

**Memorial Town Hall, 1 Library Street, Georgetown, MA 01833**  
**Ph. (978) 352-5755 □ Fax (978) 352-5727**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Memorial Town Hall**  
**2/10/20**  
**7:00PM-General Meeting~3<sup>rd</sup> floor meeting room, Town Hall**

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**Selectmen Present:** Douglas W. Dawes, Acting Chair; Gary C. Fowler, and David J. Twiss

**Others Present:** Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

**Absent:** Joseph Bonavita, Chairman; Charles Durney, Clerk;

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**7:00PM Call to order**

Invocation-Douglas W. Dawes  
Pledge of Allegiance

**WARRANT and MINUTES**

*Minutes of January 13, 2020*

**Mr. Twiss moved to approve the minutes of January 13, 2020 as amended with changes by Mr. Fowler. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.**

**PUBLIC HEARING**

*Georgetown Flatbread - Alteration of Premises*

**Mr. Dawes moved to open the public hearing for the Alteration of Premises for Georgetown Flatbread, LLC All Alcohol License. Mr. Twiss seconded and the motion was approved by a unanimous vote.**

Melissa Ogden, Mann & Mann and Peter Brown, Flatbread, LLC were present

Ms. Ogden stated that they will be adding 4 lanes of bowling with a seating area and are requesting to alter the license to include this are in the Alcohol license.

Mr. Dawes asked if there will be doors. Mr. Brown stated that there will be a door and soundproofing.

Mr. Twiss asked where located. Mr. Brown explained the location and you will not see the bowling alleys when you enter the front and will be behind bathrooms. He stated the only entrance to the bowling alleys will be from the bar area of Flatbreads. Mr. Dawes asked if the alleys will be open to the public. Mr. Brown stated that yes, the alleys would be open to the public.

Mr. Dawes asked when the demo will start. Mr. Brown stated that they will start working on the bathrooms so they have bathrooms for the restaurant during the demo of the alley area.

Mr. Dawes asked when they plan on opening the alleys. Mr. Brown stated plan to open in March.

Marc Donahue, 261 Andover Street asked about license and areas included in the Alcohol license.

Mr. Dawes stated listed areas are already included in license and tonight the board is just voting on the Alteration.

**Mr. Twiss moved to close the public hearing. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.**

**Mr. Twiss moved to approve the Georgetown Flatbread, LLC request for an Alteration of Premises to their Alcohol License. Mr. Fowler seconded the motion and the motion was approved by a 2-1 vote.**

### **CORRESPONDENCE**

*Town Clerk request to approve the Warrant for the Presidential Primary*

Mr. Dawes read the Presidential Primary Warrant.

**Mr. Twiss moved to approve the Presidential Primary Warrant for March 3, 2020. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.**

*Green Communities Designation Notification*

Mr. Dawes stated that the town has received notification that we have been approved as a green community.

Mr. Farrell stated the town is approved and will receive a \$140K grant. He stated that the funds will be used to make the Town Hall and Public Safety more efficient with new lighting, insulation, etc. He stated that the town will now be able to apply for additional Green Communities grants.

Mr. Dawes asked what we spend for town hall in energy costs. Mr. Farrell stated that the town spends \$700K for the town in energy costs, so any savings will be good.

Mr. Fowler asked when will the ESCO be finished. Mr. Farrell stated that this was a 15 year program and started in 2011, so 6 more years. He stated that we have low interest on these funds and if this program is as good it will be a good investment.

### **NEW BUSINESS**

Mr. Dawes stated some agenda items have been tabled tonight, as there is not a full board.

*AFG Regional Grant & Grant Update-Fire Chief to be present*

Fire Chief Fred Mitchell was present

Chief Mitchell stated have two S.A.F.E grants totaling \$6K one for students and one for senior citizens. He explained the programs and the lock box program for seniors. He stated that the other grant is for a program that shows plans of buildings and shows hydrants and staff will be able to access in the vehicles. He stated the department received \$1500 for the program and total cost is \$4K.

Chief Mitchell stated he talked to the Merrimac Fire Chief about a regional grant for portable radios. He stated now borrowing a few from Groveland as they use digital and if they have to cover for Groveland, they need the radios. He stated that they have a better chance doing a regional grant then applying alone. He stated that he is asking the board to allow them to enter into a MOU with Merrimac. He stated he just has a draft MOU for tonight but it has been viewed by counsel. Mr. Dawes stated that he would like to see the MOU before signing. Chief Mitchell stated he will get a signing copy to the board.

