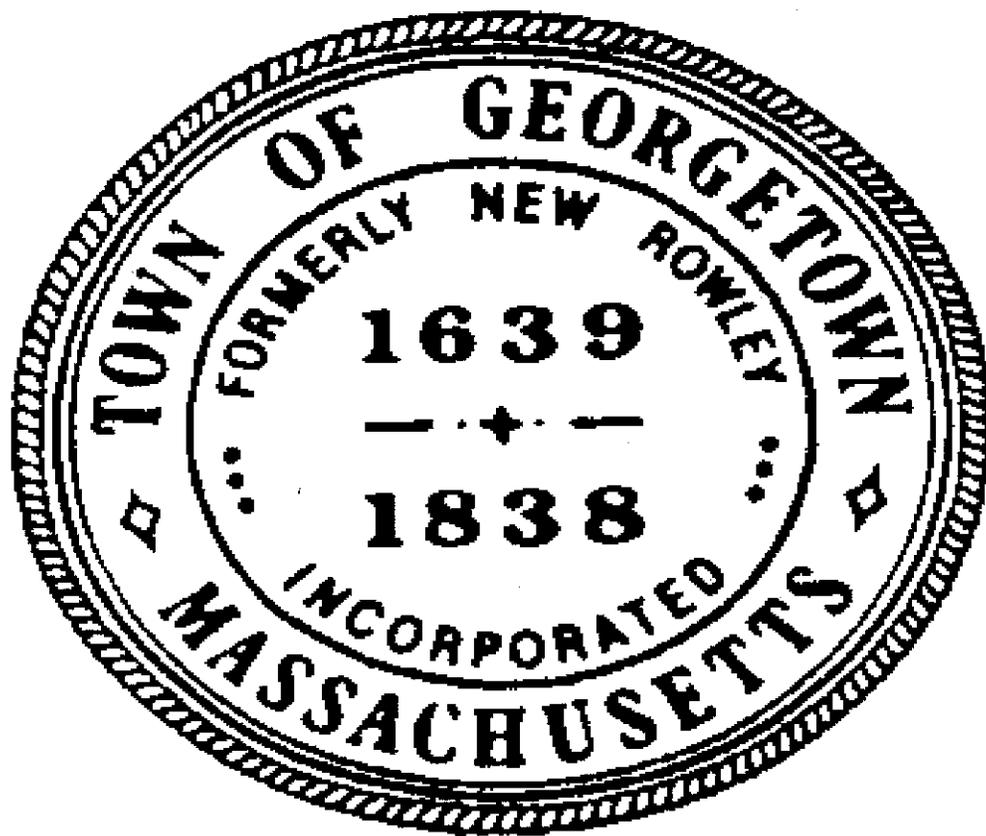


Finance and Advisory Board
Annual Report and Recommendations
For
Fiscal Year 2012



Annual and Special Town Meeting

Monday May 2, 2011

7:00 PM

Georgetown Middle/Senior High School Auditorium

Please bring this book with you to the Annual Town Meeting

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ANNUAL REPORT OF THE FINANCE AND ADVISORY BOARD

To the Citizens of Georgetown,

While the news media reports the recession may be on its way out, many residents in the Commonwealth of Massachusetts may beg to differ. State and local government revenues are slow to recover. The proposed FY2012 budget for Georgetown is based on property tax revenues increasing the full 2½ % allowed by Proposition 2½, new growth estimates and Local Aid from the State.

On April 14, 2011 the Senate approved a resolution outlining minimum amounts of Chapter 70 education aid and unrestricted local aid for fiscal 2012. These local aid amounts in the resolution match what has been proposed by the Governor and by the House Ways and Means Committee, which released its fiscal 2012 state budget proposal on April 13, 2011. These local aid amounts are what are being used in our FY 2012 Budget Recommendation.

Overall revenue for the FY 2012 proposed budget increased only 1.2% from FY 2011. This minimal revenue increase is once again offset by significant increases in our fixed costs, which are inclusive of medical insurance, negotiated contracts, state and federal mandates and our debt service. We have requested all departments in the Town and School Operating Budgets be level funded to FY 2011 numbers in order to provide a balanced budget for Town Meeting. An additional \$334,032 is being recommended to be transferred from Free Cash to the Operating Budget to offset potential cost increases in unemployment insurance.

For many years, we have been not putting money towards Capital Projects waiting for better times for funding. Those times have not come, and yet Town services and infrastructure has been slowly deteriorating as predicted. The Town voted in a line item for the budget specifically earmarked for Capital Projects for FY 2011. While the dollar amount in that line item may be small, we are dedicated to keep forward momentum in the funding of projects critical to the needs of the Town. The Capital Improvement Planning Committee is in the process of reviewing and updating the Capital needs of Georgetown, which has not been updated since 2003. This is not saying that Capital Improvement has been needed since that time, rather we simply have not had the funding, but the need has never gone away. A long term plan for Capital must be created and funded.

The Board of Selectmen voted to put two (2) override articles on the warrant for Town Meeting and the Ballot for the May 9th elections.

- Article 3: Public School Override for \$1,205,944 is to increase the School Operating Budget by that amount for FY 2012. Requests were made to the unions to consider opening up negotiations to see if perhaps some savings could be achieved for FY 2012. These requests were denied. Many of the members felt that the full and complete funding of union and non-union salaries at this time would not be appropriate in this fiscal economy with so many residents having their paychecks reduced or lost coupled with increases in their personal finances. After much review, the Finance and Advisory Board does not recommend approval of this override.
- Article 4: School/Town Maintenance Department Override for \$729,583 is to fund a consolidated maintenance department for both the Schools and Town buildings. The funding for this department would not be to hire more employees for Georgetown, but rather go out to bid for a private company to provide basic maintenance, janitorial and grounds service to all buildings that fall under the operating budgets in Town. After much review, the Finance and Advisory Board does recommend approval of this override.

On a positive note, the House Speaker, Ways and Means has proposed major municipal health insurance reform. The reform would give cities and towns the same power the state has to implement changes in municipal health insurance plans, a provision that would save the Town a great deal in skyrocketing costs. We look forward to working with the Town Administrator/Finance Director, Board of Selectmen and School Committee in finding cost savings in providing health insurance to our employees.

We extend our deepest gratitude for all the hard work done by the various Town boards and committees as well as the department heads on behalf of the Georgetown's citizens. There have been many tough and challenging discussions during this year's budget process. One thing is abundantly clear, the employees and volunteers of Georgetown government are truly dedicated individuals and when all is said and done, we are still all neighbors working together for what is in the best interest for Georgetown as a whole.

Respectfully submitted,

Sandra Gerraughty, Chair
Andrew Belliveau, Vice-Chair
Robin O'Malley, Clerk
Lisa Bartlett-Collin

Jon Bonazoli
Charles Dickson
James Lacey
Reginald Tardif

A VOTER'S GUIDE TO TOWN MEETING

Compiled by Moderator Beverly Enos

At Town Meeting, the voter's approve or disapprove moneys allocated to Town departments necessary for operation throughout the following fiscal year.

The Board of Selectmen, School, Highway, Police, and other departments are then bound by this allocation. If they expect to exceed this limit, then they must go back to the taxpayers at a Special Town Meeting and ask for more. It is a popular misconception that the Board of Selectmen or School Committee control the spending of your tax dollar. This is not true, they only get to spend what you allot to them at Town Meeting.

Other decisions are also reached at Town Meeting that affects your day to day living in Georgetown. All zoning by-laws and changes must be approved at Town Meeting as well as street acceptances, license fees and penalties, and requests for purchase of capital equipment.

Who's Who at Town Meeting:

The **Moderator** presides and regulates the proceedings, decides all questions of order, and makes public declaration of all votes.

The **Finance Committee's** primary duty is to advise and make recommendations to Town Meeting on the budget and other areas of finance. Statutorily, their authority is limited to making transfers from the town's reserve fund to other line items in the budget for extraordinary or unforeseen occurrences.

The **Town Clerk** keeps accurate records of the minutes of Town Meeting and records all votes passed as declared by the Moderator.

Town Counsel sees to it that the presented articles are in proper form and is available for consultation with the Moderator on legal questions during the meeting.

The **Board of Selectmen** (or Select board as is more politically correct) is a five person elected board that holds the responsibility of "day to day" operations of the Town. It is this board that sets the time and place for the Town Meeting and prepares and issues the Warrant.

The **Town Administrator** serves as the chief administrative officer and manages the Selectmen's office, prepares for Selectmen's meetings, coordinates with department heads, and is liaison with Town Counsel. At the present time the Town Administrator also serves as the Acting Finance Director.

The Order of Business:

- Meeting called to order
- Return of the Warrant
- Pledge of Allegiance
- Invocation
- Introduction of visitors
- Complimentary Resolutions (appreciation certificates, etc.)

- Reports of committees
- Consideration of the Warrant Articles
 - What are commonly referred to as “stock items” are called early in the meeting and most often consist of:
 - standard operating budgets, such as Light Department
 - Road Machinery Fund continuation
 - cable television revolving Account
 - Articles then normally follow in numerical order an exception may be by a motion to amend that an article be “taken out of sequence.” On occasion there may be circumstances that make this desirable or necessary. A majority of the voters present must be obtained to move the sequence of articles.

Procedure for Each Warrant Article:

- The Moderator will announce the article number.
- The Motion is made by the appropriate board or sponsor of the article.
- The Moderator may repeat the article.
- A “Second” is required to open the discussion.
- Report of Advisory Committees (usually Finance Committee and/or Planning Board).
- Explanation by appropriate board or petition sponsor.
- Discussion:
 - Those who wish to speak must be recognized by the Moderator. Raising your hand should do it or you may proceed to any of the floor microphones to do so.
 - Once recognized, please state your name and address.
 - Address all remarks to the Moderator and all questions through the Moderator.
 - When the Moderator senses that the meeting is ready to vote, the motion will be repeated prior to the vote being taken.

When discussion has come to a close and the motion has been repeated for clarity, the Moderator will call for a vote.

Votes:

Voice vote: Most often this process begins with “All in Favor (raise the voting slips you received when checking in at the meeting)”. If the voice vote (raise of voting slips) has obvious results, the Moderator will then state that the motion passed or failed.

Standing count/show of hands:

If the vote (raise of voting slips) seems too close to call by a voice vote (raise of voting slips), or the vote is immediately questioned by seven voters (“I question the vote”), the Moderator will ask the Tellers to come into the meeting and count the votes. Each Teller has a pre-specified area to count. The Moderator will ask those in favor of the motion to hold up their voting slips- they are counted and the results are tabulated and reported to the Moderator. The process is then repeated for those against the motion. The Moderator will then announce whether the motion has passed or failed and the vote tally.

Ballot vote: Voting by secret ballot is done if prior to a standing count, a motion is made and carried to count by written secret ballot. The Town Clerk then disburses specific ballot slips and they are collected in an orderly manner in a ballot box and counted. The results are given to the Moderator who will announce the results to the Town Meeting.

Once a vote is counted - by standing vote/show of hands or ballot vote - it cannot be questioned.

Vote Quantum (Proportion) Required:

Majority

- to pass an affirmative main motion - (budget etc)
- to pass the acceptance of a road if it is part of a subdivision plan

2/3 required

- to amend zoning by-laws
- to appropriate from Stabilization fund
- to take or purchase land or easements(generally)
- to take or purchase land for a Public Domain
- to transfer Municipal land (not for park purposes) to another board or municipal purpose
- to sell or abandon land or easements acquired other than by purchase and held for specific purpose (schools, playgrounds...) in charge of a board or committee other than Selectmen
- to make changes or additions to a Town Map prepared or approved by planning board and adopted by town meeting
- road acceptance if NOT part of a subdivision plan

4/5 required

- to PAY UNPAID BILLS FROM THE PREVIOUS YEAR which may be unenforceable due to the insufficiency of an appropriation (at special town meeting 9/10)

Motions & Terminology

For those who have attended many Town Meetings, the "language" of the meeting may be sometimes somewhat confusing. Massachusetts General Laws and the Town of Georgetown By Laws are full of such terminology in "legalese." The following are some of the most often used motions and a listing of some basic terminology. These are written in, hopefully, an every day understandable language.

Common Town Meeting Motions:

end the Meeting	"I move to adjourn"	Majority
amending a Motion	"I move to Amend by..."	Majority
end Debate	"I move the Question"	2/3
consider something out of scheduled order	"I move to change the order of business and consider..."	Majority
object to Procedure	"Point of Order"	none - Moderator rules
request another method of voting	"I move that vote be taken by..."	Majority
request counted vote (after vote has been declared)	"I move for a count"	7 voters -
reconsider a vote (must have voted on prevailing side)	"I move to Reconsider....."	Majority
request information	"I request Point of Information"	none - Moderator rules

Terminology:

Appropriation

- An authorization by Town Meeting to make obligations and payments from the treasury for a specific purpose.

Assessed Valuation

- The value set on real or personal property by the Board of Assessors as a basis for setting the tax rate.

Capital Budget

- A multi year plan of spending for large capital items requested by Town Departments. Most of these are voted on individually as warrant articles.

Cherry Sheet

- Called so due to the cherry pink color paper on which it was originally printed.
- A form from the Massachusetts Department of Revenue showing all of the State and County charges and reimbursements to the Town as certified for the following year.
- Supposed to be received by March 1 of each year from the State Tax Commission.

Fiscal Year

- A 12 month period commencing on July 1 to which the annual town budget applies. The moneys appropriated at the May Town Meeting are for the next fiscal year starting July1.

Free Cash

- The amount of Surplus Revenue over and above uncollected taxes of prior years.
- Free Cash must be certified by the State Director of Accounts.

General Fund

- The major town fund created with town receipts and tax revenues from which the majority of town expenses are met.

Operating Budget

- A plan of proposed spending and the proposed means of paying for it for the next fiscal year.

Reserve Fund

- This fund is established by voters at Annual Town Meeting.
- To use these monies, transfers may be authorized by the Finance Committee and only for "extraordinary and unforeseen expenditures" that do not warrant calling of a Special Town Meeting.
- Any unexpended balance of this fund is closed out to Surplus Revenue at fiscal year end.

