

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833

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BOARD OF SELECTMEN MEETING MINUTES

Memorial Town Hall

3/25/13

7:00 PM – General Meeting

3rd Floor Meeting Room

Selectmen Present: C. David Surface, Chairman; Philip Trapani; Gary Fowler;
Stuart M. Egenberg, Clerk

Others Present: Janet Pantano, Administrative Assistant

Absent: Stephen Smith; Michael Farrell, Town Administrator

Pledge of Allegiance

Warrant & Minutes

Warrant to be signed

Minutes of March 11, 2013

Mr. Trapani moved to approve the *Minutes of March 11, 2013*. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

Board Business

Introduction of the new Light Department Manager David Schofield

Mr. Surface welcomed Mr. Schofield to the town and he asked him to give some background information. Mr. Schofield stated that he had previously worked for the Peabody Municipal Light Department and has been living in town for 4 years. The board thanked Mr. Snow for his time with the Town. Mr. Trapani invited Mr. Schofield to come back in a few months after he is situated and give the board an update.

Request from the Friends of the Library to hold a Charity Wine Tasting on Saturday, April 27, 2013

Mary Saunders, Chair of the Library Trustees; Betty Hastings, Chair of the Friends of the Peabody Library were present

Mr. Surface asked if all the paperwork was in order. Ms. Pantano stated that all the paperwork was in.

Mr. Trapani moved to approve the *Friends of the Library* request to hold a *Charity Wine Tasting at the Georgetown Peabody Library on Saturday, April 27, 2013 from 6PM-9PM*. Mr. Egenberg seconded the motion.

Mr. Trapani asked if the Police would have a detail. Ms. Saunders stated that there would be a Police detail present and that they are partnering this year with Erie 4. She stated that their roast beef diner is that night and if you present your ticket you will get a discount. Mr. Surface asked where tickets could be purchased. Ms. Hastings stated at

the Library, from the trustees, Georgetown Liquors, and they have set up a Paypal account for guests to buy their tickets in advance.

Mr. Surface asked if there has been any change in the flooding issue. Ms. Saunders stated that there has not been anything done and that the fix will come with the road improvements. She stated that there was only one incident and there was no damage. She stated that the Trustees are looking to talk with Mr. Durkee so when the road is done maybe they can use some Library funds to fix the sidewalk around the Library.

The motion was approved by a unanimous vote.

Georgetown Liquors change of manager request

Dana DeLorenzo, was present

Mr. DeLorenzo stated that his father was the manager and is semi-retired and his father is transferring the manager position to him.

Mr. Trapani moved to approve the Georgetown Liquors All Alcohol Package store license change of manager from John B. DeLorenzo to Dana J. DeLorenzo. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

Request by Jim Conroy, Classic Hot Dog, Co to have a food truck in town

Mr. Surface stated that there is no action the board can take as the town does not have a Hawkers and Peddlers regulation. He stated that they would fall under the State Hawkers and Peddlers license. Mr. Egenberg stated that Mr. Farrell sent out a set of regulations from another town that the town can look at and adopt. Mr. Surface asked Mr. Fowler if he could work on this regulation. Mr. Surface stated as Mr. Conroy is not present that they will pass over this item.

NPDES PII Small MS4 General Annual Permit for approval (Town Planner to be present)

Howard Snyder, Town Planner present

Mr. Snyder stated that the annual permit is up for approval and that he is waiting for one department to send in their report. He stated that he would have the report to them before their next meeting on April 22, 2013.

Report from the Planning Board on Street Acceptances of Abbey Road and Cedar Lane

Howard Snyder, Town Planner present

Mr. Snyder stated that the Planning Board recommends that Abbey Road and Cedar Lane be on the warrant for approval. He stated that they are finishing up the paperwork and will be ready for Town Meeting. Mr. Trapani asked if these roads were planned to be public ways. Mr. Snyder stated that they were and stated that they were.

Request from Neurofibromatosis Northeast to include Georgetown on the route for the 3rd Coast to the Cure bike ride Saturday, September 7, 2013

Mr. Egenberg moved to approve the *Neurofibromatosis Northeast Coast to the Cure* to travel through Georgetown on *Saturday, September 7, 2013*. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Mr. Surface stated that they should check in with the Police Department.

Financial Management Review from DoR for discussion
Hold until next meeting.

Town Administrator's Report

Update on the Annual Town Meeting, May 6, 2013 at 7:00PM at the Middle/High School

Mr. Trapani moved to open the Town Meeting Warrant for May 6, 2013. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

ATM 13-22

Mr. Surface stated that there are two articles to be voted on. One is to amend the vote from the previous meeting to add CPC items to article ATM 13-22. He stated item A was voted on already and he read the individual CPC requests B-J.

