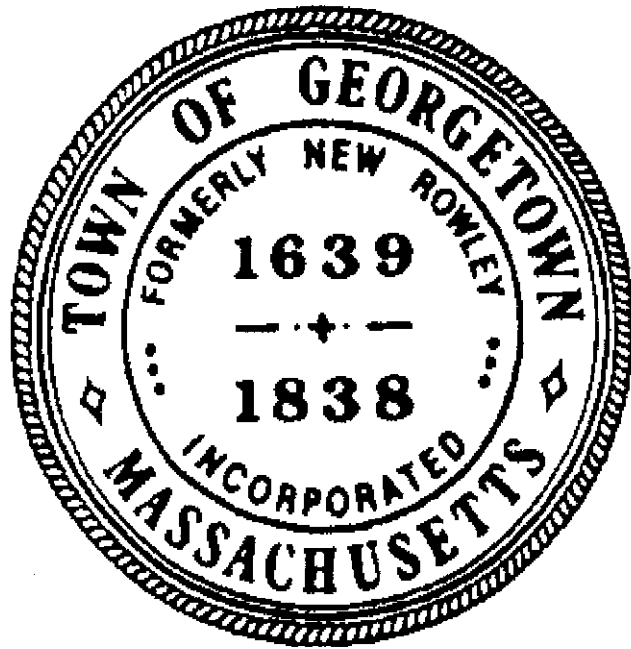


**THE ANNUAL TOWN REPORT OF THE
TOWN OF GEORGETOWN**



FISCAL YEAR ENDING JUNE 30, 2012

Table of Contents

I. REPORT OF THE BOARD OF SELECTMEN.....	1
II. REPORT OF THE SCHOOL DEPARTMENT	
▪ SCHOOL COMMITTEE & SCHOOL DEPT.....	3
▪ WHITTIER REGIONAL VOC. TECH.....	13
III. FINANCIAL REPORTS.....	15
IV. DEPARTMENTAL REPORTS	
▪ APPOINTED OFFICIALS & TOWN OFFICIALS.....	26
▪ ASSESSORS.....	39
▪ CABLE ACCESS TV.....	40
▪ CONSERVATION COMMISSION.....	43
▪ COUNCIL ON AGING.....	45
▪ ELECTRIC LIGHT.....	51
▪ FIRE DEPARTMENT.....	60
▪ INSPECTIONS/BUILDING.....	62
▪ HISTORICAL COMMISSION.....	63
▪ HOUSING AUTHORITY.....	65
▪ LIBRARY.....	66
▪ PARK & RECREATION.....	67
▪ PLANNING BOARD.....	68
▪ POLICE DEPARTMENT.....	71
▪ TAX COLLECTOR.....	73
▪ TOWN CLERK.....	74
• ANNUAL TOWN MEETING.....	75
• ANNUAL TOWN ELECTION.....	97
• SPECIAL TOWN MEETING.....	99
▪ VETERANS' SERVICES.....	108
▪ ZONING BOARD OF APPEALS.....	109

TOWN REPORT FISCAL YEAR 2012

BOARD OF SELECTMEN

The Georgetown Board of Selectmen is pleased to submit to the residents of Georgetown our annual report for the fiscal year 2012 (July 1, 2011 through June 30, 2012). The Board of Selectmen is comprised of five members, who are elected individuals and volunteers, entrusted with the responsibility to set policy and oversee the management of municipal functions of local government. The Board meets regularly on every other Monday evening to conduct the business of the Town. Meetings are open to all interested citizens and are broadcast on cable television's community channels as well as reported by the local newspapers. Throughout this past year, the Board carried out the usual array of governance functions that occur in any year – setting fiscal, administrative and operational policies, personnel appointments, public safety reviews, resolutions to commemorate milestones, etc. The more noteworthy actions and event of FY 12 include:

Continued Slow Economic Recovery—In FY12, Georgetown residents continued to feel the impact of the national economic crisis that continues to grip the United States. According to US and Massachusetts Labor Department Statistics, as of June 30, 2012, the Massachusetts unemployment rate was 9.0%, significantly better than the national unemployment average of 7.9%. Georgetown fared even better with an unemployment rate of 5.6%. There were also 10 home foreclosures and short sales in Georgetown in FY12 as compared to 18 home foreclosures and short sales in FY2011. This continued slow economic recovery is expected to continue into FY2013 and beyond and continue to have an impact on Georgetown.

Penn Brook School –Preferred Replacement/Renovation Option Selected – As a result of a multi-year effort and with the town voting to approve the funding for a feasibility funding in FY10, the Georgetown School Building Committee, in collaboration with the School Committee and Board of Selectmen, was presented with a number of options to solve the Penn Brook School issues. The three committees, with input from the public at a number of meetings, reviewed the plans, costs and other variables of a number of potential solutions and voted the option to replace the existing Penn Brook School. In doing so, this option changes the existing makeup of classes from grades 2 through 5, to an expanded Kindergarten through 6th grade. Additionally, this option works further to remove the our High School accreditation warning by addressing improvements needed at this facility and relieving capacity issues. This solution that was selected in our feasibility study was submitted the MSBA for approval and recently voted successfully upon. We will have town vote and ballot at our Fall Special Town Meeting on October 29th and November Elections, November 6th, 2012:

Public Safety – Ambulance Service, Tasers and Upgraded Communications –January 2012 saw the implementation of the Georgetown Fire Department's Town ambulance service. With our two privately donated ambulances, approvals from State and Town authorities, and proper inspections, training and licensing, the Town of Georgetown now has our own ambulance services. Initial reviews demonstrate this service is collecting the expected revenues and on track to become a significant revenue contributor for our Town.

At Spring Town Meeting 2011, the Town voted to approve funding for a Town-wide Radio Upgrade to be compliant with FCC mandated regulations. The Police and Fire Departments will now have a more capable communications system that will integrate with Town, State and other local emergency responders and be compliant by January 2013.

FY12 also brought the approval of the Police to acquire tasers from the Board of Selectmen. These non-lethal weapons were acquired through funds that were confiscated by the Georgetown Police Department and a portion returned by the Drug Enforcement Agency, from a motor vehicle stop where a large amount of cash was unaccounted for and the owner of the vehicle never returned to claim. After a number of physical altercations with police, these tasers should reduce the likelihood of injury to both parties.

Town Election Results & Personnel Changes – In uncontested races, both David Surface and Stephen Smith were reelected as Selectmen. David Surface was also voted by the Board of Selectmen to continue serving as Chairman. Voters also elected to the School Committee, Pamela Lundquist and Elana Peledas well as David Bogdan as Town Assessor. There are still many vacancies for volunteer committee/board members to run the Town and the Town will continue face some challenges moving issues/permit applications along without these volunteer positions being filled.

Capital Improvements – Georgetown voters continued to fund several significant capital improvements in FY12. Most notable was the Energy Services Bond. With the leadership of the Energy Committee, Town Administrator and Board of Selectmen, Georgetown is working with an energy services company, (ESCO) overseen by Federal and State agencies, to provide a broad range of energy saving projects and conservation. The Town has acquired a 15 year bond for \$2.2M to replace, repair or maintain much of our energy using infrastructure in our public buildings. At all times, the energy savings (cost) from these improvements, is guaranteed to exceed the bond payment/fee. The savings in energy costs are used to pay back the capital investment of the project over the 15-year period, or will be reinvested into our buildings to allow for capital upgrades that may otherwise be unfeasible. If the project does not provide returns on the investment, the ESCO is responsible to pay the difference. This past year, we have also begun building up our capital improvement reserves. With the recommendation of the Finance and Advisory Committee, the Board of Selectmen and through Town vote, appropriated \$182,500 to our Capital Improvement Projects Operating Expense.

Planning Department Key Developments – As our former Town Planner took a position with another municipality, the Town hired Howard Snyder to oversee planning for Georgetown, as well as provide professional, coordinative and administrative part time support for the Affordable Housing Trust. It was a busy year with a number of accomplishments to streamline the permitting process, including the Building Inspector's implementation of an on-line permit tracking software system and GIS mapping updates. Additionally, the Planning Department continued to prepare and deliver private road acceptances to become public ways.

Town Financial Condition – The long-term financial health of Georgetown is strong. While these past several years have proven to be challenging in our annual operating budgets, the Town has maintained a strong Stabilization Fund balance (rainy day fund). We continue to meet the recommendation maintaining a balance of 5% of our annual operating budget in our stabilization fund.

REPORT FROM THE GEORGETOWN PUBLIC SCHOOLS

On behalf of the Georgetown School Committee, the administration, staff and students, it is our pleasure to present the 2011-2012 Annual Town Report for the Georgetown Public Schools.

One of the highlights of school year 2011-2012 was the recognition we received by Boston Magazine as one of the top 50 school districts in the state. Georgetown ranked 48th out of more than 250 districts. This is no small feat and credit is due to the excellent staff and students that make up our great district and the parents and the community who supports us. We had a successful year in meeting our strategic goals and we are grateful that our programs and services were largely maintained as a result of the operating override that was approved by the voters in FY12. Thanks to this funding, the district was able to add and/or restore necessary programs, both core and elective, to allow class sizes to remain reasonable throughout the district, address accreditation issues and improve technology at the Middle/High School, improve maintenance of our buildings and reduce fees for student activities and sports. We are very grateful for this additional funding as it allowed us to accomplish the goals we outlined for the town when they approved this override. There is no doubt that our students have benefitted from the town's generosity.

Student Achievement

We are proud of the accomplishments of our students, particularly those that graduated in the class of 2012. Thirty-seven (37) seniors earned John and Abigail Adams Scholarships, approximately 31% of the class. These scholarships are awarded by the state based upon high MCAS performance. Fifty students (50) or 41% of the class were inducted into the National Honor Society. Average scores on Advanced Placement exams in all six subjects fell within the proficient score range of 3-5 with the average score being 4.2 overall. One hundred percent of graduating students passed the MCAS reading and mathematics exams and met the graduation requirement from the state. Our SAT scores continued to exceed state and national benchmarks.

2012 SAT Summary Results

Georgetown

Critical Reading -- 547
Mathematics -- 561
Writing -- 548

Massachusetts

Critical Reading -- 513
Mathematics-- 530
Writing -- 508

National

Critical Reading --496
Mathematics -- 541

2012 GHS SAT Writing Subscores

Multiple Choice Mean -- 53.4
Essay Mean -- 8.3

2012 Massachusetts SAT Writing Subscores

Multiple Choice Mean -- 50.6
Essay Mean -- 7.5

2012 National SAT Writing Subscores

- Multiple Choice Mean -- 48.9
- Essay Mean -- 7.2
- Writing -- 488

As you can see, the critical reading performance on the SAT was 34 points above the statewide average and 51 points above the national average. Math performance was 31 points above the statewide average and 47 points above the national average. Writing performance was 40 points above the state average and 60 points above the national average.

Rebecca LaPlaca received the Superintendent's Award and the School Committee awarded \$20,000 in Baker Adams Scholarships to ten students in recognition of their academic performance and commitment to community service. Victor Hu was awarded the \$5000 Citizen's Scholar Award for community service.

Ninety four percent (94%) of the graduating class went on to further their education, 4% planned to enter the workforce and 2% joined the military. Our seniors were accepted to many prestigious colleges including American University, Bentley University, Boston University, Boston College, Brandeis University, Brigham Young University, Clark University, Clemson University, College of the Holy Cross, Connecticut College, Fairfield University, Fordham University, George Washington University, James Madison University, Northeastern University, Rensselaer Polytechnic Institute, Syracuse University, Trinity College, Tufts University, Villanova University and Worcester Polytechnic Institute.

It was also a successful year in the arts and on the athletic fields. Thanks to the enthusiasm and tenacity of the Georgetown music department and students, the school's video won \$10,000 in a nationwide GLEE competition. It is quite an accomplishment for a community the size of Georgetown to garner enough votes to compete with groups across the nation and WIN! The boys and girls varsity soccer teams were Cape Ann League Champions in Division III, the girls' varsity soccer team also won the title of Division III North Champions and the boys were Division III Eastern Massachusetts Champions. The girls' varsity basketball team won the Division IV North Championship. The varsity baseball team won the Division III Cape Ann League title and they were the Division IV state champions for the first time in the school's history. The cheerleaders won the Division IV North Championship. Congratulations to all!

High School Principal Peter Lucia submitted a Special Progress Report to the accrediting agency, The New England Association of Schools and Colleges (NEASC) on June 1, 2012. The Commission on Public Secondary Schools, at its June 24, 2012 meeting, voted to accept the Special Progress Report and continue the school's accreditation. While the Commission acknowledged the progress that was made at the school, they reiterated that until the building concerns that were identified in the 2006 site visit were satisfactorily addressed the school will remain on warning for the Community Resources for Learning standard. Consequently, the school must submit another Special

Progress Report on December 1, 2012 to report on the results of the debt exclusion vote for the new elementary school. The plan for the Penn Brook School includes moving the sixth grade students to the new school which will alleviate the overcrowding at the Middle/High School.

We continue to use MCAS results as a lever for improvement along with other assessment measures we use to measure student performance. In the table below you will see the district's performance in MCAS for the 2011-2012 school year.

Grade/Subject	Proficient or Above		Advanced		Proficient		Needs Improvement		Minimal/No Proficiency		Number of Students	District Score	State Score
	District	State	District	State	District	State	District	State	District	State			
GRADE 03 - READING	74	61	27	15	47	46	23	30	3	9	113	91.6	N/A
GRADE 03 - MATHEMATICS	74	61	32	27	42	34	19	25	6	14	114	88.2	N/A
GRADE 03 - ENGLISH LANGUAGE ARTS													
GRADE 04 - MATHEMATICS	72	61	23	15	38	35	24	33	10	11	105	92.0	91.0
GRADE 05 - ENGLISH LANGUAGE ARTS	72	61	31	17	41	44	21	28	7	11	111	88.3	63.0
GRADE 06 - MATHEMATICS	82	57	46	25	37	32	12	26	6	17	110	91.6	69.0
GRADE 06 - SCIENCE AND TECH/ENG	55	52	12	22	43	30	40	34	5	14	110	83.0	N/A
GRADE 06 - ENGLISH LANGUAGE ARTS	83	66	20	18	33	43	14	22			109	91.4	49.0
GRADE 06 - MATHEMATICS	66	60	27	27	30	30		21			109	81.6	58.0
GRADE 07 - ENGLISH LANGUAGE ARTS	79	71	11	16	68	56	17	21	4	7	131	91.4	36.0
GRADE 07 - MATHEMATICS	59	51	17	20	42	31	31	30	11	18	130	79.8	57.5
GRADE 07 - ENGLISH LANGUAGE ARTS	62	61	13	13	37	39		14			127	87.8	57.0
GRADE 07 - MATHEMATICS	52	52	21	22	31	30		21			127	77.0	57.0
GRADE 08 - SCIENCE AND TECH/ENG	60	61	13	13	37	39		14			127	87.8	57.0
GRADE 08 - ENGLISH LANGUAGE ARTS	95	88	49	37	46	51	5	9	0	3	114	98.2	65.5
GRADE 10 - MATHEMATICS	86	78	60	50	26	28	13	15	1	7	116	95.2	66.0
GRADE 10 - SCIENCE AND TECH/ENG	85	89	34	24	51	45	13	25	2	6	109	94.3	N/A
ALL GRADES - ENGLISH LANGUAGE ARTS													
ALL GRADES - MATHEMATICS													
ALL GRADES - SCIENCE AND TECH/ENG													

Staff News

In May 2012, the School Committee said goodbye to two long time School Committee members, Anne Donahue and David Bjork who both served on the Committee for six years. Anne served for two years as Chair and she will be missed for her commitment to high standards and excellence in curriculum and instruction. She was a steady advocate for challenging all students and was instrumental in driving improvements in the elementary science curriculum. David was a strong voice for the "student experience" and providing a wide range of opportunities for students not only in academics but also in athletics and the arts. With their departure, Pamela Lundquist and Elana Peled joined the School Committee in May 2012.

We were happy to celebrate the retirement of six employees in June 2012 after many years of dedicated service. From the Middle/High School, Dr. Hank Venuti, English teacher and Department Head, retired after 13 years in the district. Special Education teacher Frank Gately retired after 34 years of teaching and Technology Network Specialist Maryellen Cronin retired after 18 years in the district. Mrs. Joan Lane, beloved Guidance Secretary at GMHS will retire in October 2012 after 28 years. At the elementary schools, there were two retirements. Raylene Stewart who was an elementary teacher for 16 years in Georgetown retired as did Cynthia Waldner who was a classroom aide for 22 years. We want to sincerely thank these wonderful employees for

their service to the students of this community and extend our sincere wishes for a happy and healthy retirement.

Each year we recognize those employees who have given 20, 25, 30, 35 and 40 years of dedicated service to the district. It is with pride that we recognize the following employees for their longstanding dedication:

40 Years

Sandra Starratt

30 Years

25 Years

20 Years

Karen Young

Janet Sinasky

In June 2012, we were deeply saddened by the passing of one of our Georgetown High School teachers, Tess Hopper LaChance. Tess lost her courageous battle but she came to school faithfully to work with her students until she was unable to do so any longer. She was a model of the best in teachers who motivate, inspire and teach young people not only about the content but also about life.

This year was a challenging year in both the Business and Special Education Offices. The district was unable to replace Special Education Director David Dempsey when he left in November 2012 with a qualified and certified full time replacement due to the timing of the leave. Our internal staff thankfully accepted additional responsibilities which allowed the department to function well while the search for a replacement continued. In February 2012 we hired a retired and experienced Special Education Director, Dr. Cathleen Estep for 2-3 days per week. Her guidance and knowledge of the position provided steady leadership through the end of the year until our new Special Education Director Donna Straight was hired. Following the departure of Director of Finance and Operations Terry Wiggin in the summer of 2012, we were unable to hire a certified and qualified replacement until we had the good fortune to welcome Dr. Jim Picone to the district 2-3 days per week in the fall of 2012. While there was no doubt that the district needed a full time administrator in this office, Jim's years of experience coupled with the skills of the staff working in the Business Office, allowed the office to run smoothly over the course of the year. During his time in Georgetown, Jim revised and simplified the budget process and handled all financial oversight and reporting functions. He was also helpful in assisting with the process of finding his replacement. Before his departure in June, Mrs. Joan Liporto was hired as the new Director of Finance and Operations for the district starting on July 1, 2012.

School Funding

In February 2012, the School Committee approved the Superintendent's Recommended Budget of \$13,203,317 (a 3.5% increase from FY 12). Thanks to the override funding, the recommended budget added or restored necessary programs, both core and elective, allowed classes to remain reasonable throughout the district, addressed accreditation issues at the Middle/High School, improved the maintenance of

the buildings and reduced fees for sports and student activities. The budget drivers for the requested increase were salaries and the rising costs of tuition and transportation of special education students. All other accounts were virtually level funded from the previous year. The budget included \$168,000 in grant funds that were no longer available but funded essential positions.

Following their deliberations, the Finance and Advisory Board recommended a reduction of \$168,000 from the Committee's budget which was approved by the voters at the spring town meeting. The reduction of this money in the final school budget forced the elimination of several positions which included the family and consumer science program at the Middle High School, one elementary teacher at Penn Brook and one middle school math teaching position. It was also decided in 2012, that the town would centralize the payment of utilities and these funds were removed from the district budget. The School Committee and the Georgetown Education Association reached agreement on a three year contract for 2012-2015.

Facilities

The district was involved with several major facilities projects in 2011-2012, the most significant being the Penn Brook Feasibility Study. Architects from Drumney Rosanne Anderson (DRA) studied over 20 options ranging from renovating the existing school, renovating and adding to the existing school, or demolishing the current school and building a new school. The study also included a review of several potential grade configurations for the school to alleviate overcrowding at all of the schools. After much deliberation, the grade span that was selected was K-6. During this extensive process, the School Building Committee, the Georgetown School Committee and the Board of Selectmen took several key votes to determine the project scope and budget for a preferred option and the schematic design. Their final decision was to build a new elementary school housing grades K-6 in the location to the south of the current school.

During the process, the Facilities Committee at the Massachusetts Building Authority (MSBA) raised questions about the project and agreed to visit Georgetown to conduct a walkthrough of the schools. This visit resulted in a request from MSBA to expand the Feasibility Study to include a review of other options for grade configuration at the Penn Brook School including K-7 and K-8. They questioned whether moving sixth grade from the Middle/High School would solve the town's problem with overcrowding. The Architects from DRA conducted a partial study of the Middle/High School and determined that the K-6 project as designed was sufficient as long as some renovations were done at the Middle/School. The proposed Penn Brook project is scheduled for review and approval by the MSBA's Board on October 3, 2012.

The reconstruction of the section of the Perley roof that was damaged in February 2011 was done in the summer of 2012. The cost of this project was covered by the town's insurance and the design was done by Kleinfelder SEA Consultants, Inc., who assisted us when the roof collapsed. Diversified Construction from western MA served

as the general contractor. Due to some flooding during the project, the classrooms in that wing received not only a new roof but new floor tiles and ceilings as well.

Michael Anderson was hired as the Facilities Coordinator for the district. Mike takes pride in his job, our schools, and the work that is done under his direction and we are already seeing the benefits of having him leading the district's facilities planning and execution of work. We are continuing to participate in discussions with the town on a shared maintenance and grounds department.

The district continued to work with the Town Administrator and the Highway Superintendent to investigate the feasibility of combining services with regard to the maintenance of buildings and grounds. We continue to work with the GAA to maintain our fields and discussed the possibility of the GAA purchasing and installing a turf field on the current football field at the Middle/High School.

Thanks to the assistance of the Historical Commission and the CPC, a comprehensive conditions assessment will be conducted in 2012 with the goal of preserving the historical integrity of the Perley School building.

Respectfully Submitted,

Carol Jacobs, Superintendent of Schools

Anne Blythe, Chairman Georgetown Public Schools

School Department Appropriation FY12 **\$12,756,828**
Actual Expenditures July 1, 2011 to June 30, 2012 **\$12,756,828**

Expenditure by Category		Salaries	Expenses	Total
Account 1000	Administration			
General Administration		444,278	163,064	607,342
Account 2000	Instruction			
Supervision		136,505	10,178	146,683
School Leadership		626,915	40,243	667,158
Teaching		7,736,869	147,199	7,884,068
Professional Development		8,000	38,248	46,248
Textbooks		-	43,150	43,150
Technology		174,613	80,887	255,500
Library/Media		114,599	8,326	122,925
Guidance		371,042	7,579	378,621
Account 3000	Other Services			
Medical/Health Services		181,233	3,656	184,889
Transportation		31,298	489,826	521,124
Food Services		15,502	-	15,502
Student Act/Athletics		74,994	35,413	110,407
Account 4000	Operations/Maint.			
Operations & Maintenance		415,777	556,755	972,532
Account 9000	Programs with Others			
Special Education Tuition				

- 800,679 800,679

Total Expended	10,331,625	2,425,203	12,756,828
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**Georgetown Public Schools
Grant, Revolving Fund, and Special Article
Expenditures - FY12**

GRANTS - FEDERAL/STATE/PRIVATE		7/1/2011			6/30/2012
	FUND	BALANCE	REVENUE	EXPENDED	BALANCE
Kindergarten Enhancement Grant	2244		56,260	56,260	0
Academic Support Grant	2245		5,400	5,400	0
CPC Intensive Preschool Grant	2246		8,551	8,551	0
Education Jobs Grant	2482		167,662	167,580	82
SPED 94-142	2483		317,048	272,607	44,441
Teacher Quality	2484		20,074	17,393	2,681
Title 1	2485		41,149	41,149	0
SPED Program Improvement	2486		19,259	11,715	7,544
SPED Early Childhood	2487		8,572	8,152	420
School to Career	2502	228	180	0	408
Add to Zero	2507	139	0	0	139
GEF Teacher Grants	2512		33,593	31,772	1,821
Big Yellow Bus	2514		200	200	0
REVOLVING ACCOUNTS					
Athletic Revolving	2000	76	193,022	179,097	14,001
Preschool Revolving	2001	21,917	280,939	263,814	39,042
Public School Donation	2004	18,781	64,820	50,470	33,131
Circuit Breaker	2005	118,712	3,334,158	153,314	3,299,556
Penn Brook Summer Academy	2006	21,175	25,705	22,708	24,172
Fee Based Revolving	2007	14,493	62,083	57,102	19,474
Perley Extended Day	2008	144,457	125,644	119,166	150,935
School Store Revolving	2010	1,352	15,395	13,122	3,625
Drama Production	2011	6,898	14,637	9,790	11,745
Community Education	2012	6,598	4,802	6,109	5,291
Penn Brook Enrichment	2013	63,051	143,700	103,314	103,437
School Choice	2600	126,892	167,383	129,298	164,977

Georgetown High School Class of 2012

Michaela Paige Ayres*	John Michael Jean
Heather Nicole Barbieri*	Michael David Johnson
Brittany Marie Bator	Nicholas Paul Jones
Jake Riley Bedard	Brigit Dorothy Kavanagh
Taylor Lorraine Beecher	Ryan William Kennedy*
Jomar Greg Beltre	Stefania Sakineh Khoda *
Mark Theodore Berkland	Shannon Elizabeth Killian*
Christopher Donal Birnie	Valerie Anna Labrecque*
Matthew Paul Bitchell*	Michelle Renee LaCortiglia
Michael James Bjork*	Nicole Elizabeth Langell
Cesar DeVante Black-Miranda	Rebecca Nicole LaPlaca*
Brandon Sanford Bornholdt	Ashley Maria Lavender
Zachary Bartlett Boucher	Katherine Jennifer LeBlond*
Taylor Francis Bradley	Cory Michael L'Italien
Benjamin Roy Brock	Patrick Joseph Lydon
Ryan Joseph Browner	Jeffrey Kenneth Lynch*
Matthew Paul Bruno	Scott Kenneth Lyon
Danielle Tamatha Cain	Shannon Marie MacNutt
Amy Elizabeth Callahan*	Casey Emily Manion*
Caraline Grace Canning*	Amanda Ann Marte-Cruz*
Brianna Milano Carbonaro	Daniel C. McCuish
Corina Carmona	Dylan James McFadden
Jared Ian Casper	Sean Patrick McGrath*
Kelly Danielle Chickering*	Colin Patrick McMahon
Elena Kristine Chiklakis*	Molly Jean Messman
Jessica Marie Cody*	Marisa Paige Michaud
Garry Thomas Coughlin	Keryn Marie Morrison
Amy Elizabeth Cronin*	Ashley Ann Mueskes*
Matthew Thomas Daley*	Taylor Jean Nelson*
Shannelly Marye DeJesus	Johanna Lynn Noelk*
Danielle Annette Dichirico	Emily Elizabeth Norloff
Katherine Mary DiMento*	Caroline Erin O'Connor*
Kailey Grace Donovan*	Moiria Catherine O'Sullivan
Alan Mateo Doucette	Aniket Niles Kumar Pandya*
Jennifer Anne Dow	Nicole Cecilia Perakis

Audrey Olivia D'Zmura
 Melissa Ellen Edwards
 Mikaela Rae Epstein*

Isabel Elynor Percival
 Elsa Mary Petersohn
 James Joseph Phillips

Georgetown High School Class of 2012

Ashley Marie Federico*
 Marissa Kristine Ferrera*
 Lauren Deanna Flot*
 Peter Michael Frackleton*
 Sara Jane Gaeta*
 Melanie Robin Gaudet
 Adam John Gauthier
 Kyle Jeffrey Gillen*
 Morgan Elizabeth Gott
 Tricia Marie Hamelin
 Jack MacKenzie Hamilton
 Maxwell Eric Harper*
 Haley Marie Hart
 Matthew Ryan Hartford*
 Hollie Marie Hebb
 Dexter Phillips Hoadley
 Michael Alan Hogan*
 Nicoline Anne Holland
 James Bruce Howlett
 Victor Waiman Hu*
 Tiffany Ashley Ismael*

Sydney Rae Plante
 Lukas John Rabel
 Megan Marie Rauseo*
 Marilyn Rios
 Jessica Lyn Rosenthal*
 Melissa Lynn Ruh*
 Gregory Stephen Salerno
 Stephanie Danielle Salsman*
 Molly Rae Santosuosso
 Cassandra Suzanne Sarcia
 Andrew Joseph Savage*
 Brooke Susan Shepherd
 Rebecca Lynn Smith
 Ian MacKenzie Sotnek*
 Timothy Richard Southwick*
 Jason Robert Steele*
 Emma Jean Szkutak*
 Audris Terrero*
 Tyler Nelson Wade*
 Benjamin Roy Warren

*Denotes National Honor Society



Whittier Regional Vocational Technical High School

115 Amesbury Line Road
Haverhill, MA 01830-1898
978-373-4101
Fax: 978-521-0260
www.whittiertech.org

Raymond Morley
Chairperson
School Committee

William P. DeRosa
Superintendent

October 11, 2012

ANNUAL OPERATIONAL REPORT

TO: The Honorable Board of Selectmen

FROM: Dr. Jo-Ann Testaverde, Whittier Representative
William P. DeRosa, Superintendent

Whittier offers 20 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its thirty-ninth year. To date we have graduated 9,780 students from the day school.