Stabilization Fund

- This fund is designed to accumulate amounts for capital and other future spending purposes.
- These moneys may be invested (and accrue interest) by the town.
- These moneys may be appropriated by a 2/3 vote at any Town Meeting for any legal purpose.

Surplus Revenue

- This fund represents the amount by which Cash, Accounts Receivable, and other assets exceed the town's liabilities and reserves.

Transfers

- The town may by majority at any Town Meeting, transfer any amount previously appropriated to any other use authorized by law.

**TOWN OF GEORGETOWN
FY 2012 BUDGET SUMMARY**

	BUDGET	BUDGET	BUDGET	BUDGET	Diff./LY
	2009	2010	2011	2012	
REVENUE					
Taxes	12,472,998	13,019,499	13,295,133	13,669,047	373,914
State Revenue	5,948,793	6,571,370	6,170,807	6,141,043	(29,764)
School Construction - MSBA payments	1,231,500				
Local Receipts/Enterprise	2,316,029	2,183,345	1,837,500	1,837,978	478
Other Available Funds	21,086	21,086	21,086	21,086	
OTHER REVENUE SOURCES					
Override	91,000				
Free Cash	113,034	75,256		334,032	
Transfer from Stabilization Fund	50,000				
Transfer from Water Dept.			233,057	258,550	
TOTAL REVENUE	22,244,440	21,870,556	21,557,583	22,261,736	704,153
OPERATING EXPENSES BY DEPARTMENT					
General Government					
Town Meeting Expense	1,184	1,600	1,600	1,600	
Selectmen	1,559	2,000	2,000	2,000	
Administration and Finance	497,544	509,836	500,314	507,407	
Operation Support	385,121	343,500	343,500	789,552	
Licensing & Registration	74,455	69,873	80,738	77,738	
Land Use	113,089	113,555	154,840	148,388	
Total General Government	1,072,952	1,040,364	1,082,992	1,526,685	443,693
Public Safety					
Police Protection	1,328,421	1,322,606	1,338,343	1,338,343	
Police Public Safety Building	55,927	51,083	51,083	51,083	
Other Public Safety	3,902	0	14,096	14,096	
Total Police	1,388,250	1,373,689	1,403,522	1,403,522	
Fire/Emergency Medical	415,758	413,249	413,249	413,249	
Protective Inspections	3,903	3,886	3,925	3,925	
Total Public Safety	1,807,911	1,790,824	1,820,696	1,820,696	
Code Enforcement					
Code Enforcement	128,191	116,872	116,875	116,875	
Total Code Enforcement	128,191	116,872	116,875	116,875	
Education					
Public Schools	10,982,372	10,932,372	11,523,155	11,550,884	
School Assessments	232,699	277,248	229,492	312,400	
Total of Education	11,215,071	11,209,620	11,752,647	11,863,284	
Public Works & Facilities					
	919,717	704,000	704,127	704,127	
Undesignated (Street/Traffic Lights)	51,896	49,364	49,364	41,684	
Human Services					
Health Services	92,892	97,789	97,786	97,786	
Special Programs	141,854	160,357	159,942	149,942	
Total of Human Services	234,746	258,146	257,728	247,728	(10,000)
Culture & Recreation					
	324,128	322,294	329,522	333,381	3,859
Debt Service					
Debt Retirement	1,661,086	871,086	710,852	691,061	
Borrowing	682,501	211,252	177,660	167,667	
Total of Debt Service	2,343,587	1,082,338	888,512	858,728	(29,784)
Insurance					
Overlay/State/Snow & Ice	3,296,259	3,645,205	3,920,027	4,058,235	
	844,154	697,508	635,093	690,313	
TOTAL EXPENSES	22,238,612	20,916,535	21,557,583	22,261,736	704,153
TOTAL REVENUES			21,557,583	22,261,736	704,153

REVENUE DETAIL

	FY 2012		Estimated FY 2011	Estimated FY 2012	Diff./LY
	Actual FY 2009	Actual FY 2010			
FY LEVY LIMIT					
Prior Fiscal Year	11,461,304	11,890,470	12,406,802	12,801,307	
Proposition 2 1/2 Levy Limit Growth	286,533	299,762	310,170	320,033	
New Growth	100,000	116,570	50,000	50,000	
Levy Limit	11,847,837	12,406,802	12,766,972	13,171,340	404,368
Debt Exclusions					
Public Safety Building	-	-	-	-	
School Renovations	315,953	315,438	302,038	276,757	
Library	193,020	189,270	185,340	181,335	
Capital Equipment	116,188	107,989	40,783	39,615	
Total Debt Exclusion	625,161	612,697	528,161	497,707	
Allowable Levy Limit	12,472,998	13,019,499	13,285,133	13,669,047	373,914
STATE REVENUE					
Education		1,026,220			
		4,356,024			
Chapter 70	4,444,922	5,382,244	5,067,813	5,095,019	27,206
School Transportation					
Charter Tuition Assessment Reimb.		2,574		39,984	
School Construction	1,231,500				
School Choice Receiving Tuition	284,031	283,081	249,198	216,400	
School Lunch	8,424	8,603	7,586	8,325	
Total Education	5,968,877	5,676,502	5,324,597	5,359,708	35,111
General Government					
State Funding to Local Govl.	838,575	631,160	605,914	562,104	(43,810)
Additional Assistance	52,998	included w/lottery			
Revenues from Meals Tax Increase				-	
Revenues from Rooms Tax Increase					
Highway Fund					
Police Career Incentive	53,921	9,709	5,011	-	
Veterans Benefits	21,642	34,777	31,486	29,019	(2,467)
Exemptions: Vet, Blind & Surv. Spo	11,763	17,887	17,680	18,072	492
Exemptions: Elderly	6,526	included w/vet, blind & surv.			
State Owned Land	216,719	195,082	178,962	164,630	(14,352)
Public Libraries	9,272	6,453	7,237	7,510	273
Variance per House Ways & Means unapplied					
		894,868			
Total General Government	1,211,416	894,868	846,210	781,335	(64,875)
Total State Revenue	7,180,293	6,571,370	6,170,807	6,141,043	(29,764)
ESTIMATED LOCAL REVENUE					
Local Receipts					
Motor Vehicle Excise	1,142,845	1,142,845	950,000	950,000	
Penalties and Interest on Taxes	40,000	40,000	50,000	50,000	
Payments in Lieu of Taxes	50,500	50,500	50,500	50,000	
Fees	88,000	70,000	55,000	60,000	
Rentals	40,000	40,000	40,000	40,000	
Other Departmental Revenue	10,000	10,000	15,000	10,000	
Licenses and Permits	120,000	100,000	110,000	123,978	
Fines and Forfeits	75,000	90,000	90,000	75,000	
Investment Income	150,000	75,000	28,000	17,000	
Electrical Depart. Benefits & Debt Service	525,000	525,000	400,000	450,000	
Misc. Receipts	10,000	10,000	9,000	10,000	
Misc Medicaid Revenue	64,684	30,000	40,000	2,000	
Misc					
Total Estimated Local Receipts	2,316,029	2,183,345	1,837,500	1,837,978	478
Other Available Funds					
Septic Betterment	21,086	21,086	21,086	21,086	
Assessors Overlay Excess	-	-	-	-	
Water Department			233,057	258,550	
Total Other Available Funds	21,086	21,086	254,143	279,636	
Total Estimated Local Receipts	2,316,029	2,183,345	1,837,500	1,837,978	
Total Revenue	21,990,406	21,795,300	21,557,583	21,927,704	370,121
Enterprise Revenues					
User Charges	1,125,833	1,190,556	1,237,395	1,327,500	
Connection Fees	14,000	14,000	45,500	45,500	
Other Departmental Revenue	16,250		35,000	35,000	
Investment Income	3,600	6,000	2,500	1,947	
Total Estimated Enterprise Revenue	1,159,683	1,210,556	1,320,395	1,409,947	

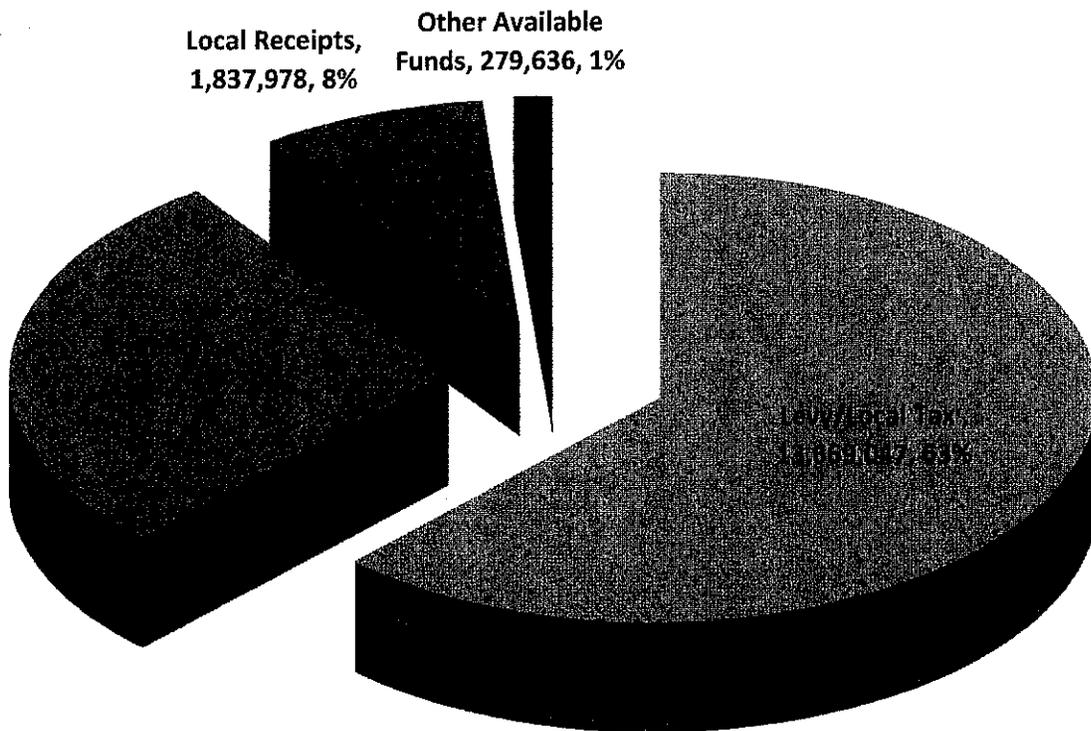
TOWN OF GEORGETOWN		EXPENSE DETAIL					
FY2012 BUDGET		Line Item	FY09	FY10	FY11	FY12	
Category	Department	Number	Actual	Actual	Budget	Proposed	\$ Change from FY11 to FY12
GENERAL GOVERNMENT							
	Town Meeting Expense	11131	1,184	1,600	1,600	1,600	-
Selectmen:							
	Selectmen Salaries	11221	0	0	0	0	-
	Selectmen Staff Salaries						
	Selectmen Expenses	11224	1,559	2,000	2,000	2,000	-
	Total Selectmen		1,559	2,000	2,000	2,000	-
Administration and Finance							
	Fin/Adv. Comm. Expense	11312	200	200	200	200	-
	Reports, Town & Fin Comm.	11951	4,116	500	500	500	-
	Town Administrator Salary	11227	99,955	91,189	91,189	93,022	1,833
	Town Administrator Staff Salary	11222	33,946	33,610	33,946	33,946	-
	Town Administrator Expenses	11229	2,349	2,000	2,000	4,109	2,109
	Accountant Salary	11351	63,071	62,446	63,071	63,071	-
	Accountant Expenses	11353	3,048	3,700	3,300	3,300	-
	Board of Assessors Salary	11411	900	900	900	900	-
	Assessors Asst. Salary	11412	48,724	59,000	61,982	63,982	2,000
	Assessors Staff Wages	11413	42,015	43,275	43,275	43,275	-
	Assessors Expense	11414	37,191	45,015	31,275	35,275	4,000
	Treasurer/Collector Salary	11454	63,071	62,446	63,070	63,071	1
	Finance Clerk	11455	36,925	36,559	36,925	29,500	(7,425)
	Asst. Treasurer/Collector Salary	11456	42,931	42,506	42,931	47,856	4,925
	Treasurer/Collector Staff Wages	11452					
	Treasurer/Collector Expenses	11453	19,102	26,490	25,750	25,400	(350)
	Total Administration and Finance		497,544	509,836	500,314	507,407	7,093
Operation Support:							
	Town Hall Operating Exp.	11226	61,449	64,000	64,000	64,000	-
	Computer Sys Main & Sup	11225	65,088	72,000	72,000	72,000	-
	Reserve Fund Expense	11321	125,000	125,000	96,000	542,052	446,052
	Reserve Salary Expense						
	Town Counsel Expense	11511	102,331	50,000	80,000	80,000	-
	Personnel Board Expense	11521					
	Tax Title Foreclosure	11581	8,253	9,500	8,500	8,500	-
	Town Audit	11591	23,000	23,000	23,000	23,000	-
	Total Operation Support		385,121	343,500	343,500	789,552	446,052
Licensing & Registration:							
	Town Clerk Salary	11611	33,466	33,135	33,466	33,466	-
	Town Clerk Staff Wages	11612	17,520	17,596	17,772	17,772	-
	Town Clerk Expense	11613	5,286	6,500	6,500	6,500	-
	Election Expense	11621	14,559	7,600	18,000	15,000	(3,000)
	Registrars Expense	11631	3,624	5,042	5,000	5,000	-
	Total Licensing & Registration		74,455	69,873	80,738	77,738	(3,000)
Land Use:							
	Con. Com. Agent	11712	37,534	37,162	58,807	58,807	-
	Con Com Staff	11713	4,668	4,657	11,707	11,707	-
	Conservation Commission Expense	11711	2,011	3,000	3,000	3,000	-
	MVPC Assessment	11731	2,433	2,500	2,500	2,500	-
	Planning Board Salaries	11752	47,997	48,764	61,285	54,613	(6,672)
	Planning Board Expense	11751	7,816	8,000	7,980	8,200	220
	ZBA Appeals Clerk Wages	11761	10,630	9,472	9,561	9,561	-
	ZBA Appeals Expense	11762	0			0	-
	Total Land Use		113,089	113,555	154,840	148,388	(6,452)
TOTAL OF GENERAL GOVERNMENT			1,072,952	1,040,364	1,082,992	1,526,685	443,693