- B: Community Preservation Community Housing Category, "Housing Authority Community Building"
- C: Community Preservation Community Housing Category, "Affordable Housing Trust Grant"
- D: Community Preservation Historic Resources Category, "Central Fire Company Historic"
- E: Community Preservation Historic Resources Category, "Historic Brocklebank Museum Restoration and Rehabilitation"
- F: Community Preservation Historic Category "Camp Denison Historic Preservation" Phase 3
- G: Community Preservation Historic Resources Category, "Historic Documents Preservation"
- H: Community Preservation Open Space Category, "Conservation Restriction"
- I: Community Preservation Open Space Category, "High School Fields Rehabilitation"
- J: Community Preservation Open Space Category, "American Legion Park Rehabilitation"

Mr. Egenberg moved to amend the motion from March 11th for ATM13-22 and to add the *CPC items B-J* to Article ATM 13-22 on the Town Meeting Warrant for May 6, 2013. Mr. Trapani seconded the motion.

Mr. Egenberg stated that he has question on CPC funds being used on State land. Mr. Surface stated that these funds are for Affordable Housing and that CPC has 10% to spend on Affordable Housing. He stated that he would like to find out positively if Trestle Way and Jewett St properties are Town or State property. Mr. Surface stated that the State funds a good portion of the Housing Authority budget. He stated if they go to a regional board he is not sure how funds would be divided. Mr. Trapani stated that he

would like to know if the Town owns the land or not. Mr. Surface stated that he was under the impression that the town owns the land and it is under the jurisdiction of the Housing Authority. He stated that he will ask Mr. Farrell to confirm the ownership.

The motion was approved by a unanimous vote.

ATM13-28

Community Preservation Committee By-law Amendment (ATM13-28)

Mr. Surface stated that ATM13-28 is to add two seats to the CPC a BoS appointment and a FinCom member. Mr. Egenberg asked if these seats would be for voting members. Mr. Surface stated that they would be.

Mr. Egenberg moved to add ATM13-28 and to the Town Meeting Warrant for May 6, 2013. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to close the warrant for the Annual Town Meeting for May 6, 2013. Mr. Trapani seconded the motion.

Mr. Fowler asked about CIP projects as there are none on the warrant. Mr. Surface asked if they should invite the CIP into a meeting. Mr. Surface stated that the FinCom is meeting this week and they will be discussing capital projects.

The motion was approved by a unanimous vote.

Appointments & Approvals

License Renewals:

- *Sedler's Antiques Second Hand Shop License to expire December 31, 2013.*
- *Henborg's Common Victualler License to expire December 31, 2013*

Mr. Egenberg moved to approve the *Second Hand Shop license for Sedler's Antiques to expire December 31, 2013.* Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to approve the *Common Victualler license for Henborg's to expire December 31, 2013.* Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Request for re-appointment from the Building Inspector N. Jon Metivier term to expire March 31, 2014

Mr. Egenberg moved to approve the re-appointment of *N. Jon Metivier as Building Inspector/Zoning Enforcement Officer to expire March 31, 2014.* Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Mr. Fowler stated that he agrees with the appointments and asked if an annual review has been done. Mr. Surface stated that they would be doing the reviews and they should discuss this further.

Request for re-appointment from the Wiring Inspector Mark Unger term to expire March 31, 2014

Mr. Egenberg moved to approve the re-appointment of *Mark Unger* as *Wiring Inspector* to expire March 31, 2014. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Request from the Building Inspector for the re-appointment of Glenn Clohecy, Alternate Building Inspector; Assistant Wiring Inspector Robert Brown: Bill Gianacoples, Gas/Plumbing Inspector; and Stan Kulacz, Alternate Gas/Plumbing Inspector term to expire March 31, 2014.

Mr. Egenberg moved to approve the re-appointment of *Glenn Clohecy* as *Alternate Building Inspector* to expire March 31, 2014. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to approve the re-appointment of *Robert Brown* as *Assistant Wiring Inspector* to expire March 31, 2014. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to approve the re-appointment of *Bill Gianacoples* as *Gas/Plumbing Inspector* to expire March 31, 2014. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to approve the re-appointment of *Stan Kulacz* as *Alternate Gas/Plumbing Inspector* to expire March 31, 2014. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Sign the warrant for the Town Election & Special State Primary Tuesday, April 30, 2013 from 7AM-8PM

Mr. Surface stated that the board just has to sign the warrants no vote is needed.

Mr. Surface stated that he is waiting for a timeline for the Police Chief search.

Mr. Surface asked if Mr. Fowler would like to work on the Hawkers and Peddlers regulation. Board decided to wait until after Town Meeting to work on this regulation.

Mr. Trapani asked if there will be representation at the State of the Town for the Selectmen on as he will be out of town. Mr. Surface stated he will talk to Steve Smith as he will be at the meeting.

Next Meeting

State of the Town, Monday, April 8, 2013 at 6:00PM, Town Hall, 3rd Floor meeting room

Mr. Trapani moved to adjourn. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 7:45 PM.

Minutes transcribed by J. Pantano