**Mr. Fowler moved to allow the Fire Chief to enter into a MOU with Merrimac for a Grant for Digital Portable Radios. Mr. Twiss seconded the motion and the motion was approved by a unanimous vote.**

Chief Mitchell stated that the new fire truck will be ready soon and he plans to have on display for the ATM along with the new pick-up and boat.

*Chapter 90 Funds-Peter Durkee, Highway Surveyor to be present*

Peter Durkee, Highway Surveyor was present

Mr. Durkee stated that there are 4 streets that he would like see be accepted. He stated that they have been finished since he has worked for the town. He stated that the PB has some funds in bonds for some of these streets. He stated that the streets are: Long View Way, Maureen Lane, Martel Way, and Chaplin Hills Road.

He stated that he does not know what the holdup has been and the Planning Board has the reasons they have not been accepted.

Mr. Twiss explained that the Planning Board usually holds a bond on project until finished. Mr. Durkee stated he does not know if the roads meet regulations. He stated some may not have as-builts.

Mr. Fowler stated there should be a letter from this board to the Planning Board to see the status of these roads. He stated that the Planning Board has been working to get roads accepted. Mr. Farrell stated he will put together a letter to the Planning Board.

Mr. Durkee stated that he has been working with Groveland and Topsfield on leasing a street sweeper and Topsfield has a catch basin cleaner that they will share with both towns. He stated that they are working on how to go forward. He stated that he will be looking for an article on the ATM to lease the street sweeper as it will be for a lease over 3 years. He explained how this will work and that the sweeper would be stored in Groveland as they have more inside storage.

Mr. Durkee asked to come in to another meeting with his pavement management plan to go over the plan.

**TOWN ADMINISTRATOR'S REPORT**

*Rowley Landing/Clam flats*

Mr. Farrell stated he talked to a Rowley shellfish commissioner and that there is public access to the clam flats. He stated that the clam flats are open to the public and non-residents can get a permit for a full season or a single day and permits are also available in Ipswich and Newbury. He stated that he had no news on the ramp.

He stated the budget meeting with all departments was last Saturday and all departments have submitted their budgets and were heard on Saturday. He stated that the School Committee will submit their budget on February 26<sup>th</sup> and then he will work to come up with a balanced budget by April 1<sup>st</sup>.

**ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF THE MEETING**

Mr. Fowler stated that the Selectmen received a Library petition on the Library being opened on Thursdays.

Mr. Dawes stated tonight met for first meeting of the SPED Stabilization Fund Committee. Mr. Fowler asked who was present. Mr. Dawes stated Ms. Linares, Mr. Hinchliffe, Ms. Jacobs, Mr. Farrell, Mr. Twiss, Mr. Tiano, Ms. Sutherland. Mr. Fowler stated that he believes a member of FinCom is supposed to be a part of the meeting. Mr. Farrell stated he will talk with the FinCom on appointing a member to the committee.

*Georgetown Cares Coalition*

Mr. Dawes stated that the committee is moving along and planning some programs.

Mr. Fowler stated the Park & Recreation Commission is looking for new members.

Mr. Dawes stated that we should have Veterans' Graves officer and a Veterans' Graves assistant to monitor the Veterans' graves. He read the duties and that the position has to be a Veteran. Mr. Fowler stated that there is \$4K that the town has for cemeteries to take care of veterans' grave.

Mr. Twiss stated that the EDC is meeting on February 25<sup>th</sup>. He explained some things that they are looking at.

Mr. Fowler stated that CPC has sent a draft of CPC requests for placeholders for ATM.

**NEXT MEETING**

Monday, February 24, 2020 at 7:00 PM, 3rd floor meeting room

**ADJOURNMENT**

**Mr. Fowler moved to adjourn. Mr. Twiss seconded the motion and the motion was approved by a unanimous vote.**

Meeting adjourned at 8:12PM.

Minutes transcribed by J. Pantano.

Minutes approved March 9, 2020.

Documents used in this meeting:

- Georgetown Flatbread - Alteration of Premises
- Minutes of January 13, 2020
- Town Clerk request to approve the Warrant for the Presidential Primary
- Green Communities Designation Notification
- AFG Regional Grant & Grant Update
- Chapter 90 Funds