TOWN OF GEORGETOWN		EXPENSE DETAIL					
FY2012 BUDGET		Line Item	FY09	FY10	FY11	FY12	
Category	Department	Number	Actual	Actual	Budget	Proposed	\$ Change from FY11 to FY12
PUBLIC SAFETY							
Police Protection:							
	Police Salaries	12111	1,013,934	1,016,428	1,022,709	1,022,709	-
	Police Operating Expense	12118	90,462	83,747	85,747	88,747	3,000
	Police School Crossing	12115	7,363	0	6,500	6,500	-
	Cruiser Replacement	12116	16,843	16,844	17,358	17,358	-
	Comm. Center Wages	12121	199,819	205,587	206,029	203,029	(3,000)
Total Police Protection			1,328,421	1,322,606	1,338,343	1,338,343	-
	Public Safety Bldg.-Util	12131	37,647	40,000	40,000	40,000	-
	Public Safety Bldg.-Maint.	12132	18,280	11,083	11,083	11,083	-
Total Police Public Safety Bldg.			55,927	51,083	51,083	51,083	-
Other Public Safety:							
	Civil Defense Expense	12911					-
	Animal Control Off Salary	12921	3,511	0	12,896	12,896	-
	Animal Control Off Exp.	12922	391	0	1,200	1,200	-
	Parking Clerk Expense	12931					-
	Transfer to Capital Projects - Police	19959					-
Total of Other Public Safety			3,902	0	14,096	14,096	-
Total of Police Department			1,388,250	1,373,689	1,403,522	1,403,522	-
Fire Protection:							
	Fire Salaries & Wages	12211	170,205	166,911	308,149	308,149	-
	Fire Misc. Wages	12212	6,717	9,889			-
	Emerg. Response Allow Exp.	12213	116,698	113,099			-
	Fire Operating Expense	12214	98,638	105,100	105,100	105,100	-
	Fire Hydrants Assessments	12216					-
	Apparatus Lease Payment						-
Emergency Medical Services:							
	Ambulance Retainer Assess	12311	5,250	0			-
	Emer. Med. Tech Expense	12321	18,250	18,250			-
Total of Fire/Emergency Medical			415,758	413,249	413,249	413,249	-
Protective Inspections:							
	Sealer Wgts./Meas. Serv. Fee	12444	3,903	3,886	3,925	3,925	-
TOTAL OF PUBLIC SAFETY			1,807,911	1,790,824	1,820,696	1,820,696	-
Code Enforcement:							
	Inspection Service Wages	12951	120,840	111,765	111,768	111,768	-
	Inspection Service Exp.	12952	7,351	5,107	5,107	5,107	-
TOTAL OF CODE ENFORCEMENT			128,191	116,872	116,875	116,875	-
EDUCATION							
Public School:							
	School Salary & Wages	13111	9,229,477	8,659,677	8,940,708	9,051,172	110,464
	School Operating Expense	13112	1,752,895	2,272,695	2,582,447	2,499,712	-
Total Public Schools			10,982,372	10,932,372	11,523,155	11,550,884	-
School Assessments:							
	Whittier Reg'l. Assess	13121	232,699	277,248	229,492	312,400	82,908
	School Choice	13122					-
Total School Assessments			232,699	277,248	229,492	312,400	82,908
TOTAL OF EDUCATION			11,215,071	11,209,620	11,752,647	11,863,284	110,637

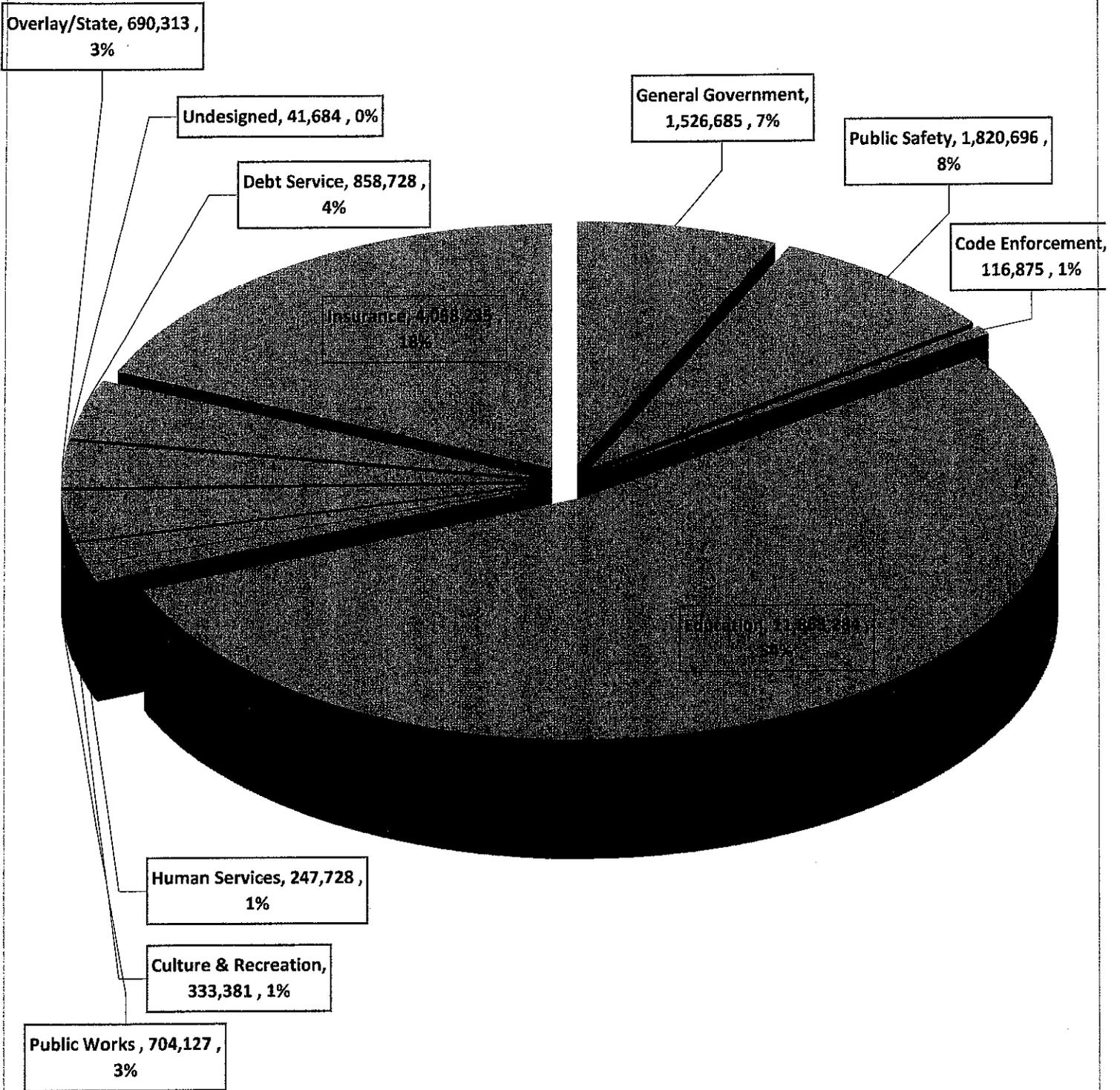
TOWN OF GEORGETOWN		EXPENSE DETAIL					
FY2012 BUDGET		Line Item	FY09	FY10	FY11	FY12	
Category	Department	Number	Actual	Actual	Budget	Proposed	\$ Change from FY11 to FY12
PUBLIC WORKS AND FACILITIES							
	Highway Surveyor Salary	14211	77,140	77,140	77,140	77,140	-
	Highway Wages	14212	196,426	205,865	205,992	205,992	-
	Highway Operating Exp.	14213	79,247	89,250	89,250	89,250	-
	Road Maint. & Repairs	14215	179,222	174,746	173,316	174,746	1,430
	Const. & Maint. Drain Exp.	14221	31,793	32,000	32,000	32,000	-
	Highway Sidewalks Exp.	14222	4,800	5,000	5,000	5,000	-
	Snow/Ice Control Exp.	14231	335,045	104,000	104,000	104,000	-
	Loader Lease				1,430	-	(1,430)
	Tree Warden Salary	14291	4,535	4,446	4,490	4,490	-
	Tree Warden Expense	14292	11,509	11,553	11,509	11,509	-
							-
TOTAL OF PUBLIC WORKS & FACILITIES			919,717	704,000	704,127	704,127	-
Undesignated:							
	Traffic Lights Expense	12119	2,047	4,500	4,500	4,500	-
	Georgetown Electric Dept						-
	Street Light Assessment	14241	49,849	44,864	44,864	37,184	(7,680)
		14242					-
							-
TOTAL OF UNDESIGNATED			51,896	49,364	49,364	41,684	(7,680)
HUMAN SERVICES							
Health Services:							
	Health Salaries & Wages	15111	58,015	58,188	58,016	58,016	-
	Health Dept Expense	15112	34,877	39,601	39,770	39,770	-
Total of Health Services			92,892	97,789	97,786	97,786	-
Special Programs:							
	Council On Aging Wages	15411	58,913	58,529	59,114	59,114	-
	Council On Aging Expense	15412	17,693	21,828	21,828	21,828	-
	Veterans Services Expense	15431	39,673	50,000	50,000	40,000	(10,000)
	Veterans Graves Expense	15432	2,000	4,000	4,000	4,000	-
	N. Essex Vet Dist. Assess	15433	23,575	26,000	25,000	25,000	-
							-
	Comm. For Equal Access-Ex	15451					-
Total For Special Programs			141,854	160,357	159,942	149,942	(10,000)
TOTAL FOR HUMAN SERVICES			234,746	258,146	257,728	247,728	(10,000)
CULTURE & RECREATION							
	Library Salary & Wages	16111	178,238	176,591	184,737	184,737	-
	Library Expense	16112	104,100	104,100	103,182	107,041	3,859
Total of Library			282,338	280,691	287,919	291,778	3,859
	Recreation Wages	16311	13,280	14,403	14,547	14,547	-
	Park and Rec. Expense	16312	26,710	25,400	25,256	25,256	-
Total of Parks & Recreation			39,990	39,803	39,803	39,803	-
	Historical Comm. Expense	16911	500	500	500	500	-
	Memorial Day Service Expense	16921	1,300	1,300	1,300	1,300	-
TOTAL CULTURE & RECREATION			324,128	322,294	329,522	333,381	3,859

TOWN OF GEORGETOWN		EXPENSE DETAIL					
FY2012 BUDGET		Line Item	FY09	FY10	FY11	FY12	
Category	Department	Number	Actual	Actual	Budget	Proposed	\$ Change from FY11 to FY12
DEBT SERVICE							-
Debt Retirement:							-
	Pub Sfty. Bldg. Principal - Series B	17111		-			-
	Landfill - Principal	17112	75,000	75,000	75,000	75,000	-
	Elect Sub Station Prin. - Series B	17113	95,000	95,000	0		-
	Land Acquis. - Series C	17114	15,000	12,000	11,000	11,000	-
	Teachers Pay Deferral	17115					-
	School Renov. Principal - Series	17116	260,000	-	-	-	-
	Town Hall Renovating - Series C	17118	-	-	-	-	-
	School Renov. - Series C	17119	785,000	263,000	264,000	244,000	(20,000)
	Water Pollution Abatement Bond	17120	10,401	10,401	10,401	10,400	(1)
	Town Hall Building Remodeling	17121	80,000	80,000	80,000	80,000	-
	Public Works - Building Addition	17122	25,000	25,000	25,000	25,000	-
	Water Pollution Abatement Bond #	17123	10,685	10,685	10,451	10,661	210
	Library Addition Principle	17125	120,000	120,000	120,000	120,000	-
	Capital Equipment Principal	17126	185,000	100,000	35,000	35,000	-
	Elect Sub Station Prin. - Series	17127	0	80,000	80,000	80,000	-
	Total Of Debt Retirement		1,661,086	871,086	710,852	691,061	(19,791)
Borrowing:							
	Landfill - Interest	17510	32,292	28,335	24,360	20,385	(3,975)
	Pub Safety Bldg. Interest - Series B	17511	-	-	-	-	-
	Elect Sub Station Interest - Series C	17513	6,437	2,162	-	-	-
	School Renov. Interest - Series	17516	122,598	-	-	-	-
	Capital Equipment Interest - Series C	17517	-	-	-	-	-
	School Renov. Interest - Series C	17518	379,855	52,438	38,038	32,758	(5,280)
	Land Acquisition Interest - Series C	17519	4,233	2,231	1,603	1,383	(220)
	Town Hall Renovations - Series C	17520	-	-	-	-	-
	Short Term Loans-Other	17521	1,100	2,700	2,700	2,700	-
	Town Hall Building Remodeling	17523	14,400	12,000	9,200	6,400	(2,800)
	Public Works - Building Addition	17524	4,500	3,750	2,875	2,000	(875)
	Library Addition - Interest	17525	73,020	69,270	65,340	61,335	(4,005)
	Capital Equipment Interest	17526	11,186	7,986	5,784	4,616	(1,168)
	Elect Sub Station Interest	17527	32,880	30,380	27,760	25,090	(2,670)
	Penn Brook Study Interest					11,000	11,000
	Total of Borrowing		682,501	211,252	177,660	167,667	(9,993)
	TOTAL OF DEBT SERVICE		2,343,587	1,082,338	888,512	858,728	(29,784)
INSURANCE							
Employee Benefits:							
	Regional Retirement	19111	870,045	944,685	949,378	1,056,976	107,598
	GASB 45			6,550	0	7,500	7,500
	Workmen Comp Insurance	19121	63,454	85,000	89,000	89,000	-
	Unemployment Insurance	19131	100,853	75,000	100,000	100,000	-
	Health Insurance	19141	1,797,121	2,036,415	2,265,919	2,265,919	-
	Salary Reserve						
	Life Insurance	19151	4,528	4,800	4,800	4,150	(650)
	Medicare Insurance	19161	182,877	175,000	190,000	210,000	20,000
	Dental Insurance	19171	123,453	149,755	152,930	156,690	3,760
Other Insurance							
	Vehicle Prop & Liab. Ins	19951	153,928	168,000	168,000	168,000	-
	TOTAL OF INSURANCE		3,296,259	3,645,205	3,920,027	4,058,235	138,208
	TOTAL OPERATING BUDGET		21,394,458	21,541,633	22,260,833	22,909,766	648,933
	Total State Charges*** see attached		95,328	98,558	101,631	99,817	(1,814)
	State Off-Sets		308,276	301,751	264,021	232,235	(31,786)
	Snow & Ice Deficit		0	0			-
	School Choice Assess - Sending		296,597	140,213	128,500	123,000	(5,500)
	Charter School Sending				9,493	54,814	45,321
	Essex County Tech Sending Tuition		48,306	61,339	61,448	110,447	48,999
	Teachers Pay Deferral		25,647	25,647			-
	Overlay		70,000	70,000	70,000	70,000	-
	Subtotal		844,154	697,508	635,093	690,313	55,220
	TOTAL EXPENSES		22,238,612	22,239,141	22,895,926	23,600,079	704,153

SOURCE OF FUNDS - FY12



DEPARTMENTAL EXPENSES - FY 2012



Consent Calendar

The use of a Consent Calendar speeds the passage of warrant articles which the Selectmen and Moderator, in consultation with Town Counsel and the Finance and Advisory Committee, believe should generate no controversy and can be properly voted without debate.

