



Town of Georgetown

MINUTES

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2 Committee: Planning Board
3 Date: February 8, 2017
4 Time: 7:00 pm.
5 Location: Georgetown Town Hall, 3rd floor conference room.

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7 Members present: Rob Hoover, Bob Watts, Matt Martin, Tillie Evangelista.
8 Members absent: Harry LaCortiglia.
9 Staff present: Administrative Assistant, Andrea Thibault

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11 Minutes taken by A. Thibault.
12 The Meeting was called to order at 7:04 by T. Evangelista.

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14 **Approval of Minutes:**
15 M. Martin: Motion to approve meeting minutes of April 20, May 11, June 8 and 22.
16 B. Watts: Second.
17 Motion carries 3-0; 2 absent.

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19 **Correspondence:**
20 1. Town of Newbury Zoning Board of Appeals: Increase in height from the original dwelling at 17
21 Fordham Way (Plum Island).
22 2. Town of Georgetown Strategic Plan 2025. (See New Business).
23 3. Resident letter re: Request Crescent Meadow Lane become a public roadway.
24 4. Larry Graham letter re: 40B (See Old Business).
25 5. Applicant letter and application information re: 1 West Main Street. (see New Business)
26 6. Healthy Pharms information regarding Final Occupancy Permit request. (see Healthy Pharms).

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28 M. Martin: Motion to suggest to the new Town Planner on Monday when he begins; if
29 appropriate to send a letter to homeowners association at Crescent Meadow Lane to let them
30 know he will look into their roadway issue as soon as possible.
31 B. Watts: Second.
32 Motion carries 3-0; 2 absent.

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34 **Public Hearing:** Georgetown Plaza, continued from January 11, 2017.
35 M. Martin: Motion to open the Public Hearing for Georgetown Plaza continued from January 11,
36 2017.
37 B. Watts: Second.
38 Motion carries 3-0; 2 absent.

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40 M. Martin: Applicant has requested a continuance to February 22, 2017.
41 M. Martin: Motion to continue the Georgetown Plaza Public Hearing until February 22, 2017.
42 B. Watts: Second.
43 Motion carries 3-0; 2 absent.

R. Hoover arrived 7:10pm.

M. Martin: Motion to approve the meeting minutes of April 13, 2017.

R. Hoover: Second.

Motion carries 4-0; 1 absent.

New Business: 1 East Main Street.

{Planning Board discussion and agreement to draft a memo to Georgetown building inspector, that the Planning Board is in support of this rental as per the building owner's letter. The Planning Board supports the use of public parking for up to 40 seats, and agrees to support the building inspector if he wishes to provide an occupancy permit for up to 50 seats, for church assembly use.}

New Business: Georgetown Strategic Plan;

{Planning Board discussion regarding the Georgetown Strategic Plan process. It is agreed that T. Evangelista will take the lead for the Planning Board, under the leadership of Phil Trapini, for this project.}

Old Business: Healthy Pharms, Inc: Final Certificate of Occupancy.

{Planning Board discusses external lighting issues, specifically the pole mounted floodlight fixtures at the entrance on the left hand side.}

R. Hoover: The external lighting must meet the ordinances. That is an issue.

M. Martin: Motion to direct the Chairman to sign off on the final certificate of occupancy upon the lighting corrected as discussed.

B. Watts: Second.

Motion carries 4-0; 1 absent.

Old Business: 11 Martell Way.

{The Planning Board signs decision drafted by Town Council to approve the motion.}

Old Business: 40B Dunbar Tavern.

R. Hoover: I would like to send a memo to the Zoning Board of Appeals, along with the Technical Review Agent's report, that the Planning Board has reviewed this application and that we concur with the issues outlined in the report. I would also like to state that we are happy to be of further assistance to the Zoning Board of Appeals.

M. Martin: So moved.

B. Watts: Second.

Motion carries 4-0; 1 absent.

Old Business: Bailey Lane OSRD.

T. Evangelista: I am concerned about the National Heritage line.

R. Hoover: That detail will be in the Definitive Subdivision Plan and we will review it then.

{Planning Board discusses decision deadlines.}

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89 **Member or Public Concern:**

90 *{Planning Board discusses the FY18 department budget.}*

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92 **List of Documents and Other Exhibits used at Meeting:**

93 *Documents and Other Exhibits used at meeting will be available for review at the Georgetown*
94 *Planning Office.*

95 Motion to adjourn was made by M. Martin.

96 B. Watts: Second.

97 Motion carries 4-0; 1 absent.

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99 The meeting was adjourned at 9:20pm.