

	<u>Electric Light</u>
Cash Flows from Operating Activities:	
Receipts from Customers	\$ 6,132,704
Payments to Employees and Vendors	(6,678,006)
Net Cash Flows Provided (Used)	(545,302)
by Operating Activities	(545,302)
Cash Flows from Non Capital Related Financing Activities:	
Miscellaneous	6,273
Net Cash Flows Provided (Used) by Non Capital	6,273
Related Financing Activities	6,273
Cash Flows from Capital and Related Financing Activities:	
Acquisition and Construction of Capital Assets	(1,274,559)
Bond Proceeds	1,200,000
Principal Payments on Bonds	(176,250)
Interest Expense	(66,498)
Net Cash Flows Provided (Used) by Capital	(317,307)
and Related Financing Activities	(317,307)
Cash Flows from Investing Activities:	
Earnings on Investments	58,127
Net Cash Flows Provided (Used)	58,127
by Investing Activities	58,127
Net Increase (Decrease) in Cash	(798,209)
and Cash Equivalents	(798,209)
Cash and Cash Equivalents, January 1, 2005	1,503,431
Cash and Cash Equivalents, December 31, 2005	\$ 705,222

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Cash Flows  
For the Year Ended December 31, 2005  
(Continued from Page 11)

	<u>Electric Light</u>
Reconciliation of Net Income to Net Cash Provided (Used)	
by Operating Activities:	
Operating Income (Loss)	\$ (436,389)
Adjustments to Reconcile Operating Income to Net Cash	
Provided (Used) by Operating Activities:	
Other Income	
Depreciation and Amortization Expense	284,666
(Increase) Decrease in Accounts Receivable	(340,239)
(Increase) Decrease in Prepayments	(269,867)
Increase (Decrease) in Payables	216,527
Net Cash Provided by Operating Activities	<u>\$ (545,302)</u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Notes to the Financial Statements  
December 31, 2005

I. Summary of Significant Accounting Policies

The significant accounting policies of the Electric Light Department are as follows:

(a) Reporting Entity

The Georgetown Municipal Electric Light Department is a component unit of the Town of Georgetown, Massachusetts. The Light Department purchases power from various sources and sells it to the ultimate customer at rates submitted to the Massachusetts Department of Telecommunications and Energy. The Board of Commissioners is an elected Town Board that has full charge of operations and management of the Plant. There are no entities which are component units of the Town of Georgetown, Massachusetts, Municipal Electric Light Department.

(b) Regulation and Basis of Accounting

The Light Department maintains its books in accordance with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy (DTE). The DTE procedures represent a comprehensive basis of accounting other than Generally Accepted Accounting Principles (GAAP). The primary difference between the regulation basis of accounting and the GAAP basis of accounting relates to depreciation. Under the regulation basis of accounting, depreciation is charged at a fixed percentage rate (approved by the DTE). Under the GAAP basis of accounting depreciation is charged over the useful life of the asset. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with GAAP.

Under Massachusetts law, the electric rates of the Light Department are set by the Municipal Light Board and may be changed once every three months. Rate schedules are filed with the Massachusetts Department of Telecommunications and Energy. While the DTE exercises general supervisory authority over the Light Department, the Light Department's rates are not subject to DTE approval.

(c) Depreciation

The general laws of Massachusetts allow utility plants in service to be depreciated at an annual percentage rate. In order to change this rate, approval must be obtained from the Department of Telecommunications and Energy. Changes in annual depreciation rates may be made for financial factors relating to cash flow rather than for engineering factors relating to estimates of useful lives. The Light Department used a depreciation rate of 3% for fiscal year 2005.

(d) Revenues

Revenues from the sale of electricity are recorded on the basis of bills rendered from monthly readings taken on a cycle basis. The revenues are based on rates approved by the Board of Commissioners and filed with the Department of Public Utilities.

## II. Unbilled Revenue

No recognition is given to the amount of usage by customers which is unbilled at the end of the accounting period.

## III. Retirement System

### (a) Plan Description

The Electric Light Department (as a component unit of the Town of Georgetown) is a member of the Essex Retirement System, an employer defined benefit pension plan administered by the Commonwealth of Massachusetts. The system provides retirement benefits, cost of living adjustments, disability benefits and death benefits. The system is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws (MGL). The authority to establish and amend benefit provisions requires a statutory change to Chapter 32. The Essex Retirement System issues a publicly available financial report that includes financial statements and the required supplementary information. That report may be obtained by writing to Essex Retirement System, County Office Building, 36 Federal Street, Room 210, Salem, Massachusetts 01970-3483.

### (b) Funding Plan

Active members contribute either 5, 7, 8 or 9% of their gross regular compensation depending on the date upon which their membership began. An additional 2% is required from employees for earnings in excess of \$30,000. The Light Department is required to pay an actuarially determined rate. The contribution requirements of plan members is determined by M.G.L. Chapter 32. The Department's contribution requirement is established and may be amended by the Essex Retirement System with the approval of the Public Employee Retirement Administration.

The Department's contributions for the years ending December 31, 2005, 2004 and 2003 were \$64,698, \$59,716 and \$59,608, respectively, equal to the required contributions each year.

## IV. Purchased Power Prepayments

The balance represents various purchased power prepayments for the period ended December 31, 2005.

## V. Depreciation Fund Cash

Pursuant to provisions of the Commonwealth's General Laws, cash in an amount equivalent to the annual depreciation expense is transferred from unrestricted funds to the depreciation fund. Other amounts may be transferred to the depreciation fund at the direction of the Board of Commissioners. Interest earned on the balance of the fund must remain in the fund. Such cash may only be used to pay for additions to the utility plant.

VI. Long Term Debt

Bonds payable outstanding at December 31, 2005, consist of general obligation bonds of the Town of Georgetown, Massachusetts. The Electric Light Department submits payments to the Town for principal and interest payments as they become due. Both outstanding bonds relate to the construction of the substation. The refunded bond bears an average interest rate of 4.29% while the bond issued in 2005 bears an average interest rate of 3.6%.

A. Changes in Long Term Debt

The following is a summary of bond transactions for the year ended December 31, 2005.

Balance 01/01/2005	\$451,250
Add: New issues	1,200,000
Less: Maturities	<u>(176,250)</u>
Balance 12/31/2005	<u>\$1,475,000</u>

B. Summary of Debt Service to Maturity

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$171,250	\$65,170	\$236,420
2007	171,250	58,180	229,430
2008	166,250	51,380	217,630
2009	166,250	44,753	211,003
2010	80,000	29,080	109,080
2011 and After	<u>720,000</u>	<u>132,160</u>	<u>852,160</u>
	<u>\$1,475,000</u>	<u>\$380,723</u>	<u>\$1,855,723</u>

C. Bond Authorization

There were bond authorizations that remained unissued as of December 31, 2005.

D. Refunding of Long Term Debt

On May 7, 1998, the Town of Georgetown, Massachusetts issued General Obligation Bonds with an average interest rate of 4.29% to advance refund \$1,500,000 (of \$1,850,000) of outstanding 1989 Series bonds with an average interest rate of 7.1%. The net proceeds of \$1,598,676 (after payment of underwriting fees, insurance and other issuance costs) were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the refunded 1989 Series bonds. As a result, the 1989 Series bonds are considered to be defeased. The advance refunding and defeasance of debt by fund type is as follow:

<u>Fund Type</u>	<u>Refunding Amount</u>	<u>Defeased Amount</u>
Town's General Fund	\$545,000	\$500,000
Electric Light Enterprise Fund	<u>1,105,000</u>	<u>1,000,000</u>
Total	<u>\$1,650,000</u>	<u>\$1,500,000</u>

(a) Changes in Cash Flow Requirements

The following is an analysis of the changes in the cash flow requirements for the Electric Light Department only:

<u>Fiscal Year</u>	<u>Defeased &amp; Non Refunded Series 1989 Debt Principal &amp; Interest</u>	<u>Refunding Bonds Principal &amp; Interest</u>	<u>Difference Favorable (Unfavorable)</u>
2006	\$136,500	\$126,815	\$9,685
2007	129,300	117,300	12,000
2008	122,050	112,950	9,100
2009	<u>114,750</u>	<u>103,550</u>	<u>11,200</u>
Total	<u>\$502,600</u>	<u>\$460,615</u>	<u>\$41,985</u>

(b) Economic Gain from Refunding Issue

The net present value of the debt service savings as a result of the entire \$1,650,000 refunding issue is \$114,329. Approximately 67% or \$76,540 relates to the Electric Light Department.

VII. Contributions in Aid of Construction

The balance in this account represents donations or contributions in cash, services or property from states, municipalities or other governmental agencies, individuals and others for construction purposes. Amounts cannot be transferred out of this account to unappropriated earned surplus without the approval of the Massachusetts Department of Telecommunications and Energy.

The balance in the Contribution in Aid of Construction account (\$1,648,166) is reported as a component of net assets for financial statement purposes.

VIII. Litigation

No provision for loss on litigations and/or claims has been made. It is the opinion of management that the disposition of any claims against the Department will not materially affect the financial statements.

IX. Accounts Receivable Customer - Reserve for Uncollectible Accounts

The Electric Department has established a reserve for uncollectable accounts as indicated below:

Accounts Receivable - Customer	\$933,662
Reserve for Uncollectable	<u>(3,260)</u>
Accounts Receivable - Customer Net	<u>\$930,402</u>

X. Compensated Absences

Vacation Leave - Employees of the Department earn vacation leave based on length of services as follows:

After six months	1 Week
After one year to five years	2 Weeks
After five years to ten years	3 Weeks
After ten years	4 Weeks

Sick Leave - Employees of the Department are allowed fifteen sick days per year. Sick leave may be accumulated to 120 days. Upon retirement, employees may receive a buy back of 65% of their accumulated sick leave at a rate of \$40 per day.

XI. Prior Period Adjustment

A prior period adjustment was made (\$1,648,166) to reflect the Contribution in Aid of Construction account as part of net assets.

XII. Contingent Liabilities

The Town of Georgetown acting through its Light Department is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts, created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests in, and to issue revenue bonds to finance, electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other utilities and also owns and operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its *pro rata* share of MMWEC's costs related to the Project, which costs include debt service on the revenue bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should a Project Participant fail to make any payment when due, other Project Participants of that Project may

be required to increase (step-up) their payments and correspondingly their Participant's share of that Project's Project Capability to an additional amount not to exceed 25% of their original Participant's share of the Project's Project Capability. Project Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC has issued separate issues of revenue bonds for each of its eight Projects, which are payable solely from, and secured solely by, the revenues derived from the Project to which the bonds relate, plus available funds pledged under MMWEC's Amended and Restated General Bond Resolution (GBR) with respect to the bonds of that Project. The MMWEC revenues derived from each Project are used solely to provide for the payment of the bonds of any bond issue relating to such Project and to pay MMWEC's cost of owning and operating such Project and are not used to provide for the payment of the bonds of any bond issue relating to any other Project.

MMWEC operates the Stony Brook Intermediate Project and the Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has a 3.7% interest in the W.F. Wyman Unit Number 4 plant, which is operated and owned by its majority owner, FPL Energy Wyman IV, a subsidiary of FPL Energy, Inc. and a 4.8% ownership interest in the Millstone Unit 3 nuclear unit, operated by Dominion Nuclear Connecticut, Inc. (DNCI), the majority owner and a subsidiary of Dominion Resources, Inc. DNCI also owns and operates Millstone Unit 2 nuclear unit. In November 2005, the Nuclear Regulatory Commission (NRC) renewed the operating licenses for the Millstone Unit 2 and Unit 3 nuclear units for an additional twenty years. The license for Unit 2 was extended to July 31, 2035 and the license for Unit 3 was extended to November 25, 2045.

A substantial portion of MMWEC's plant investment and financing program is an 11.6% ownership interest in the Seabrook Station nuclear generating unit operated by FPL Energy Seabrook, LLC, the majority owner and an indirect subsidiary of FPL Group, Inc. In December 2005, the NRC issued an amendment to the operating license that extends the expiration date from October 2026 to March 2030, to recapture the period from 1986 to 1990 during which time Seabrook Station had an operating license, but did not operate. FPL Energy Seabrook has stated its intention to request an extension of the Seabrook Station operating license beyond March 2030.

Pursuant to the PSAs the MMWEC Seabrook and Millstone Project Participants are liable for their proportionate share of the costs associated with decommissioning the plants, which costs are being funded through monthly Project billings. Also the Project Participants are liable for their proportionate share of the uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act (Act). Originally enacted in 1957, the Act has been renewed several times. In July 2005, as part of the Energy Policy Act of 2005, Congress extended the Act until the end of 2025.

Georgetown Municipal Light Department has entered into PSAs and Power Purchase Agreements (PPAs) with MMWEC. Under both the PSAs and PPAs, the Department is required to make certain payments to MMWEC payable solely from Department revenues. Under the PSAs, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

MMWEC is involved in various legal actions. In the opinion of MMWEC management, the outcome of such actions will not have a material adverse effect on the financial position of the company.

As of December 31, 2005, total capital expenditures for MMWEC's Projects amounted to \$1,521,643,000, of which \$11,949,000 represents the amount associated with the Department's share of Project Capability of the Projects in which it participates. MMWEC's debt outstanding for the Projects includes Power Supply System Revenue Bonds totaling \$784,995,000, of which \$5,778,000

is associated with the Department's share of Project Capability of the Projects in which it participates. As of December 31, 2005, MMWEC's total future debt service requirement on outstanding bonds issued for Projects is \$978,397,000, of which \$7,223,000 is anticipated to be billed to the Department in the future.

The estimated aggregate amount of Georgetown Municipal Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, to MMWEC at December 31, 2005 and estimated for future years is shown below.

		<u>ANNUAL COSTS</u>
For years ended December 31,	2006	\$810,000
	2007	784,000
	2008	735,000
	2009	656,000
	2010	596,000
	2011 to 2015	2,817,000
	2016 to 2019	<u>825,000</u>
	TOTAL	<u>\$7,223,000</u>

In addition, the Department is required to pay its share of the Operation and Maintenance (O&M) costs of the Projects in which it participates. The Department's total O&M costs including debt service under the PSAs were \$1,427,000 and \$1,424,000 for the years ended December 31, 2005 and 2004, respectively.

GEORGETOWN ELECTRIC LIGHT DEPARTMENT  
AS OF DECEMBER 31, 2005

PROJECTS	PERCENTAGE SHARE	TOTAL PROJECT EXPENDITURES TO DATE		DEBT ISSUED & OUTSTANDING 12/31/2005		TOTAL DEBT SERVICE ON BONDS OUTSTANDING		PARTICIPANT'S SHARE
		\$		\$		\$		
Stony Brook Peaking Project	1.0144	\$ 57,740	\$ 586	\$ -	\$ -	\$ -	\$ -	-
Stony Brook Intermediate Project	0.8105	164,089	1,330	28,625	232	24,958	202	202
Nuclear Mix No. 1 -SBK	0.6956	15,269	106	8,957	62	10,477	73	73
Nuclear Mix No. 1 -MLS	0.6956	112,537	783	66,013	459	77,219	537	537
Nuclear Project No.3 - MLS	0.3020	140,261	424	143,415	433	180,614	545	545
Nuclear Project No. 4 -SBK	0.7180	320,101	2,298	156,865	1,126	197,490	1,418	1,418
Nuclear Project No. 5 -SBK	0.3490	87,334	305	46,510	162	58,397	204	204
Wyman Project	-	7,636	-	1,525	-	1,413	-	-
Project No. 6 -SBK	0.9919	616,676	6,117	333,085	3,304	427,829	4,244	4,244
<b>TOTAL</b>		<b>\$ 1,521,643</b>	<b>\$ 11,949</b>	<b>\$ 784,995</b>	<b>\$ 5,778</b>	<b>\$ 978,397</b>	<b>\$ 7,223</b>	

PROJECTS	PERCENTAGE SHARE	OPERATION & MAINTENANCE 12/31/2004		OPERATION & MAINTENANCE 12/31/2005		PARTICIPANT'S SHARE
		\$		\$		
Stony Brook Peaking Project	1.0144	\$ 9,444	\$ 96	\$ 8,404	\$ 85	85
Stony Brook Intermediate Project	0.8105	38,280	310	39,960	324	324
Nuclear Mix No. 1 -SBK	0.6956	1,754	12	1,730	12	12
Nuclear Mix No. 1 -MLS	0.6956	13,636	95	13,785	96	96
Nuclear Project No.3 - MLS	0.3020	23,189	70	23,255	70	70
Nuclear Project No.4 - SBK	0.7180	31,505	226	31,137	224	224
Nuclear Project No.5 - SBK	0.3490	9,278	32	9,290	32	32
Wyman Project	-	1,826	-	2,960	-	-
Project No. 6 - SBK	0.9919	58,767	583	58,867	584	584
<b>TOTAL</b>		<b>\$ 187,679</b>	<b>\$ 1,424</b>	<b>\$ 189,388</b>	<b>\$ 1,427</b>	

GEORGETOWN ELECTRIC LIGHT DEPARTMENT  
AS OF DECEMBER 31, 2005  
(\$000)

PROJECTS	PERCENTAGE SHARE	2006		2007		2008	
		ANNUAL COST	PARTICIPANT'S SHARE	ANNUAL COST	PARTICIPANT'S SHARE	ANNUAL COST	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ -	\$ -		\$ -	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	12,428	101	9,262	75	3,268	26
Nuclear Mix No. 1 -SBK	0.6956	1,365	9	1,365	9	1,365	9
Nuclear Mix No. 1 -MLS	0.6956	10,060	70	10,063	70	10,063	70
Nuclear Project No.3 - MLS	0.3020	16,955	51	16,972	51	16,986	51
Nuclear Project No. 4-SBK	0.7180	19,926	143	19,939	143	19,962	143
Nuclear Project No. 5-SBK	0.3490	6,109	21	6,107	21	6,108	21
Wyman Project	-	528	-	586	-	299	-
Project No. 6-SBK	0.9919	41,847	415	41,845	415	41,845	415
<b>TOTAL</b>		<b>\$ 109,218</b>	<b>\$ 810</b>	<b>\$ 106,139</b>	<b>\$ 784</b>	<b>\$ 99,896</b>	<b>\$ 735</b>

PROJECTS	PERCENTAGE SHARE	2009		2010		2011 to 2015	
		ANNUAL COST	PARTICIPANT'S SHARE	ANNUAL COST	PARTICIPANT'S SHARE	ANNUAL COST	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	-	-	-	-	-	-
Nuclear Mix No. 1 -SBK	0.6956	1,329	9	1,251	9	3,802	26
Nuclear Mix No. 1 -MLS	0.6956	9,794	68	9,217	64	28,022	195
Nuclear Project No.3 - MLS	0.3020	16,474	50	16,009	48	79,031	239
Nuclear Project No.4 - SBK	0.7180	18,471	133	16,658	120	82,583	593
Nuclear Project No.5 - SBK	0.3490	5,534	19	4,825	17	23,311	81
Wyman Project	-	-	-	-	-	-	-
Project No. 6 - SBK	0.9919	37,961	377	34,078	338	169,636	1,683
<b>TOTAL</b>		<b>\$ 89,563</b>	<b>\$ 656</b>	<b>\$ 82,038</b>	<b>\$ 596</b>	<b>\$ 386,385</b>	<b>\$ 2,817</b>

PROJECTS	PERCENTAGE SHARE	2016 to 2019	
		ANNUAL COST	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	-	-
Nuclear Mix No. 1 -SBK	0.6956	-	-
Nuclear Mix No. 1 -MLS	0.6956	-	-
Nuclear Project No.3 - MLS	0.3020	18,187	55
Nuclear Project No.4 - SBK	0.7180	19,951	143
Nuclear Project No.5 - SBK	0.3490	6,403	26
Wyman Project	-	-	-
Project No. 6 - SBK	0.9919	60,617	601
<b>TOTAL</b>		<b>\$ 105,158</b>	<b>\$ 825</b>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Utility Plant in Service  
December 31, 2005

Assets	Cost	Additions	Dispositions	Cost	Accumulated	Reversed	Accumulated	Net Book
	January 1, 2005			December 31, 2005	Depreciation		Depreciation	
Electric Utility Plant in Service								
Distribution Plant:								
Land and Land Rights	\$ 300,171	\$ -	\$ -	\$ 300,171	\$ -	\$ -	\$ -	\$ 300,171
Structures and Improvements	347,469	31,596	-	379,065	130,141	6,290	136,431	242,634
Station Equipment	1,699,263	888,337	-	2,587,600	1,016,013	30,759	1,046,772	1,540,828
Poles, Towers and Fixtures	1,022,239	38,668	-	1,060,907	411,431	18,504	429,935	630,972
Overhead Conductors and Equipment	2,828,280	197,386	-	3,025,666	1,100,474	51,196	1,151,670	1,873,996
Underground Conduits	207,132	2,686	-	209,818	45,890	3,749	49,639	160,179
Underground Conductors and Devices	810,900	10,386	-	821,286	303,778	14,678	318,456	502,830
Line Transformers	1,090,280	64,878	-	1,155,158	528,513	19,736	548,249	606,909
Services	236,520	5,047	-	241,567	171,943	4,281	176,224	65,343
Meters	290,260	29,625	-	319,885	149,650	5,254	154,904	164,981
Installations on Customers' Premises	13,470	-	-	13,470	7,008	244	7,252	6,218
Leased Property on Customers' Premises	1,686	-	-	1,686	434	31	465	1,221
Street Lighting	356,985	959	-	357,944	201,449	6,462	207,911	150,033
<b>Total Distribution Plant</b>	<b>9,204,655</b>	<b>1,269,569</b>	<b>-</b>	<b>10,474,223</b>	<b>4,066,724</b>	<b>161,184</b>	<b>4,227,908</b>	<b>6,246,315</b>
Structures and Improvements	47,990	-	-	47,990	18,411	869	19,280	28,710
Office Equipment	73,100	3,995	(5,500)	71,595	8,214	18,770	(5,500)	50,111
Transportation Equipment	498,062	-	-	498,062	48,253	93,708	141,961	356,101
Stores Equipment	2,048	-	-	2,048	61	37	98	1,950
Tools, Shop and Garage Equipment	126,440	995	-	127,435	51,222	2,289	53,511	73,924
Laboratory Equipment	-	-	-	-	-	-	-	-
Communications Equipment	26,207	-	-	26,207	4,594	7,809	12,403	13,804
Miscellaneous Equipment	-	-	-	-	-	-	-	-
<b>Total General Plant</b>	<b>773,847</b>	<b>4,990</b>	<b>(5,500)</b>	<b>773,337</b>	<b>130,755</b>	<b>123,482</b>	<b>248,737</b>	<b>524,600</b>
<b>Total Utility Plant in Service</b>	<b>\$ 9,978,501</b>	<b>\$ 1,274,559</b>	<b>\$ (5,500)</b>	<b>\$ 11,247,560</b>	<b>\$ 4,197,479</b>	<b>\$ 284,666</b>	<b>\$ (5,500)</b>	<b>\$ 6,770,915</b>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Electric Operating Revenues  
For the Year Ended December 31, 2005

Electric Operating Revenues:

User Charges:

Residential	\$3,868,732
Commercial	2,319,174
Private Lighting	14,610
Municipal	346,679
Less Discounts	<u>(230,201)</u>
Total User Charges	<u>6,318,994</u>
Miscellaneous	<u>153,949</u>
Total Electric Operating Revenues	<u><u>\$6,472,943</u></u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Electric Operations and Maintenance Expenses  
For the Year Ended December 31, 2005

	<u>Amount</u>
Operations Expenses:	
Purchased Power	
Purchase Power	\$4,954,361
Transmission	696,696
Other Purchase Power	29,061
Distribution Expenses:	
Miscellaneous Distribution	99,244
Customer Accounts:	
Customer Record	77,940
Meter Reading	27,704
General and Administration Expenses:	
Employee Pensions and Benefits	207,928
Administration and General Salaries	99,974
Transportation	31,400
Outside Services	61,740
Office Supplies	65,270
Property Insurance	12,500
Advertising	980
Miscellaneous General	6,541
Total Operations Expenses	\$6,371,339
Maintenance Expenses:	
Maintenance of Overhead Lines	\$ 172,848
Maintenance of Line Transformers	2,860
Maintenance of Underground Lines	6,265
Maintenance of Equipment	11,216
Maintenance of Street Lights	3,075
Maintenance of Distribution Plant	968
Maintenance Superintendant and Engineer	3,014
Maintenance of Meters	5,468
Total Maintenance Expenses	\$ 205,714

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Commissioners  
Georgetown Electric Light Department  
94 Searle Street  
Georgetown, Massachusetts 01833

We have audited the financial statements of the Town of Georgetown, Massachusetts, Municipal Electric Light Department as of and for the year ended December 31, 2005, and have issued our report thereon dated November 7, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Town of Georgetown, Massachusetts, Municipal Electric Light Department's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Georgetown, Massachusetts, Municipal Electric Light Department's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over the financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to management of the Town of Georgetown, Massachusetts, Municipal Electric Light Department in a separate letter dated November 15, 2006.

This report is intended for the information of management. However, this report is a matter of public record and its distribution is not limited.

*Giusti, Hingston and Company*

Giusti, Hingston and Company  
Certified Public Accountants  
November 7, 2006

TOWN OF GEORGETOWN, MASSACHUSETTS  
MUNICIPAL ELECTRIC LIGHT  
DEPARTMENT

Financial Statements

December 31, 2006

(With Accountants' Report Thereon)

*Giusti, Hingston and Company*  
*Certified Public Accountants*

36 Jackman St., Unit 1

\* Georgetown, MA 01833 \*

(Tel) 978-352-7470

Town of Georgetown, Massachusetts

Municipal Electric Light Department

FINANCIAL STATEMENTS AND AUDITORS' REPORT

For the Year Ended December 31, 2006

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INDEPENDENT AUDITORS' REPORT ON GENERAL PURPOSE FINANCIAL STATEMENTS -  
TOWN OF THE GEORGETOWN, MASSACHUSETTS, MUNICIPAL ELECTRIC LIGHT  
DEPARTMENT

Board of Commissioners and Board of Selectmen  
Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
94 Searle Street  
Georgetown, MA 01833

We have audited the accompanying financial statements of the Town of Georgetown, Massachusetts Electric Light Department ("the Department") (and enterprise fund of the Town of Georgetown), as of and for the year ended December 31, 2006 which collectively comprise the Department's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Department's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

The Department follows accounting principles prescribed by the Massachusetts Department of Telecommunications and Energy, which differ in certain respects from generally accepted accounting principles. The primary difference relates to the charging of depreciation expense at a fixed percentage of Department assets. The effects of this difference on the accompanying financial statements has not been quantified.

In our opinion, except for the effects on the financial statement of the matter discussed in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Georgetown, Massachusetts, Electric Light Department at December 31, 2006, and the results of its operations and cash flows, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Governmental Auditing Standards, we have also issued our report dated August 24, 2007 on our consideration of the Town of Georgetown, Massachusetts, Municipal Electric Light Department's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedules listed in the table of contents as supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements of the Town of Georgetown, Massachusetts, Municipal Electric Light Department. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly we express no opinion on it.

The Management's Discussion and Analysis is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding methods of measurement and presentation of supplementary information. However, we did not audit the information and express no opinion on it.

Sincerely,

*Giusti, Hingston and Company*

Giusti, Hingston and Company  
Certified Public Accountants  
August 24, 2007

Georgetown Municipal Electric Light Department  
 Management's Discussion and Analysis  
 Required Supplementary Information  
 December 31, 2006

As management of the Georgetown Municipal Electric Light Department, we offer readers of these financial statements this narrative overview and analysis of the financial activities of the Georgetown Municipal Electric Light Department for the fiscal year ended December 31, 2006.

### Financial Highlights

- The assets of the Georgetown Municipal Electric Light Department exceeded its liabilities at the close of the most recent fiscal year by \$7,547,444 (*net assets*).
- The Department's total net assets increased by \$885,864. The increase was the result of significant rate increases made by management to offset the cost of purchasing power.
- At the end of the current fiscal year, the balance in the unrestricted net assets account was \$707,616, or 10 percent of total expenses.

### Overview of the Financial Statements

The discussion and analysis are intended to serve as an introduction of the Georgetown Municipal Electric Light Department's basic financial statements.

*Proprietary funds.* The Georgetown Municipal Electric Light Department maintains one proprietary fund type. The Georgetown Municipal Electric Light Department uses an enterprise fund to account for its electric operations.

### Financial Analysis

#### Net Assets

Net assets may serve over time as a useful indicator of a government's financial position. The following table reflects the condensed net assets for the past two years.

Net Assets  
December 31, 2006

	Business-Type <u>Activities</u> <u>2006</u>	Business-Type <u>Activities</u> <u>2005</u>
Current and Other Assets	\$ 3,011,395	\$ 2,576,207
Capital Assets	7,025,840	6,770,915
Total Assets	10,037,235	9,347,122
Current Liabilities	1,357,291	1,381,792
Long Term Liabilities	1,132,500	1,303,750
Total Liabilities	2,489,791	2,685,542
Net Assets:		
Invested in Capital Assets		
Net of Related Debt	5,722,090	5,556,802
Restricted for Depreciation Fund	1,117,738	1,055,396
Unrestricted Net Assets	707,616	49,382
Total Net Assets	\$ 7,547,444	\$ 6,661,580

The net assets of the Department increased by 13.3% during fiscal year 2006.

#### Changes in Net Assets

The following condensed financial information was derived from the Department's Statement of Revenues, Expenses and Changes in Net Assets. It reflects how the Department's net assets have changed during the past two fiscal years.

	Business-Type <u>Activities</u> <u>2006</u>	Business-Type <u>Activities</u> <u>2005</u>
<b>Revenues</b>		
Revenues:		
Charges for Services	\$ 7,889,322	\$ 6,318,994
Miscellaneous Operating	45,778	153,949
Earnings on Investments	69,724	58,127
Miscellaneous Other	6,273	6,273
Total Revenues	8,011,097	6,537,343

## Changes in Net Assets (Continued)

	Business-Type <u>Activities</u> <u>2006</u>	Business-Type <u>Activities</u> <u>2005</u>
Expenses:		
Operations	6,570,791	6,371,339
Maintenance	218,956	205,714
In Lieu of Tax Payments	51,369	47,613
Depreciation	218,947	284,666
Interest on Long Term Debt	65,170	66,498
Total Expenses	<u>7,125,233</u>	<u>6,975,830</u>
 Increase (Decrease) in Net Assets	 <u>\$ 885,864</u>	 <u>\$ (438,487)</u>

Light rates are structured to cover all operating costs related to the activity. The increase in charges for services revenue was generated by rate increases implemented to offset prior year losses due to significant increases in the cost of power.

## Financial Analysis of the Department's Funds

## Proprietary Fund

**Electric Enterprise Fund** – The following table reflects the trend in all the components of net assets for the past four years.

## Changes in Net Assets

<u>Fiscal Year</u>	Invested in Capital Assets Net of Related	Restricted for Depreciation	<u>Unrestricted</u>	Total
	<u>Debt</u>	<u>Fund</u>		<u>Net Assets</u>
2003	\$ 4,350,961	\$ 1,670,705	\$ 690,846	\$ 6,712,512
2004	5,286,023	1,153,874	660,170	7,100,067
2005	5,556,802	1,055,396	49,382	6,661,580
2006	5,722,090	1,117,738	707,616	7,547,444

### Capital Asset and Debt Administration

**Capital assets.** The Georgetown Municipal Electric Light Department's investment in capital assets as of December 31, 2006, amounts to \$7,025,840 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, infrastructure, equipment and vehicles.

Major capital asset events during the current fiscal year included the following:

- Station Equipment (\$233,710).
- Overhead Conductors and Equipment (\$79,504).
- Poles, Towers and Fixtures (\$12,945).
- Line Transformers (\$17,218).
- Structures and Improvements (\$109,797).

#### Capital Assets at December 31, 2006 (Net of Depreciation)

	Business-Type <u>Activities</u> <u>2006</u>	Business-Type <u>Activities</u> <u>2005</u>
Land	\$ 300,171	\$ 300,171
Distribution and Plant	6,303,765	5,946,144
Structures and Improvements	28,168	28,710
Office Equipment	38,141	50,111
Transportation Equipment	275,188	356,101
Stores Equipment	1,927	1,950
Tools	72,485	73,924
Communication Equipment	5,995	13,804
	\$ 7,025,840	\$ 6,770,915
Total	\$ 7,025,840	\$ 6,770,915

Debt

The Department's outstanding debt for the past two years is as follows:

**Outstanding Debt at December 31, 2006**

	<u>2006</u>	<u>2005</u>
<b>Business-Type Activities</b>		
Electric Light Department	<u>\$ 1,303,750</u>	<u>\$ 1,475,000</u>

The Departments long term debt decreased by 12% during fiscal year 2006.

Fiscal Year 2007 Budget

The Department's fiscal year 2007 budget will be funded primarily by electric rates. Significant increases in power costs are anticipated. However, the Department has the ability and intent to increase rates in order to offset the additional power costs.

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Net Assets  
December 31, 2006  
(Continued on Page 9)

Assets

Current Assets:	
Petty Cash	\$ 500
Unrestricted Operating Cash	109,947
Restricted Depreciation Fund Cash	1,117,738
Accounts Receivable:	
Customer (Net of Allowance for Uncollectible Accounts)	917,978
Municipal	4,057
Other	34,465
Plant Inventory	29,771
Purchased Power Prepayments	796,939
Total Current Assets	<u>3,011,395</u>
Noncurrent:	
Fixed Assets:	
Utility Plant in Service	11,721,433
Less - Reserve for Depreciation	<u>(4,695,593)</u>
Total Noncurrent Assets	<u>7,025,840</u>
Total Assets	<u>\$ 10,037,235</u>

Liabilities and Net Assets

Liabilities	
Current:	
Accounts Payable	\$ 881,123
Sales Tax Payable	2,998
Customer Deposits	92,078
Bonds Payable	171,250
Accrued Sick and Vacation Leave Payable	76,205
Accrued Employee Benefits Payable	133,637
Total Current Liabilities	<u>1,357,291</u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Net Assets  
December 31, 2006  
(Continued from Page 8)

Noncurrent Liabilities:	
Bonds Payable	1,132,500
Total Noncurrent Liabilities	<u>1,132,500</u>
 Total Liabilities	 <u>2,489,791</u>
 Net Assets:	
Invested in Capital Assets, Net of Related Debt	5,722,090
Restricted for Depeciation Fund	1,117,738
Unrestricted	707,616
Total Net Assets	<u>\$ 7,547,444</u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Revenues, Expenses and Changes in Net Assets  
For the Year Ended December 31, 2006

	Proprietary Fund Type Electric <u>Enterprise</u>
Operating Revenues:	
User Charges	\$ 7,889,322
Miscellaneous	45,778
Total Operating Revenues	7,935,100
Operating Expenses:	
Operations	6,570,791
Maintenance	218,956
In Lieu of Tax Payments	51,369
Depreciation	218,947
Total Operating Expenses	7,060,063
Operating Income (Loss)	875,037
Nonoperating Revenues (Expenses):	
Interest Income	69,724
Miscellaneous	6,273
Interest on Long Term Debt	(65,170)
Total Nonoperating Revenues (Expenses):	10,827
Net Increase (Decrease) in Net Assets	885,864
Net Assets, January 1, 2006	6,661,580
Net Assets, December 31, 2006	\$ 7,547,444

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Cash Flows  
For the Year Ended December 31, 2006  
(Continued on Page 12)

	<u>Electric Light</u>
Cash Flows from Operating Activities:	
Receipts from Customers	\$ 7,994,782
Payments to Employees and Vendors	(6,838,024)
Net Cash Flows Provided (Used)	1,156,758
by Operating Activities	1,156,758
Cash Flows from Non Capital Related Financing Activities:	
Miscellaneous	6,273
Net Cash Flows Provided (Used) by Non Capital	6,273
Related Financing Activities	6,273
Cash Flows from Capital and Related Financing Activities:	
Acquisition and Construction of Capital Assets	(473,872)
Principal Payments on Bonds	(171,250)
Interest Expense	(65,170)
Net Cash Flows Provided (Used) by Capital	(710,292)
and Related Financing Activities	(710,292)
Cash Flows from Investing Activities:	
Earnings on Investments	69,724
Net Cash Flows Provided (Used)	69,724
by Investing Activities	69,724
Net Increase (Decrease) in Cash	
and Cash Equivalents	522,463
Cash and Cash Equivalents, January 1, 2006	705,222
Cash and Cash Equivalents, December 31, 2006	\$ 1,227,685

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Statement of Cash Flows  
For the Year Ended December 31, 2006  
(Continued from Page 11)

	<u>Electric Light</u>
Reconciliation of Net Income to Net Cash Provided (Used)	
by Operating Activities:	
Operating Income (Loss)	\$ 875,037
Adjustments to Reconcile Operating Income to Net Cash	
Provided (Used) by Operating Activities:	
Depreciation and Amortization Expense	218,947
(Increase) Decrease in Accounts Receivable	59,682
(Increase) Decrease in Prepayments	27,593
Increase (Decrease) in Payables	(24,501)
Net Cash Provided by Operating Activities	<u>\$ 1,156,758</u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Notes to the Financial Statements  
December 31, 2006

I. Summary of Significant Accounting Policies

The significant accounting policies of the Electric Light Department are as follows:

(a) Reporting Entity

The Georgetown Municipal Electric Light Department is a component unit of the Town of Georgetown, Massachusetts. The Light Department purchases power from various sources and sells it to the ultimate customer at rates submitted to the Massachusetts Department of Telecommunications and Energy. The Board of Commissioners is an elected Town Board that has full charge of operations and management of the Plant. There are no entities which are component units of the Town of Georgetown, Massachusetts, Municipal Electric Light Department.

(b) Regulation and Basis of Accounting

The Light Department maintains its books in accordance with the accounting practices prescribed by the Massachusetts Department of Telecommunications and Energy (DTE). The Department's policy to prepare its financial statements in accordance with generally accepted accounting principles except that depreciation is charged at a fixed percentage rate (in accordance with practices approved by the DTE). Under the GAAP basis of accounting depreciation is charged over the useful life of the asset.

Under Massachusetts law, the electric rates of the Light Department are set by the Municipal Light Board and may be changed once every three months. Rate schedules are filed with the Massachusetts Department of Telecommunications and Energy. While the DTE exercises general supervisory authority over the Light Department, the Light Department's rates are not subject to DTE approval.

(c) Depreciation

The general laws of Massachusetts allow utility plants in service to be depreciated at an annual percentage rate. In order to change this rate, approval must be obtained from the Department of Telecommunications and Energy. Changes in annual depreciation rates may be made for financial factors relating to cash flow rather than for engineering factors relating to estimates of useful lives. The Light Department used a depreciation rate of 2% for fiscal year 2006.

(d) Revenues

Revenues from the sale of electricity are recorded on the basis of bills rendered from monthly readings taken on a cycle basis. The revenues are based on rates approved by the Board of Commissioners and filed with the Department of Public Utilities.

## II. Unbilled Revenue

No recognition is given to the amount of usage by customers which is unbilled at the end of the accounting period.

## III. Retirement System

### (a) Plan Description

The Electric Light Department (as a component unit of the Town of Georgetown) is a member of the Essex Retirement System, an employer defined benefit pension plan administered by the Commonwealth of Massachusetts. The system provides retirement benefits, cost of living adjustments, disability benefits and death benefits. The system is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws (MGL). The authority to establish and amend benefit provisions requires a statutory change to Chapter 32. The Essex Retirement System issues a publicly available financial report that includes financial statements and the required supplementary information. That report may be obtained by writing to Essex Retirement System, County Office Building, 36 Federal Street, Room 210, Salem, Massachusetts 01970-3483.

### (b) Funding Plan

Active members contribute either 5, 7, 8 or 9% of their gross regular compensation depending on the date upon which their membership began. An additional 2% is required from employees for earnings in excess of \$30,000. The Light Department is required to pay an actuarially determined rate. The contribution requirements of plan members is determined by M.G.L. Chapter 32. The Department's contribution requirement is established and may be amended by the Essex Retirement System with the approval of the Public Employee Retirement Administration.

The Department's contributions for the years ending December 31, 2006, 2005 and 2004 were \$62,800, \$64,698 and \$59,716, respectively, equal to the required contributions each year.

## IV. Purchased Power Prepayments

The balance represents various purchased power prepayments for the period ended December 31, 2006.

## V. Deposits and Investments

### a. Deposits

#### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Department's deposits may not be returned to it. The Town does not have a formal deposit policy for custodial credit risk. Although the deposit risk is to the Department, the Town manages the Department's bank accounts and investments. Since the deposits are pooled with the Town's deposits, the Department's exposure to custodial credit risk could not be determined.

b. Investments

i) Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Town does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

ii) Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Town does not have a formal policy relating to credit risk.

iii) Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Town does not have a formal policy that limits the amount it may invest in a single issuer.

iv) Depreciation Fund Cash

Pursuant to provisions of the Commonwealth's General Laws, cash in an amount equivalent to the annual depreciation expense is transferred from unrestricted funds to the depreciation fund. Other amounts may be transferred to the depreciation fund at the direction of the Board of Commissioners. Interest earned on the balance of the fund must remain in the fund. Such cash may only be used to pay for additions to the utility plant.

VI. Long Term Debt

Bonds payable outstanding at December 31, 2006, consist of general obligation bonds of the Town of Georgetown, Massachusetts. The Electric Light Department submits payments to the Town for principal and interest payments as they become due. The refunded bond relates to the construction of the substation and bears an average interest rate of 4.29%.

A. Changes in Long Term Debt

The following is a summary of bond transactions for the year ended December 31, 2006.

Balance 01/01/2006	\$1,475,000
Add: New issues	
Less: Maturities	<u>(171,250)</u>
Balance 12/31/2006	<u>\$1,303,750</u>

B. Summary of Debt Service to Maturity

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2007	\$171,250	\$58,180	\$229,430
2008	166,250	51,380	217,630
2009	166,250	44,753	211,003

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	80,000	29,080	109,080
2011	80,000	26,440	106,440
2012 - 2016	400,000	87,900	487,900
2017 and After	<u>240,000</u>	<u>17,820</u>	<u>257,820</u>
	<u>\$1,303,750</u>	<u>\$315,553</u>	<u>\$1,619,303</u>

C. Bond Authorization

There were no bonds authorized and unissued as of December 31, 2006.

D. Refunding of Long Term Debt

On May 7, 1998, the Town of Georgetown, Massachusetts issued General Obligation Bonds with an average interest rate of 4.29% to advance refund \$1,500,000 (of \$1,850,000) of outstanding 1989 Series bonds with an average interest rate of 7.1%. The net proceeds of \$1,598,676 (after payment of underwriting fees, insurance and other issuance costs) were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the refunded 1989 Series bonds. As a result, the 1989 Series bonds are considered to be defeased. The advance refunding and defeasance of debt by fund type is as follows:

<u>Fund Type</u>	<u>Refunding Amount</u>	<u>Defeased Amount</u>
Town's General Fund	\$545,000	\$500,000
Electric Light Enterprise Fund	<u>1,105,000</u>	<u>1,000,000</u>
Total	<u>\$1,650,000</u>	<u>\$1,500,000</u>

(a) Changes in Cash Flow Requirements

The following is an analysis of the changes in the cash flow requirements for the Electric Light Department only:

<u>Fiscal Year</u>	Defeased & Non Refunded Series 1989 Debt Principal & Interest	Refunding Bonds Principal & Interest	Difference Favorable (Unfavorable)
2007	\$129,300	\$117,300	\$12,000

<u>Fiscal Year</u>	Defeased & Non Refunded Series 1989 Debt Principal & Interest	Refunding Bonds Principal & Interest	Difference Favorable (Unfavorable)
2008	122,050	112,950	9,100
2009	<u>114,750</u>	<u>103,550</u>	<u>11,200</u>
Total	<u>\$366,100</u>	<u>\$333,800</u>	<u>\$32,300</u>

(b) Economic Gain from Refunding Issue

The net present value of the debt service savings as a result of the entire \$1,650,000 refunding issue is \$114,329. Approximately 67% or \$76,540 relates to the Electric Light Department.

VII. Litigation

No provision for loss on litigations and/or claims has been made. It is the opinion of management that the disposition of any claims against the Department will not materially affect the financial statements.

VIII. Accounts Receivable Customer - Reserve for Uncollectible Accounts

The Electric Department has established a reserve for uncollectable accounts as indicated below:

Accounts Receivable - Customer	\$921,238
Reserve for Uncollectable	<u>(3,260)</u>
Accounts Receivable - Customer Net	<u>\$917,978</u>

IX. Compensated Absences

Vacation Leave - Employees of the Department earn vacation leave based on length of services as follows:

After six months	1 Week
After one year to five years	2 Weeks
After five years to ten years	3 Weeks
After ten years	4 Weeks

Sick Leave - Employees of the Department are allowed fifteen sick days per year. Sick leave may be accumulated to 150 days. Upon retirement, employees may receive a buy back of 50% of their accumulated sick leave at their current rate of pay.

## X. Contingent Liabilities

The Town of Georgetown acting through its Light Department is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts, created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests in, and to issue revenue bonds to finance, electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other entities and also owns and operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its *pro rata* share of MMWEC's costs related to the Project, which costs include debt service on the revenue bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should a Project Participant fail to make any payment when due, other Project Participants of that Project may be required to increase (step-up) their payments and correspondingly their Participant's share of that Project's Project Capability to an additional amount not to exceed 25% of their original Participant's share of the Project's Project Capability. Project Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC has issued separate issues of revenue bonds for each of its eight Projects, which are payable solely from, and secured solely by, the revenues derived from the Project to which the bonds relate, plus available funds pledged under MMWEC's Amended and Restated General Bond Resolution (GBR) with respect to the bonds of that Project. The MMWEC revenues derived from each Project are used solely to provide for the payment of the bonds of any bond issue relating to such Project and to pay MMWEC's cost of owning and operating such Project and are not used to provide for the payment of the bonds of any bond issue relating to any other Project.

MMWEC operates the Stony Brook Intermediate Project and the Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has a 3.7% interest in the W.F. Wyman Unit No. 4 plant, which is operated and owned by its majority owner, FPL Energy Wyman IV, a subsidiary of FPL Energy, Inc. and a 4.8% ownership interest in the Millstone Unit 3 nuclear unit, operated by Dominion Nuclear Connecticut, Inc. (DNCI), the majority owner and a subsidiary of Dominion Resources, Inc. DNCI also owns and operates Millstone Unit 2 nuclear unit. In November 2005, the Nuclear Regulatory Commission (NRC) renewed the operating licenses for the Millstone Unit 2 and Unit 3 nuclear units for an additional twenty years. The license for Unit 2 was extended to July 31, 2035 and the license for Unit 3 was extended to November 25, 2045.

A substantial portion of MMWEC's plant investment and financing program is an 11.6% ownership interest in the Seabrook Station nuclear generating unit operated by FPL Energy Seabrook, LLC (FPLE Seabrook), the majority owner and an indirect subsidiary of FPL Group, Inc. In December 2005, the NRC issued an amendment to the operating license that extends the expiration date from October 2026 to March 2030, to recapture the period from 1986 to 1990 during which time Seabrook Station had an operating license, but did not operate. FPLE Seabrook has stated its intention to request an extension of the Seabrook Station operating license beyond March 2030.

Pursuant to the PSAs the MMWEC Seabrook and Millstone Project Participants are liable for their proportionate share of the costs associated with decommissioning the plants, which costs are being funded through monthly Project billings. Also the Project Participants are liable for their proportionate share of the uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act (Act). Originally enacted in 1957, the Act has been renewed several times. In July 2005, as part of the Energy Policy Act of 2005, Congress extended the Act until the end of 2025.

Georgetown Municipal Light Department has entered into PSAs and Power Purchase Agreements (PPAs) with MMWEC. Under both the PSAs and PPAs, the Department is required to make certain payments to MMWEC payable solely from Department revenues. Under the PSAs, each Participant is unconditionally obligated to make all payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

MMWEC is involved in various legal actions. In the opinion of MMWEC management, the outcome of such actions will not have a material adverse effect on the financial position of the company.

As of December 31, 2006, total capital expenditures for MMWEC's Projects amounted to \$1,529,950,000, of which \$12,014,000 represents the amount associated with the Department's share of Project Capability of the Projects in which it participates, although such amount is not allocated to the Department. MMWEC's debt outstanding for the Projects includes Power Supply System Revenue Bonds totaling \$714,635,000, of which \$5,256,000 is associated with the Department's share of Project Capability of the Projects in which it participates, although such amount is not allocated to the Department. As of December 31, 2006, MMWEC's total future debt service requirement on outstanding bonds issued for Projects is \$869,179,000, of which \$6,413,000 is anticipated to be billed to the Department in the future.

The estimated aggregate amount of Georgetown Municipal Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, to MMWEC at December 31, 2006 and estimated for future years is shown below.

	<u>ANNUAL COSTS</u>	
For years ended December 31,	2007	\$785,000
	2008	736,000
	2009	656,000
	2010	596,000
	2011	590,000
	2012 to 2016	2,709,000
	2017 to 2019	<u>341,000</u>
	TOTAL	<u>\$6,413,000</u>

In addition, the Department is required to pay its share of the Operation and Maintenance (O&M) costs of the Projects in which it participates. The Department's total O&M costs including debt service under the PSAs were \$1,480,000 and \$1,427,000 for the years ended December 31, 2006 and 2005, respectively.

GEORGETOWN ELECTRIC LIGHT DEPARTMENT  
AS OF DECEMBER 31, 2006

PROJECTS	PERCENTAGE SHARE	TOTAL PROJECT EXPENDITURES TO DATE	PARTICIPANT'S SHARE	DEBT ISSUED & OUTSTANDING 12/31/2006	PARTICIPANT'S SHARE	TOTAL DEBT SERVICE ON BONDS OUTSTANDING	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ 57,828	587	\$ -	-	\$ -	-
Stony Brook Intermediate Project	0.8105	164,916	1,337	17,240	140	12,530	102
Nuclear Mix No. 1 -SBK	0.6956	15,360	107	8,061	56	9,139	64
Nuclear Mix No. 1 -MLS	0.6956	112,822	785	59,209	412	67,132	467
Nuclear Project No.3 - MLS	0.3020	140,830	425	133,365	403	163,659	494
Nuclear Project No. 4-SBK	0.7180	322,530	2,316	144,705	1,039	177,564	1,275
Nuclear Project No. 5-SBK	0.3490	87,949	307	42,720	149	52,288	182
Wyman Project	-	7,675	-	1,105	-	885	-
Project No. 6-SBK	0.9919	620,040	6,150	308,230	3,057	385,982	3,829
<b>TOTAL</b>		<b>\$ 1,529,950</b>	<b>\$ 12,014</b>	<b>\$ 714,635</b>	<b>\$ 5,256</b>	<b>\$ 869,179</b>	<b>\$ 6,413</b>

PROJECTS	PERCENTAGE SHARE	OPERATION & MAINTENANCE 12/31/2005	PARTICIPANT'S SHARE	OPERATION & MAINTENANCE 12/31/2006	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	8,404	85	5,481	56
Stony Brook Intermediate Project	0.8105	39,960	324	45,651	370
Nuclear Mix No. 1 -SBK	0.6956	1,730	12	1,753	12
Nuclear Mix No. 1 -MLS	0.6956	13,785	96	14,928	104
Nuclear Project No.3 - MLS	0.3020	23,255	70	24,658	74
Nuclear Project No.4 - SBK	0.7180	31,137	224	32,414	233
Nuclear Project No.5 - SBK	0.3490	9,290	32	9,383	33
Wyman Project	-	2,960	-	1,631	-
Project No. 6 - SBK	0.9919	58,867	584	60,326	598
<b>TOTAL</b>		<b>\$ 189,388</b>	<b>\$ 1,427</b>	<b>\$ 196,225</b>	<b>\$ 1,480</b>

GEORGETOWN ELECTRIC LIGHT DEPARTMENT  
AS OF DECEMBER 31, 2006  
(\$000)

PROJECTS	PERCENTAGE SHARE	2007	PARTICIPANT'S SHARE	2008	PARTICIPANT'S SHARE	2009	PARTICIPANT'S SHARE
		ANNUAL COST		ANNUAL COST		ANNUAL COST	
Stony Brook Peaking Project	1.0144	\$ -	\$ -		\$ -	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	9,262	75	3,268	26	-	-
Nuclear Mix No. 1 -SBK	0.6956	1,369	10	1,369	10	1,333	9
Nuclear Mix No. 1 -MLS	0.6956	10,059	70	10,059	70	9,790	68
Nuclear Project No.3 - MLS	0.3020	16,972	51	16,986	51	16,474	50
Nuclear Project No. 4-SBK	0.7180	19,939	143	19,962	143	18,471	133
Nuclear Project No. 5-SBK	0.3490	6,107	21	6,108	21	5,534	19
Wyman Project	-	586	-	299	-	-	-
Project No. 6-SBK	0.9919	41,845	415	41,845	415	37,961	377
<b>TOTAL</b>		<b>\$ 106,139</b>	<b>\$ 785</b>	<b>\$ 99,896</b>	<b>\$ 736</b>	<b>\$ 89,563</b>	<b>\$ 656</b>

PROJECTS	PERCENTAGE SHARE	2010	PARTICIPANT'S SHARE	2011	PARTICIPANT'S SHARE	2012 to 2016	PARTICIPANT'S SHARE
		ANNUAL COST		ANNUAL COST		ANNUAL COST	
Stony Brook Peaking Project	1.0144	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	-	-	-	-	-	-
Nuclear Mix No. 1 -SBK	0.6956	1,254	9	1,201	8	2,613	18
Nuclear Mix No. 1 -MLS	0.6956	9,214	64	8,821	61	19,189	133
Nuclear Project No.3 - MLS	0.3020	16,009	48	15,941	48	73,806	223
Nuclear Project No.4 - SBK	0.7180	16,658	120	16,418	118	80,237	576
Nuclear Project No.5 - SBK	0.3490	4,825	17	4,742	17	22,703	79
Wyman Project	-	-	-	-	-	-	-
Project No. 6 - SBK	0.9919	34,078	338	34,081	338	169,344	1,680
<b>TOTAL</b>		<b>\$ 82,038</b>	<b>\$ 596</b>	<b>\$ 81,204</b>	<b>\$ 590</b>	<b>\$ 367,892</b>	<b>\$ 2,709</b>

PROJECTS	PERCENTAGE SHARE	2017 to 2019	
		ANNUAL COST	PARTICIPANT'S SHARE
Stony Brook Peaking Project	1.0144	\$ -	\$ -
Stony Brook Intermediate Project	0.8105	-	-
Nuclear Mix No. 1 -SBK	0.6956	-	-
Nuclear Mix No. 1 -MLS	0.6956	-	-
Nuclear Project No.3 - MLS	0.3020	7,471	23
Nuclear Project No.4 - SBK	0.7180	5,879	42
Nuclear Project No.5 - SBK	0.3490	2,269	10
Wyman Project	-	-	-
Project No. 6 - SBK	0.9919	26,828	266
<b>TOTAL</b>		<b>\$ 42,447</b>	<b>\$ 341</b>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Utility Plant in Service  
December 31, 2006

Assets	Cost		Additions	Dispositions	Cost		Accumulated Depreciation		Reversed Depreciation	Accumulated Depreciation		Net Book Value
	January 1, 2006	December 31, 2006			January 1, 2006	December 31, 2006	December 31, 2006	December 31, 2006				
<b>Electric Utility Plant in Service</b>												
<b>Distribution Plant:</b>												
Land and Land Rights	\$ 300,171	\$ 300,171	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,171
Structures and Improvements	379,065	488,862	109,797	-	-	4,280	136,431	4,280	-	-	140,711	348,151
Station Equipment	2,587,600	2,821,310	233,710	-	-	1,046,772	1,046,772	29,220	-	-	1,075,992	1,745,318
Poles, Towers and Fixtures	1,060,907	1,073,852	12,945	-	-	429,935	429,935	11,980	-	-	441,915	631,937
Overhead Conductors and Equipment	3,025,666	3,105,170	79,504	-	-	1,151,670	1,151,670	34,566	-	-	1,186,236	1,918,934
Underground Conductors	209,818	209,944	126	-	-	49,639	49,639	2,369	-	-	52,008	157,936
Underground Conductors and Devices	821,286	826,787	5,501	-	-	318,456	318,456	9,274	-	-	327,730	499,057
Line Transformers	1,155,158	1,172,376	17,218	-	-	548,249	548,249	13,044	-	-	561,293	611,083
Services	241,567	253,196	11,629	-	-	176,224	176,224	2,728	-	-	178,952	74,244
Meters	319,885	322,362	2,477	-	-	154,904	154,904	3,612	-	-	158,516	163,846
Installations on Customers' Premises	13,470	13,470	-	-	-	7,252	7,252	152	-	-	7,404	6,066
Leased Property on Customers' Premises	1,686	1,686	-	-	-	465	465	19	-	-	484	1,202
Street Lighting	357,944	357,944	-	-	-	207,911	207,911	4,042	-	-	211,953	145,991
<b>Total Distribution Plant</b>	<b>10,474,223</b>	<b>10,947,130</b>	<b>472,907</b>	<b>-</b>	<b>-</b>	<b>4,227,908</b>	<b>4,227,908</b>	<b>115,286</b>	<b>-</b>	<b>-</b>	<b>4,343,194</b>	<b>6,603,936</b>
Structures and Improvements	47,990	47,990	-	-	-	19,280	19,280	542	-	-	19,822	28,168
Office Equipment	71,595	72,560	965	-	-	21,484	21,484	12,935	-	-	34,419	38,141
Transportation Equipment	498,062	498,062	-	-	-	141,961	141,961	80,913	-	-	222,874	275,188
Stores Equipment	2,048	2,048	-	-	-	98	98	23	-	-	121	1,927
Tools, Shop and Garage Equipment	127,435	127,435	-	-	-	53,511	53,511	1,439	-	-	54,950	72,485
Communications Equipment	26,207	26,207	-	-	-	12,403	12,403	7,809	-	-	20,212	5,995
<b>Total General Plant</b>	<b>773,337</b>	<b>774,302</b>	<b>965</b>	<b>-</b>	<b>-</b>	<b>248,737</b>	<b>248,737</b>	<b>103,661</b>	<b>-</b>	<b>-</b>	<b>352,398</b>	<b>421,904</b>
<b>Total Utility Plant in Service</b>	<b>\$ 11,247,560</b>	<b>\$ 11,721,432</b>	<b>\$ 473,872</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,476,645</b>	<b>\$ 4,476,645</b>	<b>\$ 218,947</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,695,592</b>	<b>\$ 7,025,840</b>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Electric Operating Revenues  
For the Year Ended December 31, 2006

Electric Operating Revenues:

User Charges:

Residential	\$4,852,423
Commercial	2,831,213
Private Lighting	21,205
Municipal	409,536
Less Discounts	<u>(225,055)</u>
Total User Charges	7,889,322
Miscellaneous	<u>45,778</u>
Total Electric Operating Revenues	<u><u>\$7,935,100</u></u>

Town of Georgetown, Massachusetts  
Municipal Electric Light Department  
Schedule of Electric Operations and Maintenance Expenses  
For the Year Ended December 31, 2006

	<u>Amount</u>
Operations Expenses:	
Power Costs	
Purchase Power	\$ 4,643,274
Transmission	1,087,692
Other Purchase Power	37,728
Distribution Expenses:	
Miscellaneous Distribution	117,655
Customer Accounts:	
Customer Record	92,202
Meter Reading	29,908
General and Administration Expenses:	
Employee Pensions and Benefits	315,456
Administration and General Salaries	102,586
Transportation	28,513
Outside Services	27,569
Office Supplies	58,024
Property Insurance	25,033
Advertising	515
Miscellaneous General	4,636
Total Operations Expenses	\$ 6,570,791
Maintenance Expenses:	
Maintenance of Overhead Lines	\$ 194,852
Maintenance of Line Transformers	2,740
Maintenance of Underground Lines	4,827
Maintenance of Equipment	5,477
Maintenance of Street Lights	3,138
Maintenance of Distribution Plant	3,825
Maintenance Superintendent and Engineer	2,550
Maintenance of Meters	1,547
Total Maintenance Expenses	\$ 218,956

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Commissioners  
Georgetown Electric Light Department  
94 Searle Street  
Georgetown, Massachusetts 01833

We have audited the financial statements of the Georgetown Electric Light Department as of and for the year ended December 31, 2006, and have issued our report thereon dated August 24, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Georgetown Electric Light Department's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Georgetown Electric Light Department's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Georgetown Electric Light Department's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies described in the accompanying schedule of findings and responses to be significant deficiencies in internal control over financial reporting (2006-1 and 2006-2).

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we consider items 2006-1 and 2006-2 to be material weaknesses.

Town of Georgetown, Massachusetts  
 Municipal Electric Light Department  
 Schedule of Findings and Responses  
 For the Year Ended December 31, 2006  
 (Continued from Page 27)

Finding

Number    Cash Reconciliation

2006-2    Since the financial statements are the responsibility of management (the opinion letter is our  
 (Cont)    responsibility) it is important that someone in every entity have the ability to prepare or  
 independently review all financial statements and related footnotes. The Department can also use  
 an outside party other than the audit firm to review the financial statements and notes.

We recommend that the Department designate an individual to become more familiar with  
 generally accepted accounting principles or discuss the review process with a qualified external  
 party.

**Management Response:**

Georgetown Municipal Light Department review of all financial statements and related footnotes by  
 a qualified accounting firm will be reviewed by the department management and reported back to  
 the Board of Commissioners in the near future.

**TOWN OF GEORGETOWN  
COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING  
OCTOBER 22, 2001**

The Special Town Meeting was held on Monday October 22, 2001 at 7:00 P.M. in the Georgetown High School Auditorium.

The Moderator called to meeting to order. The return of the warrant shows that it has been properly served. We do not have a quorum of 100 at this time so she asks for a 15 minute recess.

**MOTION:** Peter Dion moved and it was seconded by Ray Bateman that we take a 15 minute recess until a quorum can be reached.

**ACTION:** On a voice vote, it was declared unanimous.

It is 7:06 P.M. and we now have our quorum.

Fire Chief Herb McDonald and Police Officer Dennis Sullivan led us in the Pledge of Allegiance.

Our invocation was done by Reverend Jim McLaughlin of the New Life Community Church in Georgetown.

We have no one sitting in the non-voter section tonight. Non-voting members sitting in the audience were recognized.

**ARTICLE 1: Adjustments to FY 2002 Line Items (Finance and Advisory Committee)**

To see if the Town will vote to raise and appropriate the sum of \$36,323 by transfer from available funds to supplement appropriations to various FY 2002 line items as follows:

Line Item	Department/Description	Original Appropriation	(+) Increase	(-) Decrease	Revised Appropriation
11321	Reserve Fund Expense	50,000	25,000		75,000
11412	Assessors Asst. Salary	46,528		1,036	45,492
12212	Fire Misc. Wages	3,500	1,000		4,500
12213	Emerg. Response Allow Exp.	62,000	2,800		64,800
12214	Fire Operating Expense	69,605		3,800	65,805
14241	Street Light Assessment	39,000		2,443	36,557
19131	Unemployment Insurance	10,500	12,866		23,366
19951	Vehicle Prop & Liab. Ins	90,473	1,936		92,409
<b>Totals:</b>		<b>\$371,606</b>	<b>\$43,602</b>	<b>\$7,279</b>	<b>\$407,929</b>

**or take any other action in relation thereto.**

**MOTION:** Jim Lacey moved and it was seconded by Sandra Martin that the Town vote to appropriate the sum of \$365,323 from the tax levy to supplement appropriations to various FY 2002 line items as listed in Article 1 of the Warrant.

Jim Lacey gave an explanation of the article.

Finance Committee recommends approval.

**DISCUSSION:** Mark Unger of Pond Street questioned why departments have to live within their budgets, what about new growth?

Jim Lacey explained the Schools had to lay people off and that was why unemployment insurance needed such a large increase.