The enrollment for the Evening School from Georgetown: 12

Honorable Board of Selectmen
October 11, 2012
Page 2

The October 1, 2011 Day School Enrollment:

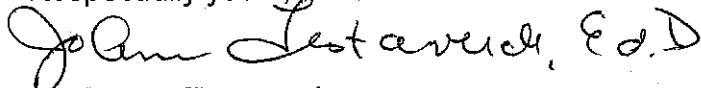
	Boys	Girls
Grade 9	5	2
Grade 10	5	3
Grade 11	4	1
Grade 12	5	2

Total – 27

2012 Graduates – 7

The cost to Georgetown for the school year 2011-2012 was \$312,400.00.

Respectfully yours,



Dr. Jo-Ann Testaverde
Georgetown Representative



William P. DeRosa
Superintendent

WPD/lr

		Town of Georgetown, Massachusetts								app2012	
		General Fund Appropriations Expenditures									
		For the Fiscal Year Ended									
		June 30, 2012									
		FY 12 BUDGET AS OF JUNE 30, 2012									
Acct #	Account Name	Proposed Budget	Total Appropriation	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
11131	Town Meeting Expenses	1,600.00	1,600.00				1,600.00	778.25		821.75	48.64%
11222	Selectmen Staff Salary	33,946.00	33,946.00	679.00			34,625.00	34,625.00		0.00	100.00%
11224	Selectmen Office Operations	2,000.00	2,000.00				2,000.00	1,346.72		653.28	67.34%
11225	Computer System Maint & Supplies	72,000.00	72,000.00				72,000.00	65,211.12		6,788.88	90.57%
11226	Town Hall Operating Expense	64,000.00	64,000.00				64,000.00	63,761.97		218.03	99.66%
11227	Town Administrator Salary	93,022.00	93,022.00	1,860.00			94,882.00	94,882.00		0.00	100.00%
11229	Town Administrator Expenses	4,109.00	4,109.00				4,109.00	3,905.24		203.76	95.04%
11312	Fin/Adv Comm Expenses	200.00	200.00				200.00	173.00		27.00	86.50%
11321	Reserve Fund	542,052.00	542,052.00		(84,283.00)		457,769.00	457,769.00		0.00	100.00%
11351	Accountants Salary	63,071.00	63,071.00	1,261.00			64,332.00	64,332.00		0.00	100.00%
11353	Accountants Expenses	3,300.00	3,300.00				3,300.00	2,167.99		1,132.01	65.70%
11411	Assessors Salaries	900.00	900.00				900.00	900.00		0.00	100.00%
11412	Assessors Asst Salary	63,982.00	63,982.00	1,280.00			65,262.00	65,105.01		156.99	99.76%
11413	Assessors Staff Wages	43,275.00	43,275.00	866.00			44,141.00	43,929.35		211.65	99.52%
11414	Assessors Expenses	35,275.00	35,275.00				35,275.00	24,642.61		10,632.39	69.86%
11453	Tres-Col Expenses	25,400.00	25,400.00				25,400.00	19,171.14		6,228.86	75.48%
11454	Tax Collector/Treasurer	63,071.00	63,071.00	1,261.00			64,332.00	64,332.00		0.00	100.00%
11455	Finance Clerk	29,500.00	29,500.00	590.00			30,090.00	27,654.22		2,435.78	91.91%
11456	Asst Treasurer	47,856.00	47,856.00	957.00			48,813.00	48,813.00		0.00	100.00%
11511	Town Counsel Expense	80,000.00	80,000.00				80,000.00	61,276.26		18,723.74	76.60%
11581	Tax Title Foreclosure	8,500.00	8,500.00				8,500.00	4,613.86		3,886.14	54.28%
11591	Town Audit	23,000.00	23,000.00				23,000.00	21,900.00		1,100.00	95.22%
11611	Town Clerk Salary	33,466.00	33,466.00	669.00			34,135.00	34,135.00		0.00	100.00%
11612	Town Clerk Staff Wages	17,772.00	17,772.00	355.00			18,127.00	17,884.74		242.26	98.66%
11613	Town Clerk Expenses	6,500.00	6,500.00				6,500.00	4,714.08		1,785.92	72.52%
11621	Elections Expenses	15,000.00	15,000.00				15,000.00	12,752.95		2,247.05	85.02%
11631	Registrars Expenses	5,000.00	5,000.00				5,000.00	3,673.57		1,326.43	73.47%
11711	Conservation Comm Expenses	3,000.00	3,000.00				3,000.00	2,878.62		121.38	95.95%
11712	Conservation Comm Salaries	58,807.00	58,807.00	1,176.00			59,983.00	59,983.00		0.00	100.00%
11713	Conservation Comm Staff Salaries	11,707.00	11,707.00	2,487.00			14,194.00	14,193.92		0.08	100.00%
11731	MVPC Assessment	2,500.00	2,500.00				2,500.00	2,432.73		67.27	97.31%
11751	Planning Board Expenses	8,200.00	8,200.00				8,200.00	7,754.85		445.15	94.57%
11752	Planning Board Salaries	54,613.00	54,613.00	1,052.00			55,665.00	51,847.74		3,817.26	93.14%
11781	Z B Appeals Clerk Wages	9,561.00	9,561.00	191.00			9,752.00	9,713.35		38.65	99.60%
11951	Reports, Town & Fin Comm	500.00	500.00				500.00	199.95		300.05	39.99%
12111	Police Salaries	1,022,709.00	1,022,709.00	18,203.00	2,000.00		1,042,912.00	1,040,355.19		2,556.81	99.75%
12112	Police Reserves	0.00	0.00	15,640.00			15,640.00	14,306.07		1,333.93	91.47%
12115	Police School Crossing	6,500.00	6,500.00	130.00	425.00		7,055.00	7,039.23		15.77	99.78%
12116	Police Cruiser	17,358.00	17,358.00				17,358.00	17,357.23		0.77	100.00%
12118	Police Operating Expenses	88,747.00	88,747.00				111,442.00	110,835.06		606.94	99.46%
12119	Traffic Lights Expense	4,500.00	4,500.00				4,500.00	1,330.75		3,169.25	29.57%
12121	Comm Center Wages	203,029.00	203,029.00	4,014.00	1,000.00		208,043.00	206,663.05		1,379.95	99.34%
12131	Public Safety Building-Utilities	40,000.00	40,000.00				40,000.00	31,806.22		8,193.78	79.52%
12132	Public Safety Building-Maint	11,083.00	11,083.00				13,083.00	13,069.19		13.81	99.89%
12211	Fire Salaries & Wages	308,149.00	308,149.00	6,163.00	2,000.00		314,312.00	314,305.02		6.98	100.00%
12214	Fire Operating Expenses	105,100.00	105,100.00		6,911.00		112,011.00	111,568.65		442.35	99.61%
12311	Ambulance Retainer Asses	0.00	0.00				0.00			0.00	#DIV/0!
12321	Emer Med Tech Expenses	0.00	0.00				0.00			0.00	#DIV/0!
12444	Sealer Wgts/Meas Serv Fees	3,925.00	3,925.00	78.00			4,003.00	4,003.00		0.00	100.00%
12921	Animal Control Off Salary	12,896.00	12,896.00	258.00			13,154.00	12,408.18		745.82	94.33%
12922	Animal Control Off Expense	1,200.00	1,200.00				1,200.00	1,123.05		76.95	93.59%
12951	Inspectors Service Wages	111,768.00	111,768.00	2,661.00	2,500.00		116,929.00	116,597.09		331.91	99.72%
12952	Inspectors Service Expenses	5,107.00	5,107.00				5,107.00	4,957.46		149.54	97.07%

Town of Georgetown, Massachusetts												app2012
General Fund Appropriations Expenditures												
For the Fiscal Year Ended												
June 30, 2012												
FY 12 BUDGET AS OF JUNE 30, 2012												
Acct #	Account Name	Proposed Budget	Total Appropriation	STM	Transfers In/(Out)	Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended	
13121	Whittier Reg'l Assess	312,400.00	312,400.00				312,400.00	312,400.00		0.00	100.00%	
14211	Highway Surveyor Salary	77,140.00	77,140.00	1,543.00			78,683.00	78,683.00		0.00	100.00%	
14212	Highway Wages	205,992.00	205,992.00	3,818.00			209,810.00	206,414.68		3,395.32	98.38%	
14213	Highway Operating Expenses	89,250.00	89,250.00				89,250.00	89,139.11		110.89	99.88%	
14215	Road Maint & Repairs	174,746.00	174,746.00				174,746.00	174,745.34		0.66	100.00%	
14221	Const/Maint Drain Expense	32,000.00	32,000.00				32,000.00	32,000.00		0.00	100.00%	
14222	Highway Sidewalks Expense	5,000.00	5,000.00				5,000.00	5,000.00		0.00	100.00%	
14231	Snow/Ice Control Expense	104,000.00	104,000.00		40,462.00		144,462.00	144,461.71		0.29	100.00%	
14241	Street Light Assessment	37,184.00	37,184.00				37,184.00	37,183.76		0.24	100.00%	
14291	Tree Warden Salary	4,490.00	4,490.00	135.00			4,625.00	4,625.00		0.00	100.00%	
14292	Tree Warden Expenses	11,509.00	11,509.00				11,509.00	11,508.87		0.13	100.00%	
15111	Health Salary & Wages	58,016.00	58,016.00	1,160.00			59,176.00	59,176.00		0.00	100.00%	
15112	Health Dept Expenses	39,770.00	39,770.00				39,770.00	31,034.33		8,735.67	78.03%	
15411	Council on Aging Wages	59,114.00	59,114.00	1,182.00			60,296.00	58,717.90		1,578.10	97.38%	
15412	Council on Aging Expenses	21,828.00	21,828.00				21,828.00	16,024.10		5,803.90	73.41%	
15431	Veterans Services Expenses	40,000.00	40,000.00				40,000.00	37,340.27		2,659.73	93.35%	
15432	Veterans Graves Expenses	4,000.00	4,000.00				4,000.00	15.00		3,985.00	0.38%	
15433	E Essex Vet Dist Assessment	25,000.00	25,000.00		5,640.00		30,640.00	30,640.48		(0.48)	100.00%	
16111	Library Salaries & Wages	184,737.00	184,737.00	3,695.00			188,432.00	187,689.90		742.10	99.61%	
16112	Library Expenses	107,041.00	107,041.00				107,041.00	107,041.00		0.00	100.00%	
18311	Recreation Wages	14,547.00	14,547.00	291.00			14,838.00	13,937.37		900.63	93.93%	
18312	Park & Rec Expenses	25,256.00	25,256.00				25,256.00	25,256.00		0.00	100.00%	
16911	Historical Comm Expenses	500.00	500.00				500.00	499.31		0.69	99.86%	
16921	Memorial Day Remembrance Expense	1,300.00	1,300.00				1,300.00	1,295.96		4.04	99.69%	
17112	Landfill - Principal	75,000.00	75,000.00				75,000.00	75,000.00		0.00	100.00%	
17114	Land Acquisition-Series C	11,000.00	11,000.00				11,000.00	11,000.00		0.00	100.00%	
17119	School Reno - Series C Principal	244,000.00	244,000.00				244,000.00	244,000.00		0.00	100.00%	
17120	Water Pollution Abatement Bond	10,400.00	10,400.00				10,400.00	10,400.00		0.00	100.00%	
17121	Town Hall Building Remodeling	80,000.00	80,000.00				80,000.00	80,000.00		0.00	100.00%	
17122	Public Works Building Addition	25,000.00	25,000.00				25,000.00	25,000.00		0.00	100.00%	
17123	Water Pollution Abatement Bond II	10,661.00	10,661.00				10,661.00	10,660.88		0.12	100.00%	
17126	Library Addition Principal	120,000.00	120,000.00				120,000.00	120,000.00		0.00	100.00%	
17126	Capital Equipment Principal	35,000.00	35,000.00				35,000.00	35,000.00		0.00	100.00%	
17127	Elect Sub Station Principal-Series B	80,000.00	80,000.00				80,000.00	80,000.00		0.00	100.00%	
17510	Landfill Closure-Interest	20,385.00	20,385.00				20,385.00	20,385.00		0.00	100.00%	
17518	School Renov. Int. - Series C	32,758.00	32,758.00				32,758.00	32,757.50		0.50	100.00%	
17519	Land Acquisition Int. - Series C	1,383.00	1,383.00				1,383.00	1,382.50		0.50	99.96%	
17521	Short Term Loan Others	2,700.00	2,700.00				2,700.00	2,300.00		400.00	85.19%	
17523	Town Hall Building Remodeling	6,400.00	6,400.00				6,400.00	6,400.00		0.00	100.00%	
17524	Public Works Building Addition	2,000.00	2,000.00				2,000.00	2,000.00		0.00	100.00%	
17525	Library Addition Interest	61,335.00	61,335.00				61,335.00	61,335.00		0.00	100.00%	
17526	Capital Equipment Interest	4,616.00	4,616.00				4,616.00	4,615.64		0.36	99.99%	
17527	Elect Sub Station Interest	25,090.00	25,090.00				25,090.00	25,090.00		0.00	100.00%	
17528	Penn Brook Study Interest	11,000.00	11,000.00				11,000.00	0.00		11,000.00	0.00%	
19111	County Retirement	1,056,976.00	1,056,976.00				1,056,976.00	1,056,844.08		131.92	99.99%	
19112	GASB 45	7,500.00	7,500.00				7,500.00	7,500.00		0.00		
19121	Workmen's Comp Insurance	89,000.00	89,000.00		(3,000.00)		86,000.00	58,044.40		27,955.60	67.49%	
19131	Unemployment Insurance	100,000.00	100,000.00				100,000.00	77,515.67		22,484.33	77.52%	
19141	Medical Insurance	2,265,919.00	2,265,919.00				2,265,919.00	2,152,740.69		113,178.31	95.01%	
19151	Life Insurance	4,150.00	4,150.00		650.00		4,800.00	4,635.00		165.00	96.56%	
19161	Medicare Insurance	210,000.00	210,000.00				210,000.00	208,598.00		1,402.00	99.33%	
19171	Dental Insurance	156,690.00	156,690.00				156,690.00	140,369.34		16,320.66	89.58%	
19951	Veh, Prop & Liab Insurance	168,000.00	168,000.00		3,000.00		171,000.00	170,527.60		472.40	99.72%	

		Town of Georgetown, Massachusetts				General Fund Appropriations Expenditures				app2012			
		For the Fiscal Year Ended				June 30, 2012							
		FY 12 BUDGET AS OF JUNE 30, 2012											
Acct #	Account Name	Proposed Budget	Total Appropriation	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended	#DIV/0!	#DIV/0!
	Total General Fund Appropriation	10,020,539.00	10,020,539.00	73,655.00	0.00	0.00	10,094,194.00	9,332,360.07	0.00	761,833.93	0.00	761,833.93	92.45%
	Total General Fund	10,020,539.00	10,020,539.00	73,655.00	0.00	0.00	10,094,194.00	9,332,360.07	0.00	761,833.93	92.45%		
01101	Special Education District Wide	415,352.00	415,352.00		(36,425.00)		378,927.00	375,404.38		3,522.62	99.07%		
01102	Sped Out Place District Wide		0.00				0.00			0.00	#DIV/0!		
01103	Evaluation Services Dist Wide	10,368.00	10,368.00		(10,368.00)		0.00			0.00	#DIV/0!		
01104	English Language Learn Service	3,000.00	3,000.00		(3,000.00)		0.00			0.00	#DIV/0!		
01302	Substitutes Dist Wide	40,100.00	40,100.00		13,893.00		53,993.00	67,602.15		(13,609.15)	125.21%		
01303	Professional Development	158,897.00	158,897.00				158,897.00	143,317.36		15,579.64	90.20%		
01432	Health Services Districtwide	0.00	0.00				0.00			0.00			
01433	Transportation Districtwide	219,759.00	219,759.00		46,343.00		266,102.00	238,839.00		27,263.00	89.75%		
01601	Facilities OPS Districtwide	74,007.00	74,007.00		11,550.00		85,557.00	95,789.18		(10,232.18)	111.96%		
01602	Maintenance Districtwide	92,683.00	92,683.00		32,047.00		124,730.00	120,047.92		4,682.08	96.25%		
01701	School Committee Districtwide	45,665.00	45,665.00		519.00		46,184.00	43,651.57		2,532.43	94.52%		
01702	School System Districtwide	504,491.00	504,491.00		(11,840.00)		492,651.00	492,546.76		104.24	99.98%		
01703	Employee Benefits DW	82,843.00	82,843.00		(58,615.00)		24,228.00	23,504.00		724.00	97.01%		
01900	ARRA Stimulus Funds		0.00				0.00			0.00			
02001	Elementary Education Perley	294,141.00	294,141.00				294,141.00	294,141.06		(0.06)	100.00%		
02012	Reading Perley	43,379.00	43,379.00		7,819.00		51,198.00	50,347.27		850.73	98.34%		
02021	Mathematics Perley	27,700.00	27,700.00		(600.00)		27,100.00	25,207.46		1,892.54	93.02%		
02022	Science Perley	798.00	798.00				798.00	258.96		539.04	32.45%		
02023	Social Studies Perley	514.00	514.00				514.00	137.14		376.86	26.68%		
02031	Art Perley	11,043.00	11,043.00				11,043.00	10,929.06		113.94	98.97%		
02032	Music Perley	17,072.00	17,072.00				17,072.00	16,693.22		378.78	97.78%		
02041	Physical Education Perley	32,696.00	32,696.00				30,024.00	29,669.86		354.14	98.82%		
02042	Health Education Perley	0.00	0.00		(2,672.00)		0.00			0.00			
02054	Computer Support Perley	24,482.00	24,482.00				24,482.00	23,065.62		1,416.38	94.21%		
02061	Library Services Perley	12,163.00	12,163.00				12,163.00	11,934.04		228.96	98.12%		
02062	Media Services Perley	1,263.00	1,263.00				1,263.00			1,263.00	0.00%		
02071	Guidance Services Perley	1,604.00	1,604.00		420.00		2,024.00	1,807.48		216.52	89.30%		
02101	Special Education Perley	385,678.00	385,678.00		(8,839.00)		376,839.00	357,337.75		19,501.25	94.83%		
02102	Special Education Outside Placements	22,155.00	22,155.00		64,798.00		86,953.00	86,727.79		225.21	99.74%		
02104	English Lang Learner	600.00	600.00				600.00			600.00	0.00%		
02105	Academic Tutoring Perley	4,800.00	4,800.00		(1,219.00)		3,581.00	3,381.00		3,381.00	0.00%		
02201	Perley Pre-School Salary	14,010.00	14,010.00				14,010.00	13,771.23		238.77	100.02%		
02202	Kindergarten Perley	339,844.00	339,844.00		(6,087.00)		333,757.00	333,814.70		(57.70)	100.02%		
02301	Instructional Support Perley	9,490.00	9,490.00		(705.00)		8,785.00	4,610.47		4,174.53	52.48%		
02302	Substitutes Perley	11,000.00	11,000.00		6,245.00		17,245.00	20,729.70		(3,484.70)	120.21%		
02304	Building Administration Perley	101,382.00	101,382.00		5,010.00		106,392.00	105,610.41		781.59	99.27%		
02432	Health Services Perley	58,583.00	58,583.00				58,583.00	58,277.29		305.71	99.48%		
02433	Transportation Perley	14,511.00	14,511.00				15,281.00	14,158.58		1,122.42	92.65%		
02434	Lunch/Recess Perley	12,961.00	12,961.00				12,961.00	12,854.70		106.30	99.18%		
02601	Facilities OPS Perley	122,702.00	122,702.00				119,004.00	107,521.47		11,482.53	90.35%		
02602	Maintenance Perley	13,468.00	13,468.00				18,049.00	18,587.41		106.30	99.18%		
03001	Elementary Education Penn Brook	1,238,671.00	1,238,671.00		(3,698.00)		1,204,223.00	1,204,222.57		0.43	100.00%		
03011	Language Arts Penn Brook	7,000.00	7,000.00		215.00		7,215.00	6,990.46		224.54	96.89%		
03012	Reading Penn Brook	133,338.00	133,338.00		(18,769.00)		114,569.00	109,268.57		5,300.43	95.37%		
03021	Mathematics Penn Brook	48,471.00	48,471.00		19,878.00		68,349.00	68,336.74		12.26	99.98%		
03022	Science Penn Brook	1,400.00	1,400.00		(174.00)		1,226.00	1,225.55		0.45	99.96%		
03023	Social Studies Penn Brook	0.00	0.00				0.00			0.00	#DIV/0!		

Town of Georgetown, Massachusetts General Fund Appropriations Expenditures For the Fiscal Year Ended June 30, 2012										app2012	
FY 2012 BUDGET AS OF JUNE 30, 2012											
Acct #	Account Name	Proposed Budget	Total Appropriation	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
03031	Art Penn Brook	73,724.00	73,724.00		(136.00)		73,588.00	73,587.97		0.03	100.00%
03032	Music Penn Brook	48,648.00	48,648.00				48,648.00	48,350.64		297.36	99.39%
03041	Physical Education Penn Brook	65,049.00	65,049.00				65,049.00	65,048.90		0.10	100.00%
03054	Computer Support Penn Brook	82,581.00	82,581.00		2,320.00		84,901.00	83,988.58		912.42	98.93%
03061	Library Services Penn Brook	33,379.00	33,379.00		(152.00)		33,227.00	33,125.53		101.47	99.69%
03062	Media Services Penn Brook	0.00	0.00				0.00			0.00	#DIV/0!
03071	Guidance Services Penn Brook	72,430.00	72,430.00		(175.00)		72,255.00	72,245.40		9.60	99.99%
03101	Special Education Penn Brook	490,016.00	490,016.00		(41,433.00)		448,583.00	436,445.07		12,137.93	97.29%
03102	Sped Outside Placement Penn Brook	124,866.00	124,866.00		(3,724.00)		121,142.00	126,057.68		(4,915.68)	104.06%
03104	English Lang Learner Penn Brook	0.00	0.00				0.00			0.00	#DIV/0!
03105	Academic Tutoring Penn Brook	8,085.00	8,085.00		319.00		8,404.00	2,581.25		5,822.75	30.71%
03301	Instructional Support Penn Brook	19,286.00	19,286.00		(1,982.00)		17,304.00	17,093.16		210.84	98.78%
03302	Substitutes Penn Brook	24,000.00	24,000.00				24,000.00	24,248.08		(248.08)	101.03%
03304	Building Administration Penn Brook	120,476.00	120,476.00		2,560.00		123,036.00	118,737.83		4,298.17	96.51%
03432	Health Services Penn Brook	68,414.00	68,414.00		200.00		68,614.00	68,240.66		373.34	99.46%
03433	Transportation Penn Brook	18,262.00	18,262.00				18,262.00	17,139.07		1,122.93	93.85%
03434	Lunch/Recess Penn Brook	0.00	0.00				0.00			0.00	#DIV/0!
03601	Facilities OPS Penn Brook	170,902.00	170,902.00		4,467.00		175,369.00	162,112.43		13,256.57	92.44%
03602	Maintenance Penn Brook	17,500.00	17,500.00		2,975.00		20,475.00	22,419.91		(1,944.91)	109.50%
04010	All Departments MS	29,112.00	29,112.00		(1,941.00)		27,171.00	9,511.57		17,659.43	35.01%
04011	English MS	312,835.00	312,835.00				312,835.00	307,869.19		4,965.81	98.41%
04012	Reading MS	4,475.00	4,475.00				4,475.00	3,928.00		547.00	87.76%
04013	Foreign Language MS	79,699.00	79,699.00				79,699.00	79,695.04		3.96	100.00%
04021	Mathematics MS	243,119.00	243,119.00		33,435.00		276,554.00	276,542.79		11.21	100.00%
04022	Science MS	199,245.00	199,245.00		3,333.00		202,578.00	202,423.80		154.20	99.92%
04023	Social Studies MS	275,613.00	275,613.00		(471.00)		275,142.00	273,081.32		2,060.68	99.25%
04031	Art MS	63,915.00	63,915.00		690.00		64,605.00	64,084.06		520.25	99.19%
04032	Music MS	58,429.00	58,429.00				58,429.00	58,521.71		(92.71)	100.16%
04041	Physical Education MS	83,547.00	83,547.00		418.00		83,965.00	83,965.31		(0.31)	100.00%
04051	Business Education MS	37,874.00	37,874.00				37,874.00	37,873.94		0.06	100.00%
04052	Home economics MS	42,737.00	42,737.00		1,000.00		43,737.00	42,972.39		764.61	98.25%
04053	Industrial Technology MS	43,517.00	43,517.00				43,517.00	43,467.50		49.50	99.89%
04061	Library Services MS	3,356.00	3,356.00				3,356.00	3,379.65		(23.65)	100.70%
04062	Media Services MS	4,620.00	4,620.00				4,620.00	3,632.37		987.63	78.62%
04071	Guidance Services MS	53,608.00	53,608.00		1,313.00		54,921.00	53,297.58		1,623.42	97.04%
04101	Sped Services MS	309,447.00	309,447.00		(20,831.00)		288,616.00	288,493.28		122.72	99.96%
04102	Sped Outside Placement MS	125,276.00	125,276.00		(43,258.00)		82,018.00	76,529.14		5,488.86	93.31%
04301	Instructional Services MS	15,259.00	15,259.00		(1,800.00)		13,459.00	11,692.97		1,766.03	86.88%
04304	BLDG Admin MS	4,980.00	4,980.00				4,980.00	2,086.85		2,893.15	41.90%
04432	Health Services MS	711.00	711.00		845.00		1,556.00	1,030.17		525.83	66.21%
05010	All Departments HS - Textbooks	28,396.00	28,396.00		(2,000.00)		26,396.00	24,832.40		1,563.60	99.77%
05011	English HS	346,314.00	346,314.00		2,439.00		348,753.00	347,941.44		811.56	99.77%
05012	Reading HS	0.00	0.00				0.00			0.00	#DIV/0!
05013	Foreign Language HS	213,477.00	213,477.00		149.00		213,626.00	213,626.22		(0.22)	100.00%
05021	Mathematics HS	341,847.00	341,847.00		(19,109.00)		322,738.00	321,946.07		791.93	99.75%
05022	Science HS	339,276.00	339,276.00		(14,048.00)		325,228.00	316,607.15		8,620.85	97.35%
05023	Social Studies HS	304,276.00	304,276.00		1,655.00		305,931.00	302,905.39		3,025.61	99.01%
05031	Art HS	104,842.00	104,842.00		87.00		104,929.00	104,579.00		350.00	99.67%
05032	Music HS	61,827.00	61,827.00				61,827.00	61,559.78		267.22	99.57%
05041	Physical Education HS	141,036.00	141,036.00		325.00		141,361.00	140,619.87		741.13	99.48%
05051	Business Education HS	130,658.00	130,658.00		1.00		130,659.00	130,540.20		118.80	99.91%
05052	Home economics HS	28,792.00	28,792.00		3,000.00		31,792.00	30,292.93		1,499.07	95.28%
05053	Industrial Technology HS	30,237.00	30,237.00				30,237.00	28,746.80		1,490.20	95.07%

