

POSITION #3, TITLE: BOARD OF HEALTH/SELECTMEN/TOWN COUNCIL/TOWN MANAGER

Direct Supervisor: Chairman Board of Health

Mission: Responsible for the health and safety of the citizens of the community.

Qualifications: Elected and appointed officials.

POSITION RESPONSIBILITIES
Pre Emergency <ul style="list-style-type: none">❑ Appoint an Infectious Disease Coordinator and Public Information Officer.
Primary Responsibilities During Emergency <ul style="list-style-type: none">❑ Decide whether the Infectious Disease Coordinator or someone else will function as the Incident Commander during an infectious disease emergency.❑ Assess the overall situation including the level of resources needed to deal with the problem❑ Determine who has resources and capacities to share in an infectious disease emergency and how these resources can be obtained.❑ Consider the need for a local emergency declaration in consultation with Infectious Disease Coordinator and Emergency Manager.❑ Be provided with copies of all press releases and summaries of all statements provided to the media in live or taped broadcasts.❑ Set-up regular situation updates with Infectious Disease Coordinator.❑ Refer specific questions to the Public Information Officer, but be prepared to answer policy related questions in coordination with the Incident Commander.
Post Emergency <ul style="list-style-type: none">❑ Review the response to the emergency.❑ Identify any aspects of the emergency response that were inadequate.