**ACTION:** On a voice vote, the Moderator declared the motion carried unanimously.

**ARTICLE 2: New and Replacement Capital Items (Capital Improvements Planning Committee)**

To see if the Town will transfer from the Stabilization Fund or borrow a sum of money to purchase, or lease with an option to purchase new and/or replacement capital items for various Town Departments and/or carry out the following capital projects,

Capital Improvement Planning Committee Recommendation:

<u>Department</u>	<u>Item</u>	<u>Cost</u>
School Department	School District Feasibility Study	25,000
Town Hall Building Committee	Interior Painting/Fixtures/Office Furniture	40,000
Fire Department	Rescue Truck	200,000
Highway	Highway Garage Addition	<u>275,000</u>
	<b>TOTAL</b>	<b>\$540,000</b>

or take any other action in relation thereto.

**MOTION #1:** Robin O'Malley moved and it was seconded by Sandy Gerraughty that \$275,000 is appropriated for constructing, originally equipping and furnishing an addition to the Highway Garage as well as updates to the existing garage; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$275,000 under M.G.L. c.44, S7(3) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project.

CIP voted favorably for this project. The Finance Committee recommends approval.

Jack Moultrie, Highway Surveyor explained the need for the addition was that more space was needed for equipment which is being stored outside, there is currently no sprinkler system in the building and poor working conditions exist.

**DISCUSSION:** Ron Stadnicki of Swanton Way asked why we were only voting on one part of the article and not the whole thing and if this part passes or fails how does this effect the remainder of the article.

Beverly Enos explained this was how the CIP Committee chose to put the article in the warrant and each item is voted and acted upon separately.

Mark Unger of Pond Street asked Jack Moultrie if his operating costs were going to increase because of the added space.

Jack replied "negative". The new heating system will run more efficiently and therefore would not cost any more to operate.

**ACTION:** On a voice vote, the Moderator declared the motion carried by a 2/3 vote necessary for a bond issue.

**MOTION #2:** Robin O'Malley further moved and it was seconded by Peter Dion that the Town appropriate the sum of \$200,000 by transfer from the Stabilization Fund to be expended by the Fire Department, with the approval of the Board of Selectmen, for the purchase of a rescue truck and accessories.

CIP committee voted favorably for this project. The Finance Committee recommends approval.

**DISCUSSION:** Ron Stadnicki of Swanton Way asked if additional personnel would be needed for this new truck. Herb McDonald responded no.

Tillie Evangelista of 10 Baldpate Road asked if this new rescue truck would fit into the garages at the Fire Department.  
Herb McDonald responded yes it will fit.

Paul Thompson stated that he participated in the annual budget process and the Fire Department is the best we have for the "buck" and we should give them this truck.

The audience responded with applause.

**ACTION:** On a voice vote the Moderator declared the vote carried by 2/3. There was no opposition.

**MOTION #3:** Robin O'Malley further moved and it was seconded by Bob Morehouse that the Town vote to appropriate the sum of \$40,000 by transfer from the Stabilization Fund to be expended by the Town Hall Building Committee, with the approval of the Board of Selectmen, for interior painting.

CIP voted favorably for this project. The Finance Committee recommends approval.

Bob Morehouse 57 Jewett Street explained that the bids are coming in too high for the money that was appropriated at the last Town Meeting. We have a balance of \$975,000 and the closest bid came in at \$981,000. There are also relocating costs and the interior of the building needs to be painted badly.

**DISCUSSION:** None

**ACTION:** On a voice vote the Moderator declared the motion carried by a 2/3 vote.

**MOTION #4:** Robin O'Malley further moved and it was seconded by Bob Apprich that the Town vote to appropriate the sum of \$25,000 by transfer from the Stabilization Fund to be expended by the Superintendent of Schools, under the direction of the School Committee, for a school district Feasibility Study to determine the capital needs of the Town's public school facilities. Furthermore, an enrollment (population) projection will be conducted as an initial step of the Feasibility Study. Should the range of projected enrollments derived indicate continued growth, or expansion of enrollment impacting space requirements and needs, the remaining components of the Feasibility Study will be undertaken. Of the \$25,000 appropriated for the Feasibility Study, a sum of approximately \$4,000 is to be expended for the Enrollment Projection Study.

CIP Committee voter favorably for this project. The Finance Committee recommends approval.

Larry Borin, Superintendent of Schools, explained that we need to study the enrollment increase, the birth statistics and the population increase or decrease to determine the future enrollment of our schools. If the enrollment projection proves feasible, the we move onto the next step. If not, we stop the process.

**DISCUSSION:** Steve Epstein of West Street asked if the balance of the money remains in an interest bearing account.

Paul Manzi, Finance Director responded the money remains in the stabilization fund until spent.

Rose Provencher of Central Street asked when the last enrollment study was done.

Larry Borin responded it began in 1993 and ended in 1995 with the additions and renovations done to both the Middle/High School and the Perley Schools.

Ron Stadnicki of Swanton Way asked who performs these studies.

Larry Borin mentions a variety of groups that do these such as New England School Development Council and MA Institute for Social Research.

Jim Kelley of 13 Larch Road asked if the remaining \$21,000 goes to a new school study.

Larry Borin responded "yes"

David Plante asked about the possibility of merging with a regional school district.

Larry explained that it was addressed in the last study and Georgetown wanted to remain individualized. Why put our money into other Town's buildings for they also will need larger schools if we are to join them.

**ACTION:** The Moderator declared the voice vote was to close to determine a two-thirds vote so the tellers were called in for a standing count.

The results were 85 for and 38 against. There were 125 voters checked in.

The Moderator declared the motion carried by a 2/3 standing vote.

**ARTICLE 3: Land Acquisition Development Costs (Board of Selectmen)**

To see if the Town will vote to appropriate the sum of nine thousand (\$9,000), or any other sum from the Stabilization Fund for the purpose of funding for any pre-land acquisition related expenses and/or fees of an actual land acquisition by the Town, or take any other action in relation thereto.

**MOTION:** Paul Thompson moved and it was seconded by Kathy Sachs that the Town vote the appropriate the sum of nine thousand (\$9,000) from Free Cash for the purpose of funding any pre-land acquisition related expenses and/or fees that may be incurred prior to a subsequent Town Meeting presentation for an actual land acquisition by the Town.

Finance Committee recommends approval.

Paul Thompson explained that Georgetown was one of the only city/towns in Massachusetts that passed the CPA and we will be receiving matched funds from the state.

**DISCUSSION:** Chris Hopkins 21 Middle Street asked why \$9,000 and not \$10,000 or \$15,000?  
Paul Thompson replied we don't want to be too greedy! It's under the capital expenditure amount.  
Harry LaCortiglia asked Mr. Thompson if there is a specific parcel of land and Paul responded he's not at liberty to discuss a specific parcel.  
Ron Stadnicki asked who authorizes the expending.  
Paul Thompson replied: the CPA Committee, the Board of Selectmen and Town Meeting  
Steve Epstein asked why are we paying for this and why aren't the assessors doing this.  
Deborah Carbone, Asst. Assessor explained the assessors assess and that CPA needs a licensed appraiser.

**ACTION:** On a voice vote, the Moderator declared the motion carried unanimously.

**ARTICLE 4: Town Report By-Law (Board of Selectmen)**

To see if the Town will vote to amend the Georgetown General Bylaws in accordance with the Town's acceptance of Chapter 105 of the Acts of 2000 which amends M.G.L. Chapter 40 Section 49 as follows:

- Section 141-4: INSERT the text ",on a fiscal year basis," after the word "annually" in line 1;  
DELETE the text "not less than seven (7) days prior the Annual Town Meeting" in line 2;  
and  
INSERT the text "on or before ninety 90 days after July 1<sup>st</sup> of each year," after the word "town" in line 2.

The revised text of Section 141-4 to read as follows:

The Board of Selectmen shall annually, on a fiscal year basis, cause to be reproduced and made available to legal voters and real estate taxpayers residing in the town, on or before ninety (90) days after July 1<sup>st</sup> of each year, the reports of the officers of the various departments and boards of the town and reports upon such matters directed by the town and these bylaws. They shall have the custody and supervision of the distribution of same.

- Section 141-10: INSERT the text "at the end of the fiscal year, but" after the word "possible" in line 1;  
DELETE the text "15<sup>th</sup> day of January" in line 2; and  
INSERT the text "15<sup>th</sup> day of July" after the text "not later than the".

The revised text of Section 141-10 to read as follows:

The reports of all officials shall be placed in the hands of the Selectmen for printing and publishing as soon as possible at the end of the fiscal year, but not later than the 15<sup>th</sup> day of July of each year.

or take any other action in relation thereto.

**MOTION:** Kathy Sachs moved and it was seconded by Bob Aprich that the Town vote to amend Sections 141-4 and 141-10 of the Georgetown General Bylaws as printed in the Finance and Advisory Committee Report dated October 22, 2001 Special Town Meeting under Article 4 of the warrant for the October 22, 2001 Special Town Meeting in accordance with the Town's acceptance of Chapter 105 of the Acts of 2000 which amends M.G.L. Chapter 40, Section 49.

Finance Committee recommends approval.

**DISCUSSION:** Dorothy Blanchard 2 Tenney Street would like to see it remain the way it is so they can get the Town Report before the Annual Town Meeting and not after. Kathy Sachs explained that by doing this on a fiscal year basis that the report would be available to the public sometime in February or March which would be well in advance of the Annual Town Meeting.

**ACTION:** On a voice vote, the Moderator declared the motion carried by a 2/3 vote.

**ARTICLE 5: GASB 34 (Finance Director)**

To see if the Town will vote to raise and appropriate, or transfer and appropriate from available funds the sum of seven thousand (\$7,000) dollars to pay for compliance costs with the General Accounting Standards Board statement #34, or take any other action in relation thereto.

**MOTION:** Beth Kostura moved and it was seconded by Kathy Sachs that the Town vote to transfer the sum of seven thousand (7,000) dollars from the Stabilization Fund to be expended by the Finance Director, with the approval of the Board of Selectmen, to pay for compliance costs with the General Accounting Standards Board Statement #34.

Beth Kostura explained that this was a Federal mandate.

Finance Committee recommends approval.

**DISCUSSION:** None

**ACTION:** On a voice vote, the Moderator declared the motion carried by a 2/3 vote.

**ARTICLE 6: Highway Tractor/Sidewalk Plow- Insurance Reimbursement Appropriation (Board of Selectmen)**

To see if the Town will vote to appropriate \$43,089 for purchase of a holder tractor/sidewalk plow, and to meet this appropriation, the sum of \$43,089 shall be taken from receipts reserved for appropriation for vehicle, or take any other action in relation thereto.

**MOTION:** Kathy Sachs moved and it was seconded by Peter Dion that the Town appropriate \$43,089 for purchase of a holder tractor/sidewalk plow, and to meet this appropriation, the sum of \$43,089 shall be taken from receipts for appropriation for vehicle.

**EXPLANATION:** The Highway Tractor/Sidewalk Plow was damaged when hit by another vehicle this winter. Originally the insurance was not covered but through the efforts of the Town, the Town received a reimbursement check for \$43,089. This insurance money can only be used for purchase of replacement vehicle. The Town has been notified by the Department of Revenue to set aside the funds in a special account, "Receipts Reserved for Appropriation". Under Mass General Laws Chapter 44 Section 53, the request needs Town Meeting approval. There are no finance charges.

**DISCUSSION:** None

**ACTION:** On a voice vote, the Moderator declared the motion carried unanimously.

**ARTICLE 7: Community Preservation Committee By-Law (Open Space Committee & Board of Selectmen)**

To see if the Town will vote to adopt a Community Preservation Act By-Law, or take any other action in relation thereto.

**Community Preservation Committee Bylaw**

**Chapter - 1 Establishment**

There is hereby established a Community Preservation Committee, consisting of seven (7) voting members pursuant to MGL Chapter 44B. The composition of the committee, the appointment authority and the term of office for the committee members shall be as follows:

One member of the Conservation Commission as designated by the Conservation Commission for a term of three years.

One member of the Planning Board as designated by the Planning Board for a term of three years.

One member of the Historical Commission as designated by the Historical Commission for an initial term of one year and thereafter for a term of three years.

One member of the Parks and Recreation Commission as designated by the Parks and Recreation Commission for an initial term of one year and thereafter for a term of three years.

One member of the Housing Authority as designated by the Housing Authority for an initial term of one year and thereafter for a term of three years.

One member of the Open Space Committee as designated by the Open Space Committee for an initial term of two years and thereafter for a term of three years.

One member of the Affordable Housing Task Force as designated by the Affordable Housing Task Force for an initial term of two years and thereafter for a term of three years.

Each member of the Committee shall serve for the term as set forth above, or until the person no longer serves in the position or on the board or committee as set forth above, whichever is earlier.

Should any of the Commissions, Boards, Councils or Committees who have appointment authority under this Chapter be no longer in existence for what ever reason, the appointment authority for that Commission, Board, Council, or Committee shall become the responsibility of the Board of Selectmen.

Any member of the Committee may be removed for cause by their respective appointing authority after hearing.

**Chapter - 2 Duties**

(1). The community preservation committee shall study the needs, possibilities and resources of the town regarding community preservation. The committee shall consult with existing municipal boards, including the conservation commission, the historical commission, the planning board, the parks and recreation commission, the housing authority, the open space committee, and the affordable housing committee or persons acting in those capacities or performing like duties, in conducting such studies. As part of its study, the committee shall hold one or more public informational hearings on the needs, possibilities and resources of the town regarding community preservation possibilities and resources. Notice of the meetings shall be posted publicly and published for each of two weeks preceding a hearing in a newspaper of general circulation in the town.

(2). The community preservation committee shall make one or more recommendations at the Town Meeting for the acquisition, creation and preservation of open space; for the acquisition and preservation of historic resources; for the acquisition, creation and preservation of land for recreational use; for the acquisition, creation and preservation of land for natural resources and conservation purposes; for the creation, preservation and support of affordable housing and for rehabilitation or restoration of such open space, historic resources, land for recreational use and affordable housing that is acquired or created as provided in this section. With respect to community housing, the community preservation committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

(3). The community preservation committee may include a recommendation at Town Meeting to set aside for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund to accomplish those specific purposes or to set aside for later spending funds for general purposes that are consistent with community preservation.

(4). In every fiscal year, the community preservation committee must recommend either that the legislative body spend, or set aside for later spending, not less than 10% of the annual revenues in the Community Preservation Fund consistent with the provisions in M.G.L. Chapter 44B.

#### **Chapter - 3 Requirement for a quorum and cost estimates**

The community preservation committee shall comply with the provisions of the Open Meeting Law, M.G.L. c.39, §23B. The committee shall not meet or conduct business without the presence of a majority of the members of the community preservation committee, which shall constitute a quorum. The community preservation committee shall approve its actions by majority vote. Recommendations to the Town Meeting shall include the committee's anticipated costs.

#### **Chapter -4 Amendments**

This bylaw may be amended from time to time by a majority vote of the Town Meeting, consistent with the provisions of M.G.L. c.44B.

#### **Chapter - 5 Severability**

In case any section, paragraph or part of this by-law is, for any reason, declared invalid or unconstitutional by any court, every other section, paragraph or part shall continue in full force and effect.

## Chapter - 6 Effective Date

Following Town Meeting approval, this Chapter shall take effect immediately upon approval by the Attorney General of the Commonwealth, and after all requirements of M.G.L. c.40, §32 have been met. Each appointing authority shall have thirty days after approval by the Attorney General to make their initial appointments. Should any appointing authority fail to make their appointment within that allotted time, the current acting Chairman on each of the seven groups listed under the Establishment section, will sit on the Community Preservation Committee until another representative is appointed.

, or take any other action in relation thereto.

**MOTION:** Harry LaCortiglia moved and it was seconded by James Kelly that the Town vote to adopt a Community Preservation Act By-Law as printed in the Finance and Advisory Committee Report dated October 22, 2001 under Article 7 of the warrant for the October 22, 2001 Special Town Meeting.

Finance Committee recommends approval of this article.

**DISCUSSION:** Steve Epstein asked if this does not pass, does it repeal the vote of the CPA. Town Counsel replied "no"

Chris Hopkins stated there were no provisions of when they meet.

Harry LaCortiglia explained that they would have to meet at least once per year.

Alan Aulson 201 Pond Street stated he would like to see this Board only report to Town Meeting and not other Boards in Town. He would like to change the wording to read "only" before Town Meeting. He is told at this time that if would like to amend the motion that it must be placed in writing.

Kathy Sachs replied the wording in the article came from the state.

**MOTION TO AMEND:** Alan Aulson moved and it was seconded by Steve Epstein that we insert the word "only" into Chapter 2 Duties Section 2 line 1 the word "at" should be changed to "only"

**DISCUSSION ON AMENDMENT:** Tillie Evangelista urges the voters to vote as it is on the flyer and not as amended so CPA Committee is not limited to Town Meeting.

Harry LaCortiglia states "leave it as it is"

Sandy Martin 13 Nelson Ave. we shouldn't restrict it; the intention is there

Dorothy Blanchard 2 Tenney Street shouldn't be restricted

**ACTION ON AMENDMENT:** On a voice vote, the Moderator declared the motion to amend did not carry.

Back to the Main Motion

**ACTION:** On a voice vote, the Moderator declared the main motion carried by a 2/3 vote.

### **ARTICLE 8: Stabilization Fund (Finance and Advisory Committee)**

To see if the Town will vote to transfer from Free Cash a sum of money and to raise and appropriate a sum of money

to be added to the Stabilization Fund established under Article 8 of the June 23, 1963 Annual Town

Meeting, or take any other action in relation thereto.

**MOTION:** Jim Lacey moved and it was seconded by Paul Thompson that the Town vote to transfer from Free Cash the sum Of \$439,709 to be added to the Stabilization Fund established under Article 8 of the June 23, 1963 Annual Town Meeting.

Finance Committee recommends approval.

**DISCUSSION:** None

**ACTION:** On a voice vote the Moderator declared the motion carried unanimously.

**MOTION TO ADJOURN:** Kathy Sachs moved and it was seconded by Walter Clemons to close the Special Town Meeting.

**DISCUSSION:** None

**ACTION:** On a voice vote, the Moderator declared the motion carried unanimously.

Town Meeting was adjourned at approximately 8:35 PM.

There were 125 registered voters checked in.

A True Copy Attest:

\_\_\_\_\_  
Janice M. McGrane, Town Clerk

#### ATTORNEY GENERAL APPROVALS

On November 30, 2001 the Attorney General approved Article 4 Town Report By-Law and Article 7 Community Preservation Committee Bylaw from the October 22, 2001 special town meeting.

#### Town Election

The Annual Town Election was held at the Penn Brook Elementary School Gymnasium on Monday, May 13, 2002. The polls were open from 8AM-8PM.

The total number of registered voters was 4666. 1413 voters cast their ballots which was a 30% turnout. The election results are as follows: (\* designates the winner)

#### ANNUAL TOWN ELECTION MAY 13, 2002

	Pct 1	Pct 2	Total
SELECTMAN (vote for one for three years)			
Matilda A. Evangelista*	241	266	507
Timothy J. Gerraughty	211	285	496

Joseph Rene Soucy	202	180	382
Write Ins	1	1	2
Blanks	14	12	26
<b>TOTAL</b>	<b>669</b>	<b>744</b>	<b>1413</b>

**ASSESSOR (vote for one for three years)**

John Enos	461	507	968
Write Ins	7	12	19
Blanks	201	225	426
<b>TOTAL</b>	<b>669</b>	<b>744</b>	<b>1413</b>

**SCHOOL COMMITTEE (vote for two for three years)**

Daryl L. Barta*	393	471	864
George G. Moker*	391	389	780
Elaine M. Shuttleworth	307	308	615
Write Ins	1	5	6
Blanks	246	315	561
<b>TOTAL</b>	<b>1338</b>	<b>1488</b>	<b>2826</b>

**LIGHT COMMISSIONER (vote for one for three years)**

Arthur J. Rauseo*	489	542	1031
Write Ins	0	7	7
Blanks	180	195	375
<b>TOTAL</b>	<b>669</b>	<b>744</b>	<b>1413</b>

**WATER COMMISSIONER (vote for one for three years)**

James F. Viera*	505	548	1053
Write Ins	1	2	3
Blanks	163	194	357
<b>TOTAL</b>	<b>669</b>	<b>744</b>	<b>1413</b>

**PLANNING BOARD (vote for one for five years)**

John W. Moultrie*	501	561	1062
Write Ins	10	10	20
Blanks	158	173	331
<b>TOTAL</b>	<b>669</b>	<b>744</b>	<b>1413</b>

**PLANNING BOARD (vote for one to fill an unexpired term for one year)**

Daniel J. Kostura, Sr.*	472	532	1004
Write Ins	2	2	4
Blanks	195	210	405
<b>TOTAL</b>	<b>669</b>	<b>744</b>	<b>1413</b>

**PEABODY LIBRARY TRUSTEES (vote for two for three years)**

John E. Mack*	426	469	895
Mary A. Saunders*	478	507	985
Write Ins	6	4	10
Blanks	428	508	936
<b>TOTAL</b>	<b>1338</b>	<b>1488</b>	<b>2826</b>

**GEORGETOWN HOUSING AUTHORITY(vote for one for five years)**

<b>Martha A. Robertson*</b>	<b>479</b>	<b>533</b>	<b>1012</b>
<b>Write Ins</b>	<b>4</b>	<b>2</b>	<b>6</b>
<b>Blanks</b>	<b>186</b>	<b>209</b>	<b>395</b>
<b>TOTAL</b>	<b>669</b>	<b>744</b>	<b>1413</b>

**RECOUNT**

The Annual Town Election resulted in a very close race for the position of Board of Selectmen. The votes were as follows: Matilda Evangelista 507, Timothy Gerraughty 496, Joseph Soucy 382, write-ins 2 and blanks 26. On May 23, 2002 a petition for recount by hand was filed by Timothy Gerraughty.

After certification of signatures by the Board of Registrars, the date of the recount was set for June 6, 2002 at 9:00 AM. The recount was held at the Public Safety Building.

Checkers for the recount were Betty Davidson, Ronald Marshall, Audrey Peabody and Starr Anderson. The Board of Registrars, Elinor Tripp, Deborah Mulligan and Robert Gorton were also present. Observers for Matilda Evangelista were William McManus atty., Carol Esposito atty., Barbara Pearson and Shirley Greenberg. Observers for Timothy Gerraughty were Steven Epstein, esq. and Timothy Gerraughty. Observers for Joseph Soucy were Jeanne Soucy and Chris Fraser. Kathleen Roche, Assistant Town Clerk did the tally sheets.

When all ballots were recounted by hand the final votes were as follows: Matilda Evangelista 507, Timothy Gerraughty 496, Joseph Soucy 383, Write Ins 0 and Blanks 27. The recount was finished at 10:50 AM.

**TOWN MEETING  
COMMONWEALTH OF MASSACHUSETTS  
MONDAY JUNE 10, 2002**

The Annual Town Meeting for FY2003 and the Special Town Meeting FY2002 was held in the auditorium at the Georgetown Middle High School on Monday June 10, 2002 at 7 PM. Tellers were Carole Chouinard, Audrey Peabody, Janet Pantano, Ron Marshall, Gwen Mercaldi, Cynthia Tardif, Starr Anderson and Margaret Anderson.

The Annual Town Meeting was called to order by Moderator, Beverly Enos at 7:00 P.M.

We have a quorum. 221 voters have checked in.

Richard Spencer, Chief of Police, led us in the Pledge of Allegiance.

The invocation was given by Bishop Brian Donohue of the Church of Jesus Christ of Latter Day Saints in Georgetown.

The non voting members in tonight's audience were introduced by the Moderator.

An plaque was presented to John Anderson for his service of 9 years on the School Committee.

The Moderator then entertained a motion to adopt as a rule of this meeting a 5 minute speech limit during the discussion period of each article.

MOTION: A motion was made by Sandy Gerraughty and seconded by Ray Bateman that Town Meeting adopt as a rule of this meeting a 5 minute speech limit during the discussion period of each article.

DISCUSSION: None

ACTION: On a voice vote, the Moderator declared the motion carried by a 2/3 vote.

Before we begin the Annual Town Meeting we have a Special Town Meeting to complete some financial business for the current fiscal year of 2002.

The Moderator called for a motion to adjourn the annual town meeting which will reconvene immediately after the special town meeting.

MOTION: Beth Kostura moved and it was seconded by Paul Thompson to adjourn the annual town meeting For the purpose of acting on the Special Town Meeting Warrant and reconvene directly thereafter.

DISCUSSION: None

ACTION: On a voice vote, the Moderator declared the motion carried by a majority.

The Special Town Meeting was called to order.

**ARTICLE 1: Transfer of Funds**

To see if the Town will appropriate and or transfer from available funds, including interdepartmental account transfers, to the following FY 02 budget line items, or take any other action relative thereto:

Line Item	Department/Description	Original Appropriation	(+) Increase	(-) Decrease	Revised Appropriation
11228	Town Hall Part-time Wages	7,136		2,100	5,036

11413	Assessors Staff Wages	26,317	1,077		27,394
11451	Finance Director	79,100		5,969	73,131
11321	Reserve Fund Expense	75,000		42,960	32,040
11521	Personnel Board Ex.	1,125		1,125	0
11621	Election Expense	10,000		5,000	5,000
11711	Conservation Comm Expenses	5,700		900	4,800
11751	Planning Board Expenses	12,930		5,000	7,930
11951	Reports, Town & Fin Comm	4,500		1,800	2,700
12111	Police Salaries	715,657	46,300		761,957
12115	Police School Crossing Guards	11,500		2,000	9,500
12119	Traffic Lights	2,700	1,000		3,700
12131	Public Safety Bldg-Utilities	19,000		2,000	17,000
12132	Public Safety Bldg-Maint.	3,000		2,000	1,000
12213	Emergency Response	64,800	12,113		76,913
12444	Sealer Wgts/Meas Serv Fees	515		515	0
12911	Civil Defense	1,000		1,000	0
12922	Animal Control Expenses	6,407	1,000		7,407
12931	Parking Clerk Expenses	400		400	0
12951	Inspection Services Wages	80,373	3,327		83,700
13112	School Operating Expenses	1,441,293	84,246		1,616,293
13122	School Choice Assessment	162,289	73,624		235,913
14231	Snow/Ice Control	100,000	17,188		117,188
15112	Health Dept Expenses	40,090		4,000	36,090
15411	Council on Aging Wages	11,833		3,200	8,633
16111	Library Salary & Wages	126,474		11,000	115,474
19121	Workmen's Comp Insurance	48,356		3,500	44,856
19141	Medical Insurance	912,000		33,108	878,892
19151	Life Insurance	4,900		500	4,400
19171	Dental Insurance	81,088		6,796	74,292
19951	Vehicle Prop & Liab. Ins	90,473		5,000	85,473
<b>Totals:</b>		<b>\$3,983,667</b>	<b>239,873</b>	<b>139,873</b>	<b>4,100,799</b>

Or take any other action in relation thereto.

MOTION: Jim Lacey moved and it was seconded by Sandy Gerraughty that the Town vote to appropriate the sum of \$239,873 to supplement appropriations to FY2002 line items by \$139,873 transfers from other line items and \$100,000 transfer from free cash as listed in Article 1 of the Special Town Meeting warrant.

The Finance and Advisory Committee recommends approval of this article.

Jim Lacey, Chairman of the Finance and Advisory Committee gave an explanation of the line items listed above.

DISCUSSION: None

ACTION: On a voice vote the Moderator declared the motion carried by a majority.

### **ARTICLE 2: Supplemental Budget (School Committee)**

To see if the Town will transfer from the Stabilization Fund \$90,754 to budget line item 13112 *School Operating Expenses* to balance the Fiscal Year 2002 Georgetown School Budget, or take any other action relative thereto.

MOTION: Jim Lacey moved and it was seconded by Sandra Martin that the Town vote to transfer from the Stabilization Fund \$90,754 to budget line item 13112 School Operating Expenses to balance the Fiscal Year 2002 Georgetown School Budget, or take any other action relative thereto.

EXPLANATION: Brian Donovan of the School Committee gave the cost of educating a special education child out of placement, an additional \$25,000 cost. The cost of a special education child moving into Town costs an additional \$11,000. We also have a residential special education at a cost of \$83,000. The School is obligated by law to educate these students by State Law.

DISCUSSION: Dick Paganelli asked what we can do to avoid this unforeseen cost again. Patty White-Lambright of the Special Education Department explained that you can't anticipate how many students we will have or how each child will progress and to what extent they will need special education. Sandy Gerraughty of the Finance Committee asked for numbers for the Special Town Meeting in the fall and not wait until the spring Town Election. Patti responded that if we know the figures by the fall then they can be given at that time.

Jay Costa 5 Marlboro Road asked to go back to Article 1 and the Moderator told him that it was too late, the article was already voted on.

Patti explained that if a child moves after July 1<sup>st</sup>, then the Town of Georgetown is responsible to educate that child if he moves within MA as we have allocated that amount in our budget and the other Town could not anticipate this move. If the student moves out of state then the money just stays in the School Department Budget. Rob Kelly of 20 Cedar Lane asked if the money could be transferred back. Deborah Eliason from Kopelman & Paige explained that the School budget is a bottom line budget and they can spend the money any way they see fit per state law. Jamie Kelly of Larch Road asked what would happen if this line item was not passed. How would the bills get paid. Deborah Eliason explained that the School would either have to move money around or face a law suit.

ACTION: On a voice vote, the Moderator declared the motion carried by a 2/3 vote.

MOTION: Joseph Soucy moved and it was seconded by Terry Hart to adjourn the Special Town Meeting and reconvene to the Annual Town Meeting.

DISCUSSION: None

ACTION: On a voice vote the Moderator declared the motion carried by a majority vote.

#### **ARTICLE 1: Town Officers and Committee Reports**

To hear and act on the reports of the Town Officers and Committees.

MOTION: Paul Thompson moved and it was seconded by Walter Clemons that the Town hear and act on the reports of the Town Officers and Committees.

Bill Ford from the School Committee gave a report on the Feasibility Study for the Schools. They are now working with architects and will have more information at the fall town meeting.

DISCUSSION: None

ACTION: On a voice vote the Moderator declared the motion carried by a majority vote.

Each year there are a number of warrant articles which past experience suggests that the action taken on the floor of the Town Meeting will be routine, non-controversial and predictable. Articles #3, 4, 8, 10 & 11 will be included in this consent calendar.

After calling the individual articles on the consent calendar, the Moderator will ask that all articles be passed as a unit by a unanimous vote.

MOTION: Peter Dion moved and it was seconded by Steve Epstein that the annual town meeting take the following articles out of order in the warrant and take action on articles 3, 4, 8, 10 & 11. Said motions are printed in the consent calendar without debate on any such articles provided that upon request of any vote at this meeting may before the vote is taken on this motion an article shall be dropped from the consent calendar and shall be acted upon in the ordinary course and ordinary order of business at this meeting.

DISCUSSION: None

Finance Committee recommends approval of all article unanimously.

ACTION: On a voice vote, the Moderator declared the motion carried unanimously.

**ARTICLE 2: General Operating Budget/Reserve Fund (Board of Selectmen)**

To see if the Town will raise and appropriate, or appropriate by transfer from available funds, a sum of money to defray charges and expenses of the Town, including debt and interest and including support of the schools, to fix salaries of the several elected offices of the Town, as provided by Section 108, Chapter 41, General Laws, as amended, and to provide for a reserve fund for the ensuing year, as set forth in the Finance and Advisory Board Annual Report and Recommendations for the Fiscal Year beginning July 1, 2002, or take any other action in relation thereto.

MOTION: Jim Lacey moved and it was seconded by Bob Aprich that the Town vote to raise and appropriate the sum of \$16,611,300, and to appropriate by transfer from the Water Department Enterprise Fund the sum of \$116,265, Overlay Surplus the sum of \$104,891; and septic betterment the sum of \$11,113 for a total appropriation of \$17,398,541, to defray charges and expenses of the Town including debt and interest and including support of the Town's public schools and the Whittier regional Vocational Technical High School, to fix salaries of the several elected officials of the Town, and to provide for a Reserve Fund for the fiscal year beginning July 1, 2002, in accordance with the line items and Finance & Advisory Board's amounts shown under OPERATING BUDGET in the finance & advisory board's report to the June 10, 2002 Annual Town Meeting.

DISCUSSION: None

ACTION: On a voice vote, the Moderator declared the motion carried by a majority vote.

**ARTICLE 3: Additional Funds for Operating Budget (Board of Selectmen)**

To see if the Town will appropriate the receipts and available funds of the Water Department Enterprise Fund for the operation of the Water Department under the direction of the Water Commissioners for the Fiscal Year beginning July 1, 2002, or take any other action in relation thereto.

SEE CONSENT CALENDAR AFTER ARTICLE 1

**ARTICLE 4: Municipal Light Department Operating Budget (Light Commissioners)**

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2002, or take any other action in relation thereto.

SEE CONSENT CALENDAR AFTER ARTICLE 1

**ARTICLE 5: Dual Transmission Loop (Water Commissioners)**

To see if the Town will raise and appropriate, and/or appropriate from available funds, borrow, or any combination of the foregoing, \$762,769 to design and construct a Dual Transmission Loop, to be expended under the direction of the Water Commission, with the approval of the Selectmen, or take any other action in relation thereto.

MOTION: Ray Bateman moved and it was seconded by Will Kelley that the Town vote to appropriate the sum of \$270,000 by transfer from Water Department retained Earnings, said sum to be expended by the Water Department, with the approval of the Water Commissioners, for design and construction of a dual transmission loop.

The Finance Committee recommends approval of this article.

EXPLANATION: Ray Bateman explained that the well on Hampshire Lane is not connected to the filtration system and people in the West Main & Lake Shore areas are effected by this. This well is not functioning properly and it needs to go through the plant.

Harry LaCortiglia asked why the amount in the article is different from the amount in the motion. Ray explained that this money will get them started on the construction but they will be back at another town meeting for the additional monies. Dick Paganelli asked why the CIP did not recommend approval of this article and Robin O'Malley explained because of the amount. The Water Dept re-met with the CIP tonight with the new figure and it

was approved 3-2. Joseph Soucy asked about the word construction and Ray Bateman explained this would only be for the beginning of the construction.

MOTION TO AMEND: Joe Soucy made a motion to amend the article as follows: omit the words "construction of a dual transmission loop" and add the words "to begin construction of a dual transmission loop" and it was seconded by Tom Parisi of 15 Sawmill Way.

DISCUSSION ON AMENDMENT: None

DISCUSSION: Arthur Greenburg of Pond St asked who was doing the design & construction. Ray Bateman answered Haley & Ward are doing the design and the construction will go out to bid. Jay Costa asked if all avenues have been looked at. Ray: yes our other option would be to build a treatment plant at Hampshire Lane. Jay Costa: where will the \$500,000 come from? Ray: Water Department funds or borrowing. Ron Stadnicki asked what the cost will be for the water tower on Long Hill Ray: 2 million. Sandy Gerraughty asked if the monies would be wasted if not approved at STM. Ray said we would have to abandon the well.

ACTION: On a voice vote, the Moderator declared the motion passed by a majority vote.

**ARTICLE 6: Pillsbury Brook Culvert (Capital Improvement Planning Committee)**

To see if the Town will raise and appropriate, and/or appropriate from available funds, borrow, or any combination of the foregoing, \$75,000 to replace the Pillsbury Lane culvert, to be expended under the direction of the Highway Surveyor, with the approval of the Selectmen, or take any other action in relation thereto.

MOTION: Robin O'Malley moved and it was seconded by Sandy Gerraughty to see if the Town will vote to appropriate by transfer from the Stabilization Fund to replace the Pillsbury Lane culvert, to be expended under the direction of the Highway Surveyor, with the approval of the Selectmen.

The Finance Committee recommends approval of this article.

EXPLANATION: the culvert on East Main Street which runs under the road is caving in and needs to be replaced.

DISCUSSION: None

ACTION: On a voice vote, the Moderator declared the motion carried by a 2/3 vote.

**ARTICLE 7: Police Cruiser (Capital Improvement Planning Committee)**

To see if the Town will raise and appropriate, and/or appropriate from available funds, borrow, or any combination of the foregoing, \$26,000 to replace one (1) Police Cruiser, to be expended under the direction of the Police Chief, with the approval of the Selectmen, or take any other action in relation thereto.

MOTION: Robin O'Malley moved and it was seconded by Bob Apprich that the Town vote to appropriate by transfer from Stabilization Fund \$26,000 to replace one (1) Police Cruiser, to be expended under the direction of the Police Chief, with the approval of the Selectmen.

The Finance Committee recommends approval of this article.

DISCUSSION: Karen Konisky of 3 Rosemarie Lane asked what the balance of the Stabilization Fund is. Karen Marchand, Town Accountant stated it was \$846,151 at the beginning of town meeting and at this point is \$680,397. Karen Konisky asked for last years balance of which the Town accountant did not have with her. John Bonazoli asked if this was a regular budget item or something special. Dick Spencer answered every year they request a new cruiser. This particular one has 154,000 miles on it.

ACTION: On a voice vote, the Moderator declared the motion passed by a 2/3 vote.

**ARTICLE 8: Zoning Board of Appeals Revolving Fund (Zoning Board of Appeals)**

**To see if the Town will vote to continue the Zoning Board of Appeals Revolving Fund as authorized by Chapter 44, §53E½ of Massachusetts General Laws. This fund shall be**

funded by applicants' fees to be expended without further appropriation for the purpose of application review including, but not limited to review services, clerical, legal expenses, equipment and office supplies. The Zoning Board of Appeals may expend from this account an amount not to exceed \$20,000.00 for Fiscal Year 2003; or take any other action in relation thereto.

SEE CONSENT CALENDAR AFTER ARTICLE 1

**ARTICLE 9: Conservation Commission Revolving Fund for Camp Denison (Conservation Commission)**

To see if the Town will vote to establish a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, §53E½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges, and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$3,000.00 for Fiscal Year 2003; or take any other action in relation thereto.

MOTION: Dan Kostura moved and it was seconded by Bob Apprich that the Town vote to establish a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, §53E1/2 of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$3,000.00 for Fiscal Year 2003.

The Finance Committee recommends approval of this article.

DISCUSSION: None

ACTION: On a voice vote, the Moderator declared the motion carried by a majority.

**ARTICLE 10: Road Machinery Fund (Highway Surveyor)**

To see if the Town will vote to continue the Road Machinery Fund as authorized by Chapter 44, §53E½ of Massachusetts General Laws. This fund shall be funded by payments for rental of Highway machinery and shall be expended without further notice for the purpose of purchasing highway equipment. The High Surveyor, with the approval of the Board of Selectmen, may expend from this account an amount not to exceed \$10,000 or the balance in the account, whichever is lessor, for the Fiscal Year beginning July 1, 2002 or take any other action in relation thereto.

SEE CONSENT CALENDAR AFTER ARTICLE 1

**ARTICLE 11: Chapter 90 Reimbursement, Transportation Bond (Highway Surveyor)**

To see if the Town will appropriate the sum of \$73,762.05, or any other sum, to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

SEE CONSENT CALENDAR AFTER ARTICLE 1

**ARTICLE 12: AT&T, Local Access Programming (Cable TV Advisory Committee)**

To see if the Town will continue a Cable Television Revolving Fund as authorized by Chapter 44, §53E of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by AT&T to the Town to be expended without further appropriation for the purpose of Local Access Programming. The Cable TV Advisory Committee, with written approval of the Board of Selectmen, may expend from this account an amount not to exceed \$91,462.50 for Fiscal Year 2003; or take any other action in relation thereto.

**MOTION:** Paul Thompson moved and it was seconded by Tillie Evangelista that the Town vote to continue a Cable Television Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by AT&T to the Town to be expended without further appropriation for the purpose of Local Access Programming. The Cable TV Advisory Committee, with written approval of the Board of Selectmen, may expend from this account an amount not to exceed \$91,462.50 for fiscal year 2003.

The Finance Committee recommends approval of this article.

**DISCUSSION:** Paul Thompson explained this is a stock article every year. We received a large amount this year as we signed a new contract with AT&T. The monies will be used to furnish and equip a cable studio on the 3<sup>rd</sup> floor at Town Hall. The School's studio which we are presently using is too small for a public hearing. Steve Epstein of the Cable Committee explained we receive monies every quarter depending how much we spend on cable TV in Georgetown.

**ACTION:** On a voice vote the Moderator declared the motion passed by a majority.

**ARTICLE 13: Community Preservation Act Fund (Community Preservation Committee)**

To see if the Town will vote to appropriate and/or reserve from Community Preservation Fund for Fiscal Year 2003 annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects, and other expenses, with each item to be considered a separate appropriation:

<u>PURPOSE</u>	<u>RECOMMENDED AMOUNT</u>
<b>Appropriations</b>	
Committee Administrative Expenses	\$8,274
<b>Reserves</b>	
Open Space	\$16,550
Historic Resources	\$16,550
Community Housing	\$16,550

, or take any other action in relation thereto.

**MOTION:** Dan Kostura moved and it was seconded by Walter Clemons that the Town vote to appropriate and/or reserve from Community Preservation Fund for fiscal year 2003 annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation.

The Finance Committee recommends approval of this article.

**EXPLANATION:** Dan explained the line items as stated in the warrant article.

**DISCUSSION:** Harry LaCortiglia asked when the first public hearing was going to be where people could come in and discuss options. Dan replied that the first meeting would be August 13, 2002.

**ACTION:** On a voice vote, the Moderator declared the motion carried by a majority.

**ARTICLE 14: Septic Loan Program (Board of Health)**To see if the Town will vote to appropriate a sum of money for the purpose of financing the following water pollution abatement facility project: repair, replacement and/or upgrade of septic systems, pursuant to agreement with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter

29C of the General Laws; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise; or take any other action relative thereto.

**MOTION:** Priscilla Hunter moved and it was seconded by Debbie Rogers that the Town vote to appropriate the sum of \$400,000 for the purpose of financing the following water pollution abatement facility project: repair, replacement and/or upgrade of septic systems, pursuant to agreement with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise.

The Finance Committee recommends approval of this article.

**EXPLANATION:** Debbie Rogers, Health Agent explained that this monies was state funding for loans for people within 300' of ponds to upgrade septic systems.

**DISCUSSION:** None

**ACTION:** On a voice vote the Moderator declared the motion carried by a 2/3 vote.

ARTICLE 15: Mutual Aid Agreement for Police Departments (Police Department)

To see if the Town will vote to accept the provisions of Chapter 40, Section 8G of the Massachusetts General Laws, authorizing agreements with other cities and towns to provide mutual aid programs for police departments; or take any other action relative thereto.

**MOTION:** Beth Kostura moved and it was seconded by Paul Thompson that the Town vote to accept the provisions of Chapter 40, section 8G of the Massachusetts General Laws, authorizing agreements with other cities and towns to provide mutual aid programs for police departments.

The Finance Committee recommends approval of this article.

**EXPLANATION:** Dick Spencer explained that in case of an emergency such as car accident, plane crash etc. that surrounding towns can come to the aid of Georgetown under the direction of the Police Dept.

**DISCUSSION:** None

**ACTION:** On a voice vote the Moderator declared the motion carried unanimously.

ARTICLE 16: Urban Roadways Easement (Urban Roads Committee)

To see if the Town will vote to authorize the Board of Selectmen to acquire the permanent easements/takings necessary by gift or otherwise, for the second phase of the Urban Systems project so called.

**Namely:**

**Parcel 1:** 71 West Main Street, assessors map 6C lot 142, easement area 278.93 s.f.

**Parcel 2:** 50 Prospect Street, assessors map 11 lot 3, easement area 66.92 s.f.

**Parcel 3:** 67 West Main Street, assessors map 6C lot 169, easement area 278.93 s.f.

**Parcel 4:** Corner of Moulton and West Main Street and the southerly side of West Main Street. Owner, Massachusetts Electric Company, assessors map 6C parcel 1-65-A, easement area 171.82 s.f.

**Parcel 5:** 68 West Main Street, assessors map 6C lot 118, easement area 219.76 s.f.

**Parcel 6:** 64 West Main Street, assessors map 6C lot 119, easement area 40.83 s.f.

**Parcel 7:** 70 West Main Street, assessors map 6C lot 117, easement area 323.62 s.f.

**Parcel 8:** 52 East Main Street, assessors map 11A lot 114, easement area 30.70 s.f.

**Parcel 9:** 58 East Main Street, assessors map 11A lot 87, easement area 92.29 s.f.

All easements are described on plans entitled Roadway Easements Plan, Town of Georgetown dated September 24, October 1 and October 17, 2001, prepared by Joseph W. McCarthy, Jr. Professional Land Surveyor Reg.#33940, or take any other action relative thereto.

MOTION: Jack Moultrie moved and it was seconded by Bob Aprich that the Town vote to authorize the board of Selectmen to acquire the permanent easements/takings necessary by gift or otherwise, for the second phase of the Urban Systems project so called as listed in the Finance and Advisory Committee Handbook dated June 10, 2002.

The Finance Committee recommends approval of this article.

EXPLANATION: Jack Moultrie, Highway Surveyor explained that this would be land takings on corners of properties.

DISCUSSION: Sharon Freeman of West Main Street asked what is the process, what if this easement is not granted by the homeowner and is there compensation? Jack answered, that the land was given by gift or not charging homeowners betterment charges for property improvement, under Ch 79 the Town gets 3 appraisals of the land and the Town pays for the land. Sharon Freeman asked if there was a document to sign and Jack answered yes after approval of town meeting. Ron Stadnicki asked what this cost was to the town for this project. Jack responded that it was paid for from Ch90 state aid monies.

ACTION: On a voice vote, the Moderator declared the motion carried by a majority vote.

**ARTICLE 17: Council on Aging Membership Increase (Council on Aging)**

**To see if the Town will vote to amend the Code of the Town of Georgetown Chapter 42- Commissions and Councils Section as follows:**

**Ch. 42-1 Establishment; membership. – Change “seven (7) members” to “nine (9) members”;**  
**Ch. 42- 3 Terms of original appointees. – Add to end of paragraph the following: “Of the additional members added in 2002, one (1) member shall serve until March 2003 and one (1) member shall serve until March 2004.”**

**or take any other action relative thereto.**

MOTION: Tillie Evangelista moved and it was seconded by Alex Evangelista that the Town vote to amend the Code of the Town of Georgetown Chapter 42 Commissions and Councils Section as follows:

**Ch 42-1 Establishment;membership – Change “seven (7) members” to “nine (9) members”;**

**Ch 42-3 Terms of original appointees – Add to end of paragraph the following: “Of the additional members added in 2002, one (1) member shall serve until March 2003 and one (1) member shall serve until March 2004.”**

**The Finance Committee recommends approval of this article.**

**DISCUSSION: John Bonazoli asked Alex Evangelista if they had any concerns about increasing the amount for a quorum. Alex answered no.**

**ACTION: On a voice vote, the Moderator declared the motion carried by a majority vote.**

ARTICLE 18: Chapter 49: Earth Removal (Planning Board)

To see if the Town will vote to amend the Code of the Town of Georgetown Chapter 49 - Earth Removal, by replacing the existing Chapter 49 in its entirety with the following:

**Chapter 49  
Earth Removal and Importation Bylaw**

**49-1 Applicability.**

Importation, excavation, removal, stripping or mining of any earth material except as hereinafter permitted on any parcel of land not in public use in Georgetown is prohibited.

**49-2 Definitions.**

- A. Earth Materials: Earth Materials shall include soil, loam, sand, gravel, clay, peat, rock, or other similar matter.
- B. Importation: The bringing in of Earth Materials. Earth Materials may not be imported into the Town of Georgetown if they are contaminated according to M.G.L. c. 21E and the Massachusetts Contingency Plan (the MCP, 310 CMR 40.0000, et. seq.)
- C. Removal: The excavation, removal, stripping, or mining of any earth material on any site within the Town of Georgetown.
- D. Board: Planning Board

**49-3 Earth Removal and Importation Permit Not Required.**

- A. Subdivision Street: An Earth Removal and Importation Permit is not required for any Earth Removal and Importation undertaken in connection with the construction of streets in a subdivision approved by the Board. Whenever and wherever possible cuts and fills associated with the construction of such streets shall be balanced to minimize movement of materials on or off the right-of-way.
- B. Subdivision Lot: An Earth Removal and Importation Permit is not required for Earth Removal and Importation associated with the preparation of lots in a subdivision approved by the Board. Removal may take place only after the issuance of a Building Permit by the Building Inspector.

- C. Site Plan Approval, Special Permits: An Earth Removal and Importation Permit is not required for Earth Removal and Importation as may be required in connection with the preparation of a site approved by the Board for Site Plan Approval or an Independent Senior Housing project or other Special Permit issued by the Board such as for a Common Driveway.
- D. Minimal Transit: An Earth Removal and Importation Permit is not required for the removal of less than **fifty (50) cubic yards** of earth materials or the importing of less than **one hundred (100) cubic yards** on any one lot of record during any twelve (12) month period.

**49-4 Miscellaneous Earth Removal and Importation Permit from the Building Inspector Required.**

- A. A Miscellaneous Earth Removal and Importation Permit is required from the Building Inspector for the removal of earth materials in quantities in excess of **fifty (50) cubic yards but less than one thousand (1,000) cubic yards** and the importation of earth materials in quantities greater than **one hundred (100) cubic yards but less than 500 cubic yards** and clearly incidental to the construction of a structure and indicated on plans submitted for a Building Permit.
- B. Where earth materials are to be removed or imported in connection with the preparation of a specific site for building, removal may take place only after the issuance of a Building Permit by the Building Inspector. Removal will be allowed only from the area for the building, driveways, parking areas, and from areas where the Board of Health specifically requires removal in connection with septic systems.

**49-5 Earth Removal and Importation Permit from the Planning Board Required.**

- A. An Earth Removal and Importation Permit is required for the removal of earth materials in excess of **one thousand (1,000) cubic yards** and the importation of earth materials in quantities greater than **five hundred (500) cubic yards**.
- B. An Earth Removal and Importation Permit is required for the removal of earth materials in excess of **fifty (50) cubic yards** and the importation of earth materials in quantities greater than **one hundred (100) cubic yards** that is not clearly incidental to the construction of a structure and indicated on plans submitted for a Building Permit and not in the area for the buildings, driveways, parking areas, and from areas where the Board of Health specifically requires removal in connection with septic systems.
- C. An Earth Removal and Importation Permit is required for the removal and the importation of earth materials not covered under the above sections of this Earth Removal and Importation bylaw.

**49-6 Applications.**

- A. Miscellaneous Earth Removal and Importation Permit: Applications for a Miscellaneous Earth Removal and Importation Permit under Section 49-4 of this Bylaw will be made directly to the Building Inspector as part of the Building Permit application process. The Building Inspector may impose and set forth in the permit such restrictions and conditions as deemed reasonable and in the public interest, including but not limited to the conditions set forth in this Earth Removal and Importation Bylaw.

B. Earth Removal and Importation Permit: Applications for an Earth Removal and Importation Permit under Section 49-5 of this Bylaw require the following information and plans to be submitted to the Planning Board, with a copy to the Town Clerk:

- (1) Application form and list of abutters including the owners of land directly opposite any public or private street or way and the abutters to the abutters within three hundred feet of the property line as they appear on the most recent applicable tax list.
- (2) A plan or plans to scale (1" = 40'), prepared and stamped by a Registered Professional Engineer, showing :
  - a) Existing topography based upon a current survey showing two-foot contour intervals. Elevations should be related to NGVD-MSL 1929 datum.
  - b) A topographical map showing final grades at two-foot contour intervals, grading, and drainage facilities after restoration of the site.
  - c) All trees over twelve (12) inches in diameter as measured four (4) feet above natural ground.
  - d) All maps of the site must indicate all property lines, roadways, bodies of water or public easements within two hundred fifty (250) feet of the boundaries of the property on which the proposed removal site is to be located.
  - e) A log of soil borings/observation holes certified by a Registered Professional Engineer taken to refusal depth or 60' whichever occurs first. The estimated seasonal high water table shall be determined at each boring/observation hole. At least one boring must be taken on each acre of the property that is the subject of the permit and the location of same shown on the plan(s).
- (3) Estimated number of truckloads and proposed routes.
- (4) Purpose for which the materials are to be removed/imported and the location of the site on which the Earth Removal and Importation will be conducted.
- (5) Existing and proposed drainage provisions. Storm Water Management Plan.
- (6) Restoration plans including final grades, the depth of topsoil to be replaced and planting plan. Contour grading and conditioning of the land after operations are completed including the planting of the area to suitable cover, and the reestablishment of ground levels and grades.
- (7) Stockpile locations.
- (8) Soil Erosion and Sediment Control Plan (including dust control).
- (9) For Removal: Quantity and composition of materials to be removed. All calculations pertaining to the quantity of earth materials involved shall be prepared and certified by a Registered Professional Engineer.

- E. For Importation: Quantity and composition of materials to be imported. All calculations pertaining to the quantity of earth materials involved shall be prepared and certified by a Registered Professional Engineer. The applicant must certify that the soil is not contaminated according to **M.G.L. c. 21E and the Massachusetts Contingency Plan (the MCP, 310 CMR 40.0000, et. seq.** prior to depositing earth materials on land. The point of origin of the earth materials must also be provided.

#### **49-7 Public Hearing.**

- A. An Earth Removal and Importation Permit may not be issued until a public hearing is held. The public hearing must be held within sixty-five (65) days from the date that the application is filed with the Planning Board and the Town Clerk.
- B. Notice of the public hearing must include the name of the applicant; a description of the area or premises; the date, time, and place of hearing; the subject matter of the hearing; and the nature of the action requested.
- C. The notice of the hearing shall be published in a newspaper of general circulation in the town once in each of two successive weeks, the first notice to be published not less than fourteen days before the date of the hearing; posted in a conspicuous place in town hall for a period of not less than fourteen days before the date of the hearing; and mailed to abutters as shown on the list required to be submitted with the application, pursuant to Section 49-6(B)(1), above.
- D. Within sixty (60) days or any extended time by a vote of the Planning Board following the closing of the public hearing the Board shall take final action. If the Board fails to take final action within the sixty- (60) day or extended time limit, the Earth Removal and Importation Permit is deemed granted. Final action shall consist of filing a written decision with the Town Clerk.

#### **49-8 Considerations.**

Before granting the Earth Removal and Importation Permit, the Board shall consider the effects on adjacent properties and streets resulting from the Earth Removal and Importation activities and may impose and set forth in the Permit such restrictions and conditions as deemed reasonable and in the public interest, including but not limited to the following:

- A. Method of removal.
- B. Day(s) and time(s) of operation.
- C. Type of machinery to be used.
- D. Limitation of area to be excavated and/or filled.
- E. Clearance of brush.
- F. Erosion and dust control.
- G. Watershed areas.
- H. Water table protection.
- I. Drainage including the placing and sizing of culverts, sedimentation basins, swales, other.
- J. Routes of travel.
- K. The grades of slopes.
- L. The proximity to any public way.

#### **49-9 Special Provisions.**

- A. Disposition of topsoil: All topsoil to be removed shall be piled on-site for future site restoration. No topsoil shall be permitted to be removed from the site until the site is restored according to the restoration plan.
- B. Dust Control: No Earth Removal and Importation operation shall create excessive amounts of dust or allow roads leading into or from a site to become excessively dust producing. The street surfaces must be cleaned during and following the transport of earth materials. Covers must be used over earth material contained in vehicles involved in transporting such material.
- C. Safety and Security for site during excavation: The applicant is responsible to ensure that the area of removal/importation is safely secured by a fence or other equivalent method of protection.
- D. Groundwater Elevation: Under no circumstances will earth materials be removed to a depth less than six (6) feet above the estimated seasonal high groundwater table (ESHGWT) elevation or ledge or other impervious ground formations. ESHGWT determinations shall be made in accordance with 310 CMR 15.00 (Title V).
- E. Explosives: The use of explosives shall be done in accordance with the regulations for storage or handling of explosives as published by the Commonwealth of Massachusetts, including but not limited to 454 CMR 10.00 Part 19.

#### **49-10 Restoration.**

All restoration of the site must be completed in accordance with the approved Restoration Plan within sixty (60) days after the termination of the earth removal project. Large-scale earth removal projects (those taking longer than one year to complete) shall require on-going site restoration. The Restoration Plan submitted with the application shall propose a specific schedule for restoration.

#### **49-11 Security Requirements.**

The owner shall file a performance bond or deposit of money in an amount determined by the Board to be sufficient to cover costs of all or any part of restoring the site upon completion of work, such as removing stumps, large boulders, general cleanup and other miscellaneous debris.

#### **49-12 Length of Permit.**

No permit issued hereafter shall be valid for more than **one year** from its date of issue. No permit may be renewed or extended but a new permit may be applied for within forty-five (45) days prior to the expiration of a previously issued permit.

,or take any action relative thereto.

**MOTION:** Christopher Hopkins moved and it was seconded by Alex Evangelista that the Town vote to amend the Code of the Town of Georgetown Chapter 49 – Earth Removal, by replacing the existing Chapter 49 in its entirety with the new chapter as listed in the Finance and advisory Committee Handbook dated June 10, 2002.

The Finance Committee recommend approval of this article.

The Planning Board report was read by Jack Moultrie.

**DISCUSSION:** None

**ACTION:** On a voice vote, the Moderator declared the motion carried by a majority.

**ARTICLE 19: Zoning By-Law, Intensity of Use Schedule Amendment (Planning Board)**

To see if the Town will vote to:

**Revise the Use Regulations Schedule to change the table to delete the “O” designating a prohibited use and inserting “P” designating a permitted use thereby allowing Earth Removal and Importation in all zones in accordance with the Earth Removal and Importation Bylaw:**

Existing Schedule:

	RA	RB	CA	CB	CC	IA	IB	RC
Earth Removal	O	P <sub>(12)</sub>	O	O	P <sub>(12)</sub>	O	P <sub>(12)</sub>	P <sub>(12)</sub>

Proposed Schedule:

	RA	RB	CA	CB	CC	IA	IB	RC
Earth Removal	P <sub>(12)</sub>							

**AND TO Revise Footnote 12 as follows to reference Earth Removal and Importation Bylaw:**

Delete “Permit must be obtained from the Planning Board under Chapter 49, Earth Removal” and insert “Earth Removal and Importation permitted in accordance with the Earth Removal and Importation Bylaw”

,or take any other action relative thereto.

**MOTION:** Dan Kostura moved and it was seconded by Alex Evangelista that the Town vote to revise the Use Regulations Schedule to change the table to delete the “O” designating a prohibited use and inserting “P” designating a permitted use thereby allowing Earth Removal and Importation in all zones in accordance with the Earth Removal and Importation Bylaw and to Revise Footnote 12 to reference Earth Removal and Importation Bylaw as listed in the Finance and Advisory Handbook dated June 10, 2002.

The Finance Committee recommends approval of this article.

Planning report given by Jack Moultrie.

**TOWN OF GEORGETOWN  
SPECIAL TOWN MEETING  
OCTOBER 21, 2002**

The Special Town Meeting was held in the Georgetown Middle High School Auditorium at 7:00 PM on Monday October 21, 2002.

At 7:02 P.M. the Moderator opened the town meeting and declared we did not have a quorum at this time. The meeting was adjourned for 10 minutes to wait for a quorum.

At 7:12 P.M. the Moderator declared we now have a quorum and the special town meeting will come to order.

The Pledge of Allegiance was given by our Acting Police Chief, Dan Beaton. The non-voting members in the audience and the non voting section were recognized by the Moderator.

Bill Ford, Chairman of the School Committee gave a presentation on the School Feasibility Study which was approved at last years town meeting. They showed projected numbers of students over the next few years and the fact that we would need to look at land to build a new school.

**ARTICLE 1: Adjustments to FY 2003 Budget (Board of Selectmen)**

To see if the Town will rescind action taken on Article 2 of the Annual Town Meeting June 10, 2002 and replace it with the following:

Move that the Town will vote to raise and appropriate the sum of \$16,379,114., and to appropriate by transfer from the Water Department Enterprise Fund the sum of \$116,182., the Overlay Surplus the sum of \$104,891., and the Septic Betterment Fund the sum of \$11,113., for a total appropriation of \$16,611,300., to defray charges and expenses of the Town, including debt and interest, and including support of the Town's public schools and the Whittier Regional Vocational Technical High School, to fix salaries of the several elected officials of the Town, and to provide for a Reserve Fund for the Fiscal Year beginning July 1, 2002, in accordance with the line items and Finance & Advisory Board's amounts shown under OPERATING BUDGET in the Finance & Advisory Board's report to the June 10, 2002 Annual Town Meeting, or take any other action in relation thereto.

MOTION: Jim Lacey moved and it was seconded by Peter Dion that the Town will vote to raise and appropriate the sum of \$16,379,114, and to appropriate by transfer from the Water Department Enterprise Fund the sum of \$116,182, the Overlay Surplus the sum of \$104,891; and the Septic Betterment Fund the sum of \$11,113 for a total appropriation of \$16,611,300, to defray charges and expenses of the Town, including debt and interest, and including support of the Town's public schools and the Whittier Regional Vocational Technical High School, to fix salaries of the several elected officials of the Town, and to provide for a Reserve Fund for the Fiscal Year beginning July 1, 2002, in accordance with the line items and Finance & Advisory Board's amounts shown under OPERATING BUDGET in the Finance & Advisory Board's report to the June 10, 2002 Annual Town Meeting.

EXPLANATION: Jim Lacey explained that the motion to raise and appropriate was incorrect due to a typo error. This is necessary to correct in order to certify free cash.

AMENDMENT: Cynthia Bateman moved and it was seconded by Ray Bateman to also appropriate \$40,623 by transfer from Stabilization Fund to offset deficit in State Aid Cherry Sheet.

EXPLANATION: The Cherry sheet figure was revised in August for a lesser amount than anticipated.

MOTION TO AMEND: On a voice vote the Moderator declared the motion to amend passed by a majority.

AMENDED MOTION: The Moderator declared the Amended Motion passed by a 2/3 voice vote.

**ARTICLE 2: Unpaid Bills (Finance and Advisory Committee)**

To see if the Town will vote to raise and appropriate, or raise by appropriation from any available funds an amount to pay unpaid bills from the previous fiscal year, or take any other action in relation thereto.

MOTION: Jim Lacey moved and it was seconded by Reggie Tardif that the Town vote to appropriate from FY03 budget line items to pay unpaid bills from the previous fiscal year.

AMOUNT	LINE ITEM	PURPOSE
\$12,540	Town Counsel #11511	Kopleman and Paige's June 2002 bill
\$500	Fire Misc. Wages # 12212	Inspection services for the Fire Department
\$125	Fire Wages and Salaries #12211	Personal services for the Fire Department

EXPLANATION: Jim Lacey explained that these are bills which were received after the last town meeting. The monies are being used from FY03 amounts to pay bills for FY02.

DISCUSSION: None

ACTION: On a voice vote the Moderator declared the motion carried unanimously.

**ARTICLE 3: Tennis Courts (Park and Recreation Commission)**

To see if the Town will vote to appropriate the sum of eight thousand dollars (\$8,000.), or any other sum from the Stabilization Fund for the purpose of funding for a site survey, feasibility study and site preparation plan for reconstruction plan for reconstruction and/or expansion of the tennis court at American Legion Park, or take any other action in relation thereto.

MOTION: Dean Hopkins moved and it was seconded by Rollie Zagnoli that the Town vote to appropriate from the Stabilization Fund the sum of eight thousand dollars (\$8,000) for the purpose of funding a site survey, feasibility study and site preparation plan for reconstruction plan for reconstruction and/or expansion of the tennis court at American Legion Park.

MOTION TO AMEND: Dean Hopkins moved and it was seconded by Lonnie Brennan that the Town vote to appropriate from the Stabilization Fund the sum of four thousand dollars (\$4,000) for the purpose of funding a site survey feasibility study and site preparation plan for reconstruction plan for reconstruction and/or expansion of the tennis courts at American Legion Park.

ACTION: On a voice vote the Moderator declared the motion to amend carried by a majority.

EXPLANATION: Dean Hopkins explained that the tennis courts are in disrepair.

DISCUSSION: Lonnie Brennan described the poor condition of the courts and asks that the voters consider approval of this article.

FIN COM REPORT: Sandy Martin noted that the Finance Committee recommends disapproval of this article. Their vote was 2 for and 6 against.

