

**Memorial Town Hall, 1 Library Street, Georgetown, MA 01833**  
**Ph. (978) 352-5755 □ Fax (978) 352-5727**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Middle/High School**  
**11 Winter Street**  
**5/2/16**  
**6:00PM-General Meeting ~ Principal's Conference Room**

---

**Selectmen Present:** Philip Trapani, Chairman; C. David Surface; Gary C. Fowler; Douglas W. Dawes, Clerk

**Others Present:** Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

**Absent:**

---

**WARRANT & MINUTES**

*Warrant to be signed*

**BOARD BUSINESS**

*Town Administrators contract renewal*

Mr. Trapani asked if the board was ready to sign the Town Administrator's renewal contract. Mr. Dawes asked for a change in Sec. 3 B. for the words "agrees to" to be replaced with "may" and after Employee's salary in the same section to add "as noted in Section 3 A." and to delete wording after that "based on an agreed upon economic...".

Discussion on wording in Sec. 3 B.

Mr. Surface asked if Mr. Farrell will receive the compensation in Sec. 7 B. Mr. Farrell stated that he will and in May will be able to do a line item transfer.

**Mr. Surface moved to approve the contract renewal for Michael Farrell, Town Administrator with the changes in Section 3 B as noted from July 1, 2016 to June 30, 2019. Mr. Dawes seconded the motion.**

Mr. Dawes stated that the board will perform a review in January.

**The motion was approved by a 3-1 vote.**

*Mutual Aid Agreement*

Chief Cudmore stated that he was present for the Mutual Aid Agreement. He stated that it did not require a vote by the board just the signature of the Chair of the Board. He stated that he will have to return with a new agreement after a new chair is elected.

*Middle/High School Field incident*

Chief Cudmore stated that he had a draft press release on the event and would be meeting with the School Superintendent to finalize tonight before the ATM.

*Local Initiative Program Application for Local Action Units-Turning Leaf*

Mr. Trapani stated that they have the Local Initiative Program Application for units that are a part of the Turning Leaf Subdivision Affordable Housing component.  
Discussion on units and the sustainability of units with the allowable income levels.

Mr. Surface stated that Mr. Trapani's term will end after the election and a Selectmen will have to be appointed to fill the position.

Mr. Fowler stated that he looked at an affordable housing project in Boxford with Paul Nelson and that the town should look at the project as it falls under the towns Housing Production Plan.

**Mr. Surface moved to accept and authorize the Chairman to sign the *Local Initiative Program Application For Local Action Units-Turning Leaf - 44 Searle Street and Lot 19 Turning Leaf Subdivision*. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.**

*Financial Forecast Study Contract*

Mr. Farrell stated that the DOR read our plan to join the Community Compact program and have agreed to give the town the full \$18,000 for the study. He stated that he needs a vote from the board to authorize Mr. Farrell to sign the study.

**Mr. Surface moved to authorize Mr. Farrell, Town Administrator to sign the *Financial Forecast Study contract with Mark D. Abrahams, CPA*. Mr. Fowler seconded the motion.**

Mr. Fowler stated that they will be working with the financial staff.

**The motion was approved by a unanimous vote.**

*Annual & Special Town Meeting Warrants*

Mr. Fowler stated that he would read the motion for the Whittier Stab Fund.

**ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF THE MEETING**

Mr. Trapani stated that they have two Eagle Scout achievement awards to present on May 14<sup>th</sup> at 11AM and asked who could attend to present the letters. Mr. Fowler stated that he would attend.

**NEXT MEETING**

Monday, May 16, 2016 at 7:00PM, 3<sup>rd</sup> floor meeting room, Town Hall

**ADJOURNMENT**

Mr. Surface moved to adjourn. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 6:40PM

Minutes transcribed by J. Pantano.

Documents used in this meeting:

- Town Administrators contract
- Local Initiative Program Application