Town of Georgetown, Massachusetts General Fund Appropriations Expenditures For the Fiscal Year Ended June 30, 2012											app2012
Acct #	Account Name	Proposed Budget	Total Appropriation	STM	Transfers In/(Out)	Adjustment Indirect Costs	Revised Budget	Amount Expended	Encumbrances	Unexpended	Percent Expended
FY 12 BUDGET AS OF JUNE 30, 2012											
05061	Library Services HS	3,365.00	3,365.00				3,365.00	3,227.54		137.46	96.92%
05062	Media Services HS	4,208.00	4,208.00		(796.00)		3,412.00	876.68		2,535.32	25.69%
05071	Guidance Services HS	50,851.00	50,851.00		4,091.00		54,942.00	54,769.17		172.83	99.69%
05101	Sped Services HS	235,757.00	235,757.00				235,757.00	235,757.12		(0.12)	100.00%
05102	Sped Outside Placement HS	333,665.00	333,665.00		75,885.00		409,550.00	612,447.83		(202,897.83)	149.54%
05301	Instructional Support HS	17,950.00	17,950.00		(2,985.00)		14,965.00	12,349.18		2,615.82	82.52%
05304	BLDG Admin HS	20,274.00	20,274.00		1,686.00		21,960.00	14,851.95		7,108.05	67.63%
05432	Health Services	711.00	711.00		508.00		1,217.00	887.80		329.20	72.95%
05503	Student Activities	53.00	53.00				53.00			53.00	0.00%
05432	Health Services HS	0.00	0.00				0.00			0.00	#DIV/0!
06054	Computer Support MHS	152,365.00	152,365.00		7,749.00		160,114.00	147,020.23		13,093.77	91.82%
06061	Library Services MHS	36,634.00	36,634.00				36,634.00	36,633.93		0.07	100.00%
06062	Media Services MHS	37,814.00	37,814.00				37,814.00	35,433.93		2,380.07	93.71%
06071	Guidance Services MHS	197,175.00	197,175.00				197,175.00	196,501.34		673.66	99.66%
06101	Special Education MHS	378,712.00	378,712.00		(3,223.00)		375,489.00	357,895.04		17,593.96	95.31%
06102	SPED Outside Placements MHS							19,117.08		(19,117.08)	
06104	English Lang Learner MHS	0.00	0.00				0.00			0.00	#DIV/0!
06105	Academic Tutoring MHS	16,825.00	16,825.00				16,825.00	18,533.75		760.25	96.06%
06302	Substitutes MHS	44,000.00	44,000.00		2,469.00		46,469.00	44,883.59		(883.59)	101.55%
06304	Bldg Admin MHS	425,318.00	425,318.00		(3,253.00)		422,065.00	409,490.09		12,574.91	97.02%
06432	Health Services MHS	56,740.00	56,740.00				56,740.00	56,453.51		286.49	99.50%
06433	Transportation MHS	2,768.00	2,768.00				2,768.00			2,768.00	0.00%
06434	Lunch Recess MHS	3,986.00	3,986.00				3,986.00	2,648.25		1,337.75	66.44%
06501	Interscholastic Athletics MHS	67,500.00	67,500.00		75.00		67,575.00	99,757.11		(32,182.11)	147.62%
06503	Student Activities MHS	60,000.00	60,000.00		(10,000.00)		50,000.00	44,627.00		5,373.00	89.25%
06601	Facilities OPS MHS	389,264.00	389,264.00		(2,243.00)		387,021.00	375,222.33		11,798.67	96.95%
06602	Maintenance MHS	67,039.00	67,039.00		1,941.00		68,980.00	69,006.63		(26.63)	100.04%
Total School Fund		12,756,828.00	12,756,828.00	0.00	2.00	0.00	12,756,830.00	12,756,828.00	0.00	1.31	100.00%
Water Department Expenses:											
74501	Salaries & Wages	472,402.00	472,402.00				472,402.00	458,169.44		14,232.56	96.99%
74502	Expenses & Rent	508,038.00	508,038.00				508,038.00	412,935.76		95,102.24	81.28%
74503	Water Department Direct Costs	258,550.00	258,550.00				258,550.00	258,550.00		0.00	100.00%
74504	Water Treatment Plant Principal	72,703.00	72,703.00				72,703.00	72,702.63		0.37	100.00%
74505	Water Treatment Plant Interest	24,932.00	24,932.00				24,932.00	24,932.00		0.00	100.00%
74506	Operating Reserve Fund	35,000.00	35,000.00				35,000.00			35,000.00	0.00%
74509	Water Transmission Loop Interest	14,454.00	14,454.00				14,454.00	14,453.74		0.26	100.00%
74511	Water Transmission Loop Principal	20,000.00	20,000.00				20,000.00	20,000.00		0.00	100.00%
745011	Treatment Plant Admin Fees	3,868.00	3,868.00				3,868.00	1,866.57		2,001.43	48.26%
	Total Water Department Expenses	1,409,947.00	1,409,947.00				1,409,947.00			146,336.86	0.00%
Total Water Fund & Special Articles		1,409,947.00	1,409,947.00	0.00	0.00	0.00	1,409,947.00	1,263,610.14	0.00	146,336.86	89.62%
Grand Total		24,187,314.00	24,187,314.00	73,655.00	0.00	0.00	24,260,971.00	23,352,798.21	0.00	908,172.10	96.26%
Grand Total		24,187,314.00	24,187,314.00	73,655.00	-	-	24,260,971.00	23,352,798.21	-	908,172.10	96%

Town of Georgetown
Expected to Actual Revenues
For the Fiscal Year Ended
JUNE 30, 2012

JUNE 30, 2012

Line #	Account Name	Projected Revenues	Received To Date	Rec'd Same Period JUNE (FY11)	Balance	Percent Received
1	Real Estate & Personal Property Taxes	14,947,934.70	14,739,590.65	13,129,055.23	208,344.05	99%
2	Motor Vehicles & Other Excise Taxes	950,000.00	1,078,891.44	1,062,553.31	(128,891.44)	111%
3	Penalties & Interest on Taxes	50,000.00	51,377.78	45,725.60	(1,377.78)	103%
4	Payment in Lieu of Taxes	50,000.00	50,126.89	51,224.76	(126.89)	100%
5	Fees	60,000.00	87,496.41	69,778.59	(27,496.41)	116%
6	Rentals	40,000.00	39,999.96	39,999.96	0.04	100%
7	Other Dept Revenues	10,000.00	10,654.70	10,628.78	(654.70)	107%
8	Licenses & Permits	123,978.00	140,327.40	124,407.20	(16,349.40)	113%
9	Fines & Forfeits	75,000.00	71,370.00	77,756.28	3,630.00	95%
10	Investment Income	17,000.00	11,753.71	18,587.47	5,246.29	69%
11	Elect. Dept. - Benefits & Debt Service	450,000.00	434,131.12	424,696.85	15,868.88	96%
12	Miscellaneous Receipts	10,000.00	78,445.00	49,771.77	(68,445.00)	784%
13	Non Recurring Miscellaneous Receipts	0.00	0.00	0.00	0.00	#DIV/0!
14	Misc Medicaid Reimbursement	2,000.00	32,967.60	1,376.63	(30,967.60)	1648%
15	State Aid	6,015,083.00	5,928,189.00	5,933,003.74	86,894.00	99%
16	Totals	22,800,995.70	22,755,321.66	21,038,566.17	45,674.04	100%
17						
18	Other General Fund Revenue:					
19	Roll Back Taxes				0.00	#DIV/0!
20	Tax Titles Redeemed		55,233.23	59,235.05	(55,233.23)	#DIV/0!
21	Foreclosure				0.00	#DIV/0!
22	Transfers From Stabilization					
23	Transfers From Other Funds (Water & Septic Betterment & Special Rev)	279,636.00	304,107.85	307,893.09	(24,471.85)	109%
24	Total General Fund	23,080,631.70	23,174,662.74	21,405,694.31	(34,031.04)	100%
25						
26						
27	Other Revenue:					
28	Water User Charges	1,327,500.00	1,364,096.32	1,509,263.84	(36,596.32)	103%
29	Water Connection Fees	45,500.00	65,491.07	46,628.76	(19,991.07)	144%
30	Water Other Revenue	35,000.00		110.00	35,000.00	0%
31	Water Investment Income	1,947.00	2,041.81	3,031.27	(94.81)	105%
32	Total Water Department Revenue	1,409,947.00	1,431,629.20	1,559,033.87	(21,682.20)	102%
33						
34						
35	Total Revenue (General & Water)	24,490,578.70	24,546,291.94	22,964,728.18	(55,713.24)	100.23%

Account	Description	FY2012	FY2011	FY2010	FY2009	FY2008	FY2007
#5 Fees							
1-43197	Access Fee - Cable TV	-	-	-	-	0.01	-
1-43198	License Fees - Cable TV	-	-	-	-	-	1,298.50
1-43199	Franchise Fee - Cable TV	-	-	-	-	-	-
1-43200	Coll Demand Fee	30,880.41	29,144.59	14,520.00	15,980.00	15,945.00	14,035.00
1-43201	Appeals Board Filing Fees	-	-	-	-	-	-
1-43202	BOH Fee	39,831.00	28,609.00	29,190.72	31,953.36	36,599.35	30,563.75
1-43203	Conservation Filing Fees	-	-	-	-	-	-
1-43204	MLC's	11,150.00	9,275.00	7,900.00	9,760.00	7,400.00	7,525.00
1-43205	Planning Bd Fees	5,635.00	2,750.00	4,125.00	2,220.60	11,126.30	34,356.90
	Total Fees	87,496.41	69,778.59	55,735.72	59,913.96	71,070.66	87,779.15
#6 Rentals							
1-43602	Rental Income	39,999.96	39,999.96	43,333.29			
	Total Rentals	39,999.96	39,999.96	43,333.29	36,666.63	39,999.96	39,999.96
#7 Other Dept Revenues							
1-43206	Town Clerk Fees	2,085.00	2,632.00	2,225.00	1,980.00	2,570.00	1,625.00
1-43208	Animal Control Fees	80.00	150.00	-	387.00	230.00	927.00
1-43209	SEL Filing Fees	-	-	-	-	-	-
1-43210	Treasurer's Fees	25.00	50.00	100.00	150.00	125.00	425.00
1-43700	Other Dept Revenue	539.00	338.00	330.00	10,567.25	832.00	937.75
1-43702	Police X- Duty	2,040.70	1,749.00	6,563.20	1,925.55	5,427.55	3,655.20
1-43703	Police Accident Report	614.00	705.00	627.00	620.00	681.00	965.28
1-43706	COA Yoga Revenue	4,594.00	3,974.00	3,699.85	4,228.05	5,081.00	1,481.35
1-43707	COA Van Revenue	677.00	1,030.48				
	Total Other Dept	10,654.70	10,628.48	13,545.05	19,857.85	14,946.55	10,016.58
# 8 Licenses and Permits							
1-43704	Town Clerk Receipts	14,275.50	15,246.65	13,446.75	14,866.60	14,352.40	12,886.52
1-44101	Alcoholic beverage lic	8,200.00	7,584.50	6,200.00	6,400.00	6,400.00	6,400.00
1-4416	Selectmen Business Lic	2,550.00	2,025.00	1,750.00	1,575.00	1,650.00	1,625.00
1-4471	Bldg Insp Permits	66,430.70	54,678.55	69,060.00	46,218.50	50,688.00	56,145.70

Account	Description	FY2012	FY2011	FY2010	FY2009	FY2008	FY2007
1-4472	Fire Dept Permits	14,882.70	13,180.00	18,318.00	18,305.00	11,280.00	11,990.00
1-4473	Gas/Plumb Permits	12,686.00	10,137.00	12,987.00	10,951.00	14,628.00	11,985.00
1-4475	Police Dept Permits	2,887.50	2,262.50	1,475.00	1,700.00	2,600.00	3,600.00
1-4476	Selectmen Permits	132.00	135.00	150.00	117.00	87.00	111.00
1-4477	Wire Ins Permits	18,283.00	19,158.00	19,988.00	15,495.00	24,079.00	19,091.00
	Total Licenses & Permits	140,327.40	124,407.20	143,374.75	115,628.10	125,764.40	123,834.22
	#9 Fines & Forfeits						
1-48701	Court Fines	10,760.00	14,796.28	9,771.00	18,037.00	16,465.00	9,255.00
1-48702	Peabody Library Fines	-	-	-	-	25.40	-
1-48703	Parking Clerk Fines	185.00	590.00	1,225.00	815.00	700.00	1,285.00
1-48704	Registry Moving Violations	59,875.00	62,370.00	84,260.19	77,842.50	83,622.50	84,970.00
1-48705	Conservation Comm Fines	550.00	-	1,000.00	600.00	10,000.00	-
	Total Fines & Forfeits	71,370.00	77,756.28	96,256.19	97,294.50	110,812.90	95,510.00
	#10 Investment Income						
1-4830	Interest Income	11,753.71	18,587.47	28,181.98	189,482.68	199,888.71	214,513.75
	Total Investment	11,753.71	18,587.47	28,181.98	189,482.68	199,888.71	214,513.75
	#11 Elec Dept Benefits & Debt						
1-49521	Liability Ins	34,832.00	30,631.00	23,589.00	24,663.00	25,164.00	16,867.00
1-49522	Workmens Comp Ins	4,504.00	6,519.00	4,662.00	4,762.00	6,620.00	6,339.55
1-49523	Retirement	132,937.44	121,748.38	119,312.00	108,900.52	107,609.68	90,549.99
1-49525	Health Ins	140,235.85	141,615.87	109,075.80	121,638.92	142,065.58	131,552.72
1-49526	Dental Ins	7,289.28	7,168.80	6,632.76	6,864.94	7,476.33	7,256.74
1-49527	Life Ins	242.55	253.80	253.80	267.30	244.80	414.00
1-49528	Medicare Ins	9,000.00	9,000.00	7,332.43	7,332.43	7,332.43	7,276.38
1-49531	Bond Principal	80,000.00	80,000.00	175,000.00	175,000.00	180,000.00	180,000.00
1-49532	Bond Interest	25,090.00	27,760.00	32,541.25	39,316.25	46,030.00	52,925.00
1-49535	Accig & Finance Service	-	-	-	-	-	-
	Total Fees	434,131.12	424,696.85	478,399.04	488,745.36	522,542.82	493,181.38
	#12 Misc Receipts						
1-4498	Excess Tonnage	-	-	-	-	-	-

Account	Description	FY2012	FY2011	FY2010	FY2009	FY2008	FY2007
1-4699	Misc revenue from MA	-	-	-	-	-	-
1-4889	Tax Coll Estimated Receipts	1,671.36	1,973.70	753.74	2,269.17	458.92	231.05
1-4890	Misc Receipts	22,451.46	12,493.81	4,213.68	14,486.92	11,106.50	22,429.49
1-4894	Cancelled Pmts Prior Yr	-	-	-	-	-	-
1-4895	Returned Check Revenue	2,325.00	1,075.00	1,495.00	1,550.00	1,760.00	2,515.00
1-4902	Surplus Equipment	-	-	-	-	-	-
	Total Misc Receipts	26,447.82	15,542.51	6,462.42	18,649.09	13,325.42	25,175.54
	#13 Non Recurring Income						
1-4897	Non Recurring Misc Income	51,997.18	20,889.41	71,373.93	343.00	7,932.57	60,475.84
	#14 Misc Medicaid Reim						
1-4899	Medicaid Reimbursement	32,967.60	1,376.63	41,999.62	39,612.00	65,488.11	64,684.03
	#15 State Aid						
1-4612	Abatements to Veterans	19,609.00	12,225.00	-	11,813.00	11,663.00	11,763.00
1-4615	Abatements to Elderly	4,518.00	5,522.00	5,522.00	6,024.00	6,526.00	6,024.00
1-4618	Police Career Incentives	-	5,299.37	9,929.00	52,959.31	51,497.37	50,980.11
1-4623	Veterans Benefits	31,923.00	38,323.00	22,540.00	33,246.00	16,366.00	30,675.00
1-4630	Unrestricted Grnl Govt Aid	605,914.00	637,947.00	631,160.00	-	-	-
1-4626	Highway Fund	-	-	-	-	-	-
1-4627	Lottery	-	-	-	756,859.00	838,575.00	824,959.00
1-4629	Retiree Subsidy	-	-	38,057.50	33,620.48	1,895.51	15,304.30
1-4642	School Aid Chapter 70	5,095,019.00	5,067,813.00	4,356,024.00	3,977,475.00	4,330,072.00	4,067,937.00
	FY09 ARRA Grant	-	-	-	-	-	-
1-4643	Additional Assistance	-	-	-	47,834.00	52,998.00	52,998.00
1-4647	School Transportation	-	-	-	-	-	-
1-4648	Const of School Proj	-	-	-	-	1,231,500.00	1,289,426.00
1-4660	Disabled Veteran Exemption	61.00	325.00	245.00	457.37	-	-
1-4680	State Owned Land	171,145.00	165,236.00	195,082.00	216,550.00	201,479.00	180,334.00
1-4699	Other Revenue From MA	-	313.37	66.26	-	-	-
	Total State Aid	5,928,189.00	5,933,003.74	5,498,928.76	5,425,307.16	7,013,140.88	6,530,400.41

FISCAL YEAR 2012 APPOINTMENTS

TOWN OF GEORGETOWN ELECTED OFFICIALS, APPOINTED OFFICIALS & DEPARTMENT HEADS

ASSESSORS	ELECTED	EXPIRES
David A. Bogdan	5/11/2009	5/2012
Thomas Berube	5/10/2010	5/2013
Arthur MacDonald	5/9/2011	5/2014

Accountant See: TOWN ACCOUNTANT

ADA Coordinator	Date Appointed	Term Expires
Christopher Rich	6/6/2011	6/30/2012

Affordable Housing Task Force

Barbara Hart	6/7/2010	6/30/2013
Shawn McGee	6/7/2010	6/30/2013
Vacant		6/30/2012
Vacant		6/30/2010
Vacant		6/30/2012

Affordable Housing Trustees

Paul Nelson	6/21/2010	6/30/2012
Timothy J. Gerraughty	6/21/2010	6/30/2012
Charles M. Waters	6/6/2011	6/30/2013
C. David Surface	6/6/2011	6/30/2013
Philip Trapani	6/6/2011	6/30/2013

Animal Control Officer See: POLICE DEPARTMENT, Animal Control Officer

Animal Inspector See: BOARD OF HEALTH, Animal Inspector

BOARD OF HEALTH	Date Appointed	Term Expires
Board of Health Members		
Christopher Rich	6/29/2009	6/30/2012
Joseph Crane	6/6/2011	6/30/2014
William Gianacoples	6/21/2010	6/30/2013

Animal Inspector (Nomination by Board of Health & Approval by State)

Holly Willard	4/1/2011	4/30/2012
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Health Director/Agent

Deborah Rogers (Appointment by Board of Health, Employ Commenced on 12/27/2001) 6/30/2013
Health Inspector
 Virginia Bacon (Appointment by Board of Health, Employ Commenced on 1/8/2001) 6/30/2013
Board of Health Nurse
 Pamela Lara Contracted through Board of Health

Board of Registrars See: "Registrar of Voters"

BOARD OF SELECTMEN

Elected Officials	ELECTED	EXPIRES
C. David Surface	5/11/2009	5/2012
Stephen Smith	5/11/2009	5/2012
Philip J. Trapani	5/10/2010	5/2013
Gary C. Fowler	5/9/2011	5/2014
Stuart M. Egenberg	5/9/2011	5/2014

Town Administrator	Date Appointed	
Michael Farrell	6/7/2010	6/30/2013

BUILDING INSPECTION	Date Appointed	Term Expires
Inspector of Buildings/Zoning Enforcement Officer		
N. Jon Metivier	3/14/2011	3/31/2012

Alternate Inspectors of Buildings

Glen Clohecy	4/11/2011	3/31/2012
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Gas/Plumbing Inspector (Appointment by Building Inspector)

William Gianacoplos	3/14/2011	3/31/2012
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Alternate Gas/Plumbing Inspector

Stanley Kulacz	3/14/2011	3/31/2012
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Wire Inspector

Mark Unger, Sr.	3/14/2011	3/31/2012
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Alternate Wire Inspectors

Robert Brown	3/14/2011	3/31/2012
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Cable TV Manager/Coordinator (hired July 2, 2007)

Janet Morrissey

Cable TV Content/Coordinator (hired July 2, 2007)

Charles Mendez

Cable TV Advisory Committee	Date Appointed	Term Expires
Charles Davis	6/6/2011	6/30/2012
Sal Barbagallo	6/6/2011	6/30/2012
Dan Walsh	6/6/2011	6/30/2012
Frank Hauser	6/20/2011	6/30/2012
Vacant		

**Camp Denison Committee See: CONSERVATION COMMISSION,
 Sub-Committees, Camp Denison**

Capital Improvement Planning Committee**(7 Member Board, 3-Year Appointments)***(Art. 5, STM 9/30/96, replaced by Art. 6, STM 10/27/97)*

	Date Appointed	Term Expires
1-Finance & Advisory Board Member (Appointed by the Finance & Advisory Board)		
Andy Belliveau(Fin Com)	6/17/2010	6/30/2013

6 Citizens of the Town of Georgetown Date Appointed**Term Expires****2-Board of Selectmen Appointments**

Joshua Nisenbaum	6/6/2011	6/30/2014
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Donald Cudmore	6/21/2010	6/30/2013
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1-Finance & Advisory Board Appointment

Jeff Gillen	11/ /2011	6/30/2014
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1-Moderator Appointment

Vacant		6/30/2006
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1-Planning Board Appointment

Mike Howard	6/8/2011	6/30/2013
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1-School Committee Appointment

Raymond J. McManus	6/24/2010	6/30/2013
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Ex-Officio Members

Michael Farrell, Town Administrator	For Duration of Employment
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Wayne Snow, Light Department Manager	For Duration of Employment
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School Business Manager	For Duration of Employment
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Cemeteries See: VETERAN'S, Cemeteries**Commission for Equal Access****Date Appointed****Term Expires***Appointment Requirements under MGL Ch 40, Sec. 8J & Art. 43 of 5-24-93 ATM**(7 Member Commission, 3-Year Staggered Appointments)*

Vacant (disabled)

Vacant(appointed town member)

Vacant (disabled family member)

Vacant (resident)

Vacant(disabled family member)

Vacant (disabled)

Vacant (disabled)

CONSERVATION COMMISSION**Conservation Agent**

Steven Przyjemski

Hired 4/11/2005

Conservation Commission Members Date Appointed**Term Expires**

John Bell	7/13/2009	6/30/2012
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Carl Shreder	7/13/2009	6/30/2012
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Michael Birmingham	6/21/2010	6/30/2013
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Paul Nelson	6/21/2010	6/30/2013
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Stephen M. Polignone	10/18/2010	6/30/2013
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John J. Lopez	6/6/2011	6/30/2014
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Timothy Collins	3/12/2012	6/30/2014
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Community Preservation Committee (3 year appointment)

Harry LaCortiglia (Planning Board Appointment)	7/1/2010	6/30/2013
James DiMento (Park & Rec. Appointment)		6/30/2014
Richard E. Talbot (Open Space Appointment)	6/14/2008	6/30/2011
Carl Shreder (ConCom Appointment)	7/1/2010	6/30/2013
Elizabeth Davidson (Housing Authority)	6/20/2011	6/30/2014
Paul Nelson (Affordable Housing Trust Appointment)	6/6/2011	6/30/2013
James D. Davenport (Historical Commission)	6/28/2011	6/30/2014

Conservation Sub-Committees (Appointments by Conservation Commission)

Camp Denison Committee	Date Appointed	Term Expires
Robert Gorton	9/15/2011	6/30/2012
Robert N. Morehouse	7/21/2011	6/30/2012
Keith Reardon	6/25/2010	6/30/2011
Robert J. Apprich	7/21/2011	6/30/2012
Fritz T. Brown	7/21/2011	6/30/2012

Hampshire Woods Stewardship Committee

Open Space Committee	Date Appointed	Term Expires
Christine E. Comisky	11/15/2007	6/30/2009
Harry D. LaCortiglia	6/25/2009	6/30/2012
Laura Repplier	7/21/2011	6/30/2014
Richard E. Talbot	6/25/2009	6/30/2012
Peter Burns	6/17/2010	6/30/2013
Laurie Bryce	6/26/2008	6/30/2011

Pentucket Pond Committee**Stewardship Program for the Conservation Land Off of Old Jacobs Rd.****Stewardship Committee for the Conservation Land off of Bailey Lane****Stewardship Committee for the Conservation Land off Littles Hill****COA Director:** (Hired by BoS 4/23/2007)

Colleen Ranshaw-Fiorello

for duration of employment

COUNCIL ON AGING

Council on Aging Members	Date Appointed	Term Expires
Claire Maimone	6/6/2011	6/30/2014
Chandler H. Noyes	6/6/2011	6/30/2014
Jeannine E., DesJardins	6/6/2011	6/30/2014
Cynthia Tardif	6/7/2010	6/30/2013
Diane Prescott	6/7/2010	6/30/2013
Corona M. Magner	6/6/2011	6/30/2014
Vacant	6/29/2009	6/30/2012
Esther Palardy	9/14/2009	6/30/2012

Jean Perley	6/20/2011	6/30/2013
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Alternate Members

Vacant
Vacant
Vacant

Date Appointed**Term Expires****Cultural Council****Original Appt Date****Appointed****Term Expires**

(do not change original appt. date-6 year limits)

Nora Cannon	10/9/2007	6/21/2010	6/30/2013
Katharine Hanlon	6/26/2006	6/29/2009	6/30/2012
Susan Madigan	6/21/2010		6/30/2013
Lou Ann Graffam	4/3/2006	6/29/2009	6/30/2012
Patricia Durkee	9/5/2008	6/20/2011	6/30/2014
Vacant			
Vacant			

Emergency Management Director**Date Appointed****Term Expires**

James Mulligan, Police Chief	6/6/2011	6/30/2012
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Assistant Director

Albert Beardsley, Fire Chief	6/6/2011	6/30/2012
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Thomas E. Dejoy	6/6/2011	6/30/2012
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Emergency Management Team

Peter Durkee, Highway	6/6/2011	6/30/2012
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Deborah Rogers, Health Agent	6/6/2011	6/30/2012
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Alfred DePietro, Citizen	6/6/2011	6/30/2012
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Emergency Response Coordinator (for Northern Essex Regional EPC)

James Mulligan, Police Chief	6/6/2011	6/30/2012
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Economic Development (6 members consisting of 3 local business & 3 residents)

Ted Kottcamp	6/21/2010	6/30/2012
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Gary C. Fowler	4/11/2011	6/30/2012
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James Lacey, Georgetown Alliance	6/21/2010	6/30/2012
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Richard Williams	7/26/2011	6/30/2012
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Tillie Evangelista, Planning Board	6/6/2011	6/30/2012
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Vacant, Town Planner	6/21/2010	6/30/2012
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Paul Pagliarullo	6/21/2010	6/30/2011
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Energy Committee

Wayne Snow, Light Department	6/6/2011	6/30/2012
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Reginald Tardif, FinCom	6/6/2011	6/30/2012
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Stephen Smith	6/6/2011	6/30/2012
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Michael Farrell, Town Administrator	6/6/2011	6/30/2012
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Vacant, School Business Manager		
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Ethics Commission Liaison

Michael Farrell	9/28/2009	for duration of employment
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Federal Emergency Management Association (FEMA)**Assistant Director**

Albert Beardsley, Fire Chief	6/6/2011	6/30/2012
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Team Member

Thomas Dejoy	6/6/2011	6/30/2012
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Fence Viewers

Vacant

Date Appointed**Term Expires****Finance & Advisory Board**

(Appointments by Town Moderator)

Date Appointed**Term Expires**

Reginald Tardif	6/21/2008	6/30/2011
James Lacey	6/21/2010	6/30/2013
Andrew Belliveau	6/13/2009	6/30/2012
Robin O'Malley	6/21/2010	6/30/2013
John Bonazoli	7/1/2011	6/30/2014
Nasrene Phaneuf	6/10/2011	6/30/2013
Lisa Collin	3/11/2010	6/30/2011
Charles Dickson	6/21/2010	6/30/2012
Sandra Gerraughty	5/18/2010	6/30/2012