ACTION: On a voice vote the Moderator declared the amended motion carried by a 2/3 vote.

**ARTICLE 4: Security System, American Legion Park (Park and Recreation Commission)**

To see if the Town will vote to raise and appropriate, or transfer and appropriate from available funds the sum of three thousand five hundred dollars (\$3,500.) to purchase and install a security system at American Legion Park, or take any other action in relation thereto.

MOTION: Dean Hopkins moved and it was seconded by Richard Aberman that the Town vote to appropriate from the Stabilization Fund the sum of three thousand five hundred dollars (\$3,500) to purchase and install a security system at American Legion Park.

EXPLANATION: It was explained by Dean Hopkins this would be done to stop vandalism to structures and equipment. Three (3) cameras would be installed on the bathhouse.

FIN COM REPORT: Peter Dion stated the Finance Committee recommended approval of this article by a unanimous vote.

DISCUSSION: None

ACTION: On a voice vote the Moderator declared the motion passed by a 2/3 vote.

**ARTICLE 5: Repairs to Ladder Truck (Board of Engineers)**

To see if the Town will vote to raise and appropriate, and/or appropriate from available funds, borrow, or any other combination of the foregoing the sum of twenty seven thousand dollars (\$27,000.) to make repairs to ladder truck #1, or take any other action in relation thereto.

MOTION: Harold Roeder moved and it was seconded by Karen Marchand that the Town vote to appropriate from the Stabilization Fund the sum of twenty seven thousand dollars (\$27,000) to make repairs to the Central Fire Department's ladder truck #1.

EXPLANATION: Harold Roeder explained that every 2 years they inspect these ladders. Ladder truck #1 did not pass the test on the 2<sup>nd</sup> fly. The ladder cannot go beyond 68'. This repair will allow the use of the ladder to its full capacity of 100 feet.

FIN COM REPORT: Jim Lacey stated the Finance Committee voted unanimously to approve this article.

DISCUSSION: None

ACTION: On a voice vote, the Moderator declared the motion carried by a 2/3.

**ARTICLE 6: Repairs to Septic System – Middle/High School (School Committee)**

To see if the Town will vote to raise and appropriate, and/or appropriate from available funds, borrow, or any other combination of the foregoing the sum of twelve thousand dollars (\$12,000.) to make septic repairs to the Middle/High School or take any other action in relation thereto.

MOTION: Margaret Messelaar moved and it was seconded by Bill Ford that the Town vote to appropriate from the Stabilization Fund the sum of twelve thousand dollars (\$12,000) to make repairs to the Middle/High School septic system.

FIN COM: Reggie Tardif stated the Finance Committee voted unanimously to approve this article.

EXPLANATION: Margaret Messelaar stated that the septic holding tank has a crack in a gasket between baffles.

DISCUSSION: Brian Stadnicki asked why this was not being paid from the School Budget. Margaret stated they do not have enough monies. James Kelley asked the age of the system. Margaret answered it was installed in 1996. Kathy Sachs asked for the CIP report. Robin O'Malley from the CIP Committee stated they voted 5-1 in favor of approving this article. Sandy Martin asked when the system would be repaired. Margaret responded immediately.

ACTION: On a voice vote the Moderator declared the motion carried by a 2/3 vote.

**ARTICLE 7: Chapter 90 Reimbursement, Transportation Bond (Highway Surveyor)**

To see if the Town will appropriate the sum of \$145,525., or any other sum, to be reimbursed by the Commonwealth of Massachusetts under the provisions of Chapter 90 of the General Laws of the Commonwealth of Massachusetts, to be expended by the Highway Surveyor, with approval of the Board of Selectmen, or take any other action in relation thereto.

MOTION: Jack Moultrie moved and it was seconded by Sandy Martin that the Town appropriate the sum of \$145,525 to be reimbursed by the Commonwealth of Massachusetts under the provisions of Chapter 90 of the General Laws of the Commonwealth of Massachusetts, to be expended by the Highway Surveyor, with approval of the Board of Selectmen.

FIN COM REPORT: Walter Clemons stated the Finance Committee voted to approve this article unanimously.

EXPLANATION: This is a stock article, road monies to be reimbursed by the state.

DISCUSSION: None

ACTION: On a voice vote the Moderator declared the motion carried by a majority.

**ARTICLE 8: Access Road Land Acquisition (Highway Surveyor)**

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise and to accept the deed to the Town of a fee simple interest or less in the parcel or parcels of land necessary to construct an access road from Route 133 to Tenney Street, upon such terms

and conditions as the Board of Selectmen shall determine to be appropriate, for the purposes of an access road, and to fund said purchase with Chapter 90 state aid funds (\$10,868.00), or take any other actions in relation thereto.

MOTION: Jack Moultrie moved and it was seconded by Walter Clemons that the Town vote to authorize the Board of Selectmen to acquire by purchase and to accept the deed to the Town of a fee simple interest or less in the parcel or parcels of land necessary to construct an access road from Route 133 to Tenney Street, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, for the purposes of an access road, and to fund said purchase with Chapter 90 state aid funds (10,868.00).

FINANCE COMMITTEE REPORT: Sandy Martin stated that the Finance Committee voted to approve this article by a unanimous vote.

EXPLANATION: Jack Moultrie explained that this is the final piece of land for the right of way to the access road. The state will put this out to bid next month.

DISCUSSION: Larry Mitkus 9 Belleau Woods asked who owns the land. Jack responded the Commonwealth of Massachusetts. Rachel Crateau asked when the start date would be. Jack responded that the construction start date would be in the spring of 2003 and would take 10-12 months to complete.

ACTION: On a voice vote, the Moderator declared the motion carried by 2/3.

#### **ARTICLE 9: Weights and Measures (Board of Selectmen)**

To see if the Town will vote to raise and appropriate, or transfer and appropriate from available funds the sum of three thousand dollars (\$3,000.), to hire a vendor to provide weights and measures services, or take any other action in relation thereto.

MOTION: Beth Kostura moved and it was seconded by Matilda Evangelista that the Town vote to appropriate from the Stabilization Fund the sum of three thousand dollars (\$3,000) to hire a vendor to provide weights and measures services.

FIN COM REPORT: Peter Dion stated that the Finance Committee voted to approve this article unanimously.

EXPLANATION: Beth explained that the state required a certified vendor.

DISCUSSION: None

ACTION: The Moderator declared that the motion carried by a 2/3 voice vote.

#### **ARTICLE 10: Community Preservation Act Year Ending Fund (Community Preservation Committee)**

To see if the Town will vote to appropriate and/or reserve from Community Preservation Fund Fiscal Year 2003 annual revenues, collected in Fiscal Year 2002, the amounts recommended by the Community Preservation Committee for committee administrative expenses including: debt service, appraisals, expert/professional services, land surveys, postage, copying, legal expenses, office supplies and other administrative expenses, with each item to be considered a separate appropriation:

PURPOSE	RECOMMENDED AMOUNT
	<b>Appropriations</b>
Committee Administrative Expenses	\$8,150.00
	<b>Reserves</b>
Open Space	\$16,348.27
Historic Resources	\$16,348.27
Community Housing	\$16,348.27

,or take any other action in relation thereto.

MOTION: Dan Kostura moved and it was seconded by Reggie Tardif that the Town vote to appropriate or reserve from Community Preservation Fund Fiscal Year 2003 annual revenues, collected in Fiscal Year 2002, the amounts recommended by the Community Preservation Committee for committee administrative expenses including: debt service, appraisals, expert/professional services, land surveys, postage, copying, legal expenses, office supplies and other administrative expenses, with each item to be considered a separate appropriation:

PURPOSE	RECOMMENDED AMOUNT
	<b>Appropriations</b>
Committee Administrative Expenses	\$8,150.00
	<b>Reserves</b>
Open Space	\$16,348.27
Historic Resources	\$16,348.27
Community Housing	\$16,348.27

FIN COM: Reg Tardif stated that the Finance Committee voted to approve this article unanimously.

EXPLANATION; Dan Kostura stated that this is the 3% collected from the taxpayers and that we got a match from the state.

DISCUSSION: None

ACTION: On a voice vote the Moderator declared this article passed by a majority.

MOTION TO ADJOURN: Reggie Tardif moved and it was seconded by Peter Dion that the Special Town Meeting be adjourned.

It is 7:54 P.M.

122 registered voters checked in which is a 2.6% turnout.

True Copy Attest:

**Town of Georgetown  
Commonwealth of Massachusetts  
June 2, 2003  
Special & Annual Town Meeting**

The Special and Annual Town Meeting were held at the Georgetown Middle High School in the auditorium at 7:00 P.M. The annual town meeting was called to order by the Moderator at 7:00 P.M. with 545 voters checked in. We have a quorum.

Police Chief James Mulligan led us in the Pledge of Allegiance and Reverend Eric Mareau of the First Congregational Church gave the invocation.

The non-voting members were pointed out by the Town Moderator.

Bill Ford was awarded a plaque by the School Committee for his years of service. It was accepted by his wife Maureen on his behalf.

The Moderator called for a motion to adopt as a rule of this meeting, a 5 minute speech limit on each article.

MOTION: Robert Wood moved and it was seconded by Joe Soucy that we adopt as a rule of this meeting, a 5 minute speech limit on each article

DISCUSSION: None

ACTION: On a voice vote, the Moderator declared the motion carried by a 2/3 vote.

The Moderator made an announcement that before we get to the annual town meeting that we have a special town meeting to take care of some financial business for FY2003.

MOTION: Peter Dion moved and it was seconded by Jim Lacey that we adjourn the annual town meeting which will reconvene immediately after the special town meeting has completed it's business.

DISCUSSION: None

ACTION: On a voice vote the moderator declared this carried by a majority.

The Moderator called to order the special town meeting.

**SPECIAL TOWN MEETING**

ARTICLE 1: To see if the Town will vote to appropriate and or transfer from available funds, including interdepartmental account transfers, to the following FY03 budget line items, or take any other action relative thereto:

LINE ITEM	DEPARTMENT	ORIG APPR	DECREASE	INCREASE	REV
11224	Selectmens expense	23,896		4,000	27,896
11226	Town Hall Oper Budget	28,665		12,000	40,665
11227	Town Admin Salary	64,388		4,400	68,788
11321	Reserve Fund	50,000		15,000	65,000
11351	Accountant Salary	41,579		8,355	49,934
11451	Finance Director	81,869	13,496		68,373
11452	Treas/coll/acct staff wages	74,190	8,222		65,968
11453	Finance Dept expense	34,605	2,000		32,605
11454	Tax Coll/Treasurer	49,073	43,372		5,701
11511	Town Counsel	28,000		25,000	53,000
11631	Registrars	6,000	2,000		4,000
11761	ZBA Wages	7,800	279		7,521
13121	Whittier	36,276	1,964		34,312
14215	Road Maint	120,407	10,000		110,407
14231	Snow & Ice	100,000		112,947	212,947
15112	Bd of Health Exp	38,785	7,500		31,285
15412	COA Exp	11,598	500		11,098
16111	Library Salary	130,985	7,157		123,828
16112	Library Exp	51,205		2,228	53,433
16311	Park & Rec Wages	17,829	4,000		13,829
17521	Short Term Loans	49,560	24,000		25,560
19121	Worker's Comp	53,192	9,680		43,512
19141	Medical Ins	1,131,981	41,611		1,090,370
19171	Dental Ins	88,350	241		88,109
	Septic Repair-school			7,500	7,500
	Free Cash	100,387	15,408		84,979
	TOTAL	2,420,620	191,430	191,430	2,420,620

**MOTION:** Jim Lacey moved and it was seconded by Sandy Gerraughty that the Town vote to appropriate the sum of **\$191,430.00** to supplement appropriations to FY2003 line items by **\$176,022.00** transfers from other line items and **\$15,408.00** transfer from free cash as listed in Article 1 of the Special Town Meeting warrant.

The Finance Committee recommends approval of this article

**DISCUSSION:** None

**ACTION:** On a voice vote, the Moderator declared the motion carried unanimously.

With business completed, the Moderator accepted a motion to adjourn the special town meeting.

**MOTION:** Peter Dion moved and it was seconded by Reg Tardif to adjourn the special town meeting.

The Moderator reconvened the annual town meeting 2003.

**Article 1: Town Officers and Committee Reports**

To hear and act on the reports of the Town Officers and Committees.

This article was passed over as there were no reports to give.

**CONSENT CALENDAR**

The use of a consent calendar speeds the passage of warrant articles which the Selectmen and Moderator, in consultation with town Counsel and the finance and Advisory Committee believe should generate no controversy and can be properly voted without debate.

Bob Morehouse asked that Article #8 would be held and removed from the consent calendar and restored to its original place on the warrant.

The Moderator called the individual articles on the consent calendar.

**Article 4: Water Department Operating Budget (Water Commissioners)**

To see if the Town will appropriate the receipts and available funds of the Water Department Enterprise Fund for the operation of the Water Department under the direction of the Water Commissioners for the Fiscal Year beginning July 1, 2003, or take any other action in relation thereto.

**Article 5: Municipal Light Department Continuation of Operation (Light Commissioners)**

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2003, or take any other action in relation thereto.

**Article 6: Zoning Board of Appeals Revolving Fund (Zoning Board of Appeals)**

To see if the Town will vote to continue the Zoning Board of Appeals Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by applicants' fees to be expended without further appropriation for the purpose of application review including, but not limited to review services, clerical, legal expenses, equipment and office supplies. The Zoning Board of Appeals may expend from this account an amount not to exceed \$ 20,000.00 for Fiscal Year 2004; or take any other action in relation thereto.

**Article 7: Road Machinery Fund (Highway Surveyor)**

To see if the Town will vote to continue the Road Machinery Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by payments for rental of Highway machinery and shall be expended without further notice for the purpose of purchasing highway equipment. The Highway Surveyor, with approval of the Board of Selectmen, may expend from this account an amount not to exceed \$ 10,000.00, or the balance in

the account, whichever is lesser, for the Fiscal Year beginning July 1, 2003 or take any other action in relation thereto.

**Article 9: Comcast, Local Access Programming (Cable TV Advisory Committee)**

To see if the Town will continue a Cable Television Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by Comcast to the Town to be expended without further appropriation for the purpose of Local Access Programming. The Cable TV Advisory Committee, with written approval of the Board of Selectmen, may expend from this account an amount not to exceed \$91,462.50 for Fiscal Year 2004; or take any other action in relation thereto.

**Article 10: Chapter 90 Reimbursement, Transportation Bond (Highway Surveyor)**

To see if the Town will appropriate the sum of \$ 149,523.00, or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

**MOTION: Bob Aprich moved and it was seconded by Sandy Gerraughty that the annual town meeting take the following articles out of order in the warrant and take action on articles 4, 5, 6, 7, 8, 9, and 10. Said motions are printed in the consent calendar without debate on any such articles provided that upon request of any voter at this meeting may before the vote is taken on this motion an article shall be dropped from the consent calendar and shall be acted upon in the ordinary course and ordinary order of business at this meeting.**

The Finance Committee recommends approval of these articles.

**AMENDMENT: Peter Dion moved that Articles 4, 5, 6, 7, 9 & 10 and it was seconded by Jim Lacey to approve these articles as article 8 has been returned to its original order.**

**ACTION: The Moderator declared the amended motion carried by a unanimous voice vote.**

**Article 2: General Operating Budget/Reserve Fund (Board of Selectmen)**

To see if the Town will raise and appropriate, or appropriate by transfer from available funds, a sum of money to defray charges and expenses of the Town, including debt and interest and including support of the schools, to fix salaries of the several elected offices of the Town, as provided by section 108, Chapter 41, General Laws, as amended, and to provide for a reserve fund for the ensuing year, as set forth in the Finance and Advisory Board Annual Report and Recommendations for the Fiscal Year beginning July 1, 2003, or take any other action in relation thereto.

**MOTION:** Jim Lacey moved and it was seconded by Reg Tardif that the Town raise and appropriate the sum of \$16,532,836.00 and to appropriate by transfer from the Water Department Enterprise Fund the sum of \$135,739.00 for a total appropriation of \$16,668,575.00, to defray charges and expenses of the Town, including support of the Town's public schools and the Whittier Regional Vocational Technical High School, to fix salaries of the several elected offices of the Town, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2003, in accordance with the line items and Finance & Advisory Board's report to the June 2, 2003 Annual Town Meeting.

Jim Lacey of the Finance Committee and Margaret Messelaar of the School Committee gave a presentation on the overhead screen to discuss the impacts to the Town due to the decrease in state funds.

Ron Stadnicki stated that due to the finance committee handouts not being available until town meeting night that residents didn't have a chance to review these figures and there seem to be errors. Ron Stadnicki moved and it was seconded by Joe Soucy to amend that these booklets be sent out to every household 7 days prior to Town Meeting.

This is not a valid amendment as it contained no dollar amounts.

Jim Lacey asked where would this money come from and that there have been 2 public meetings over the last 2 weeks. There is no intention to hide info.

**MOTION TO AMEND:** Jim Lacey made an amendment to the amendment and it was seconded by Bob Melideo that these booklets be available at Town Hall 7 days prior to Town Meeting.

**ACTION:** By a voice vote the Moderator declared the motion to amend carried unanimously.

**MOTION TO AMEND:** Steve Epstein moved and it was seconded by John Bonazoli to reduce line item 13111 (School salary & wages) by a sum of \$150,000.00

Steve argued that the teachers will just spend everything we give them. He wanted to reduce all staff not just teachers salaries. Jim Lacey stated that there is no basis on the amount of \$150,000.00 and that it's just irresponsible. When it was asked by Steve Epstein what the increase amount would be for teachers this year, George Moker stated he was not at liberty to discuss it as they were currently in negotiations with the union.

**ACTION:** The Moderator declared by a voice vote that this amendment did not carry.

Back to the main motion: **ACTION:** The Moderator declared by a show of hands that this carried by a 2/3 vote.

**Article 3: Additional Funds for Operating Budget (Board of Selectmen)**

To see if the Town will vote to raise and appropriate or transfer from available funds an additional amount of \$925,000 in real estate and personal property taxes for the purposes of funding the general operating budget for the Fiscal Year beginning July 1, 2003 as recommended by the Finance and Advisory Committee in its proposed operating budget for departmental operating purposes, debt service and other town expenses, provided that the amount authorized herein shall be contingent upon the vote at the Town election to assess additional real estate and personal property taxes in accordance with the provisions of Proposition 2 ½, so called or take any other action in relation thereto.

**MOTION:** Jim Lacey moved and it was seconded by Reg Tardif that the Town vote to raise and appropriate or transfer from available funds an additional amount of \$925,000, in real estate and personal property taxes for the purposes of funding the general operating budget for the Fiscal Year beginning July 1, 2003, as recommended by the Finance and Advisory Committee in its proposed operating budget for departmental operating purposes, debt service and other town expenses, provided that the amount authorized herein shall be contingent upon the vote at the Town election to assess additional real estate and personal property taxes in accordance with the provisions of Proposition 2 ½, so called; and that if the override question should fail at either town meeting or at the June 9, 2003 town election the approved general operating budget shall be listed as "FY 04 with no override," as shown within the Finance and Advisory Board Budget Recommendations for the Town Meeting of June 2, 2003.

The Finance Committee recommends approval of this article.

**DISCUSSION:** Kathy Roche questioned what portion of this override going to the schools would be for text books. Margaret Messelaar responded \$35,000.00 to the various schools for math, english and spelling books. Kathy Roche asked about the elimination of the computer program at the Penn Brook School as she believed there is not one currently in place. Margaret responded that they have had a teacher for computer since January which was funded by a grant.

**MOTION:** Steve Epstein moved and it was seconded by Tim Gerraughty that we vote this article by secret ballot.

Reg Tardif stated the secret ballot will be at the polls next Monday, no need for secret tonight.

**ACTION:** By a voice vote, the Moderator declared the motion to vote by secret vote tonight did not carry.

Larry Borin explained that the schools would be losing grant monies which funded a nurse and The literacy program. Joe Soucy spoke in favor of supporting this article. We've built up our schools and we cannot afford not to support it. Terry Hart also spoke in favor of supporting what is put on the ballot. Our property value is based on the quality of this Town.

**ACTION:** By a show of hands, the Moderator declared the article passed by a majority

**Article 8: Conservation Commission Revolving Fund for Camp Denison (Conservation Commission)**

To see if the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$ 3,000.00 for the Fiscal Year 2004; or take any other action in relation thereto.

MOTION: Bob Morehouse moved and it was seconded by Bob Aprich that the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$ 3,000.00 for the Fiscal Year 2004; or take any other action in relation thereto.

DISCUSSION: Bob Morehouse asks to amend the amount to be expended to \$7,000.00. The Moderator explains to him that this cannot be done as he can't go higher than the warrant amount posted.

ACTION: On a voice vote, the Moderator declares this has passed by a majority.

**Article 11: Dual Transmission Loop (Water Commissioners)**

To see if the Town will raise and appropriate, and/or transfer from available funds, borrow, or any combination of the foregoing \$500,000.00 to design and construct a Dual Transmission Loop, to be expended under the direction of the Water Commission, with the approval of the Board of Selectmen, or take any other action in relation thereto.

MOTION: Ray Bateman moved and it was seconded by Will Kelley that the Town vote to appropriate the sum of \$ 500,000.00, for the purpose of financing the design and construction of a water loop from the "commissioners well" to the treatment plant and return, including without limitation, all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$ 500,000.00, and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the Town unless the Treasurer, with the approval of the Board of Selectmen, determines that they should be issued as limited obligations and may be secured by local system

revenues as defined in Section 1 of Chapter 29C; and that such costs associated with the borrowing including, but not limited to, principal and interest be paid from the income or retained earnings of the Water Department.

The Finance Committee recommends approval of this article.

Ray Bateman explained that only two (2) wells are connected to the water treatment plant. We have 3 wells and the third is not in operation. John Flaherty recommends everyone vote for this so the entire Town can be connected.

**ACTION:** By a show of hands, the Moderator declared the motion carried by 2/3rds.

**Article 12: Library Addition Override (Board of Library Trustees)**

To see if the Town will vote to raise and appropriate a sum of money not to exceed \$2,400,000.00 for constructing an addition to, renovating, remodeling and making extraordinary repairs to the Georgetown Peabody Library, including original equipment and site improvements, to authorize the Town Treasurer with the approval of the Board of Selectmen in order to meet such appropriation to borrow a sum of money under Chapter 44, Section 7 of the General Laws as amended or any other enabling authority, and to issue bonds or notes therefore, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½ the amount required to satisfy the obligations, including principal and interest, under the bonds.

**MOTION:** Nancy Aberman moved and it was seconded by John Mack that the Town vote to raise and appropriate a sum of money not to exceed \$2,400,000.00 for constructing an addition to, renovating, remodeling and making extraordinary repairs to the Georgetown Peabody Library, including original equipment and site improvements, to authorize the Town Treasurer with the approval of the Board of Selectmen in order to meet such appropriation to borrow a sum of money under Chapter 44, Section 7 of the General Laws as amended or any other enabling authority, and to issue bonds or notes therefore, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½ the amount required to satisfy the obligations, including principal and interest, under the bonds.

**EXPLANATION:** Chris Laut explained the needs for expansion. The cost will be \$4.28 Million dollars of the state will pay \$1.65 million, \$200,000 will be fund raising and the Town will pay \$2.4 million over 20 years. The average increase to households will be \$92 year.

John Bonazoli asked if the increased operating expense of this addition is included in the budget. Chris Laut responded no. George Perkins stated he would like to see the addition smaller. John Pingree asked if the Finance Committee recommended this article. Peter Dion stated they recommended it move forward to the ballot. Jim Stoetzel and Danielle Pingree both stated that

asked if the money was guaranteed from the state and Chris Laut responded yes. Harold Roeder and Tom Falzareno spoke in favor of supporting the library addition.

ACTION: By a count of hands, the Moderator declared the motion carried by 2/3rds.

**Article 13: FY 2004 Community Preservation Act /Board of Selectman Open Space Purchase Recommendation (Preservation Committee)**

To see if the Town will vote to appropriate or transfer from available Community Preservation Funds and the open space reserve funds, Two-Hundred Eighty Five Thousand (\$285,000.00) for the acquisition by negotiated purchase of a parcel of land of approximately 44.6 +/-acres owned by KMB trust Katherine Bresnahan Trustee as described on Assessors Map 3, Parcel 10, Map 3 Parcel 10A, and Map 3 Parcel 8 to be managed and controlled by the Conservation Commission of the Town of Georgetown in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes, and to meet said appropriation with funds transferred in accordance with M.G.L. Chapter 44B, the Community Preservation Act, or any other enabling authority, as detailed below, and that the Board of Selectmen and Community Preservation Committee or Conservation Commission be authorized to file on behalf of the Town of Georgetown any and all applications deemed necessary under the Self-Help Act (M.G.L. Chapter 132A, Section 11) or any other applications for funds in any way connected with the scope of this acquisition, and the Board of Selectmen and the Conservation Commission be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments including the conveyance of a perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town of Georgetown to affect said purchase. Said conservation restriction may be granted to any other organization qualified and willing to hold such a restriction in accordance with M.G.L. Chapter 44B and;

to appropriate from the Community Preservation Fund five thousand dollars (\$5,000.00) to be expended as for legal expenses incurred by the acquisition of said property.

Any unexpended appropriated funds will be returned to the general Undesignated Community Preservation fund.

Appropriations

	Amount	
Transfer from Open Space Reserve Fund for Land Acquisition	\$16,500.00	
Transfer from FY2004 CPA Funds (10% for Open Space) for Land Acquisition	\$32,848.00	\$285,000.00
Transfer from FY2004 Undesignated Fund for Open Space for Land Acquisition	\$235,652.00	
Transfer from FY2004 Undesignated Fund for Open Space for Legal Expenses.		\$5,000.00
Transfer from FY2004 Undesignated Fund for Open Space for Endowment for Conservation Restriction.		
Total CPA Fund Transfers for Open Space		\$290,000.00

Or take any other action in relation thereto.

**MOTION:** Dan Kostura moved and it was seconded by Harry LaCortiglia that the Town vote to appropriate or transfer from available Community Preservation Funds and the open space reserve funds, Two-Hundred Eighty Five Thousand Dollars (\$285,000.00) for the acquisition by negotiated purchase of a parcel of land of approximately 44.6 +/- acres owned by KMB trust Katherine Bresnahan Trustee as described on Assessors Map 3, Parcel 10, Map 3 Parcel 10A, and Map 3 Parcel 8 to be managed and controlled by the Conservation Commission of the Town of Georgetown in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes, and to meet said appropriation with funds transferred in accordance with M.G.L. Chapter 44B, the Community Preservation Act, or any other enabling authority, as detailed below, and that the Board of Selectmen and the Community Preservation Committee or Conservation Commission be authorized to file on behalf of the Town of Georgetown any and all applications deemed necessary under the Self-Help Act (M.G.L. Chapter 132A, Section 11) or any other applications for funds in any way connected with the scope of this acquisition, and the Board of Selectmen and the Conservation Commission be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments including the conveyance of a perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town of Georgetown to affect said purchase. Said conservation restriction may be granted to any other organization qualified and willing to hold such a restriction in accordance with M.G.L. Chapter 44B and;

to appropriate from the Community Preservation Fund five thousand dollars (\$5,000.00) to be expended for legal expenses incurred by the acquisition of said property.

Any unexpended appropriated funds will be returned to the general Undesignated Community Preservation fund.

Appropriations	Amount	
Transfer from Open Space Reserve Fund for Land Acquisition	\$16,500.00	
Appropriation from CPA Funds (10% for Open Space) for Land Acquisition	\$32,848.00	\$285,000.00
Appropriation from CPA Fund for Open Space for Land Acquisition	\$235,652.00	
Appropriation from CPA Fund for Open Space for Legal Expenses.		\$5,000.00
Total CPA Fund Appropriation for Open Space		\$290,000.00

The Finance Committee recommends approval of this article.

**EXPLANATION:** The CPA in conjunction with the Open Space Committee has targeted an open space parcel for purchase. The Town currently holds a 12 month option agreement for purchase of this property which expires Feb 2004. The purchase consists of 44.6 acres on 3 separate abutting parcels. The price for the land has been agreed to and set by the average of 2 professional licensed appraisers where were determined to be \$355,000 and to reduce that amount by approx. 17.3% to achieve a bargain sale price of \$285,000

DISCUSSION: Lois Erikson explained that this property has been on the market and developers have shown interest in it and also a private school and a motor cross group. There were septic issues as it borders the Parker River. This would be a great opportunity for the Town to purchase it.

Jack Moultrie asked about accessibility to this land. Dan Kostura stated they had access from Hampshire Lane and West Street. Jack is almost sure that we do not have any right of ways in through Hampshire Lane.

ACTION: By a hand count, the Moderator declared this passed by a majority vote.

**Article 14: Community Preservation Administrative Funds (Community Preservation Committee)**

To see if the Town will vote to appropriate or transfer from available Community Preservation Funds the amounts recommended by the Community Preservation Committee to be expended in FY2004 for committee administrative expenses, community preservation projects, legal expenses, office supplies, advertising expenses professional assistance, copying, postage, debt service and other expenses authorized by the Georgetown Community Preservation Committee:

<u>Appropriations</u>	<u>Amount</u>
Committee Administrative Expenses	\$16,242. <sup>00</sup>
Or take any other action in relation thereto.	

Any unexpended appropriated funds will be returned to the general Undesignated Community Preservation fund.

**Motion:** Dan Kostura moved and it was seconded by Harry LaCortiglia that the Town vote to appropriate or transfer from available Community Preservation Funds the amounts recommended by the Community Preservation Committee to be expended in FY2004, for committee administrative expenses, community preservation projects, legal expenses, office supplies, advertising expenses professional assistance, copying, postage, debt service and other expenses authorized by the Georgetown Community Preservation Committee:

<u>Appropriations</u>	<u>Amount</u>
Committee Administrative Expenses	\$16,242. <sup>00</sup>

Any unexpended appropriated funds will be returned to the general Undesignated Community Preservation fund.

EXPLANATION: the amount is approximately 5% of the Community Preservation fund income for tax receipts and state matching funds. The above appropriates the statutory maximum to be available for expenses.

ACTION: By a count of hands, the Moderator declared this article passes by a majority.

**Article 15: Community Preservation Historic Projects Recommendations (Community Preservation Committee)**

To see if the Town will vote to appropriate or transfer from Community Preservation Fund and historic reserve funds the amounts recommended by the Community Preservation Committee, to be expended by the Community Preservation Committee for Historical Projects, with each item to be considered a separate appropriation:

Any unexpended appropriated funds will be returned to the general Undesignated Community Preservation fund.

Appropriations and transfers

Amount

Appropriation from CPA Funds (partial 10% for Historical Preservation) to fund the Restore the Roof and Wooden Eaves on Schoolhouse #3:		\$8,400.00
Appropriation from CPA Funds (partial 10% for Historical Preservation) to fund the preparation and completion of documenting for the National Register the Brocklebank Museum and submit the documentation for inclusion in the Massachusetts Historical Commission's inventory of historic places		\$3,500.00
Appropriation from CPA Funds (partial 10% for Historical Preservation) to fund the preparation of documentation for 26 historic properties and submit the documentation for inclusion in the Massachusetts Historical Commission's inventory of historic places:		\$10,890.00
Appropriation from CPA Funds (partial 10% for Historical Preservation) to fund a Professional Archaeological Site Evaluation at "Federal City" in Georgetown and prepare a Technical Report for submission to the Massachusetts Historical Commission:	\$4,276.00	\$10,058.00
Transfer from Historical Preservation Reserve Fund to fund a Professional Archaeological Site Evaluation at "Federal City" in Georgetown and prepare a Technical Report for submission to the Massachusetts Historical Commission:	\$5,782.00	
Total CPA Fund Appropriations and transfers for Historical Preservation		\$32,848.00

Or take any other action in relation thereto.

**MOTION:** Dan Kostura moved and it was seconded by Harry LaCortiglia that the Town vote to appropriate from Community Preservation Fund Fiscal Year 2004 annual revenues and historic reserve funds the amounts recommended by the Community Preservation Committee, to be expended by the Community Preservation Committee for Historical Projects, with each item to be considered a separate appropriation:

<u>Appropriations and transfers</u>	<u>Amount</u>	
Appropriation from CPA Funds (partial 10% for Historical Preservation) to fund the Restore the Roof and Wooden Eaves on Schoolhouse #3:		\$8,400.00
Appropriation from CPA Funds (partial 10% for Historical Preservation) to fund the preparation and completion of documenting for the National Register the Brocklebank Museum and submit the documentation for inclusion in the Massachusetts Historical Commission's inventory of historic places		\$3,500.00
Appropriation from CPA Funds (partial 10% for Historical Preservation) to fund the preparation of documentation for 26 historic properties and submit the documentation for inclusion in the Massachusetts Historical Commission's inventory of historic places:		\$10,890.00
Appropriation from CPA Funds (partial 10% for Historical Preservation) to fund a Professional Archaeological Site Evaluation at "Federal City" in Georgetown and prepare a Technical Report for submission to the Massachusetts Historical Commission:	\$4,276.00	\$10,058.00
Transfer from Historical Preservation Reserve Fund to fund a Professional Archaeological Site Evaluation at "Federal City" in Georgetown and prepare a Technical Report for submission to the Massachusetts Historical Commission:	\$5,782.00	
Total CPA Fund Appropriations and transfers for Historical Preservation		\$32,848.00

The finance committee recommends approval.

DISCUSSION: Tim Gerraughty asks if the 26 historical properties are Town property or private. Dan responds, private. Terry Hart wants to know if this is allowed by the homeowners. Dan explained that this was brought forward by the Historical Committee. Dick Elliott says this is just a survey it does not register them. It gives the state information on location.

ACTION: By a hand count, the Moderator declares this passed by a majority.

**Article 16: Community Preservation Housing Project (Community Preservation Committee)**

To see if the Town will vote to appropriate or transfer from available Community Preservation Funds the amounts recommended by the Community Preservation Committee to fund a grant to Rebuilding Together for the remodeling of Privately Owned Low or Moderate income housing in Georgetown Massachusetts as deem appropriate by Rebuilding Together.

<u>Appropriations</u>	<u>Amount</u>
Appropriation from CPA Funds (partial 10% for Community Housing) Or take any other action in relation thereto.	\$10,000.00

**MOTION:** Dan Kostura moved and it was seconded by Harry LaCortiglia that the Town vote to appropriate or transfer from available Community Preservation Funds the amounts recommended by the Community Preservation Committee to fund a grant to Rebuilding Together for the

remodeling of Privately Owned Low or Moderate income housing in Georgetown Massachusetts as deemed appropriate by Rebuilding Together.

<u>Appropriations</u>	<u>Amount</u>
Appropriation from CPA Funds (partial 10% for Community Housing)	\$10,000.00

The Finance Committee recommends approval of this article.

EXPLANATION: Rebuilding Together is a non-profit organization formerly know as "Christmas in April" which organizes donation of money, professional services, materials on day per year for a remodeling effort of qualified low or moderate income homes which need to be brought up to the present building code. This money will only be spent on residents in Georgetown.

Dan explains that this amount is not to exceed \$2,000 per home and there is no deed restriction.

ACTION: By a show of hands, the Moderator declares this passed by a majority.

**Article 17: Community Preservation Parks and Recreation Project (Community Preservation Committee)**

To see if the Town will vote to appropriate or transfer from available Community Preservation Funds the amounts recommended by the Community Preservation Committee for professional appraisals, title searches, legal expenses, professional assistance and other expenses related to the acquisition of land for the purpose of creating sport fields, authorized by the Georgetown Community Preservation Committee:

<u>Appropriations</u>	<u>Amount</u>
Appropriate from CPA Undesignated Fund	\$10,000.00
Or take any other action in relation thereto.	

Any unexpended appropriated funds will be returned to the general Undesignated Community Preservation fund.

**MOTION:** Dan Kostura moved and it was seconded by Harry LaCortiglia that the Town vote to appropriate or transfer from available Community Preservation Funds revenues the amounts recommended by the Community Preservation Committee for professional appraisals, title searches, legal expenses, professional assistance and other expenses related to the acquisition of land for the purpose of creating sport fields, authorized by the Georgetown Community Preservation Committee:

<u>Appropriations</u>	<u>Amount</u>
Appropriation from CPA Undesignated Fund	\$10,000. <sup>00</sup>

EXPLANATION: The GAA is seeking the purchase of land for the purpose of building sports fields. This appropriation will cover the expense of preparing the acquisition for a future Town Meeting. This is an estimate.

The Finance Committee recommends approval of this article.

DISCUSSION: Chris Hopkins, president of GAA, states we need more fields due to the increase in sports for the youth of Georgetown. Recommending approval.

ACTION: By a show of hands, the Moderator declares this passed by a majority.

**Article 18: Reduce Community Preservation Act Surcharge (Citizen Petition)**

To see if the Town will vote to reduce the 3% surcharge to 1.5% with the exemptions remaining unchanged as voted under the provisions of the Community Preservation Act, Massachusetts General Laws, Chapter 44B, Sections 3-7, or take any other action related thereto.

**MOTION:** Tim Gerraughty moved and it was seconded by Dick Boucher that the 3% surcharge for the Community Preservation Act MGL CH44B Sections 3-7 (CPA) that passed the elections in May 2001 be reduced to 1.5% and that the exemptions remain unchanged.

Finance Committee voted to approve this going to the ballot.

EXPLANATION: This must be put on an annual election ballot 35 days following the decision of Town Meeting. (May 2004, next annual election)

Dan Kostura explained that by reducing this to 1.5% the Town will not be eligible for grants. At 3% we get 100% matching funds. Tim states that according to the CPC website if this is reduced we will get 80% which Dan states is not true. Senator Bruce Tarr explained that this could be changed at the state level but they are reluctant to do so.

ACTION: By a voice vote the Moderator declared this article did not carry.

**Article 19: Highway Department Truck (Highway Surveyor)**

To see if the Town will vote to raise and appropriate, and /or transfer from available funds, borrow, or any other combination of the foregoing, the sum of \$ 25,000.00 to replace one highway truck (one-ton), to be expended under the direction of the Highway Surveyor, with the approval of the Board of Selectmen, or take any other action in relation thereto.

**MOTION:** Jack Moultrie moved and it was seconded by Sandy Gerraughty that the Town vote to appropriate by transfer from the stabilization fund, the sum of \$25,000.00 to replace one highway truck (one-ton), to be expended under the direction of the Highway Surveyor, with the approval of the Board of Selectmen.

Both the Finance Committee and the CIP Committees recommend approval of this article.

DISCUSSION: None

ACTION: This Moderator declared this carried by a 2/3 vote.

**Article 20: Fire Department – Equipment for Rescue Truck (Fire Department)**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, borrow, or any other combination of the foregoing, the sum of \$ 10,000.00 to equip the rescue truck of the Fire Department, to be expended under the direction of the Fire Chief, with the approval of the Board of Selectmen, or take any other action in relation thereto.

**MOTION:** Harold Roeder moved and it was seconded by Reg Tardif that the Town vote to appropriate by transfer from the stabilization fund, the sum of \$10,000.00 to equip the rescue truck of the Fire Department, to be expended under the direction of the Fire Chief, with the approval of the Board of Selectmen.

Both the Finance and CIP Committees recommend approval of this article.

DISCUSSION: None

ACTION: By a voice vote, the Moderator declared this passed by a 2/3 vote.

**Article 21: School Department – Lockers (School Committee)**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds or borrow a sum of money not to exceed \$ 10,000.00 for the purpose of purchasing student lockers for the Georgetown Middle High School to be expended under the direction of the School Committee, or take any other action in relation thereto.

**MOTION:** Daryl Barta moved and it was seconded by Peter Dion that the Town vote to transfer from the stabilization fund, the sum of \$ 10,000.00, for the purpose of purchasing student lockers for the Georgetown Middle High School to be expended under the direction of the School Committee.

Both the Finance and CIP Committees recommend approval of this article.

EXPLANATION: These are needed for the increase in enrollment and will include handicap lockers as well.

ACTION: On a voice vote, the Moderator declared this passed by a 2/3 vote.

**Article 22: Change in Fees for Weights and Measures (Board of Selectmen)**

To see if the Town will vote to change/adjust/increase the fees related to weights and measures function of the Town or take any other action thereon.

**MOTION:** Beth Kostura moved and it was seconded by Tillie Evangelista that the Town vote to change/adjust/increase the fees related to weights and measures function of the Town in accordance with the following schedule:

**PROPOSED FEE INCREASE FOR WEIGHTS & MEASURES**

<b>DEVICE:</b>	<b>FEE:</b>	
<b><u>BALANCES AND SCALES</u></b>	<b><u>PRESENT</u></b>	<b><u>PROPOSED</u></b>
Over 10,000 lbs.	\$ 25.00	\$ 75.00
5,000 to 10,000 lbs.	15.00	50.00
1,000 to 5,000	10.00	30.00
10 to 1,000	5.00	25.00
>10 to <100 lbs.	3.00	15.00
<b>WEIGHTS</b>		
Avoirdupois (each)	.50	1.00
Metric (each)	.50	1.00
Apothecary (each)	.50	1.00
Troy (each)	.50	1.00
<b>CAPACITY MEASURES</b>		
Liquid	2.00	5.00
<b>LIQUID MEASURING METER</b>		
Vehicle tank pump	8.00	25.00
<b>OTHER DEVICES</b>		
Machine for Determining Linear or area measurement	2.00	5.00
Can or Bottle return machine	.20	10.00
Self service coin sorter	.20	10.00
<b>LINEAR MEASURE</b>		
Yardstick	2.00	5.00
Tape Measure	2.00	5.00
<b>MISCELLANEOUS</b>		
Adjusting, repair or use of Special Facilities	30 per hr	30 per hr
Return Visit	10.00	10.00
Minimum Charge	10.00	10.00
<b>SCANNERS</b>		
Electronic Retail Checkout: (per state law)		
1-3 cash registers/computer terminals	75.00	75.00
4-11 cash registers/computer terminals	150.00	150.00
12> cash registers/computer terminals	250.00	250.00

The Finance Committee recommends approval of this article.

DISCUSSION: None

ACTION: On a voice vote, the Moderator declared this article passed by a majority.

**Article 23: Property Tax Exemption – Change Income Guidelines (Board of Assessors and Council on Aging)**

To see if the Town will vote pursuant to Section 51, Chapter 184 of the Acts of 2002 (Amending M.G.L. CH.59 Section 5 (41C) to increase the real estate tax exemption on the Gross Receipt Limit amount under M.G.L.c. 59, § 5 (41C) as follows: from \$13,000 to not more than \$20,000 if single status and from \$15,000 to not more than \$30,000 if married status, with said change to be effective for Fiscal Year 2004, Said acceptance to take effect in fiscal year 2004, or take any other action thereon.

**MOTION:** Dave Bogdan moved and it was seconded by Cynthia Bateman that Town vote pursuant to Section 51, Chapter 184 of the Acts of 2002 (Amending M.G.L. CH.59 Section 5 (41C) to increase the real estate tax exemption on the Gross Receipt Limit amount under M.G.L.c. 59, § 5 (41C) as follows: (with the age eligibility remaining unchanged at 70 years of age and exemption remaining at \$500.00) from \$13,000 to not more than \$20,000 if single status and from \$15,000 to not more than \$30,000 if married status, with said change to be effective for Fiscal Year 2004, Said acceptance to take effect in fiscal year 2004.

The Finance Committee recommends approval of this article.

DISCUSSION: None

ACTION: On a voice vote, the Moderator declared this passed by a majority.

**Article 24: Expand Tax Incentive Program for Seniors (Board of Assessors & Council on Aging)**

To see if the Town will vote to approve the increase in the limit of the reduction of taxes authorized under the Senior Citizen Property Tax Work-Off Abatements in accordance with Chapter 184, Section 52 of the Acts of 2002 (Amending G.L. CH. 59 Section 5K) from \$500 to \$750, said acceptance to take effect in Fiscal Year 2004, or take any other action thereon.

THIS ARTICLE IS BEING PASSED OVER

Motion to Adjourn Town Meeting Jim Lacey, seconded by Reg Tardif.

On a voice vote the Town Moderator declared the Town Meeting adjourned at 11:20 PM.

Attest:

\_\_\_\_\_ Town Clerk

**TOWN OF GEORGETOWN  
SPECIAL TOWN MEETING  
TUESDAY  
OCTOBER 28, 2003**

The Special Town Meeting was held at the Georgetown Middle/High School on October 28, 2003 at 7 o'clock in the evening in the auditorium.

The special town meeting was called to order by the Moderator. We do not have a quorum of 100 at this time and she asks for a motion to adjourn for 15 minutes.

MOTION: Harry LaCortiglia moved and it was seconded by Alan Barlow that we adjourn the special town meeting for 15 minutes.

ACTION: On a voice vote the motion carried unanimously.

It is now 7:10 p.m. and we have our quorum. The Town Meeting will now reconvene.

Peter Sarno from the Board of Selectmen led us in the Pledge of Allegiance.

The non-voting members in the audience were recognized by the Moderator along with the voting members on the stage.

**ARTICLE 1: Adjustments to the Fiscal Year 2004 operating budget**

To see if the Town will vote to amend Article 2 of the 2003 Annual Town Meeting for the purpose of adjusting line items in the FY 04 budget.

MOTION: Jim Lacey moved and it was seconded by Sandy Gerraughty that the Town vote to amend the vote taken under Article 2 of the June 2, 2003 Annual Town Meeting by transferring \$41,228.00 from available funds, transferring \$84,979 from free cash and transferring \$32,131 from the stabilization fund for the purpose of funding the general operating budget for the Fiscal Year beginning July 1, 2003 in accordance with the Finance and Advisory Board's report to the June 2, 2003 Annual Town Meeting to defray charges and expenses of the Town, so that the appropriation of \$16,668,575.00 authorized under Article 2 of the June 2, 2003 Annual Town Meeting is increased by \$158,338 to \$16,826,913 and to transfer the following sums for the purpose of adjusting line items in the FY 04 budget.

EXPLANATION: The motion is necessary to clarify, for bookkeeping purposes, the sources of the funds that were applied to balance the budget, and which were not properly captured in the original motion on June 2, 2003. The second portion of the motion will be to adjust various line items, as noted below:

Line Item	Department/Description	Original	(+) Increase	(-) Decrease	Revised
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	Appropriation		Appropriation	
11412 Assessors Asst Salary	43,574.00	2,403.07		45,977.07
11413 Assessors Staff Wages	26,237.00	1,530.64		27,767.64
11414 Assessors Expense	18,832.00		58.71	18,773.29
11452 Treasurer/Collector Wages	-	1,000.00		1,000.00
11453 Finance Expense	33,179.00		1,450.00	31,729.00
11455 Asst Collector Salary	30,944.00	450.00		31,394.00
11611 Town Clerk	22,806.00	4,000.00		26,806.00
11612 Town Clerk Staff Wages	12,569.00	2,500.00		15,069.00
11752 Planning Board Salaries	25,669.00	6,000.00		31,669.00
12951 Inspection Services Wages	77,977.00	16,000.00		93,977.00
13121 Whittier Assessment	91,020.00		54,272.00	36,748.00
19131 Unemployment Insurance	35,000.00	18,706.56		53,706.56
Unpaid Bills		3,190.44		3,190.44
<b>Total General Fund</b>	<b>417,807.00</b>	<b>55,780.71</b>	<b>55,780.71</b>	<b>417,807.00</b>

The Finance and Advisory recommends approval of this article.

MOTION TO AMEND: Jim Lacey moved and it was seconded by Peter Dion to amend the above line items as follows change the increase of line item 11413 "Assessors Staff Wages," to read \$4,530.64 and change line item 19131 "Unemployment Insurance, Increase" to read \$15,706.56

ACTION ON AMENDMENT: The motion carried by 2/3 show of hands.

DISCUSSION: Ron Stadnicki asked if these were pay increases and would Town Hall now be open on Fridays.

Steve Delaney, Town Administrator explained these were adjustments to departments hours that were cut on July 1<sup>st</sup> and that this brings their wages back to FY03 with no increase.

Steve Epstein asked if this was the same motion as June and are these just housekeeping issues.

Jim Lacey, Finance Board responded yes.

ACTION: By a show of hands, the Moderator declared this passed by 2/3.

### **ARTICLE 2: Unpaid Bills**

To see if the Town will vote to raise and appropriate or transfer from available funds an amount to pay the following unpaid bills from the previous fiscal year:

Unpaid bills:

- Powers and Sullivan      \$3155.50
- Georgetown Pharmacy      \$34.94

or take any other action in relation thereto.

MOTION: Jim Lacey moved and it was seconded by Reg Tardif that the Town transfer from available funds the sum of \$3190.44 to pay the following unpaid bills from a previous fiscal year: Powers and Sullivan in the amount of \$3155.50 and Georgetown Pharmacy in the amount of \$34.94.

The Finance and Advisory recommended approval of this article by a 7-0 vote.

EXPLANATION: The bill for Powers & Sullivan is work to the MUNIS system for both Town Hall and the schools which has already been performed. The Georgetown Pharmacy bill is from the Veterans services for a benefit payment.

DISCUSSION: None

ACTION: By a show of hands , the Moderator declared this passed by a 9/10 vote.

**ARTICLE 3: Police Department, Police Cruiser**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$26,000.00 for the purchase of a police cruiser, or take any other action thereon.

MOTION: Peter Dion moved and it was seconded by Sandy Gerraughty that the Town transfer from the Stabilization Fund the sum of \$26,000.00 for the purchase and equipping of a police cruiser.

The Finance Committee voted to approve this article by a unanimous vote.

EXPLANATION: Chief Mulligan stated that he was going to purchase a 4 Wheel drive vehicle which would be capable of getting to places like Camp Denison in the winter in case of an emergency.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a 2/3 vote

**ARTICLE 4: Fire Department, Self Contained Breathing Apparatus**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,600.00 for the Fire Department with said funds to be used for the purchase of two self contained breathing apparatus, or take any other action thereon.

MOTION: Harold Roeder moved and it was seconded by Walter Clemons that the Town transfer from the Stabilization Fund the sum of \$2,600.00 for the purchase of two self contained breathing units for the Fire Department.

EXPLANATION: Harold Roeder explained that we received a \$10,000 grant for equipment and this would just allow us to add more equipment.

The Finance committee recommended approval of this article 7-0

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a 2/3 vote.

**ARTICLE 5: License Fees**

To see if the Town will vote to accept Chapter 40, Section 22F of the Massachusetts General Laws, which allows municipal boards and officers to fix reasonable fees for all licenses, permits, or certificates issued pursuant to statutes or regulations wherein the entire proceeds of the fee remain with the town, and to fix reasonable charges to be paid for any services rendered or work performed by the town or any department thereof, or take any other action thereon.

**MOTION:** Steve Epstein moved and it was seconded by Sandy Gerraughty that the Town vote to accept Chapter 40, section 22F of the Massachusetts General Laws, which allows municipal boards and officers to fix reasonable fees for all licenses, permits, or certificates issued pursuant to statutes or regulations wherein the entire proceeds of the fee remain with the town, and to fix reasonable charges to be paid for any services rendered or work performed by the town or any department thereof.

The Finance Committee voted unanimously to recommend approval of this article.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed unanimously.

**ARTICLE 6: Medicaid Reimbursement to the School Department**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$36,872.00 to be added to the School Department budget for the purpose of Medicaid reimbursement or take any action thereon.

MOTION: Jim Lacey moved and it was seconded by Reg Tardif that the Town vote to transfer the sum of \$36,872.00 from the Stabilization Fund to be added to the School Department budget appropriation for this fiscal year which began on July 1, 2003.

EXPLANATION: Margaret Meselaar explained that this is money they use for special education and the funding comes from the federal government for services provided.

The Finance Committee recommended approval of this article by a 6-1 vote.

DISCUSSION: Steve Epstein asked if this was like Chapter 90 monies where we spend first then get reimbursed. Jim Lacey responded it's already in the general fund. The money was received last year. It's being taken from the stabilization because the free cash has not yet been certified. It's not something we normally do but the Finance Committee felt with the budget cuts they would recommend transferring this money into the school budget. Steve Epstein asked if the money would go back to the stabilization fund once free cash was certified and Jim Lacey responded "if there is some". Ron Stadnicki asked if this money was approved in the FY04 school budget. Jim Lacey responded no.

ACTION: The Moderator called for the tellers to take a hand count. There were 72 votes for approval of this article and 15 votes against. This passed by a 2/3 vote.

Steve Epstein called for a quorum count as only 87 people voted.

The tellers were called in. There are 106 voters present which meets our quorum requirement of 100.

**ARTICLE 7: Accept "Open Space 3" at "Littles Hill"**

To see if the Town will vote to authorize the Board of Selectmen to accept by gift or any other means Open Space 3 as designated on plan titled "Definitive Plan Littles Hill Georgetown, Mass", dated May 15, 1999, prepared by Hayes Engineering, Inc, a copy of which is on file in the Planning Board office, to be utilized by the Town, its residents and visitors for active and passive recreation, including but not limited to soccer fields, and to authorize the Board of Selectmen to accept the deed of a fee simple interest in this property, upon such terms and conditions as the Board of Selectmen deems appropriate, or take any other action thereon.

MOTION: Jack Moultrie moved and it was seconded by Christopher Hopkins that the Town vote to authorize the Board of Selectmen to accept by gift or any other means Open Space 3 as designated on plan titled "Definitive Plan Littles Hill Georgetown, Mass", dated may 15, 1999, prepared by Hayes Engineering Inc, a copy of which is on file in the Planning Board Office, to be utilized by the Town, its residents and visitors for active and passive recreation, including but not limited to soccer fields, and to authorized the board of selectmen to accept the deed of a fee simple interest in this property, upon such terms and conditions as the Board of selectmen deems appropriate.

The Finance Committee recommends approval of this article.

Planning Board report was read by Jack Moultrie. He explained how many acres were in this development and how much was being kept as open space.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority.

**ARTICLE 8: Community Preservation Committee Request to reserve Additional Funds for Community Housing**

To see if the Town will vote to pursuant to M.G.L. Ch. 44B §6, to set aside from available fiscal year 2004 Community Preservation Funds the amount of \$22,848.00 for Community Housing Reserves, or take any other action thereon.

MOTION: Harry LaCortiglia moved and it was seconded by Bob Apprich that the Town vote pursuant to Massachusetts General Laws, Chapter 44B s6, to set aside from available fiscal year 2004 Community Preservation Funds the amount of \$22,848.00 for Community Housing Reserves.

The Finance Committee recommends approval of this article 5-1

EXPLANATION: Harry LaCortiglia explained that this is just a housekeeping issue. 10% of the monies need to be set aside or spent in certain areas.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this carries by a majority vote.

**ARTICLE 9: Camp Denison Revolving Account**

To see if the Town will vote to amend Article 8 of the 2003 Annual Town Meeting to increase the Conservation Commission's spending authority for this revolving account from \$3,000.00 to \$5,000.00, or take any other action thereon.

MOTION: Bob Apprich moved and it was seconded by Reg Tardif that the Town vote to amend Article 8 of the 2003 Annual Town Meeting to increase the Conservation Commission's spending authority for Camp Denison Revolving Account from \$3,000.00 to \$5,000.00

The Finance Committee recommends approval of this article

Bob Apprich explained that increasing this allows them to cover the operating expenses such as lighting, heating, etc at Camp Denison

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority.

MOTION TO ADJOURN: Reg Tardif moved and it was seconded by Walter Clemons to adjourn this special town meeting.

The time is 7:58 P.M.

True Copy Attest:

\_\_\_\_\_  
Janice M. McGrane, Town Clerk

**Town of Georgetown  
Annual Town Meeting  
May 3, 2004**

The Annual Town Meeting was held on May 3, 2004 at 7:00 PM in the Georgetown Middle/High School Auditorium.

The meeting was called to order by the Moderator at 7:00 P.M. We have a quorum. The return of the warrant shows that it was properly served.

To lead us in our Pledge of Allegiance were Eagle Scouts: George Antonio, Jeffrey Fehlmann and Keegan MacNichol.

The invocation was given by Rev. Boylan from the Byfield Parish Church.

The non-voting members were recognized in the audience by the Moderator.

The Moderator entertained a motion to adopt as a rule of the meeting, a 5 minute speech limit during the discussion period or each article.

Sandy Gerraughty made the motion and it was seconded by Walter Clemons. There was no discussion and the motion passed by a 2/3 vote.

Before we get to the FY05 business, we have to complete some financial business for the current fiscal year of 2004.

Peter Dion made a motion to adjourn the annual town meeting and reconvene immediately after the special town meeting has completed it's business and it was seconded by Jim Lacey.

There was no discussion. This motion passed by a majority vote.

The Moderator called to order the special town meeting.

**ARTICLE 1: Transfer of Funds**

To see if the Town will appropriate and or transfer from available funds, including interdepartmental account transfers, to the following FY04 budget line items, or to take any other action relative thereto:

LINE ITEM	DEPARTMENTS	ORIGINAL APPROPRIATION	(-)DECREASE	(+) INCREASE	REVISED APPR.
11222	Selectmen's staff Expense	25,495		250	25,745
11413	Assessors Staff Wages	31,218		109	31,327
11511	Town Counsel	28,000		26,141	54,141
11581	Tax Title Foreclosures	8,500	4,000		4,500
12111	Police Salaries	716,369		10,000	726,369
12131	Public Safety - Utilities	19,000		1,000	20,000
12132	Public Safety - Maintenance	4,500		500	5,000
12951	Inspector Service Wages	93,977	12,000		81,977
12952	Inspector Service Expenses	4,800		2,000	6,800
14212	Highway Wages	165,296		2,000	167,296
15111	Health Salary & Wages	70,395	14,000		56,395
15411	Council on Aging Wages	38,915	5,000		33,915
16311	Recreation Wages	17,829	3,000		14,829
19121	Workmen's Comp Insurance	53,192	4,000		49,192
	<b>TOTAL</b>	<b>1,277,486</b>	<b>42,000</b>	<b>42,000</b>	<b>1,277,486</b>

**MOTION:** Jim Lacey moved and it was seconded by Sandy Gerraughty that the Town vote to appropriate the sum of \$42,000 to supplement appropriations to FY2004 line items as listed in Article 1 of the Special Town Meeting Warrant.

The Fin Com recommends approval of this article.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

A motion was made by Peter Dion to adjourn the special town meeting and it was seconded by Walter Clemons.

There was no discussion.

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

The Moderator reconvened the annual town meeting.

ESSEX, ss. To the Constables of the Town of Georgetown, in the County of Essex,

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the said Town, qualified to vote in the elections and in Town affairs, to meet at the Penn Brook School Gymnasium in said Town, on the 10<sup>th</sup> day of May, 2004 (Monday) to act on Article 1 of this warrant for which polls will be open from 8 o'clock A.M. until 8 o'clock P.M., and to meet at the Georgetown Middle/High School on the 3<sup>rd</sup> day of May, 2004 at 7 o'clock P.M. then and there to act on the remaining articles of this warrant:

**Article 1: Annual Town Election**

To vote by ballot for the following officers: a Moderator, a Town Clerk, one Selectman, one Assessor, a Highway Surveyor, two Library Trustees, one School Committee member, one Water commissioner, and one Light Commissioner, each for three years; one Planning Board Member to fill an unexpired term for two years; and one Planning Board Member for five years, and to vote on the following questions:

**Ballot Questions**

QUESTION 1

Shall the Town of Georgetown be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the principal and interest on the bonds to be issued in order to finance constructing an addition to, renovating, remodeling and making extraordinary repairs to the Georgetown Peabody Library, including original equipment and site improvements and all costs incidental and related thereto?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

QUESTION 2

Shall the Town of Georgetown be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to reconstruct the Bailey Lane Bridge, including the payment of all costs incidental and related thereto?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

QUESTION 3

Shall the Town of Georgetown be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase 2 (two) new sander bodies with related equipment, including the payment of all costs incidental and related thereto?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

QUESTION 4

Shall the Town of Georgetown be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace the Engine 1 fire truck (pumper), including the payment of all costs incidental and related thereto?

Yes  No

#### QUESTION 5

Shall the Town of Georgetown be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace the boiler and related heating and air conditioning system components at the Public Safety Building, including the payment of all costs incidental and related thereto?

Yes  No

#### QUESTION 6

Shall the Town of Georgetown be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to install a security system at the School Department, including the payment of all costs incidental and related thereto?

Yes  No

#### QUESTION 7

Shall the Town of Georgetown be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to install and equip 3 (three) computer labs at the Georgetown Middle/High School, and to upgrade the "backbone" of the system, including servers to operate current software, including the payment of all costs incidental and related thereto?

Yes  No

#### QUESTION 8

Shall the Town of Georgetown be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase student textbooks, including the payment of all costs incidental and related thereto?

Yes  No

#### Question 9

Shall the Town of Georgetown be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace and/or repair existing floor tiles within the first floor corridor and classrooms at Georgetown Middle/High School, which are "coming up", and thus presenting a safety hazard, including the payment of all costs incidental and related thereto?

Yes  No

**MOTION:** Beth Kostura moved and it was seconded by Reg Tardif that Article 1 be approved as printed in the warrant booklet.

**EXPLANATION:** The Moderator explained that article 1 merely allows us to hold the election with the questions as printed on the ballot.

The FinCom recommends approval of this article.

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 2: Town Officers and Committee Reports**

To hear and act on the reports of the Town Officers and Committees.

No Motion needed for this article.

John J. Durkee was introduced as our new Fire Chief by our retiring Fire Chief, Harold Roeder.

**Article 3: General Operating Budget/Reserve Fund**

To see if the Town will raise and appropriate, or appropriate by transfer from available funds, a sum of money to defray charges and expenses of the Town, including debt and interest and including support of the schools, to fix salaries of the several elected offices of the Town, as provided by section 108, Chapter 41, General Laws, as amended, and to provide for a reserve fund for the ensuing year, as set forth in the Finance and Advisory Board Proposed Budget and Town Meeting Warrant for the Fiscal Year beginning July 1, 2004, or take any other action in relation thereto.

**MOTION:** Jim Lacey moved and it was seconded by Reg Tardif that the Town raise and appropriate the sum of \$26,962,558.00, to appropriate by transfer from the Water Enterprise Fund the sum of \$131,300.00, to transfer from Overlay surplus the sum of \$21,086.00, for a total appropriation of \$17,137,944.00, to defray charges and expenses of the Town for the fiscal year beginning July 1, 2004, including support of the Town's public schools and the Whittier Regional Vocation Technical High School, to fix salaries of the several elected offices of the Town, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2004, in accordance with the line items and Finance Committee and Advisory Board's report to the May 3, 2004 Annual Town Meeting.

The FinCom recommends unanimous approval of this article.

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

Articles 4-10 are part of the Consent Calendar.

**Article 4: Water Department Operating Budget**

To see if the Town will appropriate the receipts and available funds of the Water Department Enterprise Fund for the operation of the Water Department under the direction of the Water Commissioners for the Fiscal Year beginning July 1, 2004, or take any other action in relation thereto.

**Article 5: Municipal Light Department Continuation of Operation**

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2004, or take any other action in relation thereto.

**Article 6: Zoning Board of Appeals Revolving Fund**

To see if the Town will vote to continue the Zoning Board of Appeals Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by applicants' fees to be expended without further appropriation for the purpose of application review including, but not limited to review services, clerical, legal expenses, equipment and office supplies. The Zoning Board of Appeals may expend from this account an amount not to exceed \$ 20,000.00 for the Fiscal Year beginning July 1, 2004; or take any other action in relation thereto.

**Article 7: Road Machinery Fund**

To see if the Town will vote to continue the Road Machinery Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by payments for rental of Highway machinery and shall be expended without further notice for the purpose of purchasing highway equipment. The Highway Surveyor, with approval of the Board of Selectmen, may expend from this account an amount not to exceed \$ 10,000.00, or the balance in the account, whichever is lesser, for the Fiscal Year beginning July 1, 2004 or take any other action in relation thereto.

**Article 8: Conservation Commission Revolving Fund for Camp Denison**

To see if the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$ 5,000.00 for the Fiscal Year beginning July 1, 2004; or take any other action in relation thereto.

