

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
Ph. (978) 352-5755 □ Fax (978) 352-5727
BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
6/10/19
7:00PM-General Meeting~3rd floor meeting room, Town Hall

Selectmen Present: Joseph Bonavita, Chairman; Douglas W. Dawes, Clerk; Gary C. Fowler, and David J. Twiss

Others Present: Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

Absent: Charles Durney

7:00PM Call to order

Invocation-Douglas W. Dawes
Pledge of Allegiance

Mr. Bonavita stated the he and Selectmen Dawes attended the Georgetown High School graduation and wish all the best to the graduates.

OLD BUSINESS

Update on the progress/effectiveness of SeeClickFix.

Mr. Durkee stated he only had a few calls and did not get a lot out of the program he stated that he was the only one using the program.

Mr. Farrell stated that we did not get a lot out of it and he did not renew for this year. He stated that we had an intern who got the program up and running and there was no one to pick up tracking the program. He stated that the Light and Water Departments took a pass on joining the program.

Mr. Bonavita asked Mr. Durkee to give an explanation of the program. Mr. Durkee explained that this an App on your phone that is used to track and report pot holes, etc. He stated that it has made them keep better tracking of pot holes and other service issues. Mr. Farrell stated we paid \$6,000 for last year for the App.

Mr. Bonavita stated that he would think something like this would go over well if it was marketed well.

Mr. Fowler stated that if they could of had Light and Water join it would have been good and they could of helped to pay for the App.

Request for the David Curley Memorial 5K Fun Run to be held in town

Stephanie Laverdure was present and explained the event.

Ms. Laverdure stated that the event will be held on July 14, 2019 starting from the Perley School and down North Street to Meadowview and back.

Mr. Twiss asked if they talked to the Police Department. Ms. Laverdure stated that they did and will have 4 detail officers. Mr. Fowler stated that he does not remember having 4 detail officers.

Mr. Twiss stated he did a similar race on this route and explained the process of North Street closed until the race starts and then they go down to one lane.

Mr. Twiss moved to approve the *David Curley Memorial 5K Fun Run* request to be held in town on Sunday, July 14, 2019. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Neurofibromatosis NE request for the Coast to the Cure bike ride to pass through town

No one present.

Mr. Bonavita stated we have had this ride go through town before with no issues.

Mr. Dawes moved to approve the *Neurofibromatosis NE* request for the *Coast to Cure bike ride* to pass through town on Saturday, September 14, 2019. Mr. Twiss seconded the motion and the motion was approved by a unanimous vote.

WARRANT and MINUTES

Minutes of May 20, 2019

Mr. Dawes moved to approve the meeting minutes of May 20, 2019. Mr. Twiss seconded the motion and the motion was approved by a unanimous vote.

CORRESPONDENCE

Notice from the Town Clerk of the resignation of David Twiss from the ZBA

Mr. Bonavita thanked Mr. Twiss for his service on the ZBA.

Community Outreach Meeting-Peak Limited, LLC proposed Marijuana Establishment 6/12

Mr. Bonavita read the outreach meeting notice for Peak Limited, LLC being held on Wednesday, June 12th.

TOWN ADMINISTRATOR'S REPORT

National Ave Bids Map 14 Lot 7 & 7A

Mr. Farrell stated that on June 12th the bids will be published in the Central Register and he explained the process to advertise. He stated that there are two separate proposals and the Central Register will direct bidders to our website. He stated that one RFP is for \$1.4 million and the other is for \$899,000 thousand as assessed by the Office of the Assessors. He stated that the bids will be scored by the criteria and will be the board's decision on the winner of the bid. He stated they may want a committee to score the bids and then bring to the board. Mr. Twiss asked if we had a scoring model.

Mr. Fowler stated to have the Town Administrator, the Planner, and a Planning Board member at least on the committee. Mr. Farrell stated that the Planning Board will get a chance to review the project. Mr. Farrell suggested himself, John Cashell, and maybe a commercial real estate person. Mr. Bonavita ask how many should be on the committee. Mr. Farrell stated five members. Mr. Farrell stated that the assessor may be of value to the committee. Mr. Twiss stated that assessment may be lower than the assessed value. Mr. Fowler agreed. Mr. Dawes stated that he does not think the realtor should be a resident. Mr. Fowler asked if MVPC would have someone to be a part of the process. Mr. Bonavita stated he is not sure on a Commercial Realtor as they might have a conflict. Mr. Twiss stated a commercial appraiser may be an option. Mr. Farrell stated could hire a professional.

Mr. Bonavita stated that Mr. Farrell, Town Planner, and Mr. Twiss volunteered to join the committee. Mr. Fowler stated that he likes the idea of the Assessor. He stated that there could be a conflict in the future if a Planning or ZBA member is involved. Mr. Fowler stated he likes MVPC being a part of the process. Mr. Bonavita stated he agrees and asked Mr. Farrell to reach out. Mr. Fowler asked about an EDC member.