FINANCE DIRECTOR**Acting Finance Director**

Michael Farrell, Town Administrator	6/6/2011	6/30/2012
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FIRE DEPARTMENT**Fire Chief** (November 1, 2008 start date)

Albert B. Beardsley, Fire Chief	6/11/2012	11/1/2013
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Hazardous Materials Coordinator**Date Appointed****Term Expires**

Andrew Herendeen	6/11/2012	6/30/2013
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Forest Warden**Date Appointed****Term Expires**

Albert Beardsley	6/1/2012	11/1/2013
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Government Study Committee

Gary C. Fowler	6/20/2011	6/30/2012
Stuart Egenberg	6/20/2011	6/30/2012
Sandy Gerraughty	6/20/2011	6/30/2012
Doug Dawes	6/20/2011	6/30/2012
Joseph Cifuni	6/20/2011	6/30/2012
Michael Farrell, Non-voting	6/20/2011	6/30/2012

Harbormaster See: POLICE DEPARTMENT, Harbormaster**Hazardous Materials Coordinator See: FIRE DEPARTMENT, Hazardous Materials Coordinator**

HIGHWAY DEPARTMENT**Highway Surveyor**

Peter J. Durkee, Superintendent

Tree Warden

Peter Durkee

ELECTED

5/10/2010

Date Appointed (3-year term)

6/7/2010

EXPIRES

5/2013

Term Expires

6/30/2013

Historical Commission

George Perkins

James D. Davenport

Jeff Lamoureaux

Edward Desjardins

Vacant

Vacant

Vacant

Date Appointed (3-Year term)

6/29/2009

6/7/2010

9/13/2010

6/29/2009

6/20/2011

Expires

6/30/2012

6/30/2013

6/30/2013

6/30/2012

6/30/2014

6/30/2010

6/30/2012

Associate Member

Joseph Knapp

6/20/2011

6/30/2012

HOUSING AUTHORITY (5-YEAR)

David Shauer (State Appointment)

Juliette Rec

Bertha Foster (Vice Treasurer)

Frank Harper

Elizabeth Davidson

ELECTED

7/27/2011

5/14/2012

5/12/2008

5/10/2010

5/9/2011

EXPIRES

4/30/2013

5/2017

5/2013

5/2015

5/2016

Insect Pest Control Superintendent

Deborah Rogers

Date Appointed

6/21/2010

Term Expires

6/30/2013

LIGHT DEPARTMENT**Department Head**

Wayne Snow, Manager

Elected Officials**Light Commissioners**

Peter D. Dion

Scott Edwards

John Smolinsky

ELECTED

5/11/2009

5/10/2010

5/9/2011

EXPIRES

5/2012

5/2013

5/2014

Library Building Committee See: PEABODY LIBRARY, Library Building Committee**Master Plan Committee See: PLANNING BOARD, Sub-Committees, Master Plan Committee****Memorial Day Committee 2001 Date Appointed**

American Legion #211

Term Expires**V.F.W. #7608**

Merrimack Valley Planning Commission (Planning Board Member)

Tillie Evangelista	7/11/2011	6/30/2012
Alternate		
Nick Cracknell, Town Planner	7/11/2011	6/30/2012

MODERATOR	ELECTED	EXPIRES
Beverly Enos	5/10/2010	5/2013

North East Mosquito Control	Date Appointed	Term Expires
<i>(Designated Liaisons by Board of Selectmen on 5/26/99)</i>		

Mosquito Larviciding and Spraying		
Deborah Rogers	6/20/2011	6/30/2012

Water Management Activities		
Vacant		

Open Space Committee See: CONSERVATION COMMITTEE, Sub-Committees, Open Space Committee

Park & Recreation Commission	Date Appointed	Term Expires
Richard M. Aberman	6/20/2011	6/30/2012
James DiMento, Chair	6/20/2011	6/30/2012
Elizabeth Wade	6/20/2011	6/30/2012
David Schauer	6/20/2011	6/30/2012
Suzanne Caulfield	6/20/2011	6/30/2012
Juliette Rec	7/11/2011	6/30/2012
Kitchin, Al	3/26/2012	6/30/2012

PEABODY LIBRARY

Elected Trustees(no paperwork)	ELECTED	EXPIRES
Thomas F. Falzareno	5/10/2010	5/2013
Susan L. Clohecy	5/10/2010	5/2013
Mary Saunders	5/9/2011	5/2014
George Barnard	5/9/2011	5/2014
Walter Chris Laut	5/11/2009	5/2012
Ronald Chorzewski	5/10/2010	5/2012

Personnel Board	Date Appointed	Term Expires
<i>(Joint Appointment by Board of Selectmen, Finance & Advisory Board, & Town Moderator)</i>		
Christopher Rich	6/21/2010	6/30/2013
Deb Rogers (Town Employee)	6/21/2010	6/30/2013
Robin O'Malley (FinCom Member)	6/17/2009	6/30/2012
Anne Blythe	6/17/2009	6/30/2012
Vacant		

Personnel Director	Date Appointed	Term Expires
Michael Farrell, Town Administrator	7/2009	duration of employment

PLANNING

Town Planner (Hired by Planning Board on 6/9/2008)

Nicholas Cracknell

Planning Board Committee Members ELECTED		EXPIRES
Matilda Evangelista	5/14/2007	5/2012
Christopher Rich	5/12/2008	5/2013
Timothy Howard	5/11/2009	5/2014
Vacant	5/10/2010	5/2015
Harry LaCortiglia	5/9/2011	5/2016

Planning Board Alternate Member

Vacant

Expires**Planning Board Sub-Committees****Master Plan Committee Date Appointed****Term Expires****MVPC/Regional Brownfields Advisory Committee**

Vacant

POLICE DEPARTMENT**Police Chief**

James Mulligan

Hired 4/1/2003

Lieutenant

David F. Thomson

Date Appointed

6/20/2011

Term Expires

6/30/2014

Donald C. Cudmore

6/20/2011

6/30/2014

Sergeant

David Armstrong

Date Appointed

6/20/2011

Term Expires

6/30/2014

Kevin M. DeFeo

6/20/2011

6/30/2014

Detective Supervisor

Thomas E. Dejoy

6/20/2011

6/30/2014

Detective

James Rodden

6/20/2011

6/30/2014

Master Patrolmen

Michael P. Goddu

6/20/2011

6/30/2014

Scott Hatch

6/20/2011

6/30/2014

Patrolman

Dennis Sullivan

6/20/2011

6/30/2014

Derek Jones

6/20/2011

6/30/2014

Reserve Officers

Mark Anderson

Date Appointed

6/6/2011

Term Expires

6/30/2012

Tyler Dechene

6/6/2011

6/30/2012

Timothy P. McGuire

6/6/2011

6/30/2012

Bonnie Silva

6/6/2011

6/30/2012

Joanne Vallone

6/6/2011

6/30/2012

Neil Turmenne

6/6/2011

6/30/2012

Keith D. Deguoio

6/6/2011

6/30/2012

Dean A. Julien

6/6/2011

6/30/2012

Joanne Ballard

6/6/2011

6/30/2012

Keith Grant	6/6/2011	6/30/2012
Jay Martel	6/6/2011	6/30/2012
Phillip Klibansky	6/6/2011	6/30/2012
Adam Raymond	6/6/2011	6/30/2012
Michael Broderick	6/6/2011	6/30/2012

Animal Control Officer

Keith D. Deguio	6/6/2011	6/30/2012
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Assistant Animal Control Officer

Reed Wilson	6/6/2011	6/30/2012
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Constables

	Date Appointed	Term Expires
James Mulligan	6/6/2011	6/30/2012
Arthur Murphy, Jr. (3 yr appt)	5/16/2011	6/1/2014

Harbormasters

John Bell (Rock Pond)	6/6/2011	6/30/2012
Carl Shreder (Pentucket Pond)	6/6/2011	6/30/2012

School Crossing Guards

	Appointed	Term Expires
Kenneth Woodbury	6/6/2011	6/30/2012
Joseph Bouchard	6/6/2011	6/30/2012
George Comiskey	6/6/2011	6/30/2012

Sexual Harassment Grievance Officer

Michael Farrell, Town Administrator	6/20/2011	6/30/2012
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SATURN (Statewide Anti-Terrorism Unified Response Network)

James Mulligan, Police Chief	6/20/2011	6/30/2012
Thomas Dejoy	6/20/2011	6/30/2012
Albert Beardsley, Fire Chief	6/20/2011	6/30/2012

Registrar of Voters

	Date Appointed	Term Expires
DEMOCRAT		
Robert F. Gorton	6/7/2010	6/30/2013
REPUBLICAN		
Virginia Adams	6/29/2009	6/30/2012
Richard Boucher	6/20/2011	6/30/2014
Janice McGrane as Town Clerk	No apt needed by the Board of Selectmen	Tenure

Recreational Path Committee

	Date Appointed	Term Expires
Bill Monroe	6/20/2011	6/30/2012
Bill Hastings	6/20/2011	6/30/2012
Jeff Wade	6/20/2011	6/30/2012
Christian Roop	6/20/2011	6/30/2012
Richard Paganelli	9/26/2011	6/30/2012

SCHOOL DEPARTMENT**Superintendent of Schools** (Appointment by School Committee)

Carol Jacobs (July 1, 2007)

*no apt needed by the Board of Selectmen

School Committee Elected Officials	ELECTED	EXPIRES
David P. Bjork	5/11/2009	5/2012
Anne Elise Donahue	5/11/2009	5/2012
Anne S. L. Blythe	5/10/2010	5/2013
Robert C. Hoover	5/9/2011	5/2014
Barbara M. Linares	5/9/2011	5/2014

Crossing Guards See: POLICE DEPARTMENT, School Crossing Guards

Scholarship Committee	Date Appointed	Term Expires
Carol Jacobs	By Virtue of Employment	
Kenneth G. Woodbury	6/20/2011	6/30/2012
Pamela G. McKay	6/20/2011	6/30/2012
Deborah Mulligan	6/20/2011	6/30/2012

Whittier Regional Vocational Technical High School, District Committee Representative(School Committee Appointment) **Date Appointed**

Dr. Jo-Ann Testaverde

2011

Term Expires

3/31/2014

School Feasibility Committee	Date Appointed	Term Expires
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School Building Committee	Date Appointed	Term Expires
C. David Surface, Selectman	6/20/2011	6/30/2012
Tillie Evangelista, Planning Board	6/20/2011	6/30/2012
Rob Hoover, School Committee	6/20/2011	6/30/2012
John Bonazoli, FinCom	6/20/2011	6/30/2012
Glenn Clohecy, Tech Exp	6/20/2011	6/30/2012
Alan Aulson, Jr., Tech Exp	6/20/2011	6/30/2012
Peter Durkee, Highway Surveyor	6/20/2011	6/30/2012
Jeff Wade, Tech Exp	9/26/2011	6/30/2012
George Comiskey, Citizen	6/20/2011	6/30/2012
Ellie Sinkewicz, Citizen	6/20/2011	6/30/2012
Michelle Smith, Parent	6/20/2011	6/30/2012
Kerry Stauss, Parent	6/20/2011	6/30/2012
Eric Zadina, Parent	6/20/2011	6/30/2012
Non-Voting Members		
Michael Farrell, Town Administrator	6/20/2011	6/30/2012
Carol Jacobs, Superintendent	6/20/2011	6/30/2012
Dr. Donna Tanner, Principal	6/20/2011	6/30/2012
School Business Manager	6/20/2011	6/30/2012

Sealer of Weights & Measures	Date Appointed	Term Expires
Robert Rose	6/20/2011	6/30/2012

Selectman's Office: See: BOARD OF SELECTMEN and/or TOWN ADMINISTRATOR

Sexual Harassment Grievance Officer See: POLICE DEPARTMENT, "Sexual Harassment"

Stormwater Management Committee (established 5/17/2004)

Deborah Rogers, Health Agent	6/20/2011	6/30/2012
Steven Przyjemski, ConsCom Agent	6/20/2011	6/30/2012
Nick Cracknell, Town Planner	6/20/2011	6/30/2012
Peter Durkee, Highway Surveyor	6/20/2011	6/30/2012
Michael Farrell, Town Administrator	6/20/2011	6/30/2012

TOWN ACCOUNTANT

Mary McMenemy	5/4/2009	5/30/2012
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TOWN ADMINISTRATOR

	Date Appointed	Term Expires
Michael Farrell	6/21/2010	6/30/2013

TOWN CLERK

	ELECTED	EXPIRES
Janice McGrane	5/10/2010	5/2013

Asst. Town Clerk

(Appointment by Town Clerk)

Kathleen Roche	Date Appointed	Term Expires
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5/9/2011

5/14/2012

TOWN COUNSEL

Kopelman & Paige	Date Appointed	Term Expires
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6/20/2011

6/30/2012

TRAFFIC REVIEW COMMITTEE

	Date Appointed	Term Expires
Sharon Freeman	6/20/2011	6/30/2012
Peter Durkee, Highway Surveyor	6/20/2011	6/30/2012
Kevin Defeo, Sgt.	6/20/2011	6/30/2012
William Spears	6/20/2011	6/30/2012
Deborah Mulligan	6/20/2011	6/30/2012
Vacant		
Vacant		

TREASURY

Treasurer/Tax Collector

Jacqueline Cuomo

Date Appointed (3-year term)

6/20/2011

Term Expires

6/30/2014

Assistant Treasurer/Assistant Collector

Pam Rogers

6/20/2011

6/30/2014

Tree Warden: See Highway Surveyor

VETERANS'

Veterans' District Representative

Philip Trapani

Date Appointed

6/20/2011

Term Expires

6/30/2012

Veteran's District Agent

Terry Hart

Veterans' Graves Officer

Vacant

Date Appointed**Term Expires****Assistant Veterans Graves Officer**

Vacant

WATER DEPARTMENT**Elected Water Commissioners****ELECTED****EXPIRES**

William P. Ricker

5/11/2009

5/2012

Reidar W. Bomengen

5/10/2010

5/2013

James Viera

5/9/2011

5/2014

Water Superintendent

Glenn Smith--hired 8/2/2004

Water Conservation Committee
(Appt by the Water Commissioners)**Date Appointed****Term Expires**

3/1/2010

6/30/2011

George Comiskey

7/1/2011

6/30/2012

Reidar Bomengen

7/1/2011

6/30/2012

Susan Flint-Vincent

7/1/2011

6/30/2012

Ann Lacey

7/1/2011

6/30/2012

Whittier Regional Vocational Technical High School District Committee Representative

See; SCHOOL DEPARTMENT, Whittier Regional Technical High School

District Committee Representative

ZONING BOARD OF APPEALS**Date Appointed****Term Expires**

Jeffrey Moore

1/24/2011

6/30/2012

Sharon Freeman

6/20/2011

6/30/2016

Dave Kapnis

5/17/2010

6/30/2013

Gina Thibeault

6/7/2010

6/30/2015

Paul Shilhan

6/29/2009

6/30/2014

Alternate Members of Zoning Board of Appeals

(3 Associate Members)

Date Appointed**Term Expires**

Evan J. O'Reilly

6/6/2011

6/30/2012

**GEORGETOWN ASSESSORS
FISCAL YEAR 2012 REPORT**

The Assessors Office has completed the state mandated Interim Adjustment on all taxable property. In addition to the state mandate this office has been very busy with the number of new parcels and new dwellings. The Assessors Office for the second time completed an in-house Interim Adjustment. Also all field work and data entry was completed in-house saving the Town thousands of dollars for Fy 2012.

The Department of Revenue certified the Fiscal Year 2010 tax rate of \$13.09. New growth was calculated at \$133,169. The new levy limit is \$14,958,162. Below is a table with the parcel counts and value distributed by classes.

TAX CLASSIFICATION	PARCEL COUNT	ASSESSED VALUE BY CLASS	TAX RATE	TAX AMOUNT BY CLASS
RESIDENTIAL	2876	\$1,030,965,792	\$13.09	\$ 13,495,342
COMMERCIAL	65	\$ 39,204,310	\$13.09	\$ 513,184
INDUSTRIAL	86	\$ 45,067,200	\$13.09	\$ 589,929
MIXED USE	19	\$ 8,641,180	\$13.09	\$ 113,113
PERSONAL PROPERTY	229	\$ 22,002,024	\$13.09	\$ 288,006
TOTAL	3057	\$1,141,935,424	\$13.09	\$14,999,574

Motor Vehicle Revenue for calendar 2011 = \$1,092,864.06

Respectfully submitted,

Office Staff: Assistant Assessor\ Office Manager

Jay Ferreira, MAA

Assistant Assessor Clerk

Rose Provencher, MAA

BOARD OF ASSESSORS:

David A. Bogdan	Exp. 2013
Thom Berube	Exp. 2013, Chrmn.
Arthur McDonald	Exp. 2014



Georgetown Cable Access Committee Annual Report FY'12

The Georgetown Cable Access committee is charged with administering the relationship between the two CATV providers and the town. Additionally, the committee is responsible for managing the funds provided for local access programming and for operating our local access station.

The Committee's membership for 2012 was Chuck Davis – Chair, Members – Frank Hauser, Dan Walsh and Sal Barbagallo.

During FY'12, the main focus of the committee was renegotiation of the License for Comcast, as their 10 year license expired in March of this year. We were successful in getting similar terms to that of our last license, with the exception that we will be getting a second dedicated channel for our local access broadcasts. Additionally, the committee managed the funds provided by Comcast and Verizon for support of our local access activities. For those not familiar with these efforts, each provider of CATV service collects a small portion of their billings for use in supporting local access programming. These funds are presently being used to provide the programming currently showing on GCTV 9 (Comcast Channel 9, Verizon Fios Channel 42). The provision of CATV service within the town is licensed by the town. Presently Comcast and Verizon are the two licensed providers of service. The license with Verizon expires in 2021.

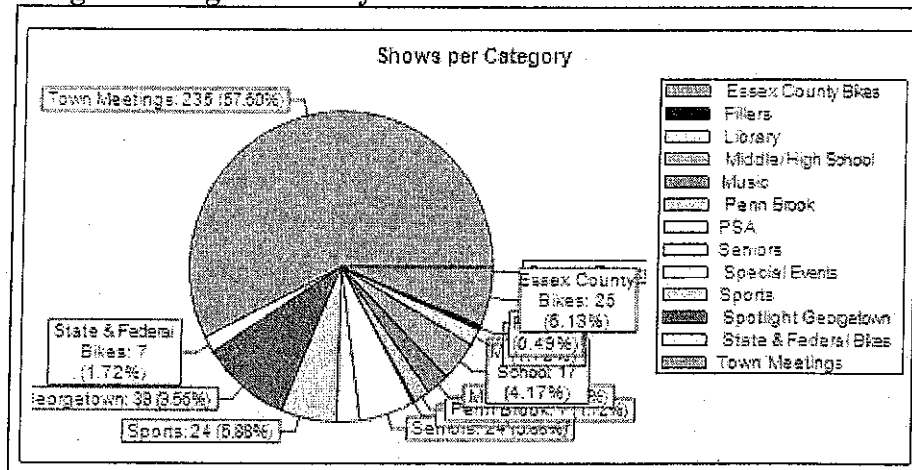
With the use of the funds supplied through these contracts, the studio located on the 3rd Floor of Town Hall was built and this facility continues to be maintained and staffed with these funds. When first built, the facilities were primarily used only for broadcast of selected Town Board meetings. At the present time, many meetings are covered live (as well as replay), and much other programming is provided including the locally produced "Spotlight Georgetown". Additionally much local event coverage is provided including concerts and sports activities. We invite members of our community, unfamiliar with our programming, to tune in and check out our programming.

Following are some bulleted highlight facts about GCTV9:

- Current Status
 - Staffing
 - ☐ Manager – Janet Morrissey
 - ☐ Production Assistant (supports taping of local events) – Charlie Mendez
 - ☐ 2 Technical Assistants – Nick Bruno and Chris Southwick
 - 2010 Programming
 - ☐ 235 meetings, most aired live and replay

- ☐ Sports: GMHS football and basketball games and other activities -- 24 Sports Events.
- ☐ Senior Focus -- 24 Council on Aging program covered.
- ☐ Concerts from Park & other music -- 10 new programs aired.
- ☐ School Coverage -- 24 events, some recorded this year, some "Remember When" recorded in years past that had never aired on the Georgetown channel.
- ☐ "Spotlight Georgetown"-- 39 episodes have been produced and aired. Beverly Enos produces 4 shows once a month.
- ☐ "Bicycled" programming -- 32 programs. This is programming produced by other local cable outlets and made available for showing on our channel. Also includes Whittier School Committee.
- ☐ Other programming: Fillers, PSA's, Special Events & State/Federal -- 1 programs.
- ☐ See detailed statistics in later section of this report
- o Community Announcements
 - ☐ Significant use of community calendar
 - ☐ Kept fresh and visually interesting
- o Facility Upgrade
 - ☐ During the year we set up Internet streaming of the live programming, and on-demand access to major recent programs of interest.
 - ☐ The look and lighting of the live set (for Spotlight Georgetown) was improved and enhanced by a monitor which adds local color..
- o Plans for FY '13
- o Facility and Equipment
 - ☐ Complete the ability to feed a second channel. We will be doing so on both Verizon Fios (already part of our contract), and on Comcast. Watch for announcements of the launch of the channel

Programming Summary



Financial Summary

	FY '07	FY '08	FY '09	FY '10	FY '11	FY '12
Regular Income	\$51.6K	\$51.6K	\$63.3K	\$67.6K	\$76.2K	\$81.8K*
Capital Income	\$100K	\$0	\$25K*	\$25K*	0	\$25K
Expense						
Salary	\$25.9K	\$42.6K	\$40.2K	\$44.9K	\$47.0K**	\$56.2K**
Equipment/Supplies	\$16.7K	\$27.7K	\$9.7K	\$16.5K	\$23K	\$17K
Utilities, Etc.	\$11.6K	\$9.1K	\$10.0K	\$10.7K	\$7.6K	\$7K
Legal/IT	\$1.4K	\$0	\$0	\$0	\$0	\$2.3K
Total Expense	\$59.7K	\$79.4K	\$59.9K	\$72.1K	\$77.6K	\$82.5K
Total Originated Programming	370	310	269	316	293	334
Total Programming Hours	5691**	2479	3502	4265	4243	4424

*Comcast capital is now paid quarterly based on the specific revenue during the previous period.

**Salary expense saw a sharp increase due to a change in the way benefits were accounted within the Town.

**Note: Schedule was filled by mostly back to back replays without any bulletin board. Schedule now contains more bulletin board content which deserves "airtime" which is not included in programming total time.

Conservation Commission

The Georgetown Conservation Commission is responsible for administering the Massachusetts Wetland Protection Act and the Georgetown Wetlands Protection Bylaw. These laws are intended to protect wetlands, ponds, lakes, brooks, streams, rivers, and any land subject to flooding and their resource areas. Resource areas include land within 200 feet of perennial rivers, streams and brooks, and within 100 feet of all wetland areas. In these "resource areas", the Commission is charged with controlling activities that could degrade water quality, increase flooding, impair wildlife habitat or have any other adverse impacts to the environment.

In working with the Department of Environmental Protection and the Natural Heritage Endangered Species Program with the Division of Fisheries and Wildlife, the Commission strives to continually educate themselves and the community about the importance on preserving our valuable natural resources. As we work together as a community to protect, preserve and conserve, we will continue to establish a town that has a tremendous sense of pride.

The Georgetown Conservation Commission meets on Thursday nights in a Town Hall Meeting Room. Site reviews and additional meetings are held as needed. Exact dates and times of the public hearings and public meetings are posted outside the Assessor's office in Town Hall, as well as, on the town website. All required forms for filing with the Commission are available on the town website or at the Conservation office. The public is welcomed and encouraged to attend.

Each year, the Conservation Commission makes steady progress towards a proactive methodology to conservation. The Commission has developed several standard "Orders of Conditions" which helps applicants better understand the Commission requirements. The local "Orders of Conditions" give the Commission the opportunity to protect specific sites and their unique resources.

The Commission supports town subcommittees such as the "Open Space Committee", "Camp Denison Committee" and "Littles Hill Stewardship Committee", all of which are vigorously working to create conservation areas open for public use. The following are the Commission's current open space locations: Camp Denison, Hampshire Woods, Littles Hill, Bailey Lane, Lufkin's Brook, Spruce Pond, Pentucket Acres, Parker River Landing and Pentucket Pond. Also, the Commission recently acquired additional land abutting the Camp Denison property.

The Camp Denison Committee is in the process of improving the use and appearance of Camp Denison off Nelson Street. There are a number of volunteers who have dedicated their time and effort to make Camp Denison a pleasurable location for the people of Georgetown to spend time. The Camp Denison crew is always working hard to maintain the property. Volunteers and donations have really made a big difference at Camp Denison. The "Work Shop in the Woods" summer day camp for kids and the "Be-Epic" theater show have been a tremendous source of income for the camp, as well as the number of other camp rentals such as boat and property rentals.

The Commission continues to move forward on conservation land maintenance. The Department of Wildlife & Fisheries has given the Conservation Commission and the Board of Health a leading role in issuing permits to alleviate threats from beavers. With the beaver population on the rise, the local government can best determine what action is best for the town and how to best protect the public from property damage.

Through the Open Space Committee, the Georgetown Open Space Plan is nearly completed. The Open Space Plan is helping the Commission plan acquisitions and manage Georgetown's open space. The Open Space Committee is helping the Conservation Commission become proactive by acquiring ecologically sensitive and upland resource areas for the passive recreational enjoyment of all Georgetown citizens. Their efforts will help preserve Georgetown character, environmental and natural heritage for our future generations. The Open Space Committee has been very active and has helped open lines of communication with neighboring Communities.

The Georgetown Conservation Commission has also been working with the Community Preservation Committee. The Community Preservation Act passed at the May 2001 Town Meeting. The Community Preservation Committee provides much needed grant money for open space, historic properties, and creating affordable housing. In 2003, Hampshire Woods was purchased through a CPC grant for \$290,000. In 2004, the first of the Trails and Access preservation CPC grant was approved for \$5,000. Also, the first Pentucket Pond Fanwort control CPC grant was approved for \$45,000. The Conservation Restriction for Hampshire Woods was also approved for \$15,000 through CPC grant money. In 2005, the second of the Trails and Access preservation CPC grant was approved for \$10,000. Also, Bailey Woods purchase was approved for \$240,000.00. In 2006, the second of the Pond Fanwort control CPC grant was approved for \$36,000.00. The 32 acre CPC purchase of Driftway farms was approved in 2011 for \$255,000

The Commission will continue to be actively involved with educating the people of Georgetown on the Wetland Bylaw and Wetland Protection Act. Making every citizen aware of these valuable resources will help Georgetown become a prize community. Residents who would like to learn more can check out the town web site, come by the Conservation office, or call the office at: (978) 352-5712. We look forward to assisting the residents of Georgetown.

The Commission would like to thank all of the community volunteers who spend their personal time to make Georgetown a great place to live. We would also like to thank the other town boards and their staff for their continued support and help.

Respectfully submitted,

Carl Shreder – Chairman

Paul Nelson – Commissioner

John Bell – Commissioner

John Lopez – Commissioner

Steve Przyjemski – Conservation Agent

Tim Collins- Commissioner

Steve Polignone- Commissioner

Georgetown Council on Aging FY 12 Annual Report

As the Town continues to successfully balance trends in the state and local economy along with an awareness of local need, the Georgetown Council on Aging (COA) closed out the year in a strengthened position with additional money planned for the expense line and solid community partnerships that enhance and maximize the programs and services provided by the COA. Committed to the goal of supporting elders as they successfully age in place, the COA offers a wide range of cultural, social, health and informational programs to local elders and their families that are designed to meet the health, social, economic and cultural needs of elders. According to the 2010 Federal Census, 1,428 elders over the age of 60 live in Georgetown. However, the 2012 local residents' age list shows that 1,694 elders over the age of 60 live in Georgetown which represents approximately 20 percent of the town's total population. Including some elders from neighboring towns, the Georgetown COA served more than 1,000 elders during the past fiscal year.