**Article 9: Comcast, Local Access Programming**

To see if the Town will continue a Cable Television Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by Comcast to the Town to be expended without further appropriation for the purpose of Local Access Programming. The Cable TV Advisory Committee, with written approval of the Board of Selectmen, may expend from this account an amount not to exceed \$91,462.50 for Fiscal Year beginning July 1, 2004; or take any other action in relation thereto.

**Article 10: Chapter 90 Reimbursement, Transportation Bond**

To see if the Town will appropriate the sum of \$ 149,523.00, or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

**MOTION:** Bob Apprich moved and it was seconded by Peter Dion that Articles 4-10 be approved as printed in the warrant.

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the motion carried unanimously.

**Article 11: Authorization for Joint Grant Application with the City of Newburyport**

To see if the Town will vote to confirm the inter-municipal agreement between the Town of Georgetown and the City of Newburyport whereby the City of Newburyport acts as a grant administrator for affordable housing and related grants on behalf of the Town of Georgetown or take any action related thereto.

**Motion:** Peter Sarno moved and it was seconded that the Town vote, pursuant to G.L. c.40, §4A, to authorize the Board of Selectmen to enter into an intermunicipal agreement with the City of Newburyport whereby the City of Newburyport will act as a grant administrator for affordable housing and related grants on behalf of the Town of Georgetown.

**DISCUSSION:** Steve Delaney explained that the law requires inter-municipal agreements. Steve Epstein asked what they do for us. Steve Delaney explained that they oversee all eligible repairs and Title 5 projects which would fall under this program. Joe Pelczarski asked if this had to be done yearly and Steve Delaney responded, no,

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 12: Fire Department, Health Insurance Policy**

To see if the Town will vote, in accordance with the provisions of G.L. c.32B, §2, as amended by §12 of c.46 of the Acts of 2003, to designate as employees members of the call/volunteer Fire Department or other volunteer emergency service agency serving the Town, provided that the Town shall charge such individuals 100% of the premium, or take any other action in relation thereto.

**MOTION:** Harold Roeder moved and it was seconded by Steve Epstein that the Town vote, in accordance with G.L. c.32B, §2, as amended by §12 of c.46 of the Acts of 2003, to designate as employees members of the call/volunteer Fire Department or other volunteer emergency service agency serving the Town, provided that the Town shall charge such individuals 100% of the premium as required by statute.

The FinCom recommended approval of this article by a unanimous vote.

Harold explained that it's an incentive program to get people to join our volunteer Fire Department. This will not be funded by the Town, it just gets then the group rate.

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 13: Access Road Capital Account**

To see if the Town will vote to raise and appropriate the sum of \$11,480.66 for the purpose of adjusting incorrect charges to the amounts authorized by the vote under Article 16 of the Annual Town Meeting of June, 1999, or take any other action relative thereto.

**MOTION:** There is no motion on this article. It is being passed over.

**Article 14: Electric Substation**

To see if the Town will vote to appropriate the sum of \$1,200,000.00 for extending or enlarging the Georgetown Municipal Lighting Plant, including the reconstructing of the Moulton Street Sub-Station and necessary wiring and Sub-Station improvements in connection therewith; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$1,200,000.00 under G.L. Ch. 44 §8 (8A) or any other enabling authority; that the Georgetown Municipal Light Board be authorized to take any action necessary to carry out this project; that although it is the intent of the Town that repayment of the bonds or notes issued under this vote shall be made from revenues of the Lighting Plant, the bonds or notes issued under this vote shall be general obligations of the Town of Georgetown; and to take any other action in relation thereto.

**MOTION:** Scott Edwards moved and it was seconded by Peter Dion that the sum of \$1,200,000.00 is appropriated for extending or enlarging the Georgetown Municipal Lighting Plant, including the reconstructing of the Moulton Street Sub-Station and necessary wiring and Sub-Station improvements in connection therewith; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,200,000.00 under G.L. c.44 §§8(8) and 8(8A) or any other enabling authority; that the Georgetown Municipal Light Board is authorized to take any other action necessary to carry out this project; and that although it is the intent of the Town that repayment of the bonds or notes issued under this vote shall be made from revenues of the Lighting Plant, the bonds or notes issued under this vote shall be general obligations of the Town of Georgetown.

The FinCom recommended approval of this article unanimously.

Scott Edwards, Light Commissioner, explained that the Moulton Street substation is 50 years old and needs updating like the rest of the electrical services in Town. This will be paid for fully by the revenues of the Light department. There will be no increase in electric rates because of this. They have old bonds that are being phased out.

**DISCUSSION:** Karen Myers-Hackem asked what the life span will be and what is any and all as mentioned in the article. Scott Edwards answered that the projection will be 20 years but the substation will be expandable. Any and all meant what they see as necessary such as pole, wires, etc. The project will begin this summer.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a 2/3 vote.

**Article 15: Library Construction Bond**

To see if the Town will vote to appropriate the sum of \$2,400,000.00 for constructing an addition to, renovating, remodeling and making extraordinary repairs to the Georgetown Peabody Library, including original equipment and site improvements and all costs incidental and related thereto; and further, to authorize the Town Treasurer with the approval of the Board of Selectmen in order to meet such appropriation to borrow \$2,400,000.00 under Chapter 44, Section 7 of the General Laws as amended or any other enabling authority, and to issue bonds or notes therefore, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½, so called, the amount required to satisfy the obligations, including principal and interest, under the bonds, or take any other action in relation thereto.

**MOTION:** Nancy Aberman moved and it was seconded by Mary Saunders that the sum of \$2,400,000.00 is appropriated for constructing an addition to, renovating, remodeling and making extraordinary repairs to the Georgetown Peabody Library, including original equipment and site improvements and all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$2,400,000.00 under G.L. c.44, §7 or any other enabling authority; that the Board of Library Trustees with the approval of the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project, which shall be expended in addition to the amount appropriated by this vote; and that the Board of Library Trustees is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

The FinCom vote on this article ended in a 3-3 tie and the CIP vote on this article was a 2-2 split. The reason being is the amount that the library would need in their operating expense with the increase in the size of the building. Right now the operating budget is \$190,000.00 but would expect to increase to \$270,000-\$280,000.00 The Town does not have the funds right now for this type of increase.

Chris Laut spoke about what an expanded library could do for the Town. Their would be expanded services and more programs offered to the community. Right now the library is not ADA compliant. The addition will be 12,000 sf and a 2 story building. This would allow for a 20 year growth. If we don not pass this now, we would lose the grant from the state.

**DISCUSSION:** Susan Stead, Tom Falzareno, Lewis Skeirik, Nanci Milone Hill, Steve Lichty and Bonnie Stecher all spoke in favor of the library expansion.

Sandy Gerraughty spoke on behalf of the FinCom explaining that the library is not the only department that is questioned on funding, there are other departments that also need funds and they are suffering too. People should come to the FinCom meeting to see what they do.

Steve Epstein stated that this project has passed town meeting twice and failed at the polls twice. Is there a Plan B if this happens again. The neighbors would like to see this building down sized.

Ruth Eifert, Library Director stated no but they'll keep trying as long as there are grants. We have until 2005 to accept this grant.

Pat Skeirik wants the vote of the 3 members of the FinCom that did not vote at the FinCom meeting. Sandy Gerraughty and Walter Clemons were the only two in attendance at Town Meeting. They both stated that their vote would have been "no" if they were in attendance at the FinCom Meeting which would have resulted in a vote of 3 for the library, 5 against.

**ACTION:** By a show of hands, the Moderator declared this motion carried by a 2/3 vote.

**Article 16: Highway Department, West Main Street/Bailey Lane Bridge Project**

To see if the Town will vote to appropriate, the sum of \$575,000.00 for the purpose of the reconstruction of the Bailey Lane Bridge, including all costs incidental and related thereto; and further, that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$575,000.00 under G.L. c.44 §7(4) , or any other enabling authority, and to issue bonds or notes therefor, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½, so called, the amount required to satisfy the obligations, including principal and interest, under the bonds, or take any other action in relation thereto.

**MOTION:** Jack Moultrie moved and it was seconded by Sandy Gerraughty that the sum of \$575,000.00 is appropriated for the purpose of the reconstruction of the Bailey Lane Bridge, including all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$575,000.00 under G.L. c.44 §7(4) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

The FinCom recommended approval of this article  
The CIP recommends approval of this article.

Jack explained that there are flooding problems on lower Bailey Lane and West Main Street. The two culvers would be removed and replaced with more modern culverts. Some peoples septic systems are in danger when this flooding occurs.

**DISCUSSION:** John Hackem would like to know what happens if this is not repaired. Jack explained that large storms of 3" or more would cause erosion and damage resulting in closure of the roadway permanently. FEMA will no longer pay for home in danger and the Town would become legally responsible. Lonnie Brennan asked if we really needed to spend this money right now. Jack Moultrie explained that septic systems are in danger and the Town will be liable. Beth Kostura asked if this is done will the road still flood. Jack responded that it will be designed for a 100 year flood which would be 6" in a 24 hour period.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a 2/3 vote.

**Article 17: Highway Department, Sanders**

To see if the Town will vote to appropriate the amount of \$40,000 for the purchase of two (2) new sander bodies with related equipment, including all costs incidental and related thereto; and further, that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$40,000.00 under G.L. c.44 §7(9), or any other enabling authority, and to issue bonds or notes therefor, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½, so called, the amount required to satisfy the obligations, including principal and interest, under the bonds, or take any other action in relation thereto.

**MOTION:** Jack Moultrie moved and it was seconded by John Hackem that the amount of \$40,000.00 is appropriated for the purchase of two (2) new sander bodies with related equipment, including all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$40,000.00 under G.L. c.44 §7(9) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

The FinCom & CIP recommended unanimous approval of this article

Jack Moultrie explained that this is normal scheduled replacement. The sanders are 7 years old. The new units will be stainless steel with controls and environmentally friendly.

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the motion carried by a 2/3 vote

**Article 18: Fire Department, Replace Engine 1**

To see if the Town will vote to appropriate the sum of \$350,000 for the replacement of the Engine 1 fire truck (pumper), including all costs incidental and related thereto; and further, that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$350,000.00 under G.L. c.44 §7(9), or any other enabling authority, and to issue bonds or notes therefor, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½, so called, the amount required to satisfy the obligations, including principal and interest, under the bonds, or take any other action in relation thereto.

**MOTION:** Harold Roeder moved and it was seconded by Steve Epstein that the sum of \$350,000.00 is appropriated for the replacement of the Engine 1 fire truck (pumper), including all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$350,000.00 under G.L. c.44 §7(9) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Both the FinCom and CIP recommended approval of this article by a unanimous vote.

Harold Roeder explained that it would replace the 1984 pumper which would cost approximately \$100,000 to rebuild and they thought it would be wiser to spend \$350,000 on a new one. He stated you can see the ground when sitting in the seats.

**DISCUSSION:** Don't we need a ladder truck with the new apartments going in? Harold responded we had the ladder truck repaired and it is certified. Mike Jaras asked if we had any bids yet. Harold responded, not yet. Bob Davidson asked if Erie 4 just got one the same? Harold responded no it has a small engine in it.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a 2/3 vote.

**Article 19: Public Safety Building Improvements**

To see if the Town will vote to appropriate the sum of \$20,000.00 for the replacement of the boiler and related heating and air conditioning system components at the Public Safety Building, including all costs incidental and related thereto; and further, that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$20,000.00 under G.L. c.44 §7(3A), or any other enabling authority, and to issue bonds or notes therefor, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½, so called, the amount required to satisfy the obligations, including principal and interest, under the bonds, or take any other action in relation thereto.

**MOTION:** Paul Thompson moved and it was seconded by Robin O'Malley that the sum of \$20,000.00 is appropriated for the replacement of the boiler and related heating and air conditioning system components at the Public Safety Building, including all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$20,000.00 under G.L. c.44 §7(3A) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Chief James Mulligan explained that the boiler is too small for the Police Department. It was put in to service the Fire Department before the police station occupied the upstairs. Harold Roeder mentioned that there were two floods this winter which occurred in the police station on the second floor and impacted the fire dept which houses the first floor, Suzanne Daigle stated she was in favor of this article but this was a mistake that was made and we should be more pro active. Paul Thompson stated that only the fire station was funded at the time and the Building Committee finished the upstairs for the Police Department. This was strictly volunteer and no taxpayers dollars were spent. Andrea Wuelfing asked if the boiler can be replaced or repaired. Chief Mulligan explained that it was too small to handle the building.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a 2/3 vote.

**Article 20: Schools, Security System**

To see if the Town will vote to appropriate the sum of \$27,000.00 for the purpose of installing a security system at the School Department, including all costs incidental and related thereto, to be expended under the direction of the School Committee; and further, that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$27,000.00 under G.L. c.44 §7, or any other enabling authority, and to issue bonds or notes therefor, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½, so called, the amount required to satisfy the obligations, including principal and interest, under the bonds, or take any other action in relation thereto.

**MOTION:** George Moker moved and it was seconded by Margaret Messelaar that the sum of \$27,000.00 is appropriated for the purpose of installing a security system at the School Department, including all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$27,000.00 under G.L. c.44 §7 or any other enabling authority; and that the School Committee is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Both the CIP and the FINCOM recommended approval of this article by a unanimous vote.

George Moker explained that a security system will be installed at the 3 schools both inside and out.

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the motion carried by a 2/3 vote.

**Article 21: Schools, Computers**

To see if the Town will vote to appropriate the sum of \$150,000.00 for the purpose of purchasing computers to install and equip three (3) computer labs at the Georgetown Middle/High School, and to upgrade the “backbone” of the system, including servers to operate current software, including all costs incidental and related thereto, to be expended under the direction of the School Committee; and further, that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$150,000.00 under G.L. c.44 §7, or any other enabling authority, and to issue bonds or notes therefor, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½, so called, the amount required to satisfy the obligations, including principal and interest, under the bonds, or take any other action in relation thereto.

**MOTION:** George Moker moved and it was seconded by Margaret Messelaar that the sum of \$150,000.00 is appropriated for the purpose of purchasing computers to install and equip three (3) computer labs at the Georgetown Middle/High School, and to upgrade the “backbone” of the system, including servers to operate current software, including all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$150,000.00 under G.L. c.44 §7 or any other enabling authority; and that the School Committee is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Both the FinCom and CIP voted in favor of approving this article

**EXPLANATION:** George Moker explained that they were going to phase of the seven year old computers which only have Windows 95 on them.

**DISCUSSION:** Steve Epstein asked if we use ComCase internet and will we need new servers. Margaret Messelaar stated that they were on the T1 line. Phil Cannon asked if this was transferred from the operating budget. George Stated no. Ron Stadnicki asked if they were constructing new labs, how many computers were they and will there be a budget increase. George replied no new computers labs were being built, there are 75 new computers all going to the high school and there wouldn't be any repairs on new computers.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a 2/3 vote.

**Article 22: Schools, Textbooks**

To see if the Town will vote to appropriate the sum of \$95,700.00 for the purpose of purchasing student textbooks, including all costs incidental and related thereto, to be expended under the direction of the School Committee; and further, that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$95,700.00 under G.L. c.44 §7(9), or any other enabling authority, and to issue bonds or notes therefor, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½, so called, the amount required to satisfy the obligations, including principal and interest, under the bonds, or take any other action in relation thereto.

**MOTION:** George Moker moved and it was seconded by Peter Dion that the sum of \$95,700.00 is appropriated for the purpose of purchasing student textbooks, including all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$95,700.00 under G.L. c.44 §7(9) or any other enabling authority; and that the School Committee is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Both the FinCom and CIP recommend approval of this article.

**EXPLANATION:** George Moker explained that this will bring the math books up to date at the lower level and that there has been a change in the history program at the middle/high school.

**DISCUSSION:** None

**ACTION:** The Moderator asked for a count by the tellers as the show of hands was close. The vote was 176 for and 40 against. The article passed by a 2/3 count.

**Article 23: Schools, Middle High School Floor and Tile Replacement**

To see if the Town will vote to appropriate the sum of \$30,000.00 for the purpose of replacing or repairing existing floor tiles within the first floor corridor and classrooms at the Georgetown Middle/High School which are “coming up”, and thus presenting a safety hazard, including all costs incidental and related thereto; and further, that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$30,000.00 under G.L. c.44 §7(3A), or any other enabling authority, and to issue bonds or notes therefor, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town election to exempt from the provisions of Proposition 2 ½, so called, the amount required to satisfy the obligations, including principal and interest, under the bonds, or take any other action in relation thereto.

**MOTION:** George Moker moved and it was seconded by Margaret Messelaar that the sum of \$30,000.00 is appropriated for the purpose of replacing or repairing existing floor tiles within the first floor corridor and classrooms at the Georgetown Middle/High School which are “coming up”, and thus presenting a safety hazard, including all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$30,000.00 under G.L. c.44 §7(3A) or any other enabling authority; and that the School Committee is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Both the FinCom and CIP recommend approval of this article.

**EXPLANATION:** George Moker explained that the water table is high under this part of the school and there is moisture under the floors which lifted up the tiles.

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the motion carried by a 2/3 vote.

**Article 24: Cultural Council Activities**

To see if the Town will vote to appropriate the sum of \$1,500.00 for Georgetown Cultural Council activities, including the annual "Arts in the Park" event, such funds to be expended as authorized by the Cultural Council for, among other things: artists' fees; publicity; supplies and materials, or take any other action in relation thereto.

This article is being passed over.

**Article 25: Community Preservation General Budget**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2005 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2005; and further to reserve for future appropriation the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space excluding land for recreational use, a sum of money for acquisition and preservation of historic resources, and a sum of money for the creation, preservation and support of community housing, or take any other action in relation thereto.

**MOTION:** Harry LaCortiglia moved and it was seconded by Elaine Fiasconaro that the Town appropriate from the Community Preservation Fund:

\$19,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2005;

and further to reserve for future appropriation the following amounts as recommended by the Community Preservation Committee:

\$45,000 (10% of the estimated FY2005 revenues) for the acquisition, creation and preservation of open space excluding land for recreational use.

\$45,000 (10% of the estimated FY2005 revenues) for acquisition and preservation of historic resources; and

\$45,000 (10% of the estimated FY2005 revenues) for the creation, preservation and support of community housing.

Both the FinCom and CIP recommend approval of this article

DISCUSSION None

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 26: Community Preservation Historic Resources Category**

To see if the Town will vote, pursuant to G.L. c.44B, §6, to appropriate from the fund balance in the Community Preservation General Fund, the amount of \$45,000.00 to restore the Union Cemetery, identified on the Georgetown Historic and Cultural Resources Map as Key "C", by replacing the current chain link fence with a wrought iron, period appropriate fence, or take any other action in relation thereto.

**MOTION:** Harry LaCortiglia moved and it was seconded by Mike Sweat that the Town vote to appropriate \$30,000 from the Community Preservation Historic Reserve Fund and \$15,000 from the Community Preservation Fund balance for the purposes set forth in the warrant.

Both the FinCom and CIP recommend approval of this article.

**DISCUSSION:** Harry LaCortiglia explained that they will replace the chain link fence along East Main Street at the Union Cemetery.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 27: Community Preservation Open Space Category, "Conservation Restriction Endowment"**

To see if the Town will vote, pursuant to G.L. Ch. 44B §6 to appropriate or transfer from available Fiscal Year 2004 Community Preservation Fund monies the amount of \$15,000.00 as an endowment for the purpose of management of said parcels, to be given to the Essex County Greenbelt Association, the designated holder of the proposed Conservation Restriction (as defined in G.L. Ch. 184) for the parcels shown on the Assessors Map as Map 3 Lot 10, Map 3 Lot 10A and Map 3 Lot 8, (the recently purchased Hampshire Woods parcels). Such perpetual restriction shall be conveyed to the Essex County Greenbelt Association in accordance with G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or take any other action in relation thereto.

**MOTION:** Harry LaCortiglia moved and it was seconded by Margaret Messelaar that the Town vote to appropriate \$15,000 from the Community Preservation Fund balance for the purposes set forth in the warrant.

The FinCom recommends approval of this article.

**DISCUSSION:** Harry explained that this is required by the CP Act for conservation restrictions.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 28: Community Preservation Open Space Category**

To see if the Town will vote, pursuant to G.L. c.44B, §6, to appropriate from the fund balance in the Community Preservation General Fund, the amount of \$45,000.00 to preserve the Pentucket Pond by providing funding for the management of Fanwart (Cabomba) in Pentucket Pond, in accordance with the Management Plan recommended by the Pentucket Pond Committee, in order to preserve and protect the pond from injury or harm caused by this destructive invasive plant, or take any other action in relation thereto.

**MOTION:** Harry LaCortiglia moved and it was seconded by Kenneth Tripp that the amount of \$45,000 be appropriated from the Community Preservation Fund balance to preserve the Pentucket Pond as described in the warrant.

The FinCom recommends approval of this article.

**DISCUSSION:** The pond is being overrun by this evasive weed. Christopher Hopkins asked: How long until it takes over the pond? Is there an expert doing a review? Is there a bid in place? How much time until we have to do it again? How much boating is done? Joe Pelczarski responded: The pond is already being taken over and it will only get worse. We have 2 bids now. We'll have to do it again in 4-5 years. The pond is being used year round for ice fishing, swimming, sailboats, fishing, snow mobiling and motor boating. All these activities would have to stop. Bill Dudley said we don't have any actual prices on the bids yet as we need to obtain permits first. Harry LaCortiglia explained that we would need sealed bids and any leftover monies would sit in this fund. Steve Epstein asked where did this weed come from. Joe Pelczarski responded nobody knows, it could be from boat trailers, geese, ducks etc. Mr. Borgesani spoke in favor as the whole community benefits from the use of this pond. John Hackem asked what the environmental impact of treatment would be. Joe Pelczarski responded it depends on what is used but the chemical being considered is partial to this plant.

**ACTION:** Bt a show of hands, the Moderator declared the motion passed by a majority.

**Article 29: Community Preservation Recreational Land Use Category**

To see if the Town will vote, pursuant to G.L. c.44B, §6, to appropriate from Fiscal Year 2005 Community Preservation Fund revenues the sum of \$30,000 to perform preliminary investigation and analysis with regard to the creation of open space for recreational purposes on the 4.3 mile former railway corridor running from the Boxford to Byfield Town lines through Georgetown, which may include, but not be limited to expenses associated with: information distribution; needs analysis; land rights and ownership analysis; soil and sand analysis; abutter issues and migration; preliminary engineering and conceptual design; and agreement development with the Massachusetts Electric Company, or take any other action in relation thereto.

**MOTION:** Harry LaCortiglia moved and it was seconded by Kenneth Tripp that the amount of \$30,000 be appropriated from Fiscal Year 2005 Community Preservation Fund revenues for the purposes set forth in the warrant with the notation that the word “migration” be changed to “mitigation”.

The FinCom recommended approval of this article.

**DISCUSSION:** Dick Paganelli explained that this is the old railroad bed which will join Boxford to Byfield. Phil Cannon asked is there friction against it? And the money could be better spent on something else. Dick responded that there is a survey being sent out and this will determine the interest in this project. The test will be when we negotiate with Mass Electric engineering. Lou Mammolette asked if the money doesn't cover what's listed, are we compelled to complete the project. Dick responded that this was their best judgement. Ron Stadnicki asked what the total cost of the project is going to be? Dick responded that is what the study is for. Alana Schmitt, Shawn Roche and Dianne Newton all spoke in favor of the bike path. Steve Epstein disagrees with it.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 30: Community Recreational Land Use Category, "Recreational Trails and Access Preservation"**

To see if the Town will vote, pursuant to G.L. c.44B, §6, to appropriate from the Community Preservation Fund balance the amount of \$5,000.00, as recommended by the Community Preservation Committee, to preserve open space for recreational purposes, such funds to be expended by the Conservation Commission solely to preserve trails and access to them on municipal lands as identified in the town's current Open Space and Recreational Plan, as on file with the Conservation Commission, or take any other action in relation thereto.

**MOTION:** Harry LaCortiglia moved and it was seconded by John Hackem that the amount of \$5,000 be appropriated from the Community Preservation Fund balance for the purposes set forth in the warrant.

The FinCom recommends approval of this article.

DISCUSSION: None

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

The Moderator reminded everyone that we have an election scheduled for next Monday.

Motion to adjourn: Sandy Gerraughty, seconded by Reggie Tardif. The Moderator declared the Town Meeting adjourned at 9:40 PM

Attest:

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Town Clerk

**Town of Georgetown  
Annual Town Meeting  
May 2, 2005**

The Annual Town Meeting was held on Monday, May 2, 2005 at 7 PM at the Georgetown Middle/High School in the auditorium.

The Annual Town Meeting was called to order by the Moderator at 7:02 PM. We have a quorum of 235 present.

The Moderator declared the warrant was properly served.

The Moderator introduced the Boy Scouts who were earning their Eagle Award and the Girl Scouts who were receiving their gold award this year. They led us in the Pledge of Allegiance.

The non-voting members in the audience were recognized along with the voting members on stage and the tellers for the night.

Reggie Tardif presented an award to Jim Lacey for his years of service on the Finance Committee.

MOTION: Reg Tardif moved and it was seconded by Sandy Gerraughty to adopt as a rule of this meeting a 5-minute speech limit during the discussion period of each article.

ACTION: By a show of hands, the motion carried by a 2/3 vote.

Before we take action of the annual town meeting, there is a special town meeting which will take care of some financial business for the current fiscal year 2005.

MOTION: Sandy Gerraughty moved and it was seconded by Reg Tardif to adjourn the annual town meeting and reconvene immediately after the special town meeting business.

There was no discussion.

ACTION: On a show of hands, the Moderator declared the motion passed unanimously.

**ARTICLE 1: Adjustments to FY-05 Line Items**

**To see if the Town will appropriate and or transfer from available funds, including interdepartmental account transfers, to the following FY 05 budget line items, or take any other action relative thereto:**

LINE ITEM	DEPARTMENTS	ORIGINAL APPROPRIATION	(-) DECREASE	(+) INCREASE	REVISED APPROPRIATIONS
11225	Computer Sys & Maint	50,000		16,818	66,818
11321	Reserve Fund	75,000		5,000	80,000
11453	Treasurer/Collector Exp	22,343		12,000	34,343
11454	Treasurer/Collector Salary	57,200	6,600		50,600
12118	Police Operating Exp	68,140		3,800	71,940
12131	Public Safety Utilities	19,000		8,000	27,000
12132	Public Safety Maintenance	7,000	3,800		3,200
12211	Fire Salaries & Wages	28,060	3,100		24,960
12321	Emer Med Tech Exp	15,500		3,100	18,600
13121	Whittier Reg'l Assess	76,785	6,000		70,785
13122	School Choice	141,324		6,170	147,494
14212	Highway Wages	160,598		3,000	163,598
14241	Street Light Assessment	36,061		1,612	37,673
14242	Traffic Lights Maintenance	2,500		400	2,900
15111	Health Salary & Wages	70,395	10,000		60,395
15431	Veterans Services Expense	17,000		1,000	18,000
16311	Recreation Wages	14,000	2,500		11,500
16312	Recreation Expenses	17,306		2,500	19,806
17521	Short Term Loans	28,000	11,000		17,000
19121	Workmen's Comp Insurance	53,192	5,000		48,192
19131	Unemployment Insurance	77,945		10,000	87,945
19141	Medical Insurance	1,300,000	10,400		1,289,600
19951	Veh, Prop, & Liab Insurance	150,000	15,000		135,000
	TOTAL	2,487,349	73,400	73,400	2,487,349

**MOTION:** Jim Lacey moved and it was seconded by Sandy Gerraughty to move funds from interdepartmental account transfers to the line items as listed.

The Finance Committee approved this article.

There was no discussion

**ACTION:** By a show of hands, the Moderator declared the motion carried unanimously.

**MOTION:** Reggie Tardif moved and it was seconded by George Moker to adjourn the special town meeting.

There was no discussion

ACTION: By a show of hands, the Moderator declared the motion carried unanimously.

The Annual Town Meeting has now been reconvened.

**Article 1: Annual Town Election**

To vote by ballot for the following officers: one Selectman, one Assessor, two Library Trustees, two School Committee members, one Water Commissioner, and one Light Commissioner, each for three years; one Planning Board Member and one member of the Georgetown Housing Authority, each for five years; one School Committee member for one year, two Library Trustees, one Planning Board member for two years, and one member of the Georgetown Housing Authority for one year.

MOTION: Paul Thompson moved and it was seconded by Peter Sarno to approve article one as written.

There was no discussion.

ACTION: By a show of hands, the Moderator declared the motion passed by a unanimous vote.

**Article 2: Town Officers and Committee Reports**

To hear and act on the reports of the Town Officers and Committees.

**There are no reports.**

**Article 3: General Operating Budget/Reserve Fund**

To see if the Town will raise and appropriate, or appropriate by transfer from available funds, a sum of money to defray charges and expenses of the Town, including debt and interest and including support of the schools, to fix salaries of the several elected offices of the Town, as provided by section 108, Chapter 41, General Laws, as amended, and to provide for a reserve fund for the ensuing year, as set forth in the Finance and Advisory Board Proposed Budget and Town Meeting Warrant for the Fiscal Year beginning July 1, 2005, or take any other action in relation thereto.

**Motion:**

Jim Lacey moved and it was seconded by Sandy Gerraughty that the Town raise and appropriate the sum of \$18,367,394.00, to appropriate by transfer from the Water Enterprise Fund the sum of \$168,035.00, to transfer from Septic Betterment the sum of \$21,086.00, to transfer from free cash the sum of \$27,000.00, for a total appropriation of \$18,583,515, to defray charges and expenses of the Town for the fiscal year beginning July 1, 2005, including support of the Town's public schools and the Whittier Regional vocational Technical High School, to fix salaries of the several elected offices of the Town, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2005, in accordance with the line items and Finance Committee and Advisory Board's report to the May 2, 2005, Annual Town Meeting.

The Finance Committee recommends approval of this article.

**DISCUSSION:** Steve Epstein questioned the pay increase of the Selectmen's Staff Assistant and the Police Department but withdrew his intent to amend.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

Article 4: Stabilization Fund (2/3 vote)

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Stabilization Fund, or take any other action in relation thereto.

Motion:

Jim Lacey moved and it was seconded by Sandy Gerraughty that the Town vote to transfer from certified free cash the sum of \$777,819.00 to the Stabilization Fund, or take any other action in relation thereto.

There is no Finance Committee Report.

**DISCUSSION:** Steve Epstein asked what the balance of the Stabilization Fund was. Toni Mertz, Town Account answered \$1.1 million dollars.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a 2/3 vote.

CONSENT CALENDAR, ARTICLES 5, 6, 7, 8 9 & 11

Article 5: Water Department Operating Budget

To see if the Town will appropriate the receipts and available funds of the Water Department Enterprise Fund for the operation of the Water Department under the direction of the Water Commissioners for the Fiscal Year beginning July 1, 2005, or take any other action in relation thereto.

Article 6: Municipal Light Department Continuation of Operation

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2005, or take any other action in relation thereto.

Article 7: Zoning Board of Appeals Revolving Fund

To see if the Town will vote to continue the Zoning Board of Appeals Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by applicants' fees to be expended without further

appropriation for the purpose of application review including, but not limited to review services, clerical, legal expenses, equipment and office supplies. The Zoning Board of Appeals may expend from this account an amount not to exceed \$ 20,000.00 for the Fiscal Year beginning July 1, 2005; or take any other action in relation thereto.

Article 8: Road Machinery Fund

To see if the Town will vote to continue the Road Machinery Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by payments for rental of Highway machinery and shall be expended without further notice for the purpose of purchasing highway equipment. The Highway Surveyor, with approval of the Board of Selectmen, may expend from this account an amount not to exceed \$ 10,000.00, or the balance in the account, whichever is lesser, for the Fiscal Year beginning July 1, 2005 or take any other action in relation thereto.

Article 9: Conservation Commission Revolving Fund for Camp Denison

To see if the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$ 5,000.00 for the Fiscal Year beginning July 1, 2005; or take any other action in relation thereto.

Article 11: Chapter 90 Reimbursement, Transportation Bond

To see if the Town will appropriate the sum of \$176,919.14, or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

The Articles were all read by the Moderator.

MOTION: Bob Foley moved and it was seconded by Bob Apprich that the articles be approved as written in the warrant.

There was no discussion.

ACTION: By a show of hands, the Moderator declared the motion passed unanimously.

**Article 10: Comcast, Local Access Programming**

To see if the Town will vote to continue a Cable Television Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by Comcast to the Town to be expended without further appropriation for the purpose of Local Access Programming, including but not limited to, utilities, salaries, equipment, maintenance and office supplies. The Cable Coordinator, with approval of the Town Administrator, may expend from this account an amount not to exceed \$60,000.00 for Fiscal Year beginning July 1, 2005; or take any other action in relation thereto.

**MOTION:** Paul Thompson moved and it was seconded by John Bonazoli to vote to continue a Cable Television Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by Comcast to the Town to be expended without further appropriation for the purpose of Local Access Programming, including but not limited to, utilities, salaries, equipment, maintenance and office supplies. The Cable Coordinator, with approval of the Town Administrator, may expend from this account an amount not to exceed \$60,000.00 for Fiscal Year beginning July 1, 2005; or take any other action in relation thereto.

The Finance Committee recommends approval of this article.

**MOTION TO AMEND:** Steve Epstein moved and it was seconded by Charlie Mendez to strike Cable Coordinator and insert Cable Advisory Committee and strike Town Administrator and insert Board of Selectmen.

**DISCUSSION ON AMENDMENT:** Charlie Mendez stated that inserting Town Administrator into the article is breaking the contract. Dick Pagnanelli asked why the Advisory Committee was discontinued. Steve Delaney stated that both he and the Board of Selectmen discussed this issue and opted not to renew the committee appointments but he is willing to work with everyone. Steve Epstein said they did not read the contract and the purpose of this committee. It was suggested by Peter Sarno that we pass over this article until a new committee was appointed. Toni Mertz, Town Accountant, said we would not be able to pay the Cable Coordinator unless we voted tonight. Larry Ogden asked who the Cable Coordinator was and who hired him. Paul Thompson responded it was Tom Rizzo and he was appointed by the Board of Selectmen.

**EXPLANATION:** The Moderator explained that this amendment would take out the term Cable Coordinator and insert Cable Advisory Committee and take out the term Town Administrator and insert Board of Selectmen. This will require a majority.

**MOTION ON AMENDMENT:** By a voice vote, the Moderator declared this passed unanimously.

**THE MOTION NOW READS:** To see if the Town will vote to continue a Cable Television Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by Comcast to the Town to be expended without further appropriation for the purpose of Local Access Programming, including but not limited to, utilities, salaries, equipment, maintenance and office supplies. The Cable Advisory Committee, with approval of the Board of Selectmen, may expend from this account an amount not to exceed \$60,000.00 for Fiscal Year beginning July 1, 2005; or take any other action in relation thereto.

**DISCUSSION ON NOW AMENDED MOTION:** Bob Davidson doesn't believe the amount should read \$60,000.00  
Toni Mertz, Town Accountant explained that the total of all revolving accounts cannot exceed 1% of the amount raised by taxation.

**ACTION:** The Moderator declared that by a show of hands, the amended motion carried unanimously.

#### Article 12: Fire Department, Revolving Fund

To see if the Town will vote to establish a Fire Department Inspections Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by fees paid for inspections performed by the Fire Department, and may be expended without further appropriation for the purposes of providing for such inspection services. The Board of Fire Engineers, with the approval of the Town Administrator, may expend from this account an amount not to exceed \$7,000.00 for the Fiscal Year beginning July 1, 2005; or take any other action in relation thereto.

#### Motion:

John Durkee moved and it was seconded by Brian Coolidge that the Town establish a Fire Department Inspections Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund to be funded by fees paid for inspections performed by the Fire Department, and may be expended without further appropriation for the purposes of providing for such inspection services; and that the Board of Fire Engineers, with the approval of the Town Administrator, may expend from this account an amount not to exceed \$7,000.00 for the Fiscal Year beginning July 1, 2005.

The Finance Committee is not in favor of approving this article.

**DISCUSSION:** Jim Lacey recommended not doing it as a revolving fund but as line items.

**ACTION:** The tellers were called in for the vote. By a hand count the article did not pass. Yes: 68, No: 113

Article 13: Transfer Station, Lease

To see if the Town will authorize the Selectmen, in accordance with M.G. L. Chapter 40, Section 3, to lease for a period of up to ten years, on such terms as the Selectmen may determine, the public property known and described as the transfer station property and shown on a sketch (available at town meeting), for the purpose of operating a solid waste transfer station or take any other action in relation thereto.

Motion:

Paul Thompson moved and it was seconded by Paul Rondeau to authorize the Board of Selectmen, in accordance with M.G. L. Chapter 40, Section 3, to lease for a period of up to ten years, on such terms as the Selectmen may determine, the public property known and described as the transfer station property, for the purpose of operating a solid waste transfer station.

The Finance Committee recommends approval of this article.

**EXPLANATION:** Paul Thompson stated that the procurement laws have changed since the last contract and that Town Meeting must give authorization to the Board of Selectmen for any contract exceeding a 3-year period.

**DISCUSSION;** Paul Foley has concerns over the amount of out-of-town and out-of-state traffic that uses our roads to come to the transfer station. Should be for Georgetown residents only. Eric Waybright states that the people from Georgetown should be given some consideration such as a price break. Sandy Gerraughty stated this just allows the Board of Selectmen to negotiate and asked if the Town residents would be heard when it's time for awarding the contract. Steve Delaney said all Selectmen's meetings are open to the public and concerns will be heard.

**ACTION:** By a show of hands, the Moderator declared the motion carried unanimously.

Article 14: Community Preservation Historic Resources Category, Erie Four Display Case

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$35,000.00 to be allocated to build a climate controlled display case to house and preserve the Erie 4 Fire Association's historic hand-tub fire engine. An environmentally controlled case would protect the engine from further deterioration and allow for a permanent display that would be open to the public; or take any other action in relation thereto.

Motion:

Harry LaCortiglia moved and it was seconded by Sue Daigle that the Town vote to appropriate \$35,000 from the Community Preservation historic reserve fund balance to be allocated to build a climate controlled display case to house and preserve the Erie 4 Fire Association's historic hand-tub fire engine.

**EXPLANATION:** Mike Anderson and Dan Brodie from Erie 4 gave a brief history of the hand tub which is located at Erie 4.

**DISCUSSION:** John Bonazoli asked where this would be displayed. Dan Brodie told him outside Erie 4 so everyone could see it. Steve Epstein thanked the members of Erie 4 for their service but didn't think it was appropriate to spend public money for a private organization, should be done by fund raising. Ron Stadnicki asked how much money was in the fund and the answer was \$1.187 million including the matching state funds.

**ACTION:** By a show of hands the Moderator declared the motion carried.

Article 15: Community Preservation Community Housing Category, HP Access at Trestle Way

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$12,000.00 to be allocated to provide handicapped access on two doors of the Trestle Way Community building and to install emergency lighting in the common hallways of 13 Georgetown Housing Authority buildings located at Trestle Way; or take any other action in relation thereto.

Motion:

Harry LaCortiglia moved and it was seconded by Robert Wood that the Town vote to appropriate \$12,000 from the Community Preservation community housing reserve fund balance to be allocated to provide handicapped access on two doors of the Trestle Way Community building and to install emergency lighting in the common hallways of 13 Georgetown Housing Authority buildings located at Trestle Way.

The Finance Committee had no information on this article.

**DISCUSSION:** Jim Lacey asked why this wasn't a part of the Housing Authority's Budget. Don Smith replied that they have 136 units and only \$158.00 per unit to spend. The sidewalks in Trestle Way need to be repaired and there is no more money available. Steve Epstein asked what the CIP's advice was and Tim Gerraughty responded that this was not presented to them. Don Smith explained this emergency lighting was not required at the time these buildings were built and this will help bring them up to code.

**ACTION:** By a show of hands, the Moderator declared it was unanimous.

Article 16: Community Preservation Community Housing Category, Rebuilding Together

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$10,000 to fund a grant to Rebuilding Together to be used for the remodeling of Privately Owned Low or Moderate income housing in Georgetown, Massachusetts, pursuant to a grant agreement between the Town of Georgetown and Rebuilding Together outlining the purposes for and conditions upon which the funds may be expended, and to authorize the Board of Selectmen to enter into such grant agreement and to accept one or more deed restrictions meeting the requirements of M.G.L. c.184, on the properties in the Town of Georgetown which qualify for the support under the grant agreement, or take any other action in relation thereto.

Motion:

Harry LaCortiglia moved and it was seconded by Betty Davidson that the Town vote to appropriate \$10,000 from the Community Preservation community housing reserve fund balance to fund a grant to Rebuilding Together to be used for the remodeling of Privately Owned Low or Moderate income housing in Georgetown, Massachusetts, pursuant to a grant agreement between the Town of Georgetown and Rebuilding Together outlining the purposes for and conditions upon which the funds may be expended, and to authorize the Board of Selectmen to enter into such grant agreement and to accept one or more deed restrictions meeting the requirements of M.G.L. c.184, on the properties in the Town of Georgetown which qualify for the support under the grant agreement.

The Finance Committee did not recommend approval of this article by a unanimous vote. The information presented had no checks and balances as to where the money is spent. They didn't believe it was appropriate at this time.

DISCUSSION: Betty Davidson claims that she has the information on this for the last 2 years. She has names, addresses and bills paid. She can reveal the monies spent but she cannot reveal the names. The Affordable Housing Task Force does not support this article as there are grants available and this article needs a resale clause. Lou Mammolette stated that we already partner with the City of Newburyport for this type of work. John McCarthy of Rebuilding Together states that the repairs done are emergency repairs to keep these people up to code and does not increase the value of their homes. He states he can provide the information for the money spent and where it was spent.

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

Article 17: Community Preservation Open Space Category, Aquifer Land Purchase

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of

\$240,000.00 (Two-Hundred Forty Thousand Dollars), for the acquisition by negotiated purchase of the parcels of land consisting of approximately 26 +/- acres described in Land Court Certificate No. 65233 and shown on Land Court Plan No.38324-A and Land Court Certificate No. 65234 and shown on Land Court Plan No.38835-A and further identified on Assessors Map 6A, Parcel 2, Map 6A Parcel 2A, and Map 6A Parcel 3; and to authorize the Board of Selectmen to acquire all or a portion of said property, excluding a one-half acre parcel of land to remain the property of the seller the exact boundaries of which to be agreed upon by the Board of Selectmen and the seller, said property to be managed and controlled by the Conservation Commission of the Town of Georgetown in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes, and to meet said appropriation with funds transferred in accordance with M.G.L. Chapter 44B, the Community Preservation Act, or any other enabling authority, and that the Board of Selectmen and Community Preservation Committee or Conservation Commission be authorized to file on behalf of the Town of Georgetown any and all applications deemed necessary under the Self-Help Act (M.G.L. Chapter 132A, Section 11) or any other applications for funds in any way connected with the scope of this acquisition, and the Board of Selectmen and the Conservation Commission be authorized, as they deemed appropriate, to enter into all agreements and execute any and all instruments including the conveyance of a perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town of Georgetown to affect said purchase. Said conservation restriction may be granted to any organization qualified and willing to hold such a restriction in accordance with M.G.L. c.44B, or take any other action in relation thereto.

**Motion:**

Harry LaCortiglia moved and it was seconded by Paul Thompson that the Town vote to appropriate \$240,000 from the Community Preservation open space reserves for the acquisition by negotiated purchase of the parcels of land consisting of approximately 26 +/- acres described in Land Court Certificate No. 65233 and shown on Land Court Plan No.38324-A and Land Court Certificate No. 65234 and shown on Land Court Plan No.38835-A and further identified on Assessors Map 6A, Parcel 2, Map 6A Parcel 2A, and Map 6A Parcel 3; and to authorize the Board of Selectmen to acquire all or a portion of said property, excluding a one-half acre parcel of land to remain the property of the seller the exact boundaries of which to be agreed upon by the Board of Selectmen and the seller, said property to be managed and controlled by the Conservation Commission of the Town of Georgetown in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes, and that the Board of Selectmen and Community Preservation Committee or Conservation Commission be authorized to file on behalf of the Town of Georgetown any and all applications deemed necessary under the Self-Help Act (M.G.L. Chapter 132A, Section 11) or any other applications for funds in any way connected with the scope of this acquisition, and the Board of Selectmen and the Conservation Commission be authorized, as they deemed appropriate, to enter into all agreements and execute any and all instruments including the conveyance of a perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may

be necessary on behalf of the Town of Georgetown to affect said purchase. Said conservation restriction may be granted to any organization qualified and willing to hold such a restriction in accordance with M.G.L. c.44B.

The Finance Committee recommends approval of this article by a unanimous vote.

DISCUSSION: Chris Comiskey stated that by buying this land we will be protecting our water aquifer and the habitat found there. Rose Provencher asked why the ½ acre parcel was excluded and Maria Deluzio (Attorney who has worked on this parcel) stated that it is not buildable because there is no frontage. There is a barn on this property and the abutter to this property is interested in it. She stated that once the Town owns this property that the Board of Selectmen can vote to discontinue the section connecting upper and lower Bailey Lanes and it will never be used for a “cut through”.

ACTION: By a show of hands, the Moderator declared this article passed by a unanimous vote.

**Article 18: Community Preservation General Budget**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2006 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2006; and further to reserve for future appropriation the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space excluding land for recreational use, a sum of money for acquisition and preservation of historic resources, and a sum of money for the creation, preservation and support of community housing, or take any other action in relation thereto.

**Motion:**

Harry LaCortiglia moved and it was seconded by Margaret Messelaar that the Town vote to appropriate from the Community Preservation Fund:

\$20,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2006;

And further for future appropriation the following amounts as recommended by the Community Preservation Committee:

\$60,000 (10% of the estimated FY2006 revenues) for the acquisition, creation, and preservation of open space excluding land for recreational use.

\$60,000 (10% of the estimated FY2006 revenues) for the acquisition and preservation of historic resources; and

\$60,000 (10% of the estimated FY2006 revenues) for the creation, preservation and support of community housing.

The Finance Committee recommends approval of this article.

There was no discussion on this article.

**ACTION:** By a show of hands the Moderator declared this passed by a majority vote.

Article 19: Community Preservation Recreational Land Use Category, Tennis Court/Skate Park

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$100,000, to be allocated for the creation of a new outdoor active recreational facility at the American Legion Park in Georgetown. This would involve building a tennis court and a skateboard park on an existing area that is no longer safe to use and would involve the engineering and installation of the appropriate foundation and drainage; purchase and installation of new fencing, and the purchase and installation of skateboard jumps and other expenses associated with the creation and implementation of the facility, or take any other action in relation thereto.

**Motion:**

Harry LaCortiglia moved and it was seconded by Jim DiMento that the Town vote to appropriate \$100,000 from Fiscal Year 2006 Community Preservation revenues to be allocated for the creation of a new outdoor active recreational facility at the American Legion Park in Georgetown, to include the building of a tennis court and a skateboard park on an existing area, to include all associated costs, including, but not limited to, the engineering and installation of the appropriate foundation and drainage; purchase and installation of new fencing, and the purchase and installation of skateboard jumps and other expenses associated with the creation and implementation of the facility.

The Finance Committee recommends approval of this article.

DISCUSSION: Nora Cannon, Doug Cannon, Rick Condon, Nancy Condon, Tom Simmons and Sally Zagnoli spoke against the skate park.. Their concerns were that it would be noisy and very close to homes in the area. They recommend that this park be located somewhere else in Town away from homes. Elizabeth Wade, Patrick Howard, Judy Gasinowski, Ken Kumph, Tom Drapeau and Bob Melideo spoke in favor of the skate park. The kids have been working hard fund raising. There was much discussion back and forth.

John Bonazoli called for moving the question and it was seconded by Steve Epstein.

**ACTION:** By a show of hands the Moderator declared a 2/3 vote to move the question.

**ACTION:** The tellers were called in to count the votes as the show of hands was to close to call. Yes: 78 No: 89. The article did not pass.

Article 20: Community Preservation Recreational Land Use Category, Recreational Trails and Access Preservation

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$10,000.00, to preserve open space for recreational purposes, such funds to be expended by the Conservation Commission preserve trails and access to them on municipal lands as identified in the town's current Open Space and Recreational Plan, as on file with the Conservation Commission; or take any other action in relation thereto.

Motion:

Harry LaCortiglia moved and it was seconded by John Bonazoli that the Town vote to appropriate \$10,000 from Fiscal Year 2006 Community Preservation Revenues to preserve open space for recreational purposes, such funds to be expended by the Conservation Commission to preserve trails and access to them on municipal lands as identified in the Town's current Open Space and Recreational Plan, as on file with the Conservation Commission.

The Finance Committee recommends approval of this article.

There was no discussion on this article.

ACTION: By a show of hands, the Moderator declared this passed by a majority.

Article 21: Citizen Petition, re-zone portion of Parish Road (2/3 vote)

To see if the Town will vote to Amend Georgetown Zoning By-Law, Chapter 165 as follows: To re-zone Assessors Map 20 Parcel 1 from Industrial B (IB) to Residential B (RB), or take any other action relative thereto.

Explanation: This parcel of land contains approximately 40 acres, and is adjacent to Interstate Route 95 on the westerly boundary and the frontage is partially on Parish Road in Georgetown, and Larkin Road in Newbury, on the northeasterly boundary. It can only be accessed through residential roads in Georgetown and Newbury. Abutting parcels have been re-zoned to residential in recent years. This Article is submitted on behalf of the property owner.

Motion:

Bob Rudolph moved and it was seconded by John Bonazoli to vote to Amend Georgetown Zoning By-Law, Chapter 165 as follows: To re-zone Assessors Map 20 Parcel 1 from Industrial B (IB) to Residential B (RB).

There is no Finance Committee report

The Planning Board vote failed approval of this article.

DISCUSSION: Bob Apprich and Cheryl Floyd ( Parish Road residents) both spoke about the poor condition of Parish Road but would prefer this parcel be residential rather than industrial. Scott Edwards also a resident of Parish Road does not want a subdivision as it is a gravel road. This parcel is in the watershed of Newbury and that the owner needs to give Newbury zone 2 protection. Hayes Engineering spoke on behalf of the landowner and stated that this is a suitable change to RB rather than industrial. Larry Ogden stated that this land was rezoned to industrial when Route 95 was put in, but there is no access directly to the highway and it would be better suited as residential. There was a lot of discussion on this change.

Steve Epstein asked to move the question and it was seconded by Jim DiMento

By a show of hands, the Moderator declared this carried by a 2/3 vote.

ACTION: By a show of hands, the Moderator declared the article passed by 2/3rds.

Article 22:Recreational Path Committee, New Zoning District, Rail Trail Recreational District (2/3 vote)

**To see if the Town will vote to amend Chapter 165, Zoning, of the Town of Georgetown by adding a new zoning district called the Rail Trail Recreational Overlay District.**

**If approved, the following additions shall be made to the zoning codes of the Town of Georgetown.**

**Article XVIII  
Rail Trail Recreational Overlay District**

**165 - 133 Purpose.**

**The purpose of this Rail Trail Recreational Overlay District is to:**

- A. Promote the health, safety and general welfare of this community by providing a recreational and pedestrian transportation path at the location of the former railroad owned by the Boston and Maine railroad.**
- B. To preserve and enhance existing open space and the natural resources of the Town.**

**165 - 134 Scope of Authority**

**The Rail Trail Recreation Overlay District is an overlay district superimposed on existing zoning districts. Applicable activities and uses which fall within this district must comply with the requirements this district as well as the requirements of the underlying district. Passage of this zone does not limit the uses of the corridor by National Grid Corporation.**

**165-135 Definitions.**

For purposes of this Article, the following words and phrases shall have the following meanings:

**RAIL TRAIL RECREATIONAL OVERLAY ZONE:** A pathway or corridor identified on a map as a Rail Trail Recreational Overlay Zone where non motorized public passive recreational uses including but not necessarily limited to walking, running, in line skating, biking, cross country skiing, snow shoeing, dog walking, and horseback riding may be allowed by specific regulation of the Planning Board.

#### 165 -136 District Boundary.

The Rail Trail Recreational Overlay Zone shall extend upon the former railroad extending from the south border of Georgetown and the Town of Boxford and northerly to the Town of Newbury along the corridor formerly used and owned by the Boston and Maine Railroad. The property is specifically shown on the "Right -of -Way and Track maps, Boston and Maine Railroad Maps, identified as V.7.3/20 through V.7.3/25, June 30, 1914, scale 1-IN = 100-FT" " and is presently owned and maintained for power transmission lines by National Grid Corporation. The general location of the district is shown on the proposed 'Amended Zoning Map.'

#### 165 - 137 District Boundary Disputes.

If the location of the district boundary in relation to a particular parcel is disputed by a bordering landowner, resolution of the boundary shall be by application to the Planning Board. The application must be accompanied adequate documentation to show where the bounds should be properly located.

#### 165-138 Use Regulations

This amendment to the Zoning, will allow specified public recreational uses within the Rail Trail Recreational Overlay District, upon approval by passage of regulations by the Planning Board. The Planning Board after a public hearing and acting as granting authority, may, by specific regulation, grant and regulate the specific public uses of all or portions of pathways or corridors designated as the "Rail Trail Recreational Overlay Zone". Permitted uses within the scope of this Article shall be various forms of pedestrian traffic, bicycling, in-line skating (rollerblading), cross country skiing, snow shoeing, dog walking, and equestrian riding. Prior to establishing permitted uses, the Planning Board shall be satisfied that a responsible authority or entity has an acceptable plan for use and the financial resources for operation and management of the recreational path.

Sufficient documentation for use by the applying responsible authority shall clearly show adjacent uses of property bordering the "Rail Trail", an Operation and

Maintenance Plan including measures to provide safety, security and privacy and other features of management determined significant by the Planning Board, to insure that potential impacts upon abutters are minimized and that public health and safety concerns of the general public are adequately addressed. In addition, a financial plan and funding mechanism for construction, operation and maintenance shall be provided to the Planning Board.

Except for emergencies, safety, vehicles necessary for construction, operation and maintenance of the recreational path and power lines, motorized vehicles including snowmobiles are prohibited excepting at public and existing private streets, ways and crossings,

There is no motion on this article and it is being passed over.

Article 23: Highway, Prohibition of blocking roads/sidewalks with snow (2/3 vote)  
To amend the code of the Town of Georgetown as Follows:

Chapter 134 Streets and Sidewalks:

Article V: Depositing Snow;

SS134-16, Obstruction of Streets, Fire hydrants and sidewalks prohibited;

No person shall pile, push, throw, shovel, plow, or by any other method or means cause snow to be deposited or placed on any public roadway, fire hydrant, or sidewalk of the Town of Georgetown as to obstruct access to any fire hydrant or interrupt or other wise adversely effect the unrestricted flow of traffic or the safe travel of any pedestrian on such roadway or sidewalk.

SS134-17 Exceptions:

Shall not apply to any person in the employ of the Town of Georgetown or in the employ of any independent contractor which has been hired by the town for the purpose of snow removal.

SS134-18 Violations and Penalties:

Whoever violates this article shall be liable to a penalty not to exceed \$50.00 for each violation. Each instance shall constitute a separate violation of this article. Such fine may be recovered by the police department on a complaint before the district court or under the provisions of Article 2 of the code of the Town of Georgetown "Non-Criminal Disposition".

Motion:

Jack Moultrie moved and it was seconded by Sandy Gerraughty to amend Chapter 134 of the code of the Town of Georgetown as printed in the warrant.

The Finance Committee recommends approval of this article.

**DISCUSSION:** Sue Daigle has a problem with the exception and David Crosby stated there should be no exceptions. They believe the Town employees should also be held to this bylaw. The discussion went back and forth for quite some time.

David Crosby moved to table this article and it was seconded by Steve Epstein. There is no discussion. By a show of hands the Moderator declared this does not pass.

Kathy Sachs spoke to move the question and it was seconded by Don Cudmore. By a show of hands it carried by a 2/3 vote to move the question

**ACTION:** By a show of hands the article passed by a 2/3 vote.

**Article 24: Zoning Board of Appeals, 165-94. Pre-existing nonconforming structures or uses (2/3 vote)**

Pre-existing nonconforming structures or uses may be extended or altered, provided that no such extension or alteration shall be permitted unless there is a finding by the Board of Appeals in granting a special permit that such change, extension or alteration shall not be substantially more detrimental than the existing non-conforming use to the neighborhood.

**Modifications:**

To see if the Town will vote to amend Zoning, Code of Georgetown, by amending section 165-94 to add the following sentence at the end of the section: "A special permit shall not be required when alteration, reconstruction, extension or structural change to a single or two family residential structure does not increase the non-conforming nature of said structure", or take any other action in relation thereto.

**Motion:**

John Bonazoli moved and it was seconded by Steve Epstein to amend Zoning, Code of Georgetown, by amending section 165-94 to add the following sentence at the end of the section: "A special permit shall not be required when alteration, reconstruction, extension or structural change to a single or two family residential structure does not increase the non-conforming nature of said structure".

There was no Finance Committee Report.

The Planning Board voted in favor of this change.

There was no discussion on this article.

**ACTION:** By a show of hands, the Moderator declared it passed by a 2/3 vote

**Article 25: Zoning Board of Appeals, 165-75 Lapse of a Special Permit (2/3 vote)**  
**To see if the Town will vote to amend Zoning, Code of Georgetown, by amending section 165-75 by replacing the phrase “six months” where it appears twice and replacing it with “two years”, or take any other action in relation thereto.**

As currently written:

A special permit shall lapse within six months from the grant thereof if a substantial use thereof has not sooner commenced except for good cause, or in the case of permit for construction if construction has not begun by such date except for good cause. Such six months shall be extended by the time required to pursue or await the determination of an appeal from the grant thereof to the land Court or Superior Court under law. (MGL c.40A, section 17)

**Motion:**

**John Bonazoli moved and it was seconded by Joseph Young to amend Zoning, Code of Georgetown, by amending section 165-75 by replacing the phrase “six months” where it appears twice and replacing it with “two years”.**

MOTION TO AMEND: Joe Young moved and it was seconded by Tom Mulligan to strike “two years” and insert “ one year”

DISCUSSION ON AMENDMENT: Joe Young thinks 2 years is too long.

ACTION ON AMENDMENT: By a show of hands, this did not carry by a 2/3 vote

Back to the main motion.

ACTION: By a show of hands the Moderator declared this passed by a 2/3rds vote.

**Article 26: Planning Board, Housing Balance Bylaw Change (2/3 vote)**  
**To see if the Town will amend the Zoning, Code of Georgetown, By amending Chapter 165-71 Housing Balance by striking out “Boston Primary Metropolitan Statistical Area” and replacing with “currently assigned Primary Metropolitan Statistical Area as designated by the Department of Housing and Community Development”, or take any other action in relation thereto.**

**Motion:**

**Kathy Sachs moved and it was seconded by Terry Hart to amend the Zoning, Code of Georgetown, By amending Chapter 165-71 Housing Balance by striking out “Boston Primary Metropolitan Statistical Area” and replacing with “currently assigned Primary Metropolitan Statistical Area as designated by the Department of Housing and Community Development”.**

The Finance Committee recommends approval of this article

Kathy Sachs explained that the area has been changed and this just complies.

There was no discussion on this article.

ACTION: By a show of hands, the Moderator declared the motion carried by a 2/3rds vote

**Article 27: Planning Board, Zoning Bylaw amend to Section 165-83.D.6 (2/3 vote)**  
**To see if the Town will amend the Zoning, Code of Georgetown, By amending Chapter 165-83 D (2)(b) by deleting “Building Inspector and/or”, and relettering the subsequent subsections to reflect the deletion, or take any other action in relation thereto.**

There is no motion for this article and it is being passed over.

**Article 28: Planning Board, Zoning Bylaw amend by adding Open Space Residential Development Section (2/3 vote)**  
**To see if the Town will amend the Zoning, Code of Georgetown, By amending Chapter 165, Article VII by deleting Planned Unit Developments Sections 165-47 through 165-55 and replacing with Open Space Residential Development as follows:**

## TOWN OF GEORGETOWN

### OPEN SPACE RESIDENTIAL DEVELOPMENT (OSRD) BYLAW

- *Replaces Planned Unit Development Bylaw*

#### 1) PURPOSE AND INTENT

- a) The Primary Purposes for OSRD are the following:
- (1) To allow for greater flexibility and creativity in the design of residential developments;
  - (2) to encourage the permanent preservation of open space, agricultural land, forestry land, wildlife and rare species habitat, other natural resources including the Parker and Merrimack River watersheds, aquifers, waterbodies, areas of critical environmental concern, wetlands, and historical and archeological resources in a manner that is consistent with a Town of Georgetown Master Plan and Town of Georgetown Strategic Land Use Plan;
  - (3) to encourage a less sprawling, less land consumptive and more efficient and compact form of development that consumes less open land and natural materials and conforms to existing topography and natural features better than a conventional or grid subdivision;

- (4) to minimize the total amount of disturbance on the site;
- (5) to further the goals and policies of the Town of Georgetown Master Plan and Town of Georgetown Strategic Land Use Plan as amended from time to time;
- (6) to facilitate the construction and maintenance of housing, streets, utilities, and public service in a more economic and efficient manner, that are in harmony with the architectural heritage of the Town of Georgetown.

## 2) APPLICABILITY

- a) Any proposed development in the Town of Georgetown, which would create more than ten (10) lots or dwelling units *or* is on a parcel of ten (10) acres shall be required to submit a special permit application to the Planning Board for an OSRD in accordance with the provisions of this Bylaw. The applicant may also submit a conventional subdivision plan at the same time in accordance with the Rules and Regulations Governing the Subdivisions of Land in the Town of Georgetown. The Planning Board shall, in compliance with Massachusetts General Laws Chapter 40A, Section 9, hold a public hearing on the proposed OSRD application and a concurrent public hearing on the proposed conventional subdivision, if applicable. In the event both an OSRD Concept Plan and a conventional plan are submitted, prior to the close of the hearing, the Planning Board shall recommend which plan it considers most beneficial to the Town, and the applicant shall, also prior to the close of the hearing, elect which plan he or she wishes to pursue, and shall inform the Planning Board of his or her choice in writing. For subdivisions that would create nine (9) or fewer lots or units or are on less than ten (10) acres an applicant may submit a special permit application for an OSRD in preference to filing a conventional plan. Any special permit application submitted under the provisions of this subsection, which involves the subdivision of land, shall be subject to the approval of the Planning Board under the Rules and Regulations governing the subdivision of Land in the Town of Georgetown.
- b) Zoning Classification: Only those tracts located in the RB and RC districts shall be eligible for consideration as an OSRD.
- c) Contiguous Parcels: To be eligible for consideration as an OSRD, the total tract shall consist of a parcel or set of contiguous parcels.
- d) Land Division: To be eligible for consideration as an OSRD, the tract may be a subdivision or a division of land pursuant to G.L. c. 41, s. 81P provided, however, that OSRD may also be permitted where intended as a condominium on land not so divided or subdivided. Condominiums are permitted only with a special permit from the Zoning Board of Appeals and roads within shall remain private.

## 3) SPECIAL PERMIT REQUIRED

- a) The Planning Board may authorize an OSRD pursuant to the grant of a special permit. The Planning Board will act as the special permit granting authority for all OSRD applications. Such special permits shall be acted upon in accordance with the following provisions outlined in this Bylaw.

#### 4) PRE-APPLICATION

- a) Conference. The applicant is strongly encouraged to attend a pre-application conference at a regular business meeting of the Planning Board. If one is requested, the Planning Board shall invite a representative of the Conservation Commission, Board of Health, and the Open Space Committee. The purpose of a pre-application review is to minimize the applicant's costs of engineering and other technical experts, and to commence negotiations with the Planning Board at the earliest possible stage in the development. At the pre-application review, the applicant may outline the proposed OSRD, seek preliminary feedback from the Planning Board and/or its technical experts, and set a timetable for submittal of a formal application. (At the request of the applicant, and at the expense of the applicant, the Planning Board may engage technical experts to review the informal plans of the applicant and to facilitate submittal of a formal application for an OSRD special permit).
- b) The Planning Board may adopt rules and regulations relative to the size, form, number and contents of the plans to be submitted for a pre-application review.

