

# GEORGETOWN AFFORDABLE HOUSING TRUST

Memorial Town Hall ♦ One Library Street ♦ Georgetown MA 01833



## ***Georgetown Affordable Housing Trust & Georgetown Affordable Task Force Joint Meeting***

### **DATE:**

Tuesday, September 19, 2023 @ 6:00PM 2<sup>nd</sup> Floor Meeting Room, Town Hall

### **ATTENDEES: 5**

C. David Surface

Charles Keilty – AHTF & AHT Trustee

Tim Ruh – AHT & AHTF Trustee

Robert Hoover – AHT Trustee

Dianna Twomey – Affordable Housing Coordinator

### **GUESTS: 1**

John Colantoni

Affordable Housing Trust meeting opened at 6:02 PM by Chairman, David Surface

Affordable Housing Task Force meeting opened at 6:02 PM by Trustee, Tim Ruh

### **MINUTES:**

August 23, 2023

**T. Ruh: Motion to approve August 23, 2023 meeting minutes as written.**

**C. Keilty: Second.**

**Motion carries 3-0; Rob Hoover - Abstain**

### **OLD BUSINESS:**

Bills Payable – Vouchers as presented

**T. Ruh: Motion to pay bills as presented.**

**C. Keilty: Second**

**Motion Carries 4-0**

30 East Main St Unit 4: Monthly rent has been received. After addressing neighbor concerns, all has been quiet. A brief discussion was had to continuing to rent the unit or to sell it. A Special Assessment fee for the water leak in the common area has been received.

RAP – Due to client 23-01 not having enough income to renew their lease, a family member has signed an affidavit and submitted it to Longview stating that person would financially make up the difference for the year. Therefore, the short-term subsidy payments provided through our RAP will not be needed.

14 Larch Road – Bill Holt, Board of Health Agent, has completed a scope of work package regarding the septic replacement. This will be sent out to vendors on the state certified vendor list. In doing this, we are optimistic we will receive at least 3 bids for the septic replacement. While we wait for that, Dianna will assist Kristen Costa, L. A. Associates, in submitting the LAU and LIP application to the EOHLC (formally DHCD). This process is estimated to take up to two months for approval. Mowing is taking place every Friday. Countertops and plumbing have been completed.

Parker River Landing – Durable Power of Attorney must be activated in order to start the affordable resale lottery process. Dianna will remain in contact, and will run the lottery as soon as the POA is updated. This will be added to the agenda for October.

CPC – Board of Selectmen signed the CPC Grant Agreement at their meeting on 9/11/2023. Funds were transferred to the AHT CPC account on 9/14/2023.

201 Central Street Unit 12 – Dianna will assist Kristen Costa, L. A. Associates, submitting the LAU and LIP application to the EOHLC (formally DHCD). This process is estimated to take up to two months for approval.

**T. Ruh: Motion to authorize Chairman, David Surface, to sign Proposals for Affordable Housing Consultation Services provided by Kristen Costa, L.A. Associates, LLC, for properties located at 14 Larch Road and 201 Central Street Unit 12**

**C. Keilty: Second**

**Motion carries 4-0**

Marketing – Dianna will email a marketing flyer to Jonathan at KP Law for review. The plan is to mail this flyer to homes within a certain radius of the downtown area informing people that the AHT is looking to purchase property.

Parish Road – John Colantoni attended our meeting tonight. He has submitted a changed design plan that added the required square footage to the bedrooms per the state 40B guidelines for the two 2-bedroom resale condo units located on Parish Lane. After discussion and reviewing the updated design plan:

**R. Hoover: Motion to accept the design plan submitted on 9/19/2023. One unit being the responsibility of the developer, and one unit being an Affordable Housing Trust buy-down, upon clarification of the square footage for each unit, and the completion of entering a legal agreement regarding the AHT contribution to the project.**

**C. Keilty: Second**

**Motion Carries 3-0; T. Ruh - Abstain**

### ***New Business:***

Affordable Housing Coordinator Updates – Office carpet will be replaced. If this falls on a business day, Dianna will work from home. DHCD has changed its name to EOHLC (Executive Office of Housing and Livable Communities)

Town Hall Safety - Moved to next agenda

### **ADJOURNMENT:**

***Affordable Housing Trust motion to adjourn at 7:27 PM.***

***Affordable Housing Task Force motion to adjourn at 7:27 PM.***

**NEXT MEETING:** Tuesday, October 10, 2023 @6PM