Each year there are a number of warrant articles which past experience suggests that the action taken on the floor of the Town Meeting will be **routine, non-controversial, and predictable.**

At Town Meeting, said list is then read by the Moderator as "Articles 9, 10, 11, 12, 13, 14, 15 and 16". If any voter has any doubt about passing a motion, or wishes an explanation of any article included in the Consent Calendar, the voter will say "hold" in a loud voice as each article is called out.

The Moderator will then ask if the "hold" is for a question or debate. If it is for a question, an explanation will be given and the article remains on the Consent Calendar. If the "hold" is for debate on the article it is removed from the Consent Calendar and restored to its original place on the warrant to be brought up, debated, and voted in the usual manner.

After calling the individual articles on the Consent Calendar, the Moderator will ask that all articles be passed as a unit by a unanimous vote.

Article 9: Municipal Light Department Continuation of Operation (ATM11-06)

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2011, or take any other action in relation thereto.

Article 10: Zoning Board of Appeals Revolving Fund (ATM11-07)

To see if the Town will vote to continue the Zoning Board of Appeals Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by applicants' fees to be expended without further appropriation for the purpose of application review including, but not limited to review services, clerical, legal expenses, equipment and office supplies. The Zoning Board of Appeals may expend from this account an amount not to exceed \$ 20,000 for the Fiscal Year beginning July 1, 2011; or take any other action in relation thereto.

Article 11: Road Machinery Fund (ATM11-08)

To see if the Town will vote to continue the Road Machinery Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by payments for rental of Highway machinery and shall be expended without further appropriation for the purpose of purchasing highway equipment. The Highway Surveyor, with approval of the Board of Selectmen, may expend from this account an amount not to exceed \$25,000, or the balance in the account, whichever is lesser, for the Fiscal Year beginning July 1, 2011 or take any other action in relation thereto.

Article 12: Conservation Commission Revolving Fund for Camp Denison (ATM11-09)

To see if the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$12,000 for the Fiscal Year beginning July 1, 2011; or take any other action in relation thereto.

Article 13: Local Access Programming (ATM11-10)

To see if the Town will vote to continue a Cable Television Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by Comcast and Verizon to the Town to be expended without further appropriation for the purpose of Local Access Programming, including but not limited to, utilities, salaries, equipment, maintenance and office supplies. The Cable Advisory Committee, with the approval of the Board of Selectmen, may expend from this account an amount not to exceed \$80,000 for the Fiscal Year beginning July 1, 2011; or take any other action in relation thereto.

Article 14: Chapter 90 Reimbursement, Transportation Bond (ATM11-11)

To see if the Town will appropriate the sum of \$292,776, or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

Article 15: Fire Department, Fire Alarm Revolving Fund (ATM11-12)

To see if the Town will vote to continue a Georgetown Fire Department Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by the annual fees charged for connection to the Municipal Fire Alarm system to be expended without further appropriation for the purpose of maintaining the Municipal Fire Alarm System. The Fire Department may expend from the account an amount not to exceed \$10,000 for the Fiscal Year beginning July 1, 2011; or take any other action in relation thereto.

Article 16: Conservation Department, Conservation Restriction Revolving Fund(ATM11-43)

To see if the Town will vote to continue a Georgetown Conservation Restriction Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by fees and donations to be expended without further appropriation for the purpose of inspecting the condition of land for which the Georgetown Conservation Commission is the holder of Conservation Restrictions including, but not limited to staff expenses, legal expenses, equipment and supplies. The Conservation Commission may expend from this account an amount not to exceed \$1,000 for the Fiscal Year beginning July 1, 2011; or take any other action in relation thereto.

SPECIAL TOWN MEETING WARRANT

COMMONWEALTH OF MASSACHUSETTS

May 2, 2011

ESSEX, ss. To the Constables of the Town of Georgetown, in the County of Essex, Greetings.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in the elections and in Town affairs, to meet at the Georgetown Middle/High School on May 2, 2011 at 7 o'clock in the evening then and there to act on the following articles:

Article 1: Adjustments to the Fiscal Year 2011 operating budget
(STM5/11-01)

To see if the Town will vote to amend the vote taken under Article 2 of the 2010 Annual Town Meeting warrant for the purpose of adjusting line items in the FY11 budget, and, as necessary, to raise and appropriate or transfer and appropriate from available funds a sum of money for the purpose of supplementing departmental expenses, or take any other action relative thereto.

Town Warrant
Commonwealth of Massachusetts
May 2, 2011

ESSEX, ss. To the Constables of the Town of Georgetown, in the County of Essex,
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the said Town, qualified to vote in the elections and in Town affairs to meet at the Georgetown Middle/High School on the 2nd day of May, 2011 (Monday) at 7 o'clock P.M. then and there to act on the articles of this warrant, and further, to meet at the Penn Brook School Gymnasium in said Town, on the 9th day of May, 2011 (Monday), where the polls will be open from 8 o'clock A.M. until 8 o'clock P.M., to vote by ballot for the following officers: two Selectmen, one Assessor, two School Committee Members, one Water Commissioner, one Light Commissioner, and two Peabody Library Trustees for three years; one Planning Board Member, and one Georgetown Housing Authority Member for five years.

Ballot Questions

Shall the Town of Georgetown be allowed to assess an additional \$1,205,944 in real estate and personal property taxes for the purpose of funding the operating budget of the Public Schools for the fiscal year beginning July 1, 2011?

_____ Yes _____ No

Shall the Town of Georgetown be allowed to assess an additional \$729,583 in real estate and personal property taxes for the purpose of funding the costs of operating a consolidated School/Town maintenance department for the fiscal year beginning July 1, 2011?

_____ Yes _____ No

Article 1: Town Officers and Committee Reports (ATM11-01)

To hear and act on the reports of the Town Officers and Committees.

Article 2: General Operating Budget/Reserve Fund (ATM11-02)

To see if the Town will raise and appropriate, or appropriate by transfer from available funds, a sum of money to defray charges and expenses of the Town, including debt and interest and including support of the schools, to fix salaries of the several elected offices of the Town, as provided by section 108, Chapter 41, General Laws, as amended, and to provide for a reserve fund for the ensuing year, as set forth in the Finance and Advisory Board Proposed Budget and Town Meeting Warrant for the Fiscal Year beginning July 1, 2011, or take any other action in relation thereto.

Article 3: Public School Override (ATM11-14)

To see if the Town will vote to raise and appropriate the sum of \$1,205,944, which shall be added to the amount appropriated under Article 2 for the purpose of funding the operating budget of the Public Schools for the fiscal year beginning July 1, 2011, contingent upon approval of a Proposition 2 ½ override, or take any other action in relation thereto.

Finance and Advisory Board recommends passing at Town Meeting. (vote :6-0-1)

Finance and Advisory Board does not recommend approval. (vote: 2-5)

Article 4: School/Town Maintenance Department Override (ATM11-15)

To see if the Town will vote to raise and appropriate the amount of \$729,583, which sum shall be used to supplement various line items in the Town's operating budget appropriated under Article 2 for the purpose of operating a consolidated Town/School maintenance department for the fiscal year beginning July 1, 2011, contingent upon approval of a Proposition 2 ½ override, or take any other action in relation thereto.

Finance and Advisory Board recommends passing at Town Meeting. (vote :6-0-1)

Finance and Advisory Board recommends approval. (vote: 5-0-2)

Article 5: Stabilization Fund (ATM11-03)

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Stabilization Fund, or take any other action in relation thereto.

Finance and Advisory Board recommends Article 5 be passed over.

Article 6: Capital Fund (ATM11-05)

To see if the Town will vote to raise and appropriate or transfer from available funds a sum not to exceed \$50,000 to be added to the Capital Fund, a special purpose stabilization fund created by vote of the May 4, 2009 Annual Town Meeting pursuant to the provisions of Massachusetts General Laws Chapter 40, Section 5B, said funds to be further appropriated by Town Meeting for improvements and/or repairs to municipal buildings and infrastructure, or take any other action in relation thereto.

Finance and Advisory Board recommends approval of \$25,000 to the Capitol Fund. (vote: 7-0)

Article 7: Water Department Operating Budget (ATM11-04)

To see if the Town will appropriate the receipts and available funds of the Water Department Enterprise Fund for the operation of the Water Department under the direction of the Water Commissioners for the Fiscal Year beginning July 1, 2011, or take any other action in relation thereto.

Article 8: Water Department Budget (ATM11-19)

To see if the Town will vote to appropriate from Water Department Enterprise Fund Retained Earnings, the sum of three hundred thousand dollars (\$300,000) for the purpose of making improvements to the Town's water system and to authorize the Board of Water Commissioners to enter into any contracts necessary or incidental thereto, or take any other action in relation thereto.

Finance and Advisory Board recommends approval. (vote: 7-0)

{BEGIN CONSENT CALENDAR}

Article 9: Municipal Light Department Continuation of Operation (ATM11-06)

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2011, or take any other action in relation thereto.

Article 10: Zoning Board of Appeals Revolving Fund (ATM11-07)

To see if the Town will vote to continue the Zoning Board of Appeals Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by applicants' fees to be expended without further appropriation for the purpose of application review including, but not limited to review services, clerical, legal expenses, equipment and office supplies. The Zoning Board of Appeals may expend from this account an amount not to exceed \$ 20,000 for the Fiscal Year beginning July 1, 2011; or take any other action in relation thereto.

Article 11: Road Machinery Fund (ATM11-08)

To see if the Town will vote to continue the Road Machinery Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by payments for rental of Highway machinery and shall be expended without further appropriation for the purpose of purchasing highway equipment. The Highway Surveyor, with approval of the Board of Selectmen, may expend from this account an amount not to exceed \$25,000, or the balance in the account, whichever is lesser, for the Fiscal Year beginning July 1, 2011 or take any other action in relation thereto.

Article 12: Conservation Commission Revolving Fund for Camp Denison (ATM11-09)

To see if the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$12,000 for the Fiscal Year beginning July 1, 2011; or take any other action in relation thereto.

Article 13: Local Access Programming (ATM11-10)

To see if the Town will vote to continue a Cable Television Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by Comcast and Verizon to the Town to be expended without further appropriation for the purpose of Local Access Programming, including but not limited to, utilities, salaries, equipment, maintenance and office supplies. The Cable Advisory Committee, with the approval of the Board of Selectmen, may expend from this account an amount not to exceed \$80,000 for the Fiscal Year beginning July 1, 2011; or take any other action in relation thereto.

Article 14: Chapter 90 Reimbursement, Transportation Bond (ATM11-11)

To see if the Town will appropriate the sum of \$292,776, or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

Article 15: Fire Department, Fire Alarm Revolving Fund (ATM11-12)

To see if the Town will vote to continue a Georgetown Fire Department Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by the annual fees charged for connection to the Municipal Fire Alarm system to be expended without further appropriation for the purpose of maintaining the Municipal Fire Alarm System. The Fire Department may expend from the account an amount not to exceed \$10,000 for the Fiscal Year beginning July 1, 2011; or take any other action in relation thereto.

Article 16: Conservation Department, Conservation Restriction Revolving Fund(ATM11-43)

To see if the Town will vote to continue a Georgetown Conservation Restriction Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by fees and donations to be expended without further appropriation for the purpose of inspecting the condition of land for which the Georgetown Conservation Commission is the holder of Conservation Restrictions including, but not limited to staff expenses, legal expenses, equipment and supplies. The Conservation Commission may expend from this account an amount not to exceed \$1,000 for the Fiscal Year beginning July 1, 2011; or take any other action in relation thereto.

Finance and Advisory Board recommends approval. (vote :7-0)

{END CONSENT CALENDAR}

Article 17: Fire Department, Ladder Truck Payment (ATM11-13)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$77,000 for the Fiscal Year 2012 lease payment for the Fire Department ladder truck, or take any other action thereon.

Finance and Advisory Board recommends approval of funds from Free Cash. (vote: 7-0)

Article 18: Fire Department, Ambulance Revolving Fund (ATM11-36)

To see if the Town will vote to establish a Georgetown Fire Department Ambulance Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by the fees charged for ambulance services provided by the Georgetown Fire Department to be expended without further appropriation for the purpose of operating an ambulance service. The Fire Department may expend from this account an amount not to exceed \$132,000 for the fiscal year beginning July 1, 2011, or take any other action in relation thereto.