#### 5) DESIGN PROCESS

- a) At the time of the application for a special permit for OSRD in conformance with Section 6, applicants are required to demonstrate to the Planning Board that the following Design Process was performed by a certified landscape architect and considered in determining the layout of proposed streets, house lots, and open space.
  - i) *Step One: Identifying Conservation Areas.* The applicant shall identify preservation land by two steps. First, Primary Conservation Areas, Primary Conservation areas are site features that are protected by federal, state or local laws such as wetlands, riverfront areas, areas of critical environmental concern, outstanding resource waters, rare species habitat, flood hazard areas, and floodplains. Second, Secondary Conservation Areas, Secondary Conservation Areas include unprotected elements of the natural landscape such as steep slopes (typically greater than twenty five percent), mature woodlands (trees with caliper of twenty inches or greater), wetland buffer zones, vernal pools, prime farmland, large open meadows, critical wildlife habitats and important cultural features such as historic and archeological sites and scenic views shall be identified and delineated. The areas that do not qualify as Primary or Secondary Conservation Areas as agreed to by the discretion of the Planning Board define the Potentially Developable Area. Second, the Potentially Developable Area shall be identified and delineated. To the maximum extent feasible, the Potentially Developable Area shall consist of land outside identified Primary and Secondary Conservation Areas.
  - ii) *Step Two: Locating House Sites.* Locate the approximate sites of individual houses within the Potentially Developable Area and include the delineation of private yards and shared amenities, so as to reflect an integrated neighborhood, with emphasis on consistency with the Town's historical development patterns and heritage.

- iii) **Step Three: *Aligning the Streets and Trails.*** Align streets in order to access the house lots. Additionally, new trails should be laid out to create internal and external connections to existing and/or potential future streets, sidewalks, and trails.
- iv) **Step Four: *Lot Lines.*** Draw in the lot lines according to Section 8 or this Bylaw.

## 6) PROCEDURES

- a) **Application.** An application for a special permit for an OSRD shall include an OSRD Concept Plan. The OSRD Concept Plan consists of the following information.
  - i) Drawings shall be prepared by a certified landscape architect, or by a multi-disciplinary team of which one member must be a certified landscape architect, and shall address the general features of the land, give approximate configurations of the lots, open space, and roadways, and include the information listed in the Subdivision Rules and Regulations if applicable. This information shall incorporate the Four-Step Design Process, according to Section 5 above, and the design standards according to Section 10 of this Bylaw, when determining a proposed design for the development.
  - ii) A determination of yield shall be presented as described in Section 7 of this Bylaw.
- b) **Relationship Between the OSRD Concept Plan and OSRD Definitive Subdivision Plan or OSRD Site Plan.**
  - i) The issuance of an OSRD Concept Plan special permit replaces the Preliminary Subdivision Plan and allows the applicant to submit an OSRD Definitive Subdivision Plan to the Planning Board for approval under the Subdivision Control Law. Any OSRD Concept Plan special permit issued by the Planning Board shall specifically state that the OSRD Definitive Subdivision Plan or the OSRD Site Plan shall substantially comply with the OSRD Concept Plan and special permit conditions.
  - ii) Once an OSRD Concept Plan has been approved, for developments that do not involve a subdivision of land, the Applicant shall submit an OSRD Site Plan and will not be required to submit an OSRD Definitive Subdivision Plan. Such plan shall satisfy the requirements of Section x (Town of Georgetown site plan review requirements), and shall contain such additional requirements required by the Planning Board under Section 13 of this Bylaw.
  - iii) An OSRD Definitive Subdivision Plan or OSRD Site Plan will be considered not to substantially comply with the OSRD Concept Plan if the Planning Board determines that any of the following conditions exist:
    - (1) An increase in the number of building lots or dwelling units;
    - (2) a significant decrease in the open space acreage;
    - (3) a significant change in the lot layout;

- (4) a significant change in the general development pattern which adversely affects natural landscape features and open space preservation;
  - (5) significant changes to the storm water management facilities; and/or,
  - (6) significant changes in the wastewater management systems.
- iv) If the Planning Board determines that the OSRD Definitive Subdivision Plan does not substantially comply with the OSRD Concept Plan, the Board may disapprove the definitive subdivision plan for failure to comply with the condition of the special permit requiring that the OSRD Definitive Plan substantially comply with the OSRD Concept Plan.
- v) The Planning Board may conditionally approve an OSRD Definitive Subdivision Plan that does not substantially comply with the OSRD Concept Plan special permit. However, such conditional approval must identify where the plan does not substantially comply with the OSRD Concept Plan special permit and shall require that the OSRD Concept Plan special permit be amended to be in compliance with the special permit approval. The Planning Board shall also require that the applicant file an application to amend the OSRD Concept Plan special permit within a specified time period.
- vi. The public hearing on the application to amend the OSRD Concept Plan special permit shall be limited to the significant changes identified by the Planning Board in their conditional approval of the OSRD Definitive Subdivision Plan, Land Division Plan or OSRD Site Plan Special Permit.
- a. General Procedures.**
- i. Whenever an application for a OSRD special permit is filed with the Planning Board, the applicant shall also file, within five (5) working days of the filing of the completed application, copies of the application, accompanying OSRD Concept Plan, and other documentation, to the Board of Health, Conservation Commission, Building Inspector, Department of Public Works, Police Chief, Fire Chief, and Open Space Committee for their consideration, review, and report. The applicant shall furnish the copies necessary to fulfill this requirement. Reports from other boards and officials shall be submitted to the Planning Board within thirty-five (35) days of receipt of the reviewing party of all of the required materials; failure of these reviewing parties to make recommendations after having received copies of all such required materials shall be deemed a lack of opposition or support thereto. In the event that the public hearing by the Planning Board is held prior to the expiration of the 35-day period, the Planning Board shall continue the public hearing to permit the formal submission of reports and recommendations within that 35-day period. The Decision/Findings of the Planning Board shall contain, in writing, an explanation for any departures from the recommendations of any reviewing party. The Planning Board shall render a decision on the Special Permit application within sixty-five

(65) days from the opening of the hearing unless the Applicant approves of an extension. The Planning Board shall render a decision within thirty (30) days from the close of the public hearing.

**b. Site Visit.**

- i. Whether or not conducted during the pre-application stage, the Planning Board may conduct a site visit during the public hearing. At the site visit, the Planning Board and/or its agents shall be accompanied by the applicant and/or his or her agents.

**c. Other Information.**

- i. The submittals and permits of this section shall be in addition to any other requirements of the Subdivision Control Law or any other provisions of this Zoning Bylaw. To the extent permitted by law, the Planning Board shall coordinate the public hearing required for any application for a special permit for an OSRD Concept Plan with the public hearing required for approval of an OSRD Definitive Subdivision Plan or an OSRD Site Plan.

**vii. BASIC MAXIMUM NUMBER OF LOTS/DWELLING UNITS**

**a) Determination of Yield**

- i) **The Basic Maximum Number or density shall be derived from a Yield Plan. The Yield Plan shall show the maximum number of lots (or dwelling units) that could be reasonably placed upon the site under a conventional subdivision process according to the Regulations Governing the Subdivision of Land in the Town of Georgetown. The proponent shall have the burden of proof with regard to the Basic Maximum Number of lots (or dwelling units) resulting from the design and engineering specifications shown on the Yield Plan. The Planning Board may request further information to justify the determination of yield including an approved wetland and resource delineation, soil tests and percolation tests. The determination of yield shall set the amount of lots (or dwelling units) submitted in the Concept Plan, not including increased units allowed under Section 12 of this Bylaw.**

**8) REDUCTION OF DIMENSIONAL REQUIREMENTS**

- a) The Planning Board encourages applicants to modify lot size, shape, and other dimensional requirements for lots within an OSRD, subject to the following limitations:
  - (1) **Lots having reduced area or frontage shall not have frontage on a street other than a street created by the OSRD; provided, however, that the Planning Board may waive this requirement where it is determined that such reduced lot(s) will further the goals of this Bylaw.**
  - (2) At least 50% of the required setbacks for the district shall be maintained in the OSRD unless a reduction is otherwise authorized by the Planning Board.

- (3) Minimum lot size will be ten thousand (10,000) square feet provided, however, that the Planning Board may waive this requirement where it is determined that such reduced lot(s) will further the goals of this Bylaw.

## 9) OPEN SPACE REQUIREMENTS

Open Space. A minimum of fifty-five percent (55%) of the tract shown on the development plan shall be open space. Any proposed open space, unless conveyed to the Town or its Conservation Commission, shall be subject to a recorded conservation restriction enforceable by the Town, providing that such land shall be perpetually kept in an open state, that it shall be preserved exclusively for the purposes set forth herein, and that it shall be maintained in a manner which will ensure its suitability for its intended purposes.

- i) The percentage of the open space that is wetlands shall not normally exceed the percentage of the tract that is wetlands.
- ii) The open space shall be contiguous. Contiguous shall be defined as being connected. Open space will still be considered connected if it is separated by a roadway or an accessory amenity.
- iii) The open space shall be used for wildlife habitat and conservation and the following additional purposes: historic preservation, education, outdoor education, passive recreation, park purposes, agriculture, horticulture, forestry, a combination of these uses, and shall be served by suitable access for such purposes. The Planning Board may permit up to five percent (5%) of the open space to be paved or built upon for structures accessory to the dedicated use or uses of such open space (i.e., pedestrian walks and bike paths).
- iv) At the discretion of the Planning Board subsurface wastewater and stormwater management systems serving the OSRD may be located within the open space. Surface systems, such as retention and detention ponds, shall not qualify towards the minimum open space required unless these structures are determined by the Planning Board to be "soft" (non-structural) more natural stormwater management techniques that reduce impervious surfaces and enable infiltration where appropriate.
- v) Ownership of the Open Space. The open space shall, at the Planning Board's election, be conveyed to:
  - (1) The Town or its Conservation Commission;
  - (2) a nonprofit organization, the principal purpose of which is the conservation of open space and any of the purposes for such open space set forth above;
  - (3) a corporation or trust owned jointly or in common by the owners of lots within the OSRD. If such corporation or trust is utilized, ownership thereof shall pass with conveyance of the lots in perpetuity. Maintenance of such open space and facilities shall be permanently guaranteed by such corporation or trust that shall provide for mandatory assessments for maintenance expenses to each lot. Each such trust or corporation shall be deemed to have assented to allow the Town to perform maintenance of such open space and facilities, if the trust or corporation fails to provide adequate

maintenance, and shall grant the Town an easement for this purpose. In such event, the Town shall first provide fourteen (14) days written notice to the trust or corporation as to the inadequate maintenance, and, if the trust or corporation fails to complete such maintenance, the Town may perform it. Each individual deed, and the deed or trust or articles of incorporation, shall include provisions designed to effect these provisions. Documents creating such trust or corporation shall be submitted to the Planning Board for approval, and shall thereafter be recorded.

#### 10) DESIGN STANDARDS

a) The following Generic and Site Specific Design Standards shall apply to all OSRDs and shall govern the development and design process:

##### i) General Design Standards

- (1) The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree and soil removal. Any grade changes shall be in keeping with the general appearance of the neighboring developed areas. The orientation of individual building sites shall be such as to maintain maximum natural topography and take advantage of natural drainage patterns.
- (2) Streets shall be designed and located in such a manner as to maintain and preserve natural topography, significant landmarks, and trees; to minimize cut and fill; and to preserve and enhance views and vistas on or off the subject parcel.
- (3) All open space (landscaped and usable) shall be designed to add to the visual amenities of the area by maximizing its visibility for persons passing the site or overlooking it from nearby properties.
- (4) The removal or disruption of historic, traditional or significant uses, structures, or architectural elements shall be minimized insofar as practicable, whether these exist on the site or on adjacent properties.
- (5) Garages shall be recessed at least five (5) feet from the front building wall of the house. Side entry and detached garages are strongly encouraged.

(6) The Planning Board may issue building form guidelines to help clarify architectural design standards listed in this subsection.

##### ii) Site Specific Design Standards

- (1) *Mix of Housing Types.* The OSRD may consist of any combination of single-family, two-family and multifamily residential structures. A multifamily structure shall not contain more than three (3) dwelling units. Multifamily residential structures shall be in scale with surrounding residential structures. No further special permits are required from the Town of Georgetown for construction of multifamily residential structures.

- (2) *Parking.* Each dwelling unit shall be served by two (2) off-street parking spaces. Parking spaces in front of garages may count in this computation. All parking areas with greater than four (4) spaces shall be screened from public view.
- (3) *Buffer Areas.* A buffer area of twenty-five (25) feet shall be provided at the perimeter of the property where it abuts residentially zoned and occupied properties and a buffer area of one hundred (100) feet shall be provided from natural resource areas such as wetlands, intermittent streams, agricultural or recreational fields, and land held for conservation purposes except as noted below. In all cases a two hundred (200) foot buffer must be maintained from perennial streams unless otherwise permitted by the Conservation Commission. Driveways necessary for access and egress to and from the tract may cross such buffer areas. No vegetation in this buffer area will be disturbed, destroyed or removed, except for normal maintenance of structures and landscapes approved as part of the project. The Planning Board may waive the buffer requirement in these locations when it determines that a smaller buffer (or no buffer) will suffice to accomplish the objectives set forth herein, decisions will be made in conjunction with the Conservation Commission where the Commission's jurisdiction is applicable.
- (4) *Drainage.* The Planning Board shall encourage the use of "soft" (non-structural) natural stormwater management techniques (such as rain gardens and open grass swales and bio-retention swales) and other drainage techniques that reduce impervious surface and enable infiltration where appropriate. Stormwater should be treated at the source to limit nonpoint source pollution. In order to promote water conservation, rainwater retention systems such as rain barrels and cisterns are also strongly encouraged for irrigation purposes.
- (5) *Screening and Landscaping.* All structural surface stormwater management facilities shall be accompanied by a landscape plan. The landscape plan shall not include invasive plant species and shall include species that are drought tolerant and provide habitat value. Native plant species are strongly encouraged and in ground sprinkler systems are strongly discouraged.
- (6) *Common/Shared Driveways.* A common or shared driveway may serve a maximum number of 2 dwelling units.
- (7) *On-site Pedestrian and Bicycle Circulation.* Walkways and bicycle paths shall be provided to link residences with parking areas, recreation facilities (including parkland and open space) and adjacent land uses where appropriate.
- (8) *Disturbed Areas.* Not more than fifty percent (50%) of the total tract shall be disturbed areas. A disturbed area is any land not left in its natural vegetated state.

- a) The Planning Board may grant a special permit for a OSRD if it determines that the proposed OSRD has less detrimental impact on the tract than a conventional development proposed for the tract, after considering the following factors:
- i) Whether the OSRD achieves greater flexibility and creativity in the design of residential developments than a conventional plan;
  - ii) whether the OSRD promotes permanent preservation of open space, agricultural land forestry land, other natural resources including waterbodies and wetlands, and historical and archeological resources;
  - iii) whether the OSRD promotes a less sprawling, less land consumptive and more efficient and compact form of development that consumes less open land and conforms to existing topography and natural features better than a conventional subdivision;
  - iv) whether the OSRD reduces the total amount of disturbance on the site;
  - v) whether the OSRD furthers the goals and policies of the Town of Georgetown Master Plan (date/name) and Town of Georgetown Strategic Land Use Plan (name/date) as amended from time to time;
  - vi) whether the OSRD facilitates the construction and maintenance of streets, utilities, and public service in a more economical and efficient manner;
  - vii) whether the Concept Plan and its supporting narrative documentation complies with all sections of this zoning Bylaw;
  - viii) whether the construction of housing, landscape and streetscape is in harmony with the architectural heritage of the Town of Georgetown.

## 12) INCREASES IN PERMISSIBLE DENSITY

- a) The Planning Board may award a density bonus to increase the number of dwelling units beyond the Basic Maximum Number. The density bonus for the OSRD shall not, in the aggregate, exceed fifty percent (50%) of the Basic Maximum Number. Fifteen (15) or less approved units beyond the Basic Maximum Number shall not be subject to the Town of Georgetown inclusionary housing bylaw (Section 165-71) (fifteen (15) units or more shall be subject to Section 165-71). Computations shall be rounded to the lowest number. A density bonus may be awarded in the following circumstances:
- i) For each additional ten percent (10%) of the site (over and above the required 55%) set aside as open space, a bonus of five percent (5%) of the Basic Maximum Number may be awarded; provided, however, that this density bonus shall not exceed 25% of the Basic Maximum Number.
  - ii) For every one (1) dwelling unit restricted to occupancy in perpetuity by persons or families who qualify as low or moderate income, as those terms are defined for the area by the Commonwealth's Department of Housing and Community Development, one (1) dwelling unit may be added as a density bonus; provided,

however, that this density bonus shall not exceed fifty (50) percent of the Basic Maximum Number. This bonus is in addition to the existing affordability housing requirements in the Town of Georgetown. In lieu of constructing such affordable dwelling units, the applicant may be granted an increase in permissible density by paying a fee to the Town of Georgetown on a per dwelling unit basis. The applicant may make a cash payment to the Town with a value comparable to the difference between the value of the affordable units and the fair market value of such units free of the conditions set forth in Commonwealth of Massachusetts guidelines for affordable housing under M.G.L. Chapter 40B eligibility definition.

### 13) ADOPTION OF RULES AND REGULATIONS

The Planning Board may after notice and hearing adopt rules and regulations specifying the content and number of required plans, application procedures, filing and review fees, design criteria, development standards, and other general requirements to be applied under this Bylaw.

Or take any other action in relation thereto.

**MOTION:** Tim Gerraughty moved and it was seconded by Harry LaCortiglia to amend the motion as follows:

## TOWN OF GEORGETOWN

### OPEN SPACE RESIDENTIAL DEVELOPMENT (OSRD) BYLAW

- *Replaces Planned Unit Development Bylaw*

#### 1) PURPOSE AND INTENT

- a) The Primary Purposes for Open Space Residential Development (OSRD) are the following:
- (1) To allow for greater flexibility and creativity in the design of residential developments;
  - (2) to encourage the permanent preservation of open space, agricultural land, forestry land, wildlife and rare species habitat, other natural resources including the Parker and Merrimack River watersheds, aquifers, waterbodies, areas of critical environmental concern, wetlands, and historical and archeological resources in a manner that is consistent with a Town of Georgetown Community Development Plan (2004) and Town of Georgetown Open Space Plan (2001);
  - (3) to encourage a less sprawling, less land consumptive and more efficient and compact form of development that consumes less open land and natural materials and conforms to existing topography and

natural features better than a conventional or grid subdivision;

- (4) to minimize the total amount of disturbance on the site;
- (5) to further the goals and policies of the Town of Georgetown Master Plan and Town of Georgetown Strategic Land Use Plan as amended from time to time;
- (6) to facilitate the construction and maintenance of housing, streets, utilities, and public service in a more economic and efficient manner, that are in harmony with the architectural heritage of the Town of Georgetown.

## 2) APPLICABILITY

- a. Any proposed development in the Town of Georgetown, which would create more than ten (10) lots or dwelling units *or* is on a parcel of ten (10) acres or more shall be required to submit a special permit application to the Planning Board in accordance with the provisions of this Bylaw. The applicant may also submit a conventional subdivision plan at the same time in accordance with the Rules and Regulations Governing the Subdivisions of Land in the Town of Georgetown. The Planning Board shall, in compliance with Massachusetts General Laws Chapter 40A, Section 9, hold a public hearing on the proposed OSRD application and a concurrent public hearing on the proposed conventional subdivision, if applicable. In the event both an OSRD Concept Plan and a conventional plan are submitted, prior to the close of the hearing, the Planning Board shall recommend which plan it considers most beneficial to the Town, and the applicant shall, also prior to the close of the hearing, elect which plan he or she wishes to pursue, and shall inform the Planning Board of his or her choice in writing. For subdivisions that would create nine (9) or fewer lots or units or are on less than ten (10) acres an applicant may submit a special permit application for an OSRD in preference to filing a conventional plan. Any special permit application submitted under the provisions of this subsection, which involves the subdivision of land, shall be subject to the approval of the Planning Board under the Rules and Regulations governing the subdivision of Land in the Town of Georgetown.
- b. **Zoning Classification:** Only those tracts located in the RB and RC districts shall be eligible for consideration as an OSRD.
- c. **Contiguous Parcels:** To be eligible for consideration as an OSRD, the total tract shall consist of a parcel or set of contiguous parcels. Contiguous parcels in common ownership with a total of 10 acres or more shall be considered as one parcel for the purposes of applicability under Section 2 above.
- d. **Land Division:** To be eligible for consideration as an OSRD, the tract may be a subdivision or a division of land pursuant to G.L. c. 41, s. 81P provided, however, that OSRD may also be permitted where intended as a

condominium on land not so divided or subdivided. Condominiums are permitted only with a special permit from the Zoning Board of Appeals and roads within shall remain private.

### 3) SPECIAL PERMIT REQUIRED

- e. The Planning Board may authorize an OSRD pursuant to the grant of a special permit. The Planning Board will act as the special permit granting authority for all OSRD applications. Such special permits shall be acted upon in accordance with the following provisions outlined in this Bylaw.

### 4) PRE-APPLICATION

- f. Conference. The applicant is strongly encouraged to attend a pre-application conference at a regular business meeting of the Planning Board. If one is requested, the Planning Board shall invite a representative of the Conservation Commission, Board of Health, and the Open Space Committee. The purpose of a pre-application review is to minimize the applicant's costs of engineering and other technical experts, and to commence negotiations with the Planning Board at the earliest possible stage in the development. At the pre-application review, the applicant may outline the proposed OSRD, seek preliminary feedback from the Planning Board and/or its technical experts, and set a timetable for submittal of a formal application. At the consent of the applicant, and at the expense of the applicant, the Planning Board may engage technical experts to review the informal plans of the applicant and to facilitate submittal of a formal application for an OSRD special permit.
- g. The Planning Board may adopt rules and regulations relative to the size, form, number and contents of the plans to be submitted for a pre-application review.

### 5) DESIGN PROCESS

- h. At the time of the application for a special permit for OSRD in conformance with Section 6 of this bylaw, applicants are required to demonstrate to the Planning Board that the following Design Process was performed by a certified landscape architect or a qualified land planner and considered in determining the layout of proposed streets, house lots, and open space.
- i. Step One: *Identifying Conservation Areas*. The applicant shall identify preservation land by two steps. (1), Primary Conservation Areas, Primary Conservation areas are site features that are protected by federal, state or local laws such as wetlands, wetland buffer zones, riverfront areas, areas of critical environmental concern, outstanding resource waters, rare species habitat, vernal pools, flood hazard areas, and floodplains. (2), Secondary Conservation Areas, Secondary Conservation Areas include unprotected elements of the natural landscape such as steep slopes (typically greater than twenty five percent), mature woodlands (trees with caliper of twenty inches or

greater), associated vernal pool upland habitat, prime farmland, large open meadows, critical wildlife habitats and important cultural features such as historic and archeological sites and scenic views shall be identified and delineated. The areas that do not qualify as Primary or Secondary Conservation Areas as agreed to by the discretion of the Planning Board define the Potentially Developable Area. The Potentially Developable Area shall be identified and delineated And to the maximum extent feasible, the Potentially Developable Area shall consist of land outside identified Primary and Secondary Conservation Areas.

- ii. Step Two: *Locating House Sites*. Locate the approximate sites of individual houses or structures within the Potentially Developable Area and include the delineation of private yards and shared amenities, so as to reflect an integrated neighborhood, with emphasis on consistency with the Town's historical development patterns and heritage.
- iii. Step Three: *Aligning the Streets and Trails*. Align streets in order to access the house lots or units. Additionally, new trails should be laid out to create internal and external connections to existing and/or potential future streets, sidewalks, and trails.
- iv. Step Four: *Lot Lines*. If applicable draw in the lot lines according to Section 8 of this Bylaw.

## 6) PROCEDURES

- a) Application. An application for a special permit for an OSRD shall include an OSRD Concept Plan. The OSRD Concept Plan consists of the following information.
  - i) Drawings shall be prepared by a certified landscape architect, or by a multi-disciplinary team of which one member must be a certified landscape architect, and shall address the general features of the land, give approximate configurations of the lots, open space, and roadways, and include the information listed in the Subdivision Rules and Regulations if applicable. This information shall incorporate the Four-Step Design Process, according to Section 5 above, and the design standards according to Section 10 of this Bylaw, when determining a proposed design for the development.
  - ii) A determination of yield shall be presented as described in Section 7 of this Bylaw.
- b) Relationship Between the OSRD Concept Plan and OSRD Definitive Subdivision Plan or OSRD Site Plan.
  - i) The issuance of an OSRD Concept Plan special permit replaces the Preliminary Subdivision Plan and allows the applicant to submit to the Planning Board an OSRD Definitive Subdivision Plan or Land Division Plan for approval under the Subdivision Control Law. Any OSRD Concept Plan

special permit issued by the Planning Board shall specifically state that the OSRD Definitive Subdivision Plan, Land Division Plan or the OSRD Site Plan shall substantially comply with the OSRD Concept Plan and special permit conditions.

- ii) Once an OSRD Concept Plan has been approved, for developments that do not involve a subdivision of land, the Applicant shall submit an OSRD Site Plan and will not be required to submit an OSRD Definitive Subdivision Plan. Such plan shall satisfy the requirements of Section 165-83 of the Town of Georgetown Site Plan Approval, and shall contain such additional requirements required by the Planning Board under Section 13 of this Bylaw.
- iii) An OSRD Definitive Subdivision Plan, Land Division Plan or OSRD Site Plan will be considered not to substantially comply with the OSRD Concept Plan if the Planning Board determines that any of the following conditions exist:
  - (1) An increase in the number of building lots or dwelling units;
  - (2) a significant decrease in the open space acreage;
  - (3) a significant change in the lot layout;
  - (4) a significant change in the general development pattern which adversely affects natural landscape features and open space preservation;
  - (5) significant changes to the storm water management facilities; and/or,
  - (6) significant changes in the wastewater management systems.
- iv) If the Planning Board determines that the OSRD Definitive Subdivision Plan, Land Division Plan or OSRD Site Plan does not substantially comply with the OSRD Concept Plan, the Board may disapprove plans for failure to comply with the condition of the special permit requiring that the OSRD plans substantially comply with the OSRD Concept Plan.
- v) The Planning Board may conditionally approve an OSRD Definitive Subdivision Plan, Land Division Plan or OSRD Site Plan that does not substantially comply with the OSRD Concept Plan special permit. However, such conditional approval must identify where the plan does not substantially comply with the OSRD Concept Plan special permit and shall require that the OSRD Concept Plan special permit be amended to be in compliance with the special permit approval. The Planning Board shall also require that the applicant file an application to amend the OSRD Concept Plan special permit within a specified time period.
- vi) The public hearing on the application to amend the OSRD Concept Plan special permit shall be limited to the significant changes identified by the

Planning Board in their conditional approval of the OSRD Definitive Subdivision Plan, Land Division Plan or OSRD Site Plan Special Permit. .

**c) General Procedures.**

- i) Whenever an application for a OSRD special permit is filed with the Planning Board, the applicant shall also file, within five (5) working days of the filing of the completed application, copies of the application, accompanying OSRD Concept Plan, and other documentation, to the Board of Health, Conservation Commission, Building Inspector, Department of Public Works, Police Chief, Fire Chief, and Open Space Committee for their consideration, review, and report. The applicant shall furnish the copies necessary to fulfill this requirement. Reports from other boards and officials shall be submitted to the Planning Board within thirty-five (35) days of receipt of the reviewing party of all of the required materials; failure of these reviewing parties to make recommendations after having received copies of all such required materials shall be deemed a lack of opposition or support thereto. In the event that the public hearing by the Planning Board is held prior to the expiration of the 35-day period, the Planning Board shall continue the public hearing to permit the formal submission of reports and recommendations within that 35-day period. The Decision/Findings of the Planning Board shall contain, in writing, an explanation for any departures from the recommendations of any reviewing party. The Planning Board shall render a decision on the Special Permit application within sixty-five (65) days from the opening of the hearing unless the Applicant approves of an extension. The Planning Board shall render a decision within thirty (30) days from the close of the public hearing.

d) Technical Experts. The Planning Board may engage technical experts at the Applicant's expense as reasonably necessary in conjunction with its review of the Applicant's proposed plans and technical reports.

**e) Site Visit.**

- i) Whether or not conducted during the pre-application stage, the Planning Board may conduct a site visit during the public hearing. At the site visit, the Planning Board and/or its agents shall be accompanied by the applicant and/or his or her agents.

**f) Other Information.**

- i) The submittals and permits of this section shall be in addition to any other requirements of the Subdivision Control Law or any other provisions of this Zoning Bylaw. To the extent permitted by law, the Planning Board shall coordinate the public hearing required for any application for a special permit for

an OSRD Concept Plan with the public hearing required for approval of an OSRD Definitive Subdivision Plan or an OSRD Site Plan.

7) **BASIC MAXIMUM NUMBER OF LOTS/DWELLING UNITS**

b) **Determination of Yield**

- i) **The Basic Maximum Number or density shall be derived from a Yield Plan. The Yield Plan shall show the maximum number of lots (or dwelling units) that could be reasonably placed upon the site under a conventional subdivision process according to the Regulations Governing the Subdivision of Land in the Town of Georgetown. The proponent shall have the burden of proof with regard to the Basic Maximum Number of lots (or dwelling units) resulting from the design and engineering specifications shown on the Yield Plan. The Planning Board may request further information to justify the determination of yield including an approved wetland and resource delineation, soil tests and percolation tests. The determination of yield shall set the amount of lots (or dwelling units) submitted in the Concept Plan, not including increased units allowed under Section 12 of this Bylaw.**

**8) REDUCTION OF DIMENSIONAL REQUIREMENTS**

a) The Planning Board encourages applicants to modify lot size, shape, and other dimensional requirements for lots within an OSRD, subject to the following limitations:

- (1) **Lots having reduced area or frontage shall not have frontage on a street other than a street created by the OSRD; provided, however, that the Planning Board may waive this requirement where it is determined that such reduced dimensional requirements will further the goals of this Bylaw.**
- (2) **At least 50% of the required setbacks for the district shall be maintained in the OSRD unless a reduction is otherwise authorized by the Planning Board.**
- (3) **Minimum lot size will be ten thousand (10,000) square feet provided, however, that the Planning Board may waive this requirement where it is determined that further lot area reductions will further the goals of this Bylaw.**

9) **OPEN SPACE REQUIREMENTS**

**Open Space. A minimum of fifty-five percent (55%) of the tract shown on the development plan shall be open space. Any proposed open space, unless conveyed to the Town or its Conservation Commission, shall be subject to a recorded conservation restriction enforceable by the Town, providing that such land shall be**

perpetually kept in an open state, that it shall be preserved exclusively for the purposes set forth herein, and that it shall be maintained in a manner which will ensure its suitability for its intended purposes.

- i) The percentage of the set aside open space that is wetlands shall not normally exceed the percentage of the total tract that is wetlands.
- ii) The open space shall be contiguous. Contiguous shall be defined as being connected and shall be no less than fifty (50) feet wide at its narrowest point.
- iii) The open space shall be used for wildlife habitat and conservation and the following additional purposes: historic preservation, education, outdoor education, passive recreation, park purposes, agriculture, horticulture, forestry, or a combination of these uses, and shall be served by suitable access for such purposes. The Planning Board may permit up to five percent (5%) of the open space to be paved or built upon for structures accessory to the dedicated use or uses of such open space (e.g., pedestrian walks and bike paths).
- iv) At the discretion of the Planning Board subsurface wastewater and stormwater management systems serving the OSRD may be located within the open space. Surface systems, such as retention and detention ponds, shall not qualify towards the minimum open space required unless these structures are determined by the Planning Board to be "soft" (non-structural) more natural stormwater management techniques that reduce impervious surfaces and enable infiltration where appropriate.
- v) Ownership of the Open Space. The open space shall, at the Planning Board's election, be conveyed to one or more of the following:
  - (1) The Town or its Conservation Commission; and/or
  - (2) a nonprofit organization, the principal purpose of which is the conservation of open space and any of the purposes for such open space set forth above; and/or
  - (3) a corporation or trust owned jointly or in common by the owners of lots within the OSRD. If such corporation or trust is utilized, ownership thereof shall pass with conveyance of the lots in perpetuity. Maintenance of such open space and facilities shall be permanently guaranteed by such corporation or trust that shall provide for mandatory assessments for maintenance expenses to each lot. Each such trust or corporation shall be deemed to have assented to allow the Town to perform maintenance of such open space and facilities, if the trust or corporation fails to provide adequate maintenance, and shall grant the Town an easement for this purpose. In such event, the Town shall first provide fourteen (14) days written notice to the trust or corporation as to the inadequate maintenance, and, if the trust or corporation fails to complete such maintenance, the Town may perform it. Each

individual deed, and the deed or trust or articles of incorporation, shall include provisions designed to effect these provisions. Documents creating such trust or corporation shall be submitted to the Planning Board for approval, and shall thereafter be recorded.

#### 10) DESIGN STANDARDS

a) The following Generic and Site Specific Design Standards shall apply to all OSRDs and shall govern the development and design process:

##### i) General Design Standards

(1) The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree and soil removal. Any grade changes shall be in keeping with the general appearance of the neighboring developed areas. The orientation of individual building sites shall be such as to maintain maximum natural topography and take advantage of natural drainage patterns.

(2) Streets shall be designed and located in such a manner as to maintain and preserve natural topography, significant landmarks, and trees; to minimize cut and fill; and to preserve and enhance views and vistas on or off the subject parcel.

(3) All open space (landscaped and usable) shall be designed to add to the visual amenities of the area by maximizing its visibility for persons passing the site or overlooking it from nearby properties.

(4) The removal or disruption of historic, traditional or significant uses, structures, or architectural elements shall be minimized insofar as practicable, whether these exist on the site or on adjacent properties.

(5) Garages are strongly encouraged to be recessed at least five (5) feet from the front building wall of the house..

(6) The Planning Board may issue building form guidelines to help clarify architectural design standards listed in this subsection.

##### iii) Site Specific Design Standards

(1) *Mix of Housing Types.* The OSRD may consist of any combination of single-family, two-family and multifamily residential structures. A multifamily structure shall not contain more than three (3) dwelling units. Multifamily residential structures shall be in scale with surrounding residential structures. No further special permits are required from the Town of Georgetown for construction of multifamily residential structures.

(2) *Parking.* Each dwelling unit shall be served by two (2) off-street parking spaces. Parking spaces in front of garages may count in this computation. All parking areas with greater than four (4) spaces shall be screened from public view.

- (3) *Buffer Areas.* A minimum buffer area of twenty-five (25) feet in width shall be provided at the perimeter of the property where it abuts residentially zoned and occupied properties and a buffer area of one hundred (100) feet in width shall be provided from natural resource areas such as wetlands, intermittent streams, agricultural or recreational fields, and land held for conservation purposes except as noted below. In all cases a two hundred (200) foot wide buffer must be maintained from perennial streams unless otherwise permitted by the Conservation Commission. Driveways necessary for access and egress to and from the tract may cross such buffer areas. No vegetation in this buffer area will be disturbed, destroyed or removed, except for normal maintenance of structures and landscapes approved as part of the project. The Planning Board may waive the buffer requirement in these locations when it determines that a smaller buffer (or no buffer) will suffice to accomplish the objectives set forth herein, decisions will be made in conjunction with the Conservation Commission where the Commission's jurisdiction is applicable.
- (4) *Drainage.* The Planning Board shall encourage the use of "soft" (non-structural) natural stormwater management techniques (such as rain gardens open grass swales and bio-retention swales) and other drainage techniques that reduce impervious surface and enable infiltration where appropriate. Stormwater should be treated at the source to limit nonpoint source pollution. In order to promote water conservation, rainwater retention systems such as rain barrels and cisterns are also strongly encouraged for irrigation purposes.
- (5) *Screening and Landscaping.* All structural surface stormwater management facilities shall be accompanied by a landscape plan. The landscape plan shall not include invasive plant species and shall include species that are drought tolerant and provide habitat value. Native plant species are strongly encouraged and in ground sprinkler systems are strongly discouraged.
- (6) *Common/Shared Driveways.* A common or shared driveway may serve a maximum number of 3 dwelling units.
- (7) *On-site Pedestrian and Bicycle Circulation.* Walkways and bicycle paths shall be provided to link residences with parking areas, recreation facilities (including parkland and open space) and adjacent land uses where appropriate.
- (8) *Disturbed Areas.* Not more than fifty percent (50%) of the total tract shall be disturbed areas. A disturbed area is any land not left in its natural vegetated state.

11) DECISION OF THE PLANNING BOARD

- b) The Planning Board may grant a special permit for a OSRD if it determines

that the proposed OSRD has less detrimental impact on the tract than a conventional development proposed for the tract, after considering the following factors:

- i) Whether the OSRD achieves greater flexibility and creativity in the design of residential developments than a conventional plan;
- ii) whether the OSRD promotes permanent preservation of open space, agricultural land forestry land, other natural resources including waterbodies and wetlands, and historical and archeological resources;
- iii) whether the OSRD promotes a less sprawling, less land consumptive and more efficient and compact form of development that consumes less open land and conforms to existing topography and natural features better than a conventional subdivision;
- iv) whether the OSRD reduces the total amount of disturbance on the site;
- v) whether the OSRD furthers the goals and policies of the Town of Georgetown Community Development Plan (2004) and Town of Georgetown Open Space Plan (2001) as amended from time to time;
- vi) whether the OSRD facilitates the construction and maintenance of streets, utilities, and public service in a more economical and efficient manner;
- vii) whether the Concept Plan and its supporting narrative documentation complies with all sections of this zoning Bylaw;
- viii) whether the construction of housing, landscape and streetscape is in harmony with the architectural heritage of the Town of Georgetown.

## 12) INCREASES IN PERMISSIBLE DENSITY

(a) The Planning Board may award a density bonus to increase the number of dwelling units beyond the Basic Maximum Number. The density bonus for the OSRD shall not, in the aggregate, exceed fifty percent (50%) of the Basic Maximum Number. Fifteen (15) or less approved units beyond the Basic Maximum Number shall not be subject to the Town of Georgetown inclusionary housing bylaw (Section 165-71) (fifteen (15) units or more shall be subject to Section 165-71). Computations shall be rounded to the lowest number. A density bonus may be awarded in the following circumstances:

- i) For each additional ten percent (10%) of the site (over and above the required fifty five percent (55%) open space) set aside as open space, a bonus of five percent (5%) of the Basic Maximum Number may be awarded; provided, however, that this density bonus shall not exceed 25% of the Basic Maximum Number.

- ii) For every one (1) dwelling unit restricted to occupancy in perpetuity by persons or families who qualify as low or moderate income, as those terms are defined for the area by the Commonwealth's Department of Housing and Community Development, one (1) dwelling unit may be added as a density bonus; provided, however, that this density bonus shall not exceed fifty percent (50%) percent of the Basic Maximum Number. This bonus is in addition to the existing affordability housing requirements in the Town of Georgetown. In lieu of constructing such affordable dwelling units, the applicant may be granted an increase in permissible density by paying a fee to the Town of Georgetown on a per dwelling unit basis. The applicant may make a cash payment to the Town with a value comparable to the difference between the value of the affordable units and the fair market value of such units free of the conditions set forth in Commonwealth of Massachusetts guidelines for affordable housing under M.G.L. Chapter 40B eligibility definition.

### 13) ADOPTION OF RULES AND REGULATIONS

The Planning Board may after notice and hearing adopt rules and regulations specifying the content of required plans, application procedures, filing and review fees, design criteria, development standards, and other general requirements to be applied under this Bylaw.

There is no finance committee report.

The Planning Board voted unanimously to approve this article.

By a show of hands the Moderator declared the amended motion carried by a 2/3rds vote.

DISCUSSION: Larry Ogden asked if you can mandate the 10 acres and Town Counsel answered yes. Harry LaCortiglia and Bob Rudolph both are in favor of this article as amended.

ACTION: By a show of hands the Moderator declared it passed by a 2/3rds vote.

#### **Article 29: Water Department, Commissioners Loop (2/3 vote)**

To see if the Town will vote to authorize the Water Department to acquire by purchase, gift, eminent domain or otherwise all or a portion of the parcel of land located off Bailey Lane, shown on Town Assessor's Map 3 as Lot 25, and described below, now or formerly owned by the Estate of William H. Herrick, Jr., and George W. Harris, Trustee of the H & H Family Trust, upon such terms and conditions as the Water Department shall determine to be appropriate, for water purposes pursuant to G.L. c. 40 §§ 39B & 39D, said parcel of land being described in deeds recorded with the Essex South District Registry of Deeds in Book 5055, Page 1 and Book 10859, Page 32.

**And, further to see if the Town will vote to transfer from the water enterprise account, the sum of \$150,000 for this purpose and any expenses related thereto and**

**to authorize the Water Department to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, or act or transact anything in relation thereto.**

Motion:

William Ricker moved and it was seconded by Steve Epstein that the town vote to authorize the Water Department to acquire by purchase, gift, eminent domain or otherwise all or a portion of the parcel of land located off Bailey Lane, shown on Town Assessor's Map 3 as Lot 25, and described below, now or formerly owned by the Estate of William H. Herrick, Jr., and George W. Harris, Trustee of the H & H Family Trust, upon such terms and conditions as the Water Department shall determine to be appropriate, for water purposes pursuant to G.L. c. 40 §§ 39B & 39D, said parcel of land being described in deeds recorded with the Essex South District Registry of Deeds in Book 5055, Page 1 and Book 10859, Page 32; and, that the Town vote to transfer from the water enterprise account, the sum up to \$150,000 for this purpose and any expenses related thereto and to authorize the Water Department to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition.

The Finance Committee recommends approval of this article.

Explanation: This will allow the connection of the Commissioners Well to the treatment plant.

There was no discussion.

ACTION: By a show of hands, the Moderator declared the motion carried by a 2/3rds vote.

**Article 30: Assessors, Property Tax Exemptions**

To see if the Town will vote to accept M.G. L. Chapter 59, Sec. 5 clause 17D, which authorizes a Property Tax Exemption of \$175.00 to persons over the age of seventy, surviving spouses and minors, who meet certain qualifications and asset requirements; and further, to see if the Town will vote to accept M.G.L. Chapter 59, Sec. 5, clause 17E, which would result in an annual adjustment to the amount of the whole estate, real and personal, as set forth in clauses 17, 17C, 17C1/2, and 17D, by an amount equal to the COLA (cost of living adjustment) determined by the Commissioner of Revenue, or take any other action relative thereto.

Motion:

Dave Bogdan moved and it was seconded by Rose Provencher that the Town vote to accept M.G. L. Chapter 59, Sec. 5 clause 17D, which authorizes a Property Tax Exemption of \$175.00 to persons over the age of seventy, surviving spouses and minors, who meet certain qualifications and asset requirements; and further, to see if the Town will vote to accept M.G.L. Chapter 59, Sec. 5, clause 17E, which would result in an annual adjustment to the amount of the whole estate, real and personal,

as set forth in clauses 17, 17C, 17C1/2, and 17D, by an amount equal to the COLA (cost of living adjustment) determined by the Commissioner of Revenue.

**The Finance Committee recommends approval of this article.**

There was no discussion.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 31: Assessors, Map 19 Lot 2B**

To see if the Town will accept, pursuant to G.L.c. 60 § 77C, a parcel of land located on Jewett Street identified on Assessors Map 19 Lot 2B and described in a deed recorded with the Essex South District Registry of Deeds in Book 17522, Page 396 to be held under the care, custody, management and control of the Conservation Commission. The Assessors Office will abate the delinquent tax amount under G.L.c. Chapter 60 § 77C or take any other action in relation thereto.

**There were no finance committee recommendation or planning board reports.**

MOTION: Michael Birmingham moved and it was seconded by Harry LaCortiglia that the Town accept, pursuant to G.L.c. 60 § 77C, a parcel of land located on Jewett Street identified on Assessors Map 19 Lot 2B and described in a deed recorded with the Essex South District Registry of Deeds in Book 17522, Page 396 to be held under the care, custody, management and control of the Conservation Commission. The Assessors Office will abate the delinquent tax amount under G.L.c. Chapter 60 § 77C or take any other action in relation thereto.

DISCUSSION: Town Counsel explained that under this chapter and section that the taxes would be wiped out.

ACTION: By a show of hands, the Moderator declared the vote carried by 2/3rds.

**Article 32: Citizen Petition, Zoning Bylaw Amendment Chapter 165-83 D (6)**

**(2/3 vote)**

To see if the Town will amend the Zoning, Code of Georgetown, by amending Chapter 165-83 D (6) "Occupancy Permits" by striking subsection (a) thereof and inserting the following:

(a) No certificate of occupancy shall be issued for any building or structure, or portions(s) thereof, until:

[1] The Building Inspector receives final as-built plans for the building or structure and a certification from a registered architect, engineer or land surveyor, as appropriate, that all construction (including utilities) has been done in accordance with the approved site plan.

[2] The Building Inspector certifies that all conditions are in substantial compliance with the approved site plan.

(b) However in the event conditions, imposed by the Planning Board in the approved site plan, are not in substantial compliance the Building Inspector may issue a Certificate of Occupancy for a portion of any building or structure provided surety, the amount to be set by the Planning Board, is posted with the town to ensure that the work is completed within a reasonable time.

Or take any other action in relation thereto.

There was no motion for this article and it was passed over.

**Article 33: Citizen Petition, Zoning, Code of Georgetown, amend Chapter 165-83 C (2/3 vote)**

To see if the Town will amend the Zoning, Code of Georgetown, by amending Chapter 165-83 C "Exemptions from site plan approval" by adding the following:

(6) change in use of any building or portion thereof, if such use is permitted in the zone.

Or take any other action in relation thereto

There was no motion for this article and it was passed over.

**Article 34: Citizen Petition, Zoning, Code of Georgetown, amend Chapter 165-83 V (2/3 vote)**

To see if the Town will amend the Zoning, Code of Georgetown, by amending Chapter 165-83 V, "Modifications to approved site plans" by striking said sub=section V in its entirety and inserting the following:

V. Modifications to approved site plans.

(1) No applicant shall be required to modify any approved site plan.

(2) In the event the applicant desires to make a modification to an approved site plan, the applicant shall submit, to the Planning Board a written description of the proposed modification(s) and 10 copies of a revised site plan showing such proposed modification.

(3) The Planning Board shall within 15 days of receipt of the written request and plans determine (a) that the proposed modification(s) is (are) significant and schedule a noticed and Published public hearing to be opened within the next 19 days or (B) that the proposed modification(s) are insignificant and consistent with the previously approved site plan. Failure by the Planning Board to act on the request for determination of a modification within 15 days shall be deemed a determination that the proposed modification(s) are insignificant and consistent with the previously approved site plan and the Planning Board shall forthwith make such endorsement on said plan and file

copies thereof with the Town Clerk and Building Inspector. The time frame may be extended by mutual agreement of both parties.

(4) In the event the Planning board determines the proposed modification(s) are insignificant and consistent with the previously approved site plan a copy of the determination and revised plan shall be filed with the Town Clerk and Building Inspector.

(5) In the event the Planning board determines the proposed modification(s) are significant then the procedures set forth in sub-section D of Chapter 165-83 shall be followed.

There was no motion for this article and it was passed over.

**Article 35: Citizen Petition, Zoning, Code of Georgetown amend Chapter 165-13 (2/3 vote)**

To see if the Town will vote to amend Chapter 165 (Zoning) of the code of the Town of Georgetown, Article III Rate of Development Zoning Bylaw 165-13 section titled Applicability by deleting year 2005 and inserting year 2010.

The by-law shall read:

This Article shall apply to the issuance of all building permits for construction of all new residential dwelling units, with exemptions as set forth in §165-17 herein. This article shall be effective through December 31, 2010. This chapter may be extended without lapse of its provisions, conditions and limitations by vote of a Town Meeting of the town prior to December 31, 2010, or take any other action in relation thereto.

There was not motion for this article and it was passed over.

**Article 36: Planning Board term from Five years to Three years**

To see if the Town will vote to change the term of members of the Planning Board from five to three years, as provided in the General laws Chapter 41, Section 81A. Said change to be effected as the terms of those now serving expire, beginning with the town election of 2006, or take any other action in relation thereto.

Motion:

Peter Sarno moved and it was seconded by Paul Thompson that the Town vote to change the term of members of the Planning Board from five to three years, as provided in the General laws Chapter 41, Section 81A. Said change to be effected as the terms of those now serving expire, beginning with the town election of 2006, or take any other action in relation thereto.

**DISCUSSION:** Tim Gerraughty of the Planning Board stated no one approached the Planning Board for their opinion on this article. He believes that it should be left alone. Sandy Gerraughty believes that there was not much research done on this and the term should be left at five years. Tim Howard of the Planning Board stated that he was elected last year and he's still learning. It takes about two years

to learn everything and a 3 year term would mean one good year of service to the board. Leaving it at 5 years makes more sense to him.

Kay Ogden called to move the question and it was seconded by Reg Tardif. By a show of hands this passed by a 2/3rds vote.

ACTION: By a show of hands, this motion did not carry.

MOTION TO ADJOURN: George Moker moved and it was seconded by Reg Tardif to adjourn tonight's annual town meeting.

ACTION: By a show of hands, the motion carried unanimously.

A true copy Attest

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Janice M. McGrane,  
Town Clerk

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**TOWN OF GEORGETOWN  
SPECIAL TOWN MEETING  
OCTOBER 17, 2005**

The Special Town Meeting was held on Monday October 17, 2005 at 7:00 PM in the High School Auditorium.

The meeting was opened by the Town Moderator at 7:00 P.M. A quorum was present. Lonnie Brennan led us in the Pledge of Allegiance.

**ARTICLE 1: Adjustments to the Fiscal Year 2006 operating budget**

To see if the Town will vote to amend the vote taken under Article 3 of the 2005 Annual Town Meeting warrant for the purpose of adjusting line items in the FY06 budget, and, as necessary, to raise and appropriate or transfer and appropriate from available funds a sum of money for the purpose of supplementing departmental expenses, or take any other action relative thereto.

<u>LINE ITEM</u>	<u>DEPARTMENTS</u>	<u>ORIGINAL APPROPRIATION</u>	<u>(-) DECREASE</u>	<u>(+) INCREASE</u>	<u>REVISED APPROPRIATIONS</u>
11226	Town Hall Operating	62,000		2,000	64,000
11412	Assessors Asst Salary	50,957	8,553		42,404
11413	Assessors Staff Wages	37,137		1,061	38,198
11414	Assessors Expense	19,750		7,492	27,242
12118	Police Operating Exp	70,400		3,000	73,400
12214	Fire Operating Exp	83,600		2,000	85,600
13112	School Operating Expense	1,116,797		34,750	1,151,547
13122	School Choice Assessment	143,874		79,604	223,478
14213	Highway Operating Expense	73,656		6,619	80,275
14215	Road Maintenance & Repairs	105,932		7,500	113,432
14231	Snow and Ice Control Exp	100,000		4,000	104,000
16111	Library Salary & wages	141,656	9,240		132,416
16112	Library Expense	63,100		9,240	72,340
	Free Cash		139,473		(139,473)
	<b>TOTAL</b>	<b>2,068,859</b>	<b>157,266</b>	<b>157,266</b>	<b>2,068,859</b>

Motion: Article 1

Reggie Tardif moved and it was seconded by Margaret Messelaar to adjust line items in the FY06 Budget as set forth in the warrant and further, to transfer from the General Fund (Free Cash) the sum of \$139,473.00 for such purposes.

<u>LINE ITEM</u>	<u>DEPARTMENTS</u>	<u>ORIGINAL APPROPRIATION</u>	<u>(-) DECREASE</u>	<u>(+) INCREASE</u>	<u>REVISED APPROPRIATIONS</u>
11226	Town Hall Operating	62,000		2,000	64,000
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11413	Assessors Staff Wages	37,137		1,061	38,198
11414	Assessors Expense	19,750		7,492	27,242
12118	Police Operating Exp	70,400		3,000	73,400
12214	Fire Operating Exp	83,600		2,000	85,600
13112	School Operating Expense	1,116,797		34,750	1,151,547
13122	School Choice Assessment	143,874		79,604	223,478
14213	Highway Operating Expense	73,656		6,619	80,275
14215	Road Maintenance & Repairs	105,932		7,500	113,432
14231	Snow and Ice Control Exp	100,000		4,000	104,000
16111	Library Salary & wages	141,656	9,240		132,416
16112	Library Expense	63,100		9,240	72,340
	Free Cash		139,473		(139,473)
	<b>TOTAL</b>	<b>2,068,859</b>	<b>157,266</b>	<b>157,266</b>	<b>2,068,859</b>

The Finance Committee recommends approval of this article.

An explanation was given that some of these increases are adjustments for fuel costs.

DISCUSSION: Steve Epstein asked what is the gross revenue for this FY06 and what is the balance in the Stabilization Fund. Toni Mertz, Town Accountant responded the gross revenue is \$19,548,681 and there is a balance of 1.1 million in the Stabilization Fund. Steve Epstein asked where this extra money came from and Toni responded FY05 revenue that was collected.

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

**ARTICLE 2: Highway Bailey Lane Bridge**

To see if the town will vote to raise and appropriate or transfer and appropriate from available funds, the sum of \$70, 000.00 more or less for the cost associated with the engineering to replace the Bailey Lane Bridge over the Parker River, or take any other action in relation thereto.

Motion Article 2:

Jack Moultrie moved and it was seconded by Robin O'Malley to appropriate from free cash, the sum of \$70,000 for the costs associated with the engineering to replace the Bailey Lane Bridge over the Parker River

The Finance Committee recommends approval of this article.

EXPLANATION: Jack Moultrie explained that the Town has been trying to get the funding to repair this bridge for the last 10 years and now the bridge is closed. This is a fire and safety issue and if the West Main Street culvert floods, part of the Town will be cut off from emergency services.

DISCUSSION: Steve Epstein asked if this \$70,000 was for professional services and do we have a firm already or is it going out to bid. Jack responded under Chapter 30B engineering services are exempt. Steve Epstein asked if there was any monies left what would happen to them. Jack responded the money would go back to free cash. Police Chief Jim Mulligan spoke about his concerns and would like to see this road reopened. Joanne Sonia from Mohawk likes the road closed because there's no traffic but realizes it could be a safety issue and that it needs to be reopened. Jennifer Stanley Flanagan loves the street closed. If it is reopened she would like to see restrictions put on right turns onto Bailey Lane from Haverhill from 6AM-9AM and no left turns from Andover St at night.

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

### **ARTICLE 3: Police Department**

To see if the Town will vote to raise and appropriate or transfer and appropriate from available funds, the sum of \$17,193 more or less for the purpose of funding a part-time Police Officer position (4 shifts per week) for the remainder of the fiscal 2006 budget period, or take any other action in relation thereto.

#### Motion: Article 3

Peter Sarno moved and it was seconded by Lonnie Brennan to transfer from the General Fund (Free Cash) the sum of \$17,193 for the purpose of funding a part-time Police Officer position (4 evening shifts per week) for the remainder of the fiscal 2006 budget period.

The Finance Committee recommends approval of this article.

EXPLANATION: Chief Mulligan explained that this officer would be on from Wednesday-Saturday from 6PM to 2AM when most of the calls come in. This would be an extra officer who would be available for service when calls come in.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared the motion passed by a majority.

**ARTICLE 4: Schools Warrant Article for Preliminary Architectural Design Services**

To see if the Town will vote to raise and appropriate or transfer and appropriate from available funds, the sum of \$150,000.00 as requested by the School Facilities Committee, to be expended by the School Department, for the purpose of preliminary architectural design services for a proposed new elementary/middle school, or to take any other action in relation thereto.

**MOTION: ARTICLE 4**

Bill Ford moved and it was seconded by Margaret Messelaar to transfer from the General Fund (Free Cash) sum of \$150,000.00 as requested by the School Facilities Committee, to be expended by the School Department, for the purpose of preliminary architectural design services for a proposed new elementary/middle school.

Finance Committee voted 4 in favor, 2 against and 1 abstained.

Steve Epstein asked for the Capital Improvement Report.

Robin O'Malley explained there is no report as fees for services are not capital items.

**EXPLANATION:** Bill Ford explained that we need to plan ahead for increased enrollment. The Penn Brook School is old and no work has been done to it. We're hoping for at least a 50% reimbursement from the state and we should know some time in 2006 possibly for the ATM.

**DISCUSSION:**

Steve Epstein: We need 2 access roads to the school

Bill Ford: The Town owns land on Elm Street which will be used for another access.

Steve Epstein: How many acres at the site

Margaret Messelaar: 45 acres

Bob Morehouse: I understand you're going to knock down the existing Penn Brook School and build two new schools

Bill Ford: That was the original plan. We're proposing to utilize the core facility of the existing building and build a middle school wing and an elementary wing to reduce costs.

Bob Morehouse: What is the value of the Penn Brook School and the costs of improvements?

Bill Ford: I don't know the value and we won't know the costs of improvements without the evaluation. We estimate approximately 30 million dollars more or less but the study needs to be done first because it's based on sq. ft. price

Phil Cannon: Why didn't we ask for more money 10 years ago when the last study was done.

Bill Ford: We need to use realistic numbers and you can't go more than 10-15 years on your projections.

Phil Cannon: How are we going to pay for this? We need to look at the big picture such as police, fire etc.

Bill Ford: In 2007 we'll get state money but we have to provide factual information, but we need the money tonight to do the study.

Robert Kelley: Asked about going regional

Larry Borin inquired with other communities. Everyone around us is already regional and not interested in taking on another community.

Joe Soucy: Come May will we need more money for studies or will we vote on a new school

Bill Ford: Hopefully we'll be making hard decisions, we'll report at the ATM depending on the findings.

There were issues brought up by Patti Pitari about fixing the school as it exists now. We have problems with buses being overcrowded and rodent issues. Let's spend money now to fix what exists.

David Bjork, Lonnie Brennan, Ken Kumph and Marcia Nadeau Tanner spoke in favor of supporting the schools. Our responsibility is to education our children. Let's go forward with this plan.

David Bjork asked to move the question.

**ACTION:** By a show of hands, the Moderator declared the motion passed by a majority.

### **ARTICLE 5 Assessing Department**

To see if the town will vote to raise and appropriate or transfer and appropriate from available funds the sum of \$23,000.00, more or less, and add said sum to the amount appropriated under Article 3 of the 2005 Annual Town Meeting warrant, Line Item 11414, for Assessors Expense, or take any action in relation thereto.

#### **Motion: Article 5**

Dave Bogdan moved and it was seconded by Margaret Messelaar to transfer from the General Fund (Free Cash) the sum of \$15,508.00, and add said sum to the amount appropriated under Article 3 of the 2005 Annual Town Meeting warrant, Line Item 11414, for Assessors Expense.

The Finance Committee recommends approval of this article.

Dave Bogdan explained that this was requested for the Annual Town Meeting and it was not funded so they're asking again. The money is needed for the 2007 reevaluation mandated by Department of Revenue.

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**ARTICLE 6: Planning Board Zoning Change - Extension of Rate of Development By-law**

To amend Zoning, Code of Georgetown, Section 165-13, Rate of Development Applicability, by deleting year 2005 and inserting year 2010.

Section 165-13 of the by-law shall read:

This article shall apply to the issuance of all building permits for construction of all new residential dwelling units, with exemptions as set forth in Section 165-17 herein. This article shall be effective through December 31, 2010. This chapter may be extended without lapse of its provisions, conditions and limitations by vote of a Town meeting of the Town prior to December 31, 2010.

Further, to amend section 165-14, **New dwelling unit limitation Town-wide, paragraph A, wherein the number 20 shall be replaced with the number 24** in each place referenced in the paragraph.

Paragraph A shall read:

Building permits shall not be issued authorizing construction of (or conversion to) more than 24 residential dwelling units Town-wide in any twelve-month period. The number of residential dwelling units to be allowed in any month shall be determined by subtracting from 24 units the total authorized (minus permits withdrawn or expired without use) in the preceding 11 months. The 11 months prior to enactment of this provision shall be used to establish unit availability during the first year after enactment.

**MOTION: ARTICLE 6**

Jack Moultrie moved and it was seconded by Margaret Messelaar to amend Zoning, Code of Georgetown, Section 165-13, Rate of Development Applicability, by deleting year 2005 and inserting year 2010.

Section 165-13 of the by-law shall read:

This article shall apply to the issuance of all building permits for construction of all new residential dwelling units, with exemptions as set forth in Section 165-17 herein. This article shall be effective through December 31, 2010. This chapter may be extended without lapse of its provisions, conditions and limitations by vote of a Town meeting of the Town prior to December 31, 2010.

And further, to amend section 165-14, **New dwelling unit limitation Town-wide, paragraph A, wherein the number 20 shall be replaced with the number 24** in each place referenced in the paragraph.

Paragraph A shall read:

Building permits shall not be issued authorizing construction of (or conversion to) more than 24 residential dwelling units Town-wide in any twelve-month period. The number of residential dwelling units to be allowed in any month shall be determined by subtracting from 24 units the total authorized (minus permits withdrawn or expired without use) in the preceding 11 months. The 11 months prior to enactment of this provision shall be used to establish unit availability during the first year after enactment.

Finance Committee passes over this article as there are no direct numbers and it does not affect finances.

Planning Board report was read by Jack Moultrie, it was approved unanimously.

EXPLANATION: The rate of development was passed in 1994 at 20 houses per year. At the request of the Building Inspector he would like to see it changed to 24 as it is divisible by 12 months.

DISCUSSION: Steve Epstein asked what the exemptions to 165-17 were.

Jack Moultrie replied affordable housing; Ch 40B units and OSRD can be exempt if the Town gets open space.

Paul Nelson: Does not see this as controlling growth due to the amount of houses being built

Jack Moultrie: Some of these large project were presented to the Town before this bylaw was passed in 1994 which would make them exempt.

Sarah Buck, Town Planner: This is a benefit to the Town for more open space and smaller subdivisions. ISH is exempt.

Peter Sarno: Is there a limit on units per year in a subdivision

Jack Moultrie; 5 per year.

Peter Sarno: That just delays development

Jack Moultrie: That was voted on by the voters at Town Meeting

Sharon Freeman: Why are we going from 20 to 24

Jack Moultrie: That was the Building Inspectors request.

Sarah Buck: It divides evenly into 12 months

ACTION: By a show of hands, the Moderator declared the motion carried by a 2/3 vote.

**ARTICLE 7: "Conservation Commission Amendment to the Wetlands Protection Bylaw"**

To see if the Town will vote to amend the Code of Georgetown, Chapter 161, Article VII, Section "C", by deleting the phrase "may be renewed once for an additional one-year period" and replacing it with "or extension may be renewed for an additional three-year period", so that said Section "C" will read as follows:

Any permit or extension may be renewed for an additional three-year period, provided that a request for a renewal is received in writing by the Commission 30 days prior to the expiration of the existing permit.

or take any other action relative thereto.

**MOTION: ARTICLE 7**

Carl Shreder moved and it was seconded by Harry LaCortiglia to amend the Code of Georgetown, Chapter 161, Article VII, Section "C", by deleting the phrase "may be renewed once for an additional one-year period" and replacing it with "or extension may be renewed for an additional three-year period", so that said Section "C" will read as follows:

Any permit or extension may be renewed for an additional three-year period, provided that a request for a renewal is received in writing by the Commission 30 days prior to the expiration of the existing permit.

The Finance Committee passed this over as it is not financial.

EXPLANATION: Our bylaws are limited and this would make them more in line with State regulations.

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

**ARTICLE 8: Highway**

To see if the town will vote to amend Chapter 134 of the Town Bylaws, Highway, Article V, Depositing Snow, Section 134-18, Violations and Penalties, by deleting Ss 134-18 and replacing it with the following:

Ss 134-18 Violations and Penalties:

Whoever violates this article shall be subject to a penalty of \$50.00 for a first offense. Second and subsequent offenses: \$100.00. Each occurrence shall constitute a separate violation of this article. Fine may be recovered by the Police Department on a complaint before the district court or under the provisions of Article 2 of the code of the Town Of Georgetown "non-criminal disposition".

or take any other action relative thereto.