In Fiscal Year 2012, board members and their positions included: Claire Maimone, Chair; Esther Palardy, Vice Chair; Barbara Miller and Jean Perley, Secretary; Corona Magner Chandler Noyes, Treasurer, Diane Prescott, Cynthia Tardif, and Jeannine DesJardins. During the fiscal year, long-time board member Barbara Miller resigned from her position as she moved from town. The year also saw Outreach Worker Alice Girrior's retirement from the position that she held for many years. Kirsten Klueber was subsequently appointed to the position and joined the COA in September. In FY12, Council on Aging staff members include Director Colleen Ranshaw-Fiorello, Outreach Worker Kirsten Klueber, Newsletter Editor Julie Pasquale, Van Driver David Hall, Meal Site Supervisor Ailene "Mickie" Locke and Meal Site Assistant Phyllis Bourque.

Arriving just in time for the holidays, the Georgetown and Merrimac Councils on Aging received a new 8-11 passenger van in December that is shared by both towns as part of a regional transportation plan. Funded with a grant from the state Department of Transportation's Mobility Assistance Program, the new van is leased from the Merrimack Valley Regional Transit Authority (MVRTA) and provides a vital link to needed services for elders and disabled individuals in Georgetown and Merrimac, supporting independence and the goal of aging in place. To meet elder transportation needs this past fiscal year, the COA van traveled 5,656 miles, providing 16 individuals with 526 weekly shopping trips and 17 elders with 186 social recreational outings to restaurants, shopping areas, museums and other recreational areas.

This year, a successful \$3,295 Executive Office of Elder Affairs (EOEA) Service Incentive Grant allowed the Towns of Georgetown, Merrimac and West Newbury to contract with a Licensed Mental Health Clinician/Licensed Clinical Social Worker (LIMHC/LICSW) to lead monthly support groups in each town

along with a professional development program in all three towns. In Georgetown, both the support group and the professional development program were very successful. Seven individuals participated in the monthly support group while the professional development program provided COA staff, Police and Fire Department personnel and Public Health personnel with education and information regarding elder mental health issues. Participants in the program also discussed strategies and shared resources that will assist COA staff and municipal departments in responding to difficult situations that might occur as the result of elders living with mental health challenges.

New this year, a six-week My Life, My Health Self-Management Program and a six-week Diabetes Self-Management Program were offered in partnership with Elder Services of Merrimack Valley (ESMV) at the Georgetown Council on Aging. Both programs were well-attended by 13 and 10 participants respectively. The programs drew new participants to the COA programs and services and participants developed successful and supportive relationships within both groups.

To serve the needs of elders as well as their families, the Council on Aging provides programs and activities at town hall, the First Congregational Church, and Trestle Way. The COA continues to rent space at the First Congregational Church Mondays-Wednesdays as a site for morning programs and activities as well as a congregate meal site. The three-day hot lunch/nutrition program is offered in partnership with the Merrimack Valley Nutrition Project and Elder Services of the Merrimack Valley, Inc. Providing vital socialization along with nutrition, the COA meal site served 1,256 hot lunches during the past fiscal year, an eight percent increase from the 1,154 lunches served in FY11. Enjoyed by 1,845 individuals, a wide variety of craft, social, educational and health screening programs were also offered Monday – Wednesday at the First Congregational Church. Played with coffee and goodies on hand, morning cribbage and card games are often a prelude to lunch. This year, at least nine participants played 213 games of cribbage and hands of cards. A connection with Emmaus, Inc. allows the doll-making group to create hand-sewn dolls for children living in local emergency shelters. At least every other month, two boxes of approximately 50 dolls are delivered to the program's family shelter in Haverhill, generally arriving as new families arrive at the shelter. The relationship with Emmaus has brought real meaning and purpose to the doll-making group. The relationship continues to be a benefit to the participants as well as the recipients of the dolls.

Eleven health and community education programs included chronic disease and diabetes management, skin care, hearing, nutrition, Medicare, homestead protection, elder law, safe driving, identity theft and fraud protection. Sponsored by a grant from the Georgetown Cultural Council, a series of five musical and theater programs were well attended by 175 people this past year.

In partnership with the Georgetown Housing Authority, exercise classes, a monthly men's breakfast and the TRIAD group meet in the Community Room at Trestle Way. Exercising more than 1,651 times, 54 people participated in COA sponsored strength training and yoga classes during the past year. Yoga classes are offered Mondays and Wednesdays at Trestle Way while Strength Training classes are offered on Tuesdays and Thursdays. Serving 185 men, a monthly men's breakfast program held at Trestle Way continues to gain participation. For the fourth year, Crosby's Marketplace graciously sponsored the monthly Men's Breakfast program last year and has offered to sponsor the program again this year. In addition to a nutritious breakfast prepared by COA staff and volunteers, the monthly breakfast provides an opportunity for socialization to a population often considered to be underserved. With topics including health and wellness, Medicare, retirement, current events, town government, home and personal safety, local history, speakers are planned for each breakfast.

A continued partnership with the Georgetown School Department has allowed the COA to maximize resources available in the town's schools in order to further expand programs and activities for local elders. Six elders participated in a monthly guest reading program with early elementary students while five others participated in a "listening" program with early elementary students reading to them. As an option for indoor exercise, the Georgetown School Department continues to offer the use of their building for indoor walking during the fall and winter. Three participants walked a total of 19 times at the school this year. A return to colder weather this winter may see an increase in the number of walkers using the indoor walking space! Several high school students provided yard work for three elder households this spring. Local elders were also invited to attend a high school holiday concert and breakfast program. The programs offered in partnership with the School Department continue to be well-received and are scheduled to resume this fall.

The Georgetown TRIAD continues to hold successful safety presentations and programs at Trestle Way in Georgetown. Along with the Essex County Sheriff's Department, the Georgetown TRIAD includes active participation by the Georgetown Police and Fire Departments, the Council on Aging and the Housing Authority. During the past year, 48 elders participated in a variety of programs presented by the TRIAD group. During the year several members of the Georgetown Police Department were on hand to present important community safety information on local shelters and evacuation procedures as well as crime prevention. As part of National Senior Center Week, the Georgetown TRIAD hosted a Canine Unit demonstration by the Essex County Sheriff's Department. Staffed by TRIAD volunteers, File of Life and Grab and Go information tables were also available at the event. Previously sponsored by the Haverhill Rotary Club, Grab and Go Bags are filled with prescription medicine organizers, check lists, TRIAD information and File of Life cards, all designed to assist residents if they are displaced from their homes during an

emergency evacuation. Two successful and well-attended Ice Cream Socials featuring Photo IDs and File of Life tables were also held during the year. A recent donation from the Quascacunquen Lodge #39 International Order of Oddfellows (IOOF) in Newburyport will fund the TRIAD programs this year.

As an expression of the financial and economic concerns facing many of our elders, interest in the town's Property Tax Incentive Program continued to increase last year. Thirty individuals applied for the 20 positions available with the program. Additional partnerships with town departments and updates to the guidelines previously implemented allowed ten new participants to join ten returning participants in this year's program. Applicants to the program were also provided with information regarding the state's Circuit Breaker Tax Credit along with information regarding the local property tax exemptions that are available to some eligible elders.

Providing elders with transportation to medical appointments, nine volunteer drivers serving through Northern Essex Elder Transportation (NEET) Program supplied 19 elders with 202 out-of-town medical appointments located in Salem, North Andover, Newburyport, Amesbury, Beverly, Lawrence, Ipswich, Wenham Peabody, Danvers, Haverhill, Rowley, Georgetown and Groveland. In FY12, the nine volunteer drivers with the NEET program donated 192 hours driving a total of 3,029 miles to provide elders with transportation to their medical appointments, a 14 percent increase in the the 2,650 miles driven in FY11. To further address elder transportation needs, the COA staff also provides elders with information regarding the Merrimack Valley Regional Transit Authority's (MVRTA) Ring and Ride transportation service. Using wheelchair lift-equipped MVRTA vehicles, the Ring and Ride program offers Georgetown residents free curb-to-curb transportation to Georgetown, Haverhill, Newburyport, Lawrence General Hospital, the Amesbury Health Center and the Rowley Commuter Rail Station.

Along with weekly programs and activities, the COA staff continues to offer assistance and referrals at the Town Hall office regarding health insurance, home health services, meals on wheels, legal services, caregiver support, medical equipment, food resources and housing programs. The number of telephone calls seeking information, assistance and referrals continued to rise this year. The COA received 2,508 calls this year. Representing a combination of requests for support and assistance with food resources, fuel assistance as well as support for complex clients living with a variety of physical and psycho/social needs, case management and advocacy increased from 230 duplicated clients in FY11 to 238 duplicated clients in FY12. The COA maintains a confidential client file with emergency contact information on each elder as well as on-going case management progress notes on specific elders. In addition to home visits and office appointments, on-going client support is provided with weekly reassurance calls to frail and homebound elders. In FY12, 420 reassurance/wellbeing calls were made to 318 elders, representing a

52 percent increase in the number of elders contacted for reassurance. To provide additional outreach, I wrote 86 sympathy, get well, thank you and thinking of you notes to local elders and family members.

On a monthly basis, a SHINE Counselor (Serving the Health Insurance Needs of Elders) is available to meet with people to discuss health insurance questions and concerns. During the past year, the SHINE counselor met with 40 people at least once to assist with Medicare, Medigap policies, prescription drug plans and other health insurance issues. In October, several individuals attended a forum with SHINE representatives from Elder Services of Merrimack Valley (ESMV) to discuss recent changes in the health insurance industry. A case manager with ESMV is also available on a monthly basis to discuss programs and services available through ESMV. Providing information regarding the federal economic recovery payments and stimulus tax rebate along with the state's Circuit Breaker Tax Credit which is available to certain elders, a volunteer Tax Aide with the Association for the Advancement of Retired People (AARP) prepared state and federal tax returns for 71 people at the Council on Aging's office this past year, a 22 percent increase from the 58 people served in FY11.

The Friends of the Council on Aging group continues to increase community support and raised awareness for the COA's mission of serving elders and their families in the community. An information and cookie table shared by the Friends group and the COA at Georgetown Days followed by a spring pasta dinner raised both funds and "friends." The COA donation account has also gratefully received several gifts which have been used to support COA programs and activities, including refreshments for the TRIAD group's very successful canine demonstration and elder safety programs held during the past year.

To continue the COA commitment to community outreach, information regarding COA programs and services is now available on the town's website. Updated each month, the Town's website, Cable TV bulletin board and local newspapers all provide information regarding COA programs, activities and services. Monthly newsletters are mailed to each elder's household in Georgetown. Newsletters are hand delivered to Trestle Way residents each month. Flyers publicizing COA programs and activities are posted on bulletin boards at Town Hall, the First Congregational Church, Trestle Way, Crosby's Marketplace and the Georgetown Peabody Library.

As an opportunity to thank the many volunteers who support the mission of the Council on Aging, the COA's sixth annual Volunteer Appreciation Breakfast in April featured a special performance by the band "Blue Streak". Facilitated by Police Chief James Mulligan of the Georgetown Police Department, "Blue Streak" features Chief Kenneth Walsh of the Wenham Police Department, Chief Peter Silva of the Essex Police Department, Chief William Mulligan of the

Tyngsboro Police Department and Sergeant Dwight MacDonald of the Groveland Police Department. Along with good music and fun, the performance provided members of the local Police Departments an opportunity to talk with local elders, enhancing and strengthening their relationships.

The COA thanks the Kiwanis, the Quascacunquen Lodge #39 IOOF, the Georgetown School Department, Georgetown Cultural Council, Georgetown Country Gardeners Club, Georgetown Women's Club, the Over the Hill Band, Ashland Farms, Atria Marland Place, Crosby's Marketplace, Nunan Florist and Greenhouses as well as the Town departments including the Georgetown Housing Authority, and the Georgetown Police and Fire Department for their continued support during the past fiscal year. With deep appreciation, the COA thanks the more than 147 volunteers who serve as board members, volunteer drivers, program assistants, newsletter production crew, office support and volunteers during special events. Providing the Georgetown COA with almost 3,000 hours of volunteer service this past fiscal year, an estimated value of \$49,700, their hours of service are a valuable asset as well as a significant savings to the town. As their service strengthens and enhances the fabric of the community, their support remains vital to the COA's mission of serving elders and their families.

Georgetown Municipal Electric Light Department
Management's Discussion and Analysis
Required Supplementary Information
December 31, 2011

As management of the Georgetown Municipal Electric Light Department, we offer readers of these financial statements this narrative overview and analysis of the financial activities of the Georgetown Municipal Electric Light Department for the fiscal year ended December 31, 2011.

Financial Highlights

- The assets of the Georgetown Municipal Electric Light Department (including the Other Post Employment Benefit trust) exceeded its liabilities at the close of the most recent fiscal year by \$9,024,194 (*net assets*).
- The Department's total net assets increased by \$63,147.
- At the end of the current fiscal year, the balance in the unrestricted net assets account was \$2,161,158, or 32.2 percent of the total proprietary fund expenses.

Overview of the Financial Statements

The discussion and analysis are intended to serve as an introduction to the Georgetown Municipal Electric Light Department's basic financial statements.

Proprietary funds. The Georgetown Municipal Electric Light Department maintains one proprietary fund type. The Georgetown Municipal Electric Light Department uses an enterprise fund to account for its electric operations. A separate column is used to display the Other Post Employment Benefit Trust fund.

Financial Analysis

Net Assets

Net assets may serve over time as a useful indicator of a government's financial position. The following table reflects the condensed net assets for the past two years.

	Business-Type Activities <u>2011</u>	Business-Type Activities <u>2010</u>	Other Post Employment Benefits Trust <u>2011</u>	Other Post Employment Benefits Trust <u>2010</u>
Current Assets	\$ 2,028,264	\$ 2,315,387	\$ -	\$ -
Non Current Assets	8,474,354	8,201,019	238,994	164,265
Total Assets	<u>10,502,618</u>	<u>10,516,406</u>	<u>238,994</u>	<u>164,265</u>

Changes in Net Assets

	Business-Type Activities <u>2011</u>	Business-Type Activities <u>2010</u>	Other Post Employment Benefits Trust <u>2011</u>	Other Post Employment Benefits Trust <u>2010</u>
Current Liabilities	1,157,418	1,076,210	-	-
Long Term Liabilities	560,000	643,414	-	-
Total Liabilities	<u>1,717,418</u>	<u>1,719,624</u>	<u>-</u>	<u>-</u>
Net Assets:				
Invested in Capital Assets Net of Related Debt	6,624,042	6,097,600	-	-
Restricted for Other Post Employment Benefits	-	-	238,994	164,265
Unrestricted Net Assets	2,161,158	2,699,182	-	-
Total Net Assets	<u>\$ 8,785,200</u>	<u>\$ 8,796,782</u>	<u>\$ 238,994</u>	<u>\$ 164,265</u>

The net assets of the Department increased by 0.70% during fiscal year 2011.

Changes in Net Assets

The following condensed financial information was derived from the Department's Statement of Revenues, Expenses and Changes in Net Assets. It reflects how the Department net assets have changed during the past two fiscal years.

	Business-Type Activities <u>2011</u>	Business-Type Activities <u>2010</u>	Other Post Employment Benefits Trust <u>2011</u>	Other Post Employment Benefits Trust <u>2010</u>
Revenues:				
Charges for Services	\$ 6,629,171	\$ 7,267,384	\$ -	\$ -
Miscellaneous Operating	15,659	16,176	-	-
Earnings on Investments	11,043	13,327	(4,131)	-
Contributions	-	-	145,839	239,374
Miscellaneous Nonoperating	52,270	38,074	-	-
Total Revenues	<u>6,708,143</u>	<u>7,334,961</u>	<u>141,708</u>	<u>239,374</u>
Expenses:				
Operations	6,004,508	6,004,773	-	-
Maintenance	402,610	410,318	-	-
In Lieu of Tax Payments	48,473	47,455	-	-
Other Post Employment Benefits	-	-	66,979	75,109
Depreciation	237,710	233,914	-	-
Interest on Long Term Debt	26,424	29,080	-	-
Total Expenses	<u>6,719,725</u>	<u>6,725,540</u>	<u>66,979</u>	<u>75,109</u>

	Business-Type Activities <u>2011</u>	Business-Type Activities <u>2010</u>	Other Post Employment Benefits Trust <u>2011</u>	Other Post Employment Benefits Trust <u>2010</u>
Other:				
Loss on Disposal of Asset	-	(579)	-	-
Total Other	-	(579)	-	-
Increase (Decrease) in Net Assets	\$ (11,582)	\$ 608,842	\$ 74,729	\$ 164,265

Financial Analysis of the Department's Funds

Proprietary Fund

Electric Enterprise Fund -- The following table reflects the trend in all the components of net assets for the past nine years.

<u>Fiscal Year</u>	Invested in Capital Assets Net of Related <u>Debt</u>	Restricted for Other Post Employment Benefits Trust <u>Unrestricted</u>	Total <u>Net Assets</u>
2003	\$ 4,350,961	\$ -	\$ 6,712,512
2004	5,286,023	-	7,100,067
2005	5,556,802	-	6,661,580
2006	5,722,090	-	7,547,444
2007	5,806,281	-	7,881,641
2008	5,970,831	-	7,357,877
2009	6,034,061	-	8,187,940
2010	6,097,600	164,265	8,961,047
2011	6,624,042	238,994	9,024,194

Capital Asset and Debt Administration

Capital assets. The Georgetown Municipal Electric Light Department's investment in capital assets as of December 31, 2011, amounts to \$7,264,042 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, poles, towers, fixtures, equipment and vehicles.

Major capital asset acquisitions during the current fiscal year included the following:

- Station Equipment (\$388,579).
- Poles, Towers and Fixtures (\$38,758).
- Transportation Equipment (\$183,823).

Capital Assets at December 31, 2011
(Net of Depreciation)

	<u>Business- Type Activities</u> <u>2011</u>	<u>Business- Type Activities</u> <u>2010</u>
Land	\$ 300,171	\$ 300,171
Distribution and Plant	6,608,339	6,309,331
Structures and Improvements	30,975	25,267
Office Equipment	24,544	30,192
Transportation Equipment	261,720	108,834
Stores Equipment	1,768	1,803
Tools, Shop and Garage Equipment	35,755	41,023
Communication Equipment	770	979
	<hr/>	<hr/>
Total	<u>\$ 7,264,042</u>	<u>\$ 6,817,600</u>

Debt

The Department's outstanding debt for the past two years is as follows.

	<u>2011</u>	<u>2010</u>
Electric Light Department	<u>\$ 640,000</u>	<u>\$ 720,000</u>

The Departments long term debt decreased by 11% during fiscal year 2011.

Fiscal Year 2012 Budget

The Department's fiscal year 2012 budget will be funded primarily by electric rates. Fluctuations in power costs are anticipated. However, the Department has the ability and intent to increase rates in order to offset the additional power costs. Management tools are in place to review power costs and forecast cash flow on a monthly basis.

Town of Georgetown, Massachusetts
Municipal Electric Light Department
Statement of Net Assets
December 31, 2011
(Continued on Page 8)

	<u>Proprietary Fund Type</u>	<u>Other Post Employment Benefits Trust</u>
	<u>Electric Enterprise</u>	
<u>Assets</u>		
Current Assets:		
Petty Cash	\$ 500	\$ -
Unrestricted Operating Cash	705,587	-
Accounts Receivable:		
Customer (Net of Allowance for Uncollectible Accounts)	734,596	-
Municipal	3,099	-
Other	4,997	-
Plant Inventory	29,771	-
Purchased Power Prepayments	549,714	-
Total Current Assets	<u>2,028,264</u>	<u>-</u>
Noncurrent:		
Restricted for Depreciation Fund Cash	1,210,312	-
Restricted for Other Post Employment Benefits Cash	-	238,994
Fixed Assets:		
Utility Plant in Service	12,793,864	-
Less - Reserve for Depreciation	<u>(5,529,822)</u>	<u>-</u>
Total Noncurrent Assets	<u>8,474,354</u>	<u>238,994</u>
Total Assets	<u>\$ 10,502,618</u>	<u>\$ 238,994</u>

Liabilities and Net Assets

Liabilities		
Current:		
Accounts Payable	\$ 725,783	\$ -
Accrued Interest Payable	976	-
Customer Deposits	120,716	-
Bonds Payable	80,000	-
Accrued Sick and Vacation Leave Payable	62,210	-
Accrued Employee Benefits Payable	167,733	-
Total Current Liabilities	<u>1,157,418</u>	<u>-</u>

Town of Georgetown, Massachusetts
Municipal Electric Light Department
Statement of Net Assets
December 31, 2011
(Continued from Page 7)

	<u>Proprietary Fund Type</u>	<u>Other Post Employment Benefits Trust</u>
	<u>Electric Enterprise</u>	
Noncurrent Liabilities:		
Bonds Payable	560,000	-
Total Noncurrent Liabilities	<u>560,000</u>	<u>-</u>
Total Liabilities	<u>1,717,418</u>	<u>-</u>
Net Assets:		
Invested in Capital Assets, Net of Related Debt	6,624,042	-
Restricted for Other Post Employment Benefits	-	238,994
Unrestricted	<u>2,161,158</u>	<u>-</u>
Total Net Assets	<u>\$ 8,785,200</u>	<u>\$ 238,994</u>

The Notes to the Financial Statements
are an Integral Part of this Exhibit.

Town of Georgetown, Massachusetts
Municipal Electric Light Department
Statement of Revenues, Expenses and Changes in Net Assets
For the Year Ended December 31, 2011

	<u>Proprietary Fund Type</u>	
	<u>Electric Enterprise</u>	<u>Other Post Employment Benefits Trust</u>
Operating Revenues:		
User Charges	\$ 6,629,171	\$ -
Contributions	-	145,839
Miscellaneous	15,659	-
Total Operating Revenues	<u>6,644,830</u>	<u>145,839</u>
Operating Expenses:		
Operations	6,004,508	-
Maintenance	402,610	-
In Lieu of Tax Payments	48,473	-
Other Post Employment Benefits	-	66,979
Depreciation	237,710	-
Total Operating Expenses	<u>6,693,301</u>	<u>66,979</u>
Operating Income (Loss)	<u>(48,471)</u>	<u>78,860</u>
Nonoperating Revenues (Expenses):		
Earnings on Investments	11,043	(4,131)
Miscellaneous	52,270	-
Interest on Long Term Debt	(26,424)	-
Total Nonoperating Revenues (Expenses):	<u>36,889</u>	<u>(4,131)</u>
Net Increase (Decrease) in Net Assets	<u>(11,582)</u>	<u>74,729</u>
Net Assets, January 1, 2011	<u>8,796,782</u>	<u>164,265</u>
Net Assets, December 31, 2011	<u>\$ 8,785,200</u>	<u>\$ 238,994</u>

The Notes to the Financial Statements
are an Integral Part of this Exhibit.

Town of Georgetown, Massachusetts
Municipal Electric Light Department
Statement of Cash Flows
For the Year Ended December 31, 2011
(Continued on Page 11)

Cash Flows from Operating Activities:

Receipts from Customers	\$ 6,762,342
Payments to Employees and Vendors	(6,352,712)
Net Cash Flows Provided (Used) by Operating Activities	<u>409,630</u>

Cash Flows from Non Capital Related Financing Activities:

Other Post Employment Benefit Trust Receipts	145,839
Other Post Employment Benefit Trust Expenses	(66,979)
Miscellaneous	52,270
Net Cash Flows Provided (Used) by Non Capital Related Financing Activities	<u>131,130</u>

Cash Flows from Capital and Related Financing Activities:

Acquisition and Construction of Capital Assets	(684,152)
Principal Payments on Bonds	(80,000)
Interest Expense	(26,424)
Net Cash Flows Provided (Used) by Capital and Related Financing Activities	<u>(790,576)</u>

Cash Flows from Investing Activities:

Earnings on Investments	<u>6,912</u>
Net Cash Flows Provided (Used) by Investing Activities	<u>6,912</u>

Net Increase (Decrease) in Cash and Cash Equivalents	(242,904)
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Cash and Cash Equivalents, January 1, 2011	<u>2,397,797</u>
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Cash and Cash Equivalents, December 31, 2011	<u><u>\$ 2,154,893</u></u>
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Town of Georgetown, Massachusetts
Municipal Electric Light Department
Statement of Cash Flows
For the Year Ended December 31, 2011
(Continued from Page 10)

Reconciliation of Net Income to Net Cash Provided (Used)
by Operating Activities:

Operating Income (Loss)	\$ (48,471)
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:	
Depreciation and Amortization Expense	237,710
(Increase) Decrease in Accounts Receivable	117,512
(Increase) Decrease in Prepayments	25,085
Increase (Decrease) in Payables	77,794
Net Cash Provided by Operating Activities	<u>\$ 409,630</u>

Office of the
Chief of the Fire Department



Fire Business: 978 352-5757

Fire Facsimile: 978 352-5741

TOWN OF GEORGETOWN
Fire Department Headquarters
47 Central Street
Georgetown, Massachusetts 01833-2408

Georgetown Fire Department Budget for Fiscal Year 2012

12211	Fire Salaries and Wages	\$308,149
12214	Fire Operating Expense	\$105,100

Georgetown Fire Department Response Statistics
July 1, 2011 – June 30, 2012

Incidents

Type of Incident	Total #	Inc/Dec from FY 2011
Fires	67	8% inc
Explosions	2	100% inc
Rescue & EMS responses	538	6% inc
Hazardous Condition (No Fire)	63	-10% dec
Service Calls	376	27% inc
Good Intent Calls	47	-2% dec
False Alarm & False Calls	140	8 ½% inc
Severe Weather/Natural Disaster	8	167% inc
Total Number of Incidents:	1241	11.4% inc

Apparatus Response

Apparatus	Total Number of Responses
Ambulance 11	235 (Jan 1 thru June 30)
Ambulance 12	169 (Jan 1 thru June 30)
Engine 1	371
Engine 4	24
Engine 5	125
Rescue 1	259
Ladder 1	57
Combination 4	3
Car 1	347
Forestry 2	19

GEORGETOWN FIRE DEPARTMENT
OFFICE OF THE CHIEF OF THE DEPARTMENT

Page 2

In FY2012 much of the Fire Department's focus was on moving forward with establishing the transporting ambulance service. Members of the Department attended numerous training sessions on phasing-in process as well the EMT's received many hours of training from outside agencies on utilizing laptop computers and other equipment that went along with the new service. At midnight January 1st the Fire Department began transporting service and within the first day had already transported several people to areas hospitals

Some highlights of the recent fiscal year:

- Fire Prevention & Public Education Division – We continue to be a very busy part of the fire department taking a proactive position with inspections of commercial and industrial properties in the Town. Safety inspections of these locations are performed to make sure employees and patrons alike are in a safe workplace environment. Often times we spot problems before they occur and assist business, as well as homeowners in correcting these issues. The Public Education side of the Division has been very busy with developing and presenting fire safety education awareness programs to a wide range of audiences from the very young on up. The Annual Open House conducted during Georgetown Days is always a great draw offering tours of the station as well as interactive displays.
- Training – During FY 2012 our fire and medical training concentrated many hours on getting ready to start our ambulance service. Even though the fire department has been responding to calls of medical assistance for a long time, it was a little bit of a change to now be transporting the patient to the hospital.

Lastly, as your Fire Chief I'd like to take this opportunity to thank the Board of Selectmen, Finance Committee and others for their support of our Fire Department. Each year I like to take this space to publicly thank our firefighters and their families. This year is no different. As a predominately on-call firefighting force, we rely upon these people for a lot, and a minimal cost to the town. Our firefighters dedicate hundreds of hours for training and answering calls for help. As a firefighter you experience a lot of missed meals, missed ball games, interrupted family functions, holidays and many sleepless nights. We do this out of the love for the job and the desire to help the citizens of our Town. If you're interested in learning more about the Fire Department, or would like to join call 978-352-5757, or stop the station any time. Be Safe!

Respectfully submitted,

Albert B Beardsley
Fire Chief

Building Department Fiscal Year 2012

Staff:

Jon Metivier	Building Inspector	35 hrs/week
Linda Valle	Administrative Assistant	24 hrs/week
Mark Unger	Electrical Inspector	Stipend
Bill Gianacoples	Plumbing Inspector	Stipend

The Georgetown Building Department issues and inspects all building, electrical, plumbing and gas permits. In Fiscal Year 2012 the following permits were issued.

