



Town of Georgetown

MINUTES

Committee: Planning Board

Date: June 13, 2018

Time: 7:00 pm.

Location: Georgetown Town Hall, 3rd floor conference room.

Members present: Rob Hoover, Harry LaCortiglia, Tillie Evangelista, Bob Watts, Joanne Laut.

Staff present: John Cashell, Town Planner.

Minutes transcribed by A. Thibault. Note: Video recordings of all Georgetown Planning Board meetings may be found at www.georgetownma.gov and by choosing the Community TV option.

The Meeting was called to order at 7:02 by R. Hoover.

Minutes:

H. LaCortiglia: Motion to approve the draft minutes for May 23, 2018 with corrections as may be necessary.

T. Evangelista: Second.

Motion carries 5-0; unanimous.

Vouchers:

H. LaCortiglia: Motion to approve the vouchers as

T. Evangelista: Second.

Motion carries 5-0; unanimous.

H. LaCortiglia: Motion to approve the voucher for FY18 Annual Parcel Mapping Contract to MVPC for \$1800.00.

B. Watts: Second.

Motion carries 5-0; unanimous.

Planning Office:

1. 13 Lakeridge Drive – Ch. 91 MA DEP Dock Certification.

J. Cashell: This process is designed to provide input to MA DEP if desired by the Planning Board. The requirements for the Planning Board per the MA DEP, “The Planning Board does not need to provide comments to the MA DEP on these projects unless there are specific relevant concerns.”

{Planning Board, Town Planner and applicant discuss the new MA DEP requirements for self-certification on residential dock structures that touch the bottom of great ponds and waterways. Floating residential docks, and commercial structures are not applicable.}

R. Hoover: Per Harry’s suggestion, would you put out a memo John, that this project has been heard and that there were no Planning Board comments.

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48 2. Status of East Main Street Park.
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50 J. Cashell: Larry Graham feels that the Parks and Rec Department would be the proper entity to put
51 the bid out to get the park project finished. He feels that it would be a conflict for him to do that
52 work, and also be the reviewing engineer on the same project.

53
54 *{Planning Board and Town Planner discuss how to best move forward with this new information.}*
55

56 R. Hoover: Motion to authorize John to issue a memo to Parks and Rec to notify them that Larry
57 Graham will no longer be participating in their process, and that we strongly recommend that they
58 contact BSC for support.

59
60 T. Evangelista: So moved.

61 H. LaCortiglia: Second.

62 Motion carries 5-0; unanimous.
63

64 3. Process for PARC Grant.
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66 *{Planning Board and Town Planner discuss best meeting the PARC grant application deadline July 12.}*
67

68 J. Cashell: It is very extensive application. It has a couple of rounds of funding each year. When I did
69 go to the workshop, I learned that 85% of applying communities got awarded grants up to \$400,000
70 for small towns. It is a reimbursement type grant. This would be for the completion of the East Main
71 Street Park. The park project would have to be completed by 2020.

72
73 H. LaCortiglia: The application requires that we provide a current cost estimate and budget to
74 complete the project. This analysis would need to be done, since the spreadsheet has not been
75 updated from 4-5 years ago when it was originally created.

76
77 *{Planning Board and Town Planner discuss the state reimbursement process, and how to best move forward with this*
78 *grant application. Agreement to apply for the next cycle of this grant, rather than submitting premature application to*
79 *meet July 12 deadline.}*
80

81 4. MS4 Stormwater Reports to EPA.
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83 J. Cashell: We have successfully finished the 2014-2015, and the 2015-2016 Annual Reports. We are
84 working on the 2016-2017 report currently.
85

86 5. Prototype Roadway Lighting Masterplan.
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88 R. Hoover: I met with the Board of Selectmen on Monday regarding town roadway lighting. The
89 conclusion to the meeting was that the Georgetown Light Department will now work with the
90 Georgetown Planning Board. In the immediate future we will deal with existing conditions in terms
91 of lights that need to be changed out. Shortly thereafter, we will put together a prototype for a
92 Roadway Lighting Masterplan.
93

94 6. Planning Board Summer Schedule.

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96 H. LaCortiglia: Motion to cancel June 27 Planning Board Meeting.
97 T. Evangelista: Second.
98 Motion carries 5-0; unanimous.
99
100 *{Planning Board and Town Planner discuss summer meeting dates. Agree to hold July 11 open in case ANR's are*
101 *submitted. Otherwise next meeting date will be July 25.}*
102
103 T. Evangelista: I watched the Zoning Board of Appeals meeting and communicated with the
104 Chairman regarding the transfer station project that is before their Board. There is an overlap among
105 Boards, for example, traffic.
106
107 J. Cashell: The Planning Board met its legal obligation in recommending to the Zoning Board of
108 Appeals on that project already. They have an official communication from this Board. We flagged
109 the six fold increase in traffic. They got a full formal letter from this Board. I will resend that letter to
110 you. The transfer station still must come before the Planning Board for a Site Plan approval.
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112
113 H. LaCortiglia: Motion to adjourn.
114 B. Watts: Second.
115 Motion carries 5-0; unanimous.
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117 The meeting was adjourned at 8:15pm.