Discussion on fees, ads, and back taxes that have to be paid first.

Mr. Twiss stated if MVPC does not work out maybe Mr. Durkee would review.

Mr. Bonavita asked for a follow up on the EDC and MVPC members being involved.

Moody's Report

Mr. Farrell stated that he will have the draft Moody's Report tomorrow. He stated that the finance team had a conference call with them last week and they had two pages of questions. He explained the documents that they sent Moody's, and questions. He stated that Commercial/Industrial went up 100%. He stated that they said they would not go down with the town's rating.

NEW BUSINESS

Representative Mirra-to speak on Merrimack River Controlled Sewage Outflows

Representative Mirra & Senator Tarr were present

Representative Mirra explained the CSO (Combined Sewer Overflows) and that the public needs to be concerned of these events and have seen residents who have been in the river after a rain event. He stated that some have had to be seen in the ER. He stated that this is an awareness campaign for the public. He gave the board two handouts and asked if the link could go on the website. He stated that when there is too much precipitation in a short time the runoff does not go through the treatment plants. He stated that they are working on bills for better CSO reporting.

Sen. Tarr explained the notification system and that they are going to the EPA and also to the community that is affected.

Mr. Dawes stated that further upstream do we also have issues.

Mr. Mirra stated that there are plants in Nashua, and Manchester.

Mr. Twiss asked where they are testing. Sen. Tarr stated that is a good question and that is part of a discussion of where to test and what they are testing for.

Mr. Twiss brought up testing down river and the issues of the sandbar at the mouth of the Merrimack River.

Senator Tarr stated that there is a plan to dredge the mouth of the Merrimack River.

Mr. Fowler stated that Georgetown may want to be included on the dredging. He stated that the town has a part of access to the Rowley river. Senator Tarr explained where they are with this process. He discussed funding for dredging and grants available.

Discussion on dredging of rivers, treatment plants in NH, and what the State is working on.

Mr. Bonavita asked what is the message to our residents.

Rep. Mirra stated a CSO can happen with a small amount of rain and the time after these events residents must be aware of conditions of the water.

Mr. Bonavita wanted to thank Senator Tarr for helping to get funding for our Teen Recreation Center. He stated that Sen. Tarr and Rep. Mirra have been working on funding for the Teen

Center and have \$30K pending and by July 1st will have a final document for the Senate. He stated that they have toured the area in the Perley School and it is a great space.

SELECTMEN'S REPORT

Approval of the Town Administrator's Contract

Mr. Fowler moved to approve the *Town Administrator's Contract July 1, 2019 to June 30, 2022*. Mr. Dawes seconded the motion and the motion was approved by a 3-0 vote. Mr. Twiss abstained.

Request from Ida Wye for appointment as Tree Warden

Mr. Dawes asked to move this to another meeting when Ms. Wye is available. Mr. Fowler stated that Mr. Durkee should also be present.

Summer schedule

Mr. Bonavita stated that the board will have a summer schedule of one meeting a month, on July 15 and August 12 at 7PM.

Stantec/MassDOT-Border to Boston Trail request for comments-Town Planner to be present

Mr. Cashell was not able to attend so this was passed over.

APPOINTMENTS and APPROVALS

Appointments

Mr. Dawes moved to approve the re-appointment of *Michael Farrell as ADA Coordinator* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *C. David Surface, Shawn McGee, and Charles Keilty as Affordable Housing Trustees* term to expire June 30, 2021. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *William Gianacoples to the Board of Health* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Charles Durney and Kelsy Bresnahan-Sousa to the Cable TV Advisory committee* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Donald Cudmore to the Capital Improvement Planning Committee* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Laura Repplier, Rebecca Chane, and Chris Candia to the Conservation Commission* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Gary Fowler* to the *Community Preservation Committee* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 3-0 vote. Mr. Fowler abstained.

Mr. Dawes moved to approve the re-appointment of *Jean Perley, Diane Prescott, and Diane Klibansky* to the *Council on Aging* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Carol Westhauer* to the *Council on Aging as an Alternate Member* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Michael s. Cameron* to the *Cultural Council* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Donald Cudmore, Police Chief* as the *Emergency Management Director* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Fred A. Mitchell, Jr, Fire Chief, Lt. Scott Hatch, and Dean Julien* as *Emergency Management Assistant Directors* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Peter Durkee, Highway Surveyor, Deborah Rogers, Health Agent* as *Emergency Management Team Members* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Donald Cudmore, Police Chief* as the *Emergency Response Coordinator* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Donald Cudmore, Police Chief* as the *Federal Emergency Management Association (FEMA) Director* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Fred A. Mitchell, Jr., Fire Chief* as the *Federal Emergency Management Association (FEMA) Assistant Director* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Lt. Scott Hatch* as the *Federal Emergency Management Association (FEMA) Team Member* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *John Cashell, Town Planner, Steven Sadler, and Joseph Bonavita* to the *Economic Development Committee* term to expire June 30, 2021. Mr. Twiss seconded the motion and the motion was approved by a 3-0 vote. Mr. Bonavita abstained.