Building Permits:

Single family residences	11
Multi family residences	0
Commercial	0
Additions	22
Alterations/Renovations	61
Signs	5
Demo	3
Wood / Solid fuel stoves	7
Porches / Decks	22
Roofs / Siding	73
Pools	13
<u>Others</u>	<u>62</u>

FY 2012 Building Permits 279

FY 2012 Building Permit Fees \$66,007.00

Wiring / Electrical Permits:

FY 2012 Electrical Permits	192
FY 2012 Electrical Permit Fees	\$18,263.00

Plumbing Permits:

FY 2012 Plumbing Permits	120
FY 2012 Plumbing Permit Fees	\$6,790.00

Gas Permits:

FY 2010 Gas Permits	130
FY 2010 Gas Permit Fees	\$5,484.00

Total Permits Issued	721
Total Fees	\$96,544.00

Report of the Georgetown Historical Commission July 1, 2011 – June 30, 2012

To the Honorable Board of Selectmen and the Citizens of Georgetown

The goal of the Georgetown Historical Commission (GHC) is to undertake a number of activities for the purpose of preserving, protecting and developing the Historic and Archaeological assets of the Community. The Commission assists with historical house documentation, house plaque acquisition, keeps inventory of historic sites that are on file with the Massachusetts Historical Commission and is very active in procuring CPA Funding for Historical Projects in our community.

There were a number of specific projects in which the Commission participated in this year. Thanks to Community Preservation Funding, the GHC accomplished the following:

1. Village Center Historic District – We are moving ahead with the project. Currently 90 structures are being surveyed by the consultants, Kathryn Glover and Neal Larson, in this phase of the Village Center Historic District. In addition, the GHC received another CPA grant in 2012 with sufficient funds to survey the additional 23 structures needed to complete the Survey of the Village Center District are plus another 80+ other long overlooked and significant historic structures throughout the rest of the Town that will be selected by the rest GHC.

Future Proposed Historic Districts – Please note that in Georgetown, the GHC will require extensive Meetings with the residents of the Community for their input, prior to Presentation at the Annual Town Meeting at some time in the future. At this stage, the GHC is leaning toward a less restrictive National Historic District.

2. Union Cemetery Gravestone Restoration Project – Contract is proceeding according to schedule. Gravestones are being reset and cleaned. Special thanks are due Peter Durkee of the Georgetown Highway Department (GHD) and his dedicated staff for their help with this project.

3. Union Cemetery Invasives Removal Project – Contract is proceeding and is almost finished. Disruptive plants and trees affecting the gravestones are being removed. Special thanks are again due the GHD, for performing all of this work under a set of site by site instructions provided by the GHC.

4. Camp Denison - Camp Denison has asked both the GHC and the Georgetown Historical Society to assist them in determining what is fact and what is fiction regarding what some may feel is a Historic 1700's archeological site on their property.

5. Demolition Permits under the Town's Demolition Delay Regulation:
The GHC inspected multiple properties for which demolition requests had been made. In all cases, the properties were either not historical or were in such poor condition due to neglect that after inspecting them, the GHC concluded that none warranted invoking the Demo Delay Process and therefore issued their approval for Demolition to the Building Inspector as required under the regulation.

6. Preservation of Historic Artifacts, Documents and Records – Project is continuing. Project involves School House tree work, rehabilitation of the Civil War Monument area, completion of the Library Digitization of historic documents project, numerous other miscellaneous projects.

7. Commission Board Size – Selectmen approved the change from a seven (7) member board to a five (5) member board.

8. Appointment and Election of Officers for the Georgetown Historical Commission.

New Officers are:

Jeff Lamoureaux - Chairman

Derek Richards – Secretary

Lou Dispenza – Treasurer

9. Payment of Invoices - We have added an additional Meeting Date per month to better process invoices. Due to meeting date issues between committees, this allows the GHC to process Invoices in a timely manner. If no invoices are to be paid, meeting will be cancelled. This meeting takes place on the first Thursday of the month, in the Town Hall Basement at 6:30 pm.

10. Special Thanks to both Ed DesJardins and Joe Knapp for their years of service. They have decided to step back and become Alternate Members. Thanks for your service.

There are publicly held meetings on the first and third Thursday of each month. Meetings are held in the Town Hall Basement, 1 Library Street, Georgetown, MA. Meeting on the first Thursday is at 6:30pm and is for Invoice payment. It may be cancelled if nothing to pay. Meeting on the third Thursday is held at the same location at 7:30 pm. Both meetings are open to public. Feel free to come in.

Respectfully submitted,

Jeff Lamoureaux - Chairman

Historical Commission Members

Derek Richards – Secretary

Lou Dispenza – Treasurer

George Perkins

James Davenport

Phil Trapani - Alternate

Ed Desjardins - Alternate

Joseph Knapp - Alternate

Housing Authority Annual Report

The Georgetown Housing Authority consists of 126 elderly and handicapped units on Trestle Way and 10 family units on Jewett Street. The Board of Commissioners is made up of four elected Commissioners and one appointed.

Frank Harper	Chairman	elected, term expires 5/2015
Elizabeth Davidson	Vice Treasurer	elected, term expires 5/2016
Bertha Foster	Treasurer	elected, term expires 5/2013
Juliette Rec	Member	elected, term expires 5/2017
David Schauer	Vice chairman	appointed, term expires 4/30/2013

Our monthly meetings are held at 23 Trestle Way on the second Wednesday of each month at 4:30. There are no regular meetings scheduled in July, August and December.

The 2012 fiscal operating budget was set at \$635,170 for income and \$635,670 for expenses.

All units are occupied or being renovated for new residents.

An emergency generator was installed making our community room an emergency shelter. This was accomplished with funding from the CPC as well as GAHT.

Annual Report FY12

Georgetown Peabody Library

FY12 was another record year for the Georgetown Peabody Library. Our circulation figures continue to increase over the year before. We saw a 9% increase over FY11 circulation.

Loaning materials to other libraries up 10%

Non-residents coming to Georgetown to borrow materials from us up 8%

This year, Overdrive, our e-book supplier, showed a 125% increase in downloads by our residents. This number was 46 % in FY11 and 22% in FY10.

We have 4,3424 registered borrowers.

Our holdings increased this year from 35,591 adult/young adult materials in FY11 to 40,700 in FY12 and 22,649 children's materials in FY11 to 23,031 in FY12.

Our Circulation numbers are compiled both from what we own and what we borrow from other libraries. We had an incredible increase of 9% in circulation this year.

We circulated 42,706 in Young adult/adult materials and 29,434 in children's materials.

People coming into the library stayed steady this year with just under 40,000. That averaged 165 people per day. We borrowed 11,344 items from other towns for Georgetown Residents and sent out 16,778 items to other libraries!

The library was open 1604 hours this year, 168 of those hours were Saturdays, and 456 of those hours were after 5pm. We held 162 children's programs with 2,136 attendees. We also hosted 13 adult programs with 296 attendees.

We hosted 16 volunteers, (primarily young adults doing High School Community Service), who volunteered 103.8 hours.

Our Community meeting room was used for 308 meetings by various groups in town, including library story hour and other library programs, Friends of the Georgetown Peabody Library book sales, Cub, Girl and Boy scout groups, reading clubs, town organizations' meetings, association meetings, yoga and exercise classes for town employees.

FY11 Library budget from Municipal Appropriation:

Expenses \$107,041

Salaries \$188,432

State Aid to Public Libraries \$8,123.24

Balances of Library Trust Funds June 30, 2012

Michele Patten Fund \$3,584.19

Memorial Gift Fund \$27,476.40

Sawyer Fund Interest \$1,593.29

Peabody Fund \$143,115.03

Park & Recreation Annual Report

The 2012 was a great year for the Park and Rec. We had a full board of seven members and the townspeople provided us with the resources to start design and construction of a new Park on East Main Street. We are presently in the design phase with construction to begin next spring. This park will have a pony ball field, a dog park, and a skateboard park as part of the initial construction.

We also had the pleasure of having the Historical Commission finish the upgrade to Harry Murch Park, which will provide the town's people with a much needed improvement to this central common. This park has hosted the Memorial Day events as well as the 9/11 memorial as well.

The American Legion had a number of Storm water runoff improvements done in the year 2011. As a result, we saw a much improved water quality and has an excellent swim season. Among the additional upgrades to the American Legion Park were:

- New Docks
- New sand along shore
- 3 new benches for additional seating
- Gazebo with 2 new picnic tables for shade and shelter
- 2 new signs with park rules
- 4 new Park entrance
- Extensive repairs and improvements to playground structures
- New landscaping behind baseball
- New security lighting around bathrooms, concession and maintenance building.

The American Legion Park was the final location for the Horrible's Halloween Parade, annual "Start of Summer" park barbeque, and the weekly concert series this year. We were also fortunate enough to provide the park to Hollywood for a day; the movie "Labor Day" rented the park for a movie shoot.

At the Civil War memorial we stopped the removal of the "Charismas Tree" until we could negotiate a settlement with the concerned parties. We believe that we have found some common ground to resolve this matter, and will be proposing a solution in the coming months.

Just as a solution has been found for the Civil War tree issue, no solution has yet been found to restore our rights to Rowley Landing and surrounding area. We did however, have historical research done which seemed to support our position that the areas in question does still belong to the Town of Georgetown and held in common with the town of Rowley. We hope to be able to resolve this matter soon so Georgetown residents can use a facility they actually do own.

West Street has become over exhausted due to the extreme use by multiple leagues. Grass on the fields is in poor condition due to the overuse. The high volume of cars cause major traffic and parking delays. Alternate field locations need to be developed immediately!

Fiscal Year 2012 Report of the GEORGETOWN PLANNING BOARD

ORGANIZATION:

Mr. Harry LaCortiglia	Chairman
Mr. Christopher Rich	Vice-Chairman
Mrs. Tillie Evangelista	Clerk
Mr. Timothy Howard	Board Member
Mr. Robert Watts	Board Member

Howard Snyder, APA, Town Planner

ZONING BY-LAW AMENDMENTS:

The following Street Acceptances were adopted at the Nov. 14th Special Town Meeting:

- **Street Acceptance: Richardson Lane (ATM 11 - Article 10)**

The following Street Acceptances were adopted at the May 7th Annual Town Meeting:

- **None**

The following zoning amendments were adopted at the November 14th Special Town Meeting:

- **None**

The following zoning amendments were adopted at the May 7th Annual Town Meeting:

- **Article 30: Planning Board – Floodplain District by-Law §165-28.
Delineation of Floodplain Amendment.**

The following budgetary or property-related items were approved at November 14th Special Town Meeting:

- **Official Town Map (STM 11 – Article 11)**

The following budgetary or property-related items were approved at May 7th Annual Town Meeting:

- **None**

STREET ACCEPTANCES PROPOSED FOR FY13:

The Planning Board proposes the following streets for Town acceptance for Annual Town Meeting FY13:

- **Abbey Road.**
- **Cedar Lane.**

ZONING BY-LAW AMENDMENTS FOR FY13:

The following zoning amendments are being considered for Annual Town Meeting FY13:

- **Independent Senior Housing**
- **Zoning Bylaw Definitions**

APPROVAL NOT REQUIRED (ANR) PLANS:

The Planning Board reviewed the following ANR plans:

Location	Applicant	# of Lots	Type	Status / Action
Andover Street #218	Rose, George & Laurie	2	Lot Line Alteration	Endorsed / November, 2011
East Main Street #172	UFP Technologies	1	Lot Line Alteration	Endorsed / October, 2011
Pearson Street #8	Misci, Craig	1	Plan of Land	Endorsed / September 14, 2011
Blueberry Lane #4	Artisan Development	1	Lot Line Alteration	Endorsed / August 3, 2011

SITE PLAN AND SPECIAL PERMIT:

The Planning Board reviewed following submitted applications:

Location	Applicant	Use	Type	Filed / Status / Action
Martel Way #7	CAI, Inc.	Industrial	Site Plan	July, 2011 / Approved / September, 2011
East Main Street #38	Bank of America	Commercial	Site Plan	March, 2012 / Withdrew / May, 2012
West Main Street #161	Sousa, John	Educational and Office	Site Plan	May, 2012 / Approved / July, 2012
Martel Way #11	Warren, Theodore	Light Manufacturing	Site Plan	May, 2012 / Approved / July, 2012

SUBDIVISION APPLICATIONS:

The Planning Board reviewed the following submitted applications:

Subdivision #	Project Name	# of Lots/ Units	Location	Status / Action
222	Pond View Estates	1	Pond Street	Approved / Minor Modification

ACTIVE PROJECTS:

The Planning Board maintained oversight on the following active developments:

Subdivision #	Project Name	# of Lots/ Units	Location	Status / Action
166	Chaplin Hills	10	Chaplin Hills Rd	Subdivision Completed
167	Little's Hill	45	Little's Hill Lane	Roadway Completed .
200	Railroad Avenue	4	Railroad Avenue	Town Accepted Street.
187	Harris Way	11	Harris Way	Construction ongoing.
206	Harmony Lane	3	119 Central St.	Construction ongoing.
215	Stone Row Extension	3	Stone Row Lane	Site Inspection ongoing.
220	Cronin Court	3	34 Thurlow St.	Construction completed.
221	Lot 77B Thurlow Street	2	Thurlow Street	Construction ongoing.

Respectfully submitted,

Harry LaCortiglia 2016
 Chris Rich 2013
 Tillie Evangelista 2015
 Timothy Howard 2014
 Bob Watts 2017

Georgetown Police Department ~ Annual Report
2012
July 1st 2011 to June 30th 2012

Achievements

The Georgetown Police Department received an award from Southern New England AAA Pedestrian Safety Award for thirty one years without a pedestrian fatality. We were also awarded the Merrimack Valley AAA Traffic Safety Awards for our efforts in traffic enforcement. Master Patrolman Scott Hatch and Officer Derek Jones were recognized by MADD for their proactive enforcement of Operating under the Influence offenses. They have received this recognition for the past several years. July 2011, Lieutenant Donald Cudmore attended the FBI National Academy in Quantico, VA, He was the first member of the Georgetown Police Department to attend this prestigious executive police college, only one percent of the police officers have the opportunity to attend this training. He graduated in September 2011, and brought back this valuable training to the Georgetown Police Department. Officer Derek Jones represented Georgetown and the Georgetown Police Department in the Pan Mass Challenge to raise money to fight cancer. July 21st, 2011 the Georgetown Police Department celebrated the 10th Annual Georgetown Police Baseball Clinic, over one hundred children attend this annual event that is put on by user fees and donations. It is one of the highlights of our community policing efforts. The children who attend learn about life's lesson about good sportsmanship and if you work hard you can improve on your skills. Each child gets to interact with police officers on a positive basis each year. On July 12th 2011 every Georgetown Police Officer attending "Defensive Driving Training" using cutting edge technology of a Virtual patrol training supplied by the Town's insurance carrier. This allows us to simulate pursuit driving and bad weather condition vehicle operation without putting our officer's in harm's way or expending gasoline. On September 28th, 2011 the Georgetown Police Department added the "Code Red" public alert system to our crime fighting tools. This system allows us to be able to warn residents of any type of emergency or public notification on any incident. Funds for this system were provided by the Georgetown, Light and Water Departments. We have used this system to warn our residents of a gas explosion, water restrictions as well as emergency warnings on weather conditions. On September 30, 2011 The Georgetown Liquor Store was robbed by a person who attempted to attack the clerks on duty. Our Detective Division undertook an investigation linking the suspect to area robberies of a violent nature, which we believed were committed by the same suspect who robbed the Georgetown Liquors Store. Our Detectives were able to identify the suspect and issue an arrest warrant, and took a very dangerous person off of the streets to face justice. Our Detectives also were able to identify the suspect in a burglary at the Henborg Ice Cream stand by collecting a fingerprint left at the scene and identifying a suspect from the fingerprint and issuing an arrest warrant for this person. January of 2012 the Georgetown Police Department earned Accreditation from the Massachusetts Police Accreditation Commission. This the second time the Georgetown Police Department has earned this recognition. Accreditation is a hard process that demonstrates our commitment to police excellence, by living up to a body of progressive standards. We are required to provide and live up to the best professional practices in each area of our department, police management, administration, operations and support services. We are evaluated every three years to earn this recognition.

From July to September 2011, every Georgetown Police Dispatcher received training in Emergency Medical Dispatch from the Commonwealth of Massachusetts. This training was provided to increase our abilities when handling emergency medical calls on our enhanced 911 telephone system. This will provide a better service to each resident and visitor to Georgetown who may need this service.

On February 15th 2012, the Georgetown Police Department traveled to Washington D.C. and trained with the United States Marine Corp color guards, the best in the Nation. Our award winning Honor Guard volunteered there time for this training which has enhanced each one of their skills required when representing the Georgetown Police Department and the Town of Georgetown at the various ceremonies'

and event they attend. Master Patrol Officer Scott Hatch received a national recognition in Washington DC for his work with American Medical Response. On February 28th 2012 we hired a full time patrol officer, Officer Adam Raymond who replaced retiring Sergeant David Armstrong. He will be attending the Lowell Police Academy during the summer of 2012. On June 25th 2012 Master Patrol Officer Scott Hatch was promoted to the rank of Sergeant. Sergeant Hatch is one of the most respected members of Essex County law enforcement. We wish him well in his new position. Every member of the Georgetown Police Department is proud of the achievements over the last year. We are always striving to provide the best service to the member of our community. We will continue to live up to this mission in the future.

Calls for Service/All Categories

The Georgetown Police Department operates a fully Certified 911 Communication Center. Georgetown Officers responded to 13,775 calls for service during this reporting period. From June 30th 2010 to July 1st 2011 the following is the category and number of that crime that were reported to the Georgetown Police Department, Kidnapping/ Abduction 0, Forcible Rape, 1, Robbery 2 Aggravated Assault 4, Simple Assault 25 Intimidation 24 Burglary/ Breaking and Entering 26, Shoplifting 2 Theft From Building 17 Theft From Motor Vehicle 14 Larceny 20, Motor Vehicle Theft 3, Counterfeiting/ Forgery 2, False Pretenses/ Swindle 8, Destruction/Damage/Vandalism 18, Drug/Narcotic Violations 22, Incest 2, Statutory Rape 0, Weapons Laws Violations 4, Disorderly Conduct 8 Driving Under the Influence 37 Liquor Law Violations 46, All Other Offenses 60 Traffic Town Law Violations 209

Motor Vehicle Enforcement

During this period, there were 1199 motor vehicle stops. Our officers arrested 37 offenders for Operating while Under the Influence, including one person for 5th offence OUI. Our officer made 25 arrests/summons for unlicensed operation of a motor vehicle, 38 arrests/summons for operating with a suspended license, and 16, summonses of uninsured operators. Our officers handled 69 parking complaints and 5 recreational motor vehicle complaints. We responded to 127 motor vehicle accidents with personal injury or property damage. Our officers conducted 249 motor vehicle checks, this represents broken down vehicles or suspicious vehicles reported by citizens in their neighborhoods, or just checking the welfare of operators for various reasons. There were a total of 1199 citations, 744 written warnings, and 92 verbal warnings served by officers of the Georgetown Police Department. This is part of a proactive motor vehicle enforcement program to reduce motor vehicle accidents and injuries to our residents and improve the quality of life in Georgetown for its residents and visitors. Our Officers set up 542 traffic enforcement sites which includes radar assignments special traffic enforcement and school traffic control in school zones. We worked with the State of Massachusetts on the Click it or Ticket programs and were able to put out extra officers to patrol on weekend for heighten safety and awareness

Investigations

The Georgetown Police Department Detective Division during this period were able to clear some very serious crimes and take some bad people off the street they are also following up on residential and commercial burglaries that were reported, these investigations require a good deal of time to investigate and due to the fact our detectives also have to respond to routine calls due to manpower reductions it slows the process of these investigation they were also kept busy with the investigations of phone scams involving our senior citizens that are based out of this country and in some cases our citizens have been robbed of over one hundred thousand dollars. Our Detectives are working with Federal, State and international police departments to identity and bring to justice these scam artists. They are also responsible for the follow up investigation of all misdemeanors and felonies that are reported to GPD.

As you can see we continue to be very busy our officers have been working very hard to serve and protect the citizen of Georgetown we will continue in these efforts to ensure the Town of Georgetown has the finest police department in the commonwealth.

Chief James E. Mulligan
Georgetown Police Department

Tax Collector's Report
2012

TAX COLLECTOR'S REPORT JULY 1, 2011 THRU JUNE 30, 2012									
	Balance	Commitments	Refunds or audit adj.	Collections	Abatements	Tax Title Defer/Adjust.	Re-dist. Adjustments	Balance	
	7/1/11							6/30/12	
2003 M.V. Excise	(0.08)							(0.08)	
2007 M.V. Excise	7,766.37				(7,766.37)			-	
2008 M.V. Excise	8,165.86			(805.84)	(7,360.02)			-	
2009 M.V. Excise	10,570.65		46.67	(2,146.89)	(46.67)			8,423.76	
2010 M.V. Excise	27,761.10	101.37	325.52	(18,839.95)	(350.52)			8,997.52	
2011 M.V. Excise	55,836.29	167,191.10	5,836.21	(198,549.22)	(7,865.96)			22,448.42	
2012 M.V. Excise	-	925,673.96	5,184.44	(869,669.76)	(12,695.07)			48,493.57	
Farm & Animal	-	269.31		(269.31)				-	
2004 Pers. Prop.	4,140.01				(4,140.01)			-	
2005 Pers. Prop.	489.59				(489.59)			-	
2006 Pers. Prop.	1,007.90				(1,007.90)			-	
2007 Pers. Prop.	1,380.03				(1,380.03)			-	
2008 Pers. Prop.	3,261.49				(3,261.49)			-	
2009 Pers. Prop.	5,169.34			(25.31)	(4,808.52)			335.51	
2010 Pers. Prop.	6,149.86			(434.13)				5,715.73	
2011 Pers. Prop.	5,466.18			(707.14)	(852.84)			3,906.20	
2012 Pers. Prop.	-	288,006.52	488.80	(281,295.80)	(956.62)			6,242.90	
2003 Real Estate	535.50							535.50	
2009 Real Estate	328.34			(328.36)			0.02	(0.00)	
2010 Real Estate	8,376.88		10,204.41	(7,024.29)	(10,204.41)	(1,178.82)		173.77	
2010 C P A Surcharge	95.97			(95.97)				-	
2011 Real Estate	140,779.05		13,484.69	(114,326.32)	(13,484.69)	(14,667.27)		11,785.46	
2011 C P A Surcharge	2,732.75		404.54	(2,301.30)	(404.54)	(243.75)		187.70	
2012 Real Estate	-	14,659,928.18	27,440.05	(14,386,266.06)	(56,307.42)	(66,320.80)	196.53	178,670.48	
2012 C P A Surcharge	-	330,807.21	64.35	(324,343.61)	(1,849.63)	(1,215.67)	34.28	3,496.93	
In Lieu of taxes	-	2,770.17		(2,770.17)				-	
-	290,013.08	16,374,747.82	63,479.68	(16,210,199.43)	(135,232.30)	(83,626.31)	230.83	299,413.37	

ANNUAL TOWN REPORT

Town Clerk

A third precinct was added to the Town of Georgetown beginning January 1, 2012 due to our population increase. It was determined according to the Federal Census that Georgetown exceeded 4000 residents per precinct. The census count was 8183 which resulted in adding the third precinct.

We licensed 1087 dogs during 2011.

We recorded 64 births, 44 deaths and 18 marriages for the year 2011.

Respectfully Submitted
Janice M. McGrane
Town Clerk

**Town of Georgetown
Annual Town Meeting
May 7, 2012**

The Annual Town Meeting was held at the Georgetown High School in the Auditorium. The meeting was called to order at 7:05 PM. We have a quorum. The return of the warrant has been presented.

The Pledge Allegiance was led by a group of school children.

The non voter section was recognized by the Moderator

Anne Blythe presented complimentary resolutions to Anne Donahue and Dave Bjork for their 6 years of service on the School Committee. Neither will be seeking re-election this year.

The Moderator asked for a motion to adopt a 5 minute speech limit.

MOTION: Reg Tardif moved and it was seconded by Dave Bjork to adopt a 5 minute speech limit.

ACTION: By a show of hands, this motion passed by a 2/3rds vote.

The Moderator noted that a special town meeting warrant was posted for tonight but the line item was funded before tonight's meeting so there will be no need to hold the special.

Article 1: Town Officers and Committee Reports

To hear and act on the reports of the Town Officers and Committees.

Andy Belliveau, Chairman of the Finance Committee stated that Georgetown remains in strong financial condition.

Article 2: General Operating Budget/Reserve Fund

To see if the Town will raise and appropriate, or appropriate by transfer from available funds, a sum of money to defray charges and expenses of the Town, including debt and interest and including support of the schools, to fix salaries of the several elected offices of the Town, as provided by Section 108, Chapter 41, General Laws, as amended, and to provide for a reserve fund for the ensuing year, as set forth in the Finance and Advisory Board Proposed Budget and Town Meeting Warrant for the Fiscal Year beginning July 1, 2012, or take any other action in relation thereto.

MOTION: Andy Belliveau moved and it was seconded by Sandy Gerraughty that the Town raise and appropriate the sum of \$22,763,216, appropriate by transfer from the Water Department Enterprise Fund the sum of \$ 262,164, transfer from Septic Betterment the sum of

\$ 21,086, and transfer from the Affordable Housing Trust the sum of \$ 12,601, for a total appropriation of \$23,059,067, to defray charges and expenses of the Town for the fiscal year beginning July 1, 2012, including support of the town's public schools and Whittier Regional Vocational Technical High School, to fix salaries of the several elected offices of the town, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2012, in accordance with the line items and Finance Committee and Advisory Board's revised report to the May 7, 2012, Annual Town Meeting.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority

Article 3: Stabilization Fund

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Stabilization Fund, or take any other action in relation thereto.

There is no motion, this article is being passed over

Article 4: Capital Fund

To see if the Town will vote to raise and appropriate or transfer from available funds a sum not to exceed \$50,000 to be added to the Capital Fund, a special purpose stabilization fund created by vote of the May 4, 2009 Annual Town Meeting pursuant to the provisions of Massachusetts General Laws Chapter 40, Section 5B, said funds to be further appropriated by Town Meeting for improvements and/or repairs to municipal buildings and infrastructure, or take any other action in relation thereto.

There is no motion, this article is being passed over

Article 5: Water Department Operating Budget

To see if the Town will appropriate the receipts and available funds of the Water Department Enterprise Fund for the operation of the Water Department under the direction of the Water Commissioners for the Fiscal Year beginning July 1, 2012, or take any other action in relation thereto.

MOTION: Sandy Gerraughty moved and it was seconded by Reg Tardif that the Town appropriate Water Department Enterprise Revenues for the operation of the Water Department under the direction and control of the Water Commissioners in accordance with the Water Department Budget as shown in the Finance & Advisory Board's revised Report to the May 7, 2012 Annual Town Meeting for the Fiscal Year beginning July 1, 2012, such that a total of \$ 262,164 is appropriated for indirect operating cost as appropriated under Article 2, and a total of \$ 1,201,185, , to the Town to pay direct costs.

The Finance Committee recommends approval of this article

DISCUSSION: None

ACTION: By a show of hands the Moderator declared this passed by a majority.

Article 6: Water Department Budget

To see if the Town will vote to appropriate from the Water Department Enterprise Fund Retained Earnings, the sum of Two Hundred Thousand dollars (\$200,000) to be expended under the direction of the Board of Water Commissioners for the purpose of funding initial improvements to the Town's Water System, or take any other action in relation thereto.

MOTION: Sandy Gerraughty moved and it was seconded by Reg Tardif that the Town appropriate \$200,000 from the Water Department Enterprise Fund Retained Earnings for the purpose of making improvements to the Town's water system and to authorize the Board of Water Commissioners to enter into any contracts necessary or incidental thereto.

Finance Committee recommends approval of this article

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority

The Consent calendar contains routine non-controversial articles. They are being put together is a consent calendar to save time. If anyone wishes to hold out any of the articles for question or discussion just say "hold" and it will be removed from the calendar.

