



TOWN OF GEORGETOWN
ZONING BOARD OF APPEALS
Business Meeting Minutes
December 9, 2008
7PM - Town Hall, 2nd floor Meeting Room

Board Members Present:

Paul Taraszuk, Chairman
Matt Lewis, regular member
Paul Shilhan, associate member

Scott MacDonald, associate member
Jeff Moore, associate member

Absent: Joe Young, regular member, Jon Pingree, regular member, Mike Muller, regular member

Zoning Clerk: Patty Pitari

Chairman Taraszuk called the business meeting to order at 7:05 pm and stated the Board of Appeals will conduct this meeting according to rules laid out in Chapter 40A of the General Laws of the Commonwealth of Massachusetts, Roberts Rules of Order and its own particular set of rules, entitled Rules of Procedure, a copy of which is on file with the town clerk, another copy is available from the clerk at this meeting. This meeting is being taped recorded for the purpose of recording minutes; once the minutes are approved the tape may be taped over.

Finance Report

The clerk review the ZBA revolving and payroll account updates. Patty presented the Payroll account 11761 and noted the 1% increase approved at Town Meeting passed and the budget was adjusted retroactive to July 1 of 2008 for \$39.08, and the spreadsheet shows from warrant date 12-15-08 to 6-20-09 the new by-weekly total for office hours out of the payroll account.

The Revolving Account was charge \$4.71 retro from the payroll dept.

Correspondence:

1. Letter from MVPC "Citizen's Planner Training Program" 2009
2. Notice from FEMA – Floodplain elevation change - Brook meadow
3. Copy of ANR for 83 Baldpate Road

Discussion on the Training Program: There is a \$100 participant fee, there are four sessions outlined in the memo from MVPC January 5, 2009, February 9 and March 9 and the fourth session will be scheduled in coordination with the Citizen Training Planning Collaborative at a later date. All sessions will be held at Northern Essex Community College Tech Center in room TC103B at 7pm.

Paul Taraszuk *Scott MacDonald* *Patty Pitari* *Jeff Moore*

Jeff, Scott and Paul Shilhan stated they would like participate and will get back to Patty by next week to see if they can make these dates.

MOTION: Scott MacDonald to allocate \$300 from the Revolving Account for 3 board members to attend the Citizen Planner Training Certification Program sponsored by Merrimack Valley Planning Commission, motion seconded by M. Lewis, all in favor. Motion carries.

Brief discussion on comments requested from the Planning office on an ANR for 83 Baldpate Rd. The board found no issues on the lot split as adequate frontage appears on the plan.

New Business:

FY10 budget memo was received via email December 3, 2008 from Town Administrator (see attachment). It asks for a first draft budget submission due December 31, 2008 to reflect a level services budget only and not to include any new programs or personnel changes.

The memo warns to be prepared for cuts and lists information to be provided in an updated version in early January as to what the specific impacts of cuts might be and states to consider level funding and 5% cuts as guidelines.

Discussion followed on level funding vs. level services and office hours and revolving hours. It was decided not to submit a request at this time for an increase in office hours.

MOTION: S. MacDonald to submit a draft level service budget as requested in the Town Administrator's memo dated December 2, 2008, seconded by J. Moore, all in favor. Motion carried.

Discussion followed on Training classes that P. Taraszuk and Patty took in October and Paul Shilhan attended. Copies of the class P. Shilhan's attended "Vested Rights and Non-Conforming Uses" will be scanned and emailed to the board.

MOTION: S. MacDonald to cancel the January 6th meeting as there are no hearings scheduled, seconded by J. Moore, motion carried, next meeting is February 3, 2009.

MOTION: S. MacDonald, second by J. Moore to adjourn the business meeting at 8:15pm.

Respectfully Submitted

*Patty Pitari, ZBA Clerk
Georgetown Zoning Board of Appeals*

Approved: _____

13/3/09

PFT

MPL

[Handwritten signatures]