Mr. Dawes moved to approve the re-appointment of *John Duggan, and Matt Bourassa* to the *Economic Development Committee* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Michael Farrell, Town Administrator* as the *Acting Finance Director* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Fred A. Mitchell, Jr. Fire Chief* as the *Forest Warden* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Fred A. Mitchell, Jr. Fire Chief* as the *Hazardous Materials Coordinator* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Deborah Rogers, Health Agent, Steven Przyjemski, ConCom Agent, John Cashell, Town Planner, Peter Durkee, Highway Surveyor, Fred A. Mitchell, Jr. Fire Chief, Donald Cudmore, Police Chief, David Schofield, Light Manager, Michael Farrell, Town Administrator, and Bruce Trumbul, Water Manger* to the *Hazard Mitigation Planning Committee* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *James D. Davenport, and Gloria Swanbon* to the *Historical Commission* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Donald Cudmore, Police Chief, Lt. Scott Hatch, Det. Sgt. James Rodden, Sgt. Kevin DeFeo, Officer Derek Jones, and Det. Matthew Carapellucci* as *Liquor License Agents to the Board of Selectmen* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *John Cashell, Town Planner* as the *Merrimack Valley Planning Commission Representative* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Donald Cudmore, Police Chief, Peter Durkee, Highway Surveyor, Les Godin, Building Inspector, Deborah Rogers, Health Agent, and Fred A. Mitchell, Jr. Fire Chief* to the *Mobile Food Vendor Committee* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Deborah Rogers* as the *Mosquito Larviciding and Spraying Coordinator* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Ann Gill, Treasurer, Mary McMenemy, Town Accountant, Joseph Bonavita, Selectmen, Ed Dobie, FinCom Chair, Michael Farrell, Town Administrator* as *Other Post-Employment Benefits Trust Fund Trustees (OPEB)* term

to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 3-0 vote. Mr. Bonavita abstained.

Mr. Dawes moved to approve the re-appointment of *James DiMento, David Schauer, Al Kitchin, John Dunlevy, and Gary Fowler* to the *Park and Recreation Commission* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Scott Hatch* as *Police Lieutenant* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Kevin M. DeFeo, and Joanne Morrissey* as *Patrol Sergeants* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *James Rodden* as *Detective Sergeant* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Matthew Carapellucci* as *Detective* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Phillip Klibansky, Derek Jones, Henry Olshefsky, David Rosquete, Heather Lefebvre, Taylor A. Ford, and Lura Britton* as *Patrolman* term to expire June 30, 2022. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

Mr. Dawes moved to approve the re-appointment of *Mark Anderson, Tyler Dechene, Joanne Vallone, Dean A. Julien, Gregory Levesque, Peter Neu, Tyler Skane, Philip Sepe, John Page, and Jacob Fitzgerald* as the *Reserve Police Officers* term to expire June 30, 2020. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

BOARD BUSINESS

Mr. Dawes stated that at a recent Veterans' meeting the chair asked if the board would vote to appoint an alternate for the Veterans' Services, as they at times have had an issue with a quorum. The board agreed to appoint an alternate.

Mr. Dawes moved to have an alternate member to Veterans' Services with a one-year term. Mr. Twiss seconded the motion and the motion was approved by a 4-0 vote.

NEXT MEETING

June 24, 2019 at 7:00PM, 3rd floor meeting room, Town Hall

ADJOURNMENT

Mr. Twiss moved to adjourn. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

BoS Minutes
June 10, 2019

Meeting adjourned at 9:22PM.

Minutes transcribed by J. Pantano.

Minutes approved July 15, 2019.

Documents used in this meeting:

- Notice from the Town Clerk of the resignation of David Twiss from the ZBA
- Community Outreach Meeting-Peak Limited, LLC proposed Marijuana Establishment 6/12
- Neurofibromatosis NE request for the Coast to the Cure bike ride to pass through town
- Request for the David Curley Memorial 5K Fun Run to be held in town
- Stantec/MassDOT-Border to Boston Trail request for comments-Town Planner to be present
- Approval of the Town Administrator's Contract
- National Ave Bids Map 14 Lot 7 & 7A
- Appointments
- Request from Ida Wye for appointment as Tree Warden