**MOTION: ARTICLE 8**

Jack Moultrie moved and it was seconded by Joe Soucy to amend Chapter 134 of the Town Bylaws, Highway, Article V, Depositing Snow, Section 134-18, Violations and Penalties, by deleting Ss 134-18 and replacing it with the following:

Ss 134-18 Violations and Penalties:

Whoever violates this article shall be subject to a penalty of \$50.00 for a first offense. Second and subsequent offenses: \$100.00. Each occurrence shall constitute a separate violation of this article. Fine may be recovered by the Police Department on a complaint before the district court or under the provisions of Article 2 of the code of the Town Of Georgetown "non-criminal disposition".

The Finance Committee passed over this article as it is not financial.

Jack Moultrie explained that this article was passed at the Annual Town Meeting and it was required by the Attorney General's Office that we put an exact dollar amount on the penalty amount.

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

**ARTICLE 9: Dual Transmission Loop**

To see if the Town will vote to raise and appropriate, and or transfer and appropriate from available funds, borrow, or any combination of the foregoing, a sum of money to be added to that appropriated under Article 5 of the 2002 Annual Town Meeting warrant for the design and construction of a dual transmission loop, such funds to be expended under the direction of the Water Commission with the approval of the Board of Selectmen, or take any other action relative thereto.

**MOTION: ARTICLE 9**

Ray Bateman moved and it was seconded by Jim Viera to appropriate \$125,000 from Water Department retained earnings the sum of \$125,000.00 to be added to that appropriated under Article 5 of the 2002 Annual Town Meeting warrant for the design and construction of a dual transmission loop, such funds to be expended under the direction of the Water Commission with the approval of the Board of Selectmen, or take any other action relative thereto.

The Finance Committee passed over this article as the money was coming from retained earnings.

CIP Committee recommends approval of this article.

Ray Bateman explained that this money is to connect the Commissioners Well to the treatment plant.

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

The Moderator called for a motion to adjourn tonight's Special Town Meeting.

Motion: Made by Joe Soucy and seconded by George Moker.

The Town Meeting adjourned at 8:35 P.M.

True Copy Attest:

\_\_\_\_\_  
Janice McGrane, Town Clerk

**TOWN OF GEORGETOWN**  
**ANNUAL TOWN MEETING**  
**May 1, 2006**

A quorum being present, the Annual Town Meeting was called to order by the Moderator at 7:00 PM. The return of the warrant shows that it was properly served.

The Georgetown Police and Firefighters led us in the Pledge of Allegiance.

Reverend Jim McLaughlin of the New Life Community Church in Georgetown gave the invocation.

The tellers for the evening were announced along with the non-voting members in the audience.

The Moderator asked that we adopt a 5 minute speech limit on discussions. Peter Sarno moved that we adopt a five minute speech limit and it was seconded by Lonnie Brennan. There was no discussion. This was passed by a 2/3 vote.

**Article 1: Annual Town Election**

To vote by ballot for the following officers: one Selectman, one Assessor, two Library Trustees, one Light Commissioner, two School Committee members, and one Water Commissioner each for three years; one Planning Board Member and one member of the Georgetown Housing Authority each for five years; one Planning Board member for four years.

**MOTION:** Lonnie Brennan moved and it was seconded by Margaret Messelaar that the Town vote by ballot for the following officers: one Selectman, one Assessor, two Library Trustees, one Light Commissioner, two School Committee members, and one Water Commissioner each for three years; one Planning Board Member and one member of the Georgetown Housing Authority each for five years; one Planning Board member for four years.

DISCUSSION: None

There was no Finance Committee Report.

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

**Article 2: Town Officers and Committee Reports**

To hear and act on the reports of the Town Officers and Committees.

**MOTION:** Lonnie Brennan moved and it was seconded by George Moker to hear and act on the reports of the Town Officers and Committees.

Reggie Tardif gave the Finance Committee report. He explained that the budget that was sent out to the residents was not the approved budget of the Finance Committee. Please refer to the green budget handout that was given to voters tonight.

This was passed by a majority vote to accept the finance committee report.

Mr. Hanlon from the School Facilities committee reviewed the potential goals for the schools by showing us the proposed new elementary/middle school. The state is not accepting applications at this time for school building funding but will be accepting them as of July of 2007 and we want to be ready with our plan. They will be back at fall town meeting with a more concrete plan and understanding of what they want to do.

Nancy Aberman was happy to announce that a contract was awarded to Rene Lamarre of Salem for \$3,150,000 which was \$770,000 below budget to build the new addition to the Library. Therefore they won't be needing any money under A14 tonight.

Steve Delaney presented a plaque to Peter Sarno for 10 years of service to both the Planning Board and Board of Selectmen.

**Article 3: General Operating Budget/Reserve Fund**

To see if the Town will raise and appropriate, or appropriate by transfer from available funds, a sum of money to defray charges and expenses of the Town, including debt and interest and including support of the schools, to fix salaries of the several elected offices of the Town, as provided by section 108, Chapter 41, General Laws, as amended, and to provide for a reserve fund for the ensuing year, as set forth in the Finance and Advisory Board Proposed Budget and Town Meeting Warrant for the Fiscal Year beginning July 1, 2006, or take any other action in relation thereto.

MOTION: Lisa Burke moved and it was seconded by Mike Sweat that the Town raise and appropriate the sum of \$21,274,833 to appropriate by transfer from the Water Enterprise Fund the sum of \$195,060.00, to transfer from Septic Betterment the sum of \$21,084.00, to transfer from Conservation Commission fees the sum of \$7,000.00 for a total appropriation of \$21,497,977, to defray charges and expenses of the Town for the fiscal year beginning July 1, 2006 including support of the Town's public schools, to fix salaries of the several elected offices of the Town, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2006, in accordance with the line items and Finance Committee and Advisory Board's report to the May 1, 2006 Annual Town Meeting.

Finance Committee recommends the acceptance of the green budget handed out at tonight's meeting.

DISCUSSION: Peter Sarno stated this budget needs further review and addressed at the Fall Town Meeting. Reggie Tardif stated the state has no final numbers as of yet and if additional monies come in they will review it for the Special Town Meeting in October. Liz Pettis, COA Director, wants reconsideration for COA budget. She feels she does not have enough funds for the 1300 seniors in Town compared with the School budget. Lisa

Burke explained the COA budget was cut because the COA budget was 48% higher than FY06 and there are no funds for new positions.

Lonnie Brennan explained that in the book they granted the COA the money in an attempt to put money toward their budget and they felt it was a high priority. John Bonazoli asked the Fin Com to go over every change that was made to the budget. Karen Myers Hackem asked what percentage of the COA budget comes from the Town and how much is grants. Steve Delaney answered the COA get 97% of their budget from the Town. Jim Lacey explained that if we want more money to go back to the COA than it must come from another line item because this is a balanced budget. Mike Gilbert from Whittier School Committee stated that the assessment amount to Georgetown cannot change that this is a state formula. Eileen McLaughlin asked how many Towns needed to vote no on the Whittier budget for them to reevaluate assessment. The answer was 4.

**MOTION TO AMEND:** Shawn Sexton moved and it was seconded by Larry Ogden to increase line item 15411 (COA wages) by \$15,000 and decreasing line item 13112 (School Operating Expense) by \$15,000.

**DISCUSSION ON AMENDMENT:** Robin Walsh asks if the money is going to a new employee and Liz Pettis said it would maintain current staff. Jack L'Hommedieu asked if we could raise and appropriate more money. Reg Tardif asked where would the money come from? Margaret Messelaar from the school committee stated that the school committee supports this motion.

**ACTION ON THE AMENDMENT:** By a hand count, the moderator declared that this passed by 272yes, to 85 no. Passed by a majority.

Move the question on the main motion.

Robert Kelly asked how the Whittier budget is going to be adjusted.

Peter Sarno replied that we have enough to make quarterly payments and we'll meet again the special town meeting in the fall. Lisa Burke from the FinCom stated we have money in the reserve fund expense (insurance money)

**ACTION:** By a show of hands, the Moderator declared this passed by a majority.

#### **Article 4: Stabilization Fund**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Stabilization Fund, or take any other action in relation thereto.

There is no motion. This article is being passed over.

### **Consent Calendar (5-11)**

Beverly Enos, Moderator explained the reason for the consent calendar. These are all routine items that appear every year at Town meeting. This requires a single motion to accept the consent calendar.

MOTION: Margaret Messelaar moved and it was seconded by George Moker.

There was no discussion.

ACTION: This was passed by a majority vote.

### **Article 5: Water Department Operating Budget**

To see if the Town will appropriate the receipts and available funds of the Water Department Enterprise Fund for the operation of the Water Department under the direction of the Water Commissioners for the Fiscal Year beginning July 1, 2006, or take any other action in relation thereto.

### **Article 6: Municipal Light Department Continuation of Operation**

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2006, or take any other action in relation thereto.

### **Article 7: Zoning Board of Appeals Revolving Fund**

To see if the Town will vote to continue the Zoning Board of Appeals Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by applicants' fees to be expended without further appropriation for the purpose of application review including, but not limited to review services, clerical, legal expenses, equipment and office supplies. The Zoning Board of Appeals may expend from this account an amount not to exceed \$ 20,000.00 for the Fiscal Year beginning July 1, 2006; or take any other action in relation thereto.

### **Article 8: Road Machinery Fund**

To see if the Town will vote to continue the Road Machinery Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by payments for rental of Highway machinery and shall be expended without further notice for the purpose of purchasing highway equipment. The Highway Surveyor, with approval of the Board of Selectmen, may expend from this account an amount not to exceed \$ 10,000.00, or the balance in the account, whichever is lesser, for the Fiscal Year beginning July 1, 2006 or take any other action in relation thereto.

### **Article 9: Conservation Commission Revolving Fund for Camp Denison**

To see if the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor

charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$ 5,000.00 for the Fiscal Year beginning July 1, 2006; or take any other action in relation thereto.

**Article 10: Comcast, Local Access Programming**

To see if the Town will vote to continue a Cable Television Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by Comcast to the Town to be expended without further appropriation for the purpose of Local Access Programming, including but not limited to, utilities, salaries, equipment, maintenance and office supplies. The Cable Advisory Committee, with the approval of the Board of Selectmen, may expend from this account an amount not to exceed \$60,000.00 for Fiscal Year beginning July 1, 2006; or take any other action in relation thereto.

**Article 11: Chapter 90 Reimbursement, Transportation Bond**

To see if the Town will appropriate the sum of \$177,161 or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

**(END CONSENT CALENDAR)**

All articles were read as printed in the warrant with the exception of Article 11 which was read as follows:

To see if the Town will appropriate \$176,919.14, or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws.

**Article 12: Supplemental Budget (School Department)**

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide an additional sum of \$381,167 to fund the Fiscal Year 2007 Georgetown School Budget, provided that the amount authorized herein shall be contingent upon the vote at the Town election to assess additional real estate and personal property taxes in accordance with the provisions of Proposition 2 ½, so called; or take any other action related thereto.

**MOTION: Elaine Shuttleworth moved and it was seconded by George Moker that the Town vote to raise and appropriate an additional sum of \$381,167 to fund the Fiscal Year 2007 Georgetown School Budget, provided that the amount authorized herein shall be contingent upon the vote at the Town election to assess additional**

real estate and personal property taxes in accordance with the provisions of Proposition 2 ½, so called.

The Finance Committee voted 2-yes 4-no because they are expecting more money from the State and they want to revisit this in the fall.

**DISCUSSION:** Dick Moylan says if the Finance Committee is against this, then he doesn't see why this is an emergency for an override when the state numbers are not even in yet. Alan Gould recommends voting no as an override is forever.

Matt Vincent thinks this should go to the ballot and let the voters decide. John Bonazoli wants to know why the School Department was so willing to give \$15,000 to the COA when they're looking for an override. The School Committee responded the elderly are a valuable resource. Theresa Cuddy says that it's not only the \$134 that we have to consider in tax increases if this override goes through. It's \$150 for the library, \$110 for CPA, we're also looking for a new school. Proposition 2 ½ is forever, listen to the Finance Committee.

Margaret Messelaar from the School Committee explained that staffing needs to be done over the summer and this cannot wait until the fall. David Bjork and Eileen McLaughlin explained the money was needed to do hiring of staff so as not to increase class sizes. Our real estate values are based on a good school system so let it go to the ballot for the voters to decide.

Phil Cannon from the Fin Com mentioned the recent increases of the School Dept. 2%, 3%, 1%, 4% and this year 8% which is substantial.

Sandy Gerraughty called to move the vote.

ACTION: By a show of hands, the Moderator declared this article passed by a majority.

**Article 13: Whittier School Budget Assessment**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$179,563 for the Town of Georgetown's share of the assessed budget for the Whittier Regional Vocational Technical High School for the fiscal year beginning on July 1, 2006, or take any other action related thereto.

MOTION: Peter Sarno made a motion to withdraw Article. 13.

No seconded is needed.

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

**Article 14: Request for Funds for the Georgetown Peabody Library (Citizens Petition)**

To see if the Town will vote to raise and appropriate or transfer from available funds, or to borrow, or to otherwise provide an additional sum of \$147,575 to fund the construction and renovations of the Peabody Library as approved under Article 17 of the May 7, 2001 Annual Town Meeting, or take any other action in relation thereto.

There is no motion for this article and it is being passed over.

**Article 15: Reconstruction of Bailey Lane Bridge**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$250,000 for the reconstruction of the Bailey Lane Bridge over the Parker River, said expenditure to include all costs related to the reconstruction including, but not limited to associated engineering, construction, and paving; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of the Town of a Proposition 2 1/2, so-called, capital expenditure exclusion question, or take any other action related thereto.

**MOTION:** Jack Moultrie moved and it was seconded by Don Cudmore that the Town vote to raise and appropriate the sum of \$250,000 for the reconstruction of the Bailey Lane Bridge over the Parker River, said expenditure to include all costs related to the reconstruction including, but not limited to associated engineering, construction, and paving; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of the Town of a Proposition 2 1/2, so-called, capital expenditure exclusion question.

The Finance Committee voted unanimously to approve this article.

CIP Committee voted 6-0 in favor of approving this article.

Jack explained that we approved the money for the engineering cost at last years fall town meeting and this is for the construction.

**DISCUSSION:** Mark Unger asked if the design was for 100 year flood. Dave Chappell of Chappell Engineering explained the roadway is being elevated 1 ½ feet and will be good for the 100 year storm event.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 16: Highway, 1-Ton Dump Truck**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$55,000 for the purchase and equipment for a 1 (one) ton dump truck for the Highway Department, or take any other action related thereto.

**MOTION: Jack Moultrie moved and it was seconded by John Hackem that the Town vote to transfer from available funds, the sum of \$55,000 for the purchase and equipment for a 1 (one) ton dump truck for the Highway Department.**

The Finance Committee voted 4 for and 3 against (not the majority)

CIP voted 6 for & 0 against

**DISCUSSION:** Jack explained that this is part of a 5 year plan and it's a scheduled replacement. The truck being replaced is a 1997 with over 80,000 miles on it and has been very costly in the past 2 years.

**ACTION:** By a show of hands, the Moderator declared the motion passed by a majority.

**Article 17: Police Department: Firearm Replacement**

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$16,200 for the purchase of twenty-four (24) handguns with associated gear, for the Police Department; or take any other action in relation thereto.

**MOTION: Peter Sarno moved and it was seconded by David Bjork that the Town vote to raise and appropriate the sum of \$16,200 for the purchase of twenty-four (24) handguns with associated gear, for the Police Department.**

The Finance Committee voted 1 for, 5 against, and 1 abstained

CIP voted 4 for, 1 against, 1 abstained

Chief Mulligan explained that the current firearms are 1992 equipment with 14 years of wear and tear. Possibility of malfunctions, problems occurred during training. We should trade them in now as the value of them is steadily decreasing.

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 18: Fire Department: Firefighting Hose Replacement**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$11,000 for the purchase of 2900 feet of firefighting hose and related equipment including all costs related thereto or take any other action related thereto.

There is no motion. This article is being passed over

**Article 19: Town Hall Security System**

To see if the Town will vote to raise and appropriate the sum of \$15,000 for the installation and upgrade of security systems at Town Hall, or take any other action related thereto.

**MOTION: Peter Sarno moved and it was seconded by Lonnie Brennan that the Town vote to raise and appropriate the sum of \$15,000 for the installation and upgrade of security systems at Town Hall.**

The Finance Committee voted against it, not enough information.

CIP voted 6 against, not enough information

EXPLANATION: Steve Delaney stated that neither committee approached him to discuss this issue. The keyless entry needs to be upgraded. We need to protect the records and financial data at Town Hall. This would also include a low temp alarm. This is protection from intrusion.

DISCUSSION: None

ACTION: By a show of hands, the moderator declared the motion did not pass.

**Article 20: Community Preservation Historic Resources Category, "Historic Landscaping and ADA accessibility to Brocklebank Museum"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$24,800.00 to be allocated to make the Brocklebank Museum handicapped accessible by installing a walkway and a new ramp to the entrance. This project would also include: outdoor lighting, a copy of the original Georgetown Fence that was once on the property, historically correct landscaping, and Handicapped Parking. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation Historic Reserve fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

**MOTION: Harry LaCortiglia moved and it was seconded by Larry Ogden that the Town appropriate \$24,800 from the Community Preservation Fund Historic Reserves balance for the purpose set forth in the warrant**

The Finance Committee voted 7-0 in favor of this article.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

**Article 21: Community Preservation Historic Resources Category, "Preservation of Historical Artifacts, Documents and Records"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$24,000.00 to be allocated to the Georgetown Historical Commission for the preservation of Georgetown's historical materials. These historical materials will be stored, curated, and a website(s) will be provided for research. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation Historic Reserve fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

**MOTION: Harry LaCortiglia moved and it was seconded by Ed Desjardins that the Town vote to appropriate \$24,000 from the Community Preservation Fund Historic Reserves balance for the purposes set forth in the warrant.**

**The Finance Committee voted 1 for and 6 against for lack of information.**

**DISCUSSION: Tom Mahlstedt stated this will be to maintain old records.**

**ACTION: By a show of hands, the Moderator declared this passed by a majority.**

**Article 22: Community Preservation Historic Resources Category, "Union Cemetery Fence Project Due Diligence"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$5,000.00 to be allocated to the Georgetown Historical Commission for the purpose of continuing to pursue the installation of the period-appropriate fence at Union Cemetery (previously approved by the voters at the 2004 ATM). This current appropriation includes costs associated with determining the lot lines of the property boundaries; costs associated with the revival / reestablishment of the Union Cemetery Corporation; and current cost feasibility inquiries with respect to the delay of the implementation of the previously approved project. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation Historic Reserve fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

**MOTION: Elaine Fisaconaro moved and it was seconded by Terry Hart that Town vote to appropriate \$5,000 from the Community Preservation Fund Historic Reserves balance for the purposes set forth in the warrant.**

**The Finance Committee unanimously approved this article.**

ACTION: By a show of hands, the Moderator declared this passed by a majority.

**Article 23: Community Preservation Community Housing Category, "Roofs at Trestle Way"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$24,000 to be allocated to provide funding to replace the roofs of the 29A and 29B buildings in the complex at Trestle Way, and further, to authorize the Board of Selectmen to enter into a grant agreement with the owner(s) of said buildings, on such terms and conditions as the Board of Selectmen deems appropriate, setting forth the conditions upon which such funds may be expended. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation Community Housing Reserve fund only after a vote by the Community Preservation Committee determining that it is unlikely that the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

MOTION: Harry LaCortiglia moved and it was seconded by Robin O'Malley that Town vote to appropriate \$24,000 from the Community Preservation Fund Community Housing reserves balance for the purposes set forth in the warrant.

The Finance Committee voted 6-1 in favor of this article.

DISCUSSION: Betty Davidson explained that the two oldest need to have the roofs replaced and there is no money in the budget due to added utility expenses this year.

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

**Article 24: Community Preservation Open Space Category, "Pentucket Pond Fanwort Management"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$36,000.00 to continue the effort to preserve Pentucket Pond by providing further funding for the management of Fanwort (Cabomba) in Pentucket Pond, in accordance with the Aquatic Plant Management Plan for Pentucket Pond recommended by the Pentucket Pond Committee, and the 2005 Partial Treatment Completion Report received by the Georgetown Conservation Commission, in order to preserve and protect the pond from injury or harm caused by this destructive invasive plant; or take any other action in relation thereto.

MOTION: Harry LaCortiglia moved and it was seconded by Carl Shreder that the Town vote to appropriate \$36,000 from the Community Preservation Fund balance for the purposes set forth in the warrant.

The Finance Committee voted unanimously to approve this article.

Bill Dudley explained that if we don't do anything about this weed invasion that Pentucket Pond will eventually be unusable. There is no state funding at this time.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared the motion carried by a majority.

**Article 25: Community Preservation General Budget**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2007 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2007; and further to reserve for future appropriation the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space excluding land for recreational use, a sum of money for acquisition, preservation, restoration and rehabilitation of historic resources, and a sum of money for the creation, preservation and support of community housing, or take any other action in relation thereto.

**MOTION: Harry LaCortiglia moved and it was seconded by Reggie Tardif that the Town appropriate from the Community Preservation Fund for Fiscal Year 2007**

**\$28,000 (less than 5% of the estimated total receipts) to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee. Any unspent funds from this appropriation shall be returned to the Community Preservation Undesignated fund at the end of the fiscal year;**

**And further to reserve for future appropriation the following amounts as recommended by the Community Preservation Committee:**

**\$62,000 (greater than 10% of total revenues) for the acquisition, creation and preservation of open space excluding land for recreation use and;**

**\$62,000 (greater than 10% of total revenues) for acquisition, preservation, restoration and rehabilitation of historic resources, and;**

**\$62,000 (greater than 10% of total revenues) for the creation, preservation and support of community housing.**

**The Finance Committee recommends approval of this article.**

DISCUSSION: None

**ACTION:** By a show of hands, the Moderator declared this passed by a majority.

**Article 26: Community Preservation Recreational Land Use Category, “New Tennis Facility”**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$100,000 to be allocated for the creation of a new outdoor active recreational facility at the American Legion Park in Georgetown. This would involve renovating an old, unused, abandoned site, creating two new single tennis courts. This funding will be used to install an appropriate foundation for the new facility, including drainage improvements; landscaping of the peripheral area to accommodate for picnic tables; a bike rack; and other associated amenities. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

**MOTION:** Harry LaCortiglia moved and it was seconded by Robin O’Malley that the Town vote to appropriate \$100,000 from the Community Preservation Fund balance for the purposes set forth in the warrant.

The Finance Committee voted unanimously to approve this article.

Jim DiMento explained that this was to fix the two tennis courts at the American Legion Park that have been in disrepair for years.

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the motion passed by a majority.

**Article 27: Community Preservation Recreational Land Use Category, “Multi Use Recreational Facility Feasibility Study”**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of \$15,000.00 to be allocated to fund a feasibility and engineering study for a Multi-Use Recreational Facility that would be located at the upper fields of the Georgetown High School. The facility would consist of a proposed synthetic turf field surrounded by a six-lane track, three tennis courts, one basketball court and two new softball diamonds with a shared outfield. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

MOTION: Harry LaCortiglia moved and it was seconded by Robin O'Malley that Town vote to appropriate \$15,000 from the Community Preservation Fund balance for the purposes set forth in the warrant.

The Finance Committee voted 5 for 2 against

Lynn Messman gave a presentation of what they would like to do at the high school. This would pay for a study to look at building a track, tennis courts, soccer fields, basketball etc.

Dick Moylan would like to hold off on the tennis courts as we just passed an article to rebuild two at the park. He thinks people should join a health club rather spend all this money.

Jim DiMento, Linda Munroe, Joe Soucy and Lou Mammolette spoke in favor of supporting this article. We need more playing fields in Georgetown.

ACTION: By a show of hands, the Moderator declared the motion passed by a majority.

**Article 28: Community Preservation Recreational Land Use Category, "Active Recreational Land Purchase"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, fund balance, or reserves, the amount of Three hundred and Eighty Thousand (\$380,000.00) for the acquisition, appraisal, survey and legal costs associated with the negotiated purchase of a parcel of land of approximately 6.46+- acres located at 188 Andover Street, as described on Assessors Map 5A, Parcel 3 to be managed and controlled by the Parks and Recreation Commission of the Town of Georgetown. And further that the Board of Selectmen, Community Preservation Committee and the Parks and Recreation Commission be authorized to enter into all agreements and execute any and all instruments including the conveyance of a perpetual Conservation Restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B as amended, as may be necessary on behalf of the Town of Georgetown to affect said purchase, and to authorize the Board of Selectmen to convey said restriction. Said conservation restriction may be granted to any organization qualified and willing to hold such a restriction in accordance with M.G.L. c. 44B. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

**There is no motion, this article is being passed over.**

**Article 29: Regarding the establishment of a Department of Public Works (Citizen Petition)**

To see if the Town will vote to petition the General Court for a special act to read as follows: AN ACT ESTABLISHING THE DEPARTMENT OF PUBLIC WORKS IN THE TOWN OF GEORGETOWN. Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding the provisions of G.L. C. 41, S. 1 or any other special or general law to the contrary, the Department of Public Works is hereby established in the Town of Georgetown. Said Department shall be under the direction of a full-time public works supervisor appointed annually by the Board of Selectmen.

SECTION 2. The Department of Public Works shall have all of the powers and duties presently vested in the office of the Highway Surveyor and Highway Department including duties covered within Chapter 134 of the Town Code and shall have charge of and responsibility for management of all public works operations of the town not assigned to other departments of the town, including but not limited to the following: public roadways, sidewalks, public parking lots; any town-owned cemetery, parks and playgrounds including playground construction and maintenance; tree and moth control; and buildings and grounds maintenance at all municipal buildings. The supervisor shall assist when necessary with the buildings and grounds maintenance at the Peabody Library and on the buildings and grounds of the School Department upon written agreement between the Library Trustees, School Committee and the Selectmen. The Board of Selectmen may make all policy decisions related to the Department of Public Works except as may be reserved to the Library Trustees and School Committee, respectively. Such policies may include accepting help with public grounds maintenance and landscaping as offered by volunteer community groups.

SECTION 3. The Selectmen shall appoint a public works supervisor, who shall recommend to the Selectmen all employees of the works department. The compensation of such employees shall be set in the same manner as for other employees of the town. The compensation of the public works supervisor shall be fixed by said board, subject to appropriations.

SECTION 4. The Public works supervisor shall supervise and direct the operations and employees of the works department. The supervisor shall be especially qualified by education, training, and experience to perform the duties of the office and shall have such other qualifications as the town may require from time to time provide. The supervisor need not be a resident of the town. He shall be a college graduate with an appropriate four-year engineering degree, or possess equal experience. Before entering upon the duties of his office, he shall be sworn to the faithful and impartial performance thereof. While employed by the town, the public works supervisor shall hold no other elective or appointive office, nor engage in any other business or occupation, relating to public works unless approved in advance in writing by the Selectmen, and found acceptable under the state Ethics Commission rules and regulations. Nothing in this section shall

prevent the public works supervisor from serving on special ad hoc committees in order to represent the works department.

SECTION 5. On the effective date of acceptance by voters to establish a works department, the town's elected position of Highway Surveyor shall be abolished, and the powers, duties, and responsibilities of that office shall be transferred to the public works supervisor. However, any incumbent Highway Surveyor serving at the time of acceptance by voters for establishing a works department shall continue to hold said office and to perform the duties thereof until the expiration of the term for which the said individual was elected or until the said individual vacates such office.

SECTION 6. No regular, permanent full time or part time employee shall forfeit rate of compensation, grade, step, or time of service on account of the establishment of the works department. Each such person shall be retained in a capacity as similar to the person's former capacity as is practical. No collective bargaining agreement, contract, or liability in force shall be affected by the establishment of the works department.

SECTION 7. The Selectmen shall initiate a recruitment and selection process for the position of public works supervisor who shall be responsible to said board. The Selectmen shall appoint a Public Works Department Screening Committee charged with recommending the appointment of the first supervisor. The committee shall establish detailed qualifications for the position of supervisor and seek candidates for the position through advertisements in professional journals and other recruitment sources. Within a reasonable period of time after its appointment, the committee shall report to the Selectmen and recommend candidates for consideration. No member of the Selectmen shall be eligible for appointment as supervisor of the works department. The supervisor shall have full authority to carry out the policies of the Selectmen, and shall be responsible for the efficient exercise and performance of the powers, rights and duties vested in said board.

SECTION 8. The supervisor of the works department shall appoint and may remove department employees as deemed necessary, with prior approval of the Selectmen. The supervisor shall keep full and complete records of the doings of the office; render to the Selectmen regular and full reports of all operations; and annually prepare a report for publication in the town report. He shall keep the Selectmen fully advised about the needs of the town within the scope of his duties. He shall annually furnish in writing to the Selectmen, no later than the first day of January of each year, detailed budget-request estimates in writing for the next fiscal year for the proper exercise and performance of all said powers, rights and duties. Each budget request shall be in such detail and in such format as may be required by the Selectmen and shall, unless Selectmen direct otherwise, be in such detail and in such format as may be suggested by the Finance Committee.

SECTION 9. The Board of Selectmen shall ensure that, within four weeks of the approval by voters of the 2006 Annual Town Meeting, a certified copy of the Annual Town Meeting vote certified by the Town Clerk is forwarded to the House of

Representatives presented to the House by the state representatives who represent the Town of Georgetown. This act shall take effect upon its passage.

**MOTION:** Pam Unger moved and it was seconded by Mike Sweat that the Town vote to petition the General Court for special legislation to establish a department of public works, as set forth in the warrant; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition.

The Finance Committee voted 2 for, 4 against, 1 abstained

**DISCUSSION:** Pam Unger gave an explanation of why she thought the Highway Surveyors position should be appointed and not elected. Jim Lacey, Chairman of the Government Review Committee said the Selectmen created a committee to do this type of study and he feels that this is premature right now. Next year they will be proposing some changes and public meetings will be held.

**MOTION TO POSTPONE INDEFINITELY:** Jim Lacey moved and it was seconded by Bob Davidson.

**DISCUSSION ON MOTION TO POSTPONE:** Alan Aulson stated that he thought it was time to change this position and move forward. Mark Unger said that there was plenty of time to discuss this. Sandy Gerraughty who works for a Public Works Department told the audience that this is not just a simple article for town meeting. There should be a committee to look at this. An annual appointment is not a good idea. And she says there needs to be a full study done. You can't change job descriptions when there is a collective bargaining unit involved. This department would also need more money to accomplish what is being presented. This should be tabled for more review. Robert Rudolph, a local attorney, stated there were serious legal issues involved. This should not be done in 1 night with a simple presentation.

**ACTION TO POSTPONE INDEFINITELY:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 30: Board of Health, Regional Mutual Aid Agreement**

To see if the Town of Georgetown will, in accordance with G.L. c. 40, section 4A, authorize the Board of Selectmen, in consultation with the Board of Health, to enter into an intermunicipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, or take any other action relative thereto.

**MOTION:** Peter Sarno moved and it was seconded by Steve Epstein that the Town of Georgetown, in accordance with G.L. c. 40, section 4A, authorize the Board of Selectmen, in consultation with the Board of Health, to enter into an intermunicipal

agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform.

The Finance Committee approved unanimously

Steve Delaney explained that this is mutual aid under the Homeland Security Act.

**DISCUSSION:** Sharon Freeman would like to see some changes in the way the Board of Health responds to emergencies by being notified as in the spraying for EEE last year. Only the school people were notified.

**ACTION:** By a show of hands, the Moderator declared the motion passed by a majority.

**Article 31: Request from Verizon for Easement at Electric Substation**

To see if the Town will vote to transfer the care, custody and control of a portion of the land owned by the Town described below from the Board of Selectmen to the Board of Selectmen for the purpose of conveying an easement to Verizon New England, Inc. (formerly known as New England Telephone and Telegraph Company) and further to authorize the Board of Selectmen to grant an easement to Verizon New England, Inc. in, across, along, upon and under a portion of the parcel identified as Lot 153, Map 6C on the Assessor's Map for the Town of Georgetown, for the purpose of installing, operating and maintaining underground electric cables and associated equipment, including the facilities required to interconnect the cables to the overhead electric lines, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, or take any other action relative thereto.

**MOTION:** Wayne Snow moved and it was seconded by Robin O'Malley that the Town vote to transfer the care, custody and control of a portion of the land owned by the Town of Georgetown described below from the Board of Selectmen to the Board of Selectmen for the purpose of conveying an easement to Verizon New England, Inc. (formerly known as New England Telephone and Telegraph Company) and further to authorize the Board of Selectmen to grant an easement to Verizon New England, Inc. in, across, along, upon and under a portion of the parcel identified as Lot 153, Map 6C on the Assessor's Map for the Town of Georgetown, for the purpose of installing, operating and maintaining underground electric cables and associated equipment, including the facilities required to interconnect the cables to the overhead electric lines, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate.

The Finance Committee voted to pass over this article.

ACTION: By a show of hands, the Moderator declared the motion carried by 2/3 vote.

### **Article 32: Demolition Bylaw**

To see if the Town will vote to amend Town of Georgetown By-Law No: \_\_\_ to add the following Section entitled "Demolition Delay Bylaw for Historically or Architecturally Significant Buildings" as follows:

#### **Section 1. Intent and Purpose**

**Intent and purpose:** The Demolition Delay bylaw is enacted for the purpose of preserving and protecting significant buildings within the Town of Georgetown. Such buildings reflect distinctive features of the architectural, cultural, economic, political or social history of the Town, and their preservation promotes the public welfare by making the Town a more attractive and desirable place to live and work.

The intent of the bylaw is to provide an opportunity to develop preservation solutions for significant, preferably preserved properties threatened with demolition. The bylaw is intended to encourage owners and townspeople to seek out persons who might be willing to purchase, preserve, rehabilitate or restore such buildings rather than demolish them, and to limit the detrimental effect of demolition on the historical architectural resources of the Town. To achieve these purposes, the Georgetown Historical Commission ("the Commission") is empowered to advise the Building Inspector with respect to the issuance of permits for demolition of significant buildings, and, where appropriate and consistent with the intent and purpose of this bylaw, to allow demolition under conditions designed to minimize the loss of distinctive features of significant buildings.

#### **Section 2. Definitions**

**2.1 Building** - A structure enclosed within exterior walls or firewalls, built, erected and framed of a combination of any materials to form a structure for the shelter of persons, animals or property.

**2.2 Demolition** - Any act of pulling down, destroying, removing, dismantling or razing 25% or more of a building, streetscape, monument, or neighborhood and commencing the work of total or partial destruction with the intent of completing the same.

**2.3 Building Inspector** - The administrative chief of the building department who is charged with the administration and enforcement of the State Building Code, 780 CMR, and is authorized to issue demolition permits.

**2.4 Commission** - The Georgetown Historical Commission.

**2.5 Demolition Permit** - The permit issued by the Building Inspector as required by the State Building Code for a demolition, substantial demolition or removal of a building.

**2.6 Historically or Architecturally Significant Building** - Any building, in whole or in part, which is at least 75 years old, or is of unknown age and:

- (a) is included in the Cultural Resources Inventory prepared by the Commission; or
- (b) has been determined by vote of the Commission to be a significant building after a finding by the Commission that the building meets one or more of the following three criteria:
  - i. **Historical Importance.** The building meets the criteria of historical importance if it:
    - a. Has character, interest or value as part of the development, heritage or cultural characteristics of the town of Georgetown, the Commonwealth of Massachusetts or the nation, or;

- b. Is the site of an historic event, or;
- c. Is identified with a person or group of persons who has some influence on society, or;
- d. Exemplifies the cultural, political, economic, social or historic heritage of the community.

**ii. Architectural Importance.** The structure meets the criteria of architectural importance if it:

- a. Portrays the environment of a group of people in an era of history characterized by a distinctive architectural style, or;
- b. Embodies those distinguishing characteristics of an architectural type, or;
- c. Is the work of an architect, master builder or craftsman whose individual work has influenced the development of the Town, or;
- d. Contains elements of architectural design, detail, materials or craftsmanship, which represents a significant innovation.

**iii. Geographic Importance.** The structure meets the criteria of geographic importance if:

- a. The site is part of, or related to, a square, park, or other distinctive area, or;
- b. The structure, as to its unique location or its physical characteristics, represents an established and familiar visual feature of the neighborhood, village center, or the community as a whole

### Section 3. Procedure

**3.1** No permit for the demolition of a significant structure or part thereof shall be issued except as provided in this bylaw, as well as in conformity with the provisions of other laws and ordinances applicable to the demolition of buildings and the issuance of permits generally.

**3.2** Application contents: Every application for a demolition shall be filed with the Building Inspector and shall contain the following information: (i) the address of the building to be demolished, (ii) the owner's name, address and telephone number, (iii) a brief description of the type of building and the condition requiring issuance of the permit; (iv) date of building as established by the Board of Assessors, deed or documentation verifying year of construction, and (v) a copy of the proposed demolition plan; and (vi) a brief description of the proposed reuse, reconstruction or replacement on the premises upon which the building is located, or, if for a vacant lot use, a brief description of the vacant lot use detailing the plans to remove or fill any foundation or other subsurface structure, including sanitary septic system components, wells, and dry wells, and including proper regrading of the site.

**3.3** Within seven (7) working days from receipt of any application for a demolition permit, the Building Inspector shall forward a copy to the Georgetown Historical Commission. No demolition permit shall be issued during this time.

**3.4** Within ten (10) working days after receipt of the application for demolition permit by the Commission, the Commission or its designee shall make a Determination of Architectural and/or Historical Significance. Upon determination by the Commission that the building is not architecturally and/or historically significant, the Commission shall so notify the Building Inspector in writing. Upon receipt of such notification, or after the expiration of fifteen (15) working days from the date of submission to the Commission, if the Building Inspector has not received notification from the Commission, the Building Inspector may issue the demolition permit.

**3.5** Upon determination by the Commission that the building is historically and/or architecturally significant, the Building Inspector and applicant shall be so notified in writing, and a demolition permit shall not be issued. The Commission shall hold a public hearing within thirty (30) days of the Determination of Significance to determine whether the building should be preferably preserved. Public notice of the time, place and purpose of the hearing shall be published by the Building Department at the expense of the applicant in a newspaper of general circulation in the Town not less than seven (7) days before the day of said hearing and shall be posted in a conspicuous place in the Town Hall for a period of not less than seven (7) days before the day of said hearing. Within fifteen (15) days of the close of the public hearing, the Historical Commission

shall make one of the following determinations:

- (1) **Preferably Preserved:**  
If the proposed demolition would be detrimental to the architectural, cultural, political, economic or social heritage or resources of the Town, then such building or structure shall be considered preferably preserved.
- (2) **Not Preferably Preserved:**  
If the Commission finds that the building or structure is not preferably preserved, or where less than a complete demolition is being proposed, that the work to be done will not materially diminish its historical significance, the Inspector of Buildings may thereafter allow demolition in accordance with applicable law.

The failure of the Historical Commission to issue its written determination within fifteen (15) days after the close of the hearing shall be deemed to constitute a determination that the building or structure is not considered preferably preserved.

**3.6** If after a public hearing the Commission determines that the significant building should not be preferably preserved, the Commission shall notify the Building Inspector, in writing within five (5) working days of its decision and the Building Inspector may issue a demolition permit upon receipt of the written decision.

**3.7** If after a public hearing the Commission determines that the significant building should be preferably preserved, the Commission shall so notify the Building Inspector in writing within five (5) working days of its decision, and no demolition permit may be issued until six (6) months after the date of the determination by the Commission.

**3.8** Notwithstanding anything contained in paragraph 3.7, the Building Inspector may issue a demolition permit for a preferably preserved building at any time after receipt of written advice from the Commission to the effect that either:

- (i) the Commission is satisfied that there is no reasonable likelihood that either the owner or some other person or group is willing to purchase, preserve, rehabilitate or restore such building, or
- (ii) the Commission is satisfied that for at least six (6) months the owner has made continuing, bona fide and reasonable efforts to locate a purchaser to preserve, rehabilitate or restore the subject building, and that such efforts have been unsuccessful.

#### **Section 4. Responsibility of Owners**

Once a Significant Building is determined to be a preferably preserved building, the owner shall be responsible for properly securing the building, if vacant, to the satisfaction of the Building Inspector. Should the owner fail to so secure the building, a subsequent destruction of the building at any time during the six month demolition delay period, which destruction could have been prevented by the required security measures, shall be considered a demolition in violation of this bylaw.

#### **Section 5. Emergency Demolition**

Notwithstanding the above provisions, the Building Inspector may issue a demolition permit at any time in the event of imminent and substantial danger to the health or safety of the public due to deteriorating conditions. Prior to doing so, the Building Inspector shall inspect the building and document, in writing, the findings and reasons requiring an emergency demolition, a copy of which shall be forwarded immediately to the Commission. Before allowing emergency demolition, the Building Inspector shall make every effort to inform the Chairperson of the Commission of his intention to allow demolition before he issues a permit for emergency demolition.

No provision of this bylaw is intended to conflict with or abridge any obligations or rights conferred by Massachusetts General Laws, Chapter 143 regarding removal or demolition of dangerous or abandoned structures. In the event of a conflict, the applicable provisions of Chapter 143 shall control.

## **Section 6. Enforcement and Remedies**

**6.1** The Commission is authorized to adopt rules and regulations to carry out its duties and functions under this bylaw.

**6.2** The Commission and/or the Building Inspector are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they may deem necessary and appropriate to obtain compliance with the requirements of this bylaw or to prevent a threatened violation thereof.

**6.3** No building permit shall be issued with respect to any premises upon which a significant building has been voluntarily demolished in violation of this bylaw for a period of two (2) years after the date of the completion of such demolition. As used herein, "premises" refers to the parcel of land upon which the demolished significant building was located and all adjoining parcels of land under common ownership or control.

**6.4** Notwithstanding the foregoing, whenever the Commission shall, on its own initiative, or on application of the landowner, determine that earlier reconstruction, restoration or other remediation of any demolition in violation of this bylaw better serves the intent and purpose of this bylaw, it may, prior to the expiration of said period of two years, authorize issuance of a building permit, upon such conditions as the Commission deems necessary or appropriate to effectuate the purposes of this bylaw, and may so notify the Building Inspector pursuant to Section 3.8 of this bylaw.

## **Section 7. Severability**

In case any section, paragraph or part of this bylaw be for any reason declared invalid or unconstitutional by any court, every other section, paragraph and part shall continue in full force and effect.

Or take any action relative thereto.

**MOTION: Ed Desjardins moved and it was seconded by Elaine Fisaconaro that the Town vote to amend Town of Georgetown By-Law to add a new Bylaw as Chapter 44 entitled "Demolition Delay Bylaw for Historically or Architecturally Significant Buildings" as set forth in the warrant.**

The Finance Committee voted 0 in favor, 4 against and 1 abstained

Larry Ogden made a motion and it was seconded by Dick Boucher to amend by adding at the end of paragraph (2) section 3.5

Of if the Commission finds that a delay in the demolition of the building or structure will result in a substantial financial hardship to the owner of the property. Said hardship could be but is not necessarily limited to the necessity to sell the property due to medical or relocation circumstances.

Phil Cannon states he lives in an old house and he is not in favor of this article. He feels that it is invasive.

**ACTION ON AMENDMENT:** By a show of hands, the amendment did not pass.

Back to the discussion on the motion. Steve Horne spoke against this article. He says this is a serious violation of property rights and there is no appeal process for the

homeowner. Cost of burden & proof?? Nora Cannon explained that we are only one of a few towns who do not have a demolition bylaw.

**ACTION:** By a show of hands, the Moderator declared the motion passed by a majority 95 for and 74 against.

**Article 33: Planning Board, Zoning Bylaw Amendment**

To see if the Town will vote to amend the Chapter 165 of the Zoning Bylaws, Special Permits, by deleting that portion of the text of Section 165-45(f), which currently provides:

“Notice of the public hearing shall be given by publication and posting and by first class mailings to “parties of interest” as defined in MGL C. 40A, Section 11.

And inserting in place thereof, the following:

“Notice of public hearing shall be given by the SPGA by publication and posting in accordance with G.L. c.40A, §11. The applicant shall give notice of such hearing by certified mail to all “parties of interest” as defined in G.L. c. 40A, Section 11. The applicant shall present to the Planning Board or its agent receipts of such certification and a certified abutters list prepared by the Board of Assessors pursuant to G. L. c.40A, §§9 and 11.”

Or take any other action relative thereto.

**MOTION:** Hugh Carter moved and it was seconded by Robin O’Malley that the Town vote to amend the Chapter 165 of the Zoning Bylaws, Special Permits, by deleting that portion of the text of Section 165-45(f), and inserting in place thereof, as set forth in the warrant.

**Finance Committee voted 6 yes 0 no**

**Planning Board voted 4 for and 0 opposed**

**DISCUSSION:** George Perkins doesn’t like the way this will notify people.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

**Article 34: Planning Board, Zoning Bylaw Amendment**

To see if the Town will vote to amend the Zoning Bylaws, Chapter 165, Open Space Residential Developments, by deleting the text of Section 4, Pre-Application, which currently provides:

- a) Conference. The applicant is strongly encouraged to attend a pre-application conference at a regular business meeting of the Planning Board. If one is requested, the Planning Board shall invite a representative of the Conservation Commission, Board of Health, and the Open Space Committee. The purpose of a pre-application review is to minimize the applicant's costs of engineering and other technical experts, and to commence negotiations with the Planning Board

at the earliest possible stage in the development. At the pre-application review, the applicant may outline the proposed OSRD, seek preliminary feedback from the Planning Board and/or its technical experts, and set a timetable for submittal of a formal application. At the consent of the applicant, and at the expense of the applicant, the Planning Board may engage technical experts to review the informal plans of the applicant and to facilitate submittal of a formal application for an OSRD special permit.

- b) The Planning Board may adopt rules and regulations relative to the size, form, number and contents of the plans to be submitted for a pre-application review.

And inserting in place thereof, the following:

- a) The applicant is strongly encouraged to meet with the Town Planner and Conservation Agent to seek preliminary feedback and set a timetable for submittal of an Open Space Concept Plan Special Permit to the Planning Board.

Or take any other action relative thereto.

**MOTION: Hugh Carter moved and it was seconded by Donna Clough that Town vote to amend the Zoning Bylaws, Chapter 165, Open Space Residential Developments, by deleting the text of Section 4, Pre-Application and inserting in place thereof as set forth in the warrant.**

**The Finance Committee voted 3 for 2 against 1 abstained**

**Planning Board voted 4 in favor 0 against and 1 absent**

**DISCUSSION: Bob Rudolph stated that OSRD is a brand new bylaw and it's a good bylaw. Harry LaCortiglia stated if you vote for this, you shut out people, this needs to be done at an open meeting. Rob Hoover stated this is a pre-application process to expedite the project and it will be followed by public hearings.**

**ACTION: By a show of hands, the Moderator declares this article does not pass.**

**Article 35: Planning Board, Zoning Bylaw Amendment**

To see if the Town will vote to amend Section 165-7 of the Zoning Bylaws, Definitions, by inserting the following new definition:

Building Height - The vertical distance from the average undisturbed existing natural grade at the foundation of the building to the top of the roof ridge. The average undisturbed existing natural grade shall be established by averaging the grade at the four proposed primary building corners and its midpoints.

Or take any other action relative thereto.

**MOTION:** Rob Hoover moved and it was seconded by John Bonazoli that the Town vote to amend Section 165-7 of the Zoning Bylaws as set forth in the warrant.

Finance Committee voted 4-yes, 0-no, 2-abstained

Planning Board voted 4-yes, 0-no, 1-absent

John Bonazoli made a motion to amend this article and it was seconded by Mike Sweat that the motion read: To see if the Town will vote to amend section 165-7 of the zoning bylaws definition by deleting the last sentence of definition of building which currently reads: "Height shall be measured from the average grade elevation at the perimeter of the building" and to insert the following definition building height as listed in the warrant.

**MOTION ON AMENDMENT:** Passed by a 2/3 vote.

**Article 36: Planning Board, Zoning Bylaw Amendment**

To see if the Town will vote to amend Chapter 165-106 of the Zoning Bylaws, Number of dwelling units per continuous buildable area, by deleting the current text:

"Maximum number of dwelling units per continuous buildable area (CBA): four per acre."

And inserting in place thereof the following:

"Maximum number of dwelling units per continuous buildable area (CBA): no more than two times the number of units allowable under the underlying zoning process."

And further, by amending Chapter 165-128, (reserved), by inserting:

**Section 165-128 Housing Balance for Independent Senior Housing.**

In order to ensure that the new residential development being granted special consideration under this bylaw will, at minimum, meet its own share of providing for the diversity and balance of housing in Georgetown, the percent of affordable housing units required under Section 165-71, Housing Balance, shall be no less than 25%.

Or take any action relative thereto.

MOTION: Tim Howard moved and it was seconded by Karen Wilmarth that the Town vote to amend Chapter 165-106 of the Zoning Bylaws, Number of dwelling units per continuous buildable area, as set forth in the warrant.

The Finance Committee voted to pass over

Planning Board report: 4-for, 0-against, 1-absent

Tim Howard made a motion to amend and it was seconded by Joe Soucy that senior housing affordability component be changed from 25% as stated in the warrant, to 20% as voted at the Planning Board public hearing.

There was no discussion on the amendment.

ACTION ON THE AMENDMENT: Passed by a majority.

DISCUSSION ON MOTION: Phil Cannon asked how many senior projects would be affected and Tim answered two.

ACTION: The Moderator declared this article passed by a 2/3 majority.

**Article 37: Planning Board, Zoning Bylaw Amendment**

To see if the Town will vote to amend Chapter 165 of the Zoning Bylaws, by deleting the text of Section 165-83, Exterior Lighting, in its entirety, and inserting in place thereof the following:

**165-83 M. EXTERIOR LIGHTING**

**1) Purpose.** The purpose of this Section is to enhance public safety by providing for adequate and appropriate outdoor lighting, protect community character, promote energy conservation and protect against light trespass and glare.

**2) Definitions.** For the purposes of this Section, the following terms shall be defined as indicated below.

- a) Color Rendering Index (CRI) A measurement of the amount of color shift that objects undergo when lighted by a light source as compared with the color of those same objects when seen under a reference light source of comparable color temperature. CRI values generally range from 0 to 100, where 100 represents incandescent light.
- b) Fixture The assembly that houses a lamp or lamps, and which may include a housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and/or a refractor, lens or diffuser lens.

- c) Glare Light emitted from a luminaire with intensity great enough to produce annoyance, discomfort or a reduction in a viewer's ability to see.
- d) Lamp The component of a luminaire that produces the actual light.
- e) Light Trespass the shining of direct light produced by a luminaire beyond the boundaries of the lot on which it is located.
- f) Lumen A measure of light energy generated by a light source. One foot candle is one lumen per square foot. For purposes of this Bylaw, the lumen output shall be the initial lumen output of a lamp, as rated by the manufacturer.
- g) Luminaire A complete lighting system, including a lamp or lamps and a fixture.

**3) Applicability.** Outdoor illumination by flood or spot luminaires rated at nine hundred(900) lumens or more (which is approximately equal to one 60-watt incandescent light bulb) or by any other luminaires rated at one thousand eight hundred (1800) lumens or more (which is approximately equal to one 120-watt incandescent light bulb) shall be subject to the provisions of this Section, with the following exceptions: emergency lighting; hazard warning; temporary decorative or holiday lighting; public roadway illumination or other lighting required by or installed by governmental agencies. It shall also not apply to any luminaire intended solely to illuminate any freestanding sign, flag or the walls of any building but such luminaire shall be shielded so that its direct light is confined to the surface of such sign, flag or building.

- a) The replacement of existing nonconforming lamps or fixtures with the same or lower output nonconforming lamps or fixtures is exempted from the application of this section.
- b) The Planning Board in performing review pursuant to Section 7.3, Environmental Impact and Design Review may determine that special circumstances of the site, context or design make an alternative lighting design at least equally effective in meeting the purposes of this Section and in such cases, may modify the requirements of this Section.

**4) Exterior Lighting Plan.** Applications subject to the provisions of Section 7.3,

Environmental Impact and Design Review shall submit a lighting plan which shall include the following information, except to the extent waived by the Planning Board. All other lighting not subject to the provisions of said Section 7.3 does not require a lighting plan but shall meet the standards as set forth in this Section, unless as may otherwise be provided herein. The lighting plan shall include the following information:

- a) location, orientation and type of outdoor luminaire, including the height of the luminaire;
- b) luminaire manufacturer's specification data, including lumen output and photometric data showing cutoff angles;
- c) type of lamp such as metal halide, compact fluorescent, high pressure sodium and its associated Color Rendering Index (CRI);
- d) photometric plan showing the intensity of illumination expressed in footcandles at ground level within the interior of the property and at the property boundaries. The plan shall also include the following illumination information in a table format: Minimum; Maximum; Average; Average to Minimum and Maximum to Minimum; and
- e) evidence that any light trespass does not exceed the limitations set forth in Chart IV herein.

**5) Flickering and Flashing Lights.** No flickering or flashing lights shall be permitted. Processes, such as arc welding, which create light flashes shall be confined within buildings or shielded to prevent either direct glare or flashing.

**6) Wall Mounted Fixtures.** In Nonresidential Districts, a luminaire attached to the exterior of a building or structure for area lighting shall be mounted no higher than fifteen (15) feet above grade and shall be shielded to control glare.

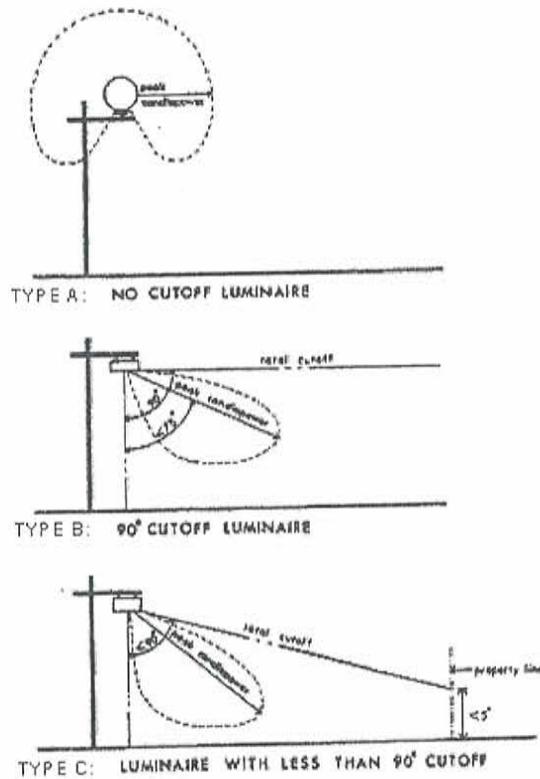
**7) Pole Mounted Fixtures.** Pole mounted exterior lighting fixture types are defined and restricted as follows:

- a) Type A. No light cutoff.
- b) Type B. Luminaire shielded such that peak candlepower is at an angle of 75 degrees or less from straight down, and essentially no light is emitted above the horizontal.
- c) Type C. Luminaire shielded such that total cutoff is at less than 90 degrees from straight down, and no light source is

in direct view of an observer five (5) feet above the ground at any point off the premises.

**8) Pole Mounted Fixtures Height Limitation.** Illustrations of pole mounted exterior lighting fixture types are shown in Chart I herein. Pole mounted fixtures shall not exceed the applicable pole mounted height limitation set forth in Chart II in any district. The Type A pole mounted exterior lighting fixture is prohibited in all Nonresidential Districts.

**CHART I. ILLUSTRATIONS**



**CHART II. POLE MOUNTING HEIGHT LIMITATIONS**

	District	
	Residential	Nonresidential
	Maximum Luminaire Mounting Height (feet above grade) "District" is that in which fixtures are located.	
Fixture Type A	10	Not allowed
Fixture Type B	15	25
Fixture Type C	20	30

9) **Ceiling Mounted Fixtures.** In Nonresidential Districts, luminaires mounted on an exterior ceiling such as under a canopy shall be mounted with the refractor or lens flush with or recessed in the ceiling or fixture.

10) **Lighting Levels.** In Nonresidential Districts, exterior lighting shall not exceed the following levels on the ground set forth in Chart III herein:

**CHART III. LIGHTING LEVELS (horizontal foot-candles)**

	Minimum*	Average*	Maximum*
Driveways and Parking	0.5	5.0	10.0
Under Building or Canopy	1.0	25.0	40.0
All Other Nonresidential Areas	0.5	1.0	3.0

\*Applicable to the entire lighted area

11) **Light Trespass Limitations.** Light trespass in excess of the applicable limitation set forth in Chart IV herein is prohibited in all Districts.

**CHART IV. LIGHT TRESPASS LIMITATIONS**

	District	
	Residential	Nonresidential
	Maximum Light Trespass (horizontal foot-candles)* "District" is that into which the light trespass occurs	
Fixture Type A	0.2	Not allowed
Fixture Type B	0.3	0.5
Fixture Type C	0.5	1.0

- Expect no limit within a street right-of-way

Or take any other action relative thereto.

**MOTION:** Rob Hoover moved and it was seconded by Harry LaCortiglia that the Town vote to amend Chapter 165 of the Zoning Bylaws, by deleting the text of Section 165-83, Exterior Lighting, in its entirety, and inserting in place the following as set forth in the warrant.

The Finance Committee passed over this article.

Planning Board report: voted 4-for, 0-against, 1-absent

Dave Varga from Web Road was concerned about spot lights that he had on his property.

Sarah Buck, Town Planner, explained that this bylaw does not apply to single family homes, just multi-family, commercial and industrial.

**ACTION:** By a show of hands the Moderator declared this article passed by a 2/3 majority.

**Article 38: Planning Board, Zoning Bylaw Amendment**

To see if the Town will vote to amend Chapter 165-83D of the Zoning Bylaws Amend, relative to verification of Site Plan Approval conditions, by deleting the text of Section 164-83D(6)(a)[2], which currently provides:

“The Building Inspector and/or Planning Board agent verifies that all conditions of the approved site plan have been met”

And inserting in place thereof the following:

“The Planning Board agent verifies that all conditions of the approved site plan have been met with notice to the Building Inspector.

Or take any other action relative thereto.

**MOTION:** John Moultrie moved and it was seconded by Elaine Fiasconaro that the Town vote to amend Chapter 165-83D of the Zoning Bylaws Amend, relative to verification of Site Plan Approval conditions, by deleting the text of Section 164-83D and inserting as set forth in the warrant.

The Finance Committee voted to pass over

Planning Board report: voted 4-for, 0-against, 1-absent

**DISCUSSION:** None

**ACTION:** By a show of hands, the Moderator declared the article passed by a 2/3 vote.

**Article 39: Planning Board, Street Acceptance**

To see if the Town will vote to accept as town ways, Acorn Way, Forest Street, Pillsbury Lane, Ilene Circle, and Bernay Way, as laid out by the Board of Selectmen and shown on the following layout plans on file with the Town Clerk:

Acorn Way, as shown on a plan entitled “As-Built Plan,” dated 1-10-06, prepared by Cyprus Engineering Environmental Services;

Forest Street, as shown on a plan entitled "Forest Street As-Built at The Village at Georgetown," dated 12-21-05, prepared by Atlantic Engineering & Survey Consultants Inc.;

Pillsbury Lane, as shown on a plan entitled "As-Built Plan & Profile Pillsbury Lane," dated 5-06-05, sheets 2 of 4 and 3 of 4, prepared by Hayes Engineering Inc.;

Ilene Circle, as shown on a plan entitled "As-Built Plan & Profile Ilene Circle," dated 5-06-05, prepared by Hayes Engineering Inc; and

Bernay Way, as shown on a plan entitled "As-Built Plan & Profile Bernay Way," dated 5-06-05, prepared by Hayes Engineering Inc.;

and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift permanent easements to use said roadways for all purposes for which public ways are used in the Town of Georgetown, and all associated easements; or to take any other action in relation thereto.

There is no motion. This article is being passed over.

**Article 40: National Avenue Proposed Rezoning (Citizen Petition)**

To see if the Town will amend the Zoning Map by rezoning portions of three parcels of land by extending the Industrial B zone line for that portion of the parcels presently zoned Residential B to Industrial B from the present Industrial B zone line to the Georgetown/Rowley Town Boundary Lines, said parcels of land identified as "Remaining Land of Parcels Map 14 Lot 7, Map 15, Lot 14-8C and Lot 14-8D as shown on plan entitled "PLAN OF LAND IN THE TOWN OF GEORGETOWN dated March 14, 2006 and prepared by MHF Design Consultants, Inc., Salem, NH, a copy of said plan being on file in the office of the Town Clerk and the three parcels identified on Town of Georgetown Assessor's Map 14 Lot 7, Map 15, Lot 14-8C and 14-8D or to take any other action in relation thereto.

There is no motion. This article is being passed over.

**Article 41: Water Use Restriction Bylaw (Citizen Petition)**

To see if the Town will vote to adopt a WATER USE RESTRICTION BYLAW, as written:

**Sec. 1 Authority:** This Bylaw is adopted by the Town under its police powers to protect public health and welfare and its powers under M.G.L. c.40, section 21 et seq and implements the Town's authority to regulate water use pursuant to M.G.L. c.41, section 69B. This bylaw also implements the Town's authority under M.G.L. c.40, section 41A, conditioned upon a declaration of water supply emergency issued by the Department of Environmental Protection.

**Sec. 2 Purpose:** The purpose of this bylaw is to protect, preserve and maintain the public health, safety and welfare whenever there is in force a State of Water Supply Conservation or State of Water Supply Emergency by providing for enforcement of any duly imposed restrictions, requirements, provisions or conditions imposed by the Town or by the Department of Environmental Protection.

**Sec. 3 Definitions:**

**Person** shall mean any individual, corporation trust, partnership or association, or other entity.

**Enforcing Person** shall mean the Georgetown Water Department, the Conservation Commission Agent, the Board of Health Agent, police officers of the Town and any other person designated by the Board of Selectmen to enforce this by-law.

**State of Water Supply Emergency** shall mean a State of Water Supply Emergency declared by the Department of Environmental Protection under M.G.L. c.21G, section 15-17.

**State of Water Supply Conservation** shall mean a State of Water Supply Conservation declared by the Town pursuant to section 4 of this bylaw.

**Water Users or Water Consumers** shall mean all public and private users of the Town's public water system, and private well users, irrespective of any person's responsibility for billing purposes for water used at any particular facility.

**Sec. 4 Declaration of a State of Water Supply Conservation:** The Town, through its Board of Selectmen, may declare a State of Water Supply Conservation upon a determination by a majority vote of the Board that a shortage of water exists and conservation measures are appropriate to ensure an adequate supply of water to all water consumers, and to protect the Parker River Watershed. Such declaration shall be based upon a streamflow threshold of 3.42 cfs or lower reading, for three (3) consecutive days, at the West Main Street flow gauge. Public notice of a State of Water Conservation shall be given under section 6 of this bylaw before it may be enforced.

**Sec. 5 Restricted Water Uses:** A declaration of a State of Water Supply Conservation shall include one or more of the following restrictions, conditions, or requirements limiting the use of water as necessary to protect the water supply. The applicable restrictions, conditions or requirements shall be included in the public notice required under section 6.

**Odd/Even Day Outdoor Watering:** Outdoor watering by water users with odd numbered addresses is restricted to odd numbered days. Outdoor watering by water users with even numbered addresses is restricted to even numbered days. Watering may occur only between the hours of 7PM and 7AM.

**Outdoor Watering Ban:** Outdoor watering is prohibited.

**Outdoor Watering Hours:** Outdoor watering is permitted only during daily periods of low demand, to be specified in the declaration of a State of Water Supply Conservation and public notice thereof. Watering may only occur between the hours of 7PM and 7AM.

**Filling Swimming Pools:** Filling of swimming pools is prohibited, except by commercial tankers utilizing water source outside of the Parker River Watershed.

**Automatic Sprinkler Use:** The use of automatic sprinkler systems is prohibited except where system has a backpressure valve and rainfall detector, and a timer to ensure use only within permitted watering hours.