{BEGIN CONSENT CALENDAR}

Article 7: Municipal Light Department Continuation of Operation

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2012, or take any other action in relation thereto.

Article 8: Zoning Board of Appeals Revolving Fund

To see if the Town will vote to continue the Zoning Board of Appeals Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by applicants' fees to be expended without further appropriation for the purpose of application review including, but not limited to review services, clerical, legal expenses, equipment and office supplies. The Zoning Board of Appeals may expend from this account an amount not to exceed \$20,000 for the Fiscal Year beginning July 1, 2012; or take any other action in relation thereto.

Article 9: Road Machinery Fund

To see if the Town will vote to continue the Road Machinery Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by payments for rental of Highway machinery and shall be expended without further appropriation for the Purpose of purchasing highway equipment. The Highway Surveyor, with approval of the Board of Selectmen, may expend from this account an amount not to exceed \$25,000, or the balance in the account, whichever is lesser, for the Fiscal Year beginning July 1, 2012; or take any other action in relation thereto.

Article 10: Conservation Commission Revolving Fund for Camp Denison)

To see if the Town will vote to continue a Conservation Commission Revolving Fund for Camp Denison as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by program fees, facility use charges and outside vendor charges to be expended without further appropriation for the purpose of maintaining the support of the land and facilities including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies. The Conservation Commission may expend from this account an amount not to exceed \$12,000 for the Fiscal Year beginning July 1, 2012; or take any other action in relation thereto.

Article 11: Local Access Programming

To see if the Town will vote to continue a Cable Television Revolving Fund as authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. This fund shall be funded by the Annual License Fee and the PEG Capital Funding (Section 7.4 of the contract) paid by Comcast and Verizon to the Town to be expended without further appropriation for the purpose of Local Access Programming, including but not limited to, utilities, salaries, equipment, maintenance and office supplies. The Cable Advisory Committee, with the approval of the Board of Selectmen, may expend from this account an amount not to exceed \$80,000 for the Fiscal Year beginning July 1, 2012; or take any other action in relation thereto.

Article 12: Chapter 90 Reimbursement, Transportation Bond

To see if the Town will appropriate the sum of \$303,515, or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

Article 13: Conservation Department, Conservation Restriction Revolving Fund

To see if the Town will vote to continue a Georgetown Conservation Restriction Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by fees and donations to be expended without further appropriation for the purpose of inspecting the condition of land for which the Georgetown Conservation Commission is the holder of Conservation Restrictions including, but not limited to staff expenses, legal expenses, equipment and supplies. The Conservation Commission may expend from this account an amount not to exceed \$1,000 for the Fiscal Year beginning July 1, 2012; or take any other action in relation thereto.

Article 14: Fire Department, Fire Alarm Revolving Fund

To see if the Town will vote to continue a Georgetown Fire Department Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be

funded by the annual fees charged for connection to the Municipal Fire Alarm system to be expended without further appropriation for the purpose of maintaining the Municipal Fire Alarm System. The Fire Department may expend from the account an amount not to exceed \$10,000 for the Fiscal Year beginning July 1, 2012; or take any other action in relation thereto.

{END CONSENT CALENDAR}

There is a hold placed on Article 15.

MOTION: Harry LaCortiglia moved and it was seconded by Chris Rich to approve the consent calendar which includes Article 7 through Article 14 as printed in the warrant.

DISCUSSION: None

ACTION: By a show of hands the Moderator declared this passed by a unanimous vote.

Article 15: Fire Department, Ambulance Revolving Fund

To see if the Town will vote to continue a Georgetown Fire Department Ambulance Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by the fees charged for ambulance services provided by the Georgetown Fire Department to be expended without further appropriation for the purpose of operating an ambulance service. The Fire Department may expend from this account an amount not to exceed \$132,000 for the fiscal year beginning July 1, 2012, or take any other action in relation thereto.

MOTION: David Surface moved and it was seconded by Sandy Gerraughty to approve as printed in the warrant.

DISCUSSION: Robert Kelly of Cedar Lane asked if the Fire Dept pays the Town back for resources used. I thought it was self sufficient. Will we gain back the money from the past once they are profitable?

Mike Farrell, Town Administrator stated no, that they would pay it out of their operating budget for the ambulances. It will be self-sufficient but not initially in the first 1-3 years until they gain funds. That's why it's set up as a revolving fund it will eventually be an enterprise fund. We will not get the money back.

Dave Surface stated that this is all part of the Town of Georgetown and not a private company

ACTION: By a show of hands, the Moderator declared this passed unanimously

Article 16: Fire Department, Ladder Truck Payment

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$77,000 for the Fiscal Year 2013 lease payment for the Fire Department ladder truck, or take any other action in relation thereto.

MOTION: Andy Belliveau moved and it was seconded by David Surface to appropriate from Free Cash the sum of seventy-seven thousand dollars (\$77,000) for the Fiscal Year 2013 lease payment for the Fire Department ladder truck.

The Finance Committee recommends approval of this article

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority

Article 17: Establishment of Other Post-Employment Benefits Trust Fund

To see if the Town will vote to accept the provisions of G.L. c.32B, §20, which would authorize the Town to establish an Other Post Employment Benefits Liability Trust Fund, or take any other action in relation thereto.

This article proposes to establish an Irrevocable Other Post-Employment Benefits (OPEB) Trust Fund. Which would allow the Town's Auditors and Actuaries to formally recognize, by said vote of Town Meeting, these funds as a countable asset to reduce the OPEB liability, for financial reporting purposes.

MOTION: David Surface moved and it was seconded by Gary Fowler to accept the provisions of M.G.L. c.32B, §20, which authorizes the Town to establish an Other Post Employment Benefits Trust Fund.

The Finance Committee recommends approval of this article

DISCUSSION: John Gibson asked if this is compensation over & above for the Town employees.

Town Counsel responded no and David Surface explained this it to fund health care for retirees. The Town is trying to be proactive for the long term.

Robert Kelly asked if the Town employees belonged to a retirement plan

David surface responded that this is not retirement but health insurance that the Town is responsible for a portion of.

ACTION: By a show of hands, the Moderator declared this passed by a majority.

Article 18: Inspections Department, Revolving Fund

To see if the Town will vote to establish an Inspections Department Revolving Fund as authorized by Chapter 44, Section 53E ½ of the Massachusetts General Laws. This fund shall be funded by fees associated with electronic permit tracking software when permits are issued by the Town of Georgetown. Funds to be expended without further appropriation for the purpose of funding permit tracking software fees, training, computer upgrades, data storage, and electronic

data conversion of existing paper files and contract work associated with the electronic permitting system. The Inspections Department may expend from this account an amount not to exceed \$12,000 for the fiscal year beginning July 1, 2012, or take any other action in relation thereto.

MOTION: David Surface moved and it was seconded by Gary Fowler to approve Article 18 as printed in the warrant.

The Finance Committee recommends approval of this article

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority

Article 19: School Bus Services Contract

To see if the Town will vote to authorize the School Committee to award two one year extensions to the current contract for school bus services between the Town of Georgetown and First Student of 51 Lowell Street, Salem, New Hampshire, or to take any other action in relation thereto.

MOTION: Anne Blythe moved and it was seconded by Dave Bjork to authorize the School Committee to award two one year extensions to the current contract for school bus services between the Town and First Student.

DISCUSSION: John Adams asked why we were issuing 2 - 1 year contracts and why are we using a company from out of state.

Dr Picone (School Dept. Business Manager) responded that they are only allowed to sign 3 year contracts and this gives them the authority to extend it. He also stated that First Student is nation wide.

Dan Myers asked if this went out to bid

Dr Picone stated that they're issuing this extension because the contract only went up \$8,000 and the superintendent and the principals are happy with the excellent service provided

ACTION: By a show of hands, the Moderator declared this passed by a majority

Article 20: Source Capture Vehicle Exhaust System

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$15,200 for the design, purchase and construction of a source capture vehicle exhaust system at the Central Fire Station, including all costs incidental and related thereto, or take any other action in relation thereto.

There is no motion for this article. It is being passed over

Article 21: Painting of Apparatus Bay

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$6,000 to paint the Apparatus Bay at the Central Fire Station, or take any other action in relation thereto.

MOTION: Nasrene Phaneuf moved and it was seconded by Robin O'Malley to transfer the sum of \$6,000 from Free Cash for the purpose of painting the apparatus bay at the Central Fire Station.

The Finance Committee recommends approval of this article

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority

Article 22: Radio Upgrade for 2013 Narrow Band Compliance (Town-wide)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$139,000 for a Town-wide Radio Upgrade for 2013 Narrow Band Compliance, or take any other action in relation thereto.

MOTION: Jim Lacey moved and it was seconded by Chris Rich to appropriate the sum of \$139,000 for the purpose of purchasing equipment for a Town-wide radio upgrade for 2013 narrow band compliance; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor and further that the Board of Selectmen and/or Town Administrator is authorized to enter into any and all contracts and agreements as may be necessary to carry out the purposes of this vote.

(2/3 vote is required for borrowing. Bond counsel will also need to review and approve the Article and proposed Motion)

The Finance Committee recommends approval of this article

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a 2/3rds vote

Article 23: Police Department Holding Facility Repairs)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,000 for repairs to the Police Department Holding Facility, or take any other action in relation thereto.

There is no motion. This article is being passed over

Article 24: Town Wide Phone System (VoIP)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$84,000 for the design, purchase and installation of a Town Wide Phone System (VoIP), including all costs incidental and related thereto, or take any other action in relation thereto.

MOTION: Andy Belliveau moved and it was seconded by Sandy Gerraughty to appropriate the sum of \$84,000 for the purpose of designing, installing and purchasing equipment for a Town-wide phone system (VoIP); and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor and further that the Board of Selectmen and/or Town Administrator is authorized to enter into any and all contracts and agreements as may be necessary to carry out the purposes of this vote.

(2/3 vote is required for borrowing. Bond counsel will also need to review and approve the Article and proposed Motion.)

DISCUSSION: Joseph Soucy wants to know if this phone system includes schools, library, and all other town buildings.

Mike Farrell explained that no it does not include the Library, Water, Electric & Penn Brook. It does include the high school and Perley.

Joe asked why not Penn Brook.

Mike explained that there is a 5-7 year turnaround and the PennBrook School may not be there if we build a new school. At that point, it can be added

ACTION: By a show of hands, the Moderator declared this passed by a 2/3rds vote.

Article 25: Mini-excavator (Highway Dept)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$46,060 to purchase and equip a Mini-excavator for the Highway Department, or take any other action in relation thereto.

MOTION: Nasrene Phaneuf moved and it was seconded by Sandy Gerraughty to transfer the sum of \$46,060 from the Capital Operating Expense Account approved under line 11595 of the budget approved under Article 2 to purchase and equip a mini-excavator for the Highway Department.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority

Article 26: 6-Wheel Dump Truck (Highway Dept)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$121,600 to purchase and equip a 6-Wheel Dump Truck for the Highway Department, or take any other action in relation thereto.

MOTION: Jim Lacey moved and it was seconded by Robin O'Malley to appropriate the sum of \$121,600 for the purpose of purchasing and equipping a 6-wheel dump truck for the Highway Department; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor and further that the Board of Selectmen and/or Town Administrator is authorized to enter into any and all contracts and agreements as may be necessary to carry out the purposes of this vote.

(2/3 vote is required for borrowing. Bond counsel will also need to review and approve the Article and proposed Motion.)

Finance Committee recommends approval of this article.

DISCUSSION: Scott Denley of Web Road asked why we're buying a new truck and not a used truck for a lot less money

Peter Durkee, Highway Surveyor, explained that we already have 3 vehicles that are 2001's and we're trying to spread out the years of the vehicles so they don't all need to be replaced at the same time. This truck meets all specs and the used 2001 truck has a broken frame.

ACTION: By a show of hands, the Moderator declared this passed by a 2/3 vote.

Article 27: Tractor (School Dept)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$50,000 to purchase and equip a Tractor for the School Department, or take any other action in relation thereto.

MOTION: Sandy Gerraughty moved and it was seconded by Robin O'Malley to transfer from Free Cash the sum of \$50,000 to purchase and equip a tractor for the School Department.

The Finance Committee recommends approval

DISCUSSION: Joe Soucy asked why we were buying a tractor for the school when we should be buying it for the Highway Department who could probably use it more.

Mike Anderson explained that they were going to use it to cut grass and remove snow. This is a commercial grade tractor, what they have now is homeowner grade.

Peter Durkee stated that they do not do the fields for the schools

ACTION: By a show of hands, this passed by a majority

Article 28: Strategic Plan

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of retaining a consultant or consultants to prepare a Strategic Plan for the Town, or to take any other action in relation thereto.

There is no motion, this is being passed over

Article 29: Community Preservation Committee

The following article is going to be done like the consent calendar. The Moderator will read the motion. Any letter can be "held" for discussion. We will be voting for A-G & I-L H is being passed over.

Mike Jaras requested to hold E & F for discussion.

A: Community Preservation General Budget

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2013 Community Preservation budget and to appropriate, pursuant to G.L. Ch. 44B §6, from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2013; and further, pursuant to G.L. Ch. 44B §6, to reserve for future appropriation from Community Preservation Fund estimated annual revenues the following amounts as recommended by the Community Preservation Committee: a sum of money for the acquisition, creation and preservation of open space; a sum of money for acquisition, preservation, restoration and rehabilitation of historic resources; and a sum of money for the creation, preservation and support of community housing; as well as sum of money to be placed in the 2013 Budgeted Reserve for general Community Preservation Act projects or purposes recommended by the Community Preservation Committee, as follows:

Appropriations:

\$21,000 (less than 5% of the estimated FY revenues) to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year;

Reservations:

\$47,000 (>10% of the estimated FY revenues) for the acquisition, creation and preservation of open space excluding land for recreational use.

\$47,000 (>10% of the estimated FY revenues) for acquisition, preservation, restoration and rehabilitation of historic resources; and

\$47,000 (>10% of the estimated FY revenues) for the creation, preservation and support of community housing.

or take any other action in relation thereto.

B: Community Preservation Community Housing Category, "Housing Authority Community Building"

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund Community Housing Reserve Account, the amount of \$63,000.00 (Sixty Three Thousand dollars) as a grant to the Housing Authority for the support of community housing, and in particular for renovation and improvement of the Community Room located at Trestle Way Housing Complex and to authorize the Board of Selectmen, in consultation with the Community Preservation Committee, to enter into a grant agreement with said Housing Authority setting forth the terms and conditions of the grant. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect;

or take any other action in relation thereto.

C: Community Preservation Community Housing Category, "Housing Authority Storm Door installation"

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund Community Housing Reserve Account, the amount of \$7,500.00 (Seven Thousand five hundred dollars) as a grant to the Housing Authority for the support of community housing, and in particular for Storm Door installation in the Trestle Way Housing Complex and to authorize the Board of Selectmen, in consultation with the Community Preservation Committee, to enter into a grant agreement with said Housing Authority setting forth the terms and conditions of the grant. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect;

or take any other action in relation thereto.

D: Community Preservation Community Housing Category, "Affordable Housing Trust Grant"

To see if the Town will vote, pursuant to G.L. c. 44B, to appropriate from Community Preservation Fund Community Housing Reserve Account, the amount of \$100,000 (One Hundred Thousand dollars) as a Grant to the Georgetown Affordable Housing Trust for the purposes of Affordable Housing initiatives consistent with the Trust's Articles of

Incorporation and the accepted Town of Georgetown Affordable Housing Production Plan and to authorize the Community Preservation Committee to enter into a grant agreement with the Georgetown Affordable Housing Trust setting the terms for such grant, including a requirement that the owners of any dwellings subsequently receiving any of these appropriated monies from the Trust grant to the Town an Affordable Housing Restriction in said dwellings, and further, to authorize the Board of Selectmen to accept such restrictions;

or take any other action in relation thereto.

E: Community Preservation Historic Resources Category, "Town Hall Restoration and Rehabilitation" Phase 2.

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund Historic Reserve Account, the amount of \$35,060.00 (Thirty Five Thousand and sixty dollars) for the restoration and rehabilitation of the Historic Town Hall in accordance with the Comprehensive Conditions Assessment that was performed for this historic property in order to ensure that all work accomplished is consistent with the guidelines and requirements of United States Secretary of the Interior's Standards for the Treatment of Historic Properties (Department of Interior regulations Standards for Rehabilitation codified in 36 CFR 67) including painting of the exterior of the building, and to allow an Architectural Consultant, in conjunction with a Paper Records Storage Consultant, to develop a Archival Storage Plan for the Town's vital records, historic documents and the Clerk's Vault and for preservation and compilation of the Town Code, Regulations and Bylaws; and further, to authorize the Board of Selectmen, in consultation with the Community Preservation Committee, to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with this initiative. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect;

or take any other action in relation thereto.

MOTION: Harry LaCortiglia moved and it was seconded by Chris Rich to approve "E" as printed in the warrant.

DISCUSSION: Would like to know if this upgrade is for disabilities or maintenance.

Harry responded that it was to restore the exterior of the building by painting it.

(There was extensive discussion about the air conditioning and windows of Town Hall. This is not part of this article. These were voted at the ATM of 2009)

Someone called to move the question.

ACTION: By a show of hands, the Moderator declared this passed by a majority

F: Community Preservation Historic Resources Category, "Historic Perley School Restoration and Rehabilitation" Phase 2.

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund \$100,000 (One Hundred Thousand dollars) from the Community Preservation Fund Undesignated account and \$65,000 (Sixty Five thousand dollars) from the Historic Reserve Account, for a total amount of \$165,000.00 (One Hundred Sixty-Five Thousand dollars) for the restoration and rehabilitation of the Historic Perley School, including all costs incidental and related thereto, in accordance with the Comprehensive Conditions Assessment that was performed for this historic property in order to ensure that all work accomplished is consistent with the guidelines and requirements of United States Secretary of the Interior's Standards for the Treatment of Historic Properties (Department of Interior regulations Standards for Rehabilitation codified in 36 CFR 67); and further, to authorize the Board of Selectmen and School Committee, in consultation with the Community Preservation Committee, to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with this initiative and to authorize the Board of Selectmen to grant a Historic Preservation Restriction in said property to an appropriately qualified charitable corporation or trust whose purposes include preservation of buildings or sites of historical significance under M.G.L. Chapter 184. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect;

or take any other action in relation thereto.

MOTION: Harry LaCortiglia moved and it was seconded by Chris Rich to approve as written in the warrant

DISCUSSION: Mike Jaras asked if \$165,000 was just for the roof and if it was necessary to spend \$165,000 on the roof if the students might possibly be relocated to the Penn Brook School?

Harry responded that it also includes maintenance such as stairs, safety rails and other deficits.

Mike Jaras: Is there asbestos and lead in the building?

Harry: The reports are on the website and the answer to that is no.

Steve Pinto would like to know if we can get the building off the historical register so we're not restricted.

Beverly Enos responded, once they're on; they're on and we couldn't use historical funds from CPC if they weren't historic.

ACTION: By a show of hands, the Moderator declared this passed by a majority.

G: Community Preservation Historic Category "Camp Denison Historic Preservation" Phase 2

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund Historic Reserve Account the amount of \$10,000.00 (Ten Thousand dollars) to fund engineering, permitting and implementation of improvements as recommended by the Georgetown Conservation Commission, in order to preserve, protect and rehabilitate the Camp, including the restoration and preservation of the access from the main entrance to the lodge area inclusive of culvert rehabilitation; the control of runoff and erosion occurring around the historic lodge; the restoration and preservation of the access from the lodge area to the waterfront; and the installation of a new septic system for the Historic campground cabins. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

H: Community Preservation Historic Resources Category, "Rowley Landing Legal Pursuance"

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from the Community Preservation Fund Historic Reserve Account, the amount of \$35,000 (Thirty Five Thousand dollars) to be used for the legal pursuance for the use and preservation of Rowley Landing, clam flats and Thatch Bank as a historical and cultural asset to the Town of Georgetown. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation Historic Reserve fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

There is no motion for "H". It is being passed over

I: Community Preservation Historic Resources Category, "Historic Structures Survey"

To see if the Town will vote, pursuant to M.G.L. c.44B, to appropriate from Community Preservation Fund Historic Reserve Account, the amount of \$24,000 (Twenty Four thousand dollars) to be allocated to document the historic structures in the Town to be included in the Massachusetts Historical Commission Inventory. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

J: Community Preservation Open Space Category, "Open Space Plan Funding"

To see if the Town will vote, pursuant to M.G.L. Ch. 44B to appropriate from Community Preservation Fund Open Space Reserve Account the amount of \$7,000.00 (Seven Thousand dollars) to hire a consultant to develop an Open Space and Recreation Plan for the Town in conformance with the requirements of the State's Department of Conservation and Recreation. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect;

or take any other action in relation thereto.

K: Community Preservation Open Space Category, "Conservation Restriction Endowment"

To see if the Town will vote, pursuant to M.G.L. Ch. 44B to appropriate from Community Preservation Fund Open Space Reserve Account the amount of \$15,000.00 (Fifteen Thousand dollars) for the purpose of acquiring a conservation restriction on the parcel described as Lot 1, which contains 31.085 acres, as shown on plan entitled "Plan of Land in Georgetown, MA, Property of Victoria M. Mozykowski and Craig R. Misci, Trustee of N & N Realty Trust" prepared by Donohoe and Parkhurst, Inc., dated September 1, 2011, recorded in the Registry of Deeds in Plan Book 430, as Plan 64, and to authorize the Board of Selectmen to acquire said restriction and enter into all agreements and execute all instruments as may be needed to carry out the purposes of this vote; and to authorize the Board of Selectmen to enter into an agreement with and convey to the Essex County Greenbelt Association, as the designated holder of a proposed Conservation Restriction (as defined in M.G.L. Ch. 184 §31), a perpetual restriction in accordance with M.G.L. Chapter 184 and as required by § 12 (a) of M.G.L. Chapter 44B. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect;

or take any other action in relation thereto.

L: Community Preservation Recreational Land Use Category, "East Main Street Active Recreational Land Access and Development (Phase 2)"

To see if the Town will vote, pursuant to M.G.L. c.44B, to appropriate from the Community Preservation Fund a total of \$200,000 (Two Hundred Thousand Dollars), from the Undesignated Account, to fund the engineering, legal, permitting, and development costs, including all costs incidental and related thereto, for the creation of an Active Recreational Facility at the location of the Recreational land off of Main Street, purchased by Art 20(E) of the Annual Town Meeting of May 4th, 2009; and further, to authorize the Board of Selectmen and Parks and Recreation Commission, in consultation with the Community Preservation Committee to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with the development

of this Facility. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect;

or take any other action in relation thereto.

MOTION: Chris Rich moved and it was seconded by David Bjork to approve A, B, C, D, G, I, J, K & L as printed in the warrant.

Finance Committee approved A 7-0, B 7-0, C 7-0, D 6-0-1, G 7-0, I 6-0-1, J not recommended 2-3-2, K 7-0, L 7-0

Harry LaCortiglia read the CPC report, all articles recommended for approval.

DISCUSSION: None

ACTION: By a show of hands this passed by a majority.

Article 30: Planning Board-Floodplain District Bylaw)

To see if the Town will vote to amend the Zoning Bylaw of the Town of Georgetown, Article IV: Floodplain District in the following manner:

To add the italicized wording and delete the strikethrough wording in the first paragraph of **§165-28 Delineation of Floodplain**, as follows:

Nothing in this Bylaw is intended to replace or supersede the requirements of the Town of Georgetown Zoning Bylaw, the Massachusetts Wetlands Protection Act, the Town of Georgetown Wetlands Protection Bylaw, any other Bylaw that may be adopted by the Town of Georgetown, or any Rules and Regulations adopted there under.

The Floodplain Districts is defined as all land extending on either side of the thread of the stream which, on March 2, 1970, is below the grade indicated above sea level determined with reference to United States Coast and Geodetic Survey Markers, and all special flood hazard areas within the Town of Georgetown designated as Zone A and AE on the current Essex County Flood Insurance Rate Maps (FIRMs) issued by the Federal Emergency Management Agency (FEMA) for the Town of Georgetown, as more fully defined herein.

No building permit shall be issued for any structure and no other permit shall be issued for any purpose, including disposal works construction, located within any area designated as Floodplain District on a map entitled "Floodplain Zoning Map, Revised May 1, 1980," on file in the office of the Planning Board and all special flood hazard areas within the Town of Georgetown designated as Zone A and AE on the current Essex County Flood Insurance Rate Maps (FIRMs) issued by the Federal Emergency Management Agency (FEMA) for the Town of Georgetown, unless the applicant furnishes

a plan prepared by a registered professional engineer or registered land surveyor showing the elevation in two-foot contours or otherwise demonstrates to the satisfaction of the Building Inspector, or other person or Board from whom the permit is sought, the relationship of the land to the Floodplain District.

and to add the following subsections "Q", "R" and "S" to that same §165-28:

- Q. The Floodplain District includes all special flood hazard areas within the Town of Georgetown designated as Zone A and AE on the Essex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Essex County FIRM that are wholly or partially within the Town of Georgetown are map numbers 25009C0113F, 25009C0114F, 25009C0231F, 25009C0232F, 25009C0233F, 25009C0234F, 25009C0251F, 25009C0252F, 25009C0253F, 25009C0254F, and 25009C0256F with an effective date of July 3, 2012. The exact boundaries of the District shall be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Essex County Flood Insurance Study (FIS) report with an effective date of July 3, 2012. The FIRM and FIS report are incorporated herein by reference and are on file with the Planning Office.
1. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
 2. In Zone A, base flood elevation data is required for subdivision proposals or other developments.
 3. In Zone AE, along watercourses within the Town of Georgetown that have a regulatory floodway designated on the Essex County FIRM maps, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
 4. All subdivision proposals must be designed to assure that:
 - 1) Such proposals minimize flood damage.
 - 2) All public utilities and facilities are located and constructed to minimize or eliminate flood damage.
 - 3) Adequate drainage is provided to reduce exposure to flood hazards.
- R. All development in the Floodplain District, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with §131, Section 40 of the Massachusetts General Laws and with the following:
- 1) Sections of the Massachusetts State Building Code (§780 CMR) which address floodplain and coastal high hazard areas.
 - 2) Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently §310 CMR 10.00).
 - 3) Inland Wetlands Restriction, DEP (currently §310 CMR 13.00).

- 4) Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently §310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

- S. In a riverine situation, the Conservation Commission shall notify the following of any alteration or relocation of a watercourse:
 - 1) Adjacent Communities.
 - 2) NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
251 Causeway Street, Suite 600-700
Boston, MA 02114-2104
 - 3) NFIP Program Specialist
Federal Emergency Management Agency, Region I
99 High Street, 6th Floor
Boston, MA 02110

and further to amend the Town's zoning map consistent with these changes, or take any other action in relation thereto.

MOTION: Harry LaCortiglia moved and it was seconded by Chris Rich to amend the Town's Zoning By-law, Article IV, Floodplain District, as printed in the warrant.

DISCUSSION: Harry LaCortiglia explained that FEMA has upgraded their maps. We need to adopt the FEMA maps into our own maps which become effective 6/30/12 so people can renew their flood insurance. They would not be able to do this if we did not adopt the FEMA maps.

ACTION: By a show of hands, the Moderator declared this passed by a 2/3 rds vote.

Article 31: Park & Recreation –Gift of land Parcel A-1, 172 East Main Street

To see if the Town will vote to authorize the Board of Selectmen to accept, for recreation purposes, a gift of land described as "Parcel A-1, 4,598 sq.ft.±" on a plan entitled: "Site Plan of Land in Georgetown, Massachusetts, Owned by UFP Technologies, Inc., 172 East Main Street, Georgetown, MA 01833, USA", dated Sept. 28, 2011, prepared by Robert D. O'Neil, Jr., R.P.L.S., and to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, and further to place such land in the care, custody and control of the Park and Recreation Department, or take any other action in relation thereto. (Majority vote)

MOTION: Jim DiMento moved and it was seconded by Harry LaCortiglia that the Town vote to authorize the Board of Selectmen to accept, for recreation purposes, a gift of land described as "Parcel A-1, 4,598 sq.ft.±" on a plan entitled: "Site Plan of Land in Georgetown, Massachusetts, Owned by UFP Technologies, Inc., 172 East Main Street, Georgetown, MA 01833, USA", dated Sept. 28, 2011, prepared by Robert D. O'Neil, Jr., R.P.L.S., and to enter into all agreements and take all related actions necessary or appropriate to carry out this

acquisition, and further to place such land in the care, custody and control of the Park and Recreation Department.

