



Town of Georgetown

MINUTES

1
2 Committee: Planning Board
3 Date: March 22, 2017
4 Time: 7:00 pm.
5 Location: Georgetown Town Hall, 3rd floor conference room.
6

7 Members present: Rob Hoover, Tillie Evangelista, Bob Watts, Matt Martin.
8 Members absent: Harry LaCortiglia
9 Staff present: John Cashell, Town Planner Andrea Thibault, Administrative Assistant
10 Minutes taken by A. Thibault
11 The Meeting was called to order at 7:05 by R. Hoover.
12

Vouchers:

13
14 B. Watts: Motion to approve the payment of \$140.00 to Occupational Health Services for Town
15 Planner physical.
16 M. Martin: Second.
17 {*Planning Board discussion regarding alternative charge code for this bill.*}
18 Motion carries 3-1; 1 opposed, 1 absent.
19

Correspondence:

- 20
21 1. Town of Newbury Zoning Board of Appeals: Special Permit request for property located at 12
22 Rogers Lane, Byfield.
23 2. Town of Newbury Zoning Board of Appeals: Finding of relief request for property located at 5
24 Roy Avenue (Plum Island).
25
26 3. Kristin Vita, re: Request for Planning Board to consider making Crescent Meadow Lane a public
27 street.
28

29 J. Cashell stated that the petitioning parties were not in attendance this evening, and cited,
30 in accordance with the comments for this item, i.e., to change Crescent Meadow Lane from a
31 private lane to a public street, requires a thorough review of state statutes, relative to making
32 certain all required state and local procedures are followed in regard to the Town possibly
33 accepting said lane as a public street.
34

35 B. Watts stated that it is a good idea to develop a policy for these types of situations. We (as a
36 Town) need to better understand the additional costs and liabilities to the town, relative to private
37 ways being accepted as public streets.
38

39 Taking the above concerns into consideration, the board tabled this matter until Mr. Cashell
40 completes his research and places this request back on a Planning Board meeting agenda for
41 action.
42

- 43 4. Hayes Engineering, Tony Capachietti: re: Healthy Pharms, Inc. "As-Built" exterior lighting
44 conditions update.
45

J. Cashell: We received a peer review letter regarding the external lighting plan and conditions at Healthy Pharms, Inc.

{The Planning Board discusses with the Town Planner a site visit to review the external lighting, and the applicant's request to be open to the public on Sundays.}

Public Hearing: Georgetown Plaza, continued from February 22, 2017.

M. Martin: Motion to open the Public Hearing for Georgetown Plaza, continued from February 22, 2017.

T. Evangelista: Second.

Motion carries 4-0; 1 absent.

Chris Sparagus, Project Engineer, Jim Clifford, real estate agent representing owner.

{Applicant's representatives discuss with the Planning Board their response to peer review comments from BSC Group. Topics discussed include the septic system, storm water and drainage, porous pavement design, implementation and maintenance, number of parking spaces, potential waiver of parking space requirements, wetland issues, history of the site, input from the fire chief, lighting plan, landscape plan, agreements regarding deliveries and refuse pickup, grass clippings disposal, snow removal, snow storage, bond issue, setback issues with the septic system.}

M. Martin: Motion to continue the Georgetown Plaza Public Hearing to May 26, 2017.

B. Watts: Second.

Motion carries 4-0; 1 absent.

5 minute recess.

Public Hearing: 66 Parish Road.

M. Martin: Motion to open the Public Hearing for 66 Parish Road.

B. Watts: Second.

Motion carries 4-0; 1 absent.

M. Martin: Motion to continue 66 Parish Road to April 26, 2017.

B. Watts: Second.

Motion carries 4-0; 1 absent.

Vouchers:

M. Martin: Motion to pay the vouchers for H.L. Graham Associates for \$1160.00, \$250.00, \$1575.00, and \$535.00, MVPC for \$2985.27, and North of Boston for \$505.00.

B. Watts: Second.

Motion carries 4-0; 1 absent.

Planning Office:

{Town Planner discusses with the Planning Board the departmental budget, a review of OSRD Ordinances and Definitive Subdivision application regulations, and the process of street acceptance.}

List of Documents and Other Exhibits used at Meeting:

94 *Documents and Other Exhibits used at meeting will be available for review at the Georgetown*
95 *Planning Office.*
96 Motion to adjourn was made by M. Martin
97 B. Watts: Second.
98 Motion carries 4-0; 1 absent.
99
100 The meeting was adjourned at 9:45pm.