**Sec. 6 Public Notification of a State of Water Supply Conservation; Notification of DEP:**

Notification of any provision, restriction, requirement or condition imposed by the Town as part of a State of Water Supply Conservation shall be published in a newspaper of general circulation within the Town, or by such other means reasonably calculated to reach and inform all users of water of the State of Water Supply Conservation. Any restriction imposed under section 5 shall not be effective until such notification is provided. Notification of the State of Water Supply Conservation shall also be simultaneously provided to the Massachusetts Department of Environmental Protection.

**Sec. 7 Calendar Applicability:** This By-Law is in effect from May 1<sup>st</sup> to September 30<sup>th</sup> each year. This period may be shortened or lengthened by a majority vote of the Board of Selectmen as they deem appropriate for protection of the town's water supply and the Parker River Watershed and compliance with Commonwealth regulations.

**Sec. 8 State of Water Supply Emergency: Compliance with DEP orders:** Upon notification to the public that a declaration of a State of Water Supply Emergency has been issued by the Department of Environmental Protection, no person shall violate any provision, restriction, requirement, condition of any order approved or issued by the Department intended to bring about an end to the State of Emergency.

**Sec. 9 Penalties:** Any person violating this bylaw shall be liable to the Town in the amount: First violation – Warning to resident and deliver a copy of the By-Law; Second violation – Fine of \$50; Third and subsequent violations – Fine of \$100. Fines shall be recovered by indictment, or on complaint before the District Court, or by non-criminal disposition in accordance with section 21D of chapter 40 of the general laws. Each day of violation shall constitute a separate offense.

**Sec. 10 Severability:** The invalidity of any portion or provision of this bylaw shall not invalidate any other portion of provision thereof

There is no motion. This article is being passed over.

**Article 42: Amendment to MGL Ch 59 s 5 (41C) (Citizen Petition)**

To see if the Town will adopt the following resolution or will amend and adopt said resolution:

That in the event of one or more Proposition 2 ½ overrides totaling more than \$350,000.00 being approved by the Town before July 1, 2006, to accept the provisions of Chapter 184 Section 51 of the Acts of 2002, amending Massachusetts General Laws Chapter 59 Section 5 (41C) as provided therein concerning a tax exemption of \$500.00 for the elderly so as to increase the gross receipts limitations to \$20,000.00 for a single person and \$30,000.00 for married persons and so as to increase the whole estate limitations to \$40,000.00 for a single person and \$55,000.00 for married persons, and further to increase the amount of property tax exemption granted to persons who qualify for said exemption under said Section 5 (41C) to \$750.00, effective in the Fiscal year commencing July 1, 2006.

**MOTION: Matthew Vincent moved and it was seconded by Harry LaCortiglia that the Town adopt the following resolution or will amend and adopt said resolution:**

**That in the event of one or more Proposition 2 ½ overrides totaling more than \$350,000.00 being approved by the Town before July 1, 2006, to accept the provisions of Chapter 184 Section 51 of the Acts of 2002, amending Massachusetts General Laws Chapter 59 Section 5 (41C) as provided therein concerning a tax exemption of \$500.00 for the elderly so as to increase the gross receipts limitations to \$20,000.00 for a single person and \$30,000.00 for married persons and so as to increase the whole estate limitations to \$40,000.00 for a single person and \$55,000.00 for married persons, and further to increase the amount of property tax exemption granted to persons who qualify for said exemption under said Section 5 (41C) to \$750.00, effective in the Fiscal year commencing July 1, 2006.**

The Finance Committee voted against this article 1-5. Would like to defer to the special town meeting in the fall.

Town Counsel explained that you cannot approve on a conditional basis . The statute does not allow this.

Terry Hart made a motion to postpone this indefinitely and it was seconded by Robin O'Malley.

**ACTION ON POSTPONEMENT:** By a show of hands, this article carried by a majority.

**MOTION TO DISSOLVE TOWN MEETING:** Donna Clough moved and it was seconded by Joe Soucy to resolve town meeting.

The time is 12:10 AM.

**Town of Georgetown  
Special Town Meeting  
July 17, 2006**

The Special Town Meeting was held on Monday, July 17, 2006 at 7:00 PM in the auditorium of the High School.

The meeting was opened at 7:00 PM. We have a quorum present at this time.

The Moderator called for a motion to recess for 15 minutes as there were numerous people waiting to be checked into Town Meeting.

The Motion was made by Sandy Gerraughty and seconded by Harry LaCortiglia and it passed by a majority by a show of hands.

The Town meeting reconvened at 7:20 P.M. We have 425 people in attendance.

We all stood for the Pledge of Allegiance.

Non-voting members of the audience and on stage, as well as voting members on stage were recognized by the Moderator.

A motion was made by Ray Bateman and seconded by George Moker to limit all speeches to 5 minutes.

This passed by a 2/3 vote by a show of hands.

**ARTICLE 1: Whittier School Budget Assessment**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$62,365.00 for the Town of Georgetown's share of the assessed budget for the Whittier Regional Vocational Technical High School for the fiscal year beginning on July 1, 2006, said sum to be added to that which was appropriated under Article 3 of the May 1, 2006 Annual Town Meeting Warrant, or take any other action related thereto.

MOTION: Matthew Vincent moved and it was seconded by Josephine Testaverde to transfer from the Reserve Fund (account 11321) the sum of \$62,365.00 for the Town of Georgetown's share of the assessed budget for the Whittier Regional Vocational Technical High School for the fiscal year beginning on July 1, 2006, said sum to be added to that which was appropriated under Article 3 of the May 1, 2006 Annual Town Meeting Warrant.

Finance Committee Report was read by Phil Cannon. This article was approved 8-1  
 DISCUSSION: Peter Vanier, Josephine Testaverde, and David Shea spoke about how great both schools are and recommended that we approve this budget.

Karen Myers Hackem asked what the balance in the Reserve Fund was and Steve Delaney responded approximately \$75,000.00 She asked how the Reserve fund is funded and Sandy Gerraughty responded that it's an ATM appropriation.

ACTION: By a show of hands, the Moderator declared the motion passed by a majority.

### **ARTICLE 2: Georgetown School Department**

To see if the Town will vote to appropriate any additional Chapter 70 State Aid funds, up to \$135,000, that may be received in excess of the estimated Chapter 70 revenue stated in the Finance and Advisory Board Annual Report and Recommendations for FY2007 for the Annual Town Meeting of May 1, 2006, for purposes of adjusting the Fiscal Year 2007 Georgetown School Department Budget as voted under Article 3 of the May 1, 2006, Annual Town Meeting warrant, or take any other action related thereto.

MOTION: Lonnie Brennan moved and it was seconded by David Bjork to appropriate from Chapter 70 State Aid Funds, the additional sum of \$77,402 to the Georgetown School Department budget, said sum to be added to that which was appropriated under Article 3 of the May 1, 2006 Annual Town Meeting Warrant.

Finance Committee Report was read by Phil Cannon. It was approved 7-2

DISCUSSION: Lonnie Brennan gave an explanation of the additional Chapter 70 aid funding and stated he would be voting in favor of this article.

Rob Hoover spoke in favor of funding this article because it was about the children of Georgetown and the two teachers that would be hired for first and third grades with this additional funding. He stated that Chapter 70 is clearly earmarked for schools and not Town departments.

Kathy Roche stated this was a waste of the taxpayers' dollar to have this special town meeting. The override at the election failed so having this meeting is like saying your vote doesn't even count. You didn't like the results of that so you just call for a town meeting. And if that doesn't pass, you'll just call for another and another until you get what you want. I think it's a bad policy to put the schools versus the Town employees, the rich against the poor and town government against the citizens.

Lixin Zhu Olsen stated that this was her first time voting as a US citizen. She is from China. It is important and a privilege to vote for this funding to support our children.

Lisa McGrath stated the article at the annual town meeting was a Proposition 2 ½ override, this is additional funds that are available.

Lonnie Brennan stated he didn't want to leave town meeting tonight divided, but as a community. This money designated by the state. There is also undesignated additional funding that we need volunteers to serve on committees to decide where we are going to spend it.

Nancy Clough has been in Town for 36 years. She states that there really is no anti-school group in Georgetown but lots of people just cannot afford the taxes from the growth. More wealthy people are moving into town and can afford to support this school growth. There just needs to be some accountability.

Sean Sexton said we're just trying to maintain a level of enjoyment and keep the class sizes below 30 students.

Joe Soucy says he has no kids in this school system but this Chapter 70 money is intended for the schools and that's where it should go.

**ACTION:** By a show of hands, the Moderator declared the motion carried by a majority.

Motion to adjourn made by George Moker and it was seconded by David Bjork.

By a show of hands the Moderator declared the motion was unanimous.

The time was 7:50 P.M.

**Town of Georgetown  
Special Town Meeting  
Monday, November 13, 2006**

The Special Town Meeting was held in the Georgetown Middle High School Auditorium

The Meeting was called to order at 7:00 P.M. A quorum is present. The return of the warrant was properly served.

The Moderator called for a 15 minute recess to allow people to check in.

The Town Meeting was reconvened at 7:15 P.M.

We were led in the Pledge of Allegiance by Richard Clough, Chairman of the Board of Selectmen.

The Moderator called for a moment of silence for Robert Rudolph who served as our Assistant Moderator who passed away.

All the non-voting members of the audience were recognized by the Moderator.

The Moderator requested a motion be made to adopt a 5 minute speech rule.

Motion to adopt was by Chris Rich and it was seconded by Sandy Gerraughty.

ACTION: By a show of hands, the motion carried by a 2/3 vote.

**ARTICLE 1: Adjustments to the Fiscal Year 2007 operating budget**

To see if the Town will vote to amend the vote taken under Article 3 of the 2006 Annual Town Meeting warrant for the purpose of adjusting line items in the FY07 budget, and, as necessary, to raise and appropriate or transfer and appropriate from available funds a sum of money for the purpose of supplementing departmental expenses, or take any other action relative thereto.

LINE ITEM	DEPARTMENTS	ORIGINAL APPROPRIATION	(-) DECREASE	(+) INCREASE	REVISED APPROPRIATIONS
		75,000	(75,000)		0
11331	Salary Reserve	897,457		32,033	929,490
12111	Police Salaries	13,579		543	14,122
12115	Police School Crossing	182,911		7,316	190,227
12121	Comm Center Wages	19,686		787	20,473
12921	Animal Control Off Salary	174,245		6,970	181,215
14212	Highway Salaries	72,712		2,908	75,620
14211	Highway Surveyor Salary	4,275		171	4,446
14291	Tree Warden Salary	135,128		5,405	140,533
16111	Library Salaries	30,775		1,231	32,006
11611	Town Clerk Salary	16,289		652	16,941
11612	Town Clerk Staff Salaries	31,067		1,243	32,310
11222	Selectmen Staff Salary	60,000		2,400	62,400
11412	Assessors Asst Salary	37,137		1,485	38,622
11413	Assessors Staff Salaries	114,539		4,582	119,121
12951	Inspectors Service Salaries	58,000		2,320	60,320
11454	Tax Collector/Treasurer Salary	33,956		1,358	35,314
11455	Asst Tax Collector Salary	39,479		1,579	41,058
11456	Asst Treasurer	58,000		2,320	60,320
11351	Accountant Salary	41,615		1,665	43,280
11752	Planning Board Salaries	54,080		2,163	56,243
11712	Conservation Comm Salaries	4,368		175	4,543
11713	Conservation Comm Staff Salaries	59,059		2,362	61,421
15411	Council on Aging Salaries	9,778		391	10,169
11761	Z B Appeals Clerk Salaries	66,395		2,656	69,051
15111	Health Salaries	121,343	(9,716)		111,627
11321	Reserve Fund				
	<b>TOTAL</b>	<b>2,410,873</b>	<b>-84,716</b>	<b>84,716</b>	<b>2,410,873</b>

MOTION: Sandy Gerraughty moved and it was seconded by Robin O'Malley to amend the vote taken under Article 3 of the 2006 Annual Town Meeting warrant by: (1) appropriating by transfer \$1,048,642.00 from water receipts for the water department enterprise fund budget as approved by the Town under Article 3 and by reducing the amount to be raised and appropriated under Article 3 by said sum; (2) increasing the amount to be transferred from the Water Enterprise Fund from \$195,060.00 to \$195,255.00; and, (3) adjusting line items in the FY07 Budget as set forth in the spreadsheet below, and by transferring from Budget Line 11331 "Salary Reserve" the amount of \$75,000 and from Budget Line 11321 "Reserve Fund" the sum of \$9,716 for such purposes with the stipulation of review on non-union personnel salary increases prior to individual employees appropriations by the Personnel Board in conjunction with the Personnel Director.

DISCUSSION: Steve Epstein asked for an explanation of the money adjustments. Steve Delaney explained that these were simply housekeeping items and salary increases for employees.

MOTION TO AMEND: Matt Vincent moved and it was seconded by Chris Rich to amend the vote taken under Article 3 of the 2006 Annual Town Meeting warrant by: (1) appropriating by transfer \$1,048,642.00 from water receipts for the water department enterprise fund budget as approved by the Town under Article 3 and by reducing the amount to be raised and appropriated under Article 3 by said sum; (2) increasing the amount to be transferred from the Water Enterprise Fund from \$195,060.00 to \$195,255.00; and, (3) adjusting line items in the FY07 Budget as set forth in the spreadsheet below, and by transferring from Budget Line 11331 "Salary Reserve" the amount of \$75,000 and from Budget Line 11321 "Reserve Fund" the sum of \$9,716 for such purposes with the stipulation of review on non-union personnel salary increases prior to individual employees appropriations by the Personnel Board

in conjunction with the Personnel Director. Said review being finalized by December 31, 2006. Otherwise non-union increases shall be implemented as proposed.

Steve Epstein suggested we move this date to January 30, 2007. Both Matt Vincent and Chris Rich agreed on the new date so a new motion was not needed.

The motion now reads: To amend the vote taken under Article 3 of the 2006 Annual Town Meeting warrant by: (1) appropriating by transfer \$1,048,642.00 from water receipts for the water department enterprise fund budget as approved by the Town under Article 3 and by reducing the amount to be raised and appropriated under Article 3 by said sum; (2) increasing the amount to be transferred from the Water Enterprise Fund from \$195,060.00 to \$195,255.00; and, (3) adjusting line items in the FY07 Budget as set forth in the spreadsheet below, and by transferring from Budget Line 11331 "Salary Reserve" the amount of \$75,000 and from Budget Line 11321 "Reserve Fund" the sum of \$9,716 for such purposes with the stipulation of review on non-union personnel salary increases prior to individual employees appropriations by the Personnel Board in conjunction with the Personnel Director. Said review being finalized by January 30, 2007. Otherwise **non-union increases shall be implemented** as proposed.

ACTION: By a show of hands, the amendment passed by a majority.

DISCUSSION ON AMENDMENT: Robert Kelley asked what the percentage was for the raises.

Steve Delaney replied 4%.

Jack L'Hommedieu stated that he understood that these raises were for this year and next year and that this would put a burden on next years budget. We should turn the whole thing down as this would be above Proposition 2 ½. Chris Rich asked for a point of clarification. Is this motion limited to one year or two? Steve Delaney responded one year.

MOTION: Steve Epstein moved to divide the question and it was seconded by Carol Esposito that the housekeeping items and increases be separated.

ACTION: The Motion for separation carried by a majority.

Sandy Gerraughty reread the motion as follows: Section 1 & 2 to amend the vote taken under Article 3 of the 2006 Annual Town Meeting warrant by: (1) appropriating by transfer \$1,048,642.00 from water receipts for the water department enterprise fund budget as approved by the Town under Article 3 and by reducing the amount to be raised and appropriated under Article 3 by said sum; (2) increasing the amount to be transferred from the Water Enterprise Fund from \$195,060.00 to \$195,255.00

DISCUSSION: None

ACTION: By a show of hands the Moderator declared Sections 1 & 2 passed by a majority vote.

Sandy Gerraughty reread the motion as follows: (3) adjusting line items in the FY07 Budget as set forth in the spreadsheet below, and by transferring from Budget Line 11331 "Salary Reserve" the amount of \$75,000 and from Budget Line 11321 "Reserve Fund" the sum of \$9,716 for such purposes with the stipulation of review on non-union personnel salary increases prior to individual employees appropriations by the Personnel Board in conjunction with the Personnel Director. Said review being finalized by January 30, 2007. Otherwise non-union increases shall be implemented as proposed.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared Section 3 passed by a majority vote

**ARTICLE 2: Highway, Chapter 90**

To see if the Town will vote to amend the vote taken under Article 11 of the 2006 Annual Town Meeting, "Chapter 90 Reimbursement, Transportation Bond" by increasing the specified sum to \$258,249.00, which reflects the increased aid allotment from the Commonwealth of Massachusetts, or take any other action related thereto.

**MOTION:** John Moultrie moved and it was seconded by Sandy Gerraughty to amend the vote taken under Article 11 of the 2006 Annual Town Meeting, "Chapter 90 Reimbursement, Transportation Bond" by increasing the specified sum by \$81,329.86, for a new total of \$258,249.00.

Fin Com Report: Voted 8-0 to support this article.

**EXPLANATION:** Jack Moultrie explained that this is additional funding in state aid for road monies and it must be appropriated in order to spend it.

**DISCUSSION:** None

ACTION: By a show of hands the Moderator declared the motion carried by a majority.

**ARTICLE 3: Fire Truck**

To see if the Town will vote to authorize the Town to enter into a lease or lease/purchase agreement, for a period up to or exceeding three years, of a ladder truck for the Fire Department, or to purchase the same, and to raise and appropriate or transfer and appropriate from available funds a sum of money for this lease or purchase, or take any other action related thereto.

**MOTION:** Mike Anderson moved and it was seconded by Mike Sweat to authorize the Town through the Board of Selectmen, to enter into a lease or lease/purchase agreement, for a period up to or exceeding three years, of a ladder truck for the Fire Department.

FIN COM: Recommends approval of this article 8-0

CIP: voted 4-1 in favor of this article

**EXPLANATION:** The Fire Department gave a short presentation on the needs of this fire truck.

**DISCUSSION:** Steve Epstein asked if a RFP had been sent out for this fire truck and Steve Delaney **responded yes**. It hinges on Town Meeting action and the funding would be requested at the next Annual Town Meeting in May.

Chris Rich asked for a clarification of whether this was a lease/purchase. Steve Delaney replied yes and it is structured so there would be no pre pay penalty if the Town should have appropriate funding available at **any time**.

Tony Giardiana asked if this truck would fit in the station and Steve Delaney responded yes it was stated in the RFP "that the truck must be 11'9".

ACTION: By a show of hands, the motion carried by a majority vote.

**ARTICLE 4: Highway, Vehicle**

To see if the Town will vote to authorize the Town to enter into a lease or lease/purchase agreement, for a period up to or exceeding three years, of a pick-up truck for the Highway Department, or to purchase the same, and to raise and appropriate or transfer and appropriate from available funds a sum of money for this lease or purchase, or take any other action related thereto.

This article was passed over.

**ARTICLE 5: Citizen Petition, National Ave re-zoning**

To see if the Town will amend the Zoning Map of Georgetown by rezoning portions of three parcels of land situated off National Avenue to Industrial B by extending the Industrial B zone line for that portion of the parcels presently zoned Residential B from the present Industrial B zone line to the Georgetown/Rowley town boundary line, Said parcels of land are identified as "Remaining Land of Parcels Map 14 Lot 7, Map 14 Lot 8 and Map 14, Lot 6A" as shown on plan entitled "PLAN OF LAND IN THE TOWN OF GEORGETOWN" dated August 23, 2006 and prepared by MHF Design Consultants, Inc., Salem, New Hampshire, a copy of said plan being on file in the office of the Planning Board and in the office of the Town Clerk, which parcels are identified on the Town of Georgetown's Assessor's records as Map 14 Lot 6A, Map 14 Lot 7, and Map 14 Lot 8; or to take any other action in relation thereto.

**MOTION:** John Anderson moved and it was seconded by Chris Rich that the Town amend the Zoning Map of Georgetown by rezoning portions of three parcels of land situated off National Avenue to Industrial B by extending the Industrial B zone line for that portion of the parcels presently zoned Residential B from the present Industrial B zone line to the Georgetown/Rowley town boundary line, said parcels of land are identified as "Remaining Land of Parcels Map 14 Lot 7, Map 14 Lot 8 and Map 14, Lot 6A" as shown on plan entitled "PLAN OF LAND IN THE TOWN OF GEORGETOWN" dated August 23, 2006 and prepared by MHF Design Consultants, Inc., Salem, New Hampshire, a copy of said plan being on file in the office of the Planning Board and in the office of the Town Clerk, which parcels are identified on the Town of Georgetown's Assessor's records as Map 14 Lot 6A, Map 14 Lot 7, and Map 14 Lot 8.

Fin Com voted 7-1 to recommend this article

Planning Board voted 2 for and 3 against this article

**EXPLANATION:** Given by Tom Kennedy's (developer) attorney Robert Moriarty. The intent is to do retail development such as a Target, Best Buy, Staples or Pet Smart and a home improvement center. They would like to move the line so it's just one zone. There won't be much impact on traffic and the taxes paid to the town would be substantial on retail. They would be willing to give monies to School services, downtown improvements and parks. This would create 250-300 jobs, with no impact to Town Services such as no children in the school system, no trash pickup, no snowplowing. We would still need to go for permits and this is just merely a zoning change.

**DISCUSSION:** Ellen Westman stated this developer is working off of desperation and throwing money figures around trying to exploit the Town people. This will affect us a great deal. The tax dollars are exaggerated. This will change the integrity of our Town. Don't let this come in here and ruin our town.

Steve Epstein asked (1) what the zoning was at the Rowley town line (2) is the lot to the north residential, (3) What are the requirements for special permits for retail stores on this lot & (4) what about the land behind Muddy Creek?

Robert Moriarty responded: Rowley is zoned residential as is the lot to the north. They still have to apply for permits from Planning, ZBA & Conservation Commission and also a traffic study through the state. The lack of Muddy Creek is wetlands but outside the zone.

Tony Giardiana stated we WILL have extra traffic going through our town roads despite what the developer says.

Rob Hoover asked the Fin Com (as they recommended approval of this article) Is this in the best interest of our Town. Reg Tardif, Chair of the Fin Com said they strictly voted on the rezoning issue.

Laura Replier of the Conservation Department stated they have not discussed this parcel with them yet and that a big box development would be terrible in our town. It has a negative tax benefit and we should wait for the master plan to be completed.

Ethel DePasquale from Long View asked why not put an office park there and not big box retail. This will require more Police and Fire protection and put our small businesses in town out of business. Why not put this type of development in your own Town (Topsfield) & give the money to Masco.

Rachel Crateau asked if we do not vote on this tonight, will Target still go in. Tom Kennedy replied yes, I intend to go forward with this. There is no market for office parks.

Jean Nelson & Sue Daigle both spoke against big box stores. It will increase traffic, change the character of our town and have an effect on our small business who support our town.

Jim Ruh from the Fin Com said he voted in favor of this article. We need a new tax base or we will have to start voting for overrides.

Dan Tollman asked what the Board of Selectmen recommendations were and Matt Vincent stated they did not make recommendations. Lonnie Brennan said he was not against development but we need to slow things down. Consider traffic, light pollution for residences in that area, and how this will change our community.

**Point of Information:** Lonnie Brennan asked if this did not pass tonight, does the developer have to wait two years to come back. Town Counsel answered yes if it's the same exact plan, he must wait 2 years unless it is approved by the Planning Board.

**ACTION:** By a show of hands the motion did not carry by a 2/3 vote. This does not pass.

#### **ARTICLE 6: Citizen Petition, School Funds**

To see if the Town will vote to reduce the Fiscal Year 2007 Georgetown School Department Budget appropriation, as voted under Article 3 of the May 1, 2006, Annual Town Meeting and as increased \$77,402.00 by vote under Article 2 of the July, 17, 2006 Special Town Meeting, by the sum of up to \$77,402.00, or take any other action related thereto.

This article was passed over.

#### **ARTICLE 7: Increase Spending Cap/Conservation Commission Revolving Fund for Camp Denison**

To see if the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges

and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$ 7,000.00 for the Fiscal Year beginning July 1, 2006; or take any other action in relation thereto.

**MOTION:** Matt Vincent moved and it was seconded by Lonnie Brennan to amend the vote taken under Article 9 of the 2006 Annual Town Meeting, reauthorizing Conservation commission Revolving Fund by increasing the expenditure limit for the Fiscal Year 2007 from \$5,000 to \$7,000.

The Finance and Advisory Board recommends approval of this article by a unanimous vote.

**EXPLANATION:** Carl Shreder explained that they already have the money in the Camp Denison revolving fund and there would be no cost to the taxpayer. It just allows them to spend additional money.

**DISCUSSION:** None

**ACTION:** By a show of hands, the motion passed by a majority vote.

**ARTICLE 8: Taking Pride in Georgetown-Multi-Use Facility**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$40,000.00 for the development of detailed engineering plans for a Multi-Recreational Facility which would be located at the Georgetown Middle/High School, or take any other action related thereto.

This article was passed over.

**ARTICLE 9: Planning Board, Street Acceptance: Forest Street**

To see if the Town will vote to accept Forest Street as a town way as laid out by the Board of Selectmen and shown on "Street Acceptance Plan at Forest Street in Georgetown, Mass." on file with the Town Clerk: and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift an easement to use said roadways for all purposes for which public ways are used in the Town of Georgetown, and all associated easements; or act or transact anything in relation thereto.

**MOTION:** Rob Hoover moved and it was seconded by Matt Vincent to accept Forest Street as a town way as laid out by the Board of Selectmen and shown on "Street Acceptance Plan at Forest Street in Georgetown, Mass." on file with the Town Clerk: and to authorize the Board of Selectmen to acquire by gift an easement to use said roadway for all purposes for which public ways are used in the Town of Georgetown, and all associated easements.

**MOTION TO AMEND:** Jack Moultrie moved to amend this article by adding contingent upon all documents being recorded within 120 days of vote taken on November 13, 2006 Special Town Meeting.

Finance Committee voted 8-0 in favor of this article

Planning Board Report: voted 3 in favor, 0 against, 2 abstained

**DISCUSSION:** Jack explained that this is standard procedure when accepting a street and Town Counsel agreed.

**ACTION:** By a show of hands, the Moderator declared this carried by a 2/3 vote.

**ARTICLE 10: Planning Board, Street Acceptance: Acorn Way**

To see if the Town will vote to accept Acorn Way as a town way as laid out by the Board of Selectmen and shown on "Street Acceptance Plan, Planned Unit Development, Acorn Way Subdivision, Georgetown, MA." on file with the Town Clerk: and to see if the Town will further vote to authorize the Board of Selectmen to acquire by gift an easement to use said roadways for all purposes for which public ways are used in the Town of Georgetown, and all associated easements; or act or transact anything in relation thereto.

MOTION: Rob Hoover moved and it was seconded by Chris Rich to accept Acorn Way as a town way as laid out by the Board of Selectmen and shown on "Street Acceptance Plan, Planned Unit Development, Acorn Way Subdivision, Georgetown, MA." on file with the Town Clerk: and to authorize the Board of Selectmen to acquire by gift an easement to use said roadway for all purposes for which public ways are used in the Town of Georgetown, and all associated easements contingent upon all documents being recorded within 120 days of the vote taken at November 13, 2006 STM.

FIN COM: Voted 8-0 in favor of this article

PLANNING BOARD REPORT: Voted 3 in favor, 0 against & 2 abstained

DISCUSSION: None

ACTION: By a show of hands, the motion passed by a 2/3 vote

**ARTICLE 11: Adoption of MGL 39, Section 23D**

To see if the Town will vote to accept, for all boards, committees or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provides that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met, or take any other action relative thereto.

MOTION: Steve Epstein moved and it was seconded by Matt Vincent to accept, for all boards, committees or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provides that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met.

The Finance and Advisory Board recommends approval of this article 8-0

DISCUSSION: None

ACTION: By a show of hands, the article passed by a majority.

George Moker made the motion to adjourn the Special Town meeting and it was seconded by Sandy Gerraughty.

ACTION: By a voice vote, the motion carried by a majority.

It is 9:05 PM.

A true copy attest:

Janice M. McGrane, Town Clerk

**Animal Inspector**  
Annual Report July 2001 – July 2002

This is my animal inspector report for 2001-2002. Monthly reports are submitted to the Board of Health. Quarantine reports and barn inspection reports are submitted to the Massachusetts Division of Animal Health.

This year there were 15 ten-day quarantines. A dog or cat is placed under a ten-day quarantine if the dog or cat bites a person or another animal. The quarantines were done to be sure the dog or cat in question was not infected with rabies at the time of the biting incident. All bite wounds are reportable to the Board of Health and all animals in question are quarantined even if they have proof of a valid rabies vaccination. If the dog or cat is healthy at the end of the quarantine, then there is no possibility of rabies transmission. Of the 15 ten day quarantines, 4 were dogs that had bitten people, 6 were dogs that had bitten other dogs, 2 were cats that had bitten people, and 3 were cats that had bitten another cats. All animals were found to be healthy at the end of the quarantine period.

Seventeen animals (4 dogs and 13 cats) were placed under 45 days of strict confinement for the suspicion of rabies because of either a wound of unknown origin or exposure by proximity to a suspect wild animal. These domestic animals were all current on their rabies vaccinations. They were all examined by their Veterinarians, re-boostered with a rabies vaccination, and closely observed for any unusual changes in their health and behavior. All these animals completed their quarantines and were healthy at the end of their 45 day period of strict confinement

Seven cats that were not current on their rabies vaccinations were placed under a 6-month quarantine. The cats were quarantined because of wounds of unknown origin. These animals were placed under 6 months of strict confinement within the owners' house. Strict confinement includes regular observations of the quarantined animal by myself, the animal inspector, as well as by the animal's regular veterinarian. These animals are quarantined because of the risk that they may develop rabies due to exposure to and contact with wildlife or high-risk domestic animal via a bite wound or scratch. If the animal is alive and healthy at the end of the six-month quarantine, then there is no possibility that the animal has or is contagious for rabies. These animals are vaccinated one month prior to release from quarantine, and they are required to be vaccinated again 9-12 months later. To date, all these cats have finished their quarantines.

Annual barn inspections were completed by December 31, 2001 as mandated by the Bureau of Animal Health. There are 48 barns in Georgetown, including 4 that house chickens, ducks, and/or geese only and are not required to have a stable permit. A summary of the inspected animals includes 27 beef cows, 38 goats, 18 sheep, 177 horses, 30 ponies, 1 mule, 5 donkeys, 4 pot-bellied pigs, 6 llama, 2 alpaca, 180 chickens, 9 turkeys, 2 emus, 30 ducks, 23 geese, 13 guinea fowl, 23 pheasants, 3 peacocks, and 4 doves. Barns are inspected to ensure that the animals have adequate food, water, shelter, light, and ventilation, and to ensure that they are all free of contagious disease. All the barns and animals were found to be in satisfactory condition.

The Veterinary Association of the North Shore sponsored a Rabies clinic on Saturday, April 6, 2002. The clinic was changed to the first Saturday in April as part of "Rabies Awareness Week" promoted by the Bureau of Animal Health. Veterinarians administering the vaccines were Dr. Peg Barlow and myself, Dr. Holly Willard. The clinic was held in the rear of the public safety building at the Central Street Fire Station. V.A.N.S. is a non-profit organization and all proceeds go towards veterinary student scholarships. We vaccinated 117 animals in all, 61 cats and 56 dogs.

On November 26, 2001, I attended the annual Animal Inspector's Meeting conducted by the Bureau of Animal Health, as my voluntary commitment to continuing education in the field of animal health and safety.

Respectfully submitted  
Holly E. Willard, D.V.M.  
Georgetown Animal Inspector

**GEORGETOWN ASSESSORS  
FISCAL YEAR 2005 REPORT**

The Assessors Office has completed the new state mandate of Interim adjustment on all taxable property. In addition to the state mandate this office has been very busy with the number of new parcels and new dwellings. The Assessors Office continues to move forward on the GIS mapping project.

The Department of Revenue certified the Fiscal Year 2005 tax rate of \$9.07. New growth calculated at \$357,232. The new levy limit is \$9,567,795.00. Below is a table with the parcel counts and value distributed by classes.

TAX CLASSIFICATION	PARCEL COUNT	ASSESSED VALUE BY CLASS	TAX RATE	TAX AMOUNT BY CLASS
RESIDENTIAL	2807	\$1,006,281,347	\$9.07	\$9,126,971.82
COMMERCIAL	69	\$ 44,121,063	\$9.07	\$ 400,178.04
INDUSTRIAL	85	\$ 45,381,690	\$9.07	\$ 411,611.93
PERSONAL PROPERTY	250	\$ 13,821,950	\$9.07	\$ 125,365.09
<b>TOTAL</b>	<b>3211</b>	<b>\$1,109,606,050</b>	<b>\$9.07</b>	<b>\$10,064,126.88</b>

Motor Vehicle Revenue for Fiscal Year 2004 = \$1,051,873.00

Respectfully submitted,

**Office Staff:** Assistant Assessor\ Office Manager  
Deborah J. Carbone, MAA

Assistant Assessor Clerk  
Rose Provencher, MAA

**BOARD OF ASSESSORS:**

David A. Bogdan      Exp. 2006  
Cynthia J. Bateman   Exp. 2007, Chrmn.  
John Enos              Exp. 2005

## BUILDING INSPECTOR

### Annual Report for Fiscal Year 2002

I would like to thank the towns people and various boards and commissions for their cooperation and assistance throughout the past year.

The following is a list of Building Permits issued for Fiscal Year 2002. Two Hundred and Sixty (260) Building Permits are as follows:

Single Family Residences	17
Garages / Barns	15
Wood Stoves	10
Pools	14
Safety Inspections	21
Commercial/Industrial Building	1
Additions	18
Renovations/Repair/Alterations/Decks Porches/Roofing/Siding	<u>164</u>
<b>Total Permits Issued</b>	<b>260</b>
<b>Total Denials</b>	<b>21</b>

Respectfully Submitted,  
 Charles L. Brett  
 Inspector of Buildings/Zoning Enforcement Officer

## REPORT OF THE WIRING INSPECTOR

Office Location:	Memorial Town Hall 1 Library Street
Office Hours	Monday evenings: 5:30 PM to 6:30 PM Friday mornings: 7:30 am to 8:30 am
Phone Numbers	Office: 978-352-5736 Fax: 978-352-5725

Inspections are done as requested.

All inspected work complied with the Massachusetts Electrical Code.

Assistant Wiring Inspectors are Merrimac Wiring Inspector John Collins of Groveland and Hamilton/Wenham Wiring Inspector John Brown of Hamilton.

Meter locations are to be obtained from the light department. The light department requires a fee for both temporary and permanent services. The phone number is 978-352-5730.

The 2002 Massachusetts Electrical Code is the minimum standard for installations.

### **Comment from the Wiring Inspector**

Wiring or safety inspections are part of your overall fire protection plan. Residents should take responsibility to ensure that their electricians obtain permits and inspections. Permits cannot be issued to electricians not carrying proper and current insurance coverage unless waived by the homeowner and the homeowner supplies their certificate.

It is not unusual that the homeowners hold back 30% of the monies due a contractor until the final inspection is obtained.

I recognize all at Georgetown Light Department for giving the best and fastest service of any electric utility anywhere.

I am a member of the International Association of Electrical Inspectors and the Municipal Electrical Inspectors Association of Massachusetts & Rhode Island. I attend monthly meetings of both associations.

Respectfully submitted,

Mark Unger  
Wiring Inspector

**Fiscal Year 2003-Building Department**

The following permits were issued by the Inspections Department:

*Building Permits*

Single family residences	40
Condos/apartments (186 units)	3
Demolitions	7
Swimming pools	15
Additions/renovations/ repairs	261
Industrial buildings	2
Wood/pellet stoves	3
Denials	19
<u>Safety inspections</u>	<u>36</u>
TOTAL	367

*Electrical Permits*

TOTAL	280
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*Plumbing and Gas Permits*

TOTAL	224
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<b>TOTAL PERMITS ISSUED</b>	<b>871</b>
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Respectfully submitted,  
 Charles Brett, Building Inspector / Zoning Enforcement Officer  
 Mark Unger, Wiring Inspector  
 William Gianacoples, Gas and Plumbing Inspector

**Fiscal Year 2004-Building Department**

The following permits issued by the Inspections Department:

*Building Permits*

Single family residences	71
Condos/apartments	2
Demolitions	11
Swimming pools	20
Additions/renovations/ repairs	290
Wood/pellet stoves	7
Industrial buildings	5
Denials	7
Safety inspections	14
<b>TOTAL</b>	<b>420</b>

*Electrical Permits*

<b>TOTAL</b>	<b>322</b>
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*Plumbing and Gas Permits*                      356

**TOTAL PERMITS ISSUED                      1098**

Respectfully submitted,  
 Charles Brett, Building Inspector / Zoning Enforcement Officer  
 Mark Unger, Wiring Inspector  
 William Gianacoples, Plumbing and Gas Inspector

**Fiscal Year 2005-Building Department**

The following permits were issued by the Inspections Department:

*Building Permits*

Single family residences	34
Demolitions	11
Swimming pools	4
Commercial/additions/ renovations/repairs	310
Wood/pellet stoves	9
Denials	11
Safety inspections	11
<u>TOTAL</u>	<u>379</u>

*Electrical Permits*

TOTAL	333
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*Plumbing and Gas Permits*

TOTAL	316
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**TOTAL PERMITS ISSUED            1028**

Respectfully submitted,  
 Charles Brett, Building Inspector / Zoning Enforcement Officer  
 Mark Unger, Wiring Inspector  
 William Gianacoples, Plumbing and Gas Inspector

**Fiscal Year 2006-Building Department**

The Inspections Department, which consists of the Building, Wiring, and Plumbing and Gas Departments, had the following permits:

*Building Permits:*

Single family residences	36
Condos/apartments	2
Demolitions	4
Swimming pools	15
Additions/renovations/ repairs	204
Wood/pellet stoves	19
Denials	5
<u>Safety inspections</u>	<u>11</u>
<b>TOTAL</b>	<b>291</b>

*Electrical Permits:*

<b>TOTAL</b>	<b>330</b>
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*Gas and Plumbing Permits*

<b>TOTAL</b>	<b>192</b>
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<b>TOTAL PERMITS ISSUED</b>	<b>813</b>
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Respectfully submitted,

John Q. Caldwell, Jr., Building Inspector / Zoning Enforcement Officer

Mark Unger, Wiring Inspector

William Gianacoples, Plumbing and Gas Inspector

### Fiscal Year 2007-Building Department

This was a very busy year for the Inspections Department, which consists of the Building, Wiring, and Plumbing and Gas Departments.

Fiscal Year 2007 Building Permits issued:

Single family residences	12
Condos / Apartments	2
Demolition Permits	6
Pools	13
Additions / Renovations / Repairs	191
Solid fuel stoves	13
Safety inspections	<u>18</u>
<b>Total Permits Issued</b>	<b>255</b>
Denials	8

I would like thank the other Town Departments, Boards, Commissions, and Town employees for their assistance and cooperation.

Respectfully submitted,  
 John Q. Caldwell, Jr.  
 Building Commissioner / Zoning Enforcement Officer / ADA Coordinator

The Plumbing and Gas Inspector is Bill Gianacoples.

The Plumbing and Gas Inspector is in the office on Tuesday morning, 8:00 AM to 9:00 AM.

Phone numbers;	Inspections:	978-352-2349
	Inspections FAX:	978-352-2113
	Office:	978-352-5736
	Office FAX:	978-352-5725

The Alternate Plumbing and Gas Inspector is Stan Kulacz.

In Fiscal Year 2007 there were 104 Plumbing Permits and 129 Gas Permits issued.

Plumbers and Gas Workers must have the proper and current insurance coverage. The homeowner may waive the plumber's and gas worker's insurance coverage and assume the coverage themselves.

Massachusetts prohibits homeowners from doing plumbing and gas work on their own residences.

Residents should take responsibility to ensure that their plumbers and gas workers obtain permits and inspections

Respectfully submitted,  
William Gianacoples  
Town of Georgetown Plumbing and Gas Inspector

The Wiring Inspector is Mark Unger.

Inspections are done on Tuesday mornings and Thursday afternoons.

The Wiring Inspector is in the office on Tuesday morning, 8:00 AM to 9:00 AM.

Phone Numbers: Office: 978-352-5736  
FAX: 978-352-5725

The Alternate Wiring Inspectors are Robert Brown and Charles Gansenberg.

In Fiscal Year 2007 there were 230 Electrical Permits issued.

Wiring inspections are part of your overall fire and safety protection plan. Residents should take responsibility to ensure that their electricians obtain permits and inspections.

Electrical permits can not be issued to electricians who do not have the proper and current insurance coverage. The homeowner may waive the electrician's insurance coverage and supply their own coverage.

Massachusetts does not prohibit homeowners of single family or owner-occupied multi families from doing the electrical work on their own residences, except for service work. Work on electrical services is not allowed.

**The Wiring Inspector's Policy:** If a non-licensed person wishes to do electrical work on his own residence in accordance with the above referenced regulation, the Inspector and the Office will not get involved. An electrical permit will not be issued and there will not be any inspections conducted. If the homeowner wishes to put his family and property at risk to non-qualified workmanship, this Office will not be a party to it, and this Office will not allow the Town to assume any responsible liability or risk through an Inspector's sign off.

**In order for a homeowner's work to be inspected,** a licensed electrician will have to be hired by the homeowner to inspect the homeowner's work and to tie in to the homeowner's service panel.

Respectfully submitted,  
Mark Unger  
Town of Georgetown Wiring Inspector



# Georgetown *Massachusetts*



## Board of Health

Our mission is to protect the health and safety of our residents and those who visit our town. For the past five years our main focus has been on preparing for emergency preparedness to protect the health and safety of our residence.

We have recruited 23 medical reserve volunteers. It is important for all federal, state and local governments to be prepared. The health agent and the health inspector have attended many seminars to train, prepare and plan for a public health emergency. Health Agent Deborah Rogers and the Health Inspector Virginia Bacon received their certification in Incident Command System 100, 200, 300 & 700 and continue to prepare for any public health emergency, such as a pandemic flu. Residents can also start preparing by using the Department of Human Resources website at [www.avianflu.gov](http://www.avianflu.gov). This website will help individuals gather information and resources they may need in case of a flu pandemic or emergencies, such as power outages and disasters.



Our goal is to recruit additional volunteers such as administration, parking, security and other positions necessary to conduct an emergency dispensing site or other public health emergency.

In addition, we have been busy with our daily inspectional services throughout the past five years. These inspections include, youth tobacco compliance checks, food establishments, housing, camps, massage, public pools, soil & perc testing and septic construction.

Respectfully Submitted,  
Deborah Rogers  
Health Agent

## Georgetown Council on Aging Annual Report 2002

Presently serving on the Council on Aging Board is Paul Garnache, Virginia Ryder, Mary Garnache, Marion Jordan, Elinor Tripp, Alex Evangelista, and Romeo Poussard. Joseph Young, Alice Girrior, Bertha Foster and Kelly Ryan serve as alternates. As of July 1, 2002 the COA Board will increase its size to nine, with Joseph Young and Bertha Foster becoming full members. During fiscal year 02 the Council on Aging was staffed by Director Pam Blaquiere, Newsletter Editor Julie Pasquale, Senior Aide Karen Rowe and Van Driver Joan Rollins.

The development of the annual report not only allows the Council on Aging the opportunity to share with the community our progress and accomplishments of the past year but gives us the chance to reflect on what we have done well and in what areas there is room for improvement. The main objectives of the Council on Aging are to advocate on behalf of older adults, to identify their needs, to develop and implement services to meet their health, economic, social and cultural needs, to encourage maximum independence and to improve their quality of life. While our daily operations deal with these needs it is becoming increasingly difficult to keep older citizens in their homes due to the drastic cuts being made to human services both on the local and state levels.

When the COA is made aware of a need, we work to make sure homebound elders get delivered meals, house keeping services, transportation, or whatever the need happens to be. As health care money becomes more difficult to find, these services are more critical to the community. We provide information to help promote the independence of elders, which enables them to continue living in their homes, thereby delaying or preventing the use of more costly institutional care. The COA utilizes the services provided through Elder Services to provide home care and other related services to income qualifying frail elders. Elders who did not qualify for services through Elder Services were directed to other private home care agencies. The Council, through its staff, also assists persons in need resulting from medical, emotional, and various other situations, through guidance and coordination with many available but extraneous organizations.

There are approximately 1050 persons in Georgetown considered by this state to be senior citizens. Many of these citizens have neither the need nor desire for assistance, as they are physically and mentally active. As Georgetown grows, the COA is fast becoming affected by the result of families committed to both spouses working. This equates to fewer people available to serve as volunteers and fewer family members to act as caregivers for a rapidly increasing elder population. A goodly percentage of our phone calls are young elders seeking assistance with their own aging parents.

Monday through Wednesday the Senior Center continued to offer a variety of social, educational and instructive activities. In addition to the daily meal, the Senior Center offered activities such as jewelry making, floral arranging, "Dolls for Dolls" and seasonal craft items. New this year was a monthly book discussion group. Fitness activities included walking club and chair exercises. Speakers were brought in to discuss health-related issues, to answer insurance questions and to provide legal advice. Offered on a regular basis were blood pressure clinics, hearing screenings and dental screenings. The Center's monthly birthdays, holiday parties, pot-luck luncheons and other socials have become greatly anticipated events. With activities booming, three days a week at the Center is really no longer sufficient to meet our needs and we have expanded some of our activities to Thursdays at Trestle Way.

This Council on Aging has made great strides during the past few years but it is still not adequately prepared for the near future. The 60+ age group will increase dramatically over the next few years and with that increase in numbers will come an increase in the demand for services and space. The Board of the COA and the town itself must actively pursue Town owned space where our older citizens can come together, to learn and to socialize

This year we would like to extend a special thank-you to Trestle Way Housing. To its staff, Diane, Carol, Deke, Kevin and Mike and to all its residents for making us feel so welcome during the 7 months our office was housed there. We could not have asked for a nicer home away from home and compared to the temporary office space of other departments we had it made.

Our thanks to the Kiwanis, Georgetown High School, Georgetown Cultural Council, Georgetown Country Gardeners Club, Georgetown Women of Today, St. Mary's Women's Club, the eight grade "Helping Hands" students, Mary Merrill, Girl Scout Troop 771, the "Music Masters" Howard Crozier and John Dohoney for their generosity in the past year.

Words will never be enough to thank our wonderful volunteers. The countless hours, efforts and good humor you donate on behalf of this organization are what make it a success. Our hats are off to our NEET drivers, our "Friendly Visitors" and to all that donate their time at the Center. Since COA's accomplish many of their services through volunteer labor and the number of volunteers has a direct relationship to the quantity and quality of the services provided. We honestly could not be all that we are without them. We hope that younger retirees will find time in their busy schedules to become involved as a volunteer. We promise the time you give will be tremendously appreciated.

The following is a brief synopsis of the past year.

	Units of Service (duplicated)	Elders (unduplicated)
General information services	9866	1051
Referrals TO other agencies	48	36
Client support	1970	24
Food Shopping Assistance	248	4
Client finding/"Outreach"	2102	1051
Home Visits	701	84
Health benefits counseling	192	28
Health screening	227	34
Other health services	395	358
Fitness/exercise	311	23
Employment Services	500	5
Intergenerational	429	85
Weatherization /fuel assistance	6	6
Minor home repair	42	12
Community education	155	40
Congregate meals	2103	185
Home delivered meals	4418	62
Transportation	2254	98
Application assistance	87	62
Legal Assistance	90	2
Newsletter	12 issues	1051
Social events	1170	300+
World Outreach	632	8
Family assistance	84	16

In kind services and donations \$ 24,300.00

Volunteer hours 4792hrs. @ an estimated value of \$73748.88

Respectfully submitted,  
Pam Blaquiere, Director

Georgetown Council on Aging  
Annual Reports FY02-07

Although the past five years has seen several personnel changes, the Georgetown Council on Aging (COA) continues to provide and expand services designed to meet the health, economic, social and cultural needs of elders in Georgetown. By providing needed and requested services and programs, the COA assists elders in their goal of remaining healthy and active as they successfully age in place. The COA also works with family members to provide information and resources needed to support the goals of local elders. Collaboration with other town departments including the Board of Selectmen, Board of Health, Housing Authority and the Police Department supports the COA in the goal of encouraging independence and improved quality of life for local elders.

Along with changes in board membership, several changes in personnel have occurred during the past five years. Pamela Blaquiere served as director from 1999-2003 followed by Kathleen Fitzgibbons in 2003. Beverly Knapp served as director during 2004-2005 followed by Elizabeth Pettis who served as director during 2006-2007. Currently serving as director, Colleen Ranshaw-Fiorello was appointed to the position in April 2007.

Karen Rowe served as a Senior Aide 2001-2002. Betty Harper also served as Senior Aide in 2002. Currently serving as the COA Outreach Worker, Alice returned to her position in 2002. Joan Rollins served as the Van Driver in 2002 followed by Don Smith who served in the position from 2002-2006. Joan returned to the position in 2006-2007. Currently serving as Van Driver, David Hall was named to the position in June 2007. Julie Pasquale continues to serve in her position as the COA Newsletter Editor.

Current board members serving on the COA include E... Diane Prescott, Secretary/Clerk; Joseph Young, Treasurer; Bertha Fos... hler and Virginia Ryder. Alternates include Rosemary Morse and Claire

Making use of a variety of facilities, the Council on Ag... yn hall, the First Congregational Church, St. Mary's Church and Trestle... DA meal site, a daily meal is served Monday – Wednesday at the First C... Meal Site Supervisor and Phyllis Bourque is the Meal Site Server. ... screening programs are offered Monday – Wednesday at the First C... ams such as line dance, strength training and yoga were held at St. Mary's... also held at St. Mary's Church. Chair exercise, men's breakfast, crafts, a

Assisting elders with property tax bills and increasing the... own's Property Tax Work-Off Program was expanded to include 10 elders

The Council on Aging van continues to provide elders with... recreational outings. Coordinated by the Council on Aging, local volun... Essex Elder Transport Program provide elders with transportation to out-of-town medical ap... Along with transportation to medical appointments and essential shopping, the COA staff offer assistance and referrals regarding health insurance, home health services, meals on wheels, legal services, caregiver support, medical equipment, food, and housing programs.

Since 2000, the population of elders over the age of 60 years in Georgetown has increased to a current total of 1,298. In 2002, a total of 1,024 elders were served while 985 were served in 2004. In 2005, 989 elders were served increasing to 1,220 in 2006. The increased population has generated demand for services by elders in the community as well as their family members.

The COA thank the Kiwanis, Rotary Club, Georgetown High School, Georgetown Cultural Council, Georgetown Country Gardeners Club, Georgetown Women of Today, St. Mary's Women's Club and the Over the Hill Gang for their continued support over the past several years. Providing the COA with approximately 20,000 hours of volunteer service during the past five years, the COA extends very special thanks to our wonderful volunteers for their support and efforts on behalf of Georgetown elders.

Respectfully submitted,  
  
Colleen Ranshaw-Fiorello  
Director

Georgetown Council on Aging  
FY 07 Annual Report

Committed to the mission of supporting elders in their goal to successfully age in place, the Georgetown Council on Aging (COA) offered a wide variety of cultural, social, health and informational programs to local elders and their families during the past year. Although several personnel changes took place during the year, Georgetown COA continued to expand programs and services designed to meet the health, social, economic and cultural needs of elders and their families. Along with weekly programs and activities, the COA staff continue to offer assistance and referrals regarding health insurance, home health services, meals on wheels, legal services, caregiver support, medical equipment, food and housing programs.

Changes in staff and board membership have marked the past year. Director Colleen Ranshaw-Fiorello was appointed to her position in April after former director Elizabeth Pettis resigned to take a similar position in another town. Outreach Worker Alice Girroir resumed her position in May. Van Driver David Hall was named to his position in June after former Van Driver Joan Rollins resigned from her position to begin a new career path in another town.

During the past fiscal year, board members and their positions included: Joseph Young, Chair; Bertha Foster, Vice Chair; Diane Prescott, Secretary; Marion Jordan, Corona Magner, Mary Lou Rentschler and Virginia Ryder. Alternates included Rosemary Morse and Alice Girroir. During the year, Alice Girroir resigned from her position as an alternate board member.

Making use of a variety of facilities, the Council on Aging provided programs and activities at town hall, the First Congregational Church, St. Mary's Church and Trestle Way during the past year. Serving as the COA meal site, hot lunches were served Monday – Wednesday at the First Congregational Church. Virginia Ryder serves as the Meal Site Supervisor and Phyllis Bourque is the Meal Site Server. A wide variety of craft, social, educational and health screening programs were also offered Monday – Wednesday at the First Congregational Church. During the past fiscal year, exercise based programs including line dance, strength training and yoga were held at St. Mary's Church. A well-attended series of health prevention programs was also held at St. Mary's Church. Chair exercise and a monthly men's breakfast program were held at Trestle Way. The COA van provided weekly shopping trips and recreational outings. Volunteer drivers serving through Northern Essex Elder Transportation Program provided elders with out-of-town medical appointments.

To increase community outreach, a change of newsletter publishers in May allowed the COA to resume printing and mailing monthly newsletters. Funded through a state incentive grant, two additional computers were purchased for the COA office and a web-based statistics management program was installed in June.

The COA thanks the Kiwanis, Rotary Club, Georgetown High School, Georgetown Cultural Council, Georgetown Country Gardeners Club, Georgetown Women of Today, St. Mary's Women's Club, the Over the Hill Gang, and town departments including the Georgetown Housing Authority, the Georgetown Police and Fire Department for their continued support during the past fiscal year. With deep appreciation, the COA thanks the more than 113 volunteers who provided almost 3,000 hours of volunteer service during the past fiscal year.

**Georgetown Conservation Commission**  
**Report for 2002**  
**July 1<sup>st</sup> 2001 - June 30<sup>th</sup> 2002**

The Commission is responsible for administering the Massachusetts Wetland Protection Act and the Georgetown Wetlands Protection Bylaw. These laws are intended to protect wetlands, ponds, lakes, brooks, streams, rivers, any land subject to flooding and their resource areas. The resource areas include land within 200 feet of perennial rivers, streams and brooks, and within 100 feet of all wetland areas. In these "resource areas", the Commission is charged with controlling activities that could degrade water quality, increase flooding, impair wildlife habitat or have any other adverse impacts.

The Georgetown Conservation Commission meets at the Memorial Town Hall Meeting Room. Site reviews and additional meetings are held as needed. Exact dates and times of the public hearings and public meetings are posted outside the Town Clerk's Office in Town Hall. All required forms for filing with the Commission are available outside the Conservation Office. The public is welcomed and encouraged to attend.

Throughout the year, the Conservation Commission is progressing toward a proactive methodology to conservation. The Commission has developed several standard "Orders of Conditions" which helps applicants better understand the Commission requirements. The Commission attempts to protect specific sites and their unique resources. The Commission has also been actively involved in providing information and expertise to other town boards on the numerous 40B projects that was submitted this year.

The Camp Denison Committee is in the process of improving the use and appearance of Camp Denison off Nelson Street. There are a number of volunteers who have dedicated their time and effort to make Camp Denison a pleasurable location for the people of Georgetown to spend time. Overtime the Committees goal is to refurbish the main lodge. Waterlines and an electric service line will bring much more use to the Camp. This past summer the Camp Denison Committee accomplished its long time goal of having a summer camp for kids to come learn about the environment through arts and crafts. The Camp Denison Committee is also in the process of hiring a live in caretaker to abide in the lodge apartment and watch over the grounds.

Through the Open Space Committee, the Georgetown Open Space Plan was completed and submitted to the State. The Open Space Plan was conditionally accepted by the State. This acceptance once again qualifies Georgetown for Executive Office of Environmental Affairs grants. The Open Space Plan is helping the commission plan acquisitions and management of Georgetown's open space. The Open Space Committee is helping the Conservation Commission become proactive by acquiring ecologically sensitive and upland resource areas for the passive recreational enjoyment of all Georgetown citizens. Their effort will help preserve Georgetown character, environment and natural heritage for our future generations. The Open Space Committee has been very active and has helped open lines of communication with neighboring communities.

The Commission is moving forward on conservation land maintenance. The Department of Wildlife & Fisheries has given The Conservation Commission and the Board of Health a leading role in issuing permits to alleviate threats from Beavers. With the beaver population on a drastic rise, the local government can best determine what action is best for the town, and how best to protect the public from property damage.

The Commission would also like to thank all of the community volunteers whom spent their time to make Georgetown better as well as the other town boards and staff for their help and support.

Respectfully Submitted,

Eric Harper – Chairman  
Daniel Kostura - Vice Chairman  
Dana Shuttleworth – Treasurer  
David Burnham – Secretary

Peter Burns - Commissioner  
Carl Shreder – Commissioner  
Lynne Grayton –Conservation Agent

## CAMP DENISON COMMITTEE ANNUAL REPORT 2007

If I were to give you a "State of the Union" on Camp Denison, I would have to say that it has never been better. The lodge has long been up to snuff, the Nature Center is ninety-five percent complete, the Equipment building is fifty percent done, and our volunteer group has grown substantially. Developing the trail system and maintaining the grounds and trails is an ongoing process as you would expect from a heavily wooded area. However, we put a lot of emphasis on that, and realize its importance to not only the Conservation Commission, but to our committee and the public as well. This spring we will begin demolition and/or renovation of the old camp buildings to be used for overnight camping.

Most important, and this cannot be emphasized enough, is that we now have far more volunteers than we have ever had. All retired, all good men and women, lots of talent, all very interested in working at the camp or on camp functions. We have a count of about 25 volunteers that are active. On any given Tuesday, we will have 8 to 10 or more at the camp on an average, even in this very cold weather, and more come during spring. Each one loves giving their time, being active, and being a part of what we envision for the camp and how that benefits the town. The camaraderie is great, and has extended to morning breakfasts and social gatherings. Good friendship has evolved. These volunteers donate an estimated 2500 hours annually to improve the historic facility. Without them, Camp Denison would not be the quality conservation area it is.



Every dollar spent is discussed before purchase, and very careful thought is given to any project that requires a significant outlay. All the volunteers know that we work on a very tight budget, and proceed on every project knowing that.

Camp Denison has a lot to offer as you know. One of our goals is to create more publicity, informing the public that we are there and the conservation and passive recreational area is available for them to enjoy.

Bob Morehouse, Chairman; Bob Aprich, Treasurer; Bob Gorton, Secretary; Cliff Peterson, Bob Gibb, Keith Reardon, Members

## **THE GEORGETOWN CULTURAL COUNCIL ANNUAL REPORT FISCAL YEAR 2002**

The Massachusetts Cultural Council (MCC) is a state agency that distributes public funding for the arts, humanities and interpretive sciences with assistance from a network of statewide Local Cultural Councils (LCCs). These LCCs represent every city and town in Massachusetts.

The amount of money allocated to each community by the MCC is calculated by using one of the Local Aid formulas established by the State Legislature, taking into consideration a city or town's population, per capita income, and real estate valuation. The locally appointed council members distribute funds through a grant process to individuals, schools and non-profit organizations in their communities.

In fiscal year 2002, the GCC was allocated \$3,3000 in grant funding and an additional \$3,300 under the Matching Incentive Program for a total of \$6,6000. Thanks to an \$8,000 donation from the Georgetown Savings Bank, earmarked for the Summer Concert Series, the GCC was able to qualify for a 100% match.

Grants are awarded to support public programs that promote access, education, diversity and excellence in the arts. Past projects the GCC has funded have included:

- sponsoring, along with the PTA, artist-in-residency programs in the schools
- museum passes available at the library
- Arts-in-the-Park
- Children's summer library programs
- Council on Aging for programs and entertainment
- Georgetown summer concert series
- North Shore Youth Symphony Orchestra
- supplemental funding for student attendance at theater/musical programs

The GCC provided the town with a Story Telling Festival that was held in early June at Camp Denison. The event featured a variety of performers, including artists, spoken word performers, and musicians for a day-long celebration of storytelling and had an audience of over 300 people.

The GCC is open to all and gladly welcomes new members who share the desire to enhance the arts in our community. Members are appointed by the Board of Selectmen for a three-year term. Meetings are usually held on the second Tuesday of the month from September Through June.

Respectfully submitted,

Barbara Miller, Chairperson  
 Kate Hanlon, Co-Chairperson  
 Faith Johnson  
 Shirley Walker  
 Bitty Pare  
 Mary Paganelli  
 Peetz Brouillette

Office of the  
Chief of the Fire Department  
and  
Board of Fire Engineers



Fire Business: 978 352-5757

Fire Facsimile: 978 352-5741

**TOWN OF GEORGETOWN**  
Fire Department Headquarters  
47 Central Street  
Georgetown, Massachusetts 01833-2408

For fiscal year 04 we had a budget of \$128,755.50 for fire salaries and wages. An operating expense budget of \$81305.00 and paid \$10,500.00 for Byfield ambulance service.

The fire department responded to 579 total calls in fiscal year 2004.

Rescue one responded to 360 calls  
Ladder one responded to 56 calls  
Engine one responded to 38 calls  
Engine four responded to 102 calls  
Engine five responded to 197 calls  
Combination four responded to 109 calls  
Forestry two responded to 6 calls  
Boat responded to 1 call

For fiscal year 05 we had a budget of \$128,760.00 for fire salaries and wages. An operating expense budget of \$81305.00 and paid \$10,500.00 for Byfield ambulance service.

The fire department responded to 702 total calls in fiscal year 2005.

Rescue one responded to 411 calls  
Ladder one responded to 74 calls  
Engine one responded to 36 calls  
Engine four responded to 155 calls  
Engine five responded to 235 calls  
Combination four responded to 130 calls  
Forestry two responded to 5 calls  
Boat responded to 1 call

For fiscal year 06 we had a budget of \$147,000.00 for fire salaries and wages. An operating expense budget of \$102,025.00 and paid \$10,500.00 for Byfield ambulance service.

The fire department responded to 704 total calls in fiscal year 2006.

Rescue one responded to 430 calls

Ladder one responded to 84 calls  
 Engine one responded to 84 calls  
 Engine four responded to 133 calls  
 Engine five responded to 188 calls  
 Combination four responded to 92 calls  
 Forestry two responded to 8 calls  
 Boat responded to 1 call

For fiscal year 07 we had a budget of \$198,684.00 for fire salaries and wages. An operating expense budget of \$214,060.00 and paid \$10,500.00 for Byfield ambulance service.

The fire department responded to 725 total calls in fiscal year 2007.

Rescue one responded to 480 calls  
 Ladder one responded to 19 calls  
 Engine one responded to 171 calls  
 Engine four responded to 152 calls  
 Engine five responded to 147 calls  
 Combination four responded to 99 calls  
 Forestry two responded to 11 calls  
 Boat one responded to 1 call

The Georgetown fire department has had a lot of accomplishments and changes in the last few years. In 2005 we purchased Engine one an E-One Cyclone with 1000 gallons of water and a 1500 gallon per minute pump. In 2006 we acquired a command vehicle from the generous police department. It is a 2003 Ford Crown Victoria with all needed equipment to run an emergency scene. In 2007, we purchased a 2006 Ferrara 107 foot ladder truck. We started the transition from the Board of Fire Engineers to Strong chief. In the upcoming year we will be looking to hire two full time fire fighters to handle emergency calls during daytime hours and complete the transition to strong chief.

I would like to thank the fire department review committee for all there hard work for making difficult decision and pushing the fire department forward.

I would also like to thank the support of the Board of Engineer members over these four years: John Durkee, Brian Coolidge, Chris Dubois, Russ Moyer, Glen Silva, and Lonnie Brennan.

And a special thanks to the Board of Selectmen and Town Administrator for all their support and help along the way.

Respectfully,

Fire Chief Michael Anderson

## Georgetown Peabody Library Annual Reports FY02-FY06

### FY02

**July 2001-June 2002**

FY02 saw many changes for the Georgetown Peabody Library. In July 2001 the library became a full member of the Merrimack Valley Library Consortium (MVLC) and as such was fully qualified to start circulating materials on the Union Catalog for the Consortium. The cost associated with this membership was due in large part from several grants. The Northeast Massachusetts Regional Library System (NMRLS) one-time start-up grant, State Aid to Public Libraries and a grant from Small Libraries in Networks.

