

POSITION #30, TITLE: Drug Triage

Direct Supervisor: Patient Care Supervisor

Mission: To work with the public to ensure that they receive the appropriate treatment. To review any contraindications for a specific treatment and determine proper course of action (in consultation with the patient).

Qualifications: Medical or pharmacy background.

POSITION RESPONSIBILITIES

Initial Action/Planning Phase

- Review your Position Checklist and check off tasks as they are completed.
- Sign In for EDS shift, obtain credentialing and put on ID badge.
- Attend overall staff briefing.
- Receive assignment-specific briefing from your supervisor.
- Familiarize self with clinic layout and process.
- Familiarize self with Drug Treatment protocols, flow charts, drug information sheets and any contraindications to treatment/drug interactions
- Familiarize self with Drug Triage forms

Primary Responsibilities During Site Operation

- SIGN IN FOR SHIFT
- Ensure all contraindications to treatment are accurate and valid
- Work with patient to determine appropriate course of action/alternative treatment
- Ensure all paperwork is complete and turned in to the appropriate supervisor at the end of the shift
- Direct to the next appropriate station when evaluation complete.
- If client opts out or is deferred, provide counseling, document client's status and direct client to Forms Collection station.
- Brief incoming shift replacement
- SIGN OUT

Deactivation Phase

- Assist with the teardown and re-packing of the assigned area.
- Identify issues for After Action Report.
- Participate in de-briefing.