Finance and Advisory Board recommends approval. (vote: 6-0-1)

Article 19: Local Option Meals Excise (ATM11-16)

To see if the Town will vote to accept G.L. c. 64L, § 2(a) to impose a local meals excise tax, or take any other action in relation thereto.

Finance and Advisory Board does not recommend approval. (vote: 3-4)

Article 20: Acceptance of G.L. c.138, §33B (ATM11-45)

To see if the Town will vote to accept the provisions of G.L. c.138, §33B, which authorizes the local licensing authority to allow for the sale of alcoholic beverages for on premises consumption between the hours of 10:00 a.m. and 12:00 noon on Sundays, the last Monday in May and on Christmas day or on the day following when said day occurs on a Sunday.

Article 21: Energy Services Performance Financing-Energy Committee (ATM11-21)

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of making energy and water conservation and similar improvements to Town owned properties, including the costs of consulting services, audits, plans, documents, cost estimates, bidding services and all related expenses incidental and necessary thereto, said sum to be expended by and under the direction of the Superintendent of Schools and the Town Administrator; and to authorize the School Committee, Board of Selectmen, Superintendent of Schools, Town Administrator, or any other agency of the Town, to apply for a grant or grants, to be used to defray the cost of all, or any part of, said energy and water conservation improvements; and further to authorize the Superintendent of Schools and/or the Town Administrator to enter into any and all contracts and agreements as may be necessary to carry out the purposes of this Article, or take any other action in relation thereto.

Finance and Advisory Board recommends approval. (vote: 6-0-1)

Capitol Improvement Committee voted in favor. (vote: 4-0)

Article 22: Police Department (4x4) Replacement (ATM11-20)

To see if the Town will vote to raise and appropriate or transfer from available funds the amount of \$11,904 for the leasing and equipping of a new police 4x4 vehicle, including all costs incidental and related thereto, or take any other action in relation thereto.

Finance and Advisory Board does not recommend approval. (vote: 0-7)

Article 23: Painting the Public Safety Building (ATM11-39)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000 for painting the exterior of the Public Safety Building, or take any other action in relation thereto.

Finance and Advisory Board recommends approval of funds from Capitol Fund. (vote: 7-0)

Capitol Improvement Committee voted in favor. (vote: 4-0)

Article 24: Replacement of Central Fire Station Garage Doors (ATM11-40)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$22,000 for the replacement of the Central Fire Station garage doors, or take any other action in relation thereto.

Finance and Advisory Board recommends approval of funds from Capitol fund. (vote: 7-0)

Capitol Improvement Committee voted in favor. (vote: 4-0)

Article 25: Purchase of Permit Tracking Software (ATM11-42)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$8,000 for the purchase of permit tracking software, or take any other action in relation thereto.

Finance and Advisory Board recommends approval of funds from Free Cash. (vote: 7-0)

Article 26: AccuVote Ballot Tabulator (ATM11-18)

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$4,500 for the purchase of a refurbished AccuVote ballot tabulator for Precinct 3, or take any other action in relation thereto.

Finance and Advisory Board recommends approval of funds from Free Cash. (vote: 7-0)

Article 27: Amend the Capital Improvement Planning Committee Bylaw (ATM11-37)

To see if the Town will vote to amend the Capital Improvement Planning Committee Bylaw, Article V, Section 63-18 of the Town's General Bylaws, by adding the underlined text, and deleting the strikethrough text, as follows:

The Committee shall study proposed capital projects and improvements involving major nonrecurring tangible assets and projects which: are purchased or undertaken at intervals of not less than five years; have a useful life of at least five years; and cost over \$10,000. All officers, boards and committees, including the Selectmen and School Committee, on forms prepared by it, information concerning all anticipated projects requiring Town Meeting action during the ensuing six years. The Committee shall consider, **and report to the Finance and Advisory Board**, the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the town. ~~No appropriation shall be voted for a capital improvement requested by a department, board or commission unless the proposed capital improvement is considered in the Committee's report or the Committee shall first have submitted a report to the Finance and Advisory Board explaining the omission,~~ or take any other action in relation thereto.

Finance and Advisory Board recommends approval of Article 27. (vote: 8-0)

Capitol Improvement Committee voted in favor. (vote: 4-0)

Article 28: Official Town Map (ATM11-31)

To see if the Town will vote to amend the Official Town Map of the Town of Georgetown, Massachusetts, originally adopted May 7, 1984, as it may have been heretofore revised, to add and to show on said Official Map, in satisfaction of the requirements of MGL Chapter 41, §§81E-F, all those public ways, parks and open space, and private ways depicted on the Map entitled "Official Town Map - Town of Georgetown Ma., prepared by: the Merrimack Valley Planning Commission, dated March 7, 2011 that are not presently depicted on said Official Map, or take any other action in relation thereto.

Comments - This amendment is proposed in order to: 1) clarify which streets or ways are required to be shown on the Town's Official Town Map; and 2) prevent property owners from needing to apply for zoning relief from the Zoning Board of Appeals in order to obtain a building permit for their properties.

Article 29: Belleau Woods Street Acceptance (ATM11-32)

To see if the Town will vote to accept as a public way the roadway known as "Belleau Woods" as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled: "Subdivision Adjustment Plan Belleau Woods, Georgetown, MA, Owner - Applicant: Thomas & Karen Hebert, 51 Warren Street, Georgetown, Mass.," dated Jan. 11, 1994, prepared by S & W Landtech, and recorded with the Essex South Registry of Deeds in Plan Book 289, Plan 84, a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by purchase, gift, eminent domain or otherwise, rights sufficient to use Belleau Woods for all purposes for which public ways are used in the Town of Georgetown, or take any other action in relation thereto.

Comments - This amendment is proposed in order to accept this street which was substantially completed in 2000 and has been maintained by the Town for nearly 10 years without reimbursement under the state's Chapter 90 program for roadway maintenance assistance.

Article 30: Harris Way Street Acceptance (ATM11-33)

To see if the Town will vote to accept as a public way the roadway known as "Harris Way" as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled:

"*Definitive Subdivision Harris Way off Jewett Street, Georgetown, Massachusetts prepared for Peter S. Confalone*" dated January 21, 2003, revised through July 23, 2003, and recorded with the Essex South District Registry of Deeds in Plan Book 371, Plan 70, a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by purchase, gift, eminent domain or otherwise, rights sufficient to use said Harris Way for all purposes for which public ways are used in the Town of Georgetown, or to take any other action in relation thereto.

Comments – This amendment is proposed in order to accept this street which was substantially completed in 2010 and is now eligible for acceptance as a public way. Acceptance will enable the Town to receive state funding for roadway maintenance under the Chapter 90 program.

Article 31: Railroad Avenue Street Acceptance (ATM11-34)

To see if the Town will vote to accept as a public way the roadway known as "Railroad Avenue" as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled "Street Acceptance Plan Located in Georgetown, Massachusetts, Roadway Layout Railroad Avenue, Owner: Railroad Georgetown Realty Trust, 499 East Broadway, Haverhill, Mass. 01830", dated Feb. 28, 2011, and prepared by Professional Land Services, L.C., a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by purchase, gift, eminent domain or otherwise, rights sufficient to use said Railroad Avenue for all purposes for which public ways are used in the Town of Georgetown, or to take any other action in relation thereto.

Comments – This amendment is proposed in order to accept this street which was substantially completed in 2010 and is now eligible for acceptance as a public way. Acceptance will enable the Town to receive state funding for roadway maintenance under the Chapter 90 program.

Article 32: Richardson Lane Street Acceptance (ATM11-35)

To see if the Town will vote to accept as public way the roadway known as "Richardson Lane" as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled: "Road Acceptance Plan Richardson Lane Located in Georgetown, MA." dated Feb. 14, 2011, prepared by Christiansen & Sergi, Professional Engineers and Land Surveyors, a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by purchase, gift, eminent domain or otherwise, rights sufficient to use said Richardson Lane for all purposes for which public ways are used in the Town of Georgetown, or to take any other action in relation thereto.

Comments – This amendment is proposed in order to accept this street which was substantially completed in 2010 and is now eligible for acceptance as a public way. Acceptance will enable the Town to receive state funding for roadway maintenance under the Chapter 90 program.

Article 33: Community Preservation Committee (ATM11-23)

Article A: Community Preservation General Budget

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2012 Community Preservation budget and to appropriate, pursuant to G.L. Ch. 44B §6, from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2012; and further, pursuant to G.L. Ch. 44B §6, to reserve for future appropriation from Community Preservation Fund estimated annual revenues the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space, excluding land for recreational use; a sum of money for acquisition, preservation and rehabilitation of historic resources; and a sum of money for the creation, preservation and support of community housing; as well as sum of money to be placed in the 2012 Budgeted Reserve for general Community Preservation Act projects or purposes recommended by the Community Preservation Committee, as follows:

Appropriations:

\$22,000 (less than 5% of the estimated FY revenues) to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year:

Reservations:

\$55,000 (>10% of the estimated FY revenues) for the acquisition, creation and preservation of open space excluding land for recreational use.

\$55,000 (>10% of the estimated FY revenues) for acquisition and preservation of historic resources; and

\$55,000 (>10% of the estimated FY revenues) for the creation, preservation and support of community housing.

or take any other action in relation thereto.

Article B: Community Preservation Community Housing Category, "Housing Authority Emergency Shelter"

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund Community Housing Reserve Account, the amount of \$30,000 (Thirty Thousand dollars) as a grant to the Georgetown Housing Authority to create an emergency shelter within the community room located at Assessor's Map 6D Lot 3, including the purchase and installation of an emergency generator. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

Article C: Community Preservation Historic Category “Camp Denison Historic Preservation”

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund Historic Reserve Account the amount of \$65,000 (Sixty Five Thousand dollars) to fund the engineering, permitting and implementation of improvements as recommended by the Georgetown Conservation Commission, in order to preserve, protect and rehabilitate the Camp. Said activities include: the control of runoff and erosion occurring around the historic lodge; the restoration and preservation of the access from the lodge area to the waterfront; and the installation of a new septic system for the Historic campground cabins. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

Article D: Community Preservation Historic Category “Union Cemetery Invasives Removal Project”

To see if the Town will vote, pursuant to G.L. c.44B, §6, to appropriate from the Community Preservation Fund Historic Reserve Account the amount of \$12,000 (Twelve Thousand dollars) to preserve the Union Cemetery for the purpose of funding improvements to preserve and protect Union Cemetery, including the removal of invasive vegetation around gravesites; removal of the stump of a toppled pine tree and restoration of the damaged gravesite; the restoration of the Cemetery shed; and the restoration and rehabilitation of Cemetery land and surrounding tree-line perimeter and stone wall including the leveling and re-graveling of the internal cemetery road as recommended by the Georgetown Historical Commission. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

Article E: Community Preservation Historic Resources Category, “Preservation of Historical Artifacts, Documents and Records”

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund Historic Reserve Account, the amount of \$31,000 (Thirty One Thousand dollars) to be used for the ongoing preservation of Georgetown's historical artifacts, documents and records. These historical materials will be stored and curated. Historical Documents will be scanned and appropriately preserved. The funding will also provide for the restoration of Georgetown's One-Room Schoolhouse located at 108 East Main Street through the preservation and rehabilitation of surrounding landscape elements. Such funds will also be used for the preservation and display of Georgetown's Historical Assets as recommended by the Georgetown Historical Commission. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation Historic Reserve fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

Article F: Community Preservation Historic Resources Category, "Rowley Landing and Georgetown Historic Cisterns Research"

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund Historic Reserve Account, the amount of \$6,000 (Six Thousand dollars) to be used to research the Historical documents pertaining to the ownership, use and preservation of Rowley Landing and clam flats as a historical and recreational asset to the Town of Georgetown; and to research and map the position and condition, of the 12 cisterns that were available to the Georgetown public for livestock watering locations during the 19th century, to identify their location by GPS and identify any found intact to be considered as sights of historical significance in the Town of Georgetown. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation Historic Reserve fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

Article G: Community Preservation Open Space Category, "Bailey Woods Preservation and Enhancement"

To see if the Town will vote, pursuant to M.G.L. c.44B, to appropriate from the Community Preservation Fund Open Space Reserve Account \$10,000 (Ten Thousand dollars) to be allocated for the preservation, restoration and rehabilitation of open space, specifically to fund the labor and materials necessary to construct gravel parking spaces, inclusive of the creation of ADA parking, and allow for ADA access for this Town conservation property and to make general improvements to the access to the Bailey Woods Conservation Area; also, to provide for the purchase and installation of the appropriate signage for the area and for the improvement of walking trails to provide trail connectivity from the Bailey Woods to the Community Gardens, and further to allow the aforementioned purposes to be made compliant with the ADA. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

Article H: Community Preservation Open Space Category, "Conservation Land Purchase"

To see if the Town will vote, pursuant to M.G.L. c.44B, to appropriate from the Community Preservation Open Space Reserve Account \$270,000 (Two Hundred Seventy Thousand dollars) to fund the acquisition by purchase, gift or eminent domain for conservation purposes of approximately 32 acres of land off Wells Avenue, known as Driftway Farm, and described as Assessors' Map 18, Lots 27, 30, 84, 46, 45, 44 and 43, as shown on a plan on file with the Town Clerk, to be perpetually maintained as open space under the care, custody, management and control of the Conservation Commission, and to authorize the Board of Selectmen to acquire said property; and further, that the Board of Selectmen, Community Preservation Committee and the Conservation Commission be authorized to enter into all agreements and execute any and all instruments for any grants, including a LAND grant under G.L. c.132A, §11, to defer the costs associated with the purchase and protection of the parcel(s) and including the conveyance of a perpetual conservation restriction in accordance with M.G.L. Chapter 184, as required by Section 12(a) of Chapter 44B as amended, as may be necessary on behalf of the Town of Georgetown to affect said purchase. Said restriction may be granted to any organization qualified and willing to hold such a restriction in accordance with M.G.L. c.44B. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be

returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

Article I: Community Preservation Recreational Land Use Category, "East Main Street Active Recreational Land Access and Development (Phase 1)"

