

# GEORGETOWN CONSERVATION COMMISSION

Memorial Town Hall ♦ One Library Street ♦ Georgetown, MA 01833

Phone: (978) 352 - 5712 ♦ Fax: (978) 352 - 5725

## Notification to Abutters

### Under Wetlands Protection Laws

### **Instructions to Applicant:**

- 1) Complete the following Georgetown Conservation Commission's Notification to Abutters.
- 2) Request a "Certified Abutters List" from the Board of Assessors. This must include the names and addresses of **all owners currently known to the Board of Assessors for all parcels within 300 feet** of any parcel on which any activity, Request for Determination, or delineation or Resource Areas is proposed. **[PLEASE NOTE: this is not necessarily the same as a list of the owners of record as of the previous January 1.]**
- 3) Mail a copy via certified mail (return receipt required), or hand deliver a copy (signed receipt required), of the Notification to Abutters to each Abutter.
- 4) Submit the original Certified Abutters List, a copy of the completed Notification to Abutters, and the signed receipts of hand delivery or certified mail delivery (green cards) to the Commission prior to the opening of the public hearing.

**CAUTION: Failure to properly notify all currently known owners of parcels abutting within 300 feet may result in delays and costly appeals at the applicant's expense.**

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## Notification to Abutters

**Under the Massachusetts Wetlands Protection Act (MGL Chapter 131, § 40)**  
and/or

**The Georgetown Wetlands Protection Bylaw (Chapter 161 of the Georgetown Code)**

In accordance with MGL Chapter 131, § 40 and/or Chapter 161 of the Georgetown Code, you are hereby notified of the following hearing:

Applicant Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/Town, State & Zip Code: \_\_\_\_\_

Type of Application Filed: \_\_\_\_\_

Location of the proposed project or request: \_\_\_\_\_  
Georgetown, Massachusetts 01833.

Georgetown Assessor's Map & Lot(s): \_\_\_\_\_

Description of Proposed Project/Request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A Public Hearing will be held on: \_\_\_\_\_ at \_\_\_\_\_ PM.  
(day) (date) (time)

**THE MEETING LOCATION WILL BE POSTED TO THE CALENDAR ON THE WEBSITE 48HRS PRIOR TO THE MEETING:** <https://www.georgetownma.gov/conservation-commission>. If you don't have internet access, call the Conservation Office at (978) 352-5712 for the meeting location.

A copy of the application and plans may be examined at the Georgetown Conservation Commission during regular business hours. A free copy of the application and plans may be obtained by contacting (check one):

**Applicant** ☐ Phone or Email: \_\_\_\_\_

**Applicant's Representative** ☐ Phone or Email: \_\_\_\_\_

Any person planning to build, cut trees, landscape, grade, fill, dredge or otherwise alter any Area Subject to Protection under the Massachusetts Wetlands Protection Act and/or the Georgetown Wetlands Protection Bylaw must file a Request for Determination of Applicability or a Notice of Intent with the Conservation Commission. Any person seeking confirmation of the delineated boundaries of any Area Subject to Protection under the Massachusetts Wetlands Protection Act and/or the Georgetown Wetlands Protection Bylaw must file a Request for Determination of Applicability and an Abbreviated Notice of Resource Area Delineation with the Conservation Commission. Areas Subject to Protection include: any wetland, any lake or pond, any vernal pool, any intermittent stream, any land subject to flooding or inundation, and within 100 horizontal linear feet thereof; and any perennial river or stream and within 200 horizontal linear feet thereof.

**NOTE:** Notice of the public hearing, including date, time and place, will be published in the Georgetown Record (alternate is Eagle Tribune). You may contact the Georgetown Conservation Commission at (978) 352-5712 or the Department of Environmental Protection Regional Office at (617) 654-6500 for further information.