



Town of Georgetown

MINUTES

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3 Committee: Planning Board
4 Date: August 11, 2021
5 Time: 7:00 pm.
6 Location: Virtual Meeting via Zoom
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9 Members present: Harry LaCortiglia, Bruce Fried, Bob Watts, George Comiskey, Joanne Laut.
10 Staff present: Town Planner, John Cashell.
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12 Minutes transcribed by A. Thibault. Note: Video recordings of all Georgetown Planning Board
13 meetings may be found at www.georgetownma.gov and by choosing the Community TV option.
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15 The Meeting was called to order at 7:01 by Harry LaCortiglia.
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Minutes:

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19 J. Laut: Motion to accept the minutes of June 23, 2021.
20 G. Comiskey: Second.
21 Motion carries 5-0; via roll call vote.
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Vouchers:

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24 B. Fried: Motion to approve the vouchers I move to approve the vouchers Staples Office
25 Supplies: \$97.26; BMO town credit card for Zoom charges for June 2021 of \$64.99; Merritt &
26 Co. HP Plotter annual contract for \$1,209.42; David Varga & Associates: technical review
27 Bailey Lane: \$1,664.00; Ron Muller & Associates technical review G. Mello \$530.00; and
28 Merrimack Valley Planning Commission MS4 technical support: \$8,424.96; as cited in our
29 packets and on this meeting's agenda.
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32 J. Laut: Second.
33 Motion carries 5-0; via roll call vote.
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Public Hearing: Ch. 57 Stormwater Bylaw.

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37 H. LaCortiglia: I will now open the continuation of the public hearing for Stormwater Bylaw.
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39 J. Cashell: Jen Hughes is here and we will go over the final draft of these bylaws.
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41 H. LaCortiglia: This is a proposed bylaw modification that we will be bringing to fall town meeting.
42 The regulations were approved at a prior meeting.
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44 {Planning Board, Town Planner and Jen Hughes from MVPC discuss final edits.}
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G. Comiskey: I move to forward a favorable report to the Select Board, calling for the Town to adopt at the 2021 Fall Special Town Meeting the proposed amendment language to Chapter 57 - Erosion & Stormwater Control Bylaw, as written and attached herewith, and as same relates to the town fulfilling the requirements of the Municipal Separate Storm Sewer Systems (MS4).

B. Watts: Second.
Motion carries 5-0; via roll call vote.

Planning Office:

1. Pingree Road:

J. Cashell: Payment is still pending. There is presently \$300.00 in the consultant review fee account. We received a request from the new owners to allow for an extension for a month for tonight's meeting. I would recommend the second meeting in September.

H. LaCortiglia: How are we further involved? This matter is now in the purview of the Selectboard. John, if the Selectboard contacts you., please make me aware.

B. Fried: Motion to send invoices to Board of Selectman for Pingree Rd.
J. Laut: Second.
Motion carries 5-0; via roll call vote.

2. Bailey Lane:

J. Cashell: This development has been completed for over a year. Mr. Rhuda is in the audience tonight.

(Planning Board, Town Planner discuss closure of escrow account.)

G. Comiskey: Motion to approve from the present balance and we will retain \$1664.00.
J. Laut: Second.
Motion carries 5-0; via roll call vote.

3. CVS Plaza:

(Planning Board, Town Planner discuss CVS Plaza project; stair rails; handicap parking area; bay tubes; currently under enforcement order from Conservation Commission.)

4. Planning Office salary budget and shortfall:

J. Cashell: The shortfall is \$2,600.00 that was not budgeted. Andrea was accepted into the union after Town Meeting last spring. The Green Communities grant can fund up to \$10,000.00 in salaries.

5. Appoint a Sb-Committee for Major Development Review:

B. Fried: I believe the members we discussed and agreed upon were myself, Jean Nelson, George Comiskey, Mike Birmingham and Jay Ogden.

H. LaCortiglia: We need a motion to appoint Bruce Fried, Jean Nelson, George Comiskey, Mike Birmingham and Jay Ogden to the Major Development Review sub-committee.

B. Watts: So moved.

J. Laut: Second.

Motion carries 5-0; via roll call vote.

{Planning Board and Town Planner discuss dates for first meeting.}

6. Planning Board Application Forms:

H. LaCortiglia: When did we last correct/modify our forms? Can we do this ministerially?

G. Comiskey: Please add the National Heritage to the Forms.

{Planning Board and Town Planner agree that George Comiskey will work on this with John Cashell.}

7. Zoning Map Update:

H. LaCortiglia: We have updated the Zoning Map on the town website.

8. E-code:

H. LaCortiglia: Please let us know when we are next able to update.

9. Little's Hill:

J. Cashell: Larry has not completed this. He is not taking on any new business until he completes what is on his checklist right now.

H. LaCortiglia: Where do we stand as far as Larry getting paid for Pingree Rd? Any update on collecting what Larry is owed?

J. Cashell: The Selectboard may refer his bill to Town Counsel.

Motion to adjourn. B. Fried.

Second: J. Laut.

Motion carries 5-0; via roll call vote.

Meeting adjourned at 8:56pm.