To see if the Town will vote, pursuant to M.G.L. c.44B, to appropriate from the Community Preservation Fund Undesignated Account, \$350,000 (Three Hundred Fifty Thousand Dollars) to provide for the costs of the engineering, permitting, development and legal pursuance of the creation of an Active Recreational Municipal Utility at the location of the Recreational land off of East Main Street, purchased by Art 20(E) of the Annual Town Meeting of May 4th, 2009; and further, that the Board of Selectmen, the Parks and Recreation Commission and the Community Preservation Committee be authorized to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with the development of this Municipal Utility. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

Article 34: Chapter 57. Stormwater and Erosion Control Bylaw (ATM11-22)

To see if the Town will vote to amend the Town Code by deleting the existing Chapter 57, "Erosion Control," Sections 57-1 through 57-4, and inserting in its place Chapter 57, "Stormwater and Erosion Control," Sections 57-1 through 57-9, as follows:

Section 57-1. Purpose

A. The purpose of this Bylaw is to protect, maintain and enhance the public health, safety, environment and general welfare of the Town by establishing minimum requirements and procedures to control the adverse effects of soil erosion and sedimentation, construction site runoff, increased post-development stormwater runoff and nonpoint source pollution associated with new development and redevelopment. It has been determined that proper management of stormwater runoff will minimize damage to public and private property and infrastructure, safeguard the public health, safety, environment and general welfare of the public, protect water and aquatic resources, protect and enhance wildlife habitat, and promote groundwater recharge to protect surface and groundwater drinking supplies. This Bylaw seeks to meet that purpose through the following objectives:

1. Establish a mechanism by which the municipality can monitor and ensure compliance with requirements of its National Pollutant Discharge Elimination System (NPDES) General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems and other applicable State and Federal mandates.
2. Establish decision-making processes surrounding land development activities that protect the integrity of the watershed and preserve the health of water resources.
3. Require that new development, redevelopment and other land alteration activities maintain the after-development runoff characteristics as equal to or less than the pre-development runoff characteristics where appropriate in order to reduce flooding, stream bank erosion, siltation, nonpoint source pollution, property damage, and to maintain the integrity of stream channels and aquatic habitats.

4. Establish minimum post-development stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality; Establish minimum design criteria for the protection of properties and aquatic resources downstream from land development and land conversion activities from damages due to alterations in volume, velocity, frequency, duration, and peak flow rate of storm water runoff; Establish minimum design criteria for measures to eliminate or minimize to the extent feasible nonpoint source pollution from stormwater runoff which would otherwise degrade water quality.
5. Establish design and application criteria for the construction and use of structural stormwater control facilities that can be used to meet or exceed the minimum post-development stormwater management standards.
6. Require when feasible, the use of nonstructural stormwater management, better site design practices or “low-impact development practices”, such as reducing impervious cover, minimizing the area of disturbance, increasing site-wide infiltration, and preserving open space and other natural areas, to the maximum extent practicable.
7. Promote water conservation through the re-use of stormwater for irrigation.
8. Establish provisions that require practices that eliminate soil erosion and sedimentation and control the volume and rate of stormwater runoff resulting from land disturbance activities.
9. Establish provisions to ensure that soil erosion and sedimentation control measures and stormwater runoff control practices are incorporated into the site planning and design process and are implemented and maintained.
10. Establish provisions for the long-term responsibility for and maintenance & operation of structural stormwater control facilities and nonstructural stormwater management practices to ensure that they continue to function as designed, are maintained, and pose no threat to public safety or the environment.
11. Establish provisions to ensure there is an adequate funding mechanism, including surety, for the proper review, inspection and long-term maintenance of stormwater facilities implemented as part of this Bylaw.
12. Establish administrative procedures for the submission, review, approval or disapproval of stormwater management plans, erosion and sediment controls, and for the inspection of approved active projects, and long-term follow up; Establish certain administrative procedures and fees for the submission, review, approval, or disapproval of stormwater plans, inspection of construction sites, and the inspection of approved projects.
13. Ensure that construction and waste materials, toxic materials, hazardous materials, hazardous wastes and other pollutants used and stored on site are prevented from mixing with stormwater runoff, which would degrade water quality.
14. Establish the Town of Georgetown’s legal authority and capacity to ensure compliance with the provisions of this Bylaw through funding, permitting, inspection, monitoring, and enforcement.
15. Establish a permit mechanism and associated fees for activities covered under this bylaw.

B. Nothing in this Bylaw is intended to replace or supersede the requirements of the Town of Georgetown Zoning Bylaw, the Massachusetts Wetlands Protection Act, the Town of Georgetown Wetlands Protection Bylaw, any other Bylaw that may be adopted by the Town of Georgetown, or any Rules and Regulations adopted there under.

Section 57-2. Definitions

The following definitions shall apply in the interpretation and implementation of this Bylaw. Additional definitions may be adopted by separate regulation:

ALTER: Any activity that will measurably change the ability of a ground surface area to absorb water, will change existing surface drainage patterns, or will increase or decrease the rate or volume of flow from a site.

BEST MANAGEMENT PRACTICE (BMP): Structural, non-structural and managerial techniques that are recognized to be the most effective and practical means to prevent and/or reduce increases in stormwater volumes and flows, reduce point source and nonpoint source pollution, and promote stormwater quality and protection of the environment. "Structural" BMPs are devices that are engineered and constructed to provide temporary storage and treatment of stormwater runoff. "Nonstructural" BMPs use natural measures to reduce pollution levels, do not require extensive construction efforts, and/or promote pollutant reduction by eliminating the pollutant source.

BETTER SITE DESIGN: Site design approaches and techniques, including low-impact development (LID) that can reduce a site's impact on the watershed through the use of nonstructural stormwater management practices. Better site design includes conserving and protecting natural areas and green space, reducing impervious cover, using natural features for stormwater management, and providing site-wide infiltration.

DEVELOPMENT: Any construction that disturbs or alters a parcel of land.

DISTURBANCE OF LAND: Any action causing removal of vegetation or a change in the position, location, or arrangement of soil, sand, rock, gravel or similar earth material.

INFILTRATION: The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site.

LOW IMPACT DEVELOPMENT (LID): An ecosystem-based approach to land development and stormwater management that ensures that each development site is designed to protect, or restore, the natural hydrology of the site.

MASSACHUSETTS STORMWATER MANAGEMENT STANDARDS: The latest version as may be amended from time to time of the Stormwater Management Standards and accompanying Stormwater Handbook issued by the Department of Environmental Protection pursuant to authority under the Wetlands Protection Act, M.G.L. c. 131, § 40, and the Massachusetts Clean Waters Act, M.G.L. c. 21, §§ 26-53. The Stormwater Management Standards are incorporated in the Wetlands Protection Act Regulations, 310 CMR 10.05(6)(k) and the Water Quality Certification Regulations, 314 CMR 9.06(6)(a).

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage

channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Georgetown.

NONPOINT SOURCE POLLUTION: Pollution from many diffuse sources caused by rainfall, snowmelt, or other method of pollutant transport moving over and through the ground. As the runoff moves, it picks up and carries away natural and human-made pollutants, finally depositing them into water resource areas. **Normal Maintenance:** Activities that are regularly scheduled to maintain the health and condition of a landscaped area. Examples include removal of weeds or invasive species, pruning, mowing, raking, and other activities that are done at regular intervals within the course of a year.

PERMIT GRANTING AUTHORITY ("PGA"): The Conservation Commission, its employees, or its agents designated to administer and enforce this Bylaw.

PRE-DEVELOPMENT: The conditions that exist prior to the proposed disturbance activity. Where phased development or plan approval occurs (preliminary grading, roads and utilities, etc.), the existing conditions at the time prior to the first plan submission shall establish pre-development conditions.

POST-DEVELOPMENT: The conditions that reasonably may be expected or anticipated to exist after completion of the land development activity in accordance with approved plans on a specific site or tract of land. Post-development refers to the phase of a new development or redevelopment project after completion, and does not refer to the construction phase of a project.

RECHARGE: The replenishment of underground water reserves.

REDEVELOPMENT: Any construction, alteration, improvement, repaving, or resurfacing on a previously-developed site.

RUNOFF: Rainfall or snowmelt water flowing over the ground surface or other source which may result in transport of pollutants.

SITE: The entire parcel of land being developed.

STOCKPILING: The storage of unsecured material for future use, excluding the storage of materials 10 cubic yards or less secured and utilizing erosion controls to prevent erosion of material.

STORMWATER MANAGEMENT: The use of structural or non-structural practices that are designed to control or treat stormwater runoff pollutant loads, discharge volumes, and/or peak flow discharge rates. Stormwater Management includes the use of Low-Impact Development (LID) management practices.

STORMWATER MANAGEMENT PERMIT (SMP): A permit issued by the Conservation Commission in its capacity as the PGA, after review of an application, plans, calculations, and other supporting documents, which is designed to protect the environment of the Town from the deleterious effects of uncontrolled and untreated stormwater runoff.

Section 57-3. Authority

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34., and as authorized by the residents of the Town of Georgetown at Town Meeting dated _____.

Section 57-4. Applicability

A. This Bylaw shall be applicable to all new development and redevelopment, land disturbance and any other activity that will result in an increased amount of stormwater runoff or pollutants flowing from a parcel of land, that exceed any of the Storm Water Management Permit thresholds in Section 57-4.B, unless exempt pursuant to Section 57-5 of this Bylaw. This Bylaw shall apply to land or parcels of land that are held in common ownership (including ownership by related or jointly-controlled persons or entities) as of the effective date of this Bylaw, if the total land-disturbing activities on said land or parcels, considered as a whole, would presently or ultimately exceed the minimum thresholds in Section 57-4.B and are not exempted by Section 57-5. A development shall not be segmented or phased in a manner to avoid compliance with this Bylaw.

B. Storm Water Management Permit Thresholds - A Storm Water Management Permit shall be required for any of the following, except for an activity exempt per Section 57-5:

1. Minor Permit:

- a) The creation of new impervious area, or expansion of existing impervious area, greater than 200 square feet and less than 2,500 square feet.
- b) Disturbance of land exceeding 1,000 square feet in area and not exceeding 5,000 square feet or 10% of a parcel, whichever is less.
- c) Stockpiling of material.

2. Major Permit:

- a) Construction of any new dwelling or new dwelling replacing an existing dwelling in conformance with Article VIII, Section V.B.1.a of the Georgetown Zoning Bylaws;
- b) Any land disturbance exceeding an area of 5,000 square feet, or more than 20% of a parcel or lot, whichever is less.
- c) Any activity that will disturb land with a 10% or greater slope or where an area is proposed to have a 10% or greater finished slope, and where the land disturbance is greater than or equal to 2,500 square feet within the sloped area.
- d) Creation of new impervious surface area, or expansion of existing impervious area, greater than 2,500 square feet.
- e) The addition or on-site redistribution of more than 100 cubic yards of earth materials including, but not limited to, sand, gravel, stone, soil, loam, clay, sod, fill and mineral products.

Section 57-5. Exemptions

Exemptions from this Bylaw apply to the following activities, provided that a project is solely comprised of any one of these activities:

- A. Activities that require Site Plan Review, Definitive Subdivision or Special Permit Approval from the Planning Board.

- B. As authorized in the NPDES General Permit for Stormwater Discharges for Small MS4s for Massachusetts, an activity that is wholly subject to jurisdiction under the Wetlands Protection Act and Wetlands Protection Bylaw and demonstrates compliance with Massachusetts storm water standards as reflected in an issued Order of Conditions, provided that the activity also demonstrates compliance with any additional performance standards contained in the Regulations promulgated to implement this By- Law
- C. Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act Regulations at 310 CMR 10.04 (“Agricultural”)
- D. Normal maintenance of Town owned public land, ways and appurtenances;
- E. Repair, replacement, or reconstruction of an existing driveway provided that erosion control measures are utilized to prevent runoff and sediment from entering a traveled way or adjacent properties.
- F. Any work or projects for which all necessary approvals and permits were issued before the effective date of this Bylaw.
- G. Normal maintenance of existing landscaping, gardens or lawn areas associated with a single family dwelling provided erosion control measures are utilized to prevent runoff and sediment from entering a traveled way or adjacent properties.
- H. Construction of any fence that will not alter existing terrain or drainage patterns.
- I. Repair or replacement of septic systems or wells when approved by the Board of Health for the protection of public health on lots having an existing dwelling provided that the Board of Health determines:
 1. there is minimal grading as defined in Title 5 of the State Environmental Code, 310 CMR 15.000;
 2. there is no change or expansion of use as defined by Title 5, and
 3. the work includes the use of BMPs to prevent erosion, sedimentation, and release of pollutants.
- J. Construction of utilities (gas, water, wastewater systems, electric, telephone, cable television, etc.) other than drainage which will not alter terrain, ground cover, or drainage patterns, so long as BMPs are used to prevent erosion, sedimentation and release of pollutants.
- K. Emergency repairs to any existing utilities (gas, water, wastewater systems, electric, telephone, cable television, etc.) and emergency repairs to any stormwater management facility or practice that poses a threat to public health or safety, designated by the PGA. Where such activity is subject to the jurisdiction of the Conservation Commission, the work shall not proceed without the issuance of an Emergency Certification by the Commission. This would require verbal authorization from the authority having jurisdiction
- L. The maintenance, reconstruction or resurfacing of any public way; and the installation of drainage structures or utilities within or associated with public ways that have been approved by the appropriate authorities provided that written notice be filed with the PGA fourteen days (14) prior to commencement of activity;
- M. The removal of earth products undertaken in connection with an agricultural use if the removal is necessary for or directly related to planting, cultivating or harvesting or the raising or care of animals

Section 57-6. Administration

- A. The Conservation Commission (PGA) shall be responsible for the administration, implementation, and enforcement of this Bylaw. Any powers granted to or duties

