

GEORGETOWN RECREATION PATH COMMITTEE

March 24, 2011

Meeting Minutes 7:00 PM

Town Hall – 2nd Floor Meeting Room

Meeting Opened:

Committee Member Attendees: (x indicates attendance)

X	Jeff Wade, Chairman (JW)	Bill Hastings, member (BH)	X	Bill Munroe, member (BM)
X	Chris Roop, member (CR)	Open		

Friends of the Committee: Richard (Dick) Paganelli (RP) **Guests:**

Abbreviations and Terms: FHWA – Federal Highway Administration, KOD – Kathleen O'Donnell, MOU – Memorandum of Understanding, MVMPO - Merrimack Valley Metropolitan Planning Organization, ROW – Right of Way

Minutes Approval: Approved March 10 as amended.

Correspondence:

- 1.

Meetings Attended:

- 1.

OLD BUSINESS:

1. JW needs to follow-up with Sean Holland about progress on the MOU with FHWA.
2. KOD has sent the marked up license. Reviewed a portion of the changes and comments.
3. Reviewed and updated Open Items list.
 - a. KOD provided Easement template
 - b. JW need to talk to Phil about getting representation at MVMPO
 - c. Path and Rec is not able to address by-law now. We will need to draft it. Agenda item for next meeting to draft the by-law.

NEW BUSINESS:

1. BM and CR agreed to meet on Saturday 3/26 to develop a plan for opening the interim (license) trail.
2. Discussed need for developing data management strategy for the committee. How to store and backup information collected and generated by the committee so it can be accessed and preserved for future committee use.
 - a. RP will check with Mike Farrell about getting access to and storing data on town server.
 - b. CR will look at pricing of memory sticks and laptops.
3. Need to get map of the ROW for use in planning out where work is needed for license trail. RP will check with Planning Office for map.

Other: Need to get BH to schedule additional meetings for second half of the year.

Adjourn: 9:10 PM

Scheduled Committee Meetings (2nd fl. meeting room, 7PM): 4/14, 4/28, 5/12, 5,26, 6/9, 6/23

Other Meetings: