

**Memorial Town Hall, 1 Library Street, Georgetown, MA 01833**  
**Ph. (978) 352-5755 □ Fax (978) 352-5727**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Memorial Town Hall**  
**5/15/17**  
**8:00PM-General Meeting~3<sup>rd</sup> floor meeting room, Town Hall**

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**Selectmen Present:** Joseph Bonavita, Chairman; Steven Sadler, Clerk; C. David Surface; Gary C. Fowler; and Douglas W. Dawes

**Others Present:** Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

**Absent:**

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**8:00PM Call to order**

Invocation-Douglas W. Dawes  
Pledge of Allegiance

**NEW BUSINESS**

*Reorganization of Board*

Mr. Farrell accepted nominations for Chairman of the Board of Selectmen

Mr. Sadler nominated Joseph Bonavita

Mr. Dawes nominated Steven Sadler

Votes for Joseph Bonavita: Vote 3-2 in favor

Surface-yes

Fowler-no

Dawes-no

Sadler-yes

Bonavita-yes

Votes for Steven Sadler: Vote 2-1-2 did not pass

Surface-no

Fowler-yes

Dawes-yes

Sadler-abstained

Bonavita-abstained

Mr. Farrell stated that Mr. Bonavita would be the new Chair of the Board of Selectmen and would take over the nominations.

Mr. Bonavita accepted nominations for Clerk of the Board of Selectmen.

Mr. Surface nominated Steven Sadler

Votes for Steven Sadler for Clerk: 5-0 in favor  
Surface-yes  
Fowler-yes  
Dawes-yes  
Sadler-yes  
Bonavita-yes

Mr. Bonavita thanked the board for the vote as Chair.

## **WARRANT and MINUTES**

*Minutes for Approval: 7/18/2016, 12/5/2016, 12/19/2016, 4/24/2017, 5/1/2017*

**Mr. Surface moved to approve the Selectmen minutes of July 18, 2016, December 5, 2016, December 19, 2016, April 24, 2017, and May 1, 2017. Mr. Sadler seconded the motion.**

Mr. Fowler asked about Town Council cost discussion in the December 5<sup>th</sup> minutes and if they had an answer. Mr. Farrell stated that there would be no charge to Selectmen to call.

Mr. Fowler asked to change on page 3 of the December 19<sup>th</sup> minutes under FY 18 Budget Strategy the second paragraph last sentence from health insurance to school budget.

**The motion was approved by a unanimous vote.**

## **OLD BUSINESS**

*Elm Street Construction Contract Signing-Peter Durkee to be present*

Mr. Bonavita asked Mr. Durkee to give an update.

Mr. Durkee stated that they need the contract signed so Newport can order materials. He stated that they plan to start at the beginning of June. He explained that they will provide a payment plan for the finance department, and he will have a meeting with all departments involved, all neighbors will be able to reach their homes, and over the summer the street will be closed to the public except those who live on the street. He stated that there will be no summer activities at the school during the day. He stated that there may be events after 5PM.

Mr. Surface asked the funding and that we had a number at \$1.8M and cannot go over. Mr. Durkee stated that the bid was under the \$1.8 at \$1.7M. He stated that he reduced a few items and one was school signs and he stated that he looking to get signs with speed on it. He stated that he will use funds from Complete Streets or Safe Routes to School if he can.

Mr. Bonavita asked timeline. Mr. Durkee stated that the contractor has a year but he thinks it will be less. He stated that he may have to come back for the final layer of pavement.

Mr. Dawes asked if the plan is for Brook Street to be two-way after the project. Mr. Durkee stated yes it is.

Mr. Fowler stated that the traffic committee considered making Brook Street a two way and should look at this soon. Mr. Durkee stated that he feels before the project ends the board should look at the street. He stated that the board would have to have a public meeting. Mr. Dawes asked if Newport is doing all of the work or if some will be done by the highway department. Mr. Durkee stated Newport will be doing the work but he and his staff will oversee the project.

**Mr. Surface moved to authorize the Chair to sign the Elm Street Construction Contract with Newport Construction Corporation as presented by Mr. Durkee. Mr. Sadler seconded the motion.**

Mr. Dawes asked if the Elm St side of Brook Street is part of the project. Mr. Durkee stated yes. Mr. Fowler asked when we will discuss bonding. Mr. Farrell explained the process for the bans for funding. Mr. Bonavita asked if there is an open forum for complaints while the project is underway. Mr. Durkee stated that he will be out there every day and his staff and anyone can call his office with concerns.

**The motion was approved by a unanimous vote.**

Mr. Farrell stated that he will send a notice to proceed with the contract to Newport Construction Corp.

## **OLD BUSINESS**

### *Adoption of Complete Streets Policy*

#### *Complete Streets Funding Program Project Prioritization Plan*

Mr. Durkee stated that he had copies of the Complete Streets Program Project Prioritization Plan. He explained the projects on the plan to the board. He stated that he would like to have another Park & Ride near RT95. He stated that the plan has sidewalks up Andover Street. He stated West Main Street is on the tip at 25% design and he did not add to this plan. He stated that he would also like to see a sidewalk up to Nunan's.