Library Director Ruth Eifert was hired midway through the year and began working in January 2002. On March 15, 2002 the library began circulating materials fully through MVLC. The library started issuing barcoded library cards throughout the fiscal year in anticipation of being fully automated. We issued 937 library cards from March 15 through the end of June.

We circulated 46,601 items during the year, and since March 2002, 491 items were picked up by our patrons, and added 3,153 items to the collection.

#### Library Budget from Municipal Appropriation:

Expenses	\$51,400	
Salaries	\$126,474	
State Aid to Public Libraries Received:		\$9,033.82
Fines returned to Town Budget:	\$200.69	

The library received \$600 from the Georgetown Women of Today which was used to purchase a membership to the Museum of Science. The Friends of the Georgetown Peabody Library Inc., continued their support of the library and purchased a membership to the Boston Children's Museum and Museum of Fine Arts, Boston in addition to helping with the Summer Reading Program. The library received \$600 grant from NMRLS that was used to purchase Videos and CDs.

## FY03

### July 2002-June 2003

FY03 was another event filled year for the Georgetown Peabody Library. The Children's Room was the recipient of the Rotary Club of Greater Georgetown's inaugural fundraising campaign. The Rotary Club raised \$4,333.33 for materials for the children's room. Materials were purchased and all bear a book plate with the Rotary logo and date.

FY03 heralded the first full year of being fully automated and a full participant in MVLC. We circulated 40,492 items. We saw 9 times the number of items picked up on hold from the previous fiscal year, this year going from 491 in FY02 to 3,609 in FY03. We added 5,882 items to the collection. The library currently holds around 38,000 items. Due to budget decreases at the state level our State Aid to Public Libraries was reduced by 25%. This year also marks the passing of our beloved Children's Librarian, Michele Patten. We lost Michele to pancreatic cancer in May 2003. A Michele Patten Memorial Fund was established by her family for purchasing materials for the Children's Room. At the end of FY03 the fund had reached \$4,050.00

The library received a Small Libraries in Networks grant of \$4,000 to offset the annual network charges for membership in MVLC.

Library Budget from Municipal Appropriation:

Expenses	\$53,433
Salaries	\$130,985
State Aid to Public Libraries Received:	\$6,899.76
Fines returned to Town Budget:	\$1,264.61

We returned \$7,157 in unspent salaries appropriation to the town budget.

As of June 30, 2003 there are 2,459 registered borrowers.

**FY04**  
**July 2003 – June 2004**

In May 2004, Town Meeting passed the article for a Debt Exclusion Bond of \$2.4 Million for the renovation and expansion of the library. The vote was 1026 For, 714 Against.

Library Budget from Municipal Appropriation:

Expenses	\$51,205	
Salaries	\$130,985	
State Aid to Public Libraries Received:		\$7,065.15
Fines returned to Town Budget:	\$1,719.43	

**Circulation**

Circulation	45,525 items	
Items loaned to other libraries		8,593
Georgetown residents borrowed from other libraries	22,851	
Georgetown Peabody Library loaned to out of town residents		2,272

As of June 30, 2004 there are 2,883 registered borrowers.

Library received Small Libraries in Networks Grant of \$2,500 to help offset annual network charges.

Balances of Library Trust Funds June 30, 2004

Michele Patten Fund	\$3,660.14
Memorial Gifts Fund	\$22,257.83
Sawyer Fund Interest	\$690.37
Building Fund	\$3,672.72
Peabody Fund	\$137,045.92

**FY05**  
**July 2004 -- June 2005**

The Georgetown Peabody Library celebrated its Centennial on August 18, 2004 which commemorated 100 years since groundbreaking for the Lincoln Park library facility on August 18, 1904. A George Peabody reinactor delivered "George Peabody's" speech on education with his famous quote "Education, a debt due from present to future generations."

Final design for the new library was developed by Beacon Architectural Associates, Frank Adams and Richard Smith, Architects.

Library Budget from Municipal Appropriation:

Expenses	\$61,805	
Salaries	\$136,196	
State Aid to Public Libraries Received:		\$8,353.02
Fines returned to Town Budget:	\$1,860.30	

**Circulation**

Circulation	47,856 items
Items loaned to other libraries	8,719
Georgetown residents borrowed from other libraries	21,472
Georgetown Peabody Library loaned to out of town residents	2,565

As of June 30, 2005 there are 3,374 registered borrowers.

Library received Small Libraries in Networks Grant of \$2,500 to help offset annual network charges.

Balances of Library Trust Funds June 30, 2005

Michele Patten Fund	\$3,584.19
Memorial Gifts Fund	\$23,122.06
Sawyer Fund Interest	\$779.79
Building Fund	\$3,827.56
Peabody Fund	\$139,613.94

## FY06

### July 2005—June 2006

The Georgetown Peabody Library officially began its renovation and addition project by moving out of our century-old library building on September 26, 2005 and into 5 Elm Street (formerly Columns Antiques and Grandma's Attic). We kept about 10,000 items with us the remainder of our 40,000+ collection was put into boxes in temporary storage and housed in a trailer in the parking lot of our temporary library. On a rainy May 13, 2006 we officially broke ground for the renovation and expansion of the Lincoln Park library building. The firm Rene C. Lamarre, Co., of Salem, Massachusetts were the selected General Contractors.

As of July 1, 2005 the library no longer charges overdue fines for materials.

Library Budget from Municipal Appropriation:

Expenses	\$72,340	
Salaries	\$132,416	
State Aid to Public Libraries Received:		\$8,533.69

**Circulation:** much lower this year due to our being in a temporary location and only having a small part of our collection available to us.

Circulation 32,187 items

Items loaned to other libraries 6,214

Georgetown residents borrowed from other libraries 30,821

Georgetown Peabody Library loaned to out of town residents 1903

As of June 30, 2006 there are 3,635 registered borrowers.

Library received Small Libraries in Networks Grant of \$2,500 to help offset annual network charges.

Balances of Library Trust Funds June 30, 2006

Michele Patten Fund	\$3,584.19
Memorial Gift Fund	\$24,357.71
Sawyer Fund Interest	\$917.05
Building Fund	\$4,423.46
Peabody Fund	\$144,354.92

## FY07

### July 2006 – June 2007

This year marks our second year of occupying 5 Elm Street while the library is undergoing renovation and expansion at Lincoln Park. We anticipate moving into the newly renovated and expanded library in early Fall 2007.

Library Budget from Municipal Appropriation:

Expenses	\$72,340	
Salaries	\$140,533	
State Aid to Public Libraries Received:		\$9,104.94

**Circulation** : reflects lower numbers from previous years due to having a smaller collection available and occupying a temporary facility.

Circulation 33,406 items  
 Items loaned to other libraries 5120  
 Georgetown residents borrowed from other libraries 29,994  
 Georgetown Peabody Library loaned to out of town residents 2,506  
 As of June 30, 2007 there are 3,864 registered borrowers.

Library received Small Libraries in Networks Grant of \$2,500 to help offset annual network charges. We received a grant from the Georgetown Cultural Council of \$800 for the New England Aquarium Pass and a partial payment towards the Boston Museum of Fine Arts pass. The Friends of the Georgetown Library gave the remainder of the MFA pass cost as well as membership to the Children's Museum of Portsmouth. The Georgetown Women of Today purchased the \$600 pass to the Museum of Science.

Balances of Library Trust Funds June 30, 2007

Michele Patten Fund	\$3,584.19
Memorial Gift Fund	\$27,323.67
Sawyer Fund Interest	\$1,114.97
Building Fund	\$5,384.36
Peabody Fund	\$152,428.42

A brief explanation about the Library Trust Funds and their use under the direction and approval of the Board of Library Trustees.

The **Michele Patten Fund** was established in 2003 given in memory of former Children's Librarian, Michele Patten. These monies are designated to be spent on materials for the children's room.

The **Memorial Gift Fund** is an account that holds monies given in memory of a loved one or gifts in general given to the library without designation. These funds can be used to purchase anything for the library.

The **Sawyer Fund Interest** is the interest generated from an initial gift of \$5,000 given to the Georgetown Peabody Library in 1975 with the stipulation that the interest be used to purchase materials suitable for children age 10.

The **Building Fund** is a fund that was established in 2000 to help offset the cost of the future building project. This account must be used on the building for the plant itself.

The **Peabody Fund** is the interest generated since George Peabody's initial gift of \$3,000 in 1869 for the "care and furnishing" of a new library. He later expanded his gift up to \$12,000. The specific terms of his gift have been fulfilled leaving this fund for the continued "care and maintenance" of the library.

Year 2002  
Report of the  
**GEORGETOWN PLANNING BOARD**

**ORGANIZATION**

At the Annual Elections in May 2002, Mr. John Moultrie was reelected for a five-year term, Daniel Kostura was elected to fill the unexpired term of Glen Johnson. The Board voted to change the slate of officers after the elections as follows:

Jack Moultrie	Chairman
Christopher Hopkins	Vice-Chairman
Daniel Kostura	Clerk
Alexander Evangelista	Merrimack Valley Planning Commission Representative

In May of 2002 the Planning Board voted to re-instate Robin O'Malley as the Planning Board representative on the Capital Improvement Committee.

In June of 2002 Ms. Kathleen Bradley Colwell, Town Planner turned in her resignation.

In January of 2002 Mr. Kostura was elected as the Planning Board Representative on the Community Preservation Committee.

In January of 2002 Mr. Sarno was elected as the Planning Board Representative on the School Facilities Committee.

**ZONING BY-LAW AMENDMENTS**

The Town adopted the following Amendments to the Zoning, Code of the Town of Georgetown:

SPECIAL TOWN MEETING OF OCTOBER 23, 2001

No amendments were presented at the Special Town Meeting of October 23, 2001 by the Planning Board.

ANNUAL TOWN MEETING OF JUNE 10, 2002

Text of amendments to Zoning, Code of the Town of Georgetown

Article 18

Chapter 49  
Earth Removal and Importation Bylaw

**49-6 Applicability.**

Importation, excavation, removal, stripping or mining of any earth material except as hereinafter permitted on any parcel of land not in public use in Georgetown is prohibited.

**49-7 Definitions.**

- F. Earth Materials: Earth Materials shall include soil, loam, sand, gravel, clay, peat, rock, or other similar matter.
- G. Importation: The bringing in of Earth Materials. Earth Materials may not be imported into the Town of Georgetown if they are contaminated according to M.G.L. c. 21E and the Massachusetts Contingency Plan (the MCP, 310 CMR 40.0000, et. seq.)
- H. Removal: The excavation, removal, stripping, or mining of any earth material on any site within the Town of Georgetown.
- I. Board: Planning Board

**49-8 Earth Removal and Importation Permit Not Required.**

- E. Subdivision Street: An Earth Removal and Importation Permit is not required for any Earth Removal and Importation undertaken in connection with the construction of streets in a subdivision approved by the Board. Whenever and wherever possible cuts and fills associated with the construction of such streets shall be balanced to minimize movement of materials on or off the right-of-way.

- F. Subdivision Lot: An Earth Removal and Importation Permit is not required for Earth Removal and Importation associated with the preparation of lots in a subdivision approved by the Board. Removal may take place only after the issuance of a Building Permit by the Building Inspector.
- G. Site Plan Approval, Special Permits: An Earth Removal and Importation Permit is not required for Earth Removal and Importation as may be required in connection with the preparation of a site approved by the Board for Site Plan Approval or an Independent Senior Housing project or other Special Permit issued by the Board such as for a Common Driveway.
- H. Minimal Transit: An Earth Removal and Importation Permit is not required for the removal of less than **fifty (50) cubic yards** of earth materials or the importing of less than **one hundred (100) cubic yards** on any one lot of record during any twelve (12) month period.

**49-9 Miscellaneous Earth Removal and Importation Permit from the Building Inspector Required.**

- C. A Miscellaneous Earth Removal and Importation Permit is required from the Building Inspector for the removal of earth materials in quantities in excess of **fifty (50) cubic yards but less than one thousand (1,000) cubic yards** and the importation of earth materials in quantities greater than **one hundred (100) cubic yards but less than 500 cubic yards** and clearly incidental to the construction of a structure and indicated on plans submitted for a Building Permit.
- D. Where earth materials are to be removed or imported in connection with the preparation of a specific site for building, removal may take place only after the issuance of a Building Permit by the Building Inspector. Removal will be allowed only from the area for the building, driveways, parking areas, and from areas where the Board of Health specifically requires removal in connection with septic systems.

**49-10 Earth Removal and Importation Permit from the Planning Board Required.**

- D. An Earth Removal and Importation Permit is required for the removal of earth materials in excess of **one thousand (1,000) cubic yards** and the importation of earth materials in quantities greater than **five hundred (500) cubic yards**.
- E. An Earth Removal and Importation Permit is required for the removal of earth materials in excess of **fifty (50) cubic yards** and the importation of earth materials in quantities greater than **one hundred (100) cubic yards** that is not clearly incidental to the construction of a structure and indicated on plans submitted for a Building Permit and not in the area for the buildings, driveways, parking areas, and from areas where the Board of Health specifically requires removal in connection with septic systems.
- F. An Earth Removal and Importation Permit is required for the removal and the importation of earth materials not covered under the above sections of this Earth Removal and Importation bylaw.

**50- 6 Applications.**

- C. Miscellaneous Earth Removal and Importation Permit: Applications for a Miscellaneous Earth Removal and Importation Permit under Section 49-4 of this Bylaw will be made directly to the Building Inspector as part of the Building Permit application process. The Building Inspector may impose and set forth in the permit such restrictions and conditions as deemed reasonable and in the public interest, including but not limited to the conditions set forth in this Earth Removal and Importation Bylaw.
- D. Earth Removal and Importation Permit: Applications for an Earth Removal and Importation Permit under Section 49-5 of this Bylaw require the following information and plans to be submitted to the Planning Board, with a copy to the Town Clerk:
  - (10) Application form and list of abutters including the owners of land directly opposite any public or private street or way and the abutters to the abutters within three hundred feet of the property line as they appear on the most recent applicable tax list.
  - (11) A plan or plans to scale (1" = 40'), prepared and stamped by a Registered Professional Engineer, showing :

- a) Existing topography based upon a current survey showing two-foot contour intervals. Elevations should be related to NGVD-MSL 1929 datum.
  - b) A topographical map showing final grades at two-foot contour intervals, grading, and drainage facilities after restoration of the site.
  - c) All trees over twelve (12) inches in diameter as measured four (4) feet above natural ground.
  - d) All maps of the site must indicate all property lines, roadways, bodies of water or public easements within two hundred fifty (250) feet of the boundaries of the property on which the proposed removal site is to be located.
  - e) A log of soil borings/observation holes certified by a Registered Professional Engineer taken to refusal depth or 60' whichever occurs first. The estimated seasonal high water table shall be determined at each boring/observation hole. At least one boring must be taken on each acre of the property that is the subject of the permit and the location of same shown on the plan(s).
- (12) Estimated number of truckloads and proposed routes.
- (13) Purpose for which the materials are to be removed/imported and the location of the site on which the Earth Removal and Importation will be conducted.
- (14) Existing and proposed drainage provisions. Storm Water Management Plan.
- (15) Restoration plans including final grades, the depth of topsoil to be replaced and planting plan. Contour grading and conditioning of the land after operations are completed including the planting of the area to suitable cover, and the reestablishment of ground levels and grades.
- (16) Stockpile locations.
- (17) Soil Erosion and Sediment Control Plan (including dust control).
- (18) For Removal: Quantity and composition of materials to be removed. All calculations pertaining to the quantity of earth materials involved shall be prepared and certified by a Registered Professional Engineer.
- J. For Importation: Quantity and composition of materials to be imported. All calculations pertaining to the quantity of earth materials involved shall be prepared and certified by a Registered Professional Engineer. The applicant must certify that the soil is not contaminated according to M.G.L. c. 21E and the Massachusetts Contingency Plan (the MCP, 310 CMR 40.0000, et. seq. prior to depositing earth materials on land. The point of origin of the earth materials must also be provided.

#### 50- 7 Public Hearing.

- E. An Earth Removal and Importation Permit may not be issued until a public hearing is held. The public hearing must be held within sixty-five (65) days from the date that the application is filed with the Planning Board and the Town Clerk.
- F. Notice of the public hearing must include the name of the applicant; a description of the area or premises; the date, time, and place of hearing; the subject matter of the hearing; and the nature of the action requested.
- G. The notice of the hearing shall be published in a newspaper of general circulation in the town once in each of two successive weeks, the first notice to be published not less than fourteen days before the date of the hearing; posted in a conspicuous place in town hall for a period of not less than fourteen days before the date of the hearing; and mailed to abutters as shown on the list required to be submitted with the application, pursuant to Section 49-6(B)(1), above.
- H. Within sixty (60) days or any extended time by a vote of the Planning Board following the closing of the public hearing the Board shall take final action. If the Board fails to take final action within the sixty- (60) day or extended time limit, the Earth Removal and Importation Permit is deemed granted. Final action shall consist of filing a written decision with the Town Clerk.

#### 49-12 Considerations.

Before granting the Earth Removal and Importation Permit, the Board shall consider the effects on adjacent properties and streets resulting from the Earth Removal and Importation activities and may impose and set forth in the Permit such restrictions and conditions as deemed reasonable and in the public interest, including but not limited to the following:

- M. Method of removal.
- N. Day(s) and time(s) of operation.
- O. Type of machinery to be used.
- P. Limitation of area to be excavated and/or filled.
- Q. Clearance of brush.
- R. Erosion and dust control.
- S. Watershed areas.
- T. Water table protection.
- U. Drainage including the placing and sizing of culverts, sedimentation basins, swales, other.
- V. Routes of travel.
- W. The grades of slopes.
- X. The proximity to any public way.

#### 49-13 Special Provisions.

- F. Disposition of topsoil: All topsoil to be removed shall be piled on-site for future site restoration. No topsoil shall be permitted to be removed from the site until the site is restored according to the restoration plan.
- G. Dust Control: No Earth Removal and Importation operation shall create excessive amounts of dust or allow roads leading into or from a site to become excessively dust producing. The street surfaces must be cleaned during and following the transport of earth materials. Covers must be used over earth material contained in vehicles involved in transporting such material.
- H. Safety and Security for site during excavation: The applicant is responsible to ensure that the area of removal/importation is safely secured by a fence or other equivalent method of protection.
- I. Groundwater Elevation: Under no circumstances will earth materials be removed to a depth less than six (6) feet above the estimated seasonal high groundwater table (ESHGWT) elevation or ledge or other impervious ground formations. ESHGWT determinations shall be made in accordance with 310 CMR 15.00 (Title V).
- J. Explosives: The use of explosives shall be done in accordance with the regulations for storage or handling of explosives as published by the Commonwealth of Massachusetts, including but not limited to 454 CMR 10.00 Part 19.

#### 49-14 Restoration.

All restoration of the site must be completed in accordance with the approved Restoration Plan within sixty (60) days after the termination of the earth removal project. Large-scale earth removal projects (those taking longer than one year to complete) shall require on-going site restoration. The Restoration Plan submitted with the application shall propose a specific schedule for restoration.

#### 49-15 Security Requirements.

The owner shall file a performance bond or deposit of money in an amount determined by the Board to be sufficient to cover costs of all or any part of restoring the site upon completion of work, such as removing stumps, large boulders, general cleanup and other miscellaneous debris.

#### 50- 12 Length of Permit.

No permit issued hereafter shall be valid for more than **one year** from its date of issue. No permit may be renewed or extended but a new permit may be applied for within forty-five (45) days prior to the expiration of a previously issued permit.

## Article 19

Amendment 150: Revise the Use Regulations Schedule

Change the table to delete the "O" designating a prohibited use and inserting "P" designating a permitted use thereby allowing Earth Removal and Importation in all zones in accordance with the Earth Removal and Importation Bylaw as follows:

	RA	RB	CA	CB	CC	IA	IB	RC
Earth Removal	P (12)	P(12)	P (12)	P(12)	P(12)	P(12)	P(12)	P(12)

AND Revise Footnote 12 as follows to reference Earth Removal and Importation Bylaw:

Delete "Permit must be obtained from the Planning Board under Chapter 49, Earth Removal" and insert "Earth Removal and Importation permitted in accordance with the Earth Removal and Importation Bylaw"

Attorney General approval of Article 18 & 19 was given October 4, 2002.

**SUBDIVISIONS**

During 2000, the Board reviewed the following subdivision submittals:

Subdivision #	Name	# of lots	Location	Status
177	Brock Way Crescent Meadow Lane		Spofford St	Definitive Plan Approved February 2002
179	Deer Run		49R Warren St	Prelim. Plan-Withdrawn August 2001
180	84 R Thurlow	1 lot	Thurlow St	Prelim. Plan Under Review
181	Fuller Court	1 lot	North St	Definitive Plan Approved January 2002
182	Railroad Ave		Railroad Ave	Preliminary Plan-Withdrawn February 2002
183	Deer Run		49R Warren St	Prelim. Plan-Denied September 2001
184	Whispering Pines	Lots	Warren Street	Definitive Plan Approved June 2002
185	Spofford Road Boxford	1 lot	Spofford Road	Definitive Plan Withdrawn October 2001
186	Diane Way	1-lot	Nelson Street	Preliminary Plan Denied May 2002
188	Acorn Way		Tenney Street	Definitive Plan Under review
187	Searle St/Lisa Lane		Searle Street/Lisa Lane	Withdrawn
187	Emma Harris Way	10-lots	Jewett Street	Preliminary Plan Under review
189	10 Pine Plain Road	1-lot	Pine Plain Road	Preliminary Plan Under review

**APPROVAL NOT REQUIRED PLANS**

The Board approved the following plans:

Location	# Lots	Action
Littles Hill Lot		Approved – Lot line change – October 2001

31 & 33 Long Hill Road		Denied – Lot line change – January 2002
31 & 33 Long Hill Road		Approved –Lot line change –February 2002
340 Andover Street	2-lots	Approved—January--2002
16 Pond Street		Approved –Lot line change –December 2001
Jewett Street		Approved –Lot line change—January 2002
Tenney Street		Approved –February 2002
11 Prospect Street		Approved--Lot line change-May 2002
22 Molly Road		Approved--Lot line change-May 2002
302 Central Street	2-lots	Approved—Lot line change-May 2002
25 Bailey Lane		Approved—June 2002
9 Parsonage Street	2-lots	Approved—June 2002

### SPECIAL PERMITS

#### Common Drive

- Spofford Road-One Lot Subdivision-withdrawn without prejudice.
- 302 Central Street-Withdrawn without prejudice
- Tenney Street-Withdrawn without prejudice

#### Earth Removal Permit

- Carleton Drive-Withdrawn without prejudice

#### Independent Senior Housing

- Warren Street- Raymond's Creek-24 units- Approved June 2002
- Nelson Street-15 units-Under Review
- 197 Jewett Street-25 units-Withdrawn April 2002

### STREET ACCEPTANCES

No streets were accepted at the Town Meetings of June or October 2002.

### SITE PLAN APPROVAL

Site Plan Approval was held for the following projects:

Location	Applicant	Project	Status
401 East Main Street	B & W Press	10,500 S. F. addition	Approved November 2001
206 West Main Street	Graham Archer	Renovation	Approved November 2001
1 Farm Lane			Approved October 2001
73 East Main Street	Getty Station	Renovation	Approved January 2002
7 North Street	Georgetown Savings Bank	Revision	Approved May 2002

The Planning Board would like to thank Kathleen Bradley Colwell, Town Planner and Janet Pantano, Administrative Assistant for their continued support during this past year.

Respectfully submitted,

Jack Moultrie, 2007

Dan Kostura, 2003

Christopher Hopkins, 2004

Alex Evangelista, 2005

Peter Sarno, 2006

**2002 ANNUAL REPORT  
GEORGETOWN POLICE DEPARTMENT**

To: Honorable Board of Selectman  
From: Acting Chief David F. Thomson

2002 was a year with change internally within our Police Department. After 33 years of loyal service to the Georgetown Police Department and the community of Georgetown the Chief of Police, Richard F. Spencer retired in June. For the remainder of the year Daniel Beaton was appointed Acting Chief, and after 24 years of dedication to the community, Dan retired in December. On behalf of the Police Department and the community, I want to wish them both the best of luck and good health in their retirement.

The Police Department answered 9,922 calls during the year. There were 90 motor vehicle accidents, 388 alarm calls, and 1908 motor vehicle stops made on our roadways for numerous violations. Arrests were made for the following: Drug Law violations, Operating under the influence of alcohol/drugs, breaking and entering, larceny over \$250 and under \$250, trespassing and larceny of motor vehicle, sexual assault, shoplifting, forgery, receiving stolen property and many misdemeanors.

Domestic abuse has become an issue in a lot of small communities, Georgetown being one of them. The town is fortunate to have a Domestic Violence Advocate program to help assist those in need. This program consists of several volunteers from the community to assist the victims of domestic violence. It has been a success and the Police Department greatly appreciates their work.

**The Community Policing grant from the State has been utilized in many areas, placing extra patrols in high traffic areas to monitor traffic flow, in most recent years the volume of traffic has been a concern of the Police Department. A Jamar Traffic Counter was purchased to show the volume, speed of traffic and time the designated area is traveled. Bike patrols have been used in the summer months for patrolling the downtown area and for special occasions. Another successful program was the Baseball Camp that was of no charge to the children of Georgetown. The grant has also been used to provide traffic assistance for the Schools and a School Resource Officer in the Middle School during certain times of the School year with no extra cost to the town.**

I would like to take this opportunity to thank the citizens of Georgetown for their continued support of the Police Department. Also, thank all Town Departments and Boards for their cooperation and assistance over this past year. The Police Department will continue to provide a professional and caring service to the citizens of Georgetown and those within its borders.

Respectfully Submitted,  
David F. Thomson  
Acting Chief of Police

## **Town Report Georgetown Police Department Accomplishments 2003 to 2005 Goals and Objectives 2006 to 2009**

This report updates the accomplishments made during the time I have been Chief of Police, they are many. The accomplishments have been a result of team building and participation from each member of our agency. The Georgetown Police Department is today the finest Police Department in Essex County due to the dedication of the men and women who serve and protect the citizens of Georgetown.

### *Uniforms*

We worked with the officers to change the uniform of the day to a traditional navy blue uniform with two matching arm patches and GPD collar brass, from, in my opinion an old fashion uniform. This was done at no cost to the public since the changes were made on the existing clothing allowance the officers had. Each officer paid to update their uniform. I also worked with the officers to design and bring to Georgetown a custom police badge. This badge was designed by me and has the Georgetown Town Hall in the center of the badge. This was done to make our local badge unique and to instill more pride in being a member of the GPD. Once again this was done at no additional cost to the tax's payers, because the Georgetown Police Association a non profit group purchased the first round of badges and the officers bought the others out of their clothing allowance. I have received many compliments on the appearance of our officers and the badge they wear, since I have been chief.

### *Police Units*

We changed the markings on the police units from a white police car with a blue stripe across the doors to a traditional black and white police car with updated contemporary markings to make the police vehicles more visible to the public. Many studies have been done that indicate the public will notice a black and white police car more often than other colors. We added a four wheel drive SUV vehicle to the fleet due to the fact that on bad weather snow and ice days our officers had a difficult time making it up some of the hills in Georgetown. In order to save money when changing the fleet's color I went to Whittier Voc Tech and the kids in the auto body class painted our units, at a very low cost. We hosted a party for them to say thanks.

### *Police Units*

In the last two year we had added a complete new lighting package to each police unit and this was done with the safety of the officers in mind. These changes were done within our budget or through community policing grants that we sought out. Most recently I received a donation of replacement grills for the Fords from the manufacturer. Each grill has a cutout for two lights. I again asked our non profit Georgetown Police Association to pay for LED lights and to install these grills and lights into the police units and this was done at no cost the town. I feel we have one of the best lit police units in the area and this is for the safety of the officers and the public.

### *Mobile Computers in Police Units*

One of my first tasks upon joining GPD was to use grant money to place mobile computers in each unit. This allows our officers in the field to run license plates and wanted person checks from the police unit. Working with the Essex County Sheriff's Office who systems we are tied into. These computers have been a great asset to our officers and dispatchers. Many of the area police departments still do not have mobile computers in their police units.

### *Police Motorcycle*

Using community policing grants money, we added a leased police motorcycle to the fleet, the first year we sent three officers to be trained in the use of this motorcycle. The three officers are the only one authorized to use this vehicle. It has proved to be a great motor vehicle enforcement tool, it is equipped with radar. It is very popular with the public and I receive positive feed back on the motorcycle weekly. In 2006 we leased a motorcycle from community policing funds which we will own in 2009.

### Rules and Regulations & Standard Operation Procedures

Once I was hired I discovered that the Georgetown police Departments did not have a rules and regulation manual or SOP manual specific to the Georgetown Police Department. The manual in use was from 1992, and was the Mass Chief's Manual. I researched and found the most up to date rules and regulations and standard operating procedures available for Massachusetts Police Departments and I worked with the Essex County Sheriff's Department to print the new rules and regulations and SOP's at no cost to the Town of Georgetown. They were presented to the Board of Selectmen in 2004 and were accepted and are in place. Each officer has been provided with a copy of each. Copies are also located at Town Hall. These rules and regulations and policies were completely updated in 2007 to achieve State Certification.

### Field Training Officers

We also discovered that training for new officer was a hit and miss proposition. New officers were placed with senior officers without any guidelines or standards how they should be trained. As a result we once again researched and located the most up to date Field Training Officer Program and also worked with the Sheriff's office to have this printed at no cost. Today this program is used to train each new officer who is hired by GPD. It guarantees that each officer has a broad training experience prior to being released to deal with the public. This also gives us time to make sure the new officer is the right fit for the department and town. In 2007 we updated to an electronic version of the Field Training Manual that is completed on our computer system, streamlining the process.

### Department Reorganization

I reorganized the department with the permission of the Board of Selectmen we promoted a Sergeant to a Lieutenant second in command; we promoted an Acting Sergeant to a full time Sergeant. We tested each full time patrolman for the position of Master Patrol Officer, after the test we promoted four patrolmen to the rank of Master Patrol Officers, who would be the officer in charge when the supervisors were not on duty. We promoted an Inspector to Detective Supervisor and removed him from the patrol officer union, into the Command Staff Union. This allows him to do background and internal affairs investigations as well as criminal investigations. I have worked hard with the officers to create a strong chain of command so that each person knows their place in the organization.

### School Resource Officer

We applied for and received a grant to hire a School Resource Officer for three years this was done with the permission of the Board of Selectmen. This officer was hired and trained and has been in the schools for over one year. This position has proved to be one of the most important positions in our police department. It provides for the security and safety of each student. It also allows the police department to know what is happening on a daily basis at the schools. We know right away if there is a problem that should involve the police. This was not always the case. We have been able to intervene to stop problems before they become major problems. As I write this we have an emergency operation plan for each school and we have run drills with the staff, teachers and students of each school. I feel confident that any problems that should occur at the three schools in Georgetown your police department is ready to handle them in a coordinated professional manner.

### Police Training

One of the most important aspects of being a police officer is training. When an emergency happen an officer or dispatcher will rely on their training to do the right thing. A lack of training also opens a community up to liability. During my time as Chief we have increase training in all areas. First aid, fire arms defensive tactics, and so on. Time or space does not allow me to mention all the training our officers and dispatchers have received. I can say today you have one of the best trained police departments in the area. If there are any questions about specific training please let me know.

### Hiring New Officers

We have instituted a physical fitness standard that must be passed before the applicant can move on to an extensive background investigation. We will not hire any one who has had any issue in the past. The best indication of future behavior is past behavior. I have worked very hard with my staff to bring only the finest individuals into the Georgetown Police Department. I want the residents to be confident that the officers hired to protect them are truly Georgetown's finest.

### Communication Center

During the first year I was Chief our Communication Center was hit by lightening and knocked out. It was repaired but I was informed it was only a temporary fix and it would have to be replaced. Insurance would not cover complete replacement. I found a Motorola Communication System in the Merrimack Police Department in New Hampshire. This was donated to the Town of Georgetown to replace our old system. This Motorola system would have cost the town in replacement value approximately \$100,000.00. We got it at no cost. I along with some volunteers traveled to Merrimack to dismantle the system and carry it back to Georgetown. I worked with a communication specialist to install and set up the communication system at our police department at a total cost of \$8,500.00 which was covered by insurance. During this time the state 911 System heard we had a new communication system and contacted me to inform me this would allow them to install the new 911 system into our communication system. As I write this Georgetown Police Department is one of sixteen communities that have the most enhanced emergency communication systems, in the Commonwealth of Massachusetts. I have worked with the dispatchers and the communication specialist to have an up to date and professional communication center.

### Senior Relations Officer

In order to better serve the senior citizens of Georgetown I named Reserve Officer Mark Anderson and Reserve Officer Bonnie Silva as our Senior Relations Officers. They are assigned to visit the seniors at Trestle Way, as well as working with the Georgetown Counsel on Ageing, visiting many senior shut-ins. To date we have started a wellness and safety check program available for all our older citizens. We have worked with the Sheriff's Department to bring a TRIAD program to Georgetown, which provides a number of services to the seniors at no cost to the seniors or the Town. I wanted this position so that our senior citizens would have officers they knew and felt comfortable contacting if they needed any assistance. I have been told by many seniors that Officer Anderson and Silva are wonderful and how much they have helped them over the time they have been in this position. This positions has been paid for out of Community Policing Grants.

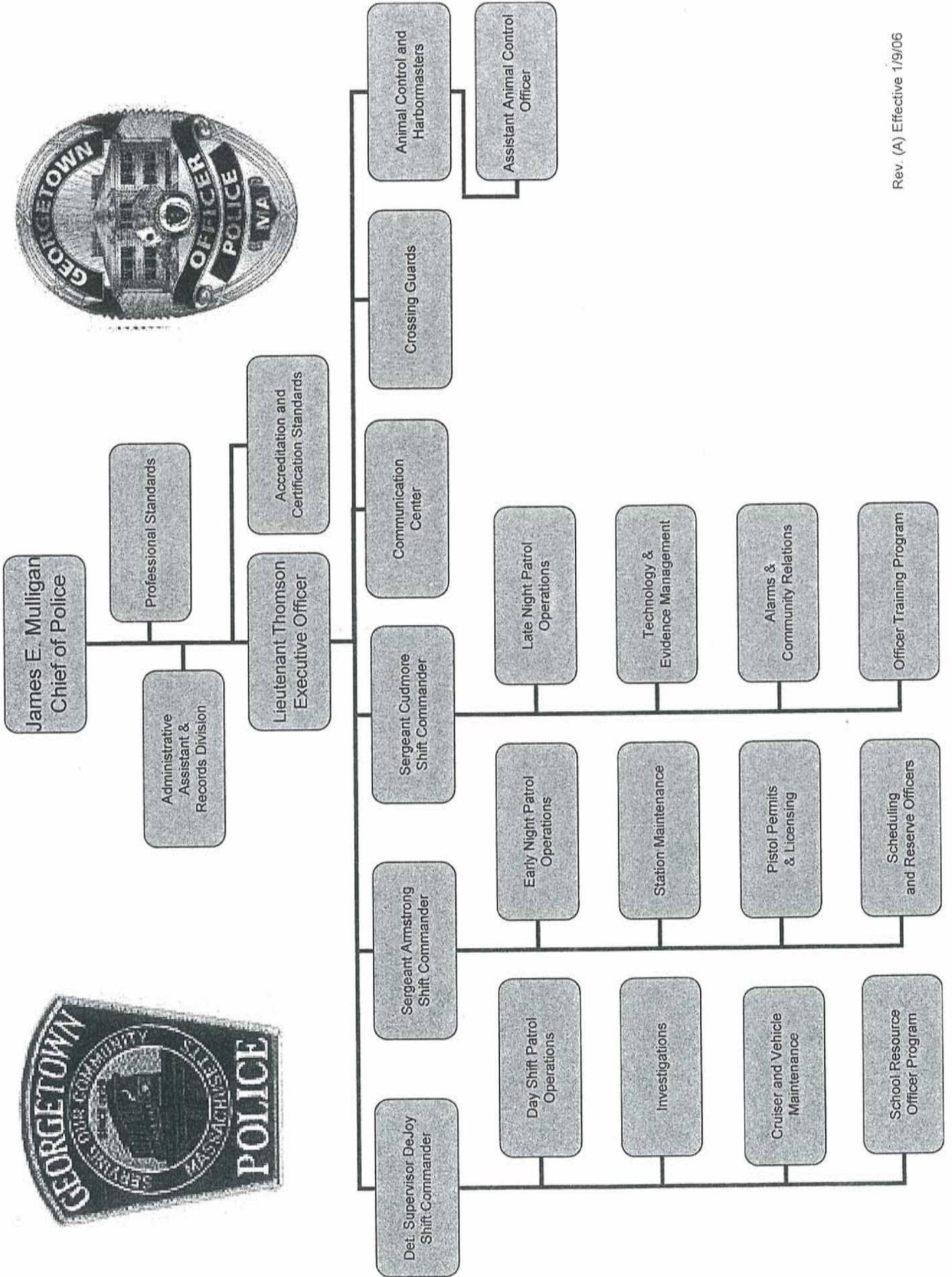
### Community Relations

As Chief I thought it was important to join a Service Organization. In 2003 joined the Greater Georgetown Rotary. Today am the President for the 2007 to 2008 year.. I suggested and implement the "Everyday Hero" program; we have honored in the last two years two police officer, two fire fighters and two school employee from the four communities we represent. We have given out eight hundred dictionaries to third graders in those same communities. In 2005 I was honored by the Rotary International for my service to the community by being named a "Paul Harris Fellow" I have spoken to the majority of service groups in Georgetown and advised them of the changes and updates in their Police Department. Using community policing grants we sponsored a baseball camp for over 200 children. This is the high light of the year for many of those kids. During 2006 & 2007 we sponsored a talent show for local talent. We will hold a 2007 Christmas Party for our senior citizens working with other service organizations in Georgetown.

### Emergency Management Director

I was asked by the selectmen to take over the position of Emergency Management Director. I accepted this appointment at no salary and have worked in that capacity for the last two years overseeing flooding and monitoring other possible disasters major snowstorms and so on. I have come in during my scheduled days off, as well as many after regular duty hours to deal with these issues. I have been working with the Massachusetts Emergency Management Agency and the Federal Emergency Management Agency compiling emergency management's plans and answering surveys for both agencies.

Due to the issues which have arisen since September 11<sup>th</sup> 2001. This position has taken on a new and more important role in every community. It now covers a daily briefing on the web as well as the responsibility of reporting to the MEMA and FEMA. I have attended trainings at the state level for comprehensive emergency planning as well as working on a new and revised "Emergency Operation Plan" for Georgetown for 2005 to 2009.



**GEORGETOWN SCHOOL COMMITTEE**  
**Annual Report 2003-2004**

**Membership:**

		<u>Term Expires</u>
George Moker, <i>Chairman</i>	3 Hickory Lane	352-6084 2005
Daryl Barta, <i>Vice Chairman</i>	6 Monroe Street	352-8070 2005
*Sally Zagnoli, <i>Clerk</i>	7 Brook Meadow Road	352-5898 2006
Margaret Messelaar	481 North Street	352-7883 2006
Brian Donovan	8 Abbey Road	352-5011 2004
*Note:		
Sally Zagnoli resigned April 2004		
Elaine Shuttleworth – appointed on 4/26/2004		
	13 Hickory Lane	352-4462 2005
School Committee Representative to Whittier Regional Vocational Technical High School:		
Jo-Ann Testaverde	11 Lakeridge Drive	352-7015 2005

*School Census ~ October 1, 2003*

<b>Grade</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>Totals</b>
Boys	70	65	71	53	61	54	62	54	52	60	47	47	40	736
Girls	53	54	58	54	74	63	65	59	48	50	48	55	41	722
Totals	123	119	129	107	135	117	127	113	100	110	95	102	81	1,458

## Committee and Sub-Committee Appointments:

	<u>Member</u>	<u>Member</u>	<u>Alternate</u>
<b><u>Standing Committees</u></b>			
Finance and Budget	George Moker	Margaret Messelaar	Brian Donovan
Community Partnership	Daryl Barta	Sally Zagnoli	Brian Donovan
Student Activities & Affairs	Brian Donovan	Daryl Barta	Sally Zagnoli
Governance	Margaret Messelaar	Daryl Barta	Sally Zagnoli
Legislative Liaison	Larry Borin		
PAC Representative	Daryl Barta		George Moker
PTA Representative	Margaret Messelaar		Sally Zagnoli
<b><u>Negotiation Sub-Committees</u></b>			
GEA Negotiations	George Moker	Margaret Messelaar	Brian Donovan
Custodian Negotiations	Brian Donovan	Daryl Barta	George Moker
Cafeteria Negotiations	Brian Donovan	Daryl Barta	George Moker
Superintendent Negotiations	George Moker	Brian Donovan	Margaret Messelaar
GESA Negotiations	Brian Donovan	Daryl Barta	Margaret Messelaar
<b><u>Special Sub-Committees</u></b>			
Safety	Brian Donovan	Daryl Barta	George Moker
School Building	Margaret Messelaar	Sally Zagnoli	George Moker

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In recognition of the important contributions of its faculty and support staff to the educational program for students, the Georgetown School Committee pays special tribute to individual members on an annual basis. This past year, the School Committee acknowledged those individuals who had achieved 20, 30, 35 and 40 years of service. It is with much pride and appreciation that the following school department employees were specifically honored on September 2, 2003.

**40 years**  
Esther Palardy

**35 years**  
Rose Anne Baglio  
Gail Weston

**30 years**  
Karen Allbach  
Kathleen McDonough

**20 years**  
Joan Lane  
Patricia Reynolds

**GEORGETOWN SCHOOL COMMITTEE**  
**Annual Report 2003-2004**

**Membership:**

|                                              |                     |          | <u>Term Expires</u> |
|----------------------------------------------|---------------------|----------|---------------------|
| George Moker, <i>Chairman</i>                | 3 Hickory Lane      | 352-6084 | 2005                |
| Daryl Barta, <i>Vice Chairman</i>            | 6 Monroe Street     | 352-8070 | 2005                |
| *Sally Zagnoli, <i>Clerk</i>                 | 7 Brook Meadow Road | 352-5898 | 2006                |
| Margaret Messelaar                           | 481 North Street    | 352-7883 | 2006                |
| Brian Donovan                                | 8 Abbey Road        | 352-5011 | 2004                |
| <br>*Note:                                   |                     |          |                     |
| Sally Zagnoli resigned April 2004            |                     |          |                     |
| Elaine Shuttleworth – appointed on 4/26/2004 |                     |          |                     |
|                                              | 13 Hickory Lane     | 352-4462 | 2005                |

School Committee Representative to  
 Whittier Regional Vocational Technical High School:

|                   |                    |          |      |
|-------------------|--------------------|----------|------|
| Jo-Ann Testaverde | 11 Lakeridge Drive | 352-7015 | 2005 |
|-------------------|--------------------|----------|------|

*School Census ~ October 1, 2003*

| Grade  | K   | 1   | 2   | 3   | 4   | 5   | 6   | 7   | 8   | 9   | 10 | 11  | 12 | Totals |
|--------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----|-----|----|--------|
| Boys   | 70  | 65  | 71  | 53  | 61  | 54  | 62  | 54  | 52  | 60  | 47 | 47  | 40 | 736    |
| Girls  | 53  | 54  | 58  | 54  | 74  | 63  | 65  | 59  | 48  | 50  | 48 | 55  | 41 | 722    |
| Totals | 123 | 119 | 129 | 107 | 135 | 117 | 127 | 113 | 100 | 110 | 95 | 102 | 81 | 1,458  |

## Committee and Sub-Committee Appointments:

|                                          | <u>Member</u>      | <u>Member</u>      | <u>Alternate</u>   |
|------------------------------------------|--------------------|--------------------|--------------------|
| <b><u>Standing Committees</u></b>        |                    |                    |                    |
| Finance and Budget                       | George Moker       | Margaret Messelaar | Brian Donovan      |
| Community Partnership                    | Daryl Barta        | Sally Zagnoli      | Brian Donovan      |
| Student Activities & Affairs             | Brian Donovan      | Daryl Barta        | Sally Zagnoli      |
| Governance                               | Margaret Messelaar | Daryl Barta        | Sally Zagnoli      |
| Legislative Liaison                      | Larry Borin        |                    |                    |
| PAC Representative                       | Daryl Barta        |                    | George Moker       |
| PTA Representative                       | Margaret Messelaar |                    | Sally Zagnoli      |
| <b><u>Negotiation Sub-Committees</u></b> |                    |                    |                    |
| GEA Negotiations                         | George Moker       | Margaret Messelaar | Brian Donovan      |
| Custodian Negotiations                   | Brian Donovan      | Daryl Barta        | George Moker       |
| Cafeteria Negotiations                   | Brian Donovan      | Daryl Barta        | George Moker       |
| Superintendent Negotiations              | George Moker       | Brian Donovan      | Margaret Messelaar |
| GESA Negotiations                        | Brian Donovan      | Daryl Barta        | Margaret Messelaar |
| <b><u>Special Sub-Committees</u></b>     |                    |                    |                    |
| Safety                                   | Brian Donovan      | Daryl Barta        | George Moker       |
| School Building                          | Margaret Messelaar | Sally Zagnoli      | George Moker       |

~~~~~

In recognition of the important contributions of its faculty and support staff to the educational program for students, the Georgetown School Committee pays special tribute to individual members on an annual basis. This past year, the School Committee acknowledged those individuals who had achieved 20, 30, 35 and 40 years of service. It is with much pride and appreciation that the following school department employees were specifically honored on September 2, 2003.

**40 years**  
Esther Palardy

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**30 years**  
Karen Allbach  
Kathleen McDonough

**20 years**  
Joan Lane  
Patricia Reynolds

**Tree Warden**  
2002 Annual Report

July 1, 2002

To: Board of Selectman  
From: John W. Moultrie, Tree Warden

Subject: Report of the Tree Warden  
July 2001-June 30, 2002

12 damaged or diseased trees were taken down. Tree trimming, pruning and brush cutting continue as the budget allows.

All work where feasible, was done in-house with the assistant of the Light Dpt. The balance was done by Valley Tree.

Thanks to all who assisted this year.

Respectfully,

John W. Moultrie  
Tree Warden

**HIGHWAY SURVEYOR**  
ANNUAL REPORT 2002

July 1, 2002

To: Citizens of Georgetown

Subject: Annual Report of the Highway Surveyor

Time period July 1, 2001 to June 30, 2002

The beginning of the new fiscal year continues to see a significant slow down for road and bridge repairs both at the state and local level. This will reflect in a significant reduction in projects we are able to complete in the coming year.

The winter was below normal in snowfall with many significant ice and sleet events. The Town continues to under fund the snow and ice account, which results in deficit spending most years. I have asked for the last several years for an increase in this account.

We continue to work on the federal storm water mandate with the Merrimack Valley Planning Commission (MVPC). We have negotiated a contract with MVPC to accomplish and coordinate the plan. This will result in a \$50,000.00 savings to the Town.

In June a major reconstruction project was done on East Main Street, Route 133, from #119 to the state highway layout. The roadway was cold planed and 2,862 tons of bituminous concrete put down and the roadway was restriped. In the coming year the sidewalks will be rebuilt as the budget allows.

Approximately 910 catch basins were cleaned. Some were done twice. Twelve (12) drainage facilities, detention basins etc. were serviced. Twelve catch basins were repaired or rebuilt.

The summer youth program continues with great success.

The computer programs for the pavement and equipment management continues with great success.

I continue to serve as a member of the Access Road Committee and Chairman of the Planning Board and Urban Roadways Committee.

In June the contract for the new highway garage building was awarded by the Board of Selectmen to Morton Buildings.

We have been working with the garden club on several beautification projects around town. We hope to do much more in the next year budget permitting.

As in the past, we have an open door policy and welcome responsible ideas and input from the people we serve.

In closing, as always, many thanks to the workers in the department, to my Office Administrator Jan McGrane and assistant Kelly Dalton, and to all other departments and officials who assisted us this year.

Respectfully  
John W. Moultrie  
Highway Surveyor

**URBAN ROADS COMMITTEE  
REPORT FOR FISCAL 2002**

To conform with reports of all Town Departments this year's report for the Urban Roads Committee covers from January 1, 2002, through June 30, 2002. Future reports will cover the fiscal year rather than the calendar year.

Between January and June of this year the Committee met monthly and sometimes more frequently to move ahead towards finalizing the Urban Systems Phase II Project. Most of these meetings were centered on obtaining Rights of Entry and Easement Takings in the areas of proposed reconstruction in the downtown district. Many homeowners affected by the proposed reconstruction attended these meetings. Approximately seventy rights of entry were obtained by Chairman Moultrie and by Beth Kostura. These rights of entry will allow construction personnel to walk and work on private property where necessary, to place tools or hand equipment on that property and to make gradings necessary to have a smooth transition from public property to private property. All necessary rights of way were signed off by residents, and the Committee members are grateful for their assistance with this aspect of the project.

Under Article 16 of the Town Meeting Warrant the Town voted to allow the Board of Selectmen to accept easement takings or to obtain them through Chapter 79 proceedings. The easement takings for the project are necessary for such things as complying with sidewalk width required by Mass Highway, turning radii at some intersections and for handicap access at crosswalks. Several homeowners were quite willing to assist us by granting the needed easements. Chapter 79 proceedings will be undertaken for those properties needed by Mass Highway and the Town for reconstruction of West Main Street, East Main Street, Prospect Street, Moulton Street and Library Street.

Although the project has not yet come before the Conservation Commission for its approval, it is expected that the project will be placed under the bidding process during October of 2002. We expect that construction will begin in the spring of 2003.

As to the West Main Street Project (from Moulton Street to the Groveland border) the Committee expects that it would be sometime in the year 2005 before it would be considered by Mass Highway for reconstruction. Therefore, members are doubtful that this project will come to fruition through federal and/or state moneys. It may be that the Town will have to consider doing the work on its own, perhaps gradually over a period of years. Members feel that West Main Street is in dire need of repair, and the Town cannot wait too much longer to see the work accomplished.

Respectfully submitted,

Jack Moultrie, Chairman

Members:  
Dan Beaton  
Larry DeSisto  
Will Kelley  
Beth Kostura

Cathy L'Hommedieu, Secretary  
Herb MacDonald  
Hal Roeder  
Wayne Snow

**TOWN OF GEORGETOWN  
ZONING BOARD OF APPEALS  
FY02 TOWN REPORT  
JULY 1, 2001 TO JUNE 30, 2002**

File Number Name of Petitioner Name of Owner if Different Location	Purpose	Disposition
01-08 Sams Transportation	Special Permit to re-issue a Special Permit for a transport terminal	Granted W/conditions
01-09 Symes Associates 197 Jewett Street	Special Permit to reduce the base flood elevation from 70' to 55'	Continued to 1-15-02
01-10 Jin Fa Hu 5 Taylor Street	Special Permit for an accessory apartment	Granted
01-11 Robert Hoover 16 Chestnut St.	Variance to revise existing lot lines and construct storage shed closer to lot line than allowed	Continued to 2-5-02
01-12 Kenneth Nadeau 250 East Main Street	Variance to convert a single family to a Two family residence.	Granted w/conditions
02-01 Lawrence Graffam 104 Lakeshore Drive	Variance to build addition closer to side lot line than allowed.	Withdrawn without prejudice
02-02 Nancy & Dennis Olisky 46 Pond Street Georgetown, MA 01833	Special Permit to convert a single family to a multiple family dwelling	Denied

**TOWN OF GEORGETOWN  
ZONING BOARD OF APPEALS  
FY02 TOWN REPORT  
JULY 1, 2001 TO JUNE 30, 2002**

*Page 2 ZBA Town Report*

NAME of Petitioner Name of Owner if Different Location	Purpose	Disposition
02-03 John VanDurme 127 Jewett St. Georgetown, MA 01833	Special Permit to build a two story addition, closer to the lot line than allowed	Granted
02-04 Timothy Grenier 8 Beverly Drive Georgetown, MA 01833	Variance to erect a storage shed	Granted
02-05 Damien Cammaratta 298 Andover Street Georgetown, MA 01833	Variance to construct a residence on a lot used in part for businesses.	Withdrawn without prejudice
02-06 Robert Hoover & Dean Dummer 14 & 16 Chestnut Street Georgetown, MA 01833	Variance to revise their existing lot line.	Granted
02-08 Superior Steel, Inc. Lot 9 Martel Way Georgetown, MA 01833	Variance Special Permit	Both Granted
02-09 Konstantino Skrivanos 66-68 E. Main St.	Variance to replace sign	Granted

**TOWN OF GEORGETOWN  
ZONING BOARD OF APPEALS  
FY02 TOWN REPORT  
JULY 1, 2001 TO JUNE 30, 2002**

**FEE SCHEDULE**

Effective December 1, 1991

Amended April 7, 1998

A. Residential Use (single family, personal use)	\$ 200.00
B. Conversion of Single Family Dwelling to Multiple Family or Business Use	\$ 250.00
C. Apartment Complex/Multiple Lot Development	\$ 600.00
D. Industrial/Commercial Use	\$ 600.00
E. Comprehensive Permit (Plus \$100 per unit)	\$1,000.00
F. Water Resource (Water Resource Application)	\$ 450.00
G. Aggrieved decision of the Building Inspector	Fee to reflect A-E of this schedule

Board Members (5)

Steven Epstein, Chairman  
John Bonazoli  
Jonathan Pingree  
James Martineau  
Joseph Young

Associate Members (3)

Vacant  
Vacant  
Vacant

Board Clerk

Patty Pitari

**TOWN OF GEORGETOWN  
ZONING BOARD OF APPEALS FY03  
Town Report - July 1, 2002 to June 30, 2003**

Name of Petitioner Name of Owner (If different)Location & File #	Purpose	Date of Hearing	Date of Decision	Disposition
#02-10 Joan & John Biasucci 108 Jackman Street	Variance to construct a garage & breezeway addition	Sept. 3, 2002	Sept. 17, 2002	Granted with conditions
#02-11 Mark Anderson 23 Linden Circle	Special Permit – Accessory Apartment At 5 Carriage Lane	Oct. 1, 2002	Oct. 15, 2002	Granted with conditions
#02-12 Elkhorn Development 143 Daniels Rd Rowley, MA	Special Permit to work in the floodplain at the intersection of Jewett & Tenney Sts.	Oct. 1, 2002	Nov. 26, 2002	Denied
#02-13 Premier Builders Kenneth Kumph 35 Nelson Street	Variance and Special Permit to construct and addition	Oct. 29, 2002	Nov. 26, 2002	Granted both with conditions
#02-14 Richard Lappin Trustee Georgetown Shopping Center 40-46 Central Street	Special Permit –alteration of pre-existing non-conforming structures, and more than one building on a lot in the water resource district.	Oct. 29, 2002	March 5, 2002	Granted with conditions
#02-15 Richard & Patricia Howell 15 Madison Ave	Special Permit for an Accessory Apt.	Sept. 22, 2002	Jan. 21,2003	Granted with conditions
#02-16 Michael Downing 370 Andover St.	Variance to construct addition to a pre-existing non- conforming structure	Dec. 3, 2002	Dec. 17, 2002	Granted
#03-01 Elkhorn Development 143 Daniels Road Rowley MA	Special Permit to construct a roadway, driveways, and drainage plan, in an area designated as a floodplain	Dec., 2002	March 4, 2003	Granted with conditions
#03-02 Pam & Thomas Lundquist 10 Hawk Way	Variance to construct an addition closer to the lot line than allowed	Jan. 31, 2003	March 4, 2003	Withdrawn without Prejudice

Name of Petitioner Name of Owner (If different) Location & File #	Purpose	Date of Hearing	Date of Decision	Disposition
#03-03 file # not used #03-04 James & Claudia Smith 85 North Street	Special Permit to construct a one room addition	April 16, 2003	May 13, 2002	Granted
#03-05 Carleton Realty Trust 4 Carleton Drive	Special Permit to construct a new building in the water resource district	June 3, 2003	6-3-03	Granted
#03-06 Repairs Unlimited 63 Jackman Street	Special Permit to construct an auto body collision repair shop in the water resource district	June 3, 2003	7-16-03	Granted
#03-07 Thomas Rawson 39 Charles Street	Special Permit to convert existing rooms into an Accessory Apartment	June 3, 2003	7-1-03	Granted

### FEE SCHEDULE

(amended 1998)

A. Residential Use (single Family, Personal Use)	\$200.00
B. Conversion of Single Family Dwelling to Multiple Family or Business Use	\$250.00
C. Apartment Complex/ Multiple Lot Development	\$600.00
D. Industrial/ Commercial Use	\$600.00
E. Comprehensive Permit (Plus \$100 per unit)	\$1,000.00
F. Water Resource (Water Resource Application)	\$450.00
G. Aggrieved decision of Building Inspector	Fee to reflect A-F of this schedule

#### Board Members (5)

John Pingree, Chairman  
John Bonazoli  
Steven Epstein  
James Martineau  
Joseph Young

#### Associate Members (3)

Vacant  
Vacant  
Vacant

#### Board Clerk

Patty Pitari

**TOWN OF GEORGETOWN  
ZONING BOARD OF APPEALS FY04  
Town Report - July 1, 2003 to June 30, 2004**

Name of Petitioner Name of Owner (If different) Location & File #	Purpose	Date of Hearing	Date of Decision	Disposition
#03-08 Elkhorn Development Parcel on E. Main St. Map 14 lot 10	Special Permit to construct Indoor Amusement Facility,(bowling alley)	7-1-03	7-1-03	Denied
#03-09 5 Bartlett Drive	Variance to build closer to lot line	10-7-07	10-7-07	Withdrawn w/o Prejudice
#03-10 24 Spofford Ave	Variance to build garage closer to side lot line	12-9-03	12/23/03	Granted with Conditions
#03-11 5 Fazio Farm Rd.	Special Permit for addition	1-6-04	1-21-04	Granted
#04-01 42 Prospect	Special Permit to relocate a Nonconforming garage	3-9-04	3-18-04	Granted with Conditions
#04-02 11 Prescott Lane	Variance to construct a Garage addition	3-9-04 cont to 4-13-04	4-14-04	Withdrawn w/o Prejudice
#04-03 East West Realty Trust	Special Permit/Water Resource for Vehicle Maintenance building	3-9-04	3-10-04	Withdrawn w/o Prejudice
#04-04 258 North Street	Special Permit/Finding For change of use to a Non-conforming structure	4-13-04	4-26-04	Granted with Conditions
#04-05 9 Beverly Drive	Variance for an in-ground Pool closer to rear lot line than allowed	4-13-04 cont to 6-1-04	6-2-04	Withdrawn w/o Prejudice

*Continued next page*

Name of Petitioner Name of Owner (If different) Location & File #	Purpose	Date of Hearing	Date of Decision	Disposition
# 04-06 510 North Street	Special Permit to construct a second story addition	6-1-04	6-1-04	Granted
#04-07 18 Pleasant Street	Special Permit to extend Pre-existing non-conforming Structure	6-1-04	6-1-04	Granted

### FEE SCHEDULE

(amended 1998)

A. Residential Use (single Family, Personal Use)	\$200.00
B. Conversion of Single Family Dwelling to Multiple Family or Business Use	\$250.00
C. Apartment Complex/ Multiple Lot Development	\$600.00
D. Industrial/ Commercial Use	\$600.00
E. Comprehensive Permit (Plus \$100 per unit)	\$1,000.00
F. Water Resource (Water Resource Application)	\$450.00
G. Aggrieved decision of Building Inspector	Fee to reflect A-F of this schedule

Board Members (5)

John Pingree, Chairman  
John Bonazoli  
Steven Epstein  
James Martineau  
Joseph Young

Associate Members (3)

Rebecca Chane  
Vacant  
Vacant

Board Clerk

Patty Pitari

**TOWN OF GEORGETOWN  
ZONING BOARD OF APPEALS FY05  
Town Report - July 1, 2004 to June 30, 2005**

Name of Petitioner Name of Owner (If different)Location & File #	Purpose	Date of Hearing	Date of Decision	Disposition
#04-08 East West Realty Trust	Water Resource Special Permit to house light Manufacturing	4-5-04	4-5-05 cont to 10-5-04	Granted
#04-09 114 Jewett St. Kumph	Special Permit for Cabinet Fabrication in Water Resource	8-24-04	8-31-04	Granted w/Conditions
#04-10 9 Baldpate Rd Richard Geffen	Special Permit/Finding Addition to pre-existing Non-conforming structure	9-7-04	9-9-04	Granted w/Conditions
#05-01 Administrative Appeal Georgetown Planning Board	Appeal by Planning Board to revoke the Building Inspector's issuance of Occupancy Permit for Steve's Family Restaurant	3-1-05	3-10-05	Denied
#05-02 373 Andover Street Jeff & Jody Moore	Variance to re-build a portion of pre-existing addition closer to lot line	5-3-05	5-5-05	Denied
#05-03 1 Union St. Ed Maccaro	Special Permit Water Resource District	5-3-05	5-5-04	Granted
#05-04 26 Prospect St. Lee Meisner	Special Permit to amend Previous decision's condition	6-7-05	6-15-05	Granted
#05-05 244 North Street Donald Nunan	Special Permit Accessory Apartment	6-7-05	6-15-05	Granted With conditions

*Continued next page*

## FEE SCHEDULE

(amended 1998)

A. Residential Use (single Family, Personal Use)	\$200.00
B. Conversion of Single Family Dwelling to Multiple Family or Business Use	\$250.00
C. Apartment Complex/ Multiple Lot Development	\$600.00
D. Industrial/ Commercial Use	\$600.00
E. Comprehensive Permit (Plus \$100 per unit)	\$1,000.00
F. Water Resource (Water Resource Application)	\$450.00
G. Aggrieved decision of Building Inspector	Fee to reflect A-F of this schedule

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Board Members (5)

Joseph Young, Chairman  
John Bonazoli  
James Martineau  
Paul Taraszuk  
Mike Muller

Associate Members (3)

Jon Pingree  
Randy Lee  
Karin Wilmarth

Board Clerk

Patty Pitari

TOWN OF GEORGETOWN  
ZONING BOARD OF APPEALS FY06  
Town Report - July 1, 2005 to June 30, 2006

Name of Petitioner Name of Owner (If different) Location & File #	Purpose	Date of Hearing	Date of Decision	Disposition
#05-06 102 Jackman St. Susan Gregory	Special Permit/Finding Dog Kennel	8-2-05	8-8-05	Denied
#05-07 36 Tenney St. Michael Imbornone Michele Velleman	Special Permit for accessory Apartment	9-13-05	9-14-05	Granted with conditions
#05-08 114 Jewett St. Kenneth Kumph	Special Permit/Water Resource	9-13-05	9-14-05	Granted with conditions
#05-09 100 & 102 Pond St. Scott Green Wakefield, MA	To modify a previous Variance from 5-8-67	10-4-05	10-17-05	Granted
#06-01 154 Central St. Anthony Accardi Groveland Ma	Special Permit to convert an existing two family to a 3 family dwelling	5-2-06	5-15-06	Granted
#06-02 15 Pillsbury Frances C. Rakos and R. Philip Marchand	Variance for Frontage Relief	6-6-05	6-19-06	Withdrawn w/o prejudice
#06-03 3 Noyes Rd. Donald G. & Joyce A. Nunan	Special Permit/addition/ Accessory Apt.	6-6 & 8-1-06	8-9-06	Granted with conditions

## FEE SCHEDULE

A. Residential Use (single Family, Personal Use)	\$200.00
B. Conversion of Single Family Dwelling to Multiple Family or Business Use	\$250.00
C. Apartment Complex/ Multiple Lot Development	\$600.00
D. Industrial/ Commercial Use	\$600.00
E. Comprehensive Permit (Plus \$100 per unit)	\$1,000.00
F. Water Resource (Water Resource Application)	\$450.00
G. Aggrieved decision of Building Inspector	Fee to reflect A-F of this schedule

### Board Members (5)

John Bonazoli, Chairman  
Joseph Young  
James Martineau  
Paul Taraszuk  
Mike Muller

### Associate Members (3)

Jon Pingree  
Karin Wilmarth  
Vacant

### Board Clerk

Patty Pitari