- imposed upon the PGA may be delegated in writing by the PGA to its employees or agents or other municipal employees as appropriate.
- C. Stormwater & Erosion Control Regulations (“Regulations”). The PGA may adopt, and periodically amend, rules and regulations relating to the terms, conditions, definitions, enforcement, fees (including application, inspection, and/or consultant fees), delegation of authority, procedures and administration of this Bylaw after conducting a public hearing to receive comments on the proposed rules and regulations or any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation at least seven (7) days prior to the hearing date. Failure of the PGA to promulgate such rules and regulations or a legal declaration of their invalidity by a court shall not act to suspend or invalidate the effect of this Bylaw.
 - D. Massachusetts Stormwater Handbook. The PGA will utilize the policy, criteria and information including specifications and standards of the most recent edition of the Massachusetts Stormwater Handbook for execution of the provisions of this Bylaw. Unless otherwise specified in the Regulations, stormwater management practices that are designed, constructed, and maintained in accordance with these design and sizing criteria will be presumed to be protective of Massachusetts water quality standards.
 - E. Stormwater Management Permit. The PGA shall have the authority to issue a Stormwater Management Permit (SMP) for projects exceeding the thresholds defined in Section 57-4.B. of this Bylaw and not otherwise exempted by Section 57-5. Requirements of the SMP may be defined and included within the Regulations promulgated pursuant to Section 57-6.C of this Bylaw.
 - F. Action by the PGA. Each application for a Stormwater Management Permit that complies with the Regulations, and is determined to be a complete application by the PGA shall be acted upon within forty-five (45) days of the date of filing with the PGA and the Town Clerk, unless such application has been withdrawn from consideration. If the PGA determines the application is incomplete, including insufficient information to describe the site, the work, or the effect of the work on water quality and runoff volume, the PGA may disapprove the application and deny the Permit.
 - 1. The PGA may take any of the following actions as a result of an application for a Stormwater Management Permit:
 - 2. Approve the Permit Application upon finding that the proposed plan will protect water resources and meets the objectives and requirements of this Bylaw;
 - 3. Approve the Permit Application with conditions, modifications or restrictions that are required to ensure that the project will protect water resources and meets the objectives and requirements of this Bylaw; or
 - 4. Disapprove the Permit Application if the proposed plan will not protect water resources or fails to meet the objectives and requirements of this Bylaw.
 - G. Appeals of Action by the PGA. A decision of the PGA shall be final. Further relief of a decision by the PGA made under this Bylaw shall be to a court of competent jurisdiction.
 - H. Waivers. The PGA may waive strict compliance with some of the requirements of this Bylaw or the rules and regulations promulgated hereunder, if it determines that some of the application requirements are unnecessary because of the size or character of the development project or because of the natural conditions at the site and where such action:
 - 1. is allowed by federal, state and local statutes and/or regulations,
 - 2. is in the public interest, and
 - 3. is not inconsistent with the purpose and intent of this Bylaw.

Any request from an Applicant for a waiver of these rules shall be submitted, in writing, to the PGA at the time of submission of the application. Such requests shall clearly identify the provision/s of the rule from which relief is sought and be accompanied by a statement setting forth the reasons why, in the applicant's opinion, the granting of such a waiver would be in the public interest or the specific information required to show strict compliance is irrelevant to the project, and why a waiver would be consistent with the intent and purpose of this Bylaw and the rules and regulations promulgated hereunder.

Section 57-7. Performance Standards

Criteria for Stormwater Management Standards shall be defined and included as part of any Rules and Regulations promulgated under Section 57-6.C of this Bylaw.

Section 57-8. Enforcement

- A. The PGA, or an authorized agent of the PGA, shall enforce this Bylaw, and any Regulations, permits orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for violations.
- B. If a person violates the provisions of this Bylaw or its Regulations, or a permit, notice or order issued there under, the PGA may seek injunctive relief in a court of competent jurisdiction to restrain the person from activities which would create further violations or to compel the person to perform abatement or remediation of the violation.
- C. The PGA, or an authorized agent of the PGA, may issue a written order to enforce the provisions of this Bylaw or the Regulations, which may include requirements to:
 1. Cease and desist from land-disturbing activity until there is compliance with the Bylaw or provisions of an approved Stormwater Management Permit;
 2. Maintain, install or perform additional erosion and sediment control measures;
 3. Perform monitoring, analyses, and reporting;
 4. Remediate erosion and sedimentation resulting directly or indirectly from land-disturbing activity;
 5. Comply with requirements in the Stormwater Management Permit for operation and maintenance of stormwater management systems; and,
 6. Remediate adverse impacts resulting directly or indirectly from malfunction of the stormwater management systems. If the PGA or its authorized agent determines that abatement or remediation is required, the order shall set forth a deadline by which such abatement or remediation must be completed.
- D. Criminal Penalties. Any person who violates any provisions of this Bylaw, regulation, order or permit issued hereunder, shall be punished by a fine of not more than \$300. Each day a violation occurs or continues shall constitute a separate violation.
- E. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Town may utilize the non-criminal disposition procedure set forth in M.G.L. Ch. 40, §21D and Section 1-4 through 1-8 of the Town Code, in which case any police officer of the Town of Georgetown, the Conservation Commission, or Building Inspector and such other persons as are authorized by the PGA shall be the enforcing person. If non-criminal disposition is used, any person who violates any provision of this Bylaw, regulation, order or permit issued there under, shall be punished by a penalty of \$50. Each day or part thereof that a violation occurs or continues shall constitute a separate violation.
- F. Remedies Not Exclusive. The remedies listed in this Bylaw are not exclusive of any other remedies available to the PGA or the Town under any applicable federal, state or local law.

Section 57-9. Severability

The invalidity of any section, provision, paragraph, sentence, or clause of this Bylaw shall not invalidate any section, provision, paragraph, sentence, or clause thereof, nor shall it invalidate any permit or determination that previously has been issued.

Article 35: Chapter 156-Outdoor Water Restrictions (ATM11-24)

To see if the town will vote to amend the Town Code by deleting the existing Chapter 156, "Water," Sections 156-1 through 156-17, and inserting in its place Chapter 156, "Outdoor Water Restrictions," Sections 156-1 through 156-18, as follows:

Article I-State of Water Supply Conservation (§ 156-1 — § 156-10)

§ 156-1 Authority.

This Article is adopted by the town under its powers to protect public health and welfare and its powers under MGL C. 40, § 21 et seq. This Article implements the town's authority to regulate water use pursuant to MGL C. 41 § 69B.

§ 156-2 Purpose.

The purpose of this Article is to preserve and maintain the public health, safety and welfare whenever there is in force a state of water supply conservation by providing for enforcement of any duly imposed restriction, requirements, provisions or conditions imposed by the town or by the Department of Environmental Protection.

§ 156-3 Definitions.

As used in this Article, the following terms shall have the meanings indicated:

BOARD OF WATER COMMISSIONERS

The Board of Water Commissioners of the Town of Georgetown.

ENFORCING PERSON

The town's Board of Water Commissioners, its duly appointed agents, employees and members, the Board of Health, the town police, special police and any other person designated by the town as having police powers.

PERSON

Any individual, corporation, trust, partnership or association or other entity.

STATE OF WATER SUPPLY CONSERVATION

A state of water supply conservation declared by the town pursuant to § 156-4 of this Article. During a state of water supply conservation, the Board of Water Commissioners may impose mandatory restrictions on non-essential outdoor water use as described in § 156-5 of this Article.

WATER USERS OR WATER CONSUMERS

All public and private users of the town's public water system, irrespective of any person's responsibility for billing purposes for water used at any particular facility.

NONESSENTIAL OUTDOOR WATER USE

“Nonessential outdoor water use” includes uses that are not required:

- a. for health or safety reasons;
- b. by regulation;
- c. for the production of food and fiber;
- d. for the maintenance of livestock; or
- e. to meet the core functions of a business (for example, irrigation by golf courses as necessary to maintain tees and greens, or irrigation by plant nurseries or agricultural operations as necessary to maintain stock or establish new plantings).

Examples of nonessential outdoor uses of municipal water include:

- Irrigation of lawns, except by means of a hand-held hose outside the hours of 9 AM to 5 PM. All hand-held water hoses shall be controlled by a nozzle or other device used to regulate the flow of water leaving the hose.
- Washing of vehicles other than by means of a commercial car wash, except as necessary for operator safety.
- Washing of exterior building surfaces, parking lots, driveways or sidewalks, except as necessary to apply paint, preservatives, stucco, pavement or cement.

§ 156-4 Declaration of a state of water supply conservation

A. The town through its Board of Water Commissioners may declare a state of water supply conservation upon a determination by a majority vote of the Board that:

- (1) The current daily use is 80% or more of the daily quantity of water available to the system; or
- (2) A problem exists that would prevent the Board from supplying an adequate volume of water for the health and welfare of its customers; or
- (3) A shortage of water exists or is anticipated, and conservation measures are appropriate to ensure an adequate supply of water to all water consumers; or
- (4) Environmental impacts are unacceptable.

B. Public notice of a state of water supply conservation shall be given under § 156-6 of this Article before it may be enforced.

§ 156-5 Restricted uses.

A declaration of a state of water supply conservation issued by the Board of Water Commissioners may include one or more of the following restrictions, conditions or requirements restraining the use of water for nonessential purposes as necessary to protect the water supply, which shall be included in the public notice required under § 156-6:

A. Nonessential outdoor water use restrictions. Nonessential outdoor water use may be restricted as deemed necessary by the Board of Water Commissioners. For example, nonessential outdoor water use may be restricted to certain days of the week for certain hours of the day outside the hours of 9:00 a.m. to 5:00 p.m.

B. Nonessential outdoor water use ban. Nonessential outdoor water use may be entirely

prohibited by the Board of Water Commissioners.

§ 156-6 Public notification of a state of water supply conservation.

Notification of any condition imposed by the town as part of a state of water supply conservation shall be published in a newspaper of general circulation within the town, or such other means reasonably calculated to reach and inform all users of water of the state of conservation. Any restriction imposed under § 156-5 shall not be effective until such notification is provided. Notification of the state of water supply conservation shall also be simultaneously provided to the Massachusetts Department of Environmental Protection.

§ 156-7 Termination of a state of water supply conservation; notice.

A state of water supply conservation may be terminated by a majority vote of the Board of Water Commissioners upon a determination that the condition or conditions set forth in § 156-4 no longer exist. Public notification of the termination of a state of water supply conservation shall be given in the same manner as for the notice of its imposition.

§ 156-8 Penalties.

A. The enforcing persons, as defined in § 156-3 of this Article, may enforce the provisions of this Article. Any person violating this Article may be subject to civil or criminal enforcement.

B. **Criminal Penalties.** Any person who violates any provisions of this Article or any regulation or order issued hereunder, shall be punished by a fine of not more than \$300. Each day a violation occurs or continues shall constitute a separate violation.

C. **Noncriminal Disposition.** As an alternative to criminal prosecution or civil action, the Town may utilize the non-criminal disposition procedure set forth in M.G.L. Ch. 40, §21D and Section 1-4 through 1-8 of the Town Code, in which case any police officer of the Town of Georgetown, including any special police officer, the Board of Water Commissioners, and the Water Department Superintendent shall be the enforcing persons. If non-criminal disposition is used, any person who violates any provision of this Article, regulation, order or permit issued there under, shall be punished by a penalty of \$50. Each day or part thereof that a violation occurs or continues shall constitute a separate violation.

§ 156-9 Exemptions.

Water users may apply in writing to the Georgetown Water Department for an exemption to restrictions on non-essential outdoor water usage during a state of water supply conservation. Exemptions shall only apply outside the hours of 9 a.m. to 5 p.m.

Examples of outdoor water uses that may be eligible for an exemption outside the hours of 9 a.m. to 5 p.m. during a state of water supply conservation include:

- Irrigation to establish a new lawn during the months of May and September;
- Irrigation for the production of food and fiber or the maintenance of livestock;
- Irrigation by plant nurseries as necessary to maintain stock;
- Irrigation by golf courses as necessary to maintain tees and greens only; and
- Irrigation of public parks and recreational fields.

§ 156-10 Severability.

The invalidity of any portion or provision of this Article shall not invalidate any other portion or

provision thereof.

Article II-State of Water Supply Emergency (§ 156-11 – § 156-18)

§ 156-11 Authority.

This Article is adopted by the Town of Georgetown under its home rule powers, its police powers to protect public health and welfare and its specific authorization under MGL C. 40, §§ 21 and 21D. This Article also implements the Town's authority under MGL C. 40, §41A, conditioned upon a declaration of water supply emergency issued by the Department of Environmental Protection under MGL C. 21G, §§15-17.

§ 156-12 Purpose.

The purpose of this Article is to protect, preserve and maintain the public health, safety and welfare whenever there is in force a state of water supply emergency by providing for enforcement of any duly imposed restrictions, requirements, provisions or conditions imposed by the town or by the Department of Environmental Protection and included in the town's plan approved by the Department of Environmental Protection to abate the emergency.

§ 156-13 Definitions.

As used in this Article, the following terms shall have the meanings indicated:

ENFORCEMENT AUTHORITY

The town's Board of Water Commissioners, the Board of Health, the Police Department and any other officer having police powers.

STATE OF WATER SUPPLY EMERGENCY

A state of water supply emergency declared by the Department of Environmental Protection pursuant to MGL C. 21G (§§ 15, 16 and 17).. During a State of Water Supply Emergency, the Board of Water Commissioners shall prohibit all non-essential outdoor water use as stated in § 156-15 of this Article.

WATER USERS OR WATER CONSUMERS

All public and private users of the town's public water system, irrespective of any person's responsibility for billing purposes for water used at any particular facility.

NONESSENTIAL OUTDOOR WATER USE

"Nonessential outdoor water use" includes uses that are not required:

- a. for health or safety reasons;
- b. by regulation;
- c. for the production of food and fiber;
- d. for the maintenance of livestock; or
- e. to meet the core functions of a business (for example, irrigation by golf courses as necessary to maintain tees and greens, or irrigation by plant nurseries or agricultural operations as necessary to maintain stock or establish new plantings).

§ 156-14 Public Notification of a State of Water Supply Emergency.