Mr. Dawes stated he did not see North Street on the plan. Mr. Durkee explained that the North street sidewalks that need to be done and added on to.

Mr. Fowler asked if there will be any more meetings on Complete Streets. Mr. Durkee stated he will be meeting with the State. Mr. Fowler stated that he sees making the Park & Ride a town parking lot and move the Park & Ride lot. He stated he was told that we do not have to call it a Park & Ride anymore. Mr. Surface stated that we should investigate the bus to Boston to make sure it does not go away. Mr. Dawes asked when the deadline is for the Prioritization Plan. Mr. Farrell stated September 1<sup>st</sup>.

**Mr. Fowler moved to adopt the Complete Streets Policy as presented. Mr. Dawes seconded the motion.**

Mr. Fowler stated that there are no effective dates on the form do we need dates. Mr. Farrell stated that we do not need effective dates just the date of adoption of the board.

**The motion was approved by a unanimous vote.**

## **SELECTMEN'S REPORT**

### *Perambulation of Bounds*

Letter received from Rowley to set up a day and time.

Mr. Farrell stated that today we received a letter from Rowley requesting to set up a date and time to meet. He read the letter and stated two Rowley Selectmen would meet with Georgetown Selectmen.

Mr. Fowler and Mr. Dawes stated that they would be willing to work with Rowley on the bounds.

## **TOWN ADMINISTRATOR'S REPORT**

### *45 Central Street-Update*

Mr. Farrell stated that the site has been cleaned up by Mello Disposal and Mr. Durkee. He stated that Mr. Durkee talked with Jason Mello and his company removed the trash for free.

Mr. Bonavita asked that the board send a letter of thanks to Jason Mello. He asked the next steps. Mr. Farrell stated that Historical Commission had 30 days to respond to the demolition permit and they had no response so there is no delay. He stated that before the house can be torn down we have to do an asbestos assessment. He stated that he has to check the funds to see how much is left for this. Mr. Fowler asked if there is value in the granite in the foundation and if it could be used somewhere in town. Mr. Farrell stated that sometimes the demolition company bases the price on what they will get out of the site. Mr. Fowler asked if the Highway Department could remove the building. Mr. Farrell stated that we would have to rent the equipment and they have never done this before. Mr. Surface stated that maybe we should check with Mr. Durkee or have the Building Inspector look at the site and see if there is anything of value.

*East Main Street Park*

Mr. Dawes asked about bidding on the East Main Street Park work. Mr. Farrell stated that the process started last week and will be for two weeks and that we need three estimates. He stated a week from Wednesday is the due date for the proposals.

**APPOINTMENTS and APPROVALS**

*Request for renewal of Bowling License for Georgetown Bowling Lanes*

**Mr. Surface moved to approve the Bowling License for Georgetown Bowling Lanes to expire December 31, 2017. Mr. Sadler seconded the motion.**

Mr. Sadler asked if we were all set with the Fire Chief. Mr. Surface stated that the Fire Chief stated he was all set when he was last in.

**The motion was approved by a unanimous vote.**

*Renewal of Class II Used Car Sales-Georgetown Auto Sales*

**Mr. Surface moved to renew the Class II Used Car Sales license for Georgetown Auto Sales to expire December 31, 2017. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.**

*Request to renew Second Hand Shop License-Sedler's Antiques*

**Mr. Surface moved to renew the Second Hand Shop license for Sedler's Antiques to expire December 31, 2017. Mr. Dawes seconded the motion.**

Mr. Surface asked where they are with their taxes. Mr. Farrell stated that they are in arrears. Mr. Surface stated he would not want to shut them down he would vote to allow the business to continue to operate

**The motion was approved by a 5-0 vote.**

*Request to renew Common Victualler License Pizza Factory*

**Mr. Surface moved to renew the Common Victualler license for the Pizza Factory to expire December 31, 2017. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.**

Mr. Sadler asked about the new Second Hand Shop if we had heard from them. Ms. Pantano stated that she sent them an application but has not received anything back.

Mr. Dawes read the Memorial Day Observance letter on all events for the holiday and parade. Mr. Bonavita invited the residents to come out and participate in the events.

### **NEXT MEETING**

May 22, 2017 at 7PM-3rd floor Town Hall

### **ADJOURNMENT**

**Mr. Surface moved to adjourn. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.**

Meeting adjourned at 9:05PM.

Minutes transcribed by J. Pantano.

Minutes approved May 22, 2017

Documents used in this meeting:

- Reorganization of Board Policy
- Minutes for Approval, 7/18/2016, 12/5/2016, 12/19/2016, 4/24/2017, 5/1/2017
- Elm Street Construction Contract
- Complete Streets Prioritization Plan
- Perambulation of Bounds-Letter from Rowley
- Request for renewal of Bowling License for Georgetown Bowling Lanes
- Renewal of Class II Used Car Sales-Georgetown Auto Sales
- Request to renew Second Hand Shop License-Sadler's Antiques
- Request to renew Common Victualler License-Pizza Factory