

## **Camp Denison Committee**

July 13, 2021 - Draft

Meeting Minutes

Smokey's Den, Camp Denison

**Meeting Opened:** 6:40 pm

**Attendance:** (x indicates attendance)

x	Harry Nelson, Chair	x	Jim Lacey, Treasurer		Jack LoCicero, Member
x	Chris Roop, Clerk	x	George Langlais, Member		Ella Richardson, Member
	Kim Therrien, Member				
x	Don Anderson, Camp Manager				

**Guests:** Steve Pinto, asst. Treasurer

### **Administrative Business**

1. Minutes Approval: minutes were not available for approval, postponed to next meeting.
2. Kim Therrien has resigned as a committee member.
3. Steve Pinto has been submitted to the Con Com to fill the opening as a committee member.

### **Discussion and Motions:**

1. Treasurer's Report
  - Balance of the Revolving Account end of FY2021 is \$17,724.
  - Estimated income for 1<sup>st</sup> 6 months of FY2022 is \$22,800.
  - Estimated income for FY2022 is \$35,785.
  - Friends of CD balance is around \$4,300.
  - Because of changes in town allowable accounting practices, The Friends of CD can no longer pay bills and request reimbursement.
2. New business
  - Due to accounting changes (see Treasurer's Report), the current arrangement for cleaning will need be terminated because:
    - i. The individual currently providing the service can't be setup as a vendor or contractor to the town.
    - ii. The other option is to hire as a PT employee of the town, which would increase the cost to the camp by roughly 40%.
    - iii. Cleaning will be managed by the Camp Manager.
  - For long term operational stability, it is necessary for us to recruit additional volunteers.
    - i. An especially important role, not being performed is a Social Media manager.
    - ii. Additional volunteers to help maintain the facilities will be required as the current crew of dedicated volunteers continues to age.
    - iii. Numerous strategies were discussed with some specific actions to be taken.
3. Old business
  - Upcoming expenses: A review of potential upcoming major expenses to be considered was discussed:
    - i. Lodge electrical service upgrade is moving forward.

1. During the time between when the grant request was submitted to the CPC and when it was approved the cost of the work has increased by 30-40% for materials and continues to rise. The shortfall will need to be made up by the camp and Friends organization.
2. In addition to materials cost increases there are unanticipated requirements, such as moving the man-door, reorganizing the shop space to accommodate the panel changes and elimination of overhead cables. We need to do the upgrade and want to get started before costs go up further.
3. The first week in November has been blocked out for the work on the calendar since the lodge and Nature Center will be without power for 2-3 days, without complications.
- ii. The dump-body ATV (aka "Beast") needs maintenance to ensure continued service.
  1. The front tires will be replaced.
  2. An estimate for brake and other items to be done by Rosencrantz (John Deere service) will be requested and the cost evaluated before moving forward. This will incur a cost.
- iii. The golf cart needs a new fwd-rev switch and other maintenance.
- iv. The current storage for flammables should be upgraded to bring it up to code.
- v. The floor in the Men's side of the Bath House needs to be repaired over the winter. Temporary repairs for safety to get through the season have been completed.
4. Camp Manager's Report
  - Summer Camp is in full swing, despite the continuous rain since the beginning of July.
  - Bookings are strong.
  - Web searches of other venues completed to research competing facilities, advertising, and pricing in the area.
  - The lodge needs to be prepped and painted in several places in preparation for weddings later this year. The rain has prevented progress in July.

**Meeting adjourned:** 8:40 pm

Scheduled Committee Meetings: 2021: 8/17, 9/14, 10/12, 11/9, 12/14