The following shall apply to all users of water supplies supplied by the town.

A. Following notification by the town of the existence of a state of water supply emergency, no person shall violate any provision, condition, requirement or restriction included in a plan approved by the Board of Water Commissioners to abate a water supply emergency, or in an order approved or issued by the Department of Environmental Protection intended to bring about an end to the emergency.

B. Notification of any provision, restriction, requirement or condition with which users of water supplied by the town are required to comply to abate a situation of water emergency shall be sufficient for purposes of this Article if it is published in a newspaper of general circulation within the town or by such other notice as is reasonably calculated to reach and inform all users of the town supply.

C. Upon notification to the Board of Water Commissioners that the Department of Environmental Protection has terminated a declaration of a state of water supply emergency, public notification of the termination will be provided in the same manner as is provided in Section 156-14.B for notice of its imposition.

§ 156-15: Prohibited Uses

Lawn watering and all other forms of nonessential outdoor water use during a state of water supply emergency are prohibited, and other uses may be restricted or prohibited as provided in the plan of the Board of Water Commissioners or an order approved or issued by the Department of Environmental Protection, described in Section 156-14.A.

§ 156-16 Penalty.

A. The Enforcing Authority, as defined in § 156-13 of this Article, may enforce the provisions of this Article. Any person violating this Article may be subject to civil or criminal enforcement.

B. **Criminal Penalties.** Any person who violates any provisions of this Article or any regulation or order issued hereunder, shall be punished by a fine of not more than \$300. Each day a violation occurs or continues shall constitute a separate violation.

C. **Noncriminal Disposition.** As an alternative to criminal prosecution or civil action, the Town may utilize the non-criminal disposition procedure set forth in M.G.L. Ch. 40, §21D and Section 1-4 through 1-8 of the Town Code, in which case any police officer of the Town of Georgetown, including any special police officer, the Board of Water Commissioners, and the Water Department Superintendent shall be the enforcing persons. If non-criminal disposition is used, any person who violates any provision of this Article, regulation, order or permit issued there under, shall be punished by a penalty of \$50. Each day or part thereof that a violation occurs or continues shall constitute a separate violation.

D. **Shut-Off of Water Service.** If a state of water supply emergency has been declared, and a person or entity has been issued three or more notices of violation of this Article, the Board of Water Commissioners may, in accordance with MGL C. 40, §41A, and upon notice to said person or entity, shut off its water supply at the meter or the curb stop. In the event of shut-off, an additional fee of \$200 shall be assessed for restoring connection to the Town water supply.

§ 156-17 Right of entry.

To the extent permitted by law, or if authorized by the owner or other party in control of the

property, agents of the enforcement authority may enter any property for the purpose of inspecting or investigating any violation of this Article or enforcing against the same. Upon such lawful entry, and in the absence of the water user, the Enforcement Authority may shut off non-essential outdoor water systems.

§ 156-18 Severability.

The invalidity of any portion or provisions of this Article shall not invalidate any other portion, provision or section thereof.

AND FURTHER, to amend the Town Code, Section 1-8, "Specific Violations Enumerated," by inserting a new subsection N, as follows:

N. Outdoor Water Restrictions Bylaw (Chapter 156): Board of Water Commissioners, Water Department Superintendent.

Article 36: Definitions and Word Usage (ATM11-25)

To see if the Town will vote to amend the Zoning Bylaw by inserting the underlined text into §165-7 – Definitions and word usage by adding the following definitions:

ASSISTED LIVING/ CONGREGATE CARE FACILITY – A residential development containing multi-family dwellings designed for and principally occupied by senior citizens. Such facilities may include independent living, congregate care, or institutional care services such as medical or nursing facilities.

MIXED-USE – A single building containing more than one type of land use where the ground-floor or street-level use of the building is a commercial use and a residential use is only located above the ground-floor or street-level of the building.

MAJOR OUTDOOR ACTIVE RECREATIONAL FACILITY — A Major Outdoor Active Recreational Facility, owned and operated by a public or private interest or agency, shall be defined as being 5 or more contiguous acres of active recreational uses and such facility may contain more than one active recreational field. The principle use of such facilities shall include, but not be limited to: active recreational fields used for organized sports, courts, playgrounds, rinks, boat launches and all associated concessions, bathroom and off-street parking facilities.

MINOR OUTDOOR PUBLIC ACTIVE RECREATIONAL FACILITY — A Minor Outdoor Active Recreational Facility, owned and operated by a public or non-profit interest or agency, shall be defined as being less than 5 contiguous acres of active recreational uses and such facility shall contain not more than one active recreational field. The principle use of such facilities shall include, but not be limited to: an active recreational field used for organized sports, courts, playgrounds, boat launches and all associated concessions, bathroom and off-street parking facilities.

MINOR OUTDOOR PRIVATE ACTIVE RECREATIONAL FACILITY — A Minor Outdoor Active Recreational Facility, owned and operated by private interest or agency, shall be defined as being less than 5 contiguous acres of active recreational uses and such facility shall contain not more than one active recreational field. The principle use of such facilities shall include, but not be limited to: an active recreational field used for organized sports, courts, playgrounds, boat launches and all associated concessions, bathroom and off-street parking facilities.

OUTDOOR PASSIVE RECREATIONAL FACILITY – An Outdoor Passive Recreational Facility shall be for the general use of the public and include, but not be limited to: public recreational trails, bikeways, beaches, passive boating and picnic areas and all associated off-street parking facilities.

Comments – These amendments are proposed in order to: 1) clarify how recreational uses fit within the Zoning Bylaw; and, 2) encourage expanded commercial development opportunities within the downtown area and the Town's two Priority Development Sites along Route 133 and the I-95 Corridor.

I note that a 2/3 vote is required to amend the zoning bylaw.

Article 37: Definitions and Word Usage (ATM11-26)

To see if the Town will vote to amend the Zoning Bylaw by amending §165-7 – Definitions and word usage by replacing the existing definition of “Building Height” with the following definition:

BUILDING HEIGHT - The vertical distance from either: 1) the average undisturbed existing natural grade at the foundation of the building to the top of the roof ridge; or, 2) the average finished grade at the foundation of the building to the top of the roof ridge; whichever is less. The average undisturbed existing natural grade or finished grade shall be established by averaging the grade six feet from the four main building corners and their midpoints.

Comments – This amendment is proposed to equitably address building height issues for new construction projects that remove existing slopes or hillsides prior to construction.

I note that a 2/3 vote is required to amend the zoning bylaw.

Article 38: Use and Intensity Schedules (ATM11-27)

To see if the Town will vote to amend the Zoning Bylaw by amending the text to §165-11 – Use and Intensity Schedule by adding the following uses as follows:

	RA	RB	CA	CB	CC	IA	IB	RC
Assisted Living/ Congregate Care Facility	D	D	O	O	D	O	D	D
Mixed-Use	O	O	D	O	O	O	O	O
Open Space Residential Development*	D	D	O	O	O	O	O	D
Independent Senior Housing	D	D	O	O	O	O	O	D
Outdoor Passive Recreational Facility	P	P	P	P	P	P	P	P
Minor Active Public Recreational Facility	D	D	O	O	D	D	D	D
Minor Active Private Recreational Facility	D	D	O	O	D	D	D	D
Major Active Recreational Facility	D	D	O	O	D	D	D	D
Medical Office	O	O	D	D	D	D	D	O

* Replaces Planned Unit Development

D = Special Permit by Planning Board, O = An excluded or prohibited use, P = A permitted use

Comments – These uses are being proposed in order to: 1) clarify where existing or new uses are permitted within the Zoning Districts; and, 2) encourage expanded commercial development opportunities within the downtown area and the Town's two Priority Development Sites along Route 133 and the I-95 Corridor.

I note that a 2/3 vote is required to amend the zoning bylaw.

Article 39: More than one building on lot requires special permit (ATM11-28)

To see if the Town will vote to amend the Zoning Bylaw by adding the underlined text to §165-81 – More than one building on lot requires special permit by amending the text as follows:

Notwithstanding the requirements listed under §365-6 of the Town Bylaws, not more than one building designed or available for use for residential, recreational, business, industrial, institutional or other use as described in the Use Regulations Schedule shall be erected or

placed or converted to such use on any lot in Town without a special permit from the Board of Appeals or, in instances where the Planning Board is the special permit granting authority for the principle use of the property or for Major Project Reviews, the Planning Board shall be this special permit granting authority.

Comments – This amendment is proposed in order to: 1) reduce permitting redundancy and cost to private developers for larger industrial or commercial projects; and 2) encourage expanded commercial development opportunities within the downtown area and the Town's two Priority Development Sites along Route 133 and the I-95 Corridor.

I note that a 2/3 vote is required to amend the zoning bylaw.

Article 40: Site Plan Approval (ATM11-29)

To see if the Town will vote to amend the Zoning Bylaw by adding the underlined text to §165-83 – *Site Plan Approval* for subsections A, B, C, D, E, O and P as follows:

Amending subsection A – *Purpose and Conditions of Approval* by inserting the underlined text as follows:

The purposes of a site plan approval are to protect the health, safety, convenience, and welfare of the inhabitants of the Town of Georgetown as well as the natural resources that people depend upon by providing a comprehensive review of land use and development plans to insure that the following conditions have been met:

(7) Water resources are protected from depletion and contamination including drinking water supplies, watershed protection land, aquifers and the Parker River and its tributaries.

Amending subsection B – *Projects requiring site plan approval* by inserting the underlined text in subsection B(1) as follows:

Applicability.

Except as otherwise exempted in accordance with subsection C, no building permit for the construction, exterior alteration, relocation, occupancy, or change in use of any building shall be permitted and no new or existing use(s) shall be established or expanded in off-street parking or floor area except in conformity with a site plan approved by the Planning Board. Required approval includes, but is not limited to, proposals for commercial, industrial, office, multiple-family dwelling residential developments, municipal, institutional, utility, fraternal or recreational uses.

Amending subsection C – *Exemptions from Site Plan Approval* by adding and amending the underlined text as follows:

- (5) Construction of single-family residential subdivisions;
- (6) Construction of any passive recreational trails or pathways; and
- (7) Addition or expansion of up to three off-street parking spaces.

Amending subsection D - *Procedure* by inserting the following text as subsection D(2)(i) and renumbering the existing subsections accordingly:

- (i) Water Conservation Committee

Amending subsection E – *Contents of Site Plan* by inserting the following text as subsection E(1)(n) and renumbering the existing subsections accordingly:

(n) Stormwater and infiltration facilities (detention areas, rain gardens, treatment swales, etc.) and water conservation measures (cisterns, rain barrels, etc.).

Amending subsection O. – *Drainage* by inserting the underlined text as follows:

O. Stormwater Management, Infiltration, and Retention. Adequate on-site drainage shall be provided to handle peak stormwater runoff and stormwater runoff for the one hundred-year storm and shall not adversely affect abutting properties and the Town drainage system. Low impact development stormwater management techniques are encouraged and preferred to enhance infiltration and better replicate pre-development watershed conditions. Low impact development techniques shall meet the treatment and design standards outlined in the Department of Environmental Protection stormwater management standards (Massachusetts Stormwater Handbook (2008)) as amended from time-to-time. Examples of low impact development stormwater management techniques include: permeable pavement, rain gardens, vegetated swales, etc.

Stormwater retention is also strongly encouraged to capture and store rain water for practical uses including irrigation. Examples of stormwater retention facilities include rain barrels and cisterns. In ground sprinkler systems shall be prohibited for all non-residential uses unless they are supplied by on-site stormwater retention and storage facilities and are approved by the Georgetown Water Commission. Drainage calculations and plans will be reviewed by an outside technical consultant at the applicant's expense.

Amending subsection P. – *Standards for Review* by inserting the underlined text as follows:

(10) Drainage and watershed protection

Comments – These amendments are proposed in order to: 1) clarify the applicability thresholds and exemptions for Site Plan Approval; 2) encourage the use of Low Impact Development drainage techniques in new projects; and, 3) meet the Town's obligations under our MS4 Stormwater Management Permit with the EPA.

I note that a 2/3 vote is required to amend the zoning bylaw.

Article 41: Courts and Lanes (ATM11-30)

To see if the Town will vote to amend the Zoning Bylaw by adding the underlined text to §165-73 – *Adequate lot frontage; common drive* as follows:

§ 165-73.2. Courts and Lanes

A. Subject to the granting of a special permit by the Planning Board, a “Court” or “Lane”, as defined by and regulated in accordance with the Subdivision Rules and Regulations adopted by the Planning Board pursuant to G.L. c.41, §81Q, may be constructed and used provided it has been approved under a Definitive Subdivision Plan and/or an Open Space Residential Development – Special Permit.

Comments – This amendment is proposed in order to address recent concerns regarding the suitability of using courts or lane to access otherwise, undevelopable backland for new residential development. This amendment will provide the Planning Board an opportunity to evaluate, on a case-by-case basis, whether approval of a “Court” or “Lane” for a new subdivision is in the public interest in respect to impacts on the property, surrounding neighborhood properties and town services.

I note that a 2/3 vote is required to amend the zoning bylaw.

Article 42: Citizen's Petition, Amend Chapter 20, Article 1 of the Code of Town of Georgetown (ATM11-44)

To see if the Town will vote to amend Chapter 10, Article 1 of the Code of the Town of Georgetown, which was adopted at the ATM on 6/16/1975 by inserting after the phrase "invitees or licensees" the following (except that the Board of Selectmen may, if they deem it appropriate, issue a special one day liquor license for events at Camp Denison and the Peabody Library).....
Or WHAT ACTION IT WILL TAKE THEREON.

§ 10-1 Consumption on public or private property.

No person shall use or consume any alcoholic beverage, as defined in MGL C. 138, § 1, while in or upon any public way or any way which the public has a right of access or in any place where the public may be invitees or licensees; except that the Board of Selectmen may, if they deem it appropriate, issue a special one day liquor license for events at Camp Denison and the Peabody Library; nor shall any person use or consume any alcoholic beverage in or upon any private land, building or structure without the consent of the owner or person in control thereof.