The Finance Committee recommends approval of this article

DISCUSSION: Jim explained that the road going out back was too close to the wetlands and had to be replicated. In order to save the Town money United Foam is donating this piece of land.

ACTION: By a show of hands, the Moderator declared this passed by a majority.

Article 32: Planning Board-Amend Independent Senior Housing Bylaw

To see if the Town will vote to amend the Zoning Bylaw of the Town of Georgetown, Article XVII - Independent Senior Housing

§ 165-109. Number of bedrooms per dwelling unit., by adding the italicized wording after the existing text, "Maximum number of bedrooms per dwelling unit: two; exception: In the district zoned RA the maximum shall be one."

The SPGA may allow up to two bedrooms per dwelling unit in the RA district upon its finding that this waiver will not be detrimental to the natural features, drainage, watershed protection, historic features, or character of the neighborhood.

and;

§ 165-110. Parking requirements, by adding the italicized wording after the existing text,

"Two parking spaces shall be provided for each dwelling unit (with the exception of one-bedroom units which will require one parking space per unit) in reasonable proximity to the dwelling. Additional parking in proximity to any additional facilities serving residents in common or guest parking shall contain no more than 12 parking spaces, and all such areas shall be adequately landscaped."

The SPGA may allow additional parking spaces in all districts upon its finding that this waiver will provide greater ADA accessibility of the development beyond local, State, and Federal minimum requirements.

and;

§ 165-112. Number of dwelling units per development, by deleting the underlined number and replacing it with the italicized number and by adding the italicized wording.

Maximum number dwelling units per ISH development: not more than 25 in all districts with the exception of RA where the maximum shall be 12. The SPGA may approve the construction of more than 25 units if the applicant designates at least 15% (25%) of the total number of units for use as affordable housing dwelling units as defined in § 165-71, *and subject to the provisions of § 165-71*, provided that such affordable dwelling units shall also be restricted to occupancy by

households having all resident members 55 years or older. First priority for occupancy in such affordable units shall be given to Georgetown residents or their immediate relatives and former Georgetown residents by a process agreed to and documented as part of the special permit. The applicant must also provide additional open space in an amount to be determined by the SPGA. The SPGA must find that the construction of additional units will not be detrimental to the *natural features, drainage, watershed protection, historic features, or character of the neighborhood*

and:

§ 165-116. Project maintenance, by adding the italicized wording.

In every ISH development there shall be an organization of the homeowners of the dwelling units which shall be responsible for the maintenance and repair of internal roads and driveways, snow plowing, landscape maintenance, trash removal, utility services and maintenance and repair of other common elements and facilities serving the residents. *As a condition of approval the SPGA shall require a covenant to be recorded granting a perpetual restriction, to run with the land, stipulating that all roadways, drainage structures, sewage facilities and appurtenances shall be operated, maintained and repaired by the owners and successors in interest. Such maintenance shall include the removal of snow and ice from roadways, sidewalks, and other surfaces as required by law.*

or to take any other action in relation thereto.

There is no motion, this article is being passed over.

Article 33: Amend Independent Senior Housing Section 165-108, 109 (Citizen Petition)
(ATM12-34)

To see if the Town will vote to amend the Zoning By-Law of the Town of Georgetown
Article XVII-Independent Senior Housing,

Section 165-108: Number of Bedrooms Per Dwelling Building, by **deleting** the following phrase at the end of said section:

“exception: In the district zoned RA, the maximum shall be three.”

and

Section 165-109: Number of Bedrooms Per Dwelling Unit, by **deleting** the following phrase at the end of said section:

“exception: In the district zoned RA, the maximum shall be one.”

or take any other action with respect thereto.

There is no motion, this article is being passed over.

Motion to adjourn

MOTION: Chris Rich moved and it was seconded by Harry LaCortiglia to adjourn tonight's town meeting

ACTION: By a voice vote, the Moderator declared tonight's meeting adjourned

The time is 8:36 PM

A true copy attest:

Janice M. McGrane, Town Clerk

ANNUAL TOWN ELECTION
 MONDAY MAY 14, 2012
 PENN BROOK SCHOOL
 8 AM TO 8 PM

We had a 7% turnout for the election. There are 5997 registered voters and 449 voted.
 The election results are as follows: * Denotes winner

	Pct 1	Pct 2	Pct 3	Total
SELECTMAN				
Stephen Thomas Smith *	117	109	100	326
Charles David Surface *	135	112	93	340
Blanks	66	68	63	197
Write Ins	10	15	10	35
TOTAL	328	304	266	898
ASSESSOR				
David A. Bogdan *	123	109	108	340
Blanks	41	41	25	107
Write Ins	0	2	0	2
TOTAL	164	152	133	449
SCHOOL COMMITTEE				
Pamela M Lundquist *	120	113	113	346
Blanks	165	154	125	444
Elana Peled * (write in)	20	16	20	56
All Other Write Ins	23	21	8	52
TOTAL	328	304	266	898
LIGHT COMMISSIONER				
Peter D. Dion *	131	119	115	365
Blanks	33	32	18	83
Write Ins	0	1	0	1
TOTAL	164	152	133	449
WATER COMMISSIONER				
Nicholas P. Lawler *	122	108	107	337
Blanks	41	44	26	111
Write Ins	1	0	0	1
TOTAL	164	152	133	449

PLANNING BOARD

5 YEAR TERM

Blanks	142	134	119	395
Robert E. Watts (write in) *	14	10	9	33
All Other Write Ins	8	8	5	21
TOTAL	164	152	133	449

PLANNING BOARD

3 YEAR TERM

Matilda A Evangelista *	113	95	93	301
Blanks	50	54	38	142
Write Ins	1	3	2	6
TOTAL	164	152	133	449

PEABODY LIBRARY TRUSTEE

Ronald C. Chorzewski *	125	116	113	354
Walter Chris Laut III *	124	112	112	348
Blanks	79	75	41	195
Write Ins	0	1	0	1
TOTAL	328	304	266	898

GEORGETOWN HOUSING AUTHORITY

Juliette K. Rec *	95	87	78	260
Christopher Charles Rich	47	54	37	138
Blanks	22	11	18	51
Write Ins	0	0	0	0
TOTAL	164	152	133	449

TOWN OF GEORGETOWN

SPECIAL TOWN MEETING

November 14, 2011

The Special Town Meeting was held on Monday, November 14, 2011 at 7 PM at the Georgetown Middle High School in the Auditorium. At 7:13 PM the Moderator declared we did not have a quorum and we would hold off for 10 more minutes. At 7:32 PM we had only 88 registered voters in attendance. The Special Town Meeting was called to order at 7:39 PM. We now had a quorum. The return of the warrant was shown as properly served.

Officer Scott Hatch led us in the Pledge of Allegiance. The non-voting members of the audience were recognized by the Moderator.

The Moderator entertained a motion from Harry LaCortiglia and seconded by Chris Rich for a 2 minute speech limit.

ACTION: This passed by a 2/3's vote.

ARTICLE 1: Adjustments to the Fiscal Year 2012 operating budget

To see if the Town will vote to amend the vote taken under Article 2 of the 2011 Annual Town Meeting warrant for the purpose of adjusting line items in the FY 2012 budget, including the funding and implementation of non-union proposed wage increases and a collective bargaining agreement(s) between the Town and The Police Command Staff Bargaining Unit and the Fire or Police Signal Operators, D.P.W. & Clerical Employees Bargaining Unit covering the period of July 1, 2011 through June 30, 2012, and other departmental transfers if needed, and to raise and appropriate or transfer from available funds a sum of money for this purpose, or take any other action in relation thereto. (STM12-01)

<u>LINE ITEM</u>	<u>DEPARTMENTS</u>	<u>ORIGINAL APPROPRIATION</u>	<u>(+) INCREASE</u>	<u>(-) DECREASE</u>	<u>REVISED APPROPRIATIONS</u>
Non Union					
11222	Town Administrator Staff	33,946	679		34,625
11227	Town Administrator	93,022	1,860		94,882
11351	Town Accountant	63,071	1,261		64,332
11412	Assessors Asst. Salary	63,982	1,280		65,262
11454	Treasurer/Collector	63,071	1,261		64,332
11456	Assistant Treasurer/Collector	47,856	957		48,813
11611	Town Clerk	33,466	669		34,135
11612	Town Clerk Staff	17,772	355		18,127
11712	Conservation Agent	58,807	1,176		59,983
11713	Conservation Staff	11,707	278		11,985
11713	Conservation Staff - Salary short		2,209		2,209
11752	Planner	40,560	811		41,371

11752	Planning Board Staff	12,053	241		12,294
11761	ZBA Clerk	9,561	191		9,752
12111	Police Salaries - Non-Union	37,748	755		38,503
12111	Police Reserves	92,075	1,841		93,916
12115	Crossing Guards	6,500	130		6,630
12121	Communication Reserves	38,927	779		39,706
12211	Fire Wages Chief	51,701	1,034		52,735
12211	Fire Wages	256,448	5,129		261,577
12444	Sealer/Wgts/Meas (Stipend)	3,925	78		4,003
12921	Animal Control Officer	12,896	258		13,154
12951	Inspection Department	111,768	2,244		114,012
12951	Inspection Building Inspector - Salary short		417		417
14211	Highway Surveyor	77,140	1,543		78,683
14212	Highway Secretary	12,807	256		13,063
14291	Tree Warden (Stipend)	4,490	90		4,580
14291	Tree Warden - Salary Short		45		45
15111	BOH	58,016	1,160		59,176
15411	COA	59,114	1,182		60,296
16111	Library	184,737	3,695		188,432
16311	Park & Rec	14,547	291		14,838
	Union				
12111	Police Salaries	448,591	15607		457,563
12121	Comm. Center Wages	161,702	3,235		164,937
11413	Assessors Staff Wages	43,275	866		44,141
11455	Finance Clerk	29,500	590		30,090
14212	Highway Wages	178,085	3,562		181,647
	Free Cash Impact			58017	
	TOTAL	2,432,866	58,017	58,017	2,490,883

MOTION: David Surface moved and it was seconded by Chris Tentindo to amend the vote taken under Article 2 of the 2011 Annual Town Meeting warrant by adjusting line items in the FY12 Budget as set forth in the revised spreadsheet entitled "Article 1 Spreadsheet – REVISED" which was made available at Town Meeting, including the funding and implementation of collective bargaining agreements between the Town and The Police Command Staff Bargaining Unit, the Police Patrolman Bargaining Unit and the Fire or Police Signal Operators, D.P.W. &

Clerical Employees Bargaining Unit covering the period of July 1, 2011 through June 30, 2014, and other departmental transfers, and as funding therefore, transferring from Free Cash the amount of \$58,017.

Fin Com: 5-0 in favor

DISCUSSION: Chris Rich asked why the motion read 2014. Dave Surface responded that this was the term of the contract, we're only voting for funding for FY12.

ACTION: By a show of hands, this article passed by a majority.

ARTICLE 2: Capital Fund

To see if the Town will vote to raise and appropriate or transfer from available funds a sum not to exceed \$75,000 to be added to the Capital Fund, a special purpose stabilization fund created by vote of the May 4, 2009 Annual Town Meeting pursuant to the provisions of Massachusetts General Laws Chapter 40, Section 5B, said funds to be further appropriated by Town Meeting for improvements and/or repairs to municipal buildings and infrastructure, or take any other action in relation thereto. (STM12-10)

MOTION: Gary Fowler moved and it was seconded by Steve Smith that the Town appropriate from Overlay Surplus the sum of \$71,355.60 to the Capital Fund, a special purpose stabilization fund created by vote of the May 4, 2009 Annual Town Meeting pursuant to the provisions of Massachusetts General Laws Chapter 40, Section 5B, said funds to be appropriated by a future Town Meeting for improvements and/or repairs to municipal buildings and infrastructure.

Fin Com: 5-0 in favor

DISCUSSION: Lou Mammolette asked if there was a designated purpose for this funding such as the septic system & is the septic system an emergency?

Dave Surface responded that this money is being set aside for future capital improvements projects that need to be addressed and yes the septic system is an emergency repair.

ACTION: By a show of hands, the Moderator declared the motion carried by a 2/3 vote.

ARTICLE 3: Stabilization Fund

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to not to exceed \$75,000 to the Stabilization Fund, or take any other action in relation thereto. (STM12-11)

MOTION: David Surface moved and it was seconded by Steve Smith that the Town appropriate from Overlay Surplus a sum of \$71,355.60 to be added to the Stabilization Fund.

Fin Com: 5-0 in favor

There was no discussion

ACTION: By a show of hands, the Moderator declared this passed by a 2/3 vote.

ARTICLE 4: Unpaid Bills

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pay the following unpaid bills from previous fiscal years:

Unpaid bills:

- ☐ Chambers Advisory Group \$372.15
- ☐ Boston Systems & Solutions \$360
- ☐ Boston Systems & Solutions \$560

or take any other action in relation thereto. (STM12-08)

MOTION: (9/10 vote is required to approve this article)

Steve Smith moved and it was seconded by Chris Rich that the Town transfer from Free Cash the sum of \$1,292.15 to pay the following unpaid bills from FY10 & FY11:

Chambers Advisory Group in the amount of \$372.15;
Boston Systems & Solutions in the amount of \$360.00; and
Boston Systems & Solutions in the amount of \$560.00

Fin Com: 8-0 in favor

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by 9/10ths.

ARTICLE 5: Police Department: Reserve Officer

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$15,640 more or less for the purpose of funding a Reserve Police Officer position for the remainder of the FY 2012 budget period, or take any other action in relation thereto. (STM12-02)

MOTION: Don Cudmore moved and it was seconded by David Surface that the Town transfer from Free Cash the sum of \$15,640 for the purpose of funding a reserve police officer position for the remainder of FY2012.

Fin Com: 6 for, 1 against, 1 abstained.

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority

ARTICLE 6: Police Department: Police Vehicle (4x4) Replacement

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to purchase and equip a 4x4 Replacement Police Vehicle for the Police Department, including all costs incidental or related thereto, or take any other action in relation thereto. (STM12-03)

MOTION: Don Cudmore moved and it was seconded by David Surface that the Town transfer from Free Cash the sum of \$31,628 to purchase and equip a 4x4 police vehicle for the Police Department, including all costs incidental and related thereto.

Fin Com: 8-0 in favor

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority

ARTICLE 7: Police Department: Public Safety Building Septic System

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$50,000 for the design and construction of the replacement or repair of the Public Safety Building Septic System, or take any other action in relation thereto. (STM12-04)

MOTION: Don Cudmore moved and it was seconded by David Surface that the Town transfer from Free Cash the sum of \$50,000 for the purpose of funding the design and construction of the replacement or repair of the Public Safety Building Septic System, including all costs incidental or related thereto.

FinCom: 8-0 in favor

DISCUSSION: Harry LaCortiglia asked if the \$50,000 would be enough
Don Cudmore responded, yes according to the design plan

Action: By a show of hands, the Moderator declared this passed by a majority.

ARTICLE 8: Emergency Management: Middle/High School Generator Survey and Design Plan

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$1,000 for a Survey and Design Plan for the Middle/High School Generator, or take any other action in relation thereto. (STM12-05)

MOTION: Don Cudmore moved and it was seconded by David Bjork that the Town transfer from Free Cash the sum of \$1,000 for the purpose of funding a survey and design plan for the Middle/High School generator.

Fin Com: 8-0 in favor

DISCUSSION: Matt Lewis, who plows the school lots for the Town, states that he has seen outside halogen lights on all the time at the high school every day for the last 4 years. Why are we paying for electricity for these lights to be on all the time? Also at the Penn Brook School, outside lights stay on till at least 8:30AM every day.

Carol Jacobs, Supt. Of Schools, responded she had no knowledge of this and would check it out.

Steve Epstein stated that the lights need to be fixed as they go off and on all night. And why can't this be funded with the 1.2 million override the schools received in the spring. Why can't they find the money for this? Would like a clarification.

Chief Jim Mulligan stated that as the Emergency Management Director for the Town, that he, along with Phil Trapani requested this funding. The school is the emergency shelter and we're not sure if the generator is large enough to supply lights and heat. That's why we're doing this study.

Steve Epstein responded that this clarifies nothing. We have a great Light Department and why can't they provide the info you need for free.

Don Cudmore stated that the Light Dept would be working on the outside of the building and that we need a licensed electrician on the inside.

ACTION: By a show of hands, the Moderator declared this passed by a majority.

ARTICLE 9: Strategic Plan

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of retaining a consultant or consultants to prepare a Strategic Plan for the Town, or to take any other action in relation thereto. (STM12-06)

MOTION: Stuart Egenberg moved and it was seconded by David Surface that the Town transfer from Free Cash the sum of \$50,000 for the purpose of retaining a consultant or consultants to prepare a strategic plan for the Town.

Fin Com: 6 for, 1 against, 1 abstained

EXPLANATION: Stu Egenberg says it's for a study for the future of the Town. We had one done in 2003 & 2007 that he knew of. Some of the recommendations have been acted on and some have not. He believes that it's now time for an updated study.

Tom Drapeau asked how much money we spent on the other 2 studies.

Stu Egenberg could not answer that question but he thought that we did not spend any.

Steve Epstein asked if this was going out to bid? We have 3000 households and many different opinions. We don't need a consultant when the board of selectmen doesn't even follow up on what we have.

Stu Egenberg had no idea as of yet if it would be put out to bid.

Gary Fowler feels that this is just another study and he was opposed to putting this on the warrant. He was told that this was supposed to save money for the town but he hasn't been given any proof. This should wait until the spring and see if anyone can come up with proof.

David Surface and Steve Smith spoke in support of this article to update the old studies.

Lisa Durkee asked why we don't complete the recommendations on the old studies before spending more money on a new one. Are they not worthwhile completing?

Harry LaCortiglia stated that we as a town would like to keep open town meeting and let the citizens have a say as to what goes on. A government study could recommend a strong manager form of government and everything would be controlled by him.

Phil Cannon stated that the Board of Selectmen constantly changes and they'll keep doing studies until they get what they want to hear. This is not a wise choice.

ACTION: This article did not pass. 47 voted in favor, 58 opposed.

ARTICLE 10: Richardson Lane Street Acceptance

To see if the Town will vote to accept as a public way the roadway known as "Richardson Lane" as heretofore laid out by the Board of Selectmen in the location shown on a plan of land entitled: "Road Acceptance Plan Richardson Lane Located in Georgetown, MA." dated February 14, 2011, prepared by Christiansen & Sergi, Professional Engineers and Land Surveyors, a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by purchase, gift, eminent domain or otherwise, rights sufficient to use said

Richardson Lane for all purposes for which public ways are used in the Town of Georgetown, or to take any other action in relation thereto. (STM12-07)

MOTION: Chris Rich moved and it was seconded by Gary Fowler that the Town vote to accept as a public way the roadway known as Richardson Lane for 600 feet +/- as heretofore laid out by the Board of Selectmen in the location shown on a plan of land entitled: "Road Acceptance Plan Richardson Lane Located in Georgetown, MA." dated Feb. 14, 2011, prepared by Christiansen & Sergi, Professional Engineers and Land Surveyors, a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, on behalf of the Town, by purchase, gift, eminent domain or otherwise, rights sufficient to use said Richardson Lane for all purposes for which public ways are used in the Town of Georgetown.

Fin Com: 8-0 in favor

Planning board approved this unanimously

DISCUSSION: None

ACTION: By a show of hands, the Moderator declared this passed by a majority.

ARTICLE 11: Official Town Map

To see if the Town will vote to correct and amend the Official Town Map of the Town of Georgetown, Massachusetts, originally adopted May 7, 1984, as it may have been heretofore revised, to add to and show on said Official Map, those private ways that were in existence and used in common by more than two owners at the time the map was first adopted but were inadvertently omitted from the map, which ways are shown on the map entitled "Official Town Map - Town of Georgetown Ma.," prepared by the Merrimack Valley Planning Commission, in 2011, and further to show on said Official Map all open space depicted on said Merrimack Valley Planning Commission map, or take any other action in relation thereto. (STM12-09)

MOTION: Harry LaCortiglia moved and it was seconded by David Bjork that the Town vote to correct and amend the Official Town Map of the Town of Georgetown, Massachusetts, originally adopted May 7, 1984, as it may have been heretofore revised, to add to and show on said Official Map those private ways that were in existence and used in common by more than two owners at the time the map was first adopted but were inadvertently omitted from the map, which ways are shown on the map entitled "Official Town Map - Town of Georgetown Ma.," prepared by the Merrimack Valley Planning Commission, in 2011, and further to show on said Official Map all open space depicted on said Merrimack Valley Planning Commission map.

Fin Com: 8-0 in favor

Planning Board voted unanimously in favor to correct the Town map.

DISCUSSION: Alan Aulson wanted a listing of all streets that were added but Harry didn't have a list with him. He spoke against voting for this as the town would be responsible for every road on the map for maintenance and people could build on lots on private ways. Harry responded that this was not changing any zoning but merely putting streets on the map that have 2 or more residences and this is required by law. This map was done by the Planning Board and MVPC.

ACTION: By a show of hands, the Moderator declared this passed by a majority.

MOTION TO ADJOURN:

David Surface moved and it was seconded by Gary Fowler to adjourn tonight's special town meeting.

ACTION: By a show of hands, this carried by a majority.

The time is 8:47 PM

A true copy attest:

Janice M. McGrane, Town Clerk

**EASTERN ESSEX DISTRICT
DEPARTMENT OF VETERANS' SERVICES**

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the fiscal year 11 Georgetown veterans/widows were on this program. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately \$732,000 to eligible recipients in Georgetown during the year, of which the current staff is responsible for approximately \$350,000 dollars paid to or saved by those assisted in Georgetown.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 58 of the town's 525 *identified* veterans and 10 of the 87 *identified* veterans' widows during FY 2012. We also provide support and assistance for National Guard and Reserves called up for service and their families.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. The department also provided information, assistance and guidance for citizens in determining their needs for Medical insurance. With the support and concurrence of the Board of Directors, the Department expanded its office space in late 2011 and is accepting volunteers to assist with various projects in support of the office, veterans, and deployed service personnel. In the future the office will provide space for counseling of veterans by trained VA personnel.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. Philip Trapani is the Chairman and Georgetown member of the Board of Directors.

Terrance P. Hart
District Director

**Zoning Board of Appeals
Mission Statement
FY12 Town Report**

The Zoning Board of Appeals adjudicates requests placed before them. The ZBA is a quasi-judicial body that operates under the authority of Chapter 40A of the General Laws of the Commonwealth of Massachusetts, and the Georgetown Zoning Bylaws Chapter 165 for the purpose of promoting health, safety, convenience and general welfare of the Town of Georgetown.

By statute, The Zoning Board of Appeals must follow strict timelines for their decisions. Anyone aggrieved by a decision of the ZBA may appeal to the relevant judicial body.

Thank you in advance for your consideration.
The Zoning Board of Appeals

Zoning Board Members to June 30, 2012
5 Regular Member Terms and 3 Associate Member terms

Board Members (5)

Jeff Moore, Chairman
Paul Shilhan
Dave Kapnis
Gina Thibeault
Sharon Freeman

Associate Members (3)

Evan O'Reilly
Vacant
Vacant

Administrative Assistant

Patty Pitari

FEE SCHEDULE
Effective December 1, 1991
Amended April 7, 1998

A. Residential Use (single family, personal use)	\$ 200.00
B. Conversion of Single Family Dwelling to Multiple Family or Business Use	\$ 250.00
C. Apartment Complex/Multiple Lot Development	\$ 600.00
D. Industrial/Commercial Use	\$ 600.00
E. Comprehensive Permit (Plus \$100 per unit)	\$1,000.00
F. Water Resource (Water Resource Application)	\$ 450.00
G. Wireless Communication Facilities	\$1,000.00 (Amended 2009)
H. Aggrieved decision of the Building Inspector	Fees to reflect A-E of this schedule

See Next for Public Hearings

**TOWN OF GEORGETOWN
ZONING BOARD OF APPEALS
Town Report FY12
July 1, 2011 to June 30, 2012**

Name of Petitioner Name of Owner (If different) Location & File #	Purpose	Date of Hearing	Date of Decision	Disposition
#11-04 10 Charles Street Lousie & Michael Clancy	Request for Accessory Apt. Special Permit	7-12-11	7-12-11	Granted with conditions
#11-05 201 Central St. - 201 Central St. Condominium Trust Assessor's Map 9A, Lots 1-14	Request to modify a Condition #4 of a previously granted Variance ZBA File # 00-16 for 201 Central Street, by amending the decision by adding to the end of the sentence of Condition #4, "The Petitioner may permanently remove <u>up to</u> 160 feet of the most southerly portion of the existing 6 ft. cedar fence and not replace it, due to rotting of the fence caused by seasonal flooding."	8/2/11 & 9/6/11	9/6/11	Granted
#11-06 119 Elm Street Brian & Sabrina Gosse Assessor's Map 10A Lot 13	Request to build an addition to a pre-existing non-conforming dwelling, closer to the front setback than allowed being 9ft where 15ft is required.	8/2/11	8/2/11	Granted with conditions
#11-07 5 Harris Way Peter & Gail Lawler Map 17, Lot 117J	Special Permit Accessory Apt.	9/6/11	9/6/11	Granted with conditions
#11-08 17 Nelson Ave John Rogers	Request to modify a previous Zoning decision (#86-5) to allow the premises to be used as a multiple family dwelling. To be a rental property	11-1-11	Withdrawn Conditions of ZBA Decision 86-5 stand.	Withdrawn by applicant – property sold 11-1-11

Name of Petitioner Name of Owner (If different) Location & File #	Purpose	Date of Hearing	Date of Decision	Disposition
#11-09 7 Martel Way Georgetown Group, LLC (owner); Applicant; Paul Sartorelli and Vincent Sartorelli, President (Owner) CAI, Inc. Map 16, Lot 11c	Request to Modify/Amend a previous Special Permit from 1995, ZBA File #95-12 by 47.83 X 11' 4" ft. blending room addition to the existing building, for the purpose of blending solvent based inks. in the Water Resource District	12/6/11 & Continued to 1/3/12	1/3/12	Granted With two Conditions, after consultations with the Fire Department.
#12-01 258/258r Andover Street, LLC (Owner), John R. Swansburg and applicant: (Alan Boisvert, Lessee)	Special Permit request to modify an existing Zoning Decision 89-15 in regard to hours of operation	1/3/12 Continued to 3/13/12	3/13/12	Granted with Conditions
#12-02 21 East Street Glenn & Mary Govostes Map 9A, Lot 14A	Special Permit request for an accessory apartment in an existing dwelling	3/13/12	3/13/12	Granted with Conditions
#12-03 38 East Main St. Bank of America	Special Permit request for an addition that extends the existing nonconforming front setback to build a new ADA compliant ATM entry	4/13/12	4/13/12	Granted with Condition for Site Plan Review
#12-04 513 North Street Thomas & Robin Newhall Map 18, Lot 73	Special Permit request to place a pool, within 50% of setback, per Chapter 165-10.1	5/1/12	5/1/12	Granted
#12-05 251 Andover Street Joelene Starr Pakkila Map 5, Lot 48	Request a retail sales use, (<i>gift shop</i>), in an accessory building, being an existing barn in a residential zone. Retail stores and services requires a Use Variance	5/1/12	5/1/12	Use Variance Denied

Name of Petitioner Name of Owner (If different) Location & File #	Purpose	Date of Hearing	Date of Decision	Disposition
#12-06 258/258r Andover Street, LLC (Owner), John R. Swansburg & Alan Boisvert lessee of Keon's Restaurant Map 5, lots 3 & 3E	Modify Special Permit, ZBA file #11-01 in regard to signage, removal of Banner	6/5/12	